

MINUTES OF THE UNIVERSITY SENATE

The March 10, 1981 meeting of the University Senate was called to order by Chairman Richard Chamberlin at 3:22 p.m. in Pratt Auditorium. The minutes of the February 10, 1981 meeting were approved as published, with the following corrections:

- 1) on the adoption of the resolutions to Mr. Bernard J. Ganley and Dr. Bernard T. Gillis, the word "unanimously" was deleted.
- 2) Item 3 of Committee D recommendations, should read New Consumer Services courses, rather than Consumer Education courses.

The following Senators were excused from the meeting: Senators Eisen, Gallati, Heimer, Storm, Vexler, Wegener, Worthen, Caruso, Haak, McHale, Richards and Schweich. In addition, these Senators were absent from the meeting: Andrew, Bogan, Chan, Dakak, Fox, Halleck, Intili, King, Kirby, Knab, Marquette, McGovern, Merryman, Mott, Oliver, Roberts, Seacrist, Shirey, Sledzik, Varughese, Walker, Whitson, Wilson, Zoni, Caldwell, Cassidy, Charlton, Dressman, Emerick, Gallo, Hughes, Kelly, Lingenfelter, Marciano, Nevills, Pepper, Phillippi, and Provonche.

Chairman Chamberlin made the following announcements:

- 1) The Board of Trustees, at its February meeting, approved the actions taken by the Senate at its December, 1980 and February, 1981 meetings, with the exception of the matter dealing with research. President Worthen requested that it be removed from the agenda, as the matter was being worked on, and Senator Chamberlin did not object as long as they were aware of the resolution, its contents and the reasons for the statements included. Board members raised no questions on the subject.
- 2) Read a note of appreciation from Dr. Bernard T. Gillis in which he expressed his appreciation for the resolution ~~adopted~~ by the Senate.
- 3) Read a statement of appreciation from Mr. Bernard J. Ganley expressing his sincere appreciation for the resolution passed on his behalf at the February meeting.
- 4) In response to some inquiries he had received concerning office moves in Stright and Uhler Halls, and after contacting the Campus Physical Planning Office, it was learned that letters concerning these moves had been sent to the Chairperson of Committee G, but that they had never been routed through the Committee to the Senate. Attempts are being made to assure that this does not occur in the future.
- 5) Expressed his complete apologies to the Senate for not having read or distributed the "Structure for the Support of Research and Scholarly Activity at IUP" at the February meeting during the discussion of the University-wide Research Committee. It has been duplicated and distributed for this meeting.
- 6) Ruled that because the Senate was operating under a suspension of rules at the close of the February meeting to permit discussion of the matter of research proposals and funds, that it would now continue that discussion before returning to other matters on the February and March agendas.

The "Structure for the Support of Research and Scholarly Activity at IUP, as agreed to by an ad hoc committee of Senate representatives, APSCUF and management, was duplicated and distributed to Senate members. Also distributed was a copy of the proposed "By-laws of the Committee on Scholarly Activity and Research at IUP", submitted by Senate Committee E. Discussion on this topic continued. Attachment #1 to these minutes itemizes the By-laws as proposed, and shows the motions for amendments as well as the disposition of these amendments.

(The Senate then returned to the items of business remaining on the February agenda.)

As recommended by Committee B2, Curriculum, the following were passed by the Senate:

1. Revisions in the Environmental Health Program:

a. Changes in the proposed program:

- PA 370 - Public Administration - dropped as a required major course
- PS 111 - suggested as a social science GenEd course in place of SO 151
- Prerequisites for required major courses are listed as required courses.
- BI 498 - Internship - required - is changed to BI 498, Internship or alternate experience
- MA 216 - Probability and Statistics for Biology - added as a required course

b. ENVIRONMENTAL HEALTH PROGRAM

1) GENERAL EDUCATION

Humanities: English 101, 102, 201; FL 251, 252	16 cr.
Fine Arts: AR 101, or MU 101, or TH 101	3 cr.
Natural Sci. & Math (Fulfilled while meeting major requirements below.)	0 cr.
Social Sciences (preferred course selection): --GE 154, PC 101, AN 110, EC 101, PS 111.	15 cr.

