University Senate

Tuesday, April 25, 2023
3:45pm – 5:00pm
Eberly Auditorium

Approval of Order

    A. Approval of minutes from April 4, 2023 meeting
    B. Approval of current agenda items and order

Reports and Announcements   Appendix   Page(s)

    A. President Driscoll
    B. Provost Luetkehans
    C. Chairperson Piper
    D. Vice Chairperson Haque

Standing Committee Reports   Chairperson

	Committee	Chairperson	Appendix	Page(s)
A.	Rules Committee	Decker		
B.	University-Wide Undergraduate Curriculum Committee	Sechrist		
C.	University-Wide Graduate Committee	Moore/Gossett	**A**	**2-3**
D.	Research Committee	Sciulli/Guth	**B**	**4**
E.	Student Affairs Committee	Erwin		
F.	University Development and Finance Committee	Drye		
G.	Academic Affairs Committee	Dugan/Wachter	**C**	**5-6**
H.	Awards Committee	Paul		
I.	Noncredit Committee	O'Neil	**D**	**7**
J.	Library and Education Services Committee	Chadwick	**E**	**8**

Senate Representative Reports   Representative

	Council	Representative
A.	University Planning Council	Moore
B.	Presidential Athletic Advisory Council	Castle
C.	Academic Computing Policy Advisory Committee	Ford
D.	University Budget Advisory Committee	Soni

New Business
Adjournment

APPENDIX A
UNIVERSITY WIDE GRADUATE CURRICULUM COMMITTEE
CHAIR MOORE

SCHOOL OF GRADUATE STUDIES AND RESEARCH POLICY REVISIONS

FOR ACTION:
Policy: ACADEMIC GOOD STANDING

RATIONALE FOR PROPOSED REVISION:

The current language of the policy is needed to be clarified. The proposed language corrects that issue.

Academic Good Standing (current)

IUP master's students must maintain a minimum of 3.0 ("B") cumulative graduate quality point average to be in good standing academically. This policy remains the same for students pursuing a graduate degree at the doctoral level, except the required minimum grade point average is between 3.0 and 3.5, depending upon the program.

Students who fall below good standing are placed on probation for their next active term, during which the cumulative average must be raised to 3.0. Students who fail to raise their cumulative averages to at least 3.0 during their probation period will be dropped from their degree program as well as from the School of Graduate Studies and Research and will not be permitted to register for further courses. A student must be in good standing to be admitted to degree candidacy and to graduate.

Graduate students earning final grades of "F" and a 0.00 CGPA at the end of their first semester of enrollment will be dismissed from the University, except for graduate students enrolled in only one course (up to 4 credits), who may be placed on probation at the discretion of the SGSR Academic Standards officer.

Academic Good Standing (revision)

IUP master's students must maintain a minimum of 3.0 ("B") cumulative graduate quality point average to be in good standing academically. This policy remains the same for students pursuing a graduate degree at the doctoral level, except the required minimum grade point average is between 3.0 and 3.5, depending upon the program.

Students who fall below good standing are placed on probation for their next active term, during which the cumulative average must be raised to 3.0. Students who fail to raise their cumulative averages to the program minimum GPA during their probationary period will be dismissed from their degree program, as well as from the School of Graduate Studies and Research, and will not be permitted to register for further courses. A student must be in good standing to be admitted to degree candidacy and to graduate.

Graduate students earning final grades of "F" and a 0.00 CGPA at the end of their first semester of enrollment will be dismissed from the University, except for graduate students enrolled in only one course (up to 4 credits), who may be placed on probation at the discretion of the SGSR Academic Standards officer.

FOR ACTION:
Policy: GRADUATE COURSE SCHEDULING BY UNDERGRADUATES

RATIONALE FOR PROPOSED REVISION:

The current title of the policy is difficult to locate in the graduate catalog policy area. The proposed title change will make it easier to locate.

Graduate Course Scheduling by Undergraduates (current)

IUP undergraduate students with an academic grade point average of at least 2.6 who are within thirty-two semester hours of graduation are permitted, after receiving appropriate approvals, to take up to six semester hours of graduate work whether or not they have applied for acceptance into an IUP graduate program.

Graduate hours so earned have no necessary bearing upon undergraduate degree requirements, and no assurance is given toward future IUP graduate program admission. If these credits are approved toward a graduate degree program, they will be treated as transfer credits.

Note: Graduate credits taken by an undergraduate student may not be reviewed for transfer if they were counted toward the undergraduate degree. Students admitted through Early Admission to Graduate Programs Policy are exempted from this requirement.

