

Centers & Institutes Annual Report

Fiscal Year 2013-2014



Centers & Institutes 2013/2014 Annual Report

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Summary of Centers and Institutes Activity Fiscal Year 2013-2014

	Organization or Individ	Number of Clients Served		Amount of Income Requested (grants	Amount of Income Received	Pro Bono Value (Public service	
	Service Provided By Type of Organization Receiving Service		PA Residents	Non-PA Residents	applied for or contracts bid on)	(grants, contracts, fees, etc.)	with no monetary remuneration)
	American Language Institute	Government agencies, Individuals		230		\$720,000	
АА	Center for Teaching Excellence						
	Frederick Douglass Institute	University, Individuals			\$7,000	\$7,000	
SA	Intercollegiate Athletic Institute for Sports Camps			992		\$117,341	
	Center for Career and Technical Personnel Prep	Government agencies			\$1,210,882	\$1,210,882	
	Center for Counselor Training	Individuals	86		\$5,952	\$5,952	
COE &ET	Center for Gifted Education	Individuals	16	1	\$900	\$900	\$260
	Center for Videoconferencing	University			\$500	\$500	\$9,650
	Center for Media Production and Research				\$9,100	\$35,000	\$81,750
	Child Study Center	Individuals, Schools	285		\$2,100	\$1,490	\$10,050
	The Literacy Center	Individuals	12		\$600	\$600	
	Speech, Language & Hearing Clinic	Individuals	1,651		\$5,034	\$5,035	\$382,645
FA	Center for Turning & Furniture Design	Individuals	90			\$54,450	
	IUP Community Music School	Individuals	170			\$34,493	

Summary of Centers and Institutes Activity (continued) Fiscal Year 2013-2014

	Organization or Individ	Number of Clients Served		Amount of Income Requested (grants	Amount of Income Received	Pro Bono Value (Public service	
	Service Provided By Type of Organization Receiving Service		PA Residents	Non-PA Residents	applied for or contracts bid on)	(grants, contracts, fees, etc.)	with no monetary remuneration)
	Center for Health Promotion & Cardiac Disease Prevention		1,095			\$6,550	
	Center for Research in Criminology						
HHS	Criminal Justice Training Center	Government agencies	500		\$45,000	\$45,000	
	Highway Safety Center	Gov't agencies, Individuals, Utility Cos.	429,017		\$447,672	\$450,072	\$8,825
	PA/OSHA Consultation Program	Private companies	145,671		\$2,087,444	\$2,087,444	
	Admin & Leadership Research & Training Center	Government agencies	1,509,348+		\$1,014,835	\$1,014,835	
	Archeological Services	Government agencies, Individuals	1,076		\$244,024	\$197,000	
	Center for Digital Humanities & Culture	Individuals	100				\$4,500
HSS	Center for Film Studies						
1100	Center for Northern Appalachian Studies	Non-profit agency, government agency	18		\$14,000	\$14,000	\$6,950
	Institute for Mine Mapping, Archival Procedures & Safety (IMAPS)	Government agencies, Private companies			\$1,211,101	\$490,431	
	Mid-Atlantic Addition Research & Training Institute (MARTI)	University, community	2,481	151	\$333,560	\$146,984	\$12,000

Summary of Centers and Institutes Activity (continued) Fiscal Year 2013-2014

	Organization or Individ	Number o Serv		Amount of Income Requested (grants	Amount of Income Received	Pro Bono Value (Public service	
	Service Provided By Type of Organization Receiving Service		PA Residents	Non-PA Residents	applied for or contracts bid on)	(grants, contracts, fees, etc.)	with no monetary remuneration)
	Biotechnology Research Institute	Individuals	28		0	0	
	Center for Applied Psychology	Individuals, Agencies/Schools	528			\$38,729.03	\$3,500.00
NSM	Center for Statistics Education						
	Institute for Information Assurance	Individuals	40+		\$231,000	\$231,000	
	Software Development Center	University, School	520				\$500
	Center for E-Commerce & Technology Support	Private companies, Individuals	16	2			\$42,400.00
	Center for Family Business	Individuals, Non-profit companies	158			\$7,140	\$25,300
ECO	Excellence in Entrepreneurial Leadership Center	Individuals			\$8,300		\$7,000
B&IT	Government Contracting Assistance Program	Private companies	352		\$177,306	\$177,306	
	Small Business Development Center						
	Small Business Incubator	Individuals	12		\$87,194	\$87,194	
	Small Business Institute	Not-for-profit and Private companies					\$80,000.00

	American Language Institute July 1, 2013 – June 30, 2014	
Director:	Dr. Michele Petrucci, Asst Vice President for International Education & Global Engagement Ms. Emma Archer, Assistant Director	 :724-357-2402 724-357-5640
Address:	214 Eicher Hall	
Affiliation:	Division of Academic Affairs	
Website:	www.iup.edu/ali	

Continuing activities conducted during 2013-2014

During 2013-2014, the ALI continued to accept, enroll and teach international students in IUP's long-standing, non-credit intensive English program (IEP). The majority of instructors are IUP doctoral students or IUP graduates with a minimum of a Masters degree.

The ALI ran the full calendar year with 4 intakes (August, January, March and June).

During Fall and Spring semester, there were six placement levels (beginner through advanced) with 7 courses per level and at the 5 lower levels, an eighth course, ACE Tutoring (After Class English), was required with a Pass/Fail grade. In an effort to accommodate our large Muslim population, we moved all core classes to a MW or TR schedule and offer free workshops on Friday mornings (i.e. Testing (TOEFL and IELTS) and Community Participation).

During Summer session, there were five placement levels (beginner through advanced) with 7 courses per level and at the 3 lower levels, an eighth course, ACE Tutoring (After Class English), was required with a Pass/Fail grade. No Friday workshops were offered in Summer.

New activities begun during 2013-2014

Lead Five Year OIE Program Review (2013-2014)

Conducted a comprehensive Self-Study of the OIE from June 2013-Janaury 2014. The report included data, surveys, and comparisons to national trends in the major International Education sectors: international students and scholars, study abroad, overseas partnerships and agreements, international programming and events, and intensive English programs (American Language Institute).

Dr. Mary Anne Saunders, Special Assistant to the President at the University of New Mexico, agreed to serve as the OIE's external evaluator and visited IUP for 3 full days in early April 2014. In the verbal debriefing at the conclusion of her visit, she expressed many of the OIE and

IUP's strengths as well as several opportunities for improvement and further International Education engagement.

Dr. Saunders submitted her report at the end of May 2014 with the following section referring to the ALI:

English as a Second Language: American Language Institute

IUP is fortunate to have a strong ESL program housed within OIE. From the student focus groups, faculty focus groups and meetings with ALI staff, I have concluded the following: 1) In general, there is satisfaction from all parties regarding the effectiveness of this unit. 2) Students had no complaints but they had two suggestions to improve the program. First, they would like to have conversations partners as a serious component of ESL. Second, they would like to see faculty use more social media for ESL as they feel that this would provide them with "real" (their words) communication. Faculty had no complaints but feel strongly that focus in ALI classes remain on academic success first and foremost. I have observed that academic success is precisely what ALI focuses on.

• My strong recommendation is that ALI could become prominent for establishing customized ESL programs both at IUP for special groups and summer programs as well as abroad for partner institutions which would welcome programs that include ESL, some U.S. and regional culture, and perhaps some content, in response to the particular needs of the partner institution. This could be a non-trivial revenue generator if designed and marketed well.

Integrate ALI fully into IUP processes

Successfully worked with the Office of Registrar to have ALI courses, rooms, transcripts, withdrawals, etc. uniform with IUP's policies and practices.

From Fall 2013, ALI instructors were able to use D2L which was fantastic for the instructors and students.

Worked with MA TESOL program to provide year-long observation opportunities for current students who were paired with ALI instructors interested in acting as mentors.

Continue to develop the ALI's curriculum to add consistency, relevance and appropriateness of materials for each of the 6 proficiency levels from Beginner to Advanced.

Design and implement several new programs

- Included the ALI in Global Café for new international students & scholars to receive extended orientation and assistance with adjustment issues
- ALI Open Lab (M-R: before classes & during 90 minute lunch break and Friday afternoons) for ALI students to utilize ALI computer lab and ESL materials
- ALI Friday Tutoring for select group of students recommended by ALI instructors for additional assistance

Respond to requests for Customized Programs

• University in Saudi Arabia

Developed a proposal to host 20 Saudi undergraduates for a 6-week summer program at the ALI. Revised proposal multiple times based on feedback from the University (excursions, duration, proficiency level of students, etc.). However, the University changed the proposed start date 3 times which we agreed to accommodate until the final request to start the program on August 1 which caused issues with instructor availability, housing availability and lack of "recharging" time for the ALI staff in preparation of the Fall 2014 semester. In Fall 2014, the University will provide us with proposed dates to offer this program in Summer 2015.

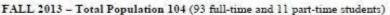
<u>Develop IUP's public image and the ALI's public and internal images to attract more prospective</u> <u>international students</u>

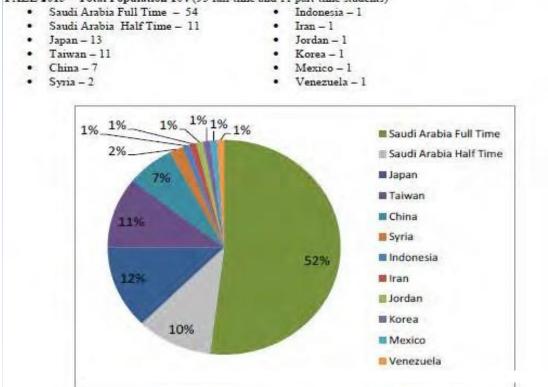
The OIE rolled out its Chinese website section addressing admission process, requirements and other issues. We also completed and posted a student video in Chinese. Both of these efforts have taken approximately 2 years. Thanks to the Department of Communications/Media for their work on the video. For 2014-2015, we are working to develop these items in Arabic for OIE and ALI. Created ALI brochure in-house in English, Chinese and Arabic and planning to complete it in other languages.

Other information for annual report

American Language Institute

Similar to IUP's overall international student and scholar population, the ALI has also seen an increase in its population while also experiencing a drop in its diversity.





Center's plans for the upcoming year

2014-2015 Strategic Planning Goals - American Language Institute

- Diversify & Increase Enrollment
- Update and create additional marketing materials
- Invest in 2 new digital Instructor Stations (206 & 208 Eicher)
- Complete ALI curriculum project
- Design custom program templates & market
- In conjunction with OIE, develop SkillZone program located in ALI classroom and computer lab (208 & 206 Eicher, respectively)
- Explore accreditation for ALI

Center's needs for the upcoming year

We'll continue to make improvements on the operational aspects of the ALI; in particular, D2L access for instructors, payroll/HR issues. We'll also complete work on our curriculum development.

The biggest administrative issues we are now dealing with are related to HR, Payroll and the online contract system. These all caused us a great deal of extra work and confusion this year. We're hoping to work with these offices to make the process more transparent and efficient.

Changes in current ongoing community relationships

In Summer 2014, for the second year, the ALI rented and planted a bed in the Community Garden at Mack Park.

Personnel commitment to the operation of this center

For 2013-2014:

- Assistant Director: ALI 100% (SUA)
- ALI Secretary 100% (AFSCME)
- Clerical Support (OIE Secretary) 50% (AFSCME)
- Student workers (2-3)
- Contracted "Student Advisors" (3)
- Graduate Assistants (3)
- Contracted Instructors (12-20/semester, including summer)

Financial operating commitment to this unit

Self-generating through ALI tuition fees as approved by IUP's Council of Trustees.

Sources of funding from IUP for personnel and operating commitments

Not applicable

American Language Institute

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Intensive English Program	Saudi Arabian Cultural Mission, Institute of International Education (IIE), IUP overseas exchange partners, and individual students	0	230		\$720,000.00 (tuition)	
TOTAL					\$702,000.00	

Center for Teaching Excellence July 1, 2013 – June 30, 2014					
Director:	Dr. Stephanie Taylor-Davis	Phone: 724-357-2281			
Address:	103 Stabley Library				
Affiliation:	Division of Academic Affairs				
Website:	www.iup.edu/teachingexcellence				

<u>Note</u>: Parts of this Annual Report are incomplete. The CTE Director for 2013-2014, Dr. Mary Anne Hannibal, retired prior to the appointment of the new Director, Dr. Stephanie Taylor-Davis. In particular, unfortunately several data files and sign-in sheets to document attendance are not available.

Continuing activities conducted during 2013-2014

As per the current charter the CTE Advisory Board has one member from each of the colleges, a co-director from Reflective Practice, one administrator and one graduate student. Left unfilled were the undergraduate representative and the Fine Arts representative. Following is the composition for 2013-2014.

#	Unit Represented	Representative
1	IT Services (Instructional Design Support)	David Porter
2	Eberly College of Business and Technology	Ramesh Soni
3	College of Education and Educational Technology	Crystal Machado
4	School of Graduate Studies and Research	Shari Robertson
5	College of Health and Human Services	John Lewis
6	College of Humanities and Social Sciences	Heide Witthoeft
7	College of Natural Sciences and Mathematics	Edel Reilly
8	Reflective Practice Co-Director	Stephanie Taylor- Davis (fall semester) Tracy Lassiter (spring semester)
9	IUP Libraries	Theresa McDevitt
10	Provost's Representative	Lynann Mocek
11	Graduate Student Member	Tracy Lassiter

Faculty Recognition Awards:

The CTE Advisory Committee evaluated and ranked the submissions for the 2013-2014 Annual Faculty Recognition Awards. One of the goals of the Center for Teaching Excellence is to recognize the excellence in teaching that exists at IUP. The awards acknowledge the multidimensional nature of the practice of teaching and recognize excellent faculty members at IUP.

This year a new award category was added – the Living Learning Community Involvement Award, sponsored by Student Affairs.

The following faculty members were recognized for their teaching and advising and presented with a \$500.00 monetary award at the Annual Teaching Excellence Awards Dinner on May 1, 2014:

Award for Content Pedagogy:

- 1. Lora Ott (Nursing Department) and Vida Irani (Biology Department)
- 2. Christina Huhn and Leanne Lentz (Foreign Languages Department)

Award for Innovation

• Laurel Black (English Department)

Living-Learning Award:

- 1. Dennis Giever (Criminology Department)
- 2. Shijuan "Laurel" Liu (Foreign Languages Department)

Teaching Associate Award

• Lilian Mina (English Department)

The Reflective Practice (RP) Project:

Reflective Practice Co-Directors:

Large Group Meeting Directors:	Mark Palumbo and Michelle Papakie
Teaching Circles Coordinator:	Stephanie Taylor-Davis
Special Project Director:	Kelli Jo Kerry-Moran
Portfolio and Evaluation:	Tracy Lassiter
Research and Resources:	Theresa McDevitt

The CTE Director is the standing Director for Weekend Workshops and is responsible for overall management of RP Co-Directors.

Each Co-Director receives \$500.00 toward professional development for his/her annual service to the Reflective Practice Project.

A specific breakdown of this year's attendance data, including number of faculty receiving Active or Active Plus Recognition, is not available.

Teaching Circles 2013-2014

Cross-Disciplinary Teaching Circles	Departmental Teaching Circles
Punxsutawney Teaching Circle Keeping Up and Catching Up Adobe CS6 Master Collection Digital History IUP Writing Buddy Group Doctoral Instruction Teaching Circle Teaching as a Spiritual Practice Belonging, Learning and Exploring New Directions (BLEND) Inter-Professional Collaboration Using Simulation and the Electronic Health Record Research in First-Year Attitudinal Changes Successful Promotion Time Management – Getting Things Done Universal Design WAC: Issues and Ideas in Teaching Writing Across the Curriculum	Anthropology in Action Chemistry Criminology Liberal Studies English Technology Exploration: Using iPads with Library Resources and Beyond (Library) Music 115: Materials and Pedagogy Nursing: Simulation Pedagogy Philosophy Teaching Circle Physics Teaching and Research Psychology Sociology Special Education and Clinical Services Teaching Mathematics Online TEMPT (Teaching Elementary Mathematics to Preservice Teachers)

The CTE offered small grants, up to \$500.00 each, to Teaching Circles in Fall 2013. We were able to fund the following projects:

Teaching Circle Grant Award Winners

"Using Tablet Technology for Teaching and Learning at IUP." Shijuan Liu, David Loomis, Crystal Machado, Robert Sweeny

"The mini-grant greatly supported this interdisciplinary Teaching Circle for their continuing effort in exploration of the use of tablet technology in teaching and learning at IUP. It not only helped the Circle members to teach innovatively with the new technology in their disciplines, but also further strengthened connection and collaboration among the members, who were from four different Departments and three Colleges at IUP."

"Bamboo Productivity" John Crispell, Francisco Alarcon, Tim Flowers, Charles Lamb, Dan Radelet, Brian Sharp

"The primary goal of our teaching circle is to look at different emerging technologies, and determine the potential for their use in teaching mathematics. This mini-grant allowed us to examine Walcom Bamboo Tablets as an instrument for interactive classroom instruction. The tablet works as a wireless input with stylus, allowing for instruction to take place beyond the front of the classroom. The device allows for both hand gestures and handwriting to be used when interactive with and annotating electronic documents and presentations from any point in the classroom."

"Mindful Practices for the College Classroom: 'Search Inside Yourself' Book Discussion Group Project." Jan Baker, Tina Perdue, Chauna Craig, Caleb Finegan, Linda Jennings, Shari Robertson, Lisa Hammet Price, Bruce Novak, Dana Poole, Curtis Porter, Daniel Weinstein, Theresa McDevitt

"The Mindfulness Teaching Circle discussions focused upon how mindfulness practices can be successfully used in college teaching in a variety of disciplines. This grant enabled the group to purchase a common reader, 'Search Inside Yourself', to help fuel discussions on how the practices can be included in the classroom. Books were purchased and read and face-to-face discussions were held. In addition, an electronic discussion list was created in the spring semester which successfully facilitated participation in the discussion through email."

"Software Purchase for Lecture Capture to Support Flipped Classrooms in General Chemistry." Wendy Elcesser, Anne Kondo, Colin Ashe, Lourdes Herold, Nate McElroy, Ronald See, Philip Palko

"Adobe Captivate was purchased to create original videos. Our Departmental Teaching Circle also sought out excellent existing videos. Our related presentation "Crash landing the flipped classroom: When flipping falters", has been accepted for the Biennial Conference on Chemical Education for August 2014."

"Time Management Tools for Teachers" Gian Pagnucci, Tanya Heflin, Todd Thompson, Dan Weinstein

"Our Teaching and Time Management Circle purchased books about time management strategies, software for task management and writing activities, and digital pens for on the go writing task management. The books have helped us refine strategies for juggling the multiple responsibilities professors have. The software has helped us to better track our responsibilities, writing projects, and tasks. Although it is easy to begin a time management strategy but then fall away from using it, the group members help keep each other excited about trying to better manage our time so we can grow as teachers and scholars." "Technology Exploration: Using iPads with Library Resources and Beyond" Joann Janosko, Theresa McDevitt, Sandy Janicki, Blaine Knupp, Carl Rahkonen, Karen Brown, Jin Pang, Chris Clouser, Harrison Wick, Carol Connell, Susan Drummond

"DisplayNote is a software that enables collaboration with mobile technologies, like the iPAD. It enables mirroring what is on your PC to up to 20 iPads in real time. As Presenter, DisplayNote lets you wirelessly control your PC, open any resource, annotate over it and save everything on the device. As a participant, you can capture the presenter's content, personalize it by adding your own notes and save both content and notes together to review later. Participants can export individual slides or entire presentations via email or send them directly to Dropbox. DisplayNote lets participants collaborate in real time on a presentation."

Large Group Meetings 2013-2014

Thursday, August 22	3:30-4:45	Ideas for the First Day of Class, Blue Room, Sutton Hall
Wednesday, September 4	3:35-4:50	Matchmaker Session—Forming Teaching Circles, Crimson Event Center, Folger Hall
、	5:00-6:30	Promotion Box Night – Crimson Event Center, Folger Hall
Thursday, October 3	3:30-4:45	Active Learning, Crimson Event Center, Folger
Wednesday, November 13	3:30-4:45	Critical Thinking, Crimson Event Center, Folger Hall
Thursday, December 5	3:30-4:45	Holiday Gifts from the RP Co- Directors!, Crimson Event Center, Folger Hall
Thursday, March 6	3:30-4:45	Evolution of a Class, Crimson Event Center, Folger Hall
Wednesday, April 2	3:30-4:45	Writing for Publication, Crimson Event Center, Folger Hall
Thursday, May 1	5:00-7:00	Annual Recognition Dinner, Rustic Lodge
Saturday Workshops		
Saturday, November 9	8:30 – 2:00	Together for Good: Collaboration in and Out of Class, Dr. Ryan Padgett, Crimson Event Center, Folger Hall

Saturday, March 8

8:30 - 2:00

The Professors Speech II, Rick Kemp, Crimson Event Center, Folger Hall

Events Sponsored by Others in Collaboration with CTE

Friday, November 8

9:00-10:30am

High Impact Practices: What They Are and How They Influence Student Learning, Kovalchick Complex – PNC Room

Co-sponsored by Center for Teaching Excellence, Student Affairs Division, Office of the Provost

New Faculty Orientation

IUP's Center for Teaching Excellence held New Faculty Orientation beginning on Monday, August 19 and ending on Wednesday, August 21st for new tenure-track faculty members. Orientation on Monday, August 19 also included new temporary faculty and TAs and sessions were open for attendance on Wednesday, August 21. The Orientation on Monday, August 19 had 68 attendees; Tuesday, August 20 had 29 attendees; and attendance sheets are not available for Wednesday, August 21. All new faculty and TAs were provided a wealth of information from a variety of sources including IUP faculty and IUP managers as well as members of the Indiana community.

Other information for annual report

The new CTE Director plans to utilize the space allocated for the CTE in 103 Stabley.

All future CTE files will be maintained on the O: drive rather than individual faculty or graduate student drives.

Center's plans for the upcoming year

Goals established for AY 2014-2015 are to:

- Maintain continuity and quality of CTE programs with improvements in efficiency.
- Promote best practices to support excellence in traditional and online teaching.
- Develop a social media presence for CTE.
- Explore areas for CTE to diversify and expand its role at IUP.

The CTE goal is always to involve as many faculty members as possible in excellent professional development activities and to enhance teaching and learning at IUP. Identifying program needs and promoting development opportunities for faculty will remain high priorities.

Center's needs for the upcoming year

This is a transition year for the new director and so the time and resources to learn the roles and responsibilities of this new position will be needed.

The Center for Teaching Excellence has a strong presence on campus but other than small, shared office space, the CTE has no home. For many years CTE Directors have advocated for having a designated space for small group as well as large group meetings. A permanent location would provide a consistent place for faculty to go for assistance with issues and ideas related to teaching and its balance with scholarship and service. Additionally, a space for teaching circle meetings and one that is conducive to hands-on practice and skill development with various teaching techniques and technologies would be beneficial to faculty. This year (2014-2015), we will be able to use the HUB Susquehanna Room for most of our large group Reflective Practice meetings which is positive as it affords a consistent location.

Personnel commitment to the operation of this center

Director

Mary Anne Hannibal served as the CTE Director for the 2013-2014 year. In addition to the activities mentioned above, the director represented the Center for Teaching Excellence on the following:

Faculty Professional Development Committee Academic Affairs Online Learning Committee Center and Institute Directors ABBLE

Stephanie Taylor-Davis was appointed the CTE Director for 2014-2015 in June, 2014.

Administrative Assistant

Sharon Aikins, Administrative Assistant, worked for the CTE approximately one fourth of her time. The CTE administrative assistant is, uniquely to IUP, shared with Liberal Studies, Women's Studies, and the University-Wide Undergraduate Curriculum Committee.

