

MINUTES OF THE UNIVERSITY SENATE

September 23, 1975

The first meeting of the University Senate for the 1975-76 academic year was called to order by Chairman James Gray at 3:25 p.m. in Pratt Auditorium.

Upon a motion by Senator Chamberlin, seconded by Senator Shirey, the minutes of the May, 1975 meetings were approved as published.

Chairman Gray urged all Senate Committee Chairpersons to check the Daily Bulletin about the due dates for agenda material; and urged all Senate members to attend committee meetings and Senate meetings.

Absent but excused from the meeting were Senators Wilburn, Gillis, R. Woodard, Bilicic, Dock, Carone, Bright, Scanlon and Woods. Also absent from the meeting were Senators Storm, Dakak, Benz, Jones, Murdoch, Streifthau, Tompkins, Woomer, Hennemann, Knab, M. Woodard, Stobie, Butz, Ferrell, Feese, Johnson, Lentz, Livorio, and Whyte.

Senator McCracken, Chairperson of Committee A (Rules) presented the following for information:

1. Committee A Officers: Chairperson - Cleo McCracken
Vice-Chairman - Neil Lehman
Secretary - Ron Mimmie

Subcommittee A₁ (Elections) - Chairperson, Neil Lehman
Subcommittee A₂ (Steering) - Chairperson, Nelson Bormann
Subcommittee A₃ (Adjudication) - Chairperson, Jerry Eddy

Senator Lehman, Chairperson of Subcommittee A₁, conducted the following elections:

1. E.O.P. Council: Eugene Scanlon
2. Student Co-op Board of Directors: 33 Cleo McCracken
(one elected) 32 Dale Landon
17 James Laughlin
16 Isabel Helmrich
3. At-Large Seat, Committee E: 39 Joseph Spieker
(one elected) 28 Don-Chean Chu
24 Dorothy Lucker
4. Student Position, Committee E: Michael DeMastry
(two elected) Bob Livorio
5. Faculty Position, Committee J: 45 Patrick Carone
(one elected) 26 Crawford Johnson
18 Betty Berthy

Senator Reber, Chairperson of Committee B₁ (Academic Procedures) submitted the following for information with regard to the make-up and duties of his committee:

1. Committee B₁ Officers: Chairperson - James Reber
 Vice-Chairman - Wayne Davis
 Secretary - Gerald Buriok
 Repres. to Admissions Committee - Marie Bahn
2. Subcommittee Assignments
 - Subcommittee 1 - Topics: Pass/fail courses (including pass/fail for foreign languages); Advanced Standing; 120 hours to graduate; admissions; credit courses.
 Members: Don Seagren, Chairperson
 Marie Bahn
 Jim Shields
 Gerald Buriok
 - Subcommittee 2 - Topics: Early finals; night exams; minors; graduation honors; audits; courses from other schools.
 Members: Wayne Smith, Chairperson
 Francis McGovern
 Ruth Browning
 Jim Stein
 - Subcommittee 3 - Topics: Honorary degrees; emeritous standing; optional class attendance; calendar.
 Members: Wayne Davis, Chairperson
 Francis Ballas
 Carl Hisiro
 Harold Dock
 - Subcommittee 4 - Topics: Discipline and grievance procedures; Should disciplinary probation cover credits from other schools?
 Members: John Tobin, Chairperson
 Caren Cunningham
 Patrick McNamara
 John Worzbyt
 Jim Reber

Senator Gallanar, Chairman of Committee D (Graduate) moved approval of an M.A. degree in Industrial Chemistry, requiring no new courses. The motion was seconded by Senator Lucker, but was subsequently withdrawn by Senator Gallanar due to the particular questions regarding the title and content of this program.

Chairman Gallanar moved approval of an M.A. in Public Affairs, with the addition of the following new courses and the semester hour change:

- PS 54C Independent Study, 1-3 semester hours
- PS 590 Special Topics - 1 semester hour
- Change PS 574, Political Science Seminar, from 2 s.h. to 3 s.h.

The motion was seconded by Senator Windstein and passed by the Senate.

Chairman Goodrich, Committee E (Faculty Research, Library and Educational Services) presented the following for information:

1. Committee E Officers: Chairman - Thomas Goodrich
Vice Chairman - Steve Arbogast
Secretary - Jerry Eddy
2. Partial Subcommittee Assignments
Library: Senators Shirey, Fricke, Lafranchi, Arbogast
Research: Senators Mott, Eddy, Chaszar, Murray, Ghessie
Computer Center: Senators Tepper, Eddy, Nold
Instructional Resources: Senators Murray, Chaszar
3. Research grants totalling \$2,000 were awarded to:
D. Borst, C. Cashdollar, R. Green, G. Thorpe and D. Whitson.
4. The annual Scholarship Award was conferred on Dr. Tian-min Lin of the Department of Philosophy, who has published since 1971 two books, six articles, and four book reviews.

Chairman Hadley, Committee F₁ (Student Affairs) presented the following for information:

1. Willa Ruth Cramer, Consumer Services Department, is the new Advisor to Campus Christian Fellowship (replacing B. Thomas).

Upon a motion by Senator Hadley, seconded by Senator Aierstock, the Senate adopted the "Suggested Guidelines for Student Record Keeping" as attached and as are currently in effect within the University.

