

Centers & Institutes Directors

Minutes: October 10, 2012

C&I Directors present: Ms. Lisa Bash-Ward, Intercollegiate Athletic Institute for Sports Camps
Dr. Beverly Chiarulli, Archaeological Services
Mr. Barnett Knorr, Center for Career & Technical Personnel Preparation
Dr. Krish Krishnan, Center for E-Commerce & Technical Support
Dr. Carl Luciano, Biotechnology Research Institute
Dr. Christoph Maier, Applied Research Lab
Dr. Tim Runge, Child Study Center/Center for Gifted Education
Ms. Karen Stein, Speech, Hearing & Language Clinic
Mr. Bob Wilson, Institute for Mine Mapping, Archival Procedures & Safety
Dr. Adrian Wisnicki, Center for Digital Humanities & Culture

Others attending: Dr. Hilliary Creely, Asst Dean for Research, School of Graduate Studies and Research

- Updates

- Dr. Creely reported that the C&I 5-Year Reviews for Fall Semester 2012 are complete. The centers in the Eberly College of Business & Information Technology were all reviewed on October 2.
 - Centers in the College of Health & Human Services and the School of Graduate Studies & Research will be reviewed during Spring Semester 2013, along with any centers that are currently inactive.
- Dr. Creely reported that a total of nine centers applied or inquired about the website assistance opportunity. Dr. Creely encouraged two of the centers to apply for spring center grants to support their website plans. The seven centers selected to receive the assistance are:
 - Center for Film Studies (Dr. Tom Slater)
 - PA-OSHA Consultation Program (Mr. Sam Gualardo)
 - Mid-Atlantic Addiction Research & Training Institute (Dr. Victor Garcia)
 - Archaeological Services (Dr. Beverly Chiarulli)
 - Frederick Douglass Institute (Dr. Veronica Watson)
 - Center for Career & Technical Personnel Preparation (Mr. Barnett Knorr)
 - Center for Family Business (Ms. Ellen Ruddock)

- New Business

- Dr. Creely thanked Dr. Maier for his assistance in setting up the Qualtrics survey recently sent to all center directors. So far, she has only received about 20 responses. She encouraged center directors who have not responded yet to do so. The survey, available at https://iup.qualtrics.com/SE/?SID=SV_79tkX0cZoJcT3tb, will remain active for about one more week.
 - Dr. Runge said the survey doesn't take long to complete. He advised the others to look at their websites before taking the survey.

- Dr. Creely said the purpose of the survey is to (1) help the centers think about how they are presented on the website and to identify common interest groups within the centers and institutes, and (2) to determine content for the upcoming Ektron training to be offered on November 15th.
 - The November 15 C&I Directors meeting will not be a lunch meeting held in the Oak Room. Instead, it will be an Ektron training session for center directors. Dr. Creely will send an email to all center directors once this is arranged.
 - Mr. Knorr asked if the directors should bring the person from their center who maintains their website. Dr. Creely said that would be encouraged.
 - Dr. Krishnan said that if the director is not currently a web maintainer and wants to attend the workshop, he/she must contact the IUP Web Team (web-team@iup.edu) to get the necessary access.
 - Dr. Creely said the centers and institutes have at least five interest groups from which to choose.
 - She is using information from the Qualtrics survey to form these groups, and the preliminary groups are:
 - Health and Wellness
 - Business, Industry and Government Partnerships
 - Educational and Training Opportunities
 - Student and Faculty Services
 - Research-focused
 - The December 7 C&I Directors meeting will be cancelled and instead, interest group meetings will be scheduled in December (dates/times t.b.d.).
 - Ms. Stein asked if a center would be allowed to join more than one group. Dr. Creely said yes.
 - Dr. Creely said she would keep center directors informed on the progress of defining these groups and scheduling their meetings. She anticipates having most of the spring semester C&I Directors meetings as individual group meetings.
- Other Business
 - Mr. Knorr asked for suggestions for an advisory board member for his center. Dr. Maier suggested that he contact Dr. Millward in the Dept of Professional Studies in Education.

Respectfully submitted,
Jean Serio