Graduate Assistant

Sarah Brady, graduate student in Educational and School Psychology program, was the halftime (10 hrs. per week) graduate assistant this year.

The new half-time (10 hrs. per week) graduate assistant for 2014-2015 is Lisa McCann, a firstyear graduate student in Sociology. The numerous activities included in this report are impossible to accomplish without a graduate assistant.

Sources of funding from IUP for personnel and operating commitments

The Center for Teaching Excellence is funded by the Provost's Office. There is also a small CTE Foundation account.

IUP's faculty is enriched by the presence of the Center for Teaching Excellence, and the support of the Office of the Provost is greatly appreciated. Additional information on the Center for Teaching Excellence can be found on the CTE website: <u>http://www.iup.edu/teachingexcellence</u>.

Frederick Douglass Institute July 1, 2012 – June 30, 2013					
Director:	Dr. Veronica Watson	Phone: 724-357-3299			
Affiliation:	College of Humanities and Social Sciences				
Address:	108 Stright Hall				
Website:	www.iup.edu/douglassinstitute				

Continuing activities conducted during 2013-2014

- a. After a national search in which 9 applications were received, the FDIIR selected one person for the Frederick Douglass Fellowship. May George will be a scholar-in-residence for AY 2014-15.
- b. The FDIIR continued the brown-bag lunch series, Issues of Diversity: Voices from the Field (image, right). The goal of the series is to highlight the innovative research being conducted by faculty and students in areas of diversity and social equity. Six panels were held in spring 2014 with seventeen (17) faculty, graduate and undergraduate presenters participating. Attendance averaged 10-14 throughout the series. Each panel ran 11:45 am - 1 pm in Stapleton Library.
- c. Watson continued to receive training in best practices and innovative strategies for recruiting and hiring diverse faculty. In her role as Convener for the Frederick Douglass Institute Collaborative she connected with an innovative program at Oregon State University designed to ensure equity and validity in faculty searches. Using funding from her state grant she attended the workshop and applied for and received a Centers & Institutes



Special Project grant to support the attendance of one other faculty member at the one-day workshop. John Ford of the College of Natural Sciences and Math was selected. Working with IUP's social equity director, Pablo Mendoza, they secured funding for him and one other person, Melanie Hildebrandt, also to attend. The 4-person team was tasked with finding out about the program and making a recommendation to Drs. Moerland and Driscoll about whether it should be adapted for use at IUP. Work on that recommendation will continue in fall 2014.

In an effort to increase faculty diversity across the PASSHE and as part of Watson's responsibilities as the Convener of the Collaborative, she, Mendoza and Hildebrandt will present what they have learned to the 14 campus chairs of the Gender, Inclusion,

and Social Justice committee (APSCUF) on 5 September 2014 at Toftrees Resort and Conference Center.

Watson also received funding from state APSCUF to attend The Academic Network Conference on Diverse Faculty and Staff Recruitment and Retention, which was held in November 2013. The conference centered on various strategies and approaches colleges and universities are using to achieve social equity and diversity among their faculty, students, and staff.

Finally, Watson provided BLEND materials for and arranged for faculty of color to meet with 3 candidates of color who were at IUP for campus visits in 2013-14. The departments she assisted were English, Criminology, and Sociology.



d. The faculty mentoring program BLEND (<u>B</u>elonging, <u>L</u>earning, and <u>E</u>xploring <u>New D</u>irections; **image, left**), served its first cohort of 32 new faculty of color and women faculty. BLEND offered 6 workshops during the fall and spring semesters. New faculty were also given a book to support their professional development, Wendy Belcher's *Writing Your Journal Article in 12 Weeks*. To recognize the mentor-protégé pair that committed the most time and work toward the acclimation of the new faculty, a mentor-of-the-year award was given to Shirley Johnson and protégé-of-the-year award was given to Mimi Benjamin. Both awards, funded by the Provost, carried a \$250 professional development stipend.

e. In only the second year of the collaboration between

the FDI Collaborative and Yale, a Bloomsburg student was awarded a Yale SURF (**images below**). A total of four PASSHE applications were considered: two from IUP and two from Bloomsburg University. Communications will continue with Yale to keep this initiative in place



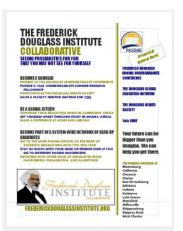


New activities begun during 2013-2014

a. The FDIIR will be participating in the System-wide Douglass Debate Society. The FDIIR is working collaboratively with the African American Cultural Center to develop 1-5 teams to represent IUP. Flyers were posted around campus and two informational meetings were held to recruit students (**images below**). Training will begin in fall 2014.



- b. Watson met with Shawn Jones of the Admissions Office to discuss providing co-curricular opportunities for first-year BOG award recipients. BOG students will be required to complete their service hours through the FDIIR. The FDIIR will involve them in programs like the Douglass Research Academy (see 4C below), the Douglass Debate Society, the Douglass LAWR, and FDI Collaborative academic conferences. The partnership will begin in fall 2014.
- c. As part of the Douglass Collaborative, Watson will be working to transition GEAR UP students admitted for fall 2014 to college life at IUP (**image right**). GEAR UP is a national grant program that works to increase college preparation and entrance for at-risk students in troubled school districts across the U.S. The FDI Collaborative will involve GEAR UP students in the high-impact programs that it offers and will track their engagement with the FDI across the System. At the end of the year the System office will attempt to correlate that engagement with levels of student satisfaction, persistence, and success.



Other information for annual report

- a. The FDIIR received \$1000 from the state GEAR UP program to support the FDIIR's work with GEAR UP students in AY 14-15.
- b. BLEND received a \$5000 commitment from IUP APSCUF to support the faculty mentoring program.
- c. With so many new initiatives set to be launched in AY 2014-15, Watson anticipates she will need to recruit 2 new Board members to spearhead particular efforts and hire a graduate student worker.

Center's plans for the upcoming year

- a. The FDIIR will secure funding and participate in the Douglass Scholars Fellowship by hosting two scholars in summer 2015 and 1 full year Douglass Fellow in AY 2015-16.
- b. Watson met with the director of the Chevy Chase Community Center and the FDIIR will partner with the Center to provide a range of volunteer opportunities for students. In particular the FDIIR will be looking to staff a K-8 after-school program at the Center that will provide tutoring, educational, fitness and nutrition support for participating elementary and middle school students. Recruitment for this program, tentatively to be named the Douglass Lifting As We Rise Outreach Program (LAWR), will begin in fall 2014.
- c. As part of the Douglass Collaborative, Watson will be piloting an initiative for first generation, low income, and students of color entitled the Douglass Research Academy. Development of the program will begin in Fall 2014.
- d. The FDIIR will continue the Issues of Diversity: Voices from the Field series, with a goal of involving new BLEND members in the program as presenters and audience members. Watson will have the FDI Board conduct a program review of initiative, which completed its third year in AY 2013-14.
- e. The FDIIR will submit at least one external grant in AY 2014-15 to support the development of the Douglass Debate Society.

Center's needs for the upcoming year

A GA position to support both the campus FDIIR as well as the Convener's position. Continuing funding for FDI Fellowship. Funding to hire a graduate student worker.

Personnel commitment to the operation of this center

There are no personnel associated with the operation of this unit.

Financial operating commitment to this center

Approximately \$25,000 - \$30,000 in operating budget, summer contracts for Douglass Scholars, and matching funds associated with the external award for the Convener's position. If a full-year fellowship is again authorized, there would be an additional \$46,000 commitment (estimate) to the FDIIR to cover salary and benefits of the fellowship.

Sources of funding from IUP for personnel and operating commitments

The Provost's Office contributes two 5-week summer contracts, 1 full year temporary position, matching funds, and \$2,500 to the regular operation of the FDIIR. The Office of Social Equity contributed approximately \$3000 to the FDIIR in AY 2013-14.

Organization or Ir	Organization or Individual Information		Clients Served	Amount of Income	Amount of Income	Pro Bono Value (If public service
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	with no monetary remuneration)
IUP faculty and administration	Faculty at IUP			\$6,000.00	\$6,000.00	
GEAR UP students admitted to IUP (beginning fall 2014)				\$1,000.00	\$1,000.00	
TOTAL				\$7,000.00	\$7,000.00	

Intercollegiate Athletic Institute for Sports Camps July 1, 2013 – June 30, 2014						
Director:	Dr. Frank Condino, Director of Athletics Ms. Lisa Bash-Ward, Business Officer	Phone Fax:	e:724-357-4295 724-357-2754			
Address:	Kovalchick Complex & Athletic Suites, Suite 204					
Affiliation:	Division of Student Affairs					
Website:	www.iup.edu/camps					

Continuing activities conducted during 2013-2014

IUP Athletics continues to conduct multiple camps/clinics to area elementary, junior high, and senior high students. In addition to providing skill development and instruction to individual participants, the sports camps environment remains to be a key area for training, employment, and experience for IUP students aspiring to become coaches, counselors, and advisors.

The online registration program, MarketPlace, remains to be used as the main process in collection of campers fees for our sport camps and clinics.

There is an on-going effort to review processes and search for more efficient ways to facilitate the daily business transactions for running camps/clinics.

New activities begun during 2013-2014

Our institute submitted a proposal to request additional funding to help support the meal card project for camps and clinics. We were awarded by Dr. Creely and her office in the amount of \$1,000 to help offset the total anticipated meal card program expenses of \$2,520. This project was implemented for Summer 2014 and has provided a professional and systematic payment process and meal card assignment for residential camp participants. Our institute is appreciative of this award and will be reporting the description/outcomes of the project in May of 2015.

Other information for annual report

<u>Anticipating a Future Change</u>: Marketplace is used for online registration. We would like to explore using Marketplace for the day of registration. This will streamline the payments to one designated report. On the day of registration, we would like to accept campers payments who walkup to register for camp(s) online. Currently, we are not equipped to setup computers to accept payments at the time of registration (this effort continues).

<u>Student Involvement</u>: Our institute employs many students to work throughout our sport camps/clinics. These students invest hours and dedication and through their efforts gain valuable experience for future endeavors.

<u>Support</u> - Our business staff enters requisitions, submits work orders, files, and maintains accurate receipting of our camp paperwork to prepare our department for reporting and auditing.

Center's plans for the upcoming year

There are four anticipated goals our institute will begin to implement for this upcoming year:

Goal #1:

<u>Communication and Marketing</u>: Improve the institute's webpage to increase better communication and marketing of our sport camps.

Goal #2:

<u>Infrastructure</u>: Improvement in departmental operations related specifically to supplemental payment requests.

Goal #3:

<u>Administration</u>: Increase in net revenues generated through camps/clinics by increasing the participation among sport teams.

Goal #4:

<u>Compliance</u>: Continued development and improvement of camp/clinic education/awareness related to BOG Policy 2014-01: Protection of Minors.

Center's needs for the upcoming year

Our center will need assistance in updating our webpage. We would like to know what options are available to us.

Personnel commitment to the operation of this unit

The total success of this institute attributes to many key areas across campus. The personnel commitment when conducting camps/clinics involves many areas as well outside of Athletics such as; accounts receivables, accounts payable, procurement, campus housing, campus dining, campus police, facilities, camp directors, and the athletics business office. These areas all provide an effort to facilitate the necessary paperwork and processes to conduct camps/clinics. The camp directors will spend many hours in preparation to conduct a camp/clinic for participants.

Financial operating commitment to this unit

Camps/Clinics are encouraged to be conducted in the effort to help provide for athletic scholarships and generate additional funding to operate each sport team.

Sources of funding from IUP for personnel and operating commitments

NA

Intercollegiate Athletic Institute for Sports Camps*

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents**	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Baseball	Teams/individuals	147			\$10,928.00	
Basketball, Men's	Teams/individuals	330			\$42,436.00	
Basketball, Women's	Teams/individuals	111			\$12,823	
Field Hockey	Teams/individuals	34			\$12,140	
Lacrosse	Teams/individuals	22			\$990	
Soccer	Teams/individuals	93			\$20,845	
Swimming	Teams/individuals	221			\$16,264	
Tennis	Teams/individuals	34			\$1,005	
TOTAL		992			\$117,341	

For the purpose of this report: the totals were compiled using the 2013 calendar year (camps run between 2 FY's)

Less than 3% are non-PA.

Center for Career and Technical Personnel Preparation July 1, 2013 – June 30, 2014						
Director:	Mr. W. Barnett Knorr Ms. Karen Rivosecchi, Department Chairperson Ms. Tina Brocious, Fiscal Assistant	Phone:724-357-4434 Fax: 724-357-6200				
Address:	Reschini House					
Affiliation: Website:	College of Education and Educational Technology www.iup.edu/careerteched	,				

Continuing activities conducted during 2013-2014

Instructional Programs: The Center for Career and Technical Personnel Preparation at IUP continues to provide a field based, performance-based certification program to the 33 career and technical schools, the 9 state correctional institutions and the 6 school districts that offer career and technical programs in 20 counties in western Pennsylvania.

Programs leading to certification as a Career and Technical Education teacher, a Cooperative Career and Technical Education coordinator, a Supervisor of Career and Technical Education, and a Career and Technical School Administrative Director are offered for qualified candidates. All programs received NCATE certification.

Instructors must complete 78 credits for teacher certification and Cooperative Education Coordinators complete an additional 15 credits. Supervisors must have earned a BA or BS degree for program admission, and are required to complete 18 graduate credits. In order to achieve certification as a Director, 27 graduate credits must be completed.

Professional Development Workshops: Professional development workshops to address documented needs were conducted for Family and Consumer Sciences and Health Occupations Instructors. Teacher-to-Teacher Exchanges were offered for Cosmetology, Construction Trades, Drafting and Networking Systems Technology Instructors. This activity provided an opportunity for instructors to share best practices and address classroom concerns. SOAR Programs of Study and Career and College Transition Resources Workshop was conducted in partnership with Pennsylvania Department of Education/Bureau of Career and Technical Education. Also through a partnership with the Pennsylvania Masonry Association we were able to offer a workshop for Masonry Instructors.

Praxis Math Workshop: Two PRAXIS Math workshops were offered at the IUP Monroeville Campus. These workshops were presented by Dr. Edel Reilly, Assistant Professor, IUP Mathematics Department. Workshop participants completed a brief math assessment and reviewed key mathematical concepts and test taking strategies for the Praxis I Math exam. The second of the two workshops served as a follow-up session and was conducted the following weekend.

Pre-Induction Workshop: This workshop orients newly hired career and technical instructors to PA certification requirements and facilitates a smooth transition to the teaching profession. During the workshop instructors gain critical information and meet department faculty and staff. Workshops were held in both September and January to accommodate and orient new career and technical teachers hired throughout the academic year. Thirty-nine new career and technical teachers participated.

Annual Student Advisory: Students who completed the department certification coursework during the 2013-14 academic year met with department faculty and staff to provide input on program content and design. The discussion and feedback is used to continue to refine and facilitate the transition for department students from industry expert to career and technical educator.

New Choices Career Development Services: The New Choices program, which has been housed at IUP since the 1980's, will be moving to Lenape Career and Technical Center as of July 1, 2014. Lisa Brochetti, current Program Director, will direct the program in combination with the Adult Education Program as an employee of Lenape CTC. IUP will no longer be the LEA for this project.

Pennsylvania Career and Technical Education Conference: The Center was again awarded a contract to coordinate all aspects of the state-wide, annual Pennsylvania Career and Technical Education Conference. This conference, coordinated by Paula Andrei, was held at the Eden Resort and Suites, Lancaster, June 18-20, 2014. This year's conference welcomed over 200 attendees with over 40 concurrent sessions from which to choose.

The Connecting Education & Careers: Industry Tours included:

- Dart Container Corporation, the world's largest manufacturer of foam cups and containers;
- John J. Jeffries, a local fine dining restaurant focusing on farm-to-table sustainable cuisine; and
- New Holland Hay Tools Plant, where a variety of manufacturing operations come together to produce the world's leader in hay and forage technology.

Complete conference program is available at <u>www.cte.iup.edu/pactec</u>.

Occupational Competency Assessment: Pennsylvania uses a number of experienced worker tests from the National Occupational Competency Testing Institute (NOCTI) in the Occupational Competency Assessment (OCA) process. Successful completion of the OCA is a mandated requirement for a person to obtain a Vocational Intern Certificate. It is required of all tradespersons entering the career and technical teaching profession in the public schools. NOCTI has indicated that it plans to phase out the maintenance and revision of many of the experienced worker tests now used by the Commonwealth. This year, 73 knowledge/performance exams, committee reviews and credential reviews were conducted.

Enrollment: Fall 2013 – 123 Undergraduate, 8 Graduate Spring 2014 – 113 Undergraduate, 7 Graduate

New activities begun during 2013-2014

Research that was conducted during the 13-14 AY related to special population students in career and technical education will be analyzed and lead to the development and implementation of additional resources for career and technical teachers.

Development of model instructional strategies and technology aids to assist in the integration of literacy and numeracy in the CTE classroom - especially with regard to PA Common Core Standards.

Establishment of the Thomas O'Brien Memorial Scholarship: The loss of CTE champion Thomas O'Brien in Pennsylvania was very significant for the Pennsylvania CTE community. His dedication to CTE and students was remarkable and felt by everyone in our profession. The friends and colleagues of Thomas W. O'Brien in partnership with Pennsylvania Association for Career and Technical Education have created an educational scholarship fund to honor Tom's commitment and dedication to career and technical education. The first scholarship was awarded to Lauren Bissig, a graduate of Hatboro-Horsham School District and Eastern Center for Arts and Technology. Additional information about the scholarship is available on the <u>PA-ACTE website</u>.

Other information for annual report

Faculty/Student Presentations

2013 Pennsylvania Department of Education Integrated Learning Conference – November 6-8, 2013

 CTE + (Math + X) = Integration+ - Co-presented by Julia Boyd, department faculty and Travis Payne, Automotive Technology Instructor at Connellsville Area CTC and Danielle Wilbur, Commercial Art Instructor at Erie County Technical School

Career and technical instructors have always taught math embedded in their program tasks. For the last decade or more, CTE instructors have been charged with integrating academics, including math, in their programs. So what's new and different? The presenters explained the extra step that CTE instructors can take to help boost their students' math skills and offer examples of effective strategies and resources they have used, "the X factors," to provide motivation and instruction. The session was co-presented by Julia Boyd, IUP Center for Career and Technical Personnel Preparation Instructor and students Travis Payne, Automotive Technology Instructor at Connellsville Area CTC and Danielle Wilbur, Commercial Art Instructor at Erie County Technical School. 2014 Pennsylvania Career and Technical Education Conference – June 18-20, 2014

 Action Research for Positive Change in the CTE Environment – One Teacher's Story – Copresented by Faye Catlos, department faculty and Christine Richards, Painting and Decorating Instructor – Central Westmoreland Career and Technology Center

Action research as teacher inquiry can help teachers make positive changes in the classroom culture and student performance. This presentation focused on how one CTE teacher's action research project raised her students' awareness of how daily consumption of drinks and snacks containing high levels of caffeine and sugar can negatively affect their health, and as a result their classroom performance.

Other

Center staff member, Paula Andrei concluded her service as the University liaison for the TAA and Workforce Investment Act (WIA) funding. Highlights of the program were featured in an issue of the IUP Alumni magazine.

Awards

Karen Rivosecchi and Gina McGaughey both received awards for 25 years of service.

Faculty and Staff Changes

Brenda Fasenmyer CT3 retired after 35 years of service to the Center. Janice Livingston FRP retired. Debra Helwig 25% Coop Instructor retired. Barbara Wodowski transferred to another department for a promotion from CT2 to CT3.

Brenda Fasenmyer will not be replaced. Barbara will be replaced by increasing Erika Cooper, currently part-time to full-time.

Janice Livingston and Debra Helwig will be replaced by one full-time or two half-time faculty. A search is currently under way.

Center's plans for the upcoming year

Continue to implement goals and objectives as indicated by external funding sources and continue to serve as a resource to the career and technical education community in western Pennsylvania.

Adapt program offerings to the staff reductions, funding reductions and increased expenses.

Reorganize, orient and integrate faculty and staff to the continuing changes.

Center's needs for the upcoming year

Increased (or at least no more reduction in) funding from PDE – Bureau of Career and Technical Education, and continued funding from the Pennsylvania Department of Corrections.

Personnel commitment to the operation of this center

The Center employed six full-time faculty, two part-time faculty, one SUA staff member, one manager, and five full-time and one part-time support staff during the 2013-14 year.

Financial operating commitment to this center

The Center is self-supporting through grants from PA Department of Education, PA Department of Labor & Industry, Pennsylvania Career and Technical Education Conference, and private fee-for-service contracts.

Sources of funding from IUP for personnel and operating commitments

The Center receives an operating budget through the College of Education and Educational Technology. All personnel costs are covered by grants.

Center for Career and Technical Personnel Preparation

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
PDE, Bureau of Career & Technical Education (BCTE)	State Government			\$1,146,121	\$1,146,121	
PA Dept of Labor & Industry, PA Women Work (New Choices)	State Government			\$24,700	\$24,700	
PA Career and Technical Education Conference (PACTEC)	PACTEC Policy Committee			\$40,061	\$40,061	
TOTAL				\$1,210,882	\$1,210,882	

Center for Counselor Training and Services July 1, 2013 – June 30, 2014					
Director:	Dr. John McCarthy		e:724-357-3807		
Address:	206 Stouffer Hall	Fax:	724-357-7821		
Affiliation:	College of Education and Educational Technology				
Website:	www.iup.edu/counseling/centers				

Continuing activities conducted during 2013-2014

DMS-5 Workshop: Greensburg, PA in October 2013. Approximately 85 registrants.

Plans for the upcoming year

- 1. Workshops
 - a. October 2014: Workshop on play therapy
 - b. Spring 2015: Workshop (tentative topics: creativity or ethics)
- 2. Possible new project
 - a. Possibility of "communishops" (workshops for general public on wellness/counseling-related topics)
- 3. Possible conference presentation
 - C&I grant secured to present on CCTS and professional development at 2014 conference of Pennsylvania Counseling Association (November 2014 at State College, PA)
- 4. Possible supervision training
 - a. Off-site supervisors in practica and Field Experience courses may be able to receive online training through CCTS
- 5. Possible name change/change in mission

Changes in current ongoing community relationships

If the "communishop" idea is developed, it would enable CCTS to extend its reach to the public in the Monroeville (greater Pittsburgh) community.

Personnel commitment to the operation of this unit

Dr. McCarthy has directed CCTS since its inception in 2005. A substantial amount of his graduate assistant time is devoted to the Center.

Financial operating commitment to this unit

The Center is self-sustaining (i.e. workshop offering is based on early registration numbers and financial considerations). The Center has also received periodic funding support from the Department of Counseling.

Center for Counselor Training and Services

Organization or Individual Information			of Clients rved	Amount of Income Requested	Amount of Income Received	Pro Bono Value (If public service
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	(grants applied for or contracts bid on)	(grants, contracts, fees, etc.)	with no monetary remuneration)
Mental health professionals, IUP alumni and students	Workshop	86			\$5,952	
TOTAL					\$5,952	

	Center for Rural Gifted Education July 1, 2013 – June 30, 2014								
Director:	Dr. Timothy Runge	Phone (Center):724-357-2300							
Address:	240 Stouffer Hall								
Affiliation: Website:	College of Education and Educa	ational Technology							

All activities conducted during 2013-2014 at the IUP Center for Rural Gifted Education (CRGE) are a continuation of work from previous academic years. The IUP CRGE provides in-service and consultation services to local educational agencies (LEAs) and parents regarding the identification or education of students who are mentally gifted. In-services are offered on an occasional basis and are typically established via fee-for-service contact with LEAs. Pro bono consultation is offered directly to parents. Parents contact the CRGE via e-mail or phone call often requesting suggestions for fostering their gifted child's development and for working successfully with schools regarding the identification or education of gifted students.

