

MINUTES OF THE UNIVERSITY SENATE

The April 30, 1981 meeting of the University Senate was called to order by Chairman Richard Chamberlin at 3:30 p.m. in Ackerman Hall. Due to the fact that a quorum was not present, the Chair declared that those in attendance would act as an Ad Hoc Committee of the University Senate, and that the actions taken at the meeting would be presented to the full Senate at its next regular meeting for ratification.

The following Senators were in attendance: Altimus, Anderson, Arroyo, Bahn, Bouffard, Bright, Cunningham, Chamberlin, Costa, A. Davis, Fleming, Fox, Gaylor, Goodrich, Halleck, Helmrich, Ice, F. Jones, Karatjas, Keene, Knowlton, Kofoed, Landon, Laughlin, Marquette, Martin, McGovern, Mlecko, Moreau, Zapor, Murray, Norberg, Rife, Robbins, Schmitt, Simkins, Soule, Tackett, Troxell, Walz, Warren, Welty, Whitmer, Wilson, Worthen, Ackerman, Caruso, DeMarco, Khalil, Lamoureux, Michael, Richards, Shepelak and Videtto. The following Senators were excused from the meeting: Andrew, Eisen, Gallati, Henry, Holtz, Kirby, Reigh, Wegener, Schweich and White.

The minutes of the March meeting were approved as published.

Chairman Chamberlin announced that Senator Fred Park has been appointed to the Budget Committee for another year.

Chairman Chamberlin read to the Senate a letter which he has sent to President Worthen on the subject of the evaluation of administrators, as follows:

"It has been brought to my attention that the University policy adopted on March 4, 1976 for the evaluation of administrators has been unilaterally abrogated and revised. As a result of many other duties, it is only now that I have been able to respond to this action.

Because the policy was adopted after two years of discussion within the University Senate and the University at large, with final approval by the Board of Trustees, we do not recognize any changes made in this policy without full consultation of the University Senate.

Therefore, I will request that the next University Senate Chairman appoint or have elected an ad hoc committee of Senate members to examine any and all reciprocal changes. The Senate is ready and most willing to work with your office to change any University-wide policies that have been adopted. We will consider any changes made on a unilateral basis to be inoperative until such time as they are changed by regularly adopted procedures."

Sincerely yours,

/S/ Richard R. Chamberlin

Chairman, University Senate

Under Old Business, Senator Michael of the Committee on Student Affairs recommended adoption of the Revised IUP Judicial System, to be effective June 1, 1981. Approval was given to this revised document, as attached to these minutes.

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Committee A, Rules, chaired by Senator Schmitt, announced that the next meeting of the Senate will be held on May 12, 1981 in Pratt Auditorium. Committee election ballots have been sent out and are due back to the committee on May 8, 1981.

Committee B2, Curriculum, submitted the following for information:

1. Dropping of the following Physical Education courses:

HP 125 - Horseback Riding - 1 s.h.

HP 138 - Field Hockey/Basketball - 1 s.h.

HP 171 - Wrestling/Soccer - 1 s.h.

HP 172 - Basketball/Softball - 1 s.h.

NOTE: The 4 cr. Health/Physical Education or Military Science General Education requirement was omitted from the Environmental Health Program approved at the February 10, 1981 meeting.

The following recommendations of Committee B2, Curriculum, were approved:

1. New Psychology course: PC 364 - Psychopharmacology - 4 s.h.

Prerequisite: PC 101 and PC 290 or permission of instructor.

Survey of the theoretical and empirical foundations of psychopharmacology. Topics include discussions of the basic principles of pharmacology, theories of drug action, structure and function of the nervous system with special emphasis on current findings on neurotransmitters and the site of action of psychoactive drugs. Three hours lecture, two hours laboratory.

2. New Speech & Hearing courses:

SH 306 - Articulation and Language Disorders - 3 s.h.

Exploration of the processes related to developmental articulation and language disorders from birth through adolescence. Instruction in the principles underlying modification of these disorders. Preparation of management programs and observation in the Speech & Hearing Clinic required.

