

University Senate

Tuesday, November 29, 2022

3:45pm – 5:00pm

Eberly Auditorium

Approval of Order

- A. Approval of minutes from November 1, 2022 meeting
- B. Approval of current agenda items and order

Reports and Announcements

- A. President Driscoll
- B. Provost Luetkehans
- C. Chairperson Piper
- D. Vice Chairperson Haque

Appendix Page(s)

Standing Committee Reports

- A. Rules Committee
- B. University-Wide Undergraduate Curriculum Committee
- C. University-Wide Graduate Committee
- D. Academic Affairs Committee
- E. Awards Committee
- F. Noncredit Committee
- G. Library and Education Services Committee
- H. Research Committee
- I. Student Affairs Committee
- J. University Development and Finance Committee

Chairperson

Decker
Sechrist

Moore/Gossett

Dugan/Wachter
Paul
O'Neil
Chadwick

Sciulli/Guth
Erwin
Drye

A **2-3**

B **4-7**

C **8**

D **9**

Senate Representative Reports

- A. University Planning Council
- B. Presidential Athletic Advisory Council
- C. Academic Computing Policy Advisory Committee
- D. University Budget Advisory Committee

Representative

Moore
Castle

Ford

Soni

E **10-11**

New Business Adjournment



**APPENDIX A
RULES COMMITTEE
CHAIR DECKER**

FOR ACTION:

Rationale for proposed bylaw amendment

The existing bylaws permit an asynchronous electronic meeting limited specifically to the approval of minutes of the last scheduled University Senate meeting of the academic year. The Rules Committee proposes maintaining the existing language of bylaw I. D. but moving it into the second part of bylaw that covers electronic meetings as a general topic. New D. 1. contains proposed language authorizing electronic meetings for the University Senate and its committees. The existing asynchronous meeting language will become new paragraph D. 2.

The words in red are the proposed changes.

Procedural History

The Rules Committee was charged with proposing changes to the bylaws to permit electronic meetings. A proposed bylaw amendment was offered by the committee for action at the November 1, 2022, meeting. The proposal was modified by a motion approved at said meeting prior to any vote being taken on the proposal. The Rules Committee deemed the motion to be a substantive change requiring additional review. The committee met on November 8, 2022, and added certain clarifying language to the aforesaid motion. The Rules Committee now brings this proposed bylaw amendment for action.

Current:

UNIVERSITY SENATE BYLAWS

I. Meetings

- A. The University Senate shall hold at least four monthly meetings per academic semester, excluding the summer sessions, at a time and place indicated by the presiding officer. Additional meetings may be called at the discretion of the chair, or upon petition by one-third of the University Senate membership to the Rules Committee, which shall establish a date and place and publish the reason for such a meeting within two days of the date such a petition is received.
- B. No meeting of the University Senate shall be held when the university is not officially in session.
- C. The chair of the University Senate may convene that body during the summer session when there is necessary business to transact. For the summer session, 45 members shall be considered a quorum. Any business transaction during the summer shall be subject to the review and approval of the regular University Senate at its first scheduled meeting in the fall.
- D. Following the last scheduled University Senate meeting of the academic year, an electronic asynchronous meeting will be held to review and approve the minutes from the previous meeting. The minutes will be distributed to senators electronically. Any comments, corrections, or concerns that a senator has regarding the minutes can be expressed electronically so that all senators will receive the posting. At least two business days following the posting of the minutes, the chair of the University Senate will call for a vote and provide an electronic link where senators can vote. At least one business day will be provided for senators to vote to approve or not approve the meeting minutes. Once tallied, senators and other interested entities will be informed of the outcome.



Proposed Revision:***UNIVERSITY SENATE BYLAWS*****I. Meetings**

A. The University Senate shall hold at least four monthly meetings per academic semester, excluding the summer sessions, at a time and place indicated by the presiding officer. Additional meetings may be called at the discretion of the chair, or upon petition by one-third of the University Senate membership to the Rules Committee, which shall establish a date and place and publish the reason for such a meeting within two days of the date such a petition is received.

B. No meeting of the University Senate shall be held when the university is not officially in session.

C. The chair of the University Senate may convene that body during the summer session when there is necessary business to transact. For the summer session, 45 members shall be considered a quorum. Any business transaction during the summer shall be subject to the review and approval of the regular University Senate at its first scheduled meeting in the fall.

D. Electronic Meetings

1. Electronic meetings are permitted for the University Senate standing/consultative committees, at the discretion of their respective chairs. The University Senate may use electronic meetings under extenuating circumstances, as determined by the chair, subject to the provisions of any relevant bylaw or standing rule.
2. Following the last scheduled University Senate meeting of the academic year, an electronic asynchronous meeting will be held to review and approve the minutes from the previous meeting. The minutes will be distributed to senators electronically. Any comments, corrections, or concerns that a senator has regarding the minutes can be expressed electronically so that all senators will receive the posting. At least two business days following the posting of the minutes, the chair of the University Senate will call for a vote and provide an electronic link where senators can vote. At least one business day will be provided for senators to vote to approve or not approve the meeting minutes. Once tallied, senators and other interested entities will be informed of the outcome.



**APPENDIX B
ACADEMIC COMMITTEE
CHAIR DUGAN**

FOR ACTION:

DEAN EMERITUS

Dr. Yaw Asamoah University Libraries

FACULTY EMERITUS

Dr. Charlene Bebko	Marketing
Dr. Robert Boldin	Finance and Economics
Dr. Karen Rose Cercone	Geosciences
Dr. David Chambers	Political Science
Dr. Sharon Deckert	English
Dr. Kevin Eisensmith	Music
Dr. Sharon Franklin-Rahkonen	History
Dr. Victor Garcia	Sociology
Dr. Christopher Janicak	Safety Sciences
Dr. Majid Karimi	Media Department of Chemistry, Biochemistry, Physics, and Engineering
Dr. Germaine Kline	Accounting and Information Sciences
Dr. Michael Korn	Employment Relations and Health Service Administration
Dr. David LaPorte	Psychology
Dr. George Long	Media Department of Chemistry, Biochemistry, Physics, and Engineering
Dr. Maureen McHugh	Psychology
Dr. Joann Migyanka	Communication Disorders, Special Education and Disability Studies
Dr. John (Jay) Mills	Psychology
Dr. John Mueller	Student Affairs in Higher Education
Dr. Heather Powers	English
Dr. Catherine Raeff	Psychology
Dr. Steven Schroeder	History
Dr. Robert Sechrist	Geography, Geology, Environment and Planning
Dr. Theresa Smith	Philosophy and Religious Studies
Dr. Joette Wisnieski	Management



FOR ACTION:**CURRENT Undergraduate Policy****Double Major Policy (11.2.2021)**

Students meeting the requirements of two majors can obtain a double major (one diploma). Students who wish to receive two diplomas, one for each degree, must complete a minimum of 150 credits and follow the University's Dual Baccalaureate Degrees Policy.

The application for the double major must be completed by the student, at which time the student must declare one of the majors to be the primary major. The degree for the primary major (BS or BA) will be the degree designation that appears on the transcript and the diploma. The second major will appear on the transcript as the secondary major earned.

Students pursuing a double major will be required to fulfill all Liberal Studies, College, and Major requirements for the primary major and only the Major requirements for the secondary major.

If students after declaring a double major decide to pursue only one of the majors, they will need to rescind their decision to pursue a double major in order to graduate by filing the appropriate form found on the registrar's website or on MyIUP. Students should consult with their advisors prior to making this decision. On this form, students will need to declare what their single major will be. Students will then need to fulfill the Liberal Studies, College and Major requirements of that single major.

PROPOSED Undergraduate Policy**Double Major Policy**

Students meeting the requirements of two majors can obtain a double major (one diploma). Students who wish to receive two diplomas, one for each degree, must complete a minimum of 150 credits and follow the University's Dual Baccalaureate Degrees Policy.

The application for the double major must be completed by the student, at which time the student must declare one of the majors to be the primary major. The degree for the primary major (BS or BA) will be the degree designation that appears on the transcript and the diploma. The second major will appear on the transcript as the secondary major earned.

Students pursuing a double major will be required to fulfill all Liberal Studies, College, and Major requirements for the primary major and only the Major requirements for the secondary major with the exception of the Colleges of Business and Education which have required professional core requirements.

If students after declaring a double major decide to pursue only one of the majors, they will need to rescind their decision to pursue a double major in order to graduate by filing the appropriate form found on the registrar's website or on MyIUP. Students should consult with their advisors prior to making this decision. On this form, students will need to declare what their single major will be. Students will then need to fulfill the Liberal Studies, College and Major requirements of that single major.

RATIONALE: The policy was reviewed when the committee was alerted to the need to add college specific requirements to the previously approved policy, each required by accreditation. Changes were made to provide clarity to students seeking to consider double majors, including these colleges.



FOR ACTION:**CURRENT Undergraduate Policy****Individual Course Withdrawal Policy** (*approved 3.1.2016*)

The Individual Course Withdrawal Policy provides students who are unable to complete a course with the option of withdrawing from that course. This option should be taken only after other options have been discussed with the instructor and/or the student's advisor.

Individual Course Withdrawals may be processed by signing in to MyIUP (*my.iup.edu*) between the day after the conclusion of the drop/add period and the end of the first two-thirds of the course. After the two-thirds point of a course, students may no longer process Individual Course Withdrawals.