The CRGE offers support to the IUP Child Study Center through consultation on cases seen at the Child Study Center that involve high ability learners. These activities typically include access to resources regarding gifted identification and/or education.

The Educational and School Psychology Department (EDSP) unanimously voted in Spring 2014 to close the CRGE given the scholarly interests of current faculty, including the CRGE Director, and the declining number of external contracts awarded specifically for gifted education. The EDSP decision was supported by the Dean Luetkehans, and a formal request was made to the President and his administrative team in early July, 2014.

New activities begun during 2013-2014

Dr. Runge completed a virtual professional development training with the North Allegheny School District on July 26, 2013. This three-hour training focused on best practices in gifted screening processes.

No other new activities commenced in the 2013-2014 fiscal year. This was, in part, due to the EDSP's plan to close the CRGE.

Other information for annual report

Drs. Runge and Mark McGowan continued to pursue acceptance of their co-authored manuscript focusing on utilizing Response to Intervention data for gifted screening purposes. The first manuscript was submitted for peer review in early summer 2013, but was rejected.

Drs. Runge and McGowan submitted a revised version of the manuscript to another journal and are awaiting a decision.

Center's plans for the upcoming year

The plans for this upcoming year focus on closing the CRGE and appropriate disposal of all Center materials. This will require purging archived files, some of which need to be shredded given they contain sensitive, confidential information about attendees at Project REAL Camps approximately 10 summers ago. Gifted resources, including journals, articles, topical files, textbooks, and training material will either be warehoused in the EDSP Child Study Center or recycled.

Center's needs for the upcoming year

Given the plans stated above, the CRGE has no needs for the upcoming year.

Personnel commitment to the operation of this center

A graduate assistant (GA) staffed and assisted in the CRGE in previous years. The GA provided for the CRGE would otherwise be provided to the Director given that Dr. Runge is a faculty member in a department offering graduate programs. The CRGE Director does not receive any release (e.g., Alternative Workload Equivalency) or other compensation for this responsibility.

Financial operating commitment to this center

The CRGE Director does not receive any release (e.g., Alternative Workload Assignment) or other compensation for responsibilities and activities within the CRGE. There is no University funding that supports the CRGE other than what is related to the room in which the CRGE is housed (e.g., electricity, heat/air conditioning). Compensation for consultations / presentations to LEAs related to gifted education is paid for by the contracting organization and these funds are deposited in the CRGE's Research Institute account.

Sources of funding from IUP for personnel and operating commitments

Please see above.

Center for Rural Gifted Education

Organization or Individua	al Information	Number of	Clients Served	Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
North Allegheny School District	Public school (gifted screening)	10	0	\$900.00	\$900.00	
Parents/Guardians	Individuals (gifted consultation)	6	1			\$260.00
		16	1	\$900.00	\$900.00	\$260.00
TOTAL						

	Center for Media Production and Research July 1, 2013 – June 30, 2014								
Director:	Dr. Mark Piwinsky	Phone Fax:	e:724-357-2492 724-357-5503						
Address:	121 Stouffer Hall	T GAL	1210010000						
Affiliation:	College of Education and Educational Technology								
Website:	www.iup.edu/commedia								

Key elements of our Center include providing students with real world experience serving clients, developing student technical and producing skills, and providing service to the University and the community. In the past year, we have also started working on projects where media was used to support research.

Continuing projects this year supporting the University include working on Centers and Institutes websites, recording Music concerts and recitals, developing promos and informational videos for MyIUP and the Middle States process, and promotional videos for Career Services. We planned, organized and ran two major conferences - the *PASSHE Collegiate Media Summit* and the *Laurel Highlands Communications Conference*. These conferences drew 150-225 participants from over a dozen universities.

For the community, our continuing work includes the B.E. Taylor Fundraising concert for IRMC Pediatrics, Indiana/Heritage Conference football, and the PA Gas Expo with Renda Broadcasting. We also continued our work with Camp Cadet for the Pennsylvania State Police, the American Pyrotechnics Association safety and promotional videos, Indiana's Cooking, a 50th Anniversary video for the Tourist Bureau, and our continuing work with IRMC on the documentary for their 100th Anniversary.

New activities begun during 2013-2014

Working in cooperation with the Research Institute, the Center received Pennsylvania Preferred Provider status. New production projects for the University include the Governor's Arts Awards, recruitment videos in Chinese and Arabic with International Education, SGSR website work with Community Music, Information Assurance, Biotech Research and the Turning Center. Other projects include the Eat Right campaign with Food and Nutrition, photo and video shoots for the Criminal Justice Training Center, Billie Jean King appearance, and the Culinary Institute. We also produced and delivered promos for the Lively Arts and Co-op Bookstore, and are beginning to produce training materials for Title IX.

We did extensive promotional and documentation work for the Day of the Dead event, are developing promotional and educational videos with Geoscience, and a promotional video on the Philadelphia Urban Experience for K-12 teachers. We also supported the Broadcast Initiative with live web and TV coverage of IUP Basketball. In the arts, we developed two videos for the Pogorzelski and Yankee Organ, did a live web and TV broadcast of the IUP Orchestra's *Pipe Dreams* concert, filmed Theater's production of *Monster in the Garden* and did a promotional video for the play *Hands on a Hardbody*. In addition, we are working on a major production with IUP Police on student and employee response to an active shooter situation.

Working with the community, our new projects include the Jimmy Stewart Airport and Air Festival, informational videos on Indiana Borough services, promotional materials and/or coverage of the Appalachian Folk Festival and the Jazz / Blues Festival. Promotional videos are completed or in progress for Trees for Troops, Seeds of Faith capital campaign, and the Lions Club July 4th celebration. We are also working on a program featuring the Governor's Arts award recipient Myron Tomb. New projects include the Indiana University Community District, a storm run-off project with Water Resources Educational Network, and the IRMC Breast Cancer Awareness Campaign – Small Choices / Big Change funded by the Susan G. Komen Pittsburgh affiliate. In addition, we covered and broadcasted the candidates' debate for the primary election for the Ninth Congressional District.

Our work with the local business community includes supporting a video shoot for Inventihealth, promotional videos, photography and/or website work for Uptown Fitness, Evidence Based Chiropractic, I Do Therapy, and a Kickstarter campaign for New Leaf.

Finally, we have undertaken several projects where media is used to support research. Our work with Political Science on cybersecurity and with Theater and Nursing on actor-based simulations has already been presented at national conferences. We are currently filming rehearsals of "The Tempest" to support a Theater research project on how actors adopt their characters. In addition, we are supporting a NEA grant with Library Special Collections and the University Museum on the Bancroft collection's restoration work. Finally, we have done cover art for a book on Egyptian mathematics.

Other information for annual report

Over the past two summers, 2013 and 2014, almost 50 students did internships with the CMPR. During the 2013-2014 academic year, about a dozen undergraduate students per semester worked with the Center along with graduate students and faculty. The CMPR has also provided assistance to several production and writing courses including football and basketball broadcasting, newswriting and scriptwriting, IUP-TV news, advanced videos and creative feature programming.

We are seeing a steady growth in the scope of our activities with a particular increase in our work with Indiana Borough and county government and the arts. As indicated above, our action research involvement is also growing. Most importantly, however, is integrating the work of the CMPR with our courses to provide students with the portfolio materials, client based experience and community service opportunities that they need for professional success.

Center's plans for the upcoming year

As identified in our goal submission for AY 14-15, our key plans are to enhance student media opportunities, increase our role in empirical research and scholarship, increase media support for marketing and recruitment, expand production work in support of IUP-TV and the Sports/Arts Broadcast Initiative, continue to expand ties with University and community organizations, and seeking greater operational support for the Center.

Center's needs for the upcoming year

As the Center continues to expand its reach, its scope and production's complexity, and its role in empirical research, sufficient personnel to support operations and coordinate student participants remain a challenge. For the 2014-15 academic year, the Dean has provided the CMPR with a quarter-time AWE for an Assistant Director to help with operations, logistics and student supervision and training. Additional equipment has been provided by the College and through funds acquired from clients. Space does remain an issue as we lack studio/stage space for advanced production work. The former is a particular problem as the Department has a large number of production courses each semester that use virtually all of our studio spaces.

Changes in current ongoing community relationships

Our work with local government, community authorities and civic associations has expanded significantly. We have a high degree of involvement with a number of key groups. We are providing pragmatic promotional and informational materials and videos for the Indiana Community University District and their efforts to revitalize our community. Working with the Indiana Borough Council, we are producing a series of informational videos on community services and issues. The Jimmy Stewart Airport has asked us to revitalize their websites and work with them on airport economic development projects. We are providing promotional materials for the Governor's Arts Awards, producing a video campaign to support the capital campaign for the Seeds of Faith Christian Academy (a private K-12 school in Indiana), and filmed and aired the candidates' debate for the 9th Congressional District primary election. Our IRMC work has expanded with our involvement in the breast cancer awareness campaign – Small Choices/Big Changes.

Personnel commitment to the operation of this center

A key component of the re-vamped CMPR is increased faculty and student involvement. Regular faculty members involved in the Center include Dr. Luis Almeida, Dr. Mary Beth Leidman, Dr. Jay Start, Dr. Mark Piwinsky and Dr. James Lenze. Temporary faculty involved includes Dr. Lacey Fulton, Mr. Chris Juengel and Mr. Thad Dachille and Teaching Associate Ms. Brittany Pavolik.

In addition to faculty, two GAs are devoted to the Center with half of one GA funded by our Dean, as well as three mini-GAs from the AECT program. We also anticipate a dozen or so undergraduates doing practicums through the Center as well as several student volunteers.

Financial operating commitment to this center

For AY 13-14, the Dean has provided us a quarter-time release for an Assistant Director for the CMPR. Dr. Lacey Fulton, a temporary faculty member who leads the IUP Broadcast Initiative, is fulfilling this role. The College has provided about \$15,000 for high-speed, video editing computers, cameras and other items.

The Broadcast Initiative, through the President's, Provost's and College Offices, funded a new Tricaster (broadcasting hub) along with high definition video cameras through a \$40,000 Technology Fee grant. This media equipment will be used to support classes and Department/Center work for University activities including IUP football and basketball, music concerts and special events. The College of Fine Arts has been a strong supporter of our operation with their Dean taking the initiative to providing \$15,000 for a new video server, \$5,000 for GA/student support and for allowing us to trade their old Tricaster towards the new Tricaster unit. In addition, donors have provided over \$6,000 to CMPR operations through the Foundation for IUP.

Sources of funding from IUP for personnel and operating commitments

While there is no specific long-term funding from IUP, as seen in item 7, our College, the College of Fine Arts and the University have provided funding and releases to support the Center. The Center has been serving as a host for credit-generating practicums and internships. In addition, several of our production courses have ties to the Center's work. The former enriches student professional training by providing them with real world clients and/or projects to work with. Providing our students with advanced, real world experience, is a critical component of media and promotional training that students must experience in order to succeed in our profession.

Center for Media Production and Research

Organization or Individual Information		Time Period	Number of Clients Served	Amount of Income Requested (grants	Amount of Income Received (grants,	Pro Bono Value (If public service with no	Comments			
Service provided to	Type of Organization Receiving Service		PA and Non-PA Residents	applied for or contract bid on)	contracts, Fees, etc.)	monetary remuneration)				
External Constituents - Business, Broadcasters, Healthcare, Military, Non-Profit										
Renda Broadcasting - Teddy Bear Fund Drive - B.E. Taylor Christmas Concert 2012 PASSHE Media Summit -	Media Outlet - Hospital Fundraiser Pennsylvania	Annual - Ongoing	About 3,000 attended the concert. Campaign raised over \$100,000.			5,000	Fund drive for IRMC Pediatrics and Pittsburgh Children's Hospital; includes preview show, promos and concert coverage. Statewide Conference for communications,			
Promotions and Operation - October 2013	State System of Higher Education	2012-2014	175 attendees from PASSHE Universities		15,000		media and journalism students.			
IRMC 100th Anniversary Documentary	Hospital	Annual - Ongoing	Serves IRMC and will be shown on the Hospital's and IUP's TV		5,000		Video celebrating 100 years of service.			
Camp Cadet -Pennsylvania State Police	Children's Camp	Annual - Ongoing	Serves the Camp and about 50 local students attending			4,000	Documentary video and memory photos for participants.			
Indiana's Cooking - Indiana Gazette	Community Event	Annual - Ongoing	About 900 attended plus several dozen local vendors			2,000	IUP Culinary, FDNT and Indiana Gazette. Prrview videos and closed circuit broadcast.			

Organization or Individual Information		Time Period	Number of Clients Served	Amount of Income Requested (grants	Amount of Income Received (grants,	Pro Bono Value (If public service with no	Comments
Service provided to	Type of Organization Receiving Service		PA and Non-PA Residents	applied for or contract bid on)	contracts, Fees, etc.)	monetary remuneration)	
Indiana County Tourist Bureau	Community Group	2013-14	Local Tourist Bureau			1,000	Video commemorating 50th anniversary of the Bureau
American Pyrotechnic Association	Professional Association	Ongoing	APA and its 1,500 member companies nationwide	4,000		4,000	Safety and promotional videos.
Holsinger Travel with IUP Center for Family Business	Travel Business	2012-2014	Support local business			500	Web and brochures for local business.
Indiana & Heritage Conference High School Football with Renda Broadcasting	Media Outlet	Annual - Ongoing	Covering 10 local high schools			10,000	Recird and rebroadcadt local football games. Includes 4 of the top 10 schools that send freshmen to IUP.
PA Gas Expo - Renda Broadcasting	Natural Gas Companies	Annual - Ongoing	Over 100 PA businesses participated			1,000	
Jimmy Stewart Airport	Airport Authority	New 2013-14 New 2013-14				500	Airport Festival and Promotional Materials; Website development. Community Services and Local
Indiana Borough Northern Appalachian Folk Festival	Civic Group	2013-14 New 2013-14				500	Government Videos Indiana Arts Council and Others

Organization or Individu	al Information	Time Period	Number of Clients Served	Amount of Income Requested (grants	Amount of Income Received (grants,	Pro Bono Value (If public service with no	Comments
Service provided to	Type of Organization Receiving Service		PA and Non-PA Residents	applied for or contract bid on)	contracts, Fees, etc.)	monetary remuneration)	

Westsylvania Jazz and Blues Festival	Civic Group	New 2013-14	About 1300 attendees		750	Indiana Arts Council and Others
Trees for Troops	Civic Group	New 2013-14			500	Promo Video Ads for Trees for Troops - local tree growers, US Militaru
Seeds of Faith	Private K-12 School	New 2013-14	150 students and their families		1,500	Video to support Capital Campaign
Indiana Lions Club	Civic Group	New 2013-14			400	Promtional video on their Julyb4th activities
Governor's Arts Awards	IUP Communications and Marketing	New 2013-14			1,000	Promotional videis and announvement coverage.'
Myron Tomb - Arts Review	Governor's Arts Nominee	New 2013-14			500	Video for IUP-TV showcasing nominee.
Indiana Community University District	Local Government	New 2013-14			2,000	Promotional Materials and Videos for Community Planning Event
League of Women Voters; Water Resources Educational Network	Civic Group	New 2013-14	Local municipalities and large landowners	1,000	·	Promotional/Educatio nal Materials on Storm Water Management

Organization or Individual Information		Time Period	Number of Clients Served	Amount of Income Requested (grants	Amount of Income Received (grants,	Pro Bono Value (If public service with no	Comments
Service provided to	Type of Organization Receiving Service		PA and Non-PA Residents	applied for or contract bid on)	contracts, Fees, etc.)	monetary remuneration)	
IRMC - Small Choices-Big Change; Susan G. Komen	Civic Group	New 2013-14	Target is 200 participants	2,500			Video editing, online educational site, promotional materials for breast cancer awareness
Candidates' debate for 9th Congressional District Primary	Civic Group	New 2013-14	Local Congressional District			250	Armstrong-Indiana Patriots
InventiHealth	Health Industry Business	New 2013-14	National Company		400		Studio facilities and support for video
Uptown Fitness	Local Business	New 2013-14				500	Promotional videos and materials.
Evidence Based Chiropractic	Local Business	New 2013-14				500	Promotional videos and materials.
I Do Therapy	Local Business	New 2013-14				500	Photographic work for company web catalog.
New Leaf	Local Business	New 2013-14				150	Kickstarter video for start-up company.
Indiana County Emergency Response - Active Shooter - Police Instructional Video	Local Government	2012-2014	IRMC and local school districts	400		3,500	Script, coordinate and documentary video with State Police and County Sheriff

Organization or Individual Info	ormation	Time Period	Number of Clients Served	Amount of Income Requested	Amount of Income Received	Pro Bono Value (If public service	Comments
Service provided to	Type of Organization Receiving Service		PA and Non- PA Residents	(grants applied for or contract bid on)	(grants, contracts, Fees, etc.)	with no monetary remuneration)	

University Constituents						
IUP Police - Active Shooter Instructional Video	IUP Police	Ongoing	IUP community		15,000	Instructional video on how students and staff respond to active shooter situation.
Music Recitals and Concerts	IUP Music	Ongoing	About 25 students and faculty	1,600		Video recordings of four concerts
Music - Pogorzelski and Yankee Organ	IUP Music	2013-2015	Music and American Guild of Organist	3,500		Showcase videos on new organ. Included travel and remote shots. Video distributed through national organization.
Pipe Dreams - Live Web and TV broadcast	IUP Music	New 2013-14	About 850 web viewers plus IUP-TV viewers; aboutb80 student and faculty performers	3.000	12,000	Included release time for faculty coordinator; students and some three weeks of faculty volunteer time.
SGSR C&I - Information Assurance	IUP Center, SGSR	New 2013-14	IUP C&I	625		Redesign website, packaging and graphics
SGSR C&I - Biotech Research	IUP Center, SGSR	New 2013-14	IUP C&I	625		Redesign website, packaging and video
SGSR C&I - Community Music	IUP Center, SGSR	New 2013-14	IUP C&I	625		Website redesign

Organization or Individual Information		Time Period	Number of Clients Served	Amount of Income Requested	Amount of Income Received	Pro Bono Value (If public service	Comments
Service provided to	Type of Organization Receiving Service		PA and Non- PA Residents	(grants applied for or contract bid on)	(grants, contracts, Fees, etc.)	with no monetary remuneration)	
SGSR C&I - Wood Turning	IUP Center, SGSR	New 2013- 14	IUP C&I		625		Website redesign
SGSR C&I - Film Studies	IUP Center, SGSR	New 2013- 14	IUP C&I		500		Website redesign
My IUP - IUP Communications and Marketing	IUP Office	2012-2014	Students, faculty and staff using IUP's administrative computing system.			1,000	Promotional and informational videos for IUP Portal
Middle States - IUP Provost's Office	IUP Office	2012-2014	University community			1,500	Informational videos on accreditation process.
Laurel Highlands Communications Conference	Comm Media	Annual - Ongoing	About 225 attendees from 10 institutions			4,000	Assisted with promotions, planning and ran the actual conference
Career Services	IUP Office	2012-2014	IUP students			500	Promotional/ informational videos or services.
International Education - Hawk Talks - Chinese and Arabic	IUP Office	2012-2014	Chinese and Arabic students			2,000	Recruiting videos in Chinese and Arabic

Organization or Individual Information		Time Period	Number of Clients Served	Amount of Income Requested	Amount of Income Received	Pro Bono Value (If public service	Comments
Service provided to	Type of Organization Receiving Service		PA and Non- PA Residents	(grants applied for or contract bid on)	(grants, contracts, Fees, etc.)	with no monetary remuneration)	
Eat Right Campaign - Food and Nutrition	Academic Department	New 2013- 14	Dietetic Interns			500	Nutritional videos done with Dietetic Interns and Comm course students
Criminal Justice Training Center	Academic Department	New 2013- 14				500	Photos and videos for students and promotional work.
Billie Jean King Appearance	Health and Human Services	New 2013- 14				100	Photo shoot for promotional materials.
IUP Culinary	Academic Department	New 2013- 14				800	Promotional materials
Lively Arts Promos	IUP Office	New 2013- 14	Lively Arts attendees			300	Promo videos
Co-op Bookstore	IUP Co-op	New 2013- 14			250		Ads for IUP sports broadcasts
Day of the Dead - Anthropology	Academic Department	New 2013- 14				1,000	Videos and graphics for campus events
Title IX Training	IUP Office	New 2013- 14					Training modules for IUP
IUP Research Institute	IUP Office	New 2013- 14		1,200			Informational videos in the grant process.

Organization or Individual Information		Time Period	Number of Clients Served	Amount of Income Requested	Amount of Income Received	Pro Bono Value (If public service	Comments
Service provided to	Type of Organization Receiving Service		PA and Non- PA Residents	(grants applied for or contract bid on)	(grants, contracts, Fees, etc.)	with no monetary remuneration)	
Cover Art for Book on History of Egyptian Math	Retired Faculty	New 2013- 14				200	Cover art creation.
Theater - Monster in the Garden	Academic Department	New 2013- 14					Recorded live theater performance
Theater - Hands on a Hardbody	Academic Department	New 2013- 14					Documentary shot on Theater production.
Media-Based Research Initiatives							•
Political Science - Cybersecurity	Academic Department	2012-15			2,000	1,000	Video for research, national conference presentations on cybersecurity and the academic research process.
Theater and Nursing - Actors and Medical Simulations	Academic Department	New 2013- 14			750		Documentary video and outtakes for research. National conference presentation.
Theater - The Tempest	Academic Department	New 2013- 14			500		Video recording to document how actors transition into characters.
Library - Museum - Bancroft Collection	Academic Department	New 2013- 14				300	Participating in grant proposal to NEA to produce video on restoration process.

Organization or Individu	al Information	Time Period	Number of Clients Served	Amount of Income Requested	Amount of Income Received	Pro Bono Value (If public service with no	Comments
Service provided to	Type of Organization Receiving Service		PA and Non-PA Residents	(grants applied for or contract bid on)	(grants, contracts, Fees, etc.)	monetary remuneration)	

External	7,900	20,400	41,050	
Internal	1,200	11,350	39,400	
Research	0	3,250	1,300	
Totals	9,100	35,000	81,750	

Center for Videoconferencing July 1, 2013 – June 30, 2014								
Director:	Mr. David Lind Mr. Chris Barber, Engineer	Phone Fax:	e:724-357-7517 724-357-5503					
Address:	121 Stouffer Hall							
Affiliation:	College of Education and Educational Technology							
Website:	www.iup.edu/videoconferencing							

The Center for Videoconferencing benefits IUP's faculty, staff and students by *eliminating costs* for; travel time, rental car, gas, airfare, hotel, meals, parking charges, time away from work site and family/student obligations.

The Center provides IUP with connectivity to all PASSHE universities and centers, national and international universities/K-12 schools, government departments and private/nonprofit companies. Over the years, IUP colleges and administrative offices used videoconferencing to establish partnerships, distance education courses, experts into IUP classrooms, supervision/observations of student teachers, in-service training for K-12 teachers, grant projects, training and meetings for administrative staff, etc. The Center has provided educational videoconferencing sessions with sites in; China, Nova Scotia, France, India, Germany, Dubai, Canada, and with practically every state in the United States).

Videoconferencing services are provided for IUP's; Colleges, Administrative Offices and Committees for system wide meetings, point to point meetings, training sessions, etc. with the Dixon Center or other SSHE universities.

Videoconferencing for COE & ET's doctoral program with East Stroudsburg University that enables; both sites to conduct; comprehensive exams, faculty/administrative meetings, committee meetings, student thesis research, student dissertations and awarding of Doctoral Degrees.

Provided charged services at 100.00 Dollars an hour for non-related university requests.

New activities begun during 2013-2014

Counseling Dept. held weekly meeting with other faculty at Penn Center, Monroeville, PA.

Consulted with IT Services for planned upgrade for high bandwidth connection between IUP and Penn Center in order for classes be taught between sites. Fiber connection was completed in August.