SH 308 - Stuttering and Voice Disorders - 3 s.h.

Introduction to the developmental, psychogenic, and organic bases of stuttering and voice disorders. Instruction in the principles underlying the treatment of these disorders with an emphasis on anatomical deviations and laryngeal dysfunction. Preparation of management plans and observation in the Speech and Hearing Clinic are required.

SH 314 - Assessment of Speech and Language Disorders - 3 s.h.

Introduction to formal and informal procedures for evaluating speech and language disorders; selection of tests and techniques, reliability and validity of procedures, interviewing techniques appropriate to case history. Preparation of evaluation and case history reports; preparation of management programs.

With these changes, major requirements change from 31 to 36 semester hours.

-----For Senate Information:

SH 302, Language and Development, will be changed to SH 234

SH 242, Bases of Oral Communication, will be changed to SH 242,
Introduction to Speech Science

SH 222, Introduction to Audiology, will be a prerequisite for
SH 311, Aural Rehabilitation

SH 232, Speech Pathology (3 s.h.) and SH 310, Speech Clinic I
(1 s.h.) will be dropped

SH 320, Speech Clinic II, 3 s.h., will be changed to SH 320,
Speech Clinic

3. Dual-level course in Elementary Education:

EL 410 - Seminar in Elementary School Evaluation and Accreditation, 3 s.h.
The Elementary Education Department, in conjunction with the Assembly of Elementary Schools of the Middle States Association, will provide instruction and a field practicum in elementary school evaluation, planning, and accreditation. Books and supplies will be provided by the Middle States Association. The major goal of this course is to provide leadership training for people interested in serving on elementary accreditation teams.

4. Changes in Home Economics Education program requirements:

Change required courses from:

CS 213 - Home Equipment/Consumer Electronics - 3 s.h.
& CS 315 - Family Finance and Consumer Education - 3 s.h.

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Home Economics Education majors must select two (2) of the following courses:

CS 101 - Personal and Family Management - 3 s.h.
CS 213 - Home Equipment/Consumer Electronics - 3 s.h.
CS 315 - Family Finance and Consumer Education - 3 s.h.

5. New courses in Journalism:

JN 337 - Editing - 3 s.h.

This course stresses basic practices such as copy-editing and headline writing while also focusing on guidelines for improving accuracy, clarity, transition, spelling and punctuation of copy. Students use wire service stylebook extensively.

JN 338 - News Analysis - 3 s.h.

A current events course, this is a critical study of news and its relationship to the mass media and the public. Seminar in discussion format is used. Prerequisite: JN 105, Journalism and Mass Media.

6. The Asian Studies Minor (ASM)

The ASM offers the student an opportunity for supervised and concentrated study of one or more subject areas relating to Asia. Minor administered by Asian Studies Committee chair (elected annually) with the assistance of the Chair-elect and members of ASC.

Requirements: 15 credits of which upon advice of advisor may be a survey or comparative course. Other selections must be from "strongly Asia-related list." Six credits in a pertinent language may be accepted toward the ASM.

7. New Mathematics course:

MA 450 - Mathematics for Early Childhood - 3 s.h.

Study of a child-centered, activity-oriented, mathematics program for early childhood education. Students gather and construct manipulative materials and become familiar with commercially-produced materials. Pre-number activities, number activities, numeration, operations on whole numbers, fractional numbers, geometry, measurement, problem solving:

3 hours lecture per week. Prerequisite: MA 151.

Committee B2's request for approval of the following courses in History was tabled, as moved by Senator Michael and seconded by Senator Ackerman:

HI 372 - History of the Early American Working Class - 3 s.h.

No prerequisites; 3 lecture hours per week. A description and analysis of the nature and significance of the working class of the U.S. in the 18th and 19th centuries. The work settings and communities of workers will be examined as well as unions such as the National Labor Union and the Knights of Labor.

HI 373 - History of the Modern American Working Class - 3 s.h.

