

MINUTES OF THE UNIVERSITY SENATE

The December 9, 1975 meeting of the University Senate was called to order by Chairman James Gray at 3:27 p.m. in Pratt Auditorium.

The following Senators were absent but accounted for: Senators Aierstock, Chamberlin, Dakak, Dock, Ferguson, Gallanar, Livorio, Lentz, McFeely, Mielecki, Montgomery, Mueller, Nold, Storm, and Troxell.

In addition, the following Senators were also absent from the meeting: Senators Gillis, Chellman, Mott, Nold, Doerr, Battaglini, Calderwood, Grover, Mattox, Meadowcroft, Park, Tepper, Bright, Chaszar, Cord, W. Davis, Gibson, Sargent, Schneider, Walz, Stobie, Brown, Butz, Caldwell, Conglose, Cunningham, Ferrell, Feese, Filus, Giardina, Griffie, Hoover, Johnson, Kachonik, Phelps, Phenicie, Whyte, Windstein, and Kirchner.

On a motion by Senator Shirey, seconded by Senator Goodrich, the minutes of the November meeting were approved as published, with the following two corrections: Ferguson to be listed as excused and Penta not to be listed as absent.

Chairman James Gray made the following announcements:

- 1) In reference to a previous announcement that committees should distinguish between matters of policy and procedure, matters in question should be brought before the Senate for disposition.
- 2) President Wilburn has authorized \$188,000 to the library, specifically for books.
- 3) President Wilburn has authorized \$10,000 for research, to be used before July 1, 1976. Committee E will be preparing guidelines for the use of this money.
- 4) The Chairman of the Graduate Committee, the Chairman of the Senate Curriculum Committee, President Wilburn and an APSCUF representative met with Chairman Gray and discussed the relationship between the Senate, APSCUF, and curricular matters. The result was that the Senate will continue to make curriculum recommendations through Committee B1 and Committee D and will continue to forward them to the President of the University, who then submits them to the Board of Trustees. If APSCUF wishes to object on any of these matters, it will react to them at the Board meeting or in various other ways. Matters approved or rejected by the Senate will not be submitted to the Board of Trustees for at least ten days following Senate action in order to give interested parties time to respond.
- 5) Chairman Gray requested that persons who are unable to attend a Senate meeting should submit such information to him in writing, if at all possible.

Committee A (Rules) informed the Senate that the Secretary of the University Senate may hold a position on a Senate committee.

On a motion by Senator McCracken, Chairman of Committee A (Rules), seconded by Senator Bormann, the rules were suspended in order to cancel the regularly scheduled Senate meeting for January 27, 1976.

On a motion by Senator McCracken, seconded by Senator Eddy, the rules were suspended in order to permit one extra Senator, who was inadvertently elected to Committee B2, to be included on that committee for the current academic year only.

Committee G (Development and Finance) submitted the following items for information:

- 1) Committee G approved a motion to recommend to the President of the University that the yearly operating budget of the library be funded on a fixed amount of at least 1 $\frac{1}{2}$ % of the Operating Budget for the University, with the final percentage amount to be determined after the study initiated by the President has been completed.
- 2) Committee G voted to give the Associate Dean, along with the approval of the Dean of Arts and Sciences, the authority to reallocate the space in Weyandt Hall which will be vacated when Geoscience moves to Walsh Hall.
- 3) Committee G Subcommittee structure:

John Sutton Reuse Subcommittee:

Broughton, Dakak, Giardina,
Lenglet, Woods

Function

Will consider future reuse of John Sutton Hall and will make a recommendation back to Com. G within the next several months.

Space Allocation Study

Subcommittee:

Mueller, Sargent,
Student to be named later

Function

Will work with the inventory of Univ. space which has been completed and will attempt to work out discrepancies where either inadequate or over-allocation of space exists.

Office Space Request

Subcommittee:

Jones, Woodard,
Student to be named later

Function

Will receive and make recommendations on requests to Com. G for office space reassignment.

Financial Subcommittee:

Shildt, Ferguson, Murdoch,
Walz, Windstein

Function

Will be responsible for financial or budget items which the committee must concern itself with and should begin its task by considering priorities for the next submission of the University Operating Budget.

Formula Finding Subcommittee:

Shildt, Jones, Woodard

Function

Will continue to consider the Formula Finding approach which the Dept. of Education may utilize in allocating funds to State Colleges and I.U.P. When this task is completed, the subcommittee will dissolve.

Committee B1 (Academic Procedures) presented the following for information:

- 1) Committee B1 endorses the final examination policy in Section 8212 of the Administrative Manual and will request that the President of the University and the President of APSCUF issue a statement calling attention to this policy before the final examination period.

- 2) Committee B1 wishes to solicit recommendations for Professor Emeritus according to the Criteria and Procedures, as attached.
- 3) Committee B1 wishes to solicit recommendations for Candidates for Honorary Degrees according to the Criteria and Procedures, as attached.

Senator Reber moved that the minimum number of credits for a Bachelor's Degree at Indiana University of Pennsylvania be maintained at 124 credits and any attempts to alter such level from external sources be vigorously opposed. The motion was seconded by Senator Lucker and passed by the Senate.

Senator Reber moved that the Senate endorse the policy that I.U.P. not recognize honors for a second baccalaureate degree. The motion was seconded by Senator Fries and passed by the Senate.

Senator Reber moved approval of the following policy as recommended by Committee B1:

No changes be made in the academic calendar for a given semester after that semester has begun; if for instance, some classes on Veterans Day are to be cancelled, this should be included on the academic calendar before the beginning of the Semester.