Consulted with Dean of North Pointe Center for future Videoconferencing needs, made recommendations for a second videoconferencing room that lead to identifying a room and installing a new system.

Dean of COE&ET provided funding for a second camera that will be added to the Videoconferencing Center, 255 Stouffer Hall, for the anticipated courses to be delivered to IUP Centers.

Other information for annual report

Anticipated Changes for next year:

Director of Center will be retiring.

Operating costs will increase due to an increase of SSHE Net costs. (TBA)

PASSHE's Network Operation Center (NOC) for videoconferencing is installing new equipment for transition to PENN-REN to increase Bandwidth and provide Quality of Service.

Center will research software/hardware upgrades for the Polycom Videoconferencing system currently in use by the Center. Potential upgrades will integrate Skype videoconferencing, applications for hand held mobile communication devices and voice/facial recognition for classroom (students) camera.

http://www.polycom.com/solutions/solutions-by-industry/education/school-campusadministration.html#stab3

Users of Skype and held devices by participants or presenters will be able to link into Center's videoconferencing system.

Voice and facial recognition will enable camera to automatically zoom in on who is talking. Enhances (zooms in) identification of a student or a participant to the remote sites involved in the videoconference class or meeting.

Center's plans for the upcoming year

Renew/revise past practices by providing Videoconferencing Usage Form for each scheduled event. Forms will be in compliance with Center and Institutes Annual Reports & Annual Strategic Planning Documents.

Anticipate a Counselor Education doctorial class between Penn Center and IUP.

Anticipate videoconferencing collaboration for graduate courses among North Pointe Campus, IUP and Penn Center.

Identify new co-director & develop succession plan.

Feasibility of creating a new position for a Technical Operations Director, having the knowledge base of all technology involved with current and future trends in videoconferencing. Technical Operation Director will: work with PASSHE's Network Operation Center/ PASSHE Distance Education Office for multipoint videoconferencing, trains faculty in operation of equipment, identify and trouble shoot connectivity issues when they occur, knowledge of interfacing new peripherals, installation of software and hardware, works with non PASSHE universities, school districts and private companies to establish connectivity.

Center's needs for the upcoming year

Combine Long Distance Learning (LDL) and Center for Videoconferencing accounts for a more efficient means of tracking budget. LDL cost center was established in 1995 for ISDN charges by the phone company to connect to distant sites for videoconferencing. ISDN charges were covered by grant projects and by IUP departments and administrative offices who utilized videoconferencing. Through the years, technology advancements in connectivity reduced cost to use videoconferencing. Currently videoconferencing connectivity to SSHE universities and other sites cost approximately 550.00 a year compared to \$9,000.00 to \$10,000.00 a year when ISDN was used.

Need to investigate alternative funding for operation costs of Center. In past years, Center was fortunate to cover operating costs from usage charges by non IUP entities. For the 2013-2014 Fiscal Year there was a decline in usage by non IUP entities plus additional charges for extended warranty on a new camera and codec.

Update Center's website.

Personnel commitment to the operation of this center

David Lind, Director of Center, has been involved in videoconferencing at IUP since 1995. He was instrumental in the research and development of establishing videoconferencing at IUP and for PASSHE. In 1998 he became the Director of the Center for Video Technology/Videoconferencing. He has given presentation on videoconferencing in Pennsylvania and at National Distance Education Conferences. He also served on various statewide educational videoconferencing committees. As videoconferencing became more cost efficient for equipment and connectivity additional IUP colleges have purchased their own equipment for their distance educational needs.

In 2005 the Center, in conjunction with IUP-TV, began investigating IP web streaming for live events on campus that was implemented that same year. IUP was one of the first universities to stream live multi camera productions of football and basketball games. IUP-TV sports productions became "a test site" for their web stream provider as broadband increased and implementation of new software. In 2009 CBS Sports computer technicians used a "feed" of an IUP football game to test two different media software applications to determine the most reliable.

In 2014 the Communications Media Department began their first credit courses in live multi camera sports productions for IUP football and basketball games.

Chris Barber, Systems Technician, was hired part time in 2000 for IUP-TV with some responsibilities for the Center's A/V needs. In 2005 he position became fulltime and started to assume more responsibilities at the Center. His ability to learn new skills in, videoconferencing, IP technology, video equipment installation, integration of software, computer skills, networking, etc. has /is detrimental to the continued growth of the Center and IUP-TV's IP HD web streaming.

Deb Mock, Communications Media Department, Clerical Support as needed

Financial operating commitment to this center

\$550.00 for annual SSHE Network and phone lines charges \$1,250.00 annual warranty for camera and codec

Sources of funding from IUP for personnel and operating commitments

Personnel - COE & ET assigned complements

Operating – charges for services by non-university entities to the Center for Videoconferencing & budget transfers to Long Distance Learning account to cover SSHE Network expenses. Cost overruns covered by COE&ET Operating Account.

Center for Videoconferencing

Organization or Individua	Organization or Individual Information		ents Served	Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
COE&ET Counseling Dept and Penn Center	Approximately 29 faculty meetings					\$2,900.00
Special Education Dept	1 Class audio conference with an expert in the field					NC-audio conference
Professional Studies Joint Doctoral Program with East Stroudsburg University	IUP-ESU Doctoral students; dissertations, comps, research meetings and faculty meeting 18 sessions					Approx. \$2,600.00
Professional Studies doctoral program	1 Curriculum Meeting with Dixon Center					\$400.00
IUP, PASSHE Univs & Community Colleges	4 TAOC Committee Meetings					\$1,200.00
IUP Drug and Alcohol Prevention	2 PASSHE Universities meetings					\$400.00
IUP International Education	1 PASSHE system wide council meeting					\$200.00

Service Provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
IUP Nursing Doctoral Program & IT Services	1 Dixon Center Student Cohort orientation for URSA & D2L					\$200.00
PASSHE Universities hosted by IUP Financial Division for Training for "BAD"	1 Webinar for Training session					\$750.00
Professional Studies Comprehensive exam	1 Dixon Center for doctoral students					\$700.00
PASSHE "AOD" meeting, CALU host site	1 to IUP's "AOD" staff					\$300.00
PP&F Law Firm, Charleston SC	1 Deposition for court case			\$500.00	\$500.00	
TOTAL				\$500.00	\$500.00	\$9,650

	Child Study Center July 1, 2013 – June 30, 2014								
Director:	Dr. Timothy Runge	Phone Fax:	e:724-357-3788 724-357-6946						
Address:	242-243 Stouffer Hall	Γάλ.	124-001-00-0						
Affiliation:	College of Education and Educational Technology								
Website:	www.iup.edu/schoolpsychology/csc								

Psychoeducational Evaluations

The IUP Child Study Center (CSC) is a psychoeducational clinic operated by the School Psychology Program of the Department of Educational and School Psychology (EDSP). The CSC has three primary missions:

- 1. Serve as a training facility for graduate students in the School Psychology Program
- 2. Provide a service to children, families, and schools
- 3. Assist faculty in contributing scholarship to the field of school psychology

The CSC accomplishes these goals through the following services that remain consistent with previous annual activities:

- 1. Educational and psychological assessments of children, adolescents, and young adults with learning and/or behavioral problems
- 2. Consultation and counseling to parents concerning remediation and treatment of children's academic difficulties and/or problem behaviors
- 3. Consultation to schools, outside agencies, and other concerned professional personnel
- 4. Short-term treatment of children's learning and behavior problems
- 5. Identification of disability and giftedness

As such, the bulk of the CSC activities for 2013-2014 were the same activities offered in previous years including serving as a training facility for graduate students in the EDSP; delivering high-quality, low-cost psychoeducational evaluations to school-age students thought to or previously identified as having a disability or mental giftedness; providing families with free, brief psychoeducational counseling; and assisting faculty as they endeavor in scholarly research.

CSC student clinicians, supervised by four EDSP faculty, provided service to 27 children this year for comprehensive psychoeducational evaluations. The children were served during the traditional clinic offered in the spring semester and the first summer session. Five children were served without paying a fee and three received a reduced fee. The remaining 19 families paid

the full amount of \$75 for services. As of July 30, 2014, the fees received for these services totaled \$1,537.50. Outstanding payments are expected to be paid in full in the coming weeks.

As previously indicated, the most any family pays for CSC services is \$75. The typical cost for comparable services in the private sector is approximately \$1,000 - \$2,500. Given the mission of the CSC as an onsite training facility for graduate students and the need to be highly competitive for clients, the \$75 fee has remained the same for over eight years. The CSC also values providing high quality services to income-eligible families that would otherwise not have access.

In the Fall of 2013, a CSC client satisfaction survey was conducted by the CSC graduate assistants. Clients from spring and summer 2012 were mailed a survey and asked to voluntarily complete it so that the CSC could improve the services provided. Results indicated that the majority of parents were "Mostly" or "Very" satisfied with the services rendered by the CSC.

Advocacy for Youth

The CSC continued its support of the Association of School Psychologists of Pennsylvania's (ASPP) annual fall conference raffle. The gift basket purchased by the CSC helped raise money for the Children's Fund of the National Association of School Psychologists (NASP), the parent organization of ASPP. NASP Children's Fund is a tax-exempt, non-profit, independent charity. The Fund accepts and disburses monies for charitable purposes that are consistent with the Fund's priorities. These include:

- Advocating for the essential rights and welfare of all children and youth;
- Embracing individual and group differences in children and youth based upon gender and diverse ethnic, cultural, language, and experiential backgrounds;
- Promoting learning environments which facilitate optimal development; and
- Producing effective interventions that address both learning and social/emotional issues that impede a child's success and happiness. (see http://www.nasponline.org/about nasp/childrens-fund.aspx for more details)

The gift basket donated by the CSC for ASPP Children's Fund raffle included Indiana University of Pennsylvania (IUP) and regional fare memorabilia and other small gifts. Total value of this basket was approximately \$150.

Consultative and Direct Assessment Services to a Local School District

The CSC continued its collaboration with the Derry Area School District (DASD) initiated in the 2011-2012 academic year. Specifically, Dr. Runge supervised eight graduate students in Fall 2013 as they administered a reading screening instrument to approximately 250 4th and 5th grade students at Grandview Elementary School. This occurred in one day. The graduate students did not receive compensation or credit for their efforts – it was a completely voluntary endeavor. Dr. Runge, likely, did not receive any compensation.

New activities begun during 2013-2014

Update the EDSP Practicum Manual

Dr. Runge and the CSC staff updated the EDSP Practicum Manual to reflect a number of changes to the program practica experiences and operation of the CSC. Included in these updates were changes to internal forms used in the evaluation process; clearer indication of roles of student clinicians; CSC graduate students; and supervisors; addition of helpful hints to the initial session with parents and students.

Technology Upgrades

New video recording software and external drive hardware were purchased and installed in the CSC Observation Room (Stouffer 248) to make the CSC more current with its capacity to record sessions with clients. Specifically, Debut [™] software was installed on all the computers and 14 1-terabyte external harddrives were purchased so that student clinicians and supervisors could easily save and review recorded sessions.

New computers were installed in the EDSP Graduate Student Room (Stouffer 255). Consequently, all scoring software used by student clinicians in the CSC had to be re-installed and upgraded. This process required considerable effort by an Information Technology work study student (Luke Joseph), his supervisors (Dr. Lloyd Onyett and Mr. Robert Sowers), and Dr. Runge.

Dr. Courtney McLaughlin secured an IUP grant to purchase four Apple iPads to be used specifically with a new test of cognitive functioning. Cutting edge technology in the area of psychoeducational assessment is embracing the use of iPads for administration and scoring of cognitive assessments. While still in its infancy stage, Dr. McLaughlin was able to secure funding to purchase two complete sets of technology to begin the process of self-study in using platform-based assessments over traditional paper-pencil tests. The intent is for faculty to familiarize themselves with these new technologies and eventually teach them in our advanced graduate training courses.

Other information for annual report

Advertisements regarding psychoeducational evaluations provided through the CSC were printed in local newspapers capturing readership in Armstrong, Indiana, Blair, Somerset, Cambria, and Westmoreland counties. Evidence suggests that these marketing efforts were fruitful given that all clinic sessions were filled prior to the start of the semesters, something that rarely has happened in previous years. Anecdotal feedback from clients also indicated they read the ads in these newspapers which eventually prompted them to contact the CSC.

Center's plans for the upcoming year

The primary missions of the CSC will continue in 2014-2015 including providing assessment materials and training for EDSP graduate students enrolled in M.Ed., School Psychology Certification, and Doctoral programs. Provision of low-cost, high-quality comprehensive

psychoeducational evaluations to children and their families will continue in spring 2015 and summer 2015 sessions. The fee structure for these services is not anticipated to change from the 2013-2014 academic year's schedule.

The graduate assistants in CSC will, again, conduct a survey of client satisfaction of services received in spring and summer 2014. This survey will be mailed to previous clients with the ultimate effort to evaluate the quality of CSC services received.

Continued purchase of new and updated assessment materials will occur. Grant opportunities will be investigated to provide substantial technology upgrades to the CSC so that client sessions can be electronically recorded using current technologies.

Finally, the CSC will be under the direction of Dr. Mark McGowan beginning Fall 2013. Dr. Runge will remain in an advisory role to mentor Dr. McGowan through this transition.

Center's needs for the upcoming year

The CSC relies heavily on the assistance of two full-time Graduate Assistants (GA). These GAs are invaluable to the daily operation of the CSC. Without these two GAs, the CSC would not be able to provide the high quality services to families, faculty, and public school districts. Given that the CSC serves an additional service of providing on-site training to graduate students in the School Psychology M.Ed. / Certification program and School Psychology D.Ed., the experiences offered via the CSC are invaluable to our students. Again, the GAs supporting the daily operation of the CSC are critical.

The CSC relies heavily on funds provided through ESF funds so that testing materials can be purchased for use in the CSC and related coursework (e.g., EDSP 812, 813, 949). The materials are at a significant cost, minimally \$15,000 per year, and are essential to the appropriate training of our graduate students. As such, funds provided by IUP are critical to the maintenance of the EDSP training program. This is especially salient given that revenues generated from clients seen at the CSC are insufficient in financially supporting the overhead associated with operating the CSC. Readers are reminded of one mission of the CSC to provide a low-cost, high-quality product service to the community and, as such, fees for services are held remarkably low so that the CSC can attract clients which, in turn, serve as essential elements of training in the EDSP's various programs.

The Director would appreciate assistance from the Graduate School and other entities as it continues its work in the coming year. Specifically:

 Legal advisement from IUP's general counsel regarding application of the Family Educational Rights and Privacy Act (FERPA) and Health Information Portability and Accountability Act (HIPAA) within the CSC. Some preliminary investigation was completed by Dr. Runge and the GAs regarding this issue in previous years; however, clear guidance was never secured. As such, the Director would value the expertise of IUP Administration and Legal Counsel on these matters so that the CSC is compliant with maintaining the privacy and confidentiality of client information. Internal and external grant funding opportunities will be investigated as the cost of purchasing assessment materials has increased exponentially at a time when IUP budgets, including ESF funds typically used to purchase these materials, are diminishing.

Changes in current ongoing community relationships

We continue to attract clientele from our local area and the surrounding counties and states via word of mouth, CSC website, and referrals from regional school districts. We continue to place ads in local newspapers (*Altoona Mirror*, (Johnstown) *Tribune Democrat*, *Indiana Gazette*, and *Latrobe Bulletin*).

Personnel commitment to the operation of this center

One faculty member in the EDSP serves as the Director of the CSC. There are two full-time GAs, who are primarily responsible for the day-to-day operation of the CSC, as well as overseeing clinic days when clients and their families come to the CSC to receive services. This amount of personnel commitment has remained consistent for over ten years, and it is anticipated that this similar level of personnel commitment will continue in the foreseeable future.

Financial operating commitment to this center

Not applicable

Sources of funding from IUP for personnel and operating commitments

The CSC Director receives a three-credit Alternate Work Equivalent (AWE) during the fall semester as compensation for service to the CSC and the EDSP. Note that the Director works year-round for the CSC, but officially receives the AWE release in the fall semester. Two, full-time GAs are provided through the department/college. Purchase of psychoeducational assessment materials, legally and ethically vital to the operation of the CSC and the training needs of most EDSP graduate programs, is afforded via EDSP ESF funds. The operation of the CSC would not be possible if any of these personnel or budget commitments were reduced. As a consequence, the integrity of all graduate programs offered in the EDSP would be gravely compromised if budgets were reduced.

Child Study Center

Organization or Individual Information		Number of C	Clients Served	Amount of Income	Amount of Income	Pro Bono Value		
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PARequestedNon-PA(grants applied foResidentsor contracts bid or		PA Non-PA (grants		Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Individuals	Families	27		\$2,025.00	\$1,537.50	\$487.50		
Individuals	School	250				\$3,200.00		
TOTAL		277		\$2,025.00	\$1,537.50	\$3,687.50		

Literacy Center July 1, 2013 – June 30, 2014								
Director:	Dr. Anne Creany	Phone Fax:	e:724-357-3293 724-357-2961					
Address:	112 Davis Hall	Гал.	724-337-2301					
Affiliation:	College of Education and Educational Technology							
Website:	www.iup.edu/literacy							

The Center provided assessment and individual instruction for 12 area children who struggled with some aspects of literacy. The children ranged in age from 7-15 years. Graduate students in the Master of Education in Literacy Program provided 39 hours of testing and instruction for each child. Materials housed in the Literacy Center were used to provide instruction and the space was used to provide a private testing/instructional area. Parents are typically quite appreciative of the efforts made by the graduate students and the progress made by their children.

New activities begun during 2013-2014

The materials housed in the Literacy Center were organized and made available for loan by graduate assistant Jennifer Tsai. Approximately 50 students and 10 faculty members in the department of Professional Studies in education took advantage of the opportunity to borrow materials. The materials include children's literature, curriculum resources, and instructional videos.

Other Information for annual report

The center is being reorganized to provide appropriate space for tutoring and storage of materials. There will be two new co-directors in the 2014-2015 AY. They are Dr. DeAnna Laverick and Dr. Kelli Paquette.

Center's plans for the upcoming year

In the coming year, plans are underway to expand tutoring services to area children during the fall and spring semester. This tutoring will be provided by undergraduate students and will be supervised by a graduate assistant. Parents will pay for the tutoring, thus providing a revenue stream for the Literacy Center.

Center's needs for the upcoming year

Fiscal support in the form of assistantships.

Personnel commitment to the operation of this center

The director of the center recruits children who need tutoring services, maintains contact with parents of the children who come for services. The director's graduate assistant maintained the materials collection in the literacy center, supervised its hours of operation during the fall and spring semesters, and supervised the loan and return of materials.

Financial operating commitment to this center

A space is provided for the center. The director has a graduate assistant who assists with research and class preparation. The director has made maintenance of the center part of the graduate assistant's responsibilities.

Sources of Funding from IUP for personnel and operating commitments

None

The Literacy Center

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value		
Service provided to	Type of Organization Receiving Service	PA Residents	PA Non-PA (grants applied for				Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Area children in need of literacy tutoring		12			\$600.00			
					\$600.00			
TOTAL					\$000.00			

	Speech, Language, and Hearing Clinic July 1, 2013 – June 30, 2014									
Director:	Ms. Karen Goltz Stein		e:724-357-2451 724-357-2486							
Address:	263 Davis Hall	Fax:	724-337-2400							
Affiliation: Website:	College of Education and Educational Technology	,								

- Karen Stein, Director, Speech, Language, and Hearing Clinic has once again served as a member of the Centers and Institutes Board and has participated in evaluating IUP Centers.
- The Speech, Language and Hearing Clinic has continued to provide speech, language and hearing screenings for students at CCAC who will transfer to IUP becoming students enrolled in the College of Education.
- The Clinic Director has continued to seek new affiliation agreements with schools and medical facilities despite the increased competition among area universities for these internship sites. As always, our graduate students will be placed with quality supervisors who provide a wide range of excellent clinical experiences while meeting ASHA standards.
- The Speech, Language and Hearing Center has and will continue to strive to achieve practice excellence by assuring that all student clinicians conduct therapy that is only "Evidence Based." Our goal is for all students to increase their knowledge of the availability and use of treatment efficacy and other research as well as comprehend and implement the principles of evidence –based practice in the provision of clinical services. This year faculty members have once again worked with our graduate students to enhance the collection of articles, books and materials that support evidence-based practice. This collection of information has been placed in a central area in the clinic for easy reference. In addition, the 2013 C & I grant, "Resources for Normal" helped to reinforce and emphasize the necessity for "evidence-based practice" by facilitating a better understanding of what is "normal" development.
- Overall revenue generated during 2013-14 is 4% more than the previous year primarily due to increase in the number of paid hearing conservation assessments. This is an improvement from last year when an 18% decline was noted.
- This year a 33% increase in the number of ARIN Preschool, HeadStart and patients from medical facilities were treated. As always, we have not charged for our therapy services to these facilities and have been grateful for the experience and clock hours our students have gained.
- Following last year's pattern of decline, Speech, Language and Hearing screenings for the students in the College of Education has once again continued to decline from <u>521</u> in 2010-11 to <u>461</u> in 2011-12 to <u>403</u> in 2012-13, to an all-time low of <u>308</u> in 2013-14 screenings this past year. This decline is indicative of fewer students in the major that require these screenings.

New activities begun during 2013-2014

- Once again the School of Graduate Studies and Research awarded the Speech, Language and Hearing Clinic a Special Projects grant of \$1000. As a result "Resource for Normal" has been developed to assist our students in acquiring and maintaining knowledge of normal child development:
 - 1) A D2L website was designed to house the data and provide access by graduate students and faculty in the SPLP program with the help of David Porter, an Online Learning Specialist and Facilitator at IUP.
 - 2) Exam questions were developed to allow graduate students to independently test their knowledge of the data provided.
- Karen Stein, clinic director, attended the annual Council of Academic Programs in Communication Science and Disorders Conference. University clinic and program directors from across the country attended. Clinical research and ASHA regulatory information was shared. One of the prime concerns raised by speech-language pathology leaders was the increasing difficulty in securing medical internship placements.
- New internship opportunities for our graduate students have once again been obtained. By affiliating with national rehabilitation companies, graduate students are able to intern in different parts of the country expanding clinical learning opportunities. For example: Opportunities are now available for students who would like to pursue an internship in states where there are SLP shortages. These facilities are more receptive to hosting our students and have offered employment upon graduation.
- ASHA, our national organizational, has negotiated with Medicare to assure that graduate students would be able to treat patients in skilled care and outpatient facilities. ASHA developed guidelines for student supervision that were accepted by Medicare. Prior to this negotiation skilled care facilities and outpatient clinics were reluctant to accept graduate students for internships. As a result new clinical site opportunities will be investigated in our area.
- Indiana HeadStart paid \$200 for speech-language-hearing screenings this past fall. This was the first time that the clinic was reimbursed for this service. It was very appreciated since these services had been provided free-of-charge in years past.
- New features of The Typhon Group's Allied Health Student Tracking System have continued to be implemented during this past year. The "requirements" for each internship site have been entered, allowing each graduate student to view which clearances and medical screenings are required prior to their acceptance as an intern. With this new online feature, they have this information at their fingertips and can prepare accordingly. Each internship site's affiliation agreement has also been uploaded and Typhon indicates when an agreement must be renewed. This is the second year that these functions have been operationalized and have improved clinic efficiency. Typhon has continued to provide a complete electronic student tracking system, including comprehensive logging of each student's clinical procedures and skills achieved during their clinical rotations. It also allows faculty and internship clinical supervisors to follow the progress of each student. Faculty can track whether or not students are satisfactorily progressing in their clinical experiences, thereby meeting the objectives of their clinical coursework and ultimately the requirements set by ASHA as they prepare for national professional certification.
- Dr. Cynthia Richburg, faculty member and audiologist, has once again provided extensive new opportunities for our graduate students who have participated in Hearing Clinic. This year Dr. Richburg has secured a contract with the Indiana Gazette to provide hearing conservation services. Our program is very fortunate to have Dr. Richburg, a certified PhD audiologist, on faculty training our speech-language pathology graduate students.