2) REQUIRED MAJOR COURSES

Biology:	
BI 105 - Cell Biology	4 cr.
BI 110 - Plant Biology	5 cr.
BI 120 - Animal Biology	5 cr.
BI 241 - General Microbiology	3 cr.
BI 321 - Environmental Protection I	3 cr.
BI 322 - Environmental Protection II	3 cr.
BI 310 - Applied Entomology & Zoonoses	3 cr.
BI 362 - Ecology	3 cr.
BI 490 - Environmental Health Seminar	1 cr.
BI 498 - Internship or alternate experience	6 cr.
Safety Science	
SA 101 - Intro to Occup. Safety & Health Management	3 cr.
SA 301 - Nature & Effects of Occup. Health Hazards	3 cr.
SA 302 - Meas. & Eval. of Occup. Health Hazards	3 cr.
Chemistry	
CH 111 - General Chemistry I	4 cr.
CH 112 - General Chemistry II	4 cr.
CH 231 - Organic Chemistry	4 cr.
Mathematics	
MA 121 - Calculus I	4 cr.
MA 216 - Probability & Statistics for Biology	4 cr.
Physics	
PY 111-0 & 111-1 - Physics I Lecture & Lab	4 cr.
PY 112-0 & 112-1 - Physics II Lecture & Lab	4 cr.
3) ELECTIVES	<u>13 cr.</u>

124 cr.

2. Two new dual-level courses in Food and Nutrition, as listed:

FN 410/510 - Food, Nutrition and Aging, 3 cr.

FN 447/547 - Nutritional Aspects of Food Technology - 3 cr.

Committee B1, Academic Procedures, announced that the deadline date for application for readmission or continuance as a full time student for the fall semester has been changed from April 1 to July 1.

The following recommendations of Committee B1 were approved:

1. Grade errors or discrepancies detected by a student should be reported to the school dean of the department in which the course or courses reside within one year after the issuance of the grade report for the semester or session in question.
2. It is recommended that the current NPR policy be modified to provide for the dismissal of a student in academic difficulty at the end of the spring semester, with an opportunity provided for the student to remove this dismissal at the end of each summer session.
3. The attendance policy used in EN 100, Basic English, was extended to MA 010, Basic Algebra, and ED 100, Reading and Study Skills.

Committee D, Graduate, recommended approval of a new course, CE 620 - Community Counseling, 3 credits; it was approved by the Senate.

The ad hoc Budget Committee, chaired by Senator Park, submitted the following report:

1. The graduate school recognizes two problems with respect to graduate assistantships: 1) the number of assistantships is low; 2) the stipend is below national average by about \$700. The committee recommends changing the number of assistantships from 130 to 150. The twenty additional students will be distributed to school deans in approximately the present proportions.
2. Due to difficulties in Harrisburg in processing of major repair and maintenance contracts, equipment and supply orders, and Act 146 constraints, IUP normally has budget year funds lapse. IUP will over-budget very carefully, monitoring funds constantly as budget year nears end to try to utilize all budgeted monies.
3. Reallocation of federal work study hours to departments, borrowing against next year's allocation, and departmental limits of 15 hours per person could relieve the shortage of federal work study for this year.

The Rules Committee announced the following dates for Senate meetings for the rest of this year: April 7 and May 12.

Senator Moreau announced that Senate and APSCUF elections will be conducted from 9 a.m. to 5 p.m. in the East Wing of Sutton Hall on March 25, 1981. The following vacancies must be filled:

- 1 - Board of Directors, IUP Foundation
- 2 - Board of Directors, Imprint Series
- 26 - Faculty-at-large, University Senate
- 2 - Board of Directors, Student Cooperative Assn.
- 2 - Co-op Store
- 2 - Lodge Farm
- 2 - Student Union

The following recommendations of Committee B2, Curriculum, were approved:

