

# Senate Orientation

Tuesday, September 22, 2015 3:30-4:30 pm Allegheny Room – HUB

I. Welcome –Senate Chair and Senate Vice-Chair

II. Introduction – Senate Chair

A. History of the IUP Senate and Tradition of Shared Governance

III. Senate Constitution and By-Laws – Senate Rules Committee Chair

A. Senate Composition

1. Faculty

a. FACULTY vs. Faculty

b. Department Representative vs. Senator At-Large

2. Administration

a. Elected, Appointed, Ex-Officio

3. Staff

a. Elected, Ex-Officio

4. Students

a. Undergraduate and Graduate

B. Senate Elections

1. General

2. Committee

C. Senate Terms

D. Officers

1. Chair

a. Parliamentary

2. Vice-Chair

3. Secretary

IV. Senate Committees and Functions

A. Rules Committee

1. Attendance

B. University Wide Graduate (UWGC) and University Wide Undergraduate Curriculum (UWUCC) Committees

C. Other Committees and their functions

V. Basic Parliamentary Procedure – Senate Parliamentary

A. Main Motions and Common Subsidiary Motions

B. Mock Situations

C. Follow-up and Questions

VII. Conclusion