• Jill Brady has been studying the English language acquisition in three children adopted from Ethiopia. Dr. Brady has been working with three of our graduate students in the Speech, Language and Hearing Clinic. Together they have taken case history information, and gathered language samples across 10 sessions (at about 5-6 week intervals). Dr. Brady will be presenting this research at our national ASHA Conference with our graduate students, Ashley Irwin, Kelly Mansfield and Laura Merle.

Other information for annual report

- Dr. David Stein provides supervision for graduate students working with adults with neurogenic disorders in our clinic. He continues to serve (2009-present) as a member of the state licensure board for the professions of Speech-Language Pathology and Audiology. This year, Dr. Stein was elected Vice Chair of this state board.
- Lauren Yates, one of our 20 graduate students, has been elected to serve as the student representative for the Pennsylvania Speech-Language-Hearing Association during 2013-2014.
- Dr. Jill Brady provides supervision for our graduate students working with primarily preschool and school age children in our clinic who present with articulation and language disorders. Throughout this past year Dr. Brady has conducted research at our clinic studying the English language acquisition in three children adopted from Ethiopia. She will present her research at the annual ASHA conference.

Center's plans for the upcoming year

A strategic plan has been developed with input from the program faculty members and the COE Dean.

2014-2015 Speech, Language and Hearing Center goals are:

- Community Outreach: Establish a long term community-based service learning project
- Expand the use of Clinic's electronic student clinical hour tracking system, Typhon
- Strengthen alumni outreach initiatives
- Provide opportunities for students to intern in health care and educational settings with pediatric and adult clients, in diverse clinical settings
- Ensure the strength and viability of the clinical program
- Actively encourage interdisciplinary diagnostic and therapeutic collaboration among the disciplines of Speech-Language Pathology, Audiology, Psychology, Educational Psychology, Nursing and/or Nutritional Services
- Innovation: Investigate the use of web based simulated cases to allow graduate students to gain clinical experience
- Investigate additional revenue generation to support clinic upgrades and expansion of services

Center's needs for the upcoming year

- A new digital video capture system is needed for the clinic. Our current system is aging and is no longer compatible with the current version of windows.
- As always, continue to update clinical resources (including new diagnostic tools) and equipment to assure state-of the-art therapeutic and assessment materials.

• Funding for the clinic director to attend the Council for Academic Programs in Communication Sciences and Disorders. This conference provides up to date information for clinic directors from university clinics as well an opportunity to network with clinic directors from across the country. This is only professional conference of its kind offered by our national association.

Changes in current ongoing community relationships

- Graduate and undergraduate speech-language pathology students have extended the service they provide in conjunction with QUOTA International of Indiana County. Our students once again partnered with QUOTA and visited area elementary schools to present the "Save Your Buds" program, designed to increase the children's awareness of environmental noise damage and the need to keep the volume of music through headphones turned down to a safe level.
- Relationships with HeadStart as well as with area school districts and intermediate units have continued to flourish.
- A new affiliation agreement with AllStar Therapy company has provided internship opportunities in Westmoreland County. Our first year graduate students were accepted as interns in three skilled nursing facilities and gained clinical experience with stroke and head injured patients.

Personnel commitment to the operation of this center

- Each semester (Fall, Spring and Summer) faculty provide clinical supervision for 22 graduate students who during 2013-14 provided service for 466 speech therapy clients, 70 audiology clients, as well as 308 IUP College of Education students and 782 preschool children who all received speech and hearing screenings.
- Additionally, during each Fall and Spring semester 8 undergraduates have the opportunity to provide clinical services for 8 clients.
- Faculty also supervise approximately 30 undergraduate students per semester in the clinic as requirements for EDUC 242 and 342 are fulfilled
- The clinic is further supported by a full time clerical position. Supplies are ordered, clients are scheduled, fees are collected, data base of client information as well as clinical hours per student are kept to name just a few of the tasks completed.

Financial operating commitment to this center

• The clinic operates as component of the Speech-Language Pathology Program which is one of three academic programs within the Department of Special Education and Clinical Services. There is no specific allocation of funds for the operation of the clinic.

Sources of funding from IUP for personnel and operating commitments

• Please refer to Personnel commitment above and following table. There is no operating budget transfer.

Faculty Commitment – Fall, Spring, Summer	68.57 total work load hours per year
3-4 Graduate Clinics/semester	29.37
1 Undergraduate Clinic/semester	8.00
Diagnostic Clinic	4.00
EDUC 242	2.00
EDUC 342	2.00
AWE Clinic Director	14.00
Staffing Hour	2.00
AWE Hearing Conservation	3.20
Staff Commitment Per Year	1.00 FTE clerical clinical support

Speech, Language, and Hearing Clinic Personnel Commitment

Speech, Language, and Hearing Clinic

Organization or Individual Information		Number of Cli	ents Served		Pro Bono Value	
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Speech & Language Evaluations:	individuals	25			\$930.00	\$2,345.00
Speech & Language Therapy: University students University staff Community Outside agencies ARIN preschools HeadStart preschools Medical facilities	individuals	466			\$2,605.00	\$317,420.00
Hearing Testing: University students University staff Community Outside agencies	individuals	70			\$1,300.00	\$2,040.00
College of Education Students Speech & Hearing Screenings	individuals	308			\$0	\$17,248.00
Preschool and School Age Screenings	individuals	782			\$200	\$43,592.00
TOTAL		1,651			\$5,035.00	\$382,645.00

Center for Turning and Furniture Design July 1, 2013 – June 30, 2014					
Director:	Mr. Steve Loar, Co-Director Ms. B.A. Harrington, Co-Director	Phone: 724-464-3123			
Address:	Sprowls Hall (lower level)				
Affiliation:	College of Fine Arts				
Website:	www.iup.edu/turningcenter				

Continuing activities conducted during 2013-2014

- The **Center for Turning and Furniture Design** had a very productive year of transition as BA Harrington settled into her second year at IUP but her first as a tenure-track Assistant Professor. A grant award in the Fall from an anonymous foundation made for an uplifting start to this new commitment. Enrollments in the Wood classes have consistently been over-full since BA's arrival and non-majors have continued to be a stimulating ingredient. Similarly, we have seen a notable increase in the number of Graduates from other studio areas that are minoring in Wood. This is especially notable in light of the 7 to 8 Wood classes offered per year, which is more than double what similar programs, elsewhere, offer.
- The Center's commitment to exploring the potential of woodturning as an integrated curricular component of furniture making and sculpture began in earnest with Steve Loar's teaching of our first Introduction to Faceplate Turning course in the spring. It created very positive energy and many students from outside of the course appeared to be aware of it.
- The Center will pursue the continuation/extension of a three-year funding package that has sponsored the Artist-in-Residence position and supplemental Graduate scholarships for 9 years.
- Christine Lee, was with us for the entire year as a dynamic *Artist-in-Residence*, continuing the energy that the year-long presence can bring.
- The Center invested external funds to further explore a new position of *Emerging Artist*. A recent MFA graduate, Keun Ho Peter Park, from the well-known School for American Crafts at the Rochester Institute of Technology, NY, was with us for 2013/14 and has been offered another year in that position for 2014/15.
- A concerted effort continues to make the Center's facilities available to other areas of the department. This included the gifting of older or excess tooling to Sculpture, Ceramics, and Metals/Jewelry. There are also plans for students and faculty of Sculpture to use of the Center's portable band-saw mill. We plan to cut and shape whole trees into sculptural forms that will test and expand our skills into innovative realms far beyond the "mere" cutting of lumber.
- Outreach: The Center continues to sponsor the Indiana County Woodturners (a chapter of the 14,000 member American Association of Woodturners) through the use of its Woodturning Studio facilities for the group's monthly meetings and demonstrations. The chapter has approximately 30 members.

New activities begun during 2013-2014

• An Emerging Artist position was experimented with in a shared liaison position with Sculpture.

Other information for annual report

- An IUP Graduate School grant allowed for the creation of an informative and up-to-date video of the Center and our activities, including our use of campus wood*. video link: <http://www.youtube.com/watch?v=cBggYh5nZ9I>)
- A marketing grant from IUP is supporting the creation of a new university-based website.
- BA Harrington presented her curriculum research on teaching "systems of references" in introductory woodworking courses at the 2nd *International Cognitive Futures in the Humanities* conference, held at Durham University (UK), April 2014. She was copresenter with Nate Heuer, IUP professor of Drawing/Printmaking.
- BA Harrington gave a presentation, *"Implementing Harvest-to-Use in the Woodworking Curriculum at IUP"*, at the 2014 Annual Furniture Society Conference. The conference was titled, ROOTED: Creating a Sense of Place and was held June 19-21 at the Port Townsend School of Woodworking, Port Townsend, WA. Harvest-to-Use is a Center-originated initiative that collaborates with contractors, and arboretum and university representatives to gather, cut, cure, and then use campus wood as it becomes available. BA's talk was sponsored by the Wood-Mizer company that makes the large portable band-saw mills that we use to create boards from trees.
- Cover article: The Furniture Society Conference registration packets included a copy of the latest issue of the WoodMizer company's magazine, the <u>Wood-Mizer Way</u>, that features IUP's milling operation as a full-page cover image and a 4-page article about our Harvest-to-Use program. The Furniture Society presentation and the magazine portray IUP as having a model program that other educational organizations might follow. Magazine link:

http://www.woodmizer.com/us/ResourceCenter/WoodMizerMagazines/WoodMizerWay.aspx

- Steve Loar and his undergraduate Art major collaborator, Christina Cassone, took part in the opening of the *Bartram's Boxes Remix* exhibition, an international exhibition, at Center for Art in Wood (Philadelphia). Together they had created a two-part sculpture based on an earlier competitive proposal. The publication of a sumptuous coffee table book/catalog was part of the event, exhibition May-June 2014.
- Presentation and collaborative critique: Steve Loar's class, Introduction to Faceplate Woodturning, presented their work-to-date to the Indiana County Woodturners Association (AAW), and then acted as facilitators for an active collaborative small-group critique, April 2014. The evening was one of celebration and community.
- Christine Lee joined us as the Windgate Artist-in-Residence for the year. Her residency included the teaching of an Advanced course that used her patent-pending wood composite material (no glue/no fumes!) developed at the US Forest Products Laboratory. Student fees, a significant department contribution and a Special Projects grant from IUP funded these costly but innovative materials. The students' work and records will be part of Chris's on-going research and publication.
 - Exhibition: Crafting A Continuum: Rethinking Contemporary Craft, ASU Art Museum, Tempe, AZ, 2013
 - Presentation: Global Institute of Sustainability at Arizona State University, Tempe, AZ

- Symposium: Flash Back Forward Rethinking Craft, ASU Art Museum, Tempe, AZ, 2013
- Workshop Residency, San Francisco, CA, 2014
- o Amelia Dregosh Scholarship, Penland School of Crafts, Penland, NC, 2014
- o Professional Development Grant, Furniture Society, 2013
- o 2013 Nominee, Louis Comfort Tiffany Grant
- Emerging Artist, Peter Park was a student award winner and a student finalist in the competitive national Niche Awards of both 2013 and 2014. Peter assisted with Chris Lee's class that investigated composite materials and gave presentations of his impressive design process and shaping techniques to the woodworking classes.
- The Art Department's Kipp Gallery hosted an exhibition of wood/furniture artist Adam Manley. We collaborated with the gallery to extend Manley's visit as our own Visiting Artist to include a workshop with the Advanced Woodworking Class. A regatta of student made buoys that had been created in an accompanying workshop joined Adam's floating rafts on the pond at one of our local parks.
- Jason Schneider was also as a Visiting Artist. Jason gave a public presentation of his work and a demonstration of his unique method of turning laminated cardboard into vessels and lighting forms. Jason is the Director of the Wood program at the prestigious Anderson Ranch Arts Center in Snowmass, Colorado.
- We hosted undergraduate Wood majors from Edinboro University (PA) who participated in a demonstration and training session on our Wood-Mizer portable bandsaw mill.
- BA and Steve attended a Fall retreat for IUP faculty interested in developing a *Sustainability Studies Minor*. Our woodworking courses and 3-D Design have been accepted as electives in the proposal for the new minor that is currently passing through the university governance process.
- Steve Loar taught a furniture course that explored innovative alternative joinery, Summer 2014. Team-taught with Nate Heuer, IUP professor of Drawing/Printmaking.
- Todd Steffy, Wood Graduate student, was a finalist in the prestigious 2013 Niche Awards.
- Todd Steffy, Wood Graduate student, and one of our graduate Wood minors, Kayla Bennet, had benches accepted into the *Faculty Selects* exhibition hosted by the Furniture Society. Their pieces will be included in the Furniture Society's hardcover book by Schiffer Publishing.
- Todd Steffy, Wood Graduate student, was granted a scholarship by the Center to partially fund his attendance at the 2014 Annual Furniture Society Conference at the Port Townsend School of Woodworking, Port Townsend, WA, June 19-21.
- Undergraduate Scholarships:
 - 2 undergraduate Art majors were granted 50% tuition waivers for week-long summer woodworking workshops at Peters Valley Craft School, Layton, NJ, June and August 2014.
 - 3 undergraduate Art majors were granted full conference registration scholarships to attend the annual conference of the American Association of Woodturners, in Phoenix, AZ. These were provided by the AAW. They were also granted significant funding from the IUP Graduate School for travel expenses, and were additionally supported with IUP branded clothing from the IUP Office of Student Affairs, June 12-16.

Center's Plans for the upcoming year

- Name change: Wood Center at IUP
- Administrative goal: Divide Directorship duties and release time in order to create efficiency and efficacy, and to facilitate Steve Loar's teaching of woodturning and BA's research.
- Increase external funding: Pursue funding for the Center's core research areas
- Harvest-to-Use: Several batches of new logs from campus cuttings are about to be cut as part of the Harvest-to-Use initiative. These logs were all medium to large trees from the site of the Crimson Café, the new Humanities building, and two large dead Ash trees from the Oak Grove. This fresh batch of logs, at the Center's air-drying lumber shed behind Robertshaw, is a vivid example of the Center's current status and mind-set. We are revisiting early visions, developing new ones, and implementing activities such as field trips and select commissions that can be integrated into the Advanced Wood curriculum. Additionally, the Center will be obtaining the trunks from the 3 Oaks in front of Sprowls Hall slated for removal in 2015. All of these trees were fully documented prior to their removal.
- August 2013 & 2014 saw plucky groups venture to the Indiana County Fair where they took part in the (hand saw...) log-sawing contest. 2013 saw BA and our Resident Artist, Chris Lee, take to the saws and the 2014 event saw 4 IUP teams, 2 headed by BA. BA Harrington and Todd Steffy placed 3rd in the 2014 "Jack & Jill" category!

Center's Needs for the upcoming year

- The Center needs to continue to expand its visibility in order to attract new registrants, both undergraduate and graduate, and to be more competitive with several more well-established and expansive Wood programs elsewhere.
- The Center feels fortunate to have an ongoing studio technician, although the 18 hours per week is stretched due to the ever-growing size and complexity of the shops. While significant continuing external funding has accomplished much (but not all) of the replacement of out-dated large wood processing equipment, our most pressing need is for a full-time Studio Technician for the Center.
- An expanded operations budget will be an on-going goal as the facility grows and becomes more sophisticated and maintenance intensive.
- The swelling of the wooden shop floors in the summer of 2013 made the replacement of its much loved, but high maintenance, structure a desirable renovation.
- Our computer controlled (CNC) router is in need of a serious upgrade, and possible replacement, as age and use make it both labor intensive and dated.
- Professional Development funds would make it possible for BA Harrington and Steve Loar to more effectively stay current and visible within their fields of expertise and to explore the potential of collaborative/OutReach ventures in such places such as Mexico, where we have a significant contact through alumnus Erika Schnass.

Changes in current ongoing community relationships

As stated previously, this is a time of concerted rejuvenation and commitment to fostering positive relationships, old and new. The most obvious example would be the refreshed relationship with the IUP Allegheney Arboretum and the **Harvest-to-Use** initiative that helps campus trees to become available as lumber dedicated to the Center, along the involvement and assistance from IUP Grounds and the architects involved with the new campus building projects. Another example is the development of concepts and designs for a Kiosk on campus

that will introduce the Arboretum and its mission, in conjunction with the new architecture. It is tentatively sited between Sutton Hall and the new Humanities Building.

Personnel commitment to the operation of this center

- Steve Loar, Co-Director, Associate Professor, Department of Art; .33 load / .66 load for one semester with a full load of 1.0 for the other semester
- BA Harrington, Co-Director, Assistant Professor, Department of Art; .33 load / .66 load for one semester with a full load of 1.0 for the other semester

Financial operating commitment to this center

- The Department of Art and the College of Fine Arts
- The students of Center courses pay an Access Fee that off-sets expendable materials, materials provided, and maintenance of machinery/tools. The Access Fee is a new arrangement made with the IUP CoOp that replaces lab fees for Art studios.

The CenterWorks program was devised as a method for accepting select commissions.

Sources of funding from IUP for personnel and operating commitments

- Area budget: The Department of Art ESF funds provide \$1300 per year as budget
- Budget supplement: an additional \$400 in ESF funds were transferred from 3-D Design
- Grant: The Center received an award of \$53,000 for equipment purchases from an anonymous foundation in November 2014. Additionally, the grant provided \$4500 for 3-semesters of invited Visiting Artists.
- Technical Studio Assistant: The cost of an 18 hour-per-week Studio Technician position was funded by the Dean's office. This position is primarily in support of the Center, but is available upon request from 2-D Design, 3-D Design, Painting, Drawing, Printmaking, and Fibers.

Center for Turning and Furniture Design

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested(grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
External funding; anonymous foundation; equipment and 3 semesters of visiting artists	Center for Turning and Furniture Design	90 average per year			\$54,450	
TOTAL					\$54,450	

IUP Community Music School July 1, 2013 – June 30, 2014					
Director:	Ms. Jane Potter Baumer, 2013-2014 Mr. Jeff Wacker, 2014-present	Phone:724-357-3135			
Address:	107 Cogswell Hall				
Affiliation:	College of Fine Arts				
Website:	www.iup.edu/communitymusic				

Continuing activities conducted during 2013-2014

The IUP Community Music School opened in August, 2013. Activities are described thoroughly below.

New activities begun during 2013-2014

Overview:

In the summer of 2013, IUP Community Music School (IUPCMS) Director Jane Potter Baumer prepared for the opening of the School, following a semester of planning and designing in the spring of 2013. Jane received a 4-hour AWE at the level of Instructor I from College of Fine Arts Dean Michael Hood during Summer Session II.

The IUPCMS opened for online registration on August 6, 2013. Offerings for Fall, 2013, and Spring, 2014, were open to all ages in the Indiana and IUP communities, and included:

- Lessons, offered in packages or "sessions" of 6 and 12 in the fall and spring of 2013-2014, beginning in the second week of the semester. Registration began with a set deadline for early in the Fall shortly after the start of the semester; however, however, since the school was new, the Director used a continuous, rolling registration format, which allowed students to begin lessons at any point during the 14-week semester (provided a teacher was available). For the spring and summer sessions, the majority of students who re-registered did so prior to the start of the sessions, and this trend is expected to continue as community awareness of the School grows.
- **Classes and ensembles,** met once a week for a period of 12-14 weeks, at the instructor's discretion. Classes met for 1 hour per week, while ensembles met from 1.5 to 2.5 hours per week. Rehearsal and class lengths varied according to the director. All ensembles required an audition, while classes were designed for specific levels but did not require an audition. Adult Guitar and Adult Piano, for example, were offered only at the beginning level in the fall, but an intermediate level was added to both classes in the spring. Classes and ensembles were not offered in the summer.
- **Registration,** held online through the webpage, was closed for classes within the first four weeks of the fall semester. Registrations for lessons and ensembles, however, trickled in

at a steady pace throughout the semester, as word spread about the IUPCMS. By December, 2013, the IUPCMS had an enrollment of approximately 170 students, far exceeding the Director's goal of 100 students for Fall, 2013.

• A graphical description of our offerings can be found at our webpage at <u>www.iup.edu/communitymusic</u>:

Lessons

Private lessons of 30-, 45-, and 60-minutes are available in:

- Brass (trumpet, trombone, horn, euphonium, tuba)
- Guitar
- Percussion
- Piano and Organ
- Voice
- Woodwinds (flute, clarinet, oboe, saxophone, bassoon)

Ensembles

Evening and after-school ensembles include:

- IUP Community Choir (age 14-adult)
- Indiana Symphonic Winds

 (a community band, age 14–adult)
- Crimson Children's Choir (3rd–8th graders, offered at two levels: beginner and intermediate/advanced)

Classes

Classes include:

- Adult piano
 (beginning and intermediate)
- Adult guitar (beginning and intermediate)
- Laurel Highlanders Pipes and Drums (age 14-adult)
- Kindermusik
 (for children from birth to age 4)

Teachers

Teachers include:

- Teaching apprentices
 (IUP student music majors and minors)
- Teaching artists

 (area music teachers with bachelor's and master's degrees in music)
- IUP music faculty (professors in the Music Department)
- Specialty artists

 (local musicians with expertise in unique musical styles, instruments, or ensembles)
- The most popular offerings in the IUPCMS in its inaugural year were:
 - Private piano lessons
 - Private voice lessons
 - Indiana Symphonic Winds

The numbers of lessons taught per semester in these areas reveals the growth that took place in the IUPCMS enrollment between the fall and spring semesters:

- Piano teacher Andrew Cotts taught 170 private piano lessons in Fall, 2013, and 245 lessons in Spring, 2014
- Voice teacher & IUP Faculty member Dr. Joseph Baunoch taught 34 private lessons in Fall, 2013, and 62 private lessons for the IUPCMS in Spring, 2014.

- CMS Teaching Artist in Youth Voice (14 and under), Chelsea Young, taught 84 private lessons in Fall, 2013, and 116 private lessons in Spring, 2014.
- Indiana Symphonic Winds had between 40-70 members during the 2013-2014 year.

Director's Duties:

During 2013-2014, the Director's primary responsibilities included:

- arranging for teachers for classes, lessons, and ensembles listed above
- processing of CMS registrations (connecting registered parents/adult students with teachers, ensembles, or classes)
- billing (creating invoices and receiving payments)
- paying teachers through the IUPCMS Student Co-op account
- scheduling for classes and ensembles (lessons were scheduled by individual teachers)
- answering individual inquiries about offerings received through the webpage at <u>communitymusic@iup.edu</u>, or on the office phone

Other duties included:

- completing a review of the IUPCMS with a committee from the IUP Faculty Senate
- promoting the IUPCMS through contact with representatives of the media
- attending C&I Directors meetings (led by Assistant Dean for Research Hilliary Creely)
- assisting the College of Fine Arts and Dean Michael Hood in planning for the transition to new IUPCMS leadership in the summer of 2014, as founding director Jane Potter Baumer moves into the final phases of a graduate program in speech-language pathology
- initiating the planning for moving the Center's finances to the Division of Administration and Finance at IUP

As part of the local media coverage for the opening of the CMS, College of Fine Arts Administrative Assistant Carolyn Davis arranged for Jane to appear on WCCS AM 1160's Sunday morning "Acoustic Hour," on September 1, 2013, hosted by Anthony Frazier. Jane was invited to speak on the show to promote community involvement in music, particularly the Appalachian Folk Festival and the IUPCMS (Photo credit: Anthony Frazier).