The motion was seconded by Senator Hisiro. Senator Murdoch moved, Senator Eddy seconded, and the Senate approved an amendment, as follows, to the above policy: "Except in emergency situations" is to be inserted at the very beginning of the above policy. The policy, as amended, was then approved by the Senate.

Senator Penta, acting as Chairman of Committee D (Graduate) in Senator Gallanar's absence, moved for the approval of the following new Computer Science courses (service courses) to be dual listed with present undergraduate courses:

CO 510 Processor Architecture and Microprogramming - 3 s.h.
 CO 530 Introduction to Systems Programming - 3 s.h.
 CO 540 Large File Organization and Access - 3 s.h.
 CO 560 Theory of Computation - 3 s.h.
 CO 581 Special Topics in Computer Science - 3 s.h.
 CO 585 Special Projects in Computer Science - 1-4 s.h.
 Change CO 510 Numerical Analysis I to CO 550
 Change CO 511 Numerical Analysis II to CO 551

The motion was seconded by Senator Eddy and passed by the Senate.

Senator Penta moved approval of the following semester hours changes and three new courses, to be dual listed with existing undergraduate courses. The motion was seconded by Senator Eddy.

Change the following courses from 2 s.h. to 3 s.h.:

GS 505 Earth Materials
 GS 506 Earth Deformation
 GS 507 Life of the Geologic Past
 GL 519 Crystallagraphy
 GL 520 Pennsylvania Geology
 GL 521 Minerology
 GL 522 Petrology
 GL 524 Glacial Geology
 GL 527 Geomorphology

GL 530 Invertebrate Paleontology
GL 535 Economic Mineral Deposits
GS 541 The Solar System
GS 542 The Sidereal Universe

Change the following courses from 2-4 s.h. to 3 s.h.:

GS 561 Oceanography I
GS 562 Oceanography II
GS 571 Meteorology I
GS 572 Meteorology II

Approve the following three new courses:

GS 511 Sedimentary Petrology - 3 s.h.
GS 512 Stratigraphy - 3 s.h.
GS 526 Earth Deformation II - 3 s.h.

NOTE: The above changes were submitted for Senate approval with the following stipulation: that in increasing the course credits, the total course offerings would not exceed the current number offered in any given semester and no additional faculty would be requested due to the credit change.

A motion by Senator Murdoch, seconded by Senator Stein, to remove the phrase "and no additional faculty would be requested due to the credit change" from the stipulation was defeated by the Senate.

The motion for the approval of these changes and the new courses was then passed by the Senate.

Senator Reber moved, Senator Eddy seconded, and the Senate approved the AR 597 Sculpture Workshop: Ceramic Shell Casting - 4 s.h. for the summer of 1976 only.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Alice Louise Davis
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Secretary

adf

TO: Members of the University Community
FROM: Wayne J. Davis, Chairman of Subcommittee 2 of the Academic
Affairs Committee of the University Senate
SUBJECT: Professor Emeritus Status for Retired Personnel
DATE: November 14, 1975

All members of the University community are invited to recommend candidates for Professor Emeritus. The procedures and criteria are as follows:

Procedures:

Recommendations for Professor Emeritus should be initiated by the individual department. A letter citing significant contributions by the nominee should be forwarded to the Academic Dean of the respective school. The Dean will submit these letters to the Academic Vice President's office, and he in turn will send them to Committee B1 of the University Senate. Final approval will be given by the President and the Board of Trustees.

Recommendations may be made by any person familiar with the nominee's professional contributions. For persons who do not fall within the usual administrative structure, the procedure should be initiated by the individual's immediate supervisor and then processed through the normal channels of that office.

Criteria

All candidates for Professor Emeritus standing must have been a full-time faculty member for at least ten years. In addition, candidates must have made a positive contribution while at the University in two or more of the following areas:

1. exceptional teaching ability
2. active participation in departmental affairs
3. active participation in the development of the University
4. scholarly growth through research and publication
5. active participation in community activities

Only in exceptional cases will Emeritus standing be granted to individuals who have been associated with the University for less than ten years.

Nominations for Professor Emeritus should be forwarded to the office of the respective academic dean by February 1, 1976.

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TO: Members of the University Community
FROM: Wayne J. Davis, Chairman of Subcommittee 2 of the Academic
Affairs Committee of the University Senate
SUBJECT: Honorary Degrees
DATE: November 19, 1975

All members of the University community are invited to recommend candidates for honorary degrees. The procedures and criteria are as follows:

Procedures

A letter recommending a candidate for an honorary degree should be submitted to Committee B1 of the University Senate by February 15. Any member of the following groups may make a recommendation:

1. Members of the Board of Trustees
2. Alumni of the University
3. Members of the Faculty and Administration
4. Members of the Student Body

Committee B1 of the University Senate will review and make recommendations for honorary degrees. The recommendations will be transmitted to the President of the University and referred to the Board of Trustees for final approval.

Normally, honorary degrees will be granted at the Spring commencement and no more than two will be awarded each time. However, in order to recognize specific or outstanding service to Indiana University of Pennsylvania, an honorary degree may be awarded at the discretion of the President and the Board of Trustees during any commencement ceremony.

Criteria

Because it is a state-owned institution, honorary degrees awarded at Indiana University of Pennsylvania shall be in recognition of meritorious achievement in the area of public service. The achievement recognized should be broadly based, and should cover a fairly extensive period of time. Moreover, the achievement should be an accomplished fact before any recognition is given, and the recipient should be a person of high moral character. Consideration will be given to any candidate satisfying the above criteria without regard to race, creed, political affiliation, or national origin.

All letters nominating candidates for an honorary degree should be sent to:

Dr. Wayne J. Davis
Keith Hall 145
Indiana University of Pennsylvania
Indiana, Pennsylvania 15701
(412) 357-2641

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