

MINUTES OF THE UNIVERSITY SENATE

The March 6, 1979 meeting of the University Senate was called to order by Chairman Dale Landon at 3:25 P.M. in Pratt Auditorium.

The following Senators were excused from the meeting: Senators Anderson, Duntley, Moreau, Murdoch, Perlongo, Warren, Crumm, Graham, Lesneski and Perovich. In addition, the following Senators were absent from the meeting: Senators Bowes, Bright, Ford, Ferguson, Gaylor, Gillis, Hennemann, Johnson, Klein, Marchand, McFeely, McPherson, Nold, Receski, Rettig, Rowell, Sledzik, H. Smith, Syty, Tobin, Dillon, Olson, Sayre, Bisignani, Brown, Carney, Contess, Corle, Doersch, Goshorn, Horoho, Kaiser, Law, Murray, Power, Sands, Schwaed, Sherman and Trombetta.

On a motion by Senator Wegener, seconded by Senator Williams, the minutes of the February 1979 meeting of the Senate were approved as published, with the following correction: Student Senator Nardone was present at the meeting and should not have been listed as absent.

As a matter of Old Business, Senator McGovern, Chairman of Committee D (Graduate) moved approval of the following recommendations of Committee D: These recommendations were accepted by the Senate:

- 1) Substitution of BI 602, Biometry (3 cr.) for BI 600, Methods of Research in Biology (2 cr) in the core curriculum for the M.S. in Biology program as requested by the Biology Department. Not a new course; an increase of one (1) hour in the program's core component but not in its total hours (30).
- 2) Revisions in the requirements for the M.A. in Criminology, as follows:
 - a. For admission to the program, an overall undergraduate G.P.A. of at least 2.6 and a 3.0 in the student's major.
 - b. Inclusion of GR 516, Statistical Methods I, 3 cr. in the core program for both thesis and non-thesis majors.
 - c. For non-thesis majors, an increase in core program hours from 6 to 9-12, total program hours remaining the same (36).
 - d. The dropping of CR 511, Predictive Methods of Prevention and Parole from the department's list of courses; incorporation of its contents in the present CR 612 along with a revision of the latter's present content; and retitling of CR 612 to Predictive Methods: Probation and Parole, 3 cr. (present title: Laboratory in Background and Analysis and Pre-Sentence Report Writing, 3 cr.)
- 3) Clarification of the policy pertaining to recognition of credits applicable to graduate degrees:

Program credits earned at IUP or accepted by transfer are applicable to IUP master's degrees over a period not to exceed five (5) years from the date of their earning unless the period is extended through student petition approved by the program's chairperson or graduate studies coordinator and the graduate dean. Doctoral candidates must complete IUP degree requirements no later than seven (7) years after beginning IUP doctoral program course work unless an extension similarly processed is authorized.

4) Clarification of residency requirement:

Master's degree candidates must satisfy the residency requirement by taking all credits applicable to the IUP degree (except possibly six (6) transfer credits) at IUP. Doctoral candidates have the following options re residency:

- a) completion of a minimum of nine (9) graduate credits at IUP in each of at least two (2) consecutive semesters;
- b) completion of a minimum of nine (9) graduate credits at IUP for at least one semester immediately preceding or following a summer of nine-hour-minimum study;
- c) completion of at least nine (9) graduate credits in each of two consecutive summers plus six (6) graduate credits at IUP during the intervening academic year;
- d) completion of twelve (12) graduate credits at IUP in each of two consecutive summers (this latter is recommended only in very special instances).

At the February meeting of the Senate, action on the Revised Constitution of the University Senate was tabled under Standing Committee Reports (Committee A) until New Business, when it could be brought back onto the floor. However, the meeting was adjourned due to the lack of a quorum before the agenda was completed. Therefore, the revision of the Constitution is now back on the floor. At the time of the tabling action, there was a motion on the floor to accept the Senate Constitution, as submitted by Committee A.

Also on the floor at that time was a motion by Senator Simkins, seconded by Senator Chamberlin, to substitute the following PURPOSE, ARTICLE II, for that in the proposed revision:

"The purpose of the University Senate is to provide a formal means through which the student body, faculty and the administration, working as a unified group, shall share in the governance of the University through the establishment of university policy. All matters of general policy regarding University governance which may be initiated by the University itself must receive recommendation of the University Senate before it proceeds to the President of the University and the Board of Trustees. Policies proposed by committees other than Senate Committees shall not be deemed binding until they have been approved by the Senate. Such recommendations cannot limit the legal authority of the Board of Trustees, the President of the University, or the collective bargaining agents."

This purpose was approved by the Senate for substitution of the one stated in Article II.