No prerequisites; 3 lecture hours per week. A description and analysis of the nature and significance of the working class of the U.S. in the 20th century. Work settings and strikes will be examined and analyzed, as well as unions such as the United Mine Workers and the United Auto Workers and labor leaders including Samuel Gompers, John L. Lewis and George Meany.

----Note: HI 372 and 373 will eliminate HI 365, History of Black America since Emancipation and HI 366, American Labor Movement.

HI 374 - History of Organized Crime - 3 s.h.

This course treats the relationship between the evolution of criminal institutions in the United States and political, social and economic history of the United States.

Concern was expressed about reasons for dropping HI 365, History of Black America.

The recommendation of Committee B1, Academic Procedures, for the addition of the underlined section of the Procedures for the Awarding of Emeritus Status was approved. This had been inadvertently omitted from the material approved by the Senate on March 11, 1980. The procedure now reads as follows:

PROCEDURE: Nominations for Emeritus Status should be initiated by an individual department or administrative unit within two years following retirement. A document citing the significant contributions made by the nominee, as outlined in the criteria below, shall be forwarded with the transmittal form to the appropriate Dean/Vice President for his/her recommendations. (At departmental/management unit level, a 2/3 vote of approval by secret ballot is required. The Dean/Vice President shall submit these letters of recommendation to the Provost's office. He/She, in turn, shall send them along with his/her recommendations) to Committee B1 of the University Senate for consideration. The recommendations of Committee B1 shall then be submitted for action to the University Senate, to the University President, and ultimately to the Board of Trustees for final approval.

The Graduate Committee's recommendation for approval of the following new courses was approved:

- EC 582 - Urban Economics - 3 credits, dual level
- EM 603 - Teaching the Metric System, 3 credits
- BI 532 - Comparative Vertebrate Anatomy - 3 credits, dual level
- EL 510 - Seminar in Elementary School Evaluation and Accreditation, 3 credits

The Committee on Faculty Research, Library and Educational Services submitted the attached document establishing concepts for a firm policy regarding the support and encouragement of faculty research. A motion by Senator Khalil, seconded by Senator Richards, to eliminate the phrase in the parentheses in II. 1. was defeated. The original document, Attachment #2, was then passed by the Senate.

As an item of New Business, Senator Goodrich requested approval from the Senate for the discussion of curriculum matters. This was given a 2/3 vote of approval, at which time Senator Goodrich moved that the request for the approval of three new History courses be removed from the table in order to permit action by the Senate. This motion was seconded by Senator Walz but defeated by a vote of 12 YES, 20 NO and 1 abstention.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Ruth Anderson
Secretary
University Senate

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INDIANA UNIVERSITY OF PENNSYLVANIA
JUDICIAL SYSTEM

INTRODUCTION

Indiana University of Pennsylvania (IUP) is an academic community within the society at large. As a community within a larger society, it has formulated a code of standards and expectations which the University considers to be consistent with its purpose as an educational institution. IUP reaffirms the principle of student freedom coupled with an acceptance of full responsibility for individual action and the consequences of such action. A student as a member of the academic community and of the larger society retains the rights, protections, guarantees and responsibilities which are held by all citizens.

The judicial system of IUP exists to review all alleged violations of University regulations and/or federal, state and local ordinances. The primary intent of this system is an educational one and it seeks to create behavioral change in the student while also protecting the rights of the members of the University Community. The system will hold the student accountable for his/her actions when regulations or statutes have been violated.

STRUCTURE

The judicial system consists of the following structure:

- a. Hearing officers (Residence Life staff members and/or University hearing officers) designated by the Vice President for Student Affairs
- b. The Indiana University of Pennsylvania Judicial Board (IUPJB).

Both hearing officers and the IUPJB have full delegated authority from the President for adjudicating student disciplinary cases. In addition, the IUPJB serves as the primary appeals board for the judicial system. The Board consists of three faculty and/or administration members and three students, in addition to the Vice President for Student Affairs or his/her designee who is the chairperson of the IUPJB. A pool of prospective Board members is randomly selected from the faculty/administration and student directories. From this random pool, three student members and three alternates and three faculty/administrative members and three alternates will be contacted and asked to serve as members of the Board. If they decline, other members will be chosen on a random basis until all positions are filled. Each member will serve for two calendar years. Terms will be staggered to assure continuity. In cases where it is inconvenient for the IUPJB to convene, the Vice President for Student Affairs shall have the authority to establish an interim board to expedite adjudication of student disciplinary cases.