Undergraduates Scheduling Graduate Courses (revision)
IUP undergraduate students with an academic grade point average of at least 2.6 who are within thirty-two semester hours of graduation are permitted, after receiving appropriate approvals, to take up to six semester hours of graduate work whether they have applied for acceptance into an IUP graduate program or not.

Graduate hours so earned have no necessary bearing upon undergraduate degree requirements, and no assurance is given toward future IUP graduate program admission. If these credits are approved toward a graduate degree program, they will be treated as transfer credits.

Note: Graduate credits taken by an undergraduate student may not be reviewed for transfer if they were counted toward the undergraduate degree. Students admitted through the Early Admission to Graduate Programs policy are exempted from this requirement.

Implementation: Effective immediately upon approval.

APPENDIX B
RESEARCH COMMITTEE
CHAIR SCIULLI

FOR INFORMATION:
Meeting Minutes – April 11, 2023

Note: The committee currently has vacancies from NSM, CAH, and University Services

The committee reviewed the Senate Fellowship proposals. There was 1 proposal received this year.

- Charles Harrison Wick and Janet Blood were awarded $6,975 for "IUP @ 150: Preparing for Indiana University of Pennsylvania's Sesquicentennial."

The committee additionally reviewed the small grants proposals received this month. There were 10 USRC small grant proposals for review and the decision was made to fund 8 totaling $21,738.18   This month's proposals consisted of 2 research proposals and 8 travel proposals.

- Jill Brady
- Yongtao Cao
- Zach Collins
- Shijuan Liu
- John Lowery
- Sudipta Majumdar
- Charles Harrison Wick
- Lingyan Yang

See USRC website for research and travel funding opportunities.

APPENDIX C
ACADEMIC COMMITTEE
CHAIR DUGAN

FOR ACTION:
CURRENT

Residency Requirement and Transfer Coursework (approved 5.2.2017)
A. IUP Residency Requirement for Awarding of Degrees
All students receiving their first baccalaureate degree are required to complete 30 of their last 60 credits in courses at IUP. All students receiving their first associate degree are required to complete 15 of their last 30 credits in courses at IUP.

For an IUP major, minor, or undergraduate certificate, students are required to complete at least 50 percent of required credits in courses at IUP or another State System institution. Junior/Senior year Study Abroad semesters or other formal Articulation agreements in which State System students may reverse-transfer credits back to IUP are exceptions to this policy.

For undergraduate active-duty service members, IUP applies a more military-friendly set of residency requirements, and these students should consult the Military and Veterans Resource Center for more information.

IUP courses include all courses listed in the Undergraduate and Graduate catalogs.

B. Pre-approval for Transfer Course Work
Students enrolled at IUP who wish to take course work at another institution (either during the summer or regular semesters) must complete an Application for Pre-approval of Course Work at Another College/University before taking the course(s). Only the credits from the course(s) transfer, not the grade; therefore, students cannot use outside course work for IUP's repeat policy. Only the credits for which students receive the grade of "A," "B," or "C" will transfer. If P/F is the only grading option available, there must be either a narrative evaluation from the faculty member certifying that the work was of "C" level or better or notification on the transcript stating that a "P" grade is equal to a "C" grade or better. No more than 60 credits total may be earned at a junior or community college for application toward an IUP degree unless it is part of an articulated agreement. Courses without prior approval are taken at the risk of the student; there is no obligation on the part of any officer of this university to accept or transfer such credit.

Residency Requirement and Transfer Coursework
A. IUP Residency Requirement for Awarding of Degrees
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For an IUP major, minor, or undergraduate certificate, students are required to complete at least 50 percent of required credits in courses at IUP or another State System institution. Junior/Senior year Study Abroad semesters or other formal Articulation agreements in which State System students may reverse-transfer credits back to IUP are exceptions to this policy.

For undergraduate active-duty service members, IUP applies a more military-friendly set of residency requirements, and these students should consult the Military and Veterans Resource Center for more information.

IUP courses include all courses listed in the Undergraduate and Graduate catalogs.

B. Pre-approval for Transfer Coursework
Students enrolled at IUP who wish to take coursework at another institution must complete an Application for Pre-approval of Coursework at Another College/University before taking the course(s). Only the credits from the course(s) transfer, not the grade; therefore, students cannot use outside coursework under IUP's course repeat policy to replace/improve grades. Only the credits for which students receive the grade of "A", "B", "C" or "D" will transfer.

Please note that some academic programs require students to earn a "C" grade or better to meet program requirements. Therefore, in these cases, if P/F is the only grading option available, there must be either a narrative evaluation from the transferring institution's faculty member certifying that the work was of "C" level or better or notification on the transcript stating that a "P" grade is equal to a "C" grade or better.