Performances:

Both fall and spring semesters included full-length concerts from the Indiana Symphonic Winds (ISW), the IUP Community Choir, and the Crimson Children's Choir, as follows:

- The Indiana Symphonic Winds (ISW), a community concert band, performed full-length band concerts in Fisher Hall on November 26, 2013, and April 27, 2014, following rehearsal periods of 10-12 weeks. The ISW was comprised of IUP music alumni, current IUP students, IUP faculty from various departments, area public school music teachers, area public school students, and community members from across the region. IUP Music Faculty member Dr. Jason Worzbyt led the ISW in the fall semester, and Assistant Dean of the College of Fine Arts Dr. David Ferguson conducted the group in the spring.
- The Indiana Community Choir (ICC) was featured in several concerts in December, singing a variety of Christmas carols in 4-part arrangements. The photo on the left shows the choir, under the direction of Jon Erik Schreiber, performing at Downtown Indiana's "It's A Wonderful Life Festival/Light-Up Night," in December, 2013. The photo on the right, which also appeared in the Indiana Gazette, was taken during the Choir's mid-December performance at the Indiana Historical Society's "Victorian Christmas" event (photo credit: Indiana Gazette staff photographers).



The IUP Community Choir director Jon Erik Schreiber directs the choir at the First Unitarian Universalist Church of Pittsburgh, and assists in conducting the Bach Choir of Pittsburgh.

On May 18th, 2014, the IUP Community Choir performed the Liebeslieder Walzes by Johannes Brahms, and a set of American folk songs arranged by Aaron Copland. The ensemble was accompanied by Andrew Cotts, IUP music alumnus and IUPCMS piano teacher, and Dr. Matthew Baumer, faculty member in the IUP Music Department. Mezzo-soprano Jane Potter Baumer sang Brahms' Alto Rhapsody with the men of the choir, accompanied by Acey Gongaware, choral director at United High School.

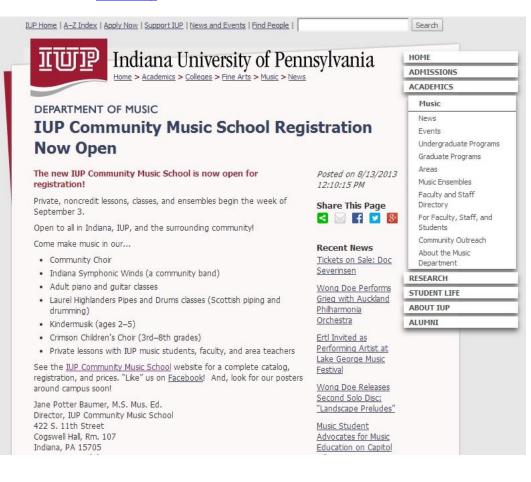
The Crimson Children's Choir (CCC), under the direction of Jane Potter Baumer, with assistance from IUPCMS voice teacher Chelsea Young and piano teacher Andrew Cotts, sang a program of Christmas music in two- and three-part harmony in several venues in Indiana in December. In addition to performing in Downtown Indiana's "It's a Wonderful Life Festival/Light Up Night," the CCC performed for the residents at St. Andrew's Village, and also at the First Unitarian Universalist Church of Indiana.

The photo below was taken following the Sunday service for which the CCC sang in December:



Marketing/Publicity:

As the opening date for the school approached, IUP promoted the new school through its publication, the <u>IUP Daily</u>:



While the IUPCMS did not use paid advertising in 2013-2014, area newspapers were generous in their coverage of the School in its inaugural year. About two weeks prior to the start of the fall semester at IUP, the Indiana Gazette ran a long story on the opening of the IUPCMS, a portion of which is excerpted below:



In the first full week of the IUPCMS fall semester, the Laurel Highlanders Pipes and Drums gave a short performance in the Oak Grove to promote their Piping and Drumming classes. This performance was covered on the front page of the Indiana Gazette:



2013-2014 Centers & Institutes Annual Report

The Blairsville Tribune-Dispatch, a local edition of <u>the Pittsburgh Tribune-Review</u>, <u>published a</u> <u>lengthy story about the IUPCMS</u>, including in-depth interviews and photos, on December 14, 2013:



IUP's Community Music School offers lessons to the public

The WebTeam at IUP, under the leadership of Michael Powers, Director of Electronic Communications, was invaluable in its assistance in creating the IUPCMS webpage during the summer of 2013. Michael, along with Web Designer Bruce Dries, worked diligently to link the IUPCMS webpage to a third-party scheduling and registration cloudware, called Studio Helper. Director of Design Studio Ron Mabon and University Designer Meghan McMeans created beautiful and bold graphics for a CMS poster, which was hung throughout campus and in many downtown buildings. These graphics are also featured on the IUPCMS Facebook page, and can be used (or modified for use) in future marketing for the IUPCMS.

Below is the "cover photo," as seen on our <u>Facebook</u> page:



By Pamela Sagely Saturday, Dec. 14, 2013, 8:35 p.m.

Here is the "profile picture," as seen on our <u>Facebook</u> page:



Here is how the two graphic items look on our Facebook page:



Below is the IUP Community Music School "watermark family."



Other information for annual report

Surplus revenue: During the period covered in this report, the IUP Community Music School's surplus revenue was \$6,625.81. This is the amount of money that remained after paying all the teachers and covering expenses. It remains in the IUPCMS's Student Co-op account. Since the IUPCMS is a non-profit organization, surplus revenue is to be used for expansion, improvement, or to further the mission of the school. A more detailed accounting can be provided upon request.

Leadership change: In the summer of 2014, Director Jane Potter Baumer completed a career transition into the field of Speech Language Pathology, and will finish the graduate program in this field at IUP in the spring of 2015. The College of Fine Arts selected Jeff Wacker, Arts-in-Education Services Coordinator, as the new director. He began serving in this position in June, 2014.

Jeff's appointment was accompanied by a change in the administrative oversight of the IUPCMS. While the IUP-CMS remains a program of the IUP Music Department with most artistic and music considerations being reviewed with the appropriate faculty member or Department Chair, program administration now falls within the scope of the Lively Arts. As such, the chain of immediate administrative oversight moves to Hank Knerr, director of the

Lively Arts and Jeff's supervisor. Hank reports directly to the Dean of the College of Fine Arts, Michael Hood. At the behest of Dean Hood, Assistant Dean Dr. David Ferguson, although not directly in the reporting chain, is an integral part of the decision-making process of the program.

Center's plans for the upcoming year

The IUP-CMS has several goals. They are:

- a. to increase enrollment by 2-5% for the year. Although word-of-mouth by current users of the program is a primary method of "spreading the word," an additional focus will be on hard advertising/marketing. To this end, an advertisement was already placed in the Indiana Gazette and is yielding results as new registrations indicate their "referral" was through the ad. Public Service Announcements (PSA's) will also be a part of the marketing strategy, as well as on-air interviews (8/26 Todd Marino on WDAD). As with last year, posters and use of social media are also part of the continuing strategy.
- b. to enhance the relationship between IUP and the community (see #6).
- c. to identify sources for external funding through donated support, and to increase funding for program support. To this end, three funding requests were submitted through either the Foundation for IUP or the Research Institute. We plan to try and find a balance between using the funds to off-set the administrative cost of the program to the CFA and to offer program-building incentives to various entities in the Indiana and surrounding communities.
- d. to continue to examine whether the IUP Marketplace and SAP is a viable alternative to the current system employed through the Coop Central Treasury. Research to date leads us to believe that while either system is taxing with current staffing levels, working through the IUP system is an even heavier load.
- e. to continue exploring what partnerships may be formed with the public schools in in our region. With reductions in their staffing, while we should not be a substitute for a quality public school music education, there may be gaps that we can help fill and assist with.

Center's needs for the upcoming year

There are two specific needs, with both being related to funding. The first is funding for staffing as the processes described do take time, as does providing a regular customer-friendly and timely response to all inquires, questions, and issues with current and future participants. This is critical in enhancing the relationship of IUP and the Community Music School to the greater Indiana community.

The Dean of the CFA, Michael Hood, has directed that the program become self-sufficient within the next two years. This makes external funding and support even more important as right now the program does not generate enough funds to cover the cost of personnel, programming, etc. However, the registration fee of \$25 is all we feel the region can support right now – especially as we continue to work on establishing ourselves – and to raise it to "cover costs" would be damaging to the program.

Changes in current ongoing community relationships

There are no current changes; we simply hope to build on what is already a quality relationship between the general community and the music department. However, we will continue to explore 4e as far as what may be formed with our public schools.

Personnel commitment to the operation of this center

- a. The personnel commitment to the operation of this unit:
 - i. Jeff Wacker, Arts-in-Education Services Coordinator (director)
 - ii. Hank Knerr, Supervisor
 - iii. Michael Hood, Dean of the College of Fine Arts, administrator
 - iv. IUP Music Faculty (TBA) who teach private lessons for the school (and are paid from tuition generated), including:
 - 1. Dr. Joseph Baunoch voice
 - 2. Rosemary Brumbelow clarinet
 - 3. Dr. Stephanie Caulder oboe
 - 4. Dr. Christine Clewell organ
 - 5. Dr. Zach Collins tuba/euphonium
 - 6. Dr. Christian Dickinson trombone
 - 7. Dr. Kevin Eisensmith trumpet
 - 8. Dr. Jacob Ertl piano
 - 9. Dr. John Levey theory/composition
 - 10. Dr. Therese Wacker flute
 - 11. Raquel Winnica Young voice
 - 12. Dr. Jason Worzbyt bassoon
 - 13. Dr. Keith Young saxophone
 - v. Dr. David Ferguson, Assistant Dean of the College of Fine Arts, volunteer conductor of Indiana Symphonic Winds
 - vi. IUP Music Students who serve as Teaching Apprentices
 - vii. Degreed music educators (including IUP alumni) who serve as Teaching Artists

Financial operating commitment to this center

i. Summer, 2013, - 4 hours AWE, Instructor I, to Jane Potter Baumer = \$3900

Sources of funding from IUP for personnel and operating commitments

Described above

IUP Community Music School

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested(grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Members of the IUP and Indiana, PA communities desiring private music instruction	Individuals	170	0		\$34,492.50	
TOTAL					\$34,492.50	

Center for Health Promotion and Cardiac Disease Prevention July 1, 2013 – June 30, 2014					
Director:	Dr. Mark Sloniger	Phone: 724-357-5508 Fax: 724-357-5508			
Address:	241 Zink Hall	Tax. 72+337-3300			
Affiliation:	College of Health and Human Services				
Website:	www.iup.edu/healthpromo				

Continuing activities conducted during 2013-2014

Academic support for Department of Health and Physical Education

The Center's support is necessary for the continued offering of programs currently in place within the Department of Health and Physical Education. The approximate 1000 students enrolled in the Department of Health and Physical Education benefit from the Center's support. The Center supports academic courses offered through the undergraduate Exercise Science, Athletic Training, and Education tracks as well as the Education and Sport Science graduate programs. Accreditation of the undergraduate Exercise Science Track would not be possible without the support of the Center.

IUP Criminal Justice Center – Recruit Physical Fitness Assessment

Part of the screening process for recruits seeking to enter the Police Training Academy.

Cardiovascular Fitness assessment

Variety of fitness assessments available to IUP Faculty/Staff as well as community members for a fee.

-Metabolic Testing -Body Composition and Analysis - Lactate Threshold determination

Student Research

2014	-	Jonathon Smith	-	Thesis
2014	-	Matt Rutt	-	Thesis
2014	-	Dylan Mudlo	-	Thesis
2014	-	Sarah Cooke	-	Thesis
2014	-	Hannah Weyrick	-	Thesis

Support included monetary contributions to purchase supplies and equipment. Support also included the use of the PARVO metabolic system, hydrostatic tank, BODPOD and lab time.

Other information for annual report

The various student research projects during the past year have been instrumental in the utilization of the technology and laboratory space available to students in the Exercise Science track. We will strive for growth in the area of student research.

Center's plans for the upcoming year

- Continuation of existing programs and services.
- Increase participation in student focused research.
- Increase visibility and marketing of ability to conduct metabolic fitness testing, which includes VO2, lactate, resting metabolic and body composition testing to IUP faculty/Staff and community members.
- Establish Functional Fitness Testing of older adults as a service to the community.
- Establish Fitness Testing of Indiana Area Firefighters as a service to the community.

Center's needs for the upcoming year

- Support for supplies related to everyday operation of Center.
- Cooling/air flow system for laboratory space.
- Electrical support for the laboratory space.

Changes in current ongoing community relationships

WPIAL Wrestling Weight Certification as noted in the past. The Center was prepared to offer this service but there was not a need for this service.

Personnel commitment to the operation of this center

Consists of Faculty volunteers within the department that oversee the operation as well as the efforts of Graduate Assistants.

Financial operating commitment to this center

Center is self-supported.

Sources of funding from IUP for personnel and operating commitments

Center receives support from Department and College funds for large item purchases.

Center for Health Promotion and Cardiac Disease Prevention

Organization or Individual Information		Number of C	lients Served	Amount of Income	Amount of Income	Pro Bono Value (If public service
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	(grants applied for (grants, contracts,	
Academic support for Department of Health and Physical Education	University	~1000		NA	NA	NA
Criminal Justice Training Center	Training/Education	~85	0		\$6,400.00	
Community Fitness Testing	Community	~10			\$150.00	
TOTAL		1,095			\$6,550.00	

Center for Research in Criminology July 1, 2013 – June 30, 2014				
Director:	Dr. Dennis Giever	Phone:724-357-6941 Fax: 724-357-4018		
Address:	G12 Wilson Hall	Tax. 72+307-4010		
Affiliation:	College of Health and Human Services			
Website:	www.iup.edu/crimresearch			

Continuing activities conducted during 2013-2014

- The Center for Research in Criminology developed a very extensive and detailed list of Criminal Justice Agencies in the Commonwealth of Pennsylvania. This list includes contact persons and contact information for each county, and as many of the county criminal justice agencies as possible.
- Research Assistant is continuously compiling information about grants that are available to faculty and students.
- Research Assistant summarized dissertation findings into an informational guide for IUP's Office of Housing and Resident Life for promotional use.

New activities begun during 2013-2014

- The Center for Research in Criminology is revamping its mission statement and has been working to expand upon services due to a lack of utilization among faculty in the Criminology Department.
- Research Assistant and CRC Director met with Dr. Dolores Brzycki, Assistant Dean of Indiana University of Pennsylvania's Department of Health and Human Services for initial planning session.
- Research Assistant created faculty assessment and interviewed the majority of Criminology Department faculty to gather information regarding their experience with the CRC, where their research interests and needs lie, and how the CRC can best serve the needs of the IUP Criminology Department, university, and surrounding community. The information taken from the assessment will be used to evaluate, and ultimately revitalize, the CRC.
- Research Assistant compiled information from IUP student's dissertation and presented findings to be used by the IUP Office of Housing and Residence Life for promotional considerations.

- The first student-centered CRC workshop took place during the spring semester where a faculty member from the Department of Criminology facilitated a presentation on crime mapping and spatial analysis. During the workshop, students were provided with informational tools and data for their own personal use. Student feedback reveals that the workshop was beneficial for them and that they had gained knowledge about crime mapping and spatial analysis that they otherwise would not have learned in class. Overall, 12 doctoral students from the Department of Criminology were present at the workshop. The CRC is currently developing future workshops and hopes to seek out presenters from other departments, as well as the IUP Applied Research Lab.
- The CRC has begun working with faculty from the Department of Criminology and Department of Nursing on a project concerning rural violence and rural healthcare. This project is in its planning stages and also includes the directors of the Criminal Justice Training Center. The CRC assisted efforts by collecting relevant literature and will be presenting proposed research at IUP's inaugural REACH conference in June.

Other information for annual report

- Re-assessment of CRC re-write mission statement (narrow CRC focus).
- Advertise CRC services.
- Apply for external funding to support CRC.
- Newsletter to be distributed to Criminology faculty and students on a quarterly basis.
- Enhance student involvement (Undergraduate, Graduate students).
- Enhance collaborative research efforts with other departments at IUP and outside of the community.

Center's plans for the upcoming year

- Plan activities, including educational workshops for the fall 2014 semester.
- Create assessment for Graduate Students and Campus Police to inquire about their needs.
- Establish a strong relationship with other organizations/programs/departments at IUP.
- To work with local criminal justice agencies to establish partnerships in both research and planning.

Center's needs for the upcoming year

- We continue to need support from the IUP administration to develop relationships with local political representatives. They are "key" to marketing our services.
- The CRC is need of funding to support additional GAs, workshops, advertising, student workspace, storage space, and supplies.

Changes in current ongoing community relations

- There are currently not changes in ongoing community relationships.
- CRC hopes to enhance relationships with campus/borough police, students, and local organizations/departments.

Personnel commitment to the operation of this center

- CRC presently consists of a 20 hour assistantship and program director who volunteers his time. Our one positive aspect is our Ph.D. program and students' need for research projects for their dissertations. By expanding CRC services to graduate students and undergraduate students, as well as faculty, the CRC hopes to expand upon the services that are currently being offered.
- Current RA and director will consider applying for grant money to help fund the CRC.

Financial operating commitment to this center

• There is no financial commitment to this center. If we are able to generate funded research projects, a small portion of the indirects are returned directly to the center.

Sources of funding from IUP for personnel and operating commitments

- o 20 hour assistantship from the School of Graduate Studies.
- Possible indirects from funded projects.

Criminal Justice Training Center July 1, 2013 – June 30, 2014				
Director:	Mr. David Zacur		:724-357-3987 724-357-3989	
Address:	104 Eicher Hall	гах.	124-331-3969	
Affiliation:	College of Health and Human Services			
Website:	www.iup.edu/crimjustice			

Continuing activities conducted during 2013-2014

The Criminal Justice Training Center continues to conduct Act 120 classes at IUP and part time program at Cal U and CMU that train individuals to become Borough, Township or Municipal Police Officers. Enrollment numbers have increased during this period as the program has seen an increase in Veterans and college graduates.

New activities begun during 2013-2014

The CJTC now provides new training for individuals who qualify under Act 165. This program, "Partial Waiver Training" credits individuals with prior military / government experience which is commensurate with the law enforcement profession. Once an application is made to the Municipal Police Officers Education and Training Commission an assessment is made by the Commission on the number of classes each applicant must take to thereafter obtain their Act 120 certification.

The CJTC is also looking into the possibility of International Police training to emerging countries that are desirous of upgrading their respective law enforcement agencies in police techniques and senior management organizational skills.

Upon installation of a new Firearms Training System the CJTC will be offering this "Shot Don't Shot" training to law enforcement agencies and other entities in the Western Pennsylvania.

The CJTC is also in the process of expanding its curriculum to its cadets to include topics that enhance their skill set once they become a Police Officer. Such training as Water Safety, Forensic pathology, Autopsy Viewing and Reporting are just a few under consideration.

Other information for annual report

Efforts are currently underway in conjunction with the Deans office to secure a new physical plant to house the CJTC. Several sites have been located and their potentials are being evaluated along with fiscal issues associated with such a move.

During this period the CJTC in conjunction with the IUP Research Institute applied for and received a grant from PCCD for the purchase of a new state of the art Firearms Training System.

Center's plans for the upcoming year

Maintain the high quality of training to potential law enforcement officers.

Center's needs for the upcoming year

New space

Personnel commitment to this center

The program is financed through tuition and other programs that generate funds such as Act 180 In-Service Training, Taser Training, and Emergency Operators Vehicle Instructor Training.

Sources of funding from IUP for personnel and operating commitments

NA

Criminal Justice Training Center

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	ts applied for (grants, contracts,	(If public service with no monetary remuneration)
40 Police Departments	Law Enforcement	500			\$45,000.00	
		500			\$45,000.00	
TOTAL		000			φ-0,000.00	

Highway Safety Center July 1, 2013 – June 30, 2014		
Director:	Dr. Louis Pesci	Phone: 724-357-3979 Fax: 724-357-7595
Address:	R&P Office Building	
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/highway	

Continuing activities conducted during 2013-2014

The center provided Driver Improvement Training classes for Pennsylvania Power & Light. Since 1992, PPL has been using the IUP HSC for driver training. In 1996, PPL built a driving facility in Humbolt, PA and IUP was given the contract to operate the program. All training for this program is done on the PPL training grounds in Humbolt, PA. The contract was awarded for \$50,000. Approximately 150 Pennsylvania Power & Light are trained using the IUP Driver Proficiency Program each year.

The center was awarded the IUP Highway Safety Project (IUP HSP) with PennDOT. The project goals were to increase seat belt use rates and public awareness about highway safety issues in the five-county region of Armstrong, Butler, Clarion, Indiana and Jefferson. The grant award was \$119,993.00.

In the fall of 2013, a contract was established to provide an EMT program for Rosebud Mining. The contract was awarded for \$11,000.00 to conduct one EMT program and seven continuing education modules.

The public safety program (Emergency Response Training) will continue to recruit and train individuals from the local community. An estimated \$54,800.00 will be collected for this training.

- 3 EMT public courses (Spring, Summer, Fall)
- Various EMT-Bridge & EMT Hybrid Online classes
- Basic Vehicle Rescue course
- Heartsaver/1st Aid/AED and Healthcare Provider courses

The center will conduct an EMT Basic class for the DEP Mine Training Program. The annual MOU was for \$13,618.00.

• 1 EMT Mine Course

The center continues presentation of advanced interior/exterior Structure Fire Fighting certification training, Industrial 1st Responder certification/recertification training and continuing education classes for Station Emergency Response Teams. The contract with NRG Energy, Inc

was awarded for \$119,255.00. This consists of Keystone, Conemaugh, Seward, Shawville, and Cheswick generating stations.

- 1st Responder Certification 9 day program
- 1st Responder Reinstatement for Expired Certification at Stations 4 day program
- 1st Quarter Continuing Education Classroom at Stations
- Structural Fire Brigade Advanced Certification at Fire School
- 2nd Quarter Live Burn Exercise at Fire School
- 3rd Quarter Hands-on Session at Fire School Confined Space
- 4th Quarter Medical ConEd and Recertification at Stations
- Confined Space Rescue Initial Certification at Fire School 2 day program
- 2nd Quarter Medical Continuing Education Classroom at Stations
- Advanced Rope Rescue at Fire School 2 day program

The center continues training in the areas of 1st Responder certification, Structural Fire Brigade Advanced certification, Live Burn Exercise, HazMat Operations and Incident Commander. The contract with NRG Energy, Inc. (Homer City) was awarded at \$79,006.00.

- 1st Responder Certification 9 day program
- 1st Responder Reinstatement for Expired Certification at Stations 4 day program
- 1st Quarter Continuing Education Classroom at Stations
- Structural Fire Brigade Advanced Certification at Stations
- 2nd Quarter Live Burn Exercise at Fire School
- 3rd Quarter Hands-On Session at Fire School Confined Space & Rope Rescue
- 4th Quarter Medical ConEd and Recertification at Stations
- HazMat Operations at Fire School 2 day program
- Incident Commander at Fire School
- HazMat Operations Refresher at Fire School
- Advanced Rope Rescue at Fire School 2 day program
- Confined Space Initial Certification at Fire School 2 day program

New activities begun during 2013-2014

In August of 2013 a program coordinator for the Emergency Medical Services Programs was hired. The coordinators main goal was to teach the current EMT programs on the IUP main campus and to establish hybrid EMT programs in Western, PA. In the spring of 2014 two hybrids were established in Meadville, PA and Cambria, PA. A third traditional style EMT program was established in Bedford, PA. In the fall of 2013 a contract was established to provide an EMT program for Rosebud Mining. The contract was awarded for \$11,000.00 to conduct one EMT program and six continuing education modules.

In the state of Pennsylvania there has been a steady decline in the number of colleges and universities that provide and train driver education teachers. At one time there were approximately 20 programs in Pennsylvania. In the spring of 2013 East Stroudsburg University discontinued their Safety/Driver Education Teacher Certification Program. Because of this Indiana University of Pennsylvania is the last comprehensive institution providing training and leadership for driver education teachers in the state.

In the spring of 2014, Educational Testing Services (ETS), announced the discontinuation of the Safety/Driver Education Praxis exam for public school teachers in PA. The IUP Highway Safety Center was contacted by the Pennsylvania Department of Education (PDE) to help established new guidelines for training and testing both private and public driver education instructors. To date a decision has not been made by PDE on testing or educational requirements.