1. Special Education Department courses:
 - RH 460 - Advanced Rehabilitation Counseling - 3 cr.
 - EH 307 - Speech for the Hearing Impaired - 3 cr.
 - EH 308 - Language for the Hearing Impaired - 3 cr.
 - EH 365 - Parent-Preschool Programs for the Hearing Impaired - 3 cr.
2. Listing the following Psychology Laboratory courses as 3 hours of lecture and 2 hours of Lab per week (increases the minimum number of credits for the major to 34 from 30 and the minor from 15 to 17):
 - PC 290 - Experimental Design and Analysis I - 4 cr.
 - PC 291 - Experimental Design and Analysis II - 4 cr.
 - PC 361 - Motivation - 4 cr.
 - PC 362 - Physiological Psychology - 4 cr.
 - PC 363 - Human Cognition: Perception - 4 cr.
 - PC 365 - Conditioning and Learning - 4 cr.
 - PC 366 - Human Cognition: Learning - 4 cr.
 - PC 367 - Animal Behavior - 4 cr.
3. Program for Certification of Early Childhood Certification, N-Third Grade, including the following new courses:
 - EE 220 - Language and Literature for Young Children - 3 cr.
 - EE 310 - Integrated Curriculum I - 3 cr.
 - EE 311 - Integrated Curriculum II - 3 cr.
 - EE 312 - Aesthetic Experiences for Young Children - 3 cr.
 - EE 315 - Play as Cognitive and Affective Development - 2 cr.
 - EE 413 - Hospitalized Child - 1 cr.
4. Inclusion of MG 311 - Human Behavior in Organizations - 3 cr., in the School of Business core, increasing the core to 36 cr.
A motion by Senator Goodrich, seconded by Senator Khalil, added a statement expressing PC 101 as a requirement for graduation in the School of Business, since it is listed as a prerequisite for MG 311.
5. Change in class hours for AH 219, Historic Painting Techniques, 3 cr., from 2 lecture, one lab to one lecture, three labs.

Committee B1 listed the following statement as an interpretation of the Pass/Fail Policy passed by the Senate last Spring:

"Committee B1 agrees with the APSCUF interpretation that students are required to complete all required courses in the major before a student is permitted to take other major courses on a pass/fail basis."

As recommended by Committee B1, Academic Procedures, the following five nominations for Emeritus Status were approved:

- I. Leonard Stright - Professor of Mathematics and Dean of the Graduate School (24 years at IUP) (time restriction for submission of nominees was waived in his case)
- Mildred Reigh - Professor of Mathematics (17 years at IUP)
- Leslie S. Spencer - Associate Professor, Finance and MIS (12 1/2 years at IUP)
- Robert L. Woodard - Director, Institutional Research (18 1/2 years at IUP)
- Edward L. Anderson - Professor of English (13 years at IUP)

Due to the lack of a quorum, the meeting was adjourned at 5 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ruth Anderson".

Ruth Anderson
Secretary
University Senate

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Attachment

BY-LAWS OF THE COMMITTEE ON SCHOLARLY ACTIVITY AND RESEARCH AT INDIANA UNIVERSITY OF PENNSYLVANIA.

- I. The name of the committee shall be the Committee on Scholarly Activity and Research of Indiana University of Pennsylvania, hereafter referred to as the Committee.
- II. The purpose of the Committee shall be to encourage and promote the growth and development of knowledge and scholarly abilities of members of the faculty and administration of the University through the procurement and granting of funds and through the advisement of those seeking and administering funds acquired here or from outside the University.
- III. The membership of the Committee shall consist of:
 - A. One faculty representative from each of the following schools, to be elected by and from the Committee on Scholarly Activity and Research of that School (see Art. VIII): Business, Education, Fine Arts, Home Economics, Health Services, Humanities and Social Sciences, and Natural Sciences and Mathematics, provided that he be a University Senator. (The underlined clause, moved by Senator F. Jones and seconded by Senator C. Johnson, was approved by the Senate by a vote of 37 Yes, 29 No and 7 Abstentions.)
 - B. The Associate Provost. Should that office be vacant, the Dean of the Graduate School.
 - C. One faculty representative and two student representatives from the University Senate, elected annually by and from the appropriate committee and preferably from a department or discipline not otherwise represented. (The underlined clause was added on a motion by Senator Welty, seconded by Senator Mlecko, and passed by the Senate.)
 - (B. Three undergraduate students and one graduate student elected annually from the student segment of the University Senate. ----this amendment, moved by Senator Logue, seconded by Senator Holtz, was defeated by a vote of 37 Yes, 42 No and 7 Abstentions.)
- IV. The term of office of the school representatives shall be two years, beginning with the academic year. The initial term of office of one to two years shall be determined by the initial members of the Committee. (This amendment, from three to two years, was moved by Senator Landon, seconded by Senator Benz, and passed by the Senate.)
- V. The Committee shall meet at least once a semester and upon the call of its Chair, the Provost of the University, or at least one-half of its membership.
- VI. The Committee shall elect a Chair, an Assistant-Chair, and a Secretary. Neither the Administrator nor the Senate representative shall hold office. The Provost is responsible for ensuring that the Committee functions and shall provide such administrative services as are deemed necessary by the Committee.
- VII. The functions of the Committee shall be:
 1. the solicitation and procurement of funds
 2. the allocation of funds for scholarly activity and research by the Faculty and Administrators of IUP
 3. the annual review of funds acquired and funds expended
 4. the preparation of an annual report to be submitted to the President and the Provost
 5. advising the President and those administering areas of concern to the Committee
 6. the establishment of procedures necessary for its functions; at first, the Committee should use those procedures already established by the University Senate and the Board of Trustees.

