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## MINUTES OF THE UNIVERSITY SENATE

The April 6, 1976 meeting of the University Senate was called to order by Chairman James Gray at 3:30 p.m. in Pratt Auditorium.

The following Senators were absent but excused: Senators Lafranchi, Sledzik, Bilicic, Seagren, Grover, Weber, Glott, McNamara, Schneider, Shoff, Borst, Fry, Hisiro, ~~and~~ Dakak *and Hadley*.

In addition, the following Senators were also absent from the meeting: Senators Nold, ~~Hadley~~, Calderwood, Carone, Roffman, Richard, Woomer, Chamberlin, Knab, McFeely, Scanlon, Lamb, Barnicle, Butz, Caldwell, Conglose, Eckenrode, Ferrell, Feese, Giardina, Hoover, Johnson, Lentz, Mielecki, Phenicie, Whyte, Windstein, Mimmie, Linner, Kotulka, Laurora, Nehrebecki, and Wilkinson.

On a motion by Senator Goodrich, seconded by Senator Shirey, the minutes of the March 16, 1976 meeting were approved as published, with the following corrections:

- 1) Senators McNamara, Penta and Calderwood should have been listed as excused
- 2) The Miller/Lehman motion, which was a substitute motion for that submitted by Senator Murdoch, also included the following introductory statement to the "Policy for Research and Scholarly Activity":

"As the body of knowledge continues to expand and our society demands to be more and better educated, the institution encourages and supports this activity by members of the University community. Indiana University of Pennsylvania exists to teach students, however, it is not our intention only to be conservators of knowledge. Research and scholarly activities are an integral part of the educational process to generate new knowledge and encourage the spirit of inquiry.

The funding of proposals must be in compliance with the governing regulations of that source. As the proposal is evaluated, the institution's mission must not be in conflict or jeopardized.

The procedure for processing the proposal is to use the proper forms distributed by the Research Subcommittee of Committee E of the University Senate."

Senate Chairman Gray made the following announcements:

- 1) There will be a special Senate meeting on April 29, 1976 at 3:15 p.m., at a place to be announced later, for the purpose of finishing some business items, including business which committees may currently be developing, and to hold elections for next year's committees.
- 2) All committee chairpersons are requested to submit all completed business for the September, 1976 Senate agenda before they leave in May, 1976.

At a recent meeting of the Senate, approval was given to two Constitutional amendments. However, Committee A has discovered that these are, in fact, amendments to the Senate By-Laws; and therefore presented them again for proper action by the Senate.

On a motion by Senator Eddy, Chairman of Committee A3 (Rules), seconded by Senator Lucker, the following Senate By-Law change was approved:

It is to be noted that each Senate standing committee must hold an initial meeting before the end of the semester following Senate elections for the purpose of electing committee officers and also must hold a full meeting during the first month of each regular semester.

(To be inserted on Page 43 under C. Committees)

On a motion by Senator Eddy, seconded by Senator Ballas, Item J under Standing Committees (Committee J - Consultative Committee) was deleted and the following was added as new Item J:

Ad Hoc Committees: Consultative Committees shall be formed at the request of the Senate itself, the President of the University, or the Board of Trustees. Such committees shall serve in an advisory capacity to these officials or the Senate itself concerning the selection and qualification of candidates for certain administrative positions and other matters. Report of such consultative committees shall be made to the Senate, the President, and the Board of Trustees in the regular manner. Members of these committees shall be selected from a list of student, faculty and administrative nominees.

(These By-Law changes become effective immediately.)

Committee A announced that it felt that Committee B1 (Academic Procedures) should ask the Board of Trustees to appoint a consultant from the Board for the purpose of reviewing honorary degree recommendations.

Senator Reber, Chairman of Committee B1 (Academic Procedures) moved that the Senate, on the recommendation of Committee B1, recommend to the President of the University that classes not be dismissed on Veterans' Day; that no quizzes or tests be given on that day in view of the fact that certain University groups are required to participate in Veterans' Day activities. The motion was seconded by Senator W. Smith and passed by the Senate.

