

University Senate

Tuesday, October 5, 2021

3:45pm – 5:00pm, Zoom

Approval of Order

- A. Approval of minutes from September 7, 2021 meeting
- B. Approval of current agenda items and order

Reports and Announcements

- A. President Driscoll
- B. Interim Provost Luetkehans
- C. Chairperson Piper
- D. Vice Chairperson Poley

Appendix Page(s)

Standing Committee Reports

- A. Rules Committee
- B. University-Wide Undergraduate Curriculum Committee
- C. University-Wide Graduate Committee
- D. Student Affairs Committee
- E. University Development and Finance Committee
- F. Academic Affairs Committee
- G. Awards Committee
- H. Non-credit Committee
- I. Library and Education Services Committee
- J. Research Committee

Chairperson

- Smith-Sherwood
- Sechrist
- Moore/Gossett
- Erwin
- Drye
- Dugan/Wachter
- Paul
- O’Neil
- Chadwick
- Sciulli/Guth

A	2-8
B	9
C	10

Senate Representative Reports

- A. University Planning Council
- B. Presidential Athletic Advisory Council
- C. Academic Computing Policy Advisory Committee
- D. University Budget Advisory Committee

Representative

- Moore
- Castle
- Ford
- Soni

New Business

Adjournment

**APPENDIX A
ACADEMIC AFFAIRS COMMITTEE
CHAIR DUGAN**

FOR ACTION:

CURRENT

Fresh Start Policy

Purpose. A student who has been separated from the university for a minimum of two calendar years (24 consecutive months) and has reenrolled may apply for a Fresh Start from the appropriate college dean or designee. Having reviewed the prior and intervening factors for evidence of potential for improved academic success, the college dean or designee may implement this policy.

Academic Standards: A student reenrolled under this policy must meet current degree requirements and will be reviewed under current academic standards requirements applicable at the time of reenrollment. A student reenrolled under this policy waives the right to exercise the Canceled Semester Policy.

Transcript Effects: All credits and grades for IUP course work taken before reenrollment under this policy shall remain on the transcript. Upon reenrollment, a new cumulative (GPA) is established based on credits and grades earned from the date of reenrollment.

Previously accepted transfer credits and IUP courses in which grades of “C” or better were earned before reenrollment will be reviewed in terms of appropriateness (applicability, timeliness) to the new degree. Those courses, approved by the college dean or designee, will be counted as credits earned and applied toward graduation in the manner of transfer credits.

Financial Aid Effects: Students reenrolled under the Fresh Start Program must still meet the financial aid qualitative and quantitative SAP requirements (using all previously enrolled semester data). Federal regulations do not permit the financial aid office staff to remove or ignore any academic statistics.

Constraints. This policy may be applied only once. For a first bachelor’s degree, a minimum of 30 credits must be completed at IUP after a student returns to IUP under this policy. For a first associate degree, a minimum of 15 credits must be completed at IUP after a student returns to IUP under this policy. A student who wishes to enter a major in a college other than the one from which they were dismissed will apply to the original college, which will forward the application and related records to the new college for action.

PROPOSED

Fresh Start Policy

Purpose. A student who has been separated from the university for a minimum of two calendar

years (24 consecutive months) and has reenrolled may apply to the appropriate college dean or designee for a Fresh Start. Having reviewed the prior and intervening factors for evidence of potential for improved academic success, the college dean or designee may implement this policy.

Academic Standards: A student reenrolled under this policy must meet current degree requirements and will be reviewed under current academic standards requirements applicable at the time of reenrollment. A student reenrolled under this policy waives the right to exercise the Canceled Semester Policy.

Transcript Effects: All credits and grades for IUP course work taken before reenrollment under this policy shall remain on the transcript. Upon reenrollment, a new cumulative (GPA) is established based on credits and grades earned from the date of reenrollment.

Previously accepted transfer credits and IUP credits/grades earned before reenrollment will be reviewed in terms of appropriateness (applicability, timeliness) to the new degree. Those courses, approved by the college dean or designee, will be counted as credits earned and applied toward graduation in the manner of transfer credits.

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RATIONALE

This policy was revised to be consistent with the changes to made to the Undergraduate Transfer Admissions Policy, approved by Senate at the April 2021 meeting.

FOR ACTION:**Current****Dual Baccalaureate Degrees Policy**

A student who has earned a minimum of 30 undergraduate credits from IUP and who is in academic good standing may apply to pursue a second baccalaureate degree concurrently with the first. This application must be submitted to the dean of the college in which the major program of study for the second baccalaureate degree is housed. If admitted to a second baccalaureate degree program, the student may request through their academic standards officer that the second baccalaureate degree be designated as the primary degree. To receive both degrees at graduation, the student must earn at least 30 credits beyond the requirements of the designated primary program of study. The student must earn a minimum of 150 credits to receive both degrees concurrently.