Upon a motion by Senator Hadley, seconded by Senator Goodrich, the following new organizations and their advisors were approved by the Senate:

1. IUP Student Chapter of National Art Education Association,
Dr. Anthony DeFurio, Advisor.
2. Delta Phi Alpha (German Honorary) - Dr. Harold Sommer, Advisor.
3. IUP Organization of Married Students - Cleo McCracken, Advisor.
4. Rotaract Club of Indiana, Pa. - Mr. Larry Judge, Advisor.
5. WIUP/FM and CIUP/TV - William Lesko, Coordinator of Radio/TV.
6. Counselor Education Graduate Association - Mrs. Jane Washburn
and Dr. John C. Worzbyt, Co-advisors.
7. Omicron Delta Epsilon Alpha Gamma Chapter - Dr. Alexander Garvin,
Advisor.

Senator Lenglet, Chairman of Committee G (Development and Finance) moved adoption of the following list of Capital Budget priority items:

1. Steam Line Repair
2. New Social Science Building
3. Renovation of McElhaney Hall (P-407-45)
4. Air Conditioning for Ackerman Hall
5. Stright Hall Parking Lot Paving

6. New Theater Building
7. Library Phase II
8. Equipment and Furniture - Library Phase I
9. Physical Education, Fields and Courts
10. Natural Science Building
11. Keith Hall Parking Lot Paving
12. Equipment and Furniture - Library Phase II
13. Memorial Hall Renovation (P-407-44)

Senator Shields seconded the motion to adopt these items.

Subsequent to the discussion of these priorities and the guidelines used in determining these priorities, Senator Goodrich moved, Senator Cord seconded, and the Senate passed the statement that the Senate go on record as approving that library construction always be given priority over the construction of new buildings on campus in any given year.

The original motion to adopt the priority listing was then passed by the Senate.

Senator Lenglet moved approval of the following room assignments of space now occupied by the Mathematics Department: *London Hall.*

1. Assign rooms 120, 112, 113 and 114 to the Nursing Department.
2. Assign rooms 117, 118 and 119 to the Psychology Department.

The motion was seconded by Senator Hisiro and passed by the Senate.

Senator Chamberlin informed the Senate that the parking regulations were being printed and distributed and will be strictly enforced beginning October 1. New parking decals will be mailed to everyone involved.

Upon a motion by Senator Chu, seconded by Senator Shirey, the Senate will extend an invitation to President Wilburn to talk to the Senate at its next meeting.

Senator Goodrich moved that the Senate recommend to Committee G that it seriously consider ways of improving the working facilities of those individuals presently housed in Uhler Hall. The motion was seconded by Senator Lanham and passed by the Senate.

On a motion by Senator Stein, seconded by Senator Hisiro, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Alice Louise Davis

Alice Louise Davis
Secretary

SUGGESTED GUIDELINES FOR STUDENT RECORD KEEPING

(To comply with Pennsylvania's Right-to-Know Law and Proposed Buckley Amendment to the Omnibus Education Bill)

Prepared by Ronald W. Thomas and Roy A. Moss: Indiana University of Pennsylvania, Student Affairs, and endorsed by Marshall A. Jarrett--Pennsylvania Deputy Attorney General.

GUIDELINES

1. Review of students' records by individual students and alumni applies retroactively to the date of passage (June 21, 1957) of the Right-to-Know Law. In these guidelines the word "students" shall be defined to mean all individuals who have matriculated at IUP since the passage of the Right-to-Know Law.
2. Students will, upon request, be given access to ALL their evaluative or opinion records in the control of the University which in any way effects said students' University status, employment potential, or in any way might reflect upon the student's character. Records contained in the Admissions, Career Services, Infirmary, Psychological Clinic, Registrar's Office, Security Office and Student Personnel Offices, as well as all other student records controlled by University officials, will be open to inspection upon request by the specific individual in the presence of the appropriate University official.
3. Students who wish to see their records must make an appointment in advance with the proper official. Procedurally, the official must honor the request within five working days.
4. No evaluative materials may be removed from any University files by the students. However, students are entitled to one copy or photostat of any material contained in their file. Costs, if necessary, shall be the responsibility of the student.
5. The University official has the right to destroy "irrelevant, dated, defamatory, or unnecessary" evaluative or opinion records in the file. The official has wide authority to make such judgments with or without the consent of the student affected or the person who submitted the information. A qualifying exception is where a student's records have been communicated to a person outside the institution (IUP); e.g., a potential employer. In such cases, the student shall be given the opportunity to view and copy the information before it is destroyed.
6. Students will be permitted to insert a written/typed rebuttal concerning any material contained in their files.
7. A student may challenge the accuracy of material contained in his/her file. Once such a challenge is made in writing, it will be the responsibility of the University official in charge of the file to determine the validity of the challenge. The University official shall make a written response to the student's challenge, specifying the action taken. Should a factual error be found in any materials, the University official will be authorized to make the appropriate correction. A due process hearing is available through the University Judicial Board by submitting a written appeal to the Chairman of the Board within six calendar days.
8. Under no circumstances may a University official release a student's records without the written request/consent of the student.

These guidelines shall be published in the appropriate student document such as the handbook and be distributed to all agencies doing regular business with the University. Such agencies would include high schools and employers.