Committee B1 submitted the following proposed revisions in the Academic Violations Procedures as cited on pages 29-30 of the University Catalogue. Senator Reber moved adoption of these revisions, and the motion was seconded by Senator Lucker. The underlined material indicates that these revisions were made by the Senate, on a motion by Senator Gillis and seconded by Senator Ballas, before the entire procedure was returned to Committee B1 for further clarification, as moved by Senator Goodrich and seconded by Senator Streifthau.

### ACADEMIC VIOLATIONS

The following policies pertain to the processing of academic violations:

#### Minor Violations:

- a. Cheating by those who give as well as receive aid in course and laboratory work.  
Maximum sanction: "F" in the course
- b. Evasion of University policies and procedures.  
Maximum sanction: "F" in the course.
- c. Plagiarizing in any way.  
Maximum sanction: "F" in the course.

#### Major Violations:

- a. A second minor, academic violation at any time in a student's career at Indiana University of Pennsylvania
- b. Purposeful evasion of University policies and procedures.
- c. Possessing an examination without the teacher's authority or prior knowledge.
- d. Defacing library books or educational instruments or materials.

Sanction: Any sanction up to and including expulsion from the University.

### GENERAL PROCEDURE:

The teacher must inform the student within ten (10) days of an academic violation, and he/she must file a written report of the violation with the Academic Discipline Subcommittee of the Senate Academic Procedures Committee, the Vice President of Student Affairs, and the Vice President of Academic Affairs, within ten (10) days, making the violation a matter of record in the subcommittee's files. The report must include the following:

- a. student involved
- b. course
- c. instructor
- d. time
- e. circumstances and supportive data
- f. sanction recommended

Copies of this form will be made available in each department's office. If the student does not object, the recommendation will take effect.

### MINOR VIOLATION PROCEDURE:

A teacher may fail any student for any minor violation in his course.

If the student disagrees with the sanction, the following procedures must be followed:

- a. The student should request a conference with the chairperson of the department wherein the student and teacher involved are heard by the chairperson. The heaviest sanction which can be imposed by the chairperson is to uphold the sanction imposed by the teacher. However, the chairperson may decrease the sanction. The chair-

person must then forward a written report of his decision (concerning the teacher's sanction) to the Academic Discipline Subcommittee, within ten (10) days.

- b. The student may appeal the chairperson's ruling to the Academic Discipline Subcommittee of the University Senate's Academic Procedures Committee.
- c. In the case in which the chairperson decreases the sanction originally imposed by the teacher, the teacher may appeal to the Subcommittee, if he so desires.

The Academic Discipline Subcommittee is composed of faculty and students elected from Senate Committee B1. The Subcommittee is chaired by a student elected by members of Committee B1.

The Academic Discipline Subcommittee may:

- a. Accept the teacher's sanction.
- b. Accept the chairperson's change of the sanction.
- c. Send the case back to the chairperson for reconsideration along with recommendations.
- d. Reduce the sanction imposed by the teacher.

The Subcommittee may NOT increase the sanction originally imposed by the teacher. Returning the case to the chairperson is not DOUBLE JEOPARDY, since the first hearing is still not complete.

Any decision which the Subcommittee may reach is deemed final; with his support, the decision will be implemented by the Academic Vice President. However, any ruling may be appealed to an appeal board consisting of the Vice President of Academic Affairs, the Dean of the School in which the violation occurred, the Vice Chairperson of the University Senate, and the President of the Student Government Association.

The President of the University has final authority on any action taken.

#### MAJOR VIOLATION PROCEDURE:

In the case of a major violation, there will be an immediate hearing called by the Academic Discipline Subcommittee. The hearing will follow the standards of procedure, where the accused should:

- a. Receive ten (10) days written notice of the charges against him, and the sanctions which may be applied if the charges are proven;
- b. Receive written notice of the date, time and place of the hearing (this should accompany the charges);
- c. Be advised of the names of the witnesses who will appear against him and the substance of their testimony;
- d. Have the right to present a defense and witnesses in his own behalf, and the right to cross-examine witnesses against him (the Academic Discipline Subcommittee, naturally, has the right to cross-examine defense witnesses); and
- e. Have access to a transcript of the proceedings and the findings of the board.