On a motion by Senator Brightwell, seconded by Senator Eddy, Section 3 of Article III, Membership, was amended to read: The student segment shall include 27 full-time undergraduate and 6 (originally listed as 3) full-time graduate students. One of the reasons for requesting this amendment was so that there could be one graduate student on each of the Standing Committees.

Senator Landon informed the Senate that to pass the revised Constitution, it must be approved by a majority vote of the Senate and then by a two-thirds vote of the entire faculty and administration. The Revised Senate Constitution, as amended, was then passed by the Senate (copy attached).

Senator Kofoid, Chairman of Committee A (Rules) then moved approval of the By-laws of the University Senate, as revised.

Senator Walz moved, Senator Wegener seconded, and the Senate passed the following amendment to Article VIII, Section-5: FACILITIES: Recommends policies affecting the utilization and development of University-owned facilities; advises the Senate on matters related to the operating and capital budget requests, and provides Senate representation on the University Budget Committee. (Underlining indicates additions as provided by the amendment.)

There was discussion concerning the make-up of some of the Standing Committees, specifically ACADEMIC and ADVISORY; which committee would deal with athletic policies, whether or not the functions of the various standing committees would work within the PURPOSE, as amended; etc.

Subsequently, on a motion by Senator Eddy, seconded by Senator McGovern, the Senate voted to divide the question, i.e., to separate ARTICLE VIII, Standing Committees, from the remainder of the articles in the By-laws.

Following further discussion of the By-laws, a motion by Senator Buterbaugh, seconded by Senator Reber, to close debate on Articles I, II, III, IV, V, VI, VII, IX, and X was passed by the Senate. Discussion then centered on the interpretation of the present by-laws which state that passage of the By-laws requires a majority vote of the Senate and whether this meant a majority of the Senators present at any given meeting, or a majority of the Senators as an entire body. It was the ruling of the Chair that it meant a majority of the Senate as an entire body. Senator Chamberlin moved to overrule the Chair and this motion was seconded by Senator Carter but defeated by the Senate.

Because of the controversy over this matter, Senator Landon indicated that the Chair would entertain a motion to table action on the By-laws until a ruling can be obtained from Committee A on this matter. Such a motion was moved by Senator Gray, seconded by Senator Chamberlin and passed by the Senate.

A motion by Senator Holman, seconded by Senator Eddy, and passed by the Senate, recommitted ARTICLE VIII, Standing Committees, back to Committee A for further study and clarification in light of the PURPOSE of the Senate as passed in the Constitution earlier in the meeting. Committee A was instructed to pay particular attention to the possibility of establishing a Graduate Committee and an Athletics Policy Committee.

At this point in the meeting, we moved to the Agenda for the March 6 meeting, where Senator Kofoid, Chairman of Committee A (Rules), made the following announcements:

1. The April 3, 1979 meeting of the Senate will be held in BEARD AUDITORIUM, STOUFFER HALL (agenda items are due in by March 20).
2. Senate elections for the 1979-80 term will be conducted on April 3. Nomination forms will be distributed via campus mail for the faculty-at-large positions and via the President's Office for the administrative-at-large positions.
3. Announced that the minutes of the Senate meetings will be mailed via campus mail to all student senators who have campus addresses; copies of the minutes for the senators who live off-campus will be available through the Vice-Chairman of the Senate.

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Senator Williams, Chairman of Committee G (Development and Finance) announced that the ranking of capital budget items has been accomplished. A listing of these projects is attached to these minutes.

Senator Reber, Chairman of Committee B1 (Academic Procedures), made the following announcements:

1. Senate Committee B1 is seriously considering a proposal that would allow discrete course withdrawal for undergraduates anytime prior to the final examination week. Comments on this matter should be addressed to James Reber, Mathematics Department, Stright Hall, no later than March 20, 1979.
2. In response to inquiries concerning the Evening Examination Policy, Senator Reber indicated that his committee would not reconsider the present policy unless specific objections were raised to it.

On the recommendation of Committee B1, the Senate approved the following statement on Final Examinations Policy (replaces the first paragraph of the Final Examinations Policy as stated in the Administrative Manual, Section 8212):

"The Final Examination week is a part of the regular academic program and must be incorporated into each instructor's course plan for the semester. Final Examinations are not the only legitimate type of terminating activity, and therefore the instructor may choose an appropriate activity that conforms to course objectives.

The terminating activity shall take place only at the time and location assigned by the Scheduling Center. The faculty member responsible for the course must be present for the full examination period to direct the terminating activity. Faculty members may require student attendance at the terminating activity.

No examinations will be allowed during the last week of regularly scheduled classes as a substitute for a final examination or terminating activity."