The Pennsylvania Department of Education (PDE) for 2013 list 275 public schools out of 500 as of having some component of a driver education program. Based off the PDE database there are 1,155 certified driver education teachers listed. This number (1,155) represents both public and private driver training certifications. Approximately 45% of the public schools in Pennsylvania that have a driver education program are taught by teachers whom have obtained the certification from IUP. It is also important to note that the state of West Virginia no longer offers the safety/driver teacher certification program. Currently, individuals in West Virginia that need certification are recommended to attend the training at the IUP HSC or elsewhere. The following courses make up the twelve credits Safety/Driver Education Certification Program:

HPED 251 Foundations of Safety and Emergency Health Care (3 credits)

This course is offered every fall semester and summer session on the IUP main campus. The summer session course is offered in an on-line hybrid format. This course introduces the student to the foundations of safety which involves accident prevention and injury control. It examines the four classes of accidents (motor-vehicle, work, home, and public); and it allows the student to identify causes and plan countermeasures from both a preventive and mitigative standpoint. There are no prerequisites for this course and it is recommended that it be taken early in the student's program.

HPED 252 Introduction to the Driving Task (3 credits)

This course is offered every fall semester and as a workshop style course during one week of summer session one at the IUP main campus. It involves two lecture hours and two laboratory hours. This course provides an in-depth thorough treatment of operating a motor vehicle competently in all major variations and under most conditions encountered within the traffic environment. A competent operator is considered to be one who performs the total driving task knowledgeably, skillfully, and desirably (with respect to behavioral characteristics); demonstrating full understanding and application of the identification, prediction, and decision process. The prerequisite for this class is the student must possess a valid driver's license.

HPED 353 Driving Education Program Management (3 credits)

This course is offered every spring semester and as a workshop style course during two weeks of summer session one at the IUP main campus. It involves 3 lecture hours. This course will prepare prospective driver education teachers to plan, teach and evaluate the driver education classroom instructional mode. Actual experience of teaching high school students in supervised laboratory sessions is provided. The prerequisite for this class is the student to have successfully completed HP251, HP252 and possess a valid driver's license with a minimum of three years driving experience.

HPED 354 Application of Driver Education Instructional Modes (3 credits)

This course is offered every spring semester and as a workshop style course during two weeks of summer session one at the IUP main campus. It involves two lecture hours and two laboratory hours.

This course will prepare prospective driver education teachers to plan, teach and evaluate the driver education instructional modes (simulation, multiple-car driving range, and on-street). Actual experience of teaching high school students in supervised laboratory sessions is provided. The prerequisite for this class is that the student to have successfully completed HP251, HP252 and possess a valid driver's license and be at least 21 years of age.

The Pennsylvania Department of Transportation requires that safety/driver education teachers wishing to do third party testing for driver licensure in PA must have successfully completed the four courses as listed above.

To expand the IUP HSC private driver trainer program for the local community and surrounding areas. This allows individuals who are in need of extra behind-the-wheel training to receive hands-on experience using the IUP Highway Safety Center driver education vehicles. This program also has the possibility to generate income which would be utilized to expand this program and support the IUP HSC.

Other information for annual report

Part of the Safety/Driver Education teacher preparation courses is for the students in HPED 354 Driver Education Program Management to gain practical experience for teaching novice drivers in the behind-the-wheel setting. This is also required for certification set by the Pennsylvania Department of Education. When HPED 354 is offered in the spring and summer semester the IUP HSC will advertise for free driving lesson for novice drivers. Novice drivers that register for the free lesson are taught by the students in HPED 354 as part of their Safety/Driver Education certification requirements. This not only attracts IUP students for driving licensure but individuals from the community and surrounding school districts.

Center's plans for the upcoming year

The center will be needing guidance on enhancing the current web page.

Changes in current ongoing community relationships

In the fall of 2013, the IUP HSC was approached by Citizens Ambulance Service (CAS) with the concept of establishing an articulation agreement between the two entities for a paramedic program. Currently, CAS has an articulation agreement with University of Pittsburgh to allow students that are enrolled in their paramedic program to receive college credit as an option. In the spring of 2014, CAS proposed joining the IUP HSC and CAS together and working on creating a paramedic program at IUP. To date this is a "work in progress" with both IUP administration and CAS board of directors.

Personnel commitment to the operation of this center

There are 4 professional staff committed to the center. Listed below are the position titles along with their current job descriptions. Please see attached organizational chart.

Highway Safety Center Director

The Director teaches five three credit courses and manages the Highway Safety Center. Three courses are taught in the fall and spring semesters with three credits of alternative work assignment for the management of the center. All four of the Safety/Driver Education courses are offered during the summer session. This director's position is University funded.

Director for Emergency Services Training - funded 100% by grants

The Division of Emergency Services Training of the Highway Safety Center is responsible for the planning and implementation of training programs designed to meet the educational needs of those persons who are presently involved with, or will become involved with the provision of vital emergency services (emergency, medical, fire, and rescue) to residents and visitors of the Commonwealth.

Job Duties:

- 1. Plan, develop, implement and evaluate long-range goals of the Division.
- 2. Plan, develop, implement, manage and evaluate an annual plan of work for the Division. (This task requires the establishment and achievement of annual goals and objectives which are consistent with the long-range goals of the Division and the University.)
- 3. Develop and manage the annual budget for the Division to support program activities, Division administration, future growth and development, special projects and research.
- 4. Develop, implement, manage and evaluate specific methodologies (activities) which will permit the Division to achieve annual and long-range goals and objectives.
- 5. Pursue external funding which will support the annual and long-range goals and objectives of the Division. Prepare and submit grant and special contract proposals. Grant proposals to continue funding of existing grant supported projects.
- 6. Identify responsibilities and assign tasks to Division professional staff and other employees.
- 7. Supervise professional staff and other employees in the accomplishment and timely completion of assigned task and responsibilities.
- 8. Evaluate professional staff and employees of the Division with respect to performance of assigned responsibilities and specific tasks. This requires the Director to complete and submit an annual employee evaluation form to the Personnel Office of the University.
- 9. Approve and sign professional staff and employee requests for leave.
- 10. Provide guidance, advice, and consultation to staff in the creation, planning, implementation, and evaluation of new programs to be offered by the Division.
- 11. Prepare and submit reports as requested to the Director of the Highway Safety Center which detail the activities of the Division Director and professional staff of the Division.
- 12. Prepare and submit quarterly, annual and final reports to funding agencies.
- 13. Approve all Departmental Purchase Requisitions, Central Stores requisitions, state car requests and actions of professional staff and employees requiring supervisory endorsement and approval in accord with current University policies.
- 14. Assure that sound budget management practices are employed so as to result in annual revenues exceeding annual disbursements.

- 15. Serve as signatory for all Division costs centers.
- 16. Maintain a record of receipts and expenditures; monitor and manage budget in terms of both projected and actual revenues and expenditures.
- 17. Monitor and evaluate regular course offerings of the Division. Plan, conduct, and evaluate all courses within various program areas. Monitor performance and overall program quality to assure that a consistently high quality learning experience is provided to all students in all courses conducted by the Division. (At least one section of a course is offered annually for a course to be considered a regular offering.) The following are regular courses offered by the Division:
 - Emergency Medical Technician (EMT) Training Course for ambulance and mine personnel. These programs are certified by the Pennsylvania Department of Health (PADOH).
 - EMT Continuing Education Training Classes for ambulance and mine personnel (PADOH certified)
 - Industrial Fire Brigade (PA State Fire Academy certified)
 - Confined Space Rescue (Pa State Fire Academy certified
 - Fire Responder Course (PADOH)
 - Basic Vehicle Rescue Course (PADOH)
 - Basic Rescue Practices Course (PADOH certified)
 - Hazardous Materials Recognition and Awareness Course (PADOH certified)
 - Cardiopulmonary Resuscitation Courses (American Heart Association certified)
- 18. Hold technical certification as necessary or required by certifying agencies in order to teach all regular courses offered by the Division.
 - Plan and develop course goals and learning objectives.
 - Develop an instructional plan to assure that course goals and objectives are successfully achieved.
 - Conduct class instruction and present new knowledge and skills to adult learners in such a manner as to insure the student's ability to reach identified learning objectives.
 - Fairly evaluate and promptly report student performance and achievement.
 - Confer with and advise adult students.
 - Keep current in academic discipline and technical competencies through continued scholarly and technical activities.
- 19. Plan, develop, teach and evaluate a course of instruction designed to prepare Chief Rescue Instructors, statewide, for the Pennsylvania Department of Health. Specific responsibilities are the same as for Item #20 preceding.
- 20. Plan, develop, teach and evaluate identified modules of instruction and special topics of other component programs and courses offered by the Division.
- 21. Assess equipment and material needs of Division and prepare technical specifications; purchase and maintain all tools, equipment, materials, and supplies of the Division.
- 22. Assure that all part-time instructors employed are properly oriented to Division goals, objectives, policies and procedures. Assure that all part-time instructors are regularly evaluated in order to maintain only qualified instructors who provide the highest quality of learning experiences for their students.
- 23. Develop strategic plans to assure the continued growth and expansion of the Division.
- 24. Serve on the statewide Rescue Task Force of the Pennsylvania Emergency Health Services Council as a representative of the Division and the University.
- 25. Serve on the Indiana County Emergency Medical Services Council as a representative of the Division and the University.
- 26. Maintain liaison with community groups and agencies involved in the training, education, and delivery of emergency services to residents of the greater Indiana County area, Western Pennsylvania region, and the state.

- 27. Function as a liaison with University offices and departments involved with programs of the Division, Center, and College.
- 28. Respond to requests from academic department and University faculty to develop and present special courses of instruction to regularly enrolled University students.
- 29. Encourage the professional growth and development of division staff.
- 30. Maintain current knowledge of academic discipline plus technical competencies through continued scholarly and technical growth and development.
- 31. Assist the Director of the Highway Safety Center, as needed, in planning, developing, presenting, and evaluating other courses, programs and projects of the Center.
- 32. Assist the Director of Highway Safety Center in developing the annual and long-range goals and objectives of the Center.
- 33. Serve as the representative of the Dean of the College and the Director of the Highway Safety Center when and as necessary to give technical support and consultation to faculty, administrators, academic departments, and Colleges of the University.
- 34. Accept other assignments from the Director of the Highway Safety Center, the Dean of the College of Health and Human Services, and other University officials to be service to, or meet special needs of the Highway Safety Center, the College of Health and Human Services, and the University.
- 35. Perform other duties as directed.

Program Coordinator for Emergency Medical Services Programs – funded 100% by grants

Description of Duties:

Plan, develop, implement and evaluate programs in area of responsibility which include as a minimum Emergency Medical Technician, EMT-Paramedic, EMT-Refresher, EMT Courses for the Coal Industry, Advanced Cardiac Life Support and Introduction to Pre-Hospital Advanced Life Support.

Administer and manage the overall programs. This shall include the development of annual and long range goals and objectives, budget preparation and management as well as coordination of all associated program offerings.

Coordination and administration of programs shall require the individual to schedule classes, contact and supervise part-time faculty and instructors, provide for advertisement of course offerings and comply and achieve all objectives and requirements of the University and the Pennsylvania Department of Health as they relate to program offerings and certification.

Individual will be responsible to liaison with local, regional and state agencies involved with EMS certificate programs.

Program Coordinator will select and contract with instructors, schedule facilities, assure that all financial obligations of students are complete prior to course start date, prepare and administer written and practical examinations, enforce student compliance with all state, regional and University requirements, maintain accurate and complete class records, and authorize the award of Continuing Education Units as appropriate.

Program Coordinator will be responsible to administer and manage special programs provided under contractual arrangements with the Division. These programs include, but are not limited to a grant funded program with the Bureau of Deep Mine Safety and specially contracted courses, as well as Paramedic training programs for surrounding counties at satellite locations.

Program Coordinator is expected to maintain all required professional certificates required of the position.

Program Coordinator is required to serve as a classroom teacher for the following programs:

- Emergency Medical Responder Training and Refresher
- Emergency Medical Technician
- Emergency Medical Technician-Paramedic
- Emergency Medical Technician-Refresher
- Emergency Medical Technician-Paramedic Refresher
- Advanced Cardiac Life Support
- Pre-hospital Trauma Life Support
- AHA CPR, AED and First Aid

As the primary instructor for these programs, the Program Coordinator is required to perform all tasks associated with faculty responsibilities in areas of class preparation, conduct, record keeping, files, test development and administration, student advisement and evaluation.

Program Coordinator will be required to perform other tasks as required/requested in support of the Division, the Highway Safety Center, the School of Health and Human Services and the University.

Coordinator for the IUP Highway Safety Project funded 100% by grant

IUP's Highway Safety Center has received a federal highway safety grant through the Pennsylvania Department of Transportation. This is a twelve month grant and part of it allows for a temporary, full time project coordinator. The coordinator's primary responsibilities are to work with and assist organizations, groups, agencies, departments and individuals who wish to promote highway safety in the counties of Armstrong, Butler, Clarion, Indiana and Jefferson. This project will promote traffic safety issues to the 427,000 residents in the four counties by various media outlets. To accomplish the objectives of this regional highway safety project, the project coordinator will perform the following duties that will be ongoing the entire length of the contract:

- Partner with municipal police departments, PA State Police, local Law Enforcement Liaisons, PennDOT Safety Press Officer, and other local stakeholders to implement a comprehensive highway safety program that combines enforcement, education, and media.
- Coordinate with the local PennDOT safety press officer (SPO) to identify promotional/awareness media opportunities as they relate to the regional highway safety project.
- Coordinate and promote highway safety-related training and other educational programs for law enforcement, schools, and the general public.

- Act as a community resource for highway safety information and programming in the fivecounty area. Determine how the identified resources/partners can most effectively be used, and provide the direction and assistance to achieve maximum service.
- Identify and solicit outside financial support for safety promotions and specials events.
- Disseminate promotional and educational materials and other information provided by the funding agency, as necessary.
- Maintain computerized financial records and activity records for the various activities associated with the highway safety project.
- Identify other highway safety-related activities occurring in the five-county region that coincide with top safety focus areas and offer to coordinate efforts to increase maximum effectiveness.
- Work with the PENNDOT Regional Highway Safety Team to promote a standardized message to the public.
- Conduct seat belt surveys as required by the funding agency to determine the effectiveness of state-wide efforts to increase seat belt use rates.
- Use criteria provided by the funding agency to evaluate the program effectiveness.
- Oversee the activities of the secretary as they relate to project activities.
- Prepare and submit four (4) quarterly reports, one (1) final report, and other reports when requested from the funding agency.
- Assume an active role as a professional staff member within IUP's Highway Safety Center.
- Perform other duties as assigned.

Highway Safety Center Secretary funded 50% by Emergency Services Training grants and 50% by the IUP Highway Safety Project grant

- Serves as a secretary in the School of Health and Human Services for the Highway Safety Center to provide support to the Director and Program Director, Division of Emergency Services Training (EST); Program Coordinator, IUP Highway Safety Project.
- Operates IBM PC using various software.
- Prepares setup of all documentation to be used on computer by work study students, such as shell documents, fill-in shells, certificate shells, etc.
- Setup of files for all rescue classes according to class number with extensions of pass, fail or retest. Each file includes student's name, address, score, certification number, date certified and class name to be used for letters and certificates to be mailed to each individual. Memorized on disk to be networked to the Department of Health.
- Setup of files memorized on separate disks for letters, memorandums, correspondence for Director and all Program Directors of the Division of Emergency Services Training (EST) and Program Coordinator, IUP Highway Safety Project.
- Responsible for the supervision of work study students. Assigns work tasks to be completed. Train work study students in usage of the computer and various software packages. Reviews all general work before leaving office. Evaluate student employee performance.
- Records and approves hours worked for all students in R & P building. Maintains accurate records to submit to the Director, Highway Safety Center and Dean's office. Responsible for picking up student pay checks at Student Payroll Office.
- Works independently, with the exception of special projects when more detailed information is necessary.

• Gives verbal instructions on style and content. Reviews all general work before leaving the office.

Financial operating commitment to this center

The commitment to operating this unit is \$447,672.00.

Sources of funding from IUP for personnel and operating commitments

The Highway Safety Center receives \$15,517.90 from the college operating budget. This money is used to support the HPED Safety/Driver Education courses, driver education vehicle maintenance, student workers, and basic office supplies.

 Operating 	\$ 9,781.06
 Federal Work Study 	\$ 4,221.00
UE State Work Study	\$ 1,515.84

IUP Highway Safety Center

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
IUP HSP – Penn Dot	State government	427,000		\$119,993.00	\$119,993.00	
PPL	Utility company	150		\$50,000.00	\$52,400.00	
DEP – EMT Mine	State government	18		\$13,618.00	\$13,618.00	
NRG Energy (was GenOn)	Utility company	771		\$119,255.00	\$119,255.00	
NRG Energy (Homer City)	Utility company	269		\$79,006.00	\$79,006.00	
Public Safety Programs	Public	384		\$54,800.00	\$54,800.00	
Rosebud Mining	Local company	206		\$11,000.00	\$11,000.00	
Adult Driver Education	Community	10				\$3,600.00
IUP Fire Extinguisher Training	RAs, Maintenance, Custodial, Health & Wellness, Clerical, Upper Management Staff	209				\$5,225.00
TOTAL				\$447,672.00	\$450,072.00	\$8,825.00

Pennsylvania/OSHA Consultation Program October 1, 2012 – September 30, 2013 (Federal Fiscal Year)						
Director:	Samuel Gualardo Phone: 1-800-382-1241					
Address:	210 Walsh Hall	Fax: 724-357-2385				
Affiliation: Website:	College of Health and Human Services					

Continuing activities conducted during 2013-2014 (October 1, 2012-September 30, 2013)

During FY2013, the PA OSHA Consultation Program had another good year. PA OSHA Consultation met or exceeded the majority of its FY2013 goals as established in the Consultation Annual Project Plan. However with that said, the inability to fill previous years vacated positions and the retirement of one consultant mid- year continued to put pressure on the PA OSHA Consultation staff and available resources to satisfy project mandates and client needs.

To maintain public confidence, the PA OSHA Consultation Program continued to track several consultant performance measures during FY2013. The PA OSHA Consultation Program conducted 831 visits during FY2013. Of these initial safety and health visits, 45 training and assistance, and 55 follow-up visits were conducted. 765 visits were conducted for non-construction employers, well above a projected goal of 650 visits. Additionally, 66 visits were conducted for employers involved in construction compared to a projected goal of 50 visits. *The primary goals for visits in FY2013 were exceeded.*

The OSHA Performance Measurement Report (OPMR): Measures and Indicators Related to Areas of Emphasis tracked 701 consultation visits were conducted during FY2013. OPMR data reported that PA OSHA Consultation Program efforts removed over 145,671 employees from occupational safety and health hazards. However, this data did not include several key measures as the data was unavailable.

The MARC report indicated the PA OSHA Consultation Program <u>exceeded</u> all references/standards for the five (5) main measures, and sub-measures, reviewed in Table A.

Table A

FY2013 MARC Measures

Measure	Achieved	Reference/Standard
% Initial Visits to High Hazard Establishments	99.73% (NCR and OIS)	Not less than 90%
% of Initial Visits to Smaller Businesses	97.54% (NCR and OIS)	Not less than 90%
% of Initial Visits where Consultants Conferred with Employees	100% (NCR and OIS)	100%
% <u>Serious Hazards</u>		
Verified in a Timely Manner or referred to enforcement (<14 days after last correction due date)	100% (NCR and OIS)	100%
Verified corrected in original time or onsite	93.66% (NCR and OIS)	65%
Number of Uncorrected Serious Hazards with Correction Date > 90 Days Past Due	0	0

In addition to continually measuring performance, a client survey of consultation services was sent to all employers that had an initial onsite consultation visit (closed) during FY2013. Of the client surveys that were returned, the employer overall rating of the service was 23.75 based on an average composite score of the 13 questions. An average response on this survey is a score of 13.0. This above average score suggests that the performance of our consultants helped us exceed the CAPP goal. More than 85% of employers interacting with the PA OSHA Consultation program rated the staff's professionalism, competence and knowledge as at least satisfactory. This goal was significantly exceeded.

The PA OSHA Consultation Program continued to promote OSHA's Safety and Health Achievement and Recognition Program (SHARP). Five new SHARP companies were added during FY2013. The total number of employers in Pennsylvania with SHARP status was 52 during FY2013. In addition, 2 new employers pursued SHARP through the pre-SHARP inspection deferral option. One other submitted for approval in FY2013 is pending.

Finally, the PA OSHA Consultation Program entered into one new partnership in FY 2013 with the OSHA Allentown Area OSHA Office and Alvin H. Butz, Inc.

New activities begun during 2012-2013

During FY13, PA OSHA Consultation continued to implement a partnership agreement with the PA Department of Labor and Industry, Bureau of Workers Compensation. In agreement with the

Pennsylvania Department of Labor and Industry (Department), State Workers' Insurance Fund, IUP/ PA OSHA Consultation agreed to provides SWIF policyholders the following services:

- On-site Surveys/Recommendations: to identify existing or potential accident and illness hazards or safety program deficiencies.
- Analysis of Accident Causes at worksites as part of OSHA Log Reviews
- Accident & Illness Prevention Program evaluations with a focus on OSHA regulatory required programs
- Industrial Hygiene Surveys
- Industrial Health Services
- Accident & Illness Prevention Training Programs with a focus on OSHA regulatory required programs
- Consultations Regarding Specific Safety and Health Problems, including serious injury/illness investigation
- Pre-Operational Process Reviews
- Safety Committee Training as part of Pre-SHARP and SHARP program evaluations

As a result of providing these services, IUP-PA OSHA Consultation is being compensated for each consultation visit completed. This fee for service arrangement is used to offset the State of Pennsylvania match requirements under the Federal OSHA grant agreement. This eases the annual 10% grant match burden on IUP and will potentially solve a long term match funding issue. Although finalized in FY12, actual implementation of this agreement did not begin until FY13. PA OSHA Consultation exceeded the requirement for the 10% match requirement during the reporting period.

Changes in current ongoing community relationships

The Project's greatest issue is that it continues to carry a large backlog, which extends the amount of time it takes to reach employers who are fully willing and open to correct hazards, but need assistance to do so. This is compounded by the inability to fill 5 vacant consultant positions due to limited funding. This ongoing backlog is causing increasing frustration among clients and potential clients who are being pressured by OSHA Enforcement to seek out our assistance prior to targeted inspections.

Personnel commitment to the operation of this center

During FY13, the Project consisted of 15 total program and support staff. This included the Project Director; 7 safety consultants; 5 health consultants; and 2 administrative support positions for a total of 15 FTE's. The Project hired 1 new safety consultants this FY, filling one retirement position.

Financial operating commitment to this center

The U.S. Department of Labor-OSHA On-Site Consultation Cooperative Agreement provides 90% federal funding of the program and requires the Commonwealth to provide a 10% match.

Sources of funding from IUP for personnel and operating commitments

In FY13, the federal funding level was \$1,881,000.00 and the IUP cost share requirement (funded by the Pennsylvania Department of Labor) was \$206,444.00, for a total grant amount of \$2,087,444.00.

PA/OSHA Consultation Program

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Employer Worksites in PA	Private sector	145,671	N/A	\$2,087,444.00	\$2,087,444	
TOTAL		145,671		\$2,087,444.00	\$2,087,444	

Administration and Leadership Studies Research and Training Center July 1, 2013 – June 30, 2014						
Director:	Dr. John Anderson Ms. Sherri Zimmerman, Managing Director Ms. Deborah Kravitz, Center Administrator	Phone:717-720-4431 Fax: 717-720-4430				
Address:	Dixon University Center, Harrisburg, PA					
Affiliation: Website:	College of Humanities and Social Sciences <u>www.iup.edu/als/rtc</u>					

ALS-RTS Mission and Goals

The ALS-RTC is an applied, interdisciplinary center that engages Administration and Leadership Studies (ALS) doctoral students in order to provide sponsored research, program evaluation, policy analysis, technology transfer, and training for public and nonprofit sector organizations.