The accused may be assisted by an advisor of his choice. This includes the right to legal counsel. The hearing may be governed by its own rules as to internal proceedings along lines of "fundamental fairness". The sanction imposed by this hearing may be appealed to an appeal board consisting of the Vice President of Academic Affairs, the Dean of the School in which the violation occurred, the Vice Chairman of the Senate, and the President of the Student Government Association.

In the case of defacing library books or educational instruments or educational materials, possessing an examination without the teacher's authority or prior knowledge, and purposeful evasion of University policies and procedures, a formal written report should be sent to the committee and the student involved within ten (10) days. The report should contain:

- a. student involved
- b. course (if relevant)
- c. circumstances and supportive data
- d. instructor/person in charge
- e. sanction invoked, or recommended (if any).

The President of the University has final authority on any action taken.

Senator Gibson moved, Senator Aierstock seconded, and the Senate passed the following revisions in the Health and Physical Education Professional Curriculum, as recommended by Committee B2:

a. Additional courses:

- 1) HP 326 Health Science Instruction - 3 cr. (Health Curriculum - k-12, methods and media of instruction in the health sciences)
- 2) HP 200 Fundamentals of Physical Activity - 1 cr. (Identification of problem areas in basic neuromuscular activities with subsequent prescriptive programs assigned on an individual basis)

b. Title and/or Credit Change:

- 1) HP 142 Intro to HPER - 2 cr. to Foundations of HPER (3 cr.)
- 2) HP 221 Human Anatomy - 3 cr. to Human Structure and Function (3 cr.)
- 3) HP 341 Tests and Measurements - 2 cr. to Evaluation in HPE (3 cr.)
- 4) HP 342 Kinesiology - 2 cr. to Biomechanics (3 cr.)
- 5) HP 344 Adapted Physical Education - 2 cr. to Adapted Physical Education (3 cr.)
- 6) HP 345 Care & Analysis of Sport Injuries - 2 cr. to Basic Sports Medicine (2 cr.)
- 7) HP 346 First Aid Instructor - 1 cr. to Emergency Health Care (1 cr.)
- 8) HP 404 Org. & Adm. of School Health Curriculum - 3 cr. to School Health Programs (3 cr.)
- 9) HP 441 Hist. & Phil. of Physical Education - 2 cr. to Psychosocial Implications for HPER (3 cr.)
- 10) HP 442 Org. & Adm. of Physical Education - 2 cr. to Seminar in HPER (3 cr.)

c. Method/Activity Course Revision

1) HP 200 Fundamentals of Physical Activity	1.0 cr.
2) HP 201 Archery/Badminton/Bowling	1.0 cr.
3) HP 202 Baseball	.5 cr.
4) HP 203 Basketball	.5 cr.
5) HP 204 Field Hockey	.5 cr.
6) HP 205 Rhythms and Movement	1.0 cr.
7) HP 206 Softball	.5 cr.
8) HP 207 Tennis	.5 cr.
9) HP 208 Soccer	.5 cr.
10) HP 300 Folk & Square Dance	.5 cr.
11) HP 301 Modern Dance	.5 cr.
12) HP 302 Gymnastics	1.0 cr.
13) HP 303 Football	.5 cr.
14) HP 304 Golf	.5 cr.
15) HP 305 Track and Field	.5 cr.
16) HP 306 Volleyball	.5 cr.
17) HP 307 Wrestling	.5 cr.

NOTE: Total credits 10.5 for seventeen courses. Revised downward from twenty courses for 20 credits.

Course revisions and credit changes made to meet the combined needs of women and men for coeducational course instruction. Course additions made to strengthen the students' background in the health science area and to identify their abilities in various neuromuscular activities. The major curriculum remains at the thirty-six (36) semester hour level.