No more than 60 credits total may be earned at a junior or community college for application toward an IUP degree unless it is part of an articulated agreement. Courses without prior approval are taken at the risk of the student; there is no obligation on the part of any officer of IUP to accept or transfer such credit.

Rationale: Reviewed as a part of cyclic review and updated the policy to reflect the changes made to other transfer policies.

APPENDIX D
NON-CREDIT COMMITTEE
CHAIR O'NEIL

FOR INFORMATION:
IUP Academy of Culinary Arts

Meeting date: Monday, April 17, 2023, at 10:00 am via zoom
In attendance: Tess O'Neil, Chair, Marcy Rearick, Vice Chair, Members: Rich Muth, Thomas Barnes, Rich Muth, Lynn Pike. Excused: Joshua Castle

Interviewees: Chef Lynn Pike, Chef Thomas Barnes

The Academy of Culinary Arts has four programs, two certificate programs, one in Culinary Arts and one in Baking and Pastry Arts and two associate in applied science (AAS) programs, AAS in Culinary Arts and AAS in Baking and Pastry Arts. Students who have completed the Culinary Certificate have an option to return for a second certificate in Baking and Pastry Arts. There are currently six students who have returned for a second certificate in Baking and Pastry Arts.

There are currently 24 certificate students who have returned to complete the AAS degree, with 18 seeking the Culinary AAS degree and 6 in the Baking and Pastry, AAS programs. In 2022, 15 students earned their AAS degrees, 13 in Culinary Arts and two in Baking and Pastry.

The Academy will be hosting the American Culinary Federation (ACF) reaccreditation team on April 2628, 2023 for their five-year review.

In addition to the Academy's annual schedule of events, the academy is involved with many university and surrounding community events. Chefs have been taking part in judging opportunities with Pennsylvania Pro-Start, as well as other Pro-start competitions in the surrounding states. The Chef's visited West Virginia, New York, Ohio, and Pennsylvania. Chefs Nutter and Reed will be participating as judges, in the National ProStart finals held in Washington DC in May.

In March the Academy welcomed Family and Consumer Science teachers and Vo-Tech instructors from around the state for a professional development day. Chef Barnes, Chef McIsaac, and Chef Kapusta participating and Chef Nutter and Pike assisting.

Chef Reed organized two events to raise money for student scholarships through our professional organization, the ACF Groundhog Chapter. Chef Reed held the Holiday Treat box event and for the first time Chef Reed sold Valentine's gift boxes both were a success.

There was a course title change request changing Careers in the Culinary Arts to Careers.

> Justification: The course is taught to both culinary and Pastry Arts students, so opening the course title to Careers, generalizes it to accommodate both programs.

Committee Recommendation

The IUP Culinary Arts program currently has one nine-month support staff position that supports both culinary administrative and admission responsibilities.
We as a committee feel that the Academy needs support staff over twelve months as the summer is their busiest semester and a required term for both Culinary and Baking and Pastry Certificate programs.

APPENDIX E
LIBRARY AND EDUCATION SERVICES COMMITTEE
CHAIR CHADWICK

FAQ

What is PII?
Personal Identifiable Information (PII) is information that, when used alone or with other relevant data, can identify an individual.

What is a Data Breach?
A data breach is an unauthorized access and retrieval of sensitive information by an individual, group, or a software system. A data breach is any instance when unauthorized access is gained to private or restricted information. The data ends up being used without the knowledge of the user or owner for the intended purpose.

What is Breach of Personal Information Act?
For meeting security breach notification requirements, as defined by the Commonwealth of Pennsylvania is a person's first name or first initial and last name in combination with one or more following data elements:
- Social security number
- State issued driver's license number
- State issued identification card number
- Financial account number in combination with security with a security code, access code or password
- Medical and/or health insurance information
- Username or e-mail address in combination with password or security question

If my personal information is breached, will I be notified?
The Commonwealth's breach notification law currently permits email notice if a prior business relationship exists and a valid email address for the individual requiring notification is available, electronic notice will also be allowed if the notice directs the person whose personal information has been materially compromised by a breach of the security of the system to promptly change the person's password and security question or answer, as applicable, or to take other steps appropriate to protect the person's online account to the extent the entity has sufficient contact information for the person.

How soon after a breach will an individual be notified?
The Breach Personal Information Act requires state agencies such as IUP to notify the individual(s) and the Pennsylvania Office of the Attorney General within seven business days following the discovery of the breach.

Where can I review the Breach of Personal Information Notification Act?
Follow the link listed below to review the Breach of Personal Information Notification Act.
https://www.legis.state.pa.us/cfdocs/legis/li/uconsCheck.cfm?yr=2022&sessInd=0&act=151