- VIII. To assist in the functioning of the Committee, to promote the ideals and stated purposes of the Committee, and to demonstrate the qualities of academic leadership inherent in the office, the Dean of each of the Schools mentioned above shall establish a School Committee composed of a Senate representative elected by and from the faculty of each official department in the School, and the Dean shall encourage and promote the individual and collective talents of members of the School faculty.
(The word "Senate" was inserted on a motion by Senator F. Jones, seconded by Senator C. Johnson, and passed by a vote of 37 Yes, 29 No and 7 Abstentions.)
- IX. Regulations governing the administration of grants:
- A. All Faculty and Administrators at Indiana University of Pennsylvania are eligible for grants except members of the Committee and members of the School Committees.
(A motion by Senator K. Jones, seconded by Senator Miller, to remove the phrase "except members of the Committee and members of the School Committees" and to add this statement: "Members of the Committee shall not review or vote on their own proposals." was defeated.)
 - B. Proposals are submitted to School Committees. Faculty and Administrators not in Schools mentioned in Article III may submit proposals to the School Committee most closely related to the topic of the proposal.
 - C. The School Committees shall determine the rankings of the proposals submitted to them. The Committee shall not alter those rankings, unless it determines that the proposal is not according to the stated regulations of the Committee.
 - D. The recipients of awards shall be announced publicly in alphabetical order. The title of the proposal, the amount of the award, and a synopsis of about 100 words shall accompany the announcement.
 - E. The procurement and granting of funds and the advisement of those seeking and administering funds acquired inside or from outside the University shall be done by the Committee according to the By-laws of the Committee established by the University Senate.
 - F. The procedures and the administration necessary to fulfill the purposes and functions of the Committee shall be determined by the Committee; at first, the Committee should use those already established by the University Senate.
 - G. Two major criteria are considered by the Committee in the funding of proposals: (1) the merit or quality of the proposal and (2) diversification. Because of these criteria, the Committee need not award all the available funds.
 - H. The Committee may support expenses to attend scholarly meetings when they exceed what is normally approved by the University for in-state and out-of-state travel or when not available from other sources. Preference shall be given to applicants who present papers or show equivalent involvement and whose participation is judged as being beneficial to the University as well as to the participant.
 - I. The Committee may provide support for the preparation of manuscripts to be submitted for publication and those costs associated with the preparation. (It will not support the preparation of a dissertation for submission to a graduate school. See ARTICLE IX, Section J.)
 - J. Allocated funds shall not be used for the pursuit of academic credit in a degree program, whether by Faculty, Administrator, or the students who are employed to assist in the activity.

- K. Funds shall not be awarded for projects normally funded by the departments or Schools. (Such support should be done by the department, school, or University through another procedure.)
(This clause replaced "projects significantly related to course or classroom activity" and was moved by Senator Warren, seconded by Senator DeFurio, and passed by the Senate.)
- L. No award for a fiscal year shall exceed 10 percent of the total funds available for that year. It is, however, possible that an award be for more than one fiscal year and exceed 10 percent of the total funds available for one fiscal year. Proposals for such amounts must, if at all possible, be structured in separate independent funding stages.
- M. All applicants shall use the appropriate forms for submitting the grant requests.
- N. In accordance with established University procedures, funds allocated by the Committee shall be spent or encumbered only in the period specified by the Committee.
- O. The recipients of awards shall submit a report of both progress and expenditures to the Committee and to the University President by the end of the specified fiscal year and a final report to both at the conclusion of the project.
- X. Amendments to the By-laws shall be approved by the University Senate and the Board of Trustees.

On a motion by Senator Kofoed, seconded by Senator Michael, the Senate voted to send this set of By-Laws back to Committee E for revision.