Furthermore:

1. All requirements for each degree must be satisfied for the student to graduate.
2. A course required in both degree programs does not have to be repeated for the second degree, but substitutions may be required at the departmental level.
3. All university requirements, such as a minimum GPA and number of residency credits taken at IUP in the major, must be met for each degree separately.
4. If a student decides not to pursue a dual baccalaureate degree, they should complete the *Request to Remove Minor, Certificate, Double Major, or Dual Baccalaureate* form, and then they may apply for graduation for the remaining degree if the degree requirements have been met. If upon graduation the student returns to pursue a second bachelor's degree or certification, they will be bound to the requirements for Post-baccalaureate Studies (for a second degree or certification).

Proposed**Dual Baccalaureate Degrees Policy**

A student who has earned a minimum of 30 undergraduate credits from IUP and who is in academic good standing may apply to pursue a second baccalaureate degree concurrently with the first. This application must be submitted to the dean of the college in which the major program of study for the second baccalaureate degree is housed. If admitted to a second baccalaureate degree program, the student may request through their academic standards officer that the second baccalaureate degree be designated as the primary degree. To receive both degrees at graduation **and two diplomas**, the student must earn at least 30 credits beyond the requirements of the designated primary program of study. The student must earn a minimum of 150 credits to receive both degrees concurrently.

Furthermore:

1. All requirements for each degree must be satisfied for the student to graduate.

2. A course required in both degree programs does not have to be repeated for the second degree, but substitutions may be required at the departmental level.
3. All university requirements, such as a minimum GPA and number of residency credits taken at IUP in the major, must be met for each degree separately.
4. If a student decides not to pursue a dual baccalaureate degree, they should complete the *Request to Remove Minor, Certificate, Double Major, or Dual Baccalaureate* form, and then they may apply for graduation for the remaining degree if the degree requirements have been met. If upon graduation the student returns to pursue a second bachelor's degree or certification, they will be bound to the requirements for Post-baccalaureate Studies (for a second degree or certification).

Rationale: This policy was reviewed and found to be accurate. One point of clarifying language was added.

FOR ACTION:**Current****Undergraduate Course Attendance Policy**

The university expects all students to attend class.

Individual faculty members may define attendance standards appropriate to each course and the consequences of not meeting those standards, within the following guidelines:

1. Each policy must be distributed in writing during the first week of the course. Normally, it is expected that the information dealing with class attendance standards will be distributed with the course syllabus.
2. Each policy must define some limited level of allowable absence.
3. Each policy must recognize students' need to miss class because of illness, personal emergency, university-sponsored activities, bereavement, or active military duty.
4. Each policy must not penalize students who add the class during the regular or specified university drop-add period and must allow those students to make up work missed before adding the class.

Proposed**Undergraduate Course Attendance Policy**

The university expects all students to attend class.

Individual faculty members may define attendance standards appropriate to each course and the consequences of not meeting those standards, within the following guidelines:

1. Each policy must be distributed **to students by the first day of class.** The information dealing with **course** attendance standards will be distributed with the course syllabus.
2. Each policy must define **the** level of allowable absence. **In addition**, each policy must recognize students' need to miss class because of illness, personal emergency, university-sponsored activities, bereavement, or active military duty.
3. Each policy must not penalize students who add the **course** during the regular or specified university drop-add period and must allow those students to make up work missed before adding the **course**.

Rationale: Changes to the policy bring it in line with the Syllabus Policy, support the need for expectations for a reasonable absence allowance, and make language more consistent.

FOR ACTION:

CURRENT

Visiting Student Program Policy

A. Purpose

1. To facilitate undergraduate student enrollment at institutions of Pennsylvania's State System of Higher Education to take advantage of courses available across the System, without loss of institutional residency, eligibility for honors or athletics, or credits toward graduation at the home institution.

B. Undergraduate Student Standards

1. The student must be matriculated at the home university with a minimum of 12 college-level credits and be in good academic standing.
2. Students may take a maximum of 24 credits via the Visiting Student Policy.
3. The student who presents evidence of good standing at the home university will be allowed to register for courses at other State System universities. The visiting student priority level for registration will be determined by each university.
4. All credits and grades accrued at other System universities shall be accepted in full by the home university and thereafter treated as home university credits, residency, and grades.
 - a. It is the responsibility of the student to work with the student's advisor at the home institution regarding applicability of credits toward graduation requirements at the home institution consistent with State System procedures.
 - b. It is the responsibility of the student to complete the Visiting Student Notification form and submit to the home institution prior to enrolling in courses at another State System institution.
 - c. Students cannot use the Visiting Student Program to repeat courses. Students cannot use the Visiting Student Program for internship or practica that are required for licensure or certification without the express written permission of their appropriate university officials at the home university and placement availability at the requested institution.
5. The student shall register at, and pay tuition and fees to, the State System university visited. A student wishing to divide a course load between two institutions during the same term shall register and pay appropriate tuition and fees at both universities.
6. The Office of the Chancellor will work with universities to establish and publish procedures to identify visiting students such that financial aid, residency, eligibility for honors, eligibility of athletics, and credits to graduation are assured.