A student needing to withdraw from a course after the deadline must process a request ~~for~~ through the office of the dean of his or her college. Approval of the late withdrawal is contingent on documentation of catastrophic circumstances preventing the student from completing the course. If approved, the college office will arrange for recording the "W" designation.

Since instructors inform students of their unsatisfactory performance in class before the withdrawal deadline (Midterm Grade Report Policy), students will be able to discuss course withdrawals with instructors and/or academic advisors to assess alternatives. Students should be aware of the potential impact of course withdrawal on activities that require full-time status, such as financial aid eligibility (percent of completion and eligibility to move to the next class level), athletic eligibility, and health insurance. Students are also cautioned to consider the detrimental impact of "Ws" in a transcript review by a prospective employer or graduate school.

PROPOSED Undergraduate Policy**Individual Course Withdrawal Policy**

The Individual Course Withdrawal Policy provides students who are unable to complete a course with the option of withdrawing from that course. This option should be taken only after other options have been discussed with the instructor and/or the student's advisor.

Individual Course Withdrawals may be processed by signing in to MyIUP (*my.iup.edu*) between the day after the conclusion of the drop/add period and the end of the first two-thirds of the course. After the two-thirds point of a course, students may no longer process Individual Course Withdrawals.

A student needing to withdraw from a course after the deadline must process a request through the office of the dean of the college of their primary major. Approval of the late withdrawal is contingent on documentation of catastrophic circumstances preventing the student from completing the course. If approved, the college office will arrange for recording the "W" designation.

Students should discuss their options with instructors, academic advisors, and the Office of Financial Aid before considering course withdrawals. Course withdrawals may impact financial aid eligibility (percent of completion and eligibility to move to the next class level), full-time status, athletic eligibility, and health insurance, etc. Students are also cautioned to consider the detrimental impact of "Ws" in a transcript review by a prospective employer or graduate school.

RATIONALE: Upon five year review, minor clarifications were made to the policy.



FOR ACTION:**CURRENT Undergraduate Policy****Research Integrity** (approved 4.28.2015)

IUP is committed to the highest ethical standards with regard to scholarship conducted by all members of the university community, including faculty, managers, administrators, staff, and students (both undergraduate and graduate). Therefore, it is imperative that all those engaged in research—including undergraduate students—be aware of and adhere strictly to established policies and procedures designed to respond to any allegations or apparent instances of fraud or misconduct related to research activities.

IUP will deal forthrightly with allegations of misconduct associated with research. The university will conduct an inquiry and, if warranted, an investigation of any possible misconduct by IUP faculty, managers, administrators, staff, and students conducting research. If misconduct is determined to have taken place, appropriate disciplinary action will be taken.

Additional policies are in place to protect research involving human subjects or animals, and to ensure compliance with state and federal law.

Students engaged in research can find more information about IUP's research policies, procedures, training and other resources at <https://www.iup.edu/research/resources/policies/index.html>.

PROPOSED Undergraduate Policy**Undergraduate Research Integrity**

IUP is committed to the highest ethical standards with regard to scholarship conducted by all members of the university community, including instructors, managers, administrators, staff, and students. Therefore, it is imperative that all those engaged in research—including undergraduate students—be aware of and adhere strictly to established policies and procedures designed to respond to any allegations or apparent instances of fraud or misconduct related to research activities.

IUP will deal forthrightly with allegations of misconduct associated with research. The university will conduct an inquiry and, if warranted, an investigation of any possible misconduct by IUP instructors, managers, administrators, staff, and students conducting research. If misconduct is determined to have taken place, appropriate disciplinary action will be taken.

Policies are in place to protect research involving human subjects or animals, and to ensure compliance with additional university policies and state and federal law.

Those engaged in research can find more information about IUP's research policies, procedures, required trainings and other resources at <https://www.iup.edu/research/resources/policies/index.html>.

RATIONALE:

As a part of the five-year review, language was updated, revised, and it was defined that there were appropriate links to relevant regulations and policies.



**APPENDIX C
RESEARCH COMMITTEE
CHAIR SCIULLI**

FOR INFORMATION:

Meeting Minutes - November 8, 2022

Note: The committee currently has vacancies from NSM, CAH, and University Services

There were 3 USRC small grant proposals for review and decision was made to fund 3, totaling \$4,144.00. This month's proposals consisted of 3 travel proposals and 0 research proposals.

- Julie Ankrum
- Kimberly Desmond
- Brittany Pollard

See USRC website for research and travel funding opportunities.