When alleged violations of federal, state and/or local ordinances or University rules (as outlined in the EYE, the official student handbook, or the housing contract) occur in a University residence hall, a student's case is adjudicated by a designated residence life staff member (RLSM) who is assigned to the quadrangle where the alleged violation occurred. In all instances where a student appears before a RLSM, the student has the right to appeal his/her case to the IUPJB. The RLSM may refer the case to the University Hearing Officer or to the IUPJB if they believe an impartial hearing cannot be granted or if the case is judged to seriously jeopardize the student's status. All cases in which suspension or expulsion from the University is possible must be referred to IUPJB.

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Cases involving off campus students or incidents being referred from the University community will be heard by a Hearing Officer unless suspension or expulsion from the University is a possibility. The Hearing Officer will not exceed the penalty guidelines as defined by the Decisions and Sanctions Section. Students called before a Hearing Officer can appeal the Hearing Officer's decision to the IUPJB. The referring party may also appeal the decision to the IUPJB if they believe a fair hearing has not occurred or the action taken was not fair or just.

Appeals of IUPJB decisions must be filed with the Vice President for Student Affairs or his/her designee within six class days. The Vice President for Student Affairs will review the appeal and determine if there is a basis for the appeal. If it is determined that an appeal should be heard, a Judicial Board appeal committee of three faculty or administrative members and two students shall be convened to review the appeal and make a decision. One faculty or administrative member shall chair the committee. The Vice President for Student Affairs shall name the committee.

JUDICIARY GUIDELINES

1. Charges of a violation as identified in the EYE or the housing contract or of a federal, state or local ordinance can originate from any member of the University community. The person bringing the charge must report in writing the case to the Vice President for Student Affairs or designated officer within five days of the incident unless justifiable circumstances make such notification impossible or impracticable. A Hearing Officer will make the final determination as to whether a late notification was justified; if not, the case will be dropped.
2. The student accused of a violation shall be informed in writing of the specific charge and given a minimum of three class days notice prior to appearing before a Hearing Officer or the IUPJB.
3. The notification of charges against the student shall include but not be limited to the following information. The specific charge and person completing the referral, a brief summary of the facts constituting the charge, the time and place of the hearing, and a notification to the student of his/her right to select an advisor. It is the Hearing Officer's duty to inform the student of his opportunity to appeal.
4. No member of the IUPJB may sit in judgment of his/her own case.
5. No student shall be compelled to be a witness against himself/herself.
6. The student may select an advisor to advise him/her at judicial proceedings. The advisor may communicate with his/her advisee during the hearing. However, the advisor may directly address the IUPJB or a University Hearing Officer only at the request of the IUPJB or the Hearing Officer.
7. In all proceedings, the accused student shall have his/her case adjudicated as quickly as possible by an impartial judiciary and to be confronted with any witnesses against him/her. The student shall also have the opportunity to call relevant favorable witnesses to appear on his/her behalf.
8. The student shall be considered innocent until judged otherwise, be judged as an individual, not as a member of a group, and receive the rationale for the decision of the judiciary.
9. Should a student choose not to appear before either a University Hearing Officer or the IUPJB, his/her case will be adjudicated.

10. All hearings are closed unless the student requests an open hearing, but the Chairperson may regulate access of spectators to the hearing.
11. A student may challenge the Hearing Officer prior to hearing his/her particular case. Upon hearing the details of the challenge, the Vice President for Student Affairs will either uphold the challenge and appoint an alternate Hearing Officer, or deny the challenge.
12. Any student appearing before the IUPJB may challenge any member of the IUPJB sitting in judgment of his/her particular case. Upon hearing the details of the challenge, the IUPJB will, by majority vote (challenged member not voting) either uphold the challenge and appoint an alternate member or deny the challenge. Board members will withdraw from sitting in on the IUPJB hearing of any case in which the member feels that he/she could not reach a fair and objective decision.
13. All IUPJB members are obligated to attend the entire hearing. Any member who is absent from a session or part of a session will be replaced by an alternate who has been present for the entire hearing.