PROPOSED

Visiting Student Program Policy

A. Purpose

1. To facilitate undergraduate student enrollment at universities of Pennsylvania's State System of Higher Education to take advantage of courses available across the System, without loss of university residency, eligibility for honors or athletics, or credits toward graduation at the home university.

B. Undergraduate Student Standards

1. **Students** must be matriculated at the home university with a minimum of 12 college-level credits **earned** and be in academic good standing.
2. Students may take a maximum of 24 credits via the Visiting Student Policy.
3. **Visiting students** will be allowed to register for courses at other PASSHE universities. Their priority level for registration will be determined by the university they are visiting. All credits and grades accrued at other PASSHE universities shall be accepted in full by the home university and thereafter treated as home university credits, residency, and grades.
 - a. It is the responsibility of **students** to work with their home university advisor regarding the applicability of credits toward graduation requirements at the home university consistent with PASSHE procedures.
 - b. It is the responsibility of **students** to complete the Visiting Student Application **form on the Office of the Registrar's website** and submit to the home university prior to enrolling in courses at another PASSHE university.
 - c. Students cannot use the Visiting Student Program to repeat courses. Students cannot use the Visiting Student Program for **internships** or practica that are required for licensure or certification without the written permission of their appropriate university officials at the home university and placement availability at the requested university.
4. **Students** shall register at, and pay tuition and fees to, the PASSHE university visited. **Students** wishing to divide a course load between two universities during the same term shall register and pay appropriate tuition and fees at both universities.
5. The Office of the Chancellor will work with universities to establish and publish procedures to identify visiting students such that financial aid, residency, eligibility for honors, eligibility of athletics, and credits to graduation are assured.

Rationale: As part of a regular, five-year review, language was updated.

**APPENDIX B
NON-CREDIT COMMITTEE
CHAIR O'NEIL**

FOR INFORMATION:

Zoom meeting Thursday, September 23, 2021

Attendee: Tess O'Neil, Chair

Excused: Committee Members: Thomas Barns, Lynn Pike, Marcy Rearick

Interviewee: Todd Garzarelli, Athletic Director

Todd Garzarelli enters his second year as the Director of Athletics. A veteran leader with over 20 years of experience in intercollegiate athletics, he took over as IUP's Athletic Director in May 2019.

IUP has 22 sports programs, collectively hosting a myriad of special events within each sport. Each of the sports programs host prospect days. This entails inviting sophomore and junior prospective student athlete recruits onto campus for a day. The lacrosse program had 60 on campus last week and the women's softball program has 60 coming in this weekend at the south campus.

The camps offered are sometimes geared toward prospects but some toward youth. A basketball camp was offered last summer for third grade up to the eighth-grade students. Each sport hosts numerous camps through the summer. The men and women basketball programs hosted three or four last summer. These are one day to one week-long camps.

The baseball program has showcases. They will have six teams on the south campus competing in a tournament this weekend. These are all prospective student athletes. They invited recruitable ages of 15, 16-year-olds. A big 72-team tournament is being planned for next year.

During this year's South Weekend, the cross country program is hosting a race; a high school meet as well as a junior high school meet. These events will bring over 300 student athletes to the south campus. These events occur all year long.

During his first fall in Indiana, Mr. Garzarell launched a new tailgating initiative to improve the IUP football game day experience. The initiative improved home attendance by 25 percent per game.

Committee Remarks

The committee feels that the special events; prospect days, camps, showcases, etc. are all very good recruiting events for the Athletic Program as well as a benefit to the economic growth of the community. Mr. Garzarelli stated that the Swimming program hosts large YMCA events here in our facilities. These youth events bring in one to two thousand people. If they are hosting a prospect day, they do schedule campus tours, which is a great recruiting tool for the entire campus.

**APPENDIX C
RESEARCH COMMITTEE
CHAIR SCIULLI/GUTH**

FOR INFORMATION:

Meeting Minutes – September 14, 2021

Note: The committee currently has vacancies for representatives from HHS and CAH.

Election of Officers: Lisa Sciulli and Lorraine Guth agreed to serve as co-chairs this year. The secretary position is currently vacant, but the responsibilities will be assumed by Guth.

The committee reviewed the guidelines for AY21-22, and affirmed keeping the following changes from AY20-21 for this year:

- Travel funding limit is \$2,000. Multiple travel awards may be received this AY, with total travel funding not to exceed \$2,000 across all travel awards. Travel awards may be for physical travel or for virtual conference presentations. No match is required for travel awards this year.
- Research funding limit is \$5,000 for a project with one investigator, or \$10,000 for a project with two or more investigators (all are to be IUP faculty).
- These changes are made due to the current high balance of USRC funds (due to COVID-related cancellations the past two years). The USRC anticipates returning to traditional funding limits next fiscal year.

There were 8 USRC Small Grant proposals for review, and the decision was made to fund 7 proposals, totaling \$11,168.

- Colin Ashe
- Alfred Dahma
- Lorraine Guth
- Valerie Long
- Brittany Pollard
- Lisa Sciulli
- Todd Thompson

Our next meeting will be Tuesday, October 12, 3:30PM, via Zoom.