**APPENDIX D
DEVELOPMENT AND FINANCE COMMITTEE
CHAIR DRYE**

FOR INFORMATION:

A Pennsylvania State System of Higher Education workgroup drafted a template Non-Discrimination policy in compliance with the Board of Governor's Policy 2009-03-A. IUP's President approved the policy on July 26, 2022, in accordance with the Senate Constitution that allows for administrative personnel to initiate or modify policies due to expediency. The expediency was due to the Office of Civil Rights (OCR) notifying the University it must adopt and publish grievance procedures in compliance with Section 504 of the Rehabilitation Act of 1973 and its implementing regulation at 34 C.F.R. Part 104 and Title II of the Americans with Disabilities Act of 1990 and its implementing regulation at 28 C.F.R. Part 35. In the absence of such action, OCR indicated it would begin enforcement action against IUP. Due to the urgency of having a policy in place, the normal process of policy review and approval through the Senate was not followed. The Development and Finance Committee (DFC) evaluated the policy, at the President's request, through consultation with stakeholder groups. The committee received numerous concerns that DFC feels unqualified to respond to. For example, the policy was vetted by the State System Meet and Discuss; however, the local APSCUF Meet and Discuss raised additional concerns. Additionally, there was concern of the use of one policy to address two federal regulations that may be in conflict. The committee's role in policy review and recommending approval to the Senate should not include responding to collective bargaining disagreements that are best addressed at local Meet and Discuss, prior to the committee's review. The committee recommends that Meet and Discuss should resolve their differences and bring common language forward, and further addressing student and non-represented employee concerns.



**APPENDIX E
PRESIDENT'S ATHLETIC ADVISORY COMMITTEE
CHAIR CASTLE**

FOR INFORMATION:

Welcome and Remarks – Dr. Joshua Castle, Chair

- Provided the committee with an IACC update. The committee met and discussed the upcoming EADA report, the athletic waiver process, and reviewed/provided feedback to new proposed NCAA legislation.

Remarks from Dr. Michael Driscoll

- Discussed with the committee the restructuring of the NCAA Division II Presidents council and other proposed legislations. The new President's Council will have fewer presidents on the council, but the presidents will have shorter terms. The conference won't have any representatives on the council at this point, but there will be 2 conference representatives on the Management Council.
- It was mentioned that Stunt has been added as an emerging sport by the NCAA
- NCAA is in the search process for a new president.
- The NCAA voted to provide more funding for softball championships.
- Currently, Dr. Driscoll is serving on an NCAA sub-committee on congressional engagement.
- Discussed with the committee some of the legal challenges to the NCAA and the impact on the organization. This centers around NIL, Labor Laws and Antitrust laws. Currently there are several states creating their own laws without consistency which could create a competitive in-balance.

Remarks from Dr. Tom Segar

- Share with the committee that DEI Athlete Survey went out in Sept and 33% currently has response rate. This survey assesses Student Athlete experiences at IUP regarding DEI. They are still pushing to get a higher response rate. Results should be ready for the next PAAC meeting.

Report from Athletic Administration – Todd Garzarelli

- Provided the committee with a Sports Update-
- Football is off to a great start should get to host PSAC Championship as well as couple rounds of playoffs. Volleyball might be able to get an NCAA playoff bid. Soccer and field hockey might have a chance to make conference and the NCAA playoffs. Winter starts are startup. Basketball looks strong. Women's basketball will be traveling to Duke. Swimming is off to a great start as well and already have PSAC swimmers of the week. Golf won their 32 PSAC Championship and tennis competed at ITA Atlantic Championships and Karolin Kirchtig won the PSAC conference singles championship.
- Talked about the conference and NCAA inclusion week, election day advocacy by various sports teams, and the upcoming speaker series.
- Also mentioned that there were 275 student athletes that made the spring honor roll and SA had an average 3.4 GPA.

Report from University Advancement – Khatmeh Osseiran Hanna

- Discuss the 150 campaign and how it relates to athletics.
- This year giving to athletics is ahead of last year. Giving is already \$400,000. The number of donors is also up 399 compared to 235 last year. There will be mailing for athletics going out on Monday Nov 1st. There will be a university phone-a-thon as well this year. The focus is targeted to scholarships for athletics.

Report from Enrollment Management – Dr. Patti McCarthy

- Provided the committee with an enrollment update. Athletics consistently has higher rates of retention and persistence.



Report from Faculty Athletics' Representative – Jim Racchini

- The Freshmen first year collaboration with Luke Faust and KHSS 143 Physical Well-being is going well.
- The collection of academic progress report data for SA is finishing up. Faculty involvement continues to improve. As of this date there have been 1130 individual data points and 78% indicate SA have either an A or B. Reports from this survey are given to Coaches and College A-Deans.
- There is a slight increase in time conflict between class schedules and practices, but things are getting handled.

Report from Student Athletic Advisory Committee – Rachel Johnson

- SAAC met and reviewed the new NCAA legislation and provided their opinions on the proposed by-laws.
- Discussed the NCAA Diversity and Inclusion social media campaign
- For Election Day no student athlete will have practice and will be participating in civic opportunities throughout the community.