SUMMARY SUSPENSION

In all cases where final action on civil or criminal charges is pending or there appears to exist a clear and present danger to the student or other members of the University community, the status of the student will be determined as follows:

1. Subject to prompt review, the Vice President for Student Affairs or the President may summarily suspend a student from the University when in his/her best judgment such action is necessary for protecting the safety and welfare of the University community and/or the suspended student.
2. Within 48 hours of the issuance of the suspension, the Vice President for Student Affairs will convene the IUPJB to review the circumstances of the suspension.
3. The IUPJB will then either continue the suspension or take other action based upon its determination at the hearing.

If the suspension is not upheld, the student will immediately be reinstated and will be given the opportunity to make up work missed during the suspension. It is the responsibility of the student to make arrangements with the faculty member for make up work. The burden of proof when summary suspensions are authorized lies with the University and not the student.

MEMBERSHIP AND DUTIES OF THE IUP JUDICIAL BOARD

1. Chairperson:
 - a. Educates and trains members of the IUPJB concerning the philosophy and procedures of the IUP Judicial System.
 - b. Schedules and presides at the meetings of the IUPJB.
 - c. Receives all charges addressed to the IUPJB, including appeals from hearing officers.
 - d. Votes only in cases of ties.
 - e. Informs both parties in writing of the IUPJB's decision and the appeal process.

2. IUPJB member:
 - a. Attends all sessions of the IUPJB which the Chairperson schedules.
 - b. Renders just and impartial decisions on the basis of the evidence.
 - c. Advises the Chairperson of matters pertaining to the IUPJB.
3. Records and record keeping: The Office of the Vice President for Student Affairs will maintain records of the IUPJB's decisions and keep records of all proceedings.

All members are selected from a random pool of names for a term of two years. The only exception is the Vice President for Student Affairs or his/her designee who serves as Chairperson of the IUPJB.

DECISIONS AND SANCTIONS

1. A majority vote of the IUPJB members present shall be required for an IUPJB decision.
2. A quorum shall consist of four members in addition to the Chairperson.
3. A sanction is to be implemented by the Chairperson after action by the IUPJB.
4. The IUPJB in relation to hearing student conduct cases shall have the power to hold an individual in contempt, with contempt being defined as:
 - a. Disorderly conduct by participants or spectators in a hearing;
 - b. Intentional misrepresentation of fact.
5. Sanction(s) which may be imposed by the IUPJB, University Hearing Officers, or designated Residence Life Staff Members include:
 - a. An Agreement for Behavioral Change: Failure on a student's part to honor a commitment to alter an inappropriate behavior pattern will be cause for referral to the IUPJB as a second offense.
 - b. Letter of Warning: A warning letter may be sent to the student indicating that he/she has been found guilty of violating an IUP regulation and that failure to comply with IUP regulations in the future will result in automatic referral to the IUPJB to be handled as a second offense.
 - c. Campus Community Service: The student may be required to complete appropriate community service.
 - d. Disciplinary Probation: Disciplinary probation, which is for a specified period of time, is an indication that a student's status at the University is seriously jeopardized. During the probationary period, if the student is found guilty of another offense, suspension for at least one semester may result.
 - e. Disciplinary Removal from the Residence Hall: This sanction removes the student from University-operated residence halls on either a temporary or permanent basis. This is a more severe sanction, usually taken in response to serious or repeated violations of University regulations or University residence hall policies or regulations.
 - f. Loss of Eligibility for University Housing: The student, whether currently residing in University housing or not, is denied eligibility for University housing on either a temporary or permanent basis.
 - g. Restitution: In cases where damage to personal or University property is involved, restitution may be attached to any of the above sanctions.
 - h. A Letter to Parents or Legal Guardian: The student's parents or legal guardians shall receive a copy of the IUPJB decision. This shall not apply if the student is 21 years of age or older or the student presents documentation to demonstrate independence (as defined in Section 152 of the Internal Revenue Code).