Our Goals are to:

- Enrich the teaching and educational experience of students and faculty by providing real-world research, training, and evaluation opportunities for doctoral students and faculty in the Administration and Leadership Studies Program.
- Transfer knowledge and skills developed through the ALS Program to public and nonprofit sector organizations in order to improve organizational performance.
- Leverage the expertise available through IUP faculty and ALS graduate students, along with university knowledge-sharing resources, in the provision of sponsored initiatives.
- Bring regional and national recognition to Indiana University of Pennsylvania and PASSHE through active involvement in public and nonprofit sector activities, quality research, training and evaluation services, critical analysis, creative ideas, and innovative solutions.
- Promote interdisciplinary studies on specific themes and develop contacts among researchers across geographical areas to foster an exchange of information and to encourage the development of research and training activities in the areas of leadership, organizational and natural environments, economics, health, sociology, social policy, and technological advancement and diffusion.

Continuing activities conducted during 2013-2014

Bureau of Maintenance and Operations (BOMO) Maintenance and Training Initiatives (\$350,319.00)

The ALS-RTC had a Memorandum of Understanding (MOU) with PennDOT to provide training services for its Bureau of Maintenance and Operations maintenance training initiatives for over 5 years (the "project"). This project has reached completion and was central to the core mission of the ALS-RTC, to provide research and training opportunities for ALS Program students. This

project involved a variety of research, training development, program evaluation, and management activities in support of the Department of Transportation's (PennDOT) ongoing highway maintenance responsibilities. Activities this past year included development and management of a 3-week long Highway Maintenance Foreman's Academy and development and management of a two 2-week long Assistant County Maintenance Manager's Academy. This MOU also included a partnership with Penn State University to provide Engineer-IT-Training (EIT) and Professional Engineer (PE) review training to assist PennDOT employees in preparing for these exams as part of their career development. This training was provided in PennDOT engineering districts for periods of up to 26 weeks. The third session began on February 19 and ran through October 8 at Penn State Harrisburg Campus for FY 2014.

DBE Methodology, Inline Correction, and Goals (\$175,289.00)

The ALS-RTC has led this PennDOT DBE Methodology team for more than twelve years. Our role has been to develop a methodology for setting Disadvantaged Business Enterprise (DBE) Goals to the Federal Highway Administration (FHA), the Federal Aviation Administration (FTA), and the Federal Transit Administration (FTA) and to adjust this methodology on a triennial basis. We continue to monitor the Disadvantaged Business Goal Methodology for federally-assisted projects funded by the FHWA, FAA, and FTA and recommend inline corrections for all goals as needed. This data-driven and market-driven methodology is used to configure the DBE goals in awarding PennDOT contracts. Activities include data analysis, market analysis, legal research on case history, conduct of public meetings, etc.

Analysis of Cumberland County Juvenile Probation Programs and Services (\$45,000.00)

The ALS-RTC has been providing advanced scientific analysis of current Cumberland County Juvenile Probation programs and practices that will establish improved policy decisions that simultaneously lower recidivism, maintain public safety, and reduce juvenile delinquency, and prioritize spending of appropriated funds. This analysis will contribute to more effective policy alignment, useful performance measures, and effective evidence-based practice service contracts.

New activities begun during 2013-2014

DBE Methodology, Inline Correction, and Goals - FY 2014-15 (\$179,007.00)

The ALS-RTC has exercised the option to enter into the second of two one-year renewal periods in accordance with the Section 1 of the Memorandum, and to add \$179,007 additional funding to cover the mandated regulatory services within the scope of the project. The additional work required is for the development of the 2015-2017 FAA DBE methodology and Goal, and the interim evaluation of the 2012-2014 FHWA and FTA Methodologies and Goals.

Electronic Restaurant Experience Evaluation and Management Tool - Utipp, LLC (\$89,447.16)

This evaluation plan was developed for Utipp, LLC. It focuses on the evaluation and field testing of a software prototype designed to streamline data points for restaurant managerial decision-making and forecasting while evaluating restaurant critique of services and experiences by the

consumer. It sets forth a comprehensive methodology for evaluation, using the restaurant as the unit of analysis and incorporating individualized voice of patrons for determining evaluation outcomes stemming from the questions asked of the consumer. Both the results and the procedures found in this evaluation will prove relevant and useful for future expansion of the application format prototype within the restaurant industry, as well as tailoring it for other applications. An evaluation of the application in these early stages will provide a knowledgebase for improvement and a map for further assessment. The project has tremendous significance as a management tool, communication tool, and a venue to provide the patron with a critical voice. The application will also provide greater integration among these systems and provide for personnel protocols and best practices. The rudimentary knowledge gathered from this evaluation will serve to inform and prioritize advances in these areas.

Luzerne County Juvenile Court System Strategic Planning Sessions – FY 2014-15(\$6,844.11)

The ALS-RTC will conduct analysis of the Luzerne County Juvenile Court System through several strategic planning sessions including: a plan overview, discuss methods tracking process, discuss methods measuring success, and discuss stakeholder engagement.

Pennsylvania Commission on Crime and Delinguency (PCCD)-FY 2014-15 (\$152,929)

On February 6, 2014, an initial meeting was held at PCCD to discuss the Indiana University of Pennsylvania (IUP) Research and Evaluation Project (REP). Mr. Derin Myers, Director Financial Management and Administration; Mr. Robert Orth, PCCD Statistical and Evaluation Consultant, and Mr. John Cookus, IUP Project Researcher were in attendance. Upon conclusion of this meeting a tentative REP work plan was created and is described as follows:

The REP project will provide the Pennsylvania Commission on Crime and Delinquency (PCCD) with visual evaluation reports (i.e. Infographs/Fact Sheets) of the current outputs and outcomes currently collected by PCCD involving the listed and "prioritized" Program Areas below:

- 1. Violence Prevention Programs (VPP)
- 2. Penn State Epicenter/Resource Center (RCC)
- 3. Substance Abuse Education and Demand Reduction
- 4. Victim Witness Services/Victims of Juvenile Offenders
- 5. Victims of Crime Act (Direct Services to Victims of Crime)
- 6. Mental Health Center for Excellence
- 7. Law Enforcement Virtual Training Network
- 8. Deputy Sheriffs Training
- 9. Constables Training
- 10. Justice Assistance Grant

Susquehanna Township Police Department FY 2014-15 (\$7,500.00)

The Indiana University of Pennsylvania (IUP) Research Institute in conjunction with the IUP Administration and Leadership Studies Research and Training Center (ALS-RTC) will serve as the Susquehanna Township Police Department's educational partner for data management and statistical data evaluation. The Indiana University of Pennsylvania (IUP) Research Institute (RI)

in collaboration with the IUP Administration and Leadership Studies Research and Training Center (ALS-RTC) has been identified to execute the statistical analysis of the programs and services associated with DMC initiatives. ALS-RTC researchers will provide Advanced Statistical Analysis of DMC variables that will include univariate, bivariate, and multivariate analyses, frequency distributions, means, standard deviations, and correlations will be determined to identify if any zero-order or significant relationships exist. Additionally, multivariate analyses involving regression-based techniques including ordinary least squares, multilevel or hierarchical models to address natural clusters in the data, logistic regression, and/or multinomial regression will be used. The results of the data analysis for DMC will provide greater depth of DMC Program Effectiveness and Policy Modification as they relate to the improvement of the Susquehanna Township Relative Rate Index (RRI).

Port Authority of Allegheny County (PAAC) FY 2014-15 (\$8,500)

The ALS-RTC will work with the Port Authority of Allegheny County (PAAC) to Review of the PAAC DBE goal-setting methodology and proposed DBE goal. This review will provide feedback on the current goal-setting process in order to complete the development of the FY 2015-18 goal and will provide considerations for future goal setting activities.

Proposals submitted but not awarded:

The ALS-RTC continues to identify and pursue additional projects which support our mission. The following activities focused on pursuit of new projects for which significant time and effort were involved; however no award has been received yet.

<u>Pennsylvania Turnpike Commission Research and Training Interagency Agreement (pending)</u> The ALS-RTC will collaborate with the Pennsylvania Turnpike Commission (PTC) in research, evaluation, training, strategic and policy planning and analysis, organizational planning, program planning, and administrative activities necessary to assess and maximize PTC's program efforts.

PennDOT Research and Training Interagency Agreement (pending)

The ALS-RTC will collaborate with the Pennsylvania Department of Transportation, Transportation Innovation Office in research, evaluation, training, strategic and policy planning and analysis, organizational planning, program planning, and administrative activities necessary to assess and maximize PTC's program efforts.

<u>US Fire Administration: Development and Implementation of a Whole-Community Approach to</u> <u>Emergency Management (pending)</u>

The ALS-RTC will collaborate with the US Fire Administration to develop and begin initial implementation of a Whole Community approach to Emergency Management in support of Presidential Policy Directive #8 The Whole Community Approach to Emergency Management (EM). PPD#8 calls for the creation of encompassing community cooperation by government officials in charge of EM with private sector (businesses and corporations), faith-based organizations, and the disability community. The goal is to development community capacity to collectively respond to emergencies or disasters, given that government resources are

increasingly sparse. Further, FEMA and the Dept. of Homeland Security are attempting to systemically clarify government disaster response as predominantly infrastructure support.

South Hanover Area YMCA (SHY)

This project proposed an assessment of organizational support and sustainability. The ALS-RTC will conduct an assessment of organizational support and sustainability for the expansion of the South Hanover Area YMCA. It focuses on the examination and evaluation of community interest in supporting an expanded South Hanover YMCA (SHY) with a larger, more robust facility, as well as new programs, and new services. The study sets forth a comprehensive methodology using the SHY as the unit of analysis and incorporating the voice of community members: those people, who live, work, own, or have occasion to conduct activities in the South Hanover area. For this assessment of organizational support and sustainability, ALS-RTC Study team will evaluate primary data gathered from Focus Groups, and surveys, along with available secondary data.

PennDOT Highway Safety Manual Workshop

The ALS-RTC will collaborate with PennDOT and two independent consultants to develop and conduct a Highway Safety Training workshop that provides educational materials and delivers learning experiences needed to effectively cut through the intimidation and challenges presented by the new Highway Safety Manual. The IUP Team will deliver practical instruction and interaction that will be meaningful and relevant to everyday projects and stakeholder needs; not a lecture and certainly not I based on actual experiences, exercised perspectives from professions in the know, who know Pennsylvania and PennDOT.

Other information for annual report

Student Involvement, Accomplishments, Anticipated Changes

The primary mission of the ALS-RTC is to engage students in their research activities by matching their interests with community-based research needs and available funding. The Center supported four Ph.D. students involved in ALS-RTC activities during FY 2013-14. Their roles included research assistance, grant research & writing, training development, statistical analysis, IT program development, and marketing.

Center's plans for the upcoming year

The ALS-RTC plans to pursue funding through additional projects to provide ongoing support for current staff and additional opportunities for doctoral students to apply research and evaluation skills. Efforts are underway to secure long-term grants with the Pennsylvania Department of Transportation, Pennsylvania Turnpike Commission, and Pennsylvania Commission on Crime and Delinquency that allow for a wide variety of projects to be initiated as they are identified.

Center's needs for the upcoming year

ALS-RTC needs for the current year include ongoing administrative support from IUP main campus offices including HR, Grant Accounting, Procurement, Legal, IT, etc. Our Center is

small and geographically separate from IUP's main campus. We rely on the support we receive and the relationships we have built over time. As new projects are identified and implemented, staffing needs to support these projects will follow and grow. Most importantly, we need to remain responsive to client expectations for qualifications & experience, timeliness, quality of work, and so on as we are awarded projects so that we can gain their trust and confidence. In addition, SAP training and access will be required for personnel due to recent personnel turnover.

Changes in current ongoing community relationships

The ALS-RTC staff is actively involved with:

- The American Public Works Association (APWA)
- Modern Transit Partnership
- Local engineering firms (Skelly & Loy, Michael Baker, URS, etc.)
- The Pennsylvania State University
- The Pennsylvania Department of Transportation
- The Pennsylvania Department of Environmental Protection
- The Pennsylvania Department of Public Welfare
- The Pennsylvania State Association of Township Supervisors
- The Pennsylvania State Association of Boroughs
- The County Commissioners Association of Pennsylvania
- Measuring Success Consortium

Personnel commitment to the operation of this center

- Dr. John A. Anderson, Professor, ALS-RTC Director
- Dr. Anderson is a tenured Professor for IUP. His primary role is Coordinator for the Administration & Leadership Studies Doctoral Program at both IUP's Main Campus and at Harrisburg's Dixon University Center. Dr. Anderson has a rich background in research, adult learning, statistical analysis, and program evaluation. As Director for the ALS-RTC, he oversees all activities and actively participates in research and analysis in support of program evaluation efforts.
- Sherri B. Zimmerman, Assistant Professor, ALS-RTC Managing Director
 - Ms. Zimmerman is a full-time Assistant Professor at IUP. She currently manages the ALS-RTC and oversees all administrative and operational aspects of the Center. FY 2013-14 projects included the BOMO Maintenance Training Strategy & Training Academies, DBE Methodology. FY 2014-15 projects include PennDOT DBE, Utipp, PAAC, PCCD, and PTC initiatives. In other related experience Ms. Zimmerman served as Director of the Bureau of Municipal Services and Agility Center Manager for PennDOT. Both of these positions provided unequaled experience combining transportation with local government assistance.
- <u>William Habacivch, Assistant Professor</u>

Mr. Habacivch works predominantly as the lead researcher on the Electronic Restaurant Experience Evaluation and Management Tool for Utipp, LLC. He has also been very active in developing new proposals and is listed among the team names for several proposals that remain pending.

- John M. Cookus, ALS Doctoral Candidate and Grant Writer
 - Mr. John M. Cookus is currently a GA in the ALS program and works part-time for the ALS-RTC writing grants. Since Mr. Cookus began his GA with us in 2012 fall semester, he has co-authored three grant proposals. One of those proposals was successfully awarded (\$45,000 Award by Cumberland County, PA) and others are listed in grants for FY2013-14. Mr. Cookus has nearly twenty years of experience in the juvenile justice field, which more recently includes being an administrator and grant writer for a policy organization. As Mr. Cookus continues to write proposals, conduct research, and receive grant awards for IUP, we strategically envision the ALS-RTC becoming one of the primary venues for juvenile and criminal justice research within Pennsylvania.

In addition to the personnel commitment, the ALS-RTC operates through a network of partners. These include the Pennsylvania State University, Davenport Communications, the Business Technology Group, and the American Public works Association (APWA).

Financial operating commitment to this center

The financial operating commitment is based primarily on salaries and office expenditures to support ongoing projects. To maintain current staffing levels for current projects and administrative overhead, the annual operating cost is \$592,553. The addition of new projects that are currently pending will require additional staff and increase costs.

Sources of funding from IUP for personnel and operating commitments

The ALS-RTC is 100% grant funded.

Administration and Leadership Studies Research and Training Center (ALS-RTC)

Organization or Individual Inf	ormation	Number of C	lients Served	Amount of Income	Amount of Income	Pro Bono Value	
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)	
PennDOT Maintenance Training Coordination	State Department of Transportation	11,000+	Unknown	\$350,319	\$350,319	\$0	
Bureau of Equal Opportunity (BEO) – Disadvantaged Business Enterprise Methodology, Incline Correction and Goals FY2013-14	State Department of Transportation	Unknown	Unknown	\$175,289	\$175,289	\$0	
Analysis of Cumberland County Juvenile Probation Programs	County	275,000	Unknown	\$45,000	\$45,000		
Bureau of Equal Opportunity (BEO) – Disadvantaged Business Enterprise Methodology, Incline Correction, and Goals 2014-15	State Department of Transportation	Unknown	Unknown	\$179,007	\$179,007	\$0	
Electronic Restaurant Experience Evaluation and Management Tool	UTIPP, LLC	Unknown	Unknown	\$89,447	\$89,447	\$0	
Luzerne County Juvenile Court System Strategic Planning Sessions	County		Unknown	\$6,844.11	\$6,844.11	\$0	
Pennsylvania Commission on Crime and Delinquency	County and State Government		Unknown	\$152,929	\$152,929	\$0	
Susquehanna Township Police Department	Township		Unknown	\$7,500	\$7,500	\$0	
Port Authority of Allegheny County	County Government	1,223,348	Unknown	\$8,500	\$8,500	\$0	
TOTAL				\$1,014,835.10	\$1,014,835.10		

Archaeological Services July 1, 2013 – June 30, 2014					
Director:	Dr. Phillilp Neusius	Phone:724-357-2841 Fax: 724-357-7637			
Address:	G12 McElhaney Hall	Tax. 724-337-7037			
Affiliation:	College of Humanities and Social Sciences	s, Department of Anthropology			
Website:	www.iup.edu/archaeological				

Introduction

Archaeological Services is an Applied Research Center in the Anthropology Department and College of Humanities and Social Sciences. It has had three primary goals since its beginning in 1987. These are to 1) facilitate archaeological research; 2) assist the community in the growing area of historic preservation; and 3) to provide hands on opportunities for anthropology students interested in archaeology. These remain our primary goals. IUP Archaeological Services provides service to the IUP Anthropology Department by supporting the Department's goals in providing opportunities for students to gain applied experience and assistance in obtaining specialized equipment, to our students by providing them with this experience as well as financial support and to local, regional, and state governments and agencies as well as private consulting and engineering firms with assistance in cultural resource investigations. No other center provides equivalent services to the IUP and larger communities. During the past year, Archaeological Services completed a long term project, began several new initiatives, and continued relationships with community partners.

Continuing activities conducted during 2013-2014

Five Year MOU with Pennsylvania Department of Transportation. In February 2012, IUP and PennDot signed a Memorandum of Understanding for IUP Archaeological Services to assist the agency with cultural resource tasks. The agreements with PennDot began in 1999 with a three year agreement (for \$1.1 million) followed by two agreements, a five year agreement from 2002-2007 (\$450,000), a four year agreement for \$400,000), and a five year agreement from 2007-2012 for \$850,000. In February 2012, IUP and PennDot signed a \$820,000 five year agreement for Archaeological Services to continue to provide cultural resource assistance to PennDot. The new agreement will allow Arch Services to assist PennDot through 2017. Projects in 2013-14 included:

Support for PHAST (PennDot Highway Archaeological Survey Team). During the spring 2013, the logistics of the project changed slightly so that the project now provided funding for a full graduate assistantship. With this funding the MA in Applied Archaeology program was able to recruit Amanda Rasmussen as the team leader during the summer of 2013. In addition, two other graduate students and an undergraduate student were chosen to assist with the project from May 2013-April 2014 (\$122,000). This project was renewed for the period from May 2014-April 2015 (\$88,587).

Preparation of collections for transfer to the Pennsylvania State Museum. Eight new collections were brought to IUP for curation preparation. Six graduate students were hired as student workers on the project (\$52,000). This project was extended into the fall 2013 semester for an additional \$24,000.

Geomorphological Investigations. A new task was implemented beginning in May 2014 to run through May 2015 to provide for geomorphological investigations at various PennDoT projects (\$19,302).

Jakes rocks Epic Mountain Bike Trail MOU with the Allegheny National Forest In the spring 2013, Dr. Chiaurlli was contacted by the Forest environmental and cultural resource staff members to discuss developing a partnership with the ANF, Clarion U, U Pitt Bradford, and the Pennsylvania Kinzua Pathways (PKP) to conduct field surveys for archaeological and historical resources on Forest Service lands within Warren and McKean Counties, Pennsylvania. The Forest and the PKP were in the planning stages for development mountain bike trail route proposed by the PKP, a regional tourism group dedicated to attracting visitors to the area surrounding the Allegheny Reservoir. The name of the proposed trail is the Jakes Rocks Epic Mountain Bike Trail. The field surveys focused on the investigation of archaeological and historical features on or along the proposed trail route. Two graduate students gained experience as field crew leaders and three other IUP students and two Clarion students gained valuable field experience during this 9 week field project. Although this particular agreement ended this summer, we hope that this will lead to additional agreements with the ANF to provide additional opportunities for Anthropology Department students.

Three D Scanning of Historic Structures at the Allegheny Portage National Historic Site The Allegheny Portage National Historic site is located near Cresson, Pennsylvania. In the past, Archaeological Services has had partnership agreements with the NPS to conduct cultural resource investigations in the park. After a lapse in the agreements, we have joined with the NPS to provide opportunities for MA Thesis projects in the park. Last summer and fall, Marion Smeltzer, a graduate student in the MA in Applied Archaeology Program, was an intern at the Portage and used the Leica C10 3D scanner to map historic resources at the park including the Lemon House, Skew Arch and Incline 6. We are working with the park to develop a new formal partnership agreement for scanning in the parks to conduct additional scans of historic structures.

New activities begun during 2013-2014

Geophysical investigations using instruments acquired by Dr. Chiarulli as Principal Investigator on a NSF Major Research Instrumentation Grants in 2007 and 2012, Archaeological Services has began to provide services to local and regional non-profit organizations. In some cases these, projects have led to thesis research opportunities for Anthropology Department Applied Archaeology MA Students. In others, they have established new relationships with organizations or agencies with the goal that these will lead to future research projects. Projects in 2013-2014 included: Ben Ford and Beverly Chiarulli (retired) demonstrated the IDS Stream X multi-array ground penetrating radar system at the National Park Service Archaeological Prospection Workshop, May 19–23, 2014. IUP is the only academic institution in the U.S. to own this piece of equipment. The IDS Stream X was acquired with a National Science Foundation Major Research Instrumentation grant. The National Park Service hosted the workshop, titled "Current Archaeological Prospection Advances for Non-Destructive Investigations in the 21st Century," at Aztalan State Park in Jefferson County, Wisconsin. Approximately 40 attendees, representing federal and state agencies, Native American tribes, and universities, gathered to learn the latest techniques in archaeological prospection.

Ben Ford, Beverley Chiarulli, and Marion Smeltzer led a workshop on 3D laser scanning at the joint meeting of the National Alliance of Preservation Commissions and the Pennsylvania Statewide Conference on Heritage. The day-long workshop introduced 21 participants to the basics of 3D laser scanning. This technique creates highly accurate representations of real-world objects. It is excellent for recording the interiors and exteriors of structures, as well as landscapes and statues. The digital models can be used to conduct spatial analyses, reconstruct lost components, and create virtual worlds.

Conference Presentations related to this initiative

- 1) Alexandre Novo and Beverly Chiarulli *"Archaeological Surveys using Multiple Array Ground Penetrating Radar"* Paper Presented at the 79th Annual Meeting Austin, Texas. Friday April 25, 2014
- 2) Marion Smeltzer and Beverly Chiarulli *"Preservation methods go High Tech through 3 D Scanning"* Poster Presented at the 79th Annual Meeting Austin, Texas. April 24, 2014
- Neusius, Sarah, Beverly Chiarulli, Phillip Neusius and Ben Ford "A Quarter Century of Training Undergraduate Archaeologists at IUP" Poster Presented at the79th Annual Meeting Austin, Texas. April 24, 2014
- 4) Chiarulli, Beverly A. *"Late Prehistoric Patterns of Lithic Raw Material Exploitation in Western Pennsylvania"* Paper Presented at the 85th Annual Meeting Society for Pennsylvania Archaeology Greensburg, Pennsylvania April 5, 2014
- 5) Chiarulli, Beverly A. and Alexander Novo "Archaeological Surveys Using Multiple Array Ground-Penetrating Radar" Poster Presented at the 93rd Annual Meeting Transportation Research Board Washington DC January 13, 2014

As part of the Chesapeake Watershed Cooