

University Senate

Tuesday, November 16, 2021

3:45pm – 5:00pm, Zoom

Approval of Order

- A. Approval of minutes from November 2, 2021 meeting
- B. Approval of current agenda items and order

Reports and Announcements

- A. President Driscoll
- B. Interim Provost Luetkehans
- C. Chairperson Piper
- D. Vice Chairperson Poley

Appendix Page(s)

Standing Committee Reports

- A. Rules Committee
- B. University-Wide Undergraduate Curriculum Committee
- C. University-Wide Graduate Committee
- D. University Development and Finance Committee
- E. Academic Committee
- F. Awards Committee
- G. Non-credit Committee
- H. Library and Education Services Committee
- I. Research Committee
- J. Student Affairs Committee

Chairperson

- Smith-Sherwood
- Sechrist/Greenawalt
- Moore/Gossett
- Drye
- Dugan/Wachter
- Paul
- O’Neil
- Chadwick
- Sciulli/Guth
- Erwin

A 2-3

Senate Representative Reports

- A. University Planning Council
- B. Presidential Athletic Advisory Council
- C. Academic Computing Policy Advisory Committee
- D. University Budget Advisory Committee

Representative

- Moore
- Castle
- Ford
- Soni

New Business

Adjournment

**APPENDIX A
ACADEMIC COMMITTEE
CHAIR DUGAN**

FOR ACTION:

THE COMMON HOUR

CURRENT

One hour M-F, 11:30-12:30

PROPOSED

The Senate Academic Committee reviewed the recent instructor/administrative/staff and student common hour and scheduling survey results, including written comments. We appreciate all who responded to the surveys. There were diverse opinions and concerns reflected by the survey results and the specific comments provided. These were considered when formulating our recommendations. The Committee believes the following recommendations best serve the overall needs of the IUP community when developing the Fall 2022 class schedule.

Recommendation: A 70-minute Common Hour should occur on Mondays, Wednesdays, and Fridays from 11:10 am – 12:20 pm.

See sample time charts following -

Rationale:

Given the diversity of responses, the proposed common hour strikes a compromise that emerged from many of the comments, while addressing several of the strengths and concerns. The common hour is retained, allowing for events, meetings, and meal scheduling, at least 3 days a week. The slight time frame expansion addresses the issue of transit time and crowding of some locations, and allows for a more meaningful time for meetings, events, and the like.

FOR ACTION:

TIME BETWEEN CLASSES

CURRENT

30 minutes between classes replaced the previous 20 minutes between classes

PROPOSED

Recommendation: There should be a 20-minute time period between classes.

See sample time charts following -

Rationale:

The recent survey on class times revealed a bi-modal preference again, with many comments. The time that most faculty and students selected as a second choice was 20 minutes. The committee selected this as the recommendation as it allows for slightly increased transit time; some cleaning, if that is needed, and a bit more time for an instructor to engage with questions after class, among other strengths.

These recommendations would result in changes to IUP class periods, such as the following:

Time Period (4)	Monday, Wednesday, and Friday (50-min class)	Tuesday and Thursday (75-min class)
Change from Fall 2021 schedule:	Accommodate 70-min Common Hour and 20-min break between classes)	Eliminate Common Hour and accommodate 20-min break between classes
1	8:00 am – 8:50 am	8:00 am – 9:15 am
2	9:10 am – 10:00 am	9:35 am – 10:50 am
3	10:20 am – 11:10 am	11:10 am – 12:25 am
4	11:10 am – 12:20 pm (Common Hour)	12:45 pm – 2:00 pm
5	12:20 pm – 1:10 pm	2:20 pm – 3:35 pm
6	1:30 pm – 2:20 pm	3:55 pm – 5:10 pm
7	2:40 pm – 3:30 pm (Note 1)	5:30 pm – 6:45 pm
8	3:50 pm – 4:40 pm	7:05 pm – 8:20 pm
9	5:00 pm – 5:50 pm	8:40 pm – 9:55 pm

Some other class periods would be adjusted primarily to accommodate a 20-min break between classes (except where noted):

Time Period (Note 4)	2-Hr Lab/Studio MTWR or F (115-min class)	3-Hr Lab/Studio MTWR or F (165-min class)	MW or WF or MF (75-min class)	MTWR or F (150-min class)
Change from Fall 2021 schedule:	No change (there was already a 20-min break between classes)	Accommodate 20-min break between classes (there had been either 15-min or 30-min breaks between classes depending on the day)	No change (there was already a 20-min break between classes)	No change (Note 2)
1	8:00 am – 9:55 am	8:00 am – 10:45 am	3:50 pm – 5:05 pm	5:05 pm – 7:45 pm
2	10:15 am – 12:10 pm	11:05 am – 1:50 pm	5:25 pm – 6:40 pm	7:55 pm – 10:35 pm
3	12:30 pm – 2:25 pm	2:10 pm – 4:55 pm	7:00 pm – 8:15 pm	6:35 pm – 9:15 pm
4	2:45 pm – 4:40 pm	5:15 pm – 8:00 pm	8:35 pm – 9:50 pm	
5	5:00 pm – 6:55 pm			
6	7:15 pm – 9:10 pm			

Notes:

- (1) Classes on MWF can be 50-min or 75-min in length after 3:30 pm (no change)
- (2) Evening classes meeting one night per week may begin at 5:05 pm and run for 2.5-hr plus break (no change)
- (3) Graduate evening/weekend courses may use a flexible schedule (no change)
- (4) The number of standard time periods for courses shown above is based on an approved set of time periods approved by APSCUF and Management dated July 11, 2006.

NOTE: These Common Hour and Scheduling recommendations should be revisited after the 2022 academic year (after IUP has had time to fully implement these recommendations and to assess more fully their impacts) to see if additional changes need to be made to future schedules.