6. Additional sanction(s) which may be imposed by the IUPJB only (can be recommended to the IUPJB by the University Hearing Officers):
 - a. Suspension: The IUPJB may suspend a student for a specified period of time not to be less than the remainder of the current semester. Suspension requires that a student remove himself/herself from the University premises and not attend classes, social activities, or be present on University or Student Cooperative property during the period of the suspension.
 - b. Expulsion: In a very serious case, or when a student appears before the Board after having already been suspended, the IUPJB may recommend to the President or designee that the student be expelled from the institution. Expulsion differs from suspension in that suspension is for a specified period of time whereas expulsion is permanent.
7. Sanctions listed above do not limit the IUPJB or Hearing Officers to the use of these sanctions exclusively. It may impose any reasonable sanction for a given offense.

JURISDICTION

1. Violations of academic policy are handled by a standing committee of the University Senate (Committee B1, the Academic Procedures Committee).
2. The IUP Judicial System shall have jurisdiction over cases involving IUP rules and regulations, the housing contract and alleged violations of local, state and federal ordinances, except as indicated in number one above.
3. The IUPJB shall hear:
 - a. All cases referred to it by the Vice President for Student Affairs or his/her designee.
 - b. All appeals of Hearing Officer decisions.

APPEALS

1. Upon receiving adjudication of a case, a student may appeal for any of the following reasons:
 - a. Denial of a fair and reasonable hearing.
 - b. New evidence (only applies when there is an acceptable reason to explain why the evidence could not be presented at the original hearing).
 - c. Excessively harsh or cruel sanctions.
2. Procedure for appeal:
 - a. Student must present a written request with the reason(s) for appeal to the Vice President for Student Affairs within six school days after the decision.
 - b. The Vice President for Student Affairs will determine if there is sufficient reason(s) for the appeal.
 - c. The Vice President for Student Affairs may direct the appeal be heard by either the IUPJB or the Judicial Board Appeal Committee.
3. The appellate bodies may reverse the original decision, sustain the decision, lessen the severity of the sanction, or recommend that the case be reheard.

BRANCH CAMPUSES

Each branch campus shall establish a judicial system subject to the approval of the Vice President for Student Affairs and the President which is consistent with the principles and structure of this judicial system.

APPROVED:

By Committee F1, February 19, 1981

By University Senate, April 30, 1981

CONCEPTS ESTABLISHING A FIRM POLICY REGARDING SUPPORT AND ENCOURAGEMENT OF
FACULTY RESEARCH AT INDIANA UNIVERSITY OF PENNSYLVANIA

The following concepts are presented for action by the University Senate to establish a firm policy regarding the support and encouragement of faculty research:

I. OUTSIDE THE SENATE

1. Each school will have a research committee composed of one elected faculty member from each department, and the Dean.
2. The School Committee will be charged with the responsibility of encouraging research and creating the atmosphere in which research naturally thrives.
3. The School Committee will solicit research proposals from their faculty members, and will evaluate and rank those proposals which are of sufficient quality to deserve support.
4. The ranked proposals will be submitted to Committee E of the University Senate with the understanding that Committee E will not change the ranked order of the proposals.

II. INSIDE THE SENATE

1. Committee E (restructured to include one faculty senator from each school where proposals are generated) will function as the University Research Committee, to accept ranked proposals from each school, to evaluate their quality, to report for information only its findings to the Senate and APSCUF and to recommend funding of the deserving proposals to President Worthen.
2. All research funds will be allocated by President Worthen. It is the President and not the Senate who must be fiscally accountable.
3. All policies and procedures developed by Committee E will be presented to the University Senate for approval.
4. One member from each school research committee may appear before Committee E to explain the school proposals which will help in the overall evaluation process.

Passed by the University Senate
April 30, 1981