(The second paragraph of the policy as stated in Section 8212 of the Administrative Manual remains: "The faculty is requested to shun the practice of using the same examination more than once and shall exercise maximum security in guarding examinations. Examinations shall not be typed by student secretaries. Professional secretaries shall be made to realize that mishandling of tests will result in a recommendation for immediate dismissal. Final examination papers should be retained for at least one month.")

The following statement on the Pass-Fail Policy, to replace the first three paragraphs of the Pass-Fail Policy, Section 8211 of the Administrative Manual, was recommended by Committee B1, but was not acted upon by the Senate, due to adjournment:

"University regulations permit a student to take courses on a pass-fail basis to a total of 15 semester hours during his University career. The student is limited to one pass-fail course in any given

semester during his sophomore, junior, and senior years. All courses in the student's General Education program are excluded from this prerogative. After a student has completed the requirements in his/her major or minor fields of study, he/she may take courses in those respective fields on a pass-fail basis.

The student must declare his/her intent to choose pass-fail in a specific course no later than the mid-point of the course. When scheduled, such a course shall be included in the student's normal course load for the semester."

The meeting was adjourned at 5:00 p.m. due to the lack of a quorum to conduct business.

Respectfully submitted,

A handwritten signature in cursive script, reading "Elizabeth M. Troxell".

Elizabeth M. Troxell
Secretary
University Senate

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INDIANA UNIVERSITY OF PENNSYLVANIA

UNIVERSITY SENATE

CONSTITUTION

PREAMBLE

The Board of Trustees of Indiana University of Pennsylvania has established an organization of faculty, students and administrators to share in the governance of the institution.

ARTICLE I

Name

The name of the organization shall be the University Senate of Indiana University of Pennsylvania.

ARTICLE II

Purpose

The purpose of the University Senate is to provide a formal means through which the student body, faculty and the administration, working as a unified group, shall share in the governance of the University through the establishment of university policy. All matters of general policy regarding University governance which may be initiated by the University itself must receive recommendation of the University Senate before it proceeds to the President of the University and the Board of Trustees. Policies proposed by committees other than Senate Committees shall not be deemed binding until they have been approved by the Senate. Such recommendations cannot limit the legal authority of the Board of Trustees, the President of the University, or the collective bargaining agents.

ARTICLE III

Membership

Section 1 - The Senate shall include a faculty segment, a student segment and an administrator segment.

Section 2 - The faculty segment shall include 60 full-time faculty employees of the University who are eligible for membership in the collective bargaining units, as well as staff members of the Student Cooperative Association.

Section 3 - The student segment shall include 27 full-time undergraduate and 6 full-time graduate students.

Section 4 - The administrator segment shall include 20 full-time employees of the University who are not eligible for membership in the collective bargaining units, and also the manager of the Student Cooperative Association.

ARTICLE IV

Amendments

Section 1 - This constitution may be amended at any regular or special meeting of the University Senate.

Section 2 - Proposed amendments must be presented to the University Senate in writing at least one month before it can be considered for action by the Senate.

Section 3 - A two-thirds vote of all University Senators shall be required to amend the Constitution.

Section 4 - Amendments shall be submitted to the Board of Trustees for approval.

UNIVERSITY SENATE

Committee G

Proposed Capital Budget Priority List 1979-80

- A. *Boiler Plant Improvement - Phase 2
 - B. *Rehabilitate Steam Distribution
 - C. *Improvements to Electrical Distribution System
 - D. *Rehabilitate Campus Fire Protection System
 - E. *Handicapped Standards Improvements
 - F. *Fire & Safety Improvements in Classroom Buildings
 - G. *Renovation of Weyandt Hall (listed in Department of Education Capital Budget - priority 70 of 86)
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- 1. Library - Phase 2
 - 2. Original Equipment - Library Phase 1
 - 3. Renovation of McElhaney Hall
 - 4. Energy Conservation Package
 - 5. Renovation & Addition to Ackerman Hall
 - 6. Waller Hall Renovation
 - 7. Maintenance Shop Expansion
 - 8. Memorial Hall Renovation and Addition
 - 9. Cogswell Hall Expansion and Renovation
 - 10. Uhler Hall Renovation
 - 11. Redesign and Renovate Stabley Library (Interior)
 - 12. Original Equipment - Library Phase 2
 - 13. Renovation of Keith Hall (Construct an annex to Keith Hall for Department of Economics)
 - 14. Land Acquisition and Renovation of University Warehouse
 - 15. Parking Lot Development
 - 16. Physical Education Fields and Courts
 - 17. Behavioral Science Classroom Building

*Project listed in Governor's 1978-79 Capital Budget request for Educational Institutions and are still needed by the University

W. H. LAFRANCHI
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