On a motion by Senator Gibson, seconded by Senator Johnson, Mathematics 010 - Basic Algebra - 3 cr. was approved, as recommended by Committee B1. This is a basic course in algebra including factoring, exponents and radicals, systems of linear equations, complex fractions, and inequalities. The course is designed for those students who lack the basic algebraic skills required in MA 011, Elementary Functions.

As recommended by Committee B1, moved by Senator Gibson, and seconded by Senator Buterbaugh, CO 210, Programming the Computer - 2 cr. (Prerequisite: CO 200 or BU 339) was approved. This course is development of computer programming skills using an algorithmic language, including computer representation of data; problem analysis and computer solution using flowcharting and the language learned. It consists of two recitation hours per week and may be used as a prerequisite to advanced courses in place of CO 110. Credit will not be granted for both CO 110 and CO 210.

As recommended by Committee B1, Senator Gibson moved and Senator Cord seconded adoption of the following policy:

Credit courses within the School of Continuing Education shall be placed under dual supervision of the School of Continuing Education and the Department(s) in which the course is being offered, with the primary responsibility for course content and certification of instructor competence being placed with the department(s) involved and the primary responsibility for administrative functions being placed with the School of Continuing Education.

On a motion by Senator DeFurio, seconded by Senator C. W. Johnson, this policy was recommitted to Senate Committee B2 for further study.


Committee B2 recommended approval of the following proposal allowing more student choice under existing General Education rules. Adoption was moved by Senator Gibson and seconded by Senator Miller.

- a. The Senate reaffirms the existing policy that a student may substitute another course in the same Department for a General Education course, provided that the substitution is approved by the student's advisor and the Department offering the General Education course.
- b. To facilitate more student choice within the existing General Education program, the Senate encourages all Departments which offer General Education courses to designate courses that they will regularly accept as substitutes under the policy reaffirmed in part a. These "regular substitutes" should be listed as such in the University Catalogue after their status has been approved by Committee B2 and the Senate.
- c. To provide more student choice under existing General Education regulations, the Senate encourages all Departments which offer General Education courses to propose new courses which might appropriately serve as "regular substitutes" when approved as such by Committee B2 and the Senate.
- d. The Senate charges Committee B2 to approve all proposed "regular substitutes" unless it has good reason to doubt that the substitute is as rigorous and as valid for General Education as the original course.

Senator Miller then moved that this item be returned to Committee B2 in view of the fact that it has been discovered that there is no "existing policy" on this matter. The motion was seconded by Senator McGovern and passed by the Senate.

On the recommendation of Committee D (Graduate), Senator Gallanar moved and Senator Spieker seconded, and approval was given to EC 534, Economics of Corporate Decisions, 3 s.h. as a new course. The motion was passed by the Senate.

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 Also on recommendation of Committee D, as moved by Senator Gallanar and seconded by Senator Spieker, FL 521, Language and Society, was changed from 2 s.h. to 3 s.h.

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On recommendation of Committee E (Faculty Research, Library and Educational Services) Senator Goodrich moved approved of the following Library Access Policy:

"All departmental or school libraries, reading rooms, and resource centers are to be accessible to all members of the University community on an equal basis. The University Library will establish and maintain a file indicating the location and hours of such facilities."

The motion was seconded by Senator Luckner.

The following amendment to this policy, as moved by Senator Mueller and seconded by Senator Hennemann, was defeated: " All departmental or school libraries, reading rooms, and resource centers, excluding those materials purchased and/or collected by departments primarily for instructional purposes, are to be accessible. . ."

Senator Arlo Davis moved that the following statement be added to the end of the previously stated policy: "The establishment of checkout and/or reserve policy will remain within the department." The motion was seconded by Senator Hennemann, but defeated by the Senate.

The policy, as originally stated, was then approved by the Senate, by a vote of 28 Yes, 21 No.

The meeting was adjourned at 5:25 p.m. due to the lack of a quorum.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alice Louise Davis".

Alice Louise Davis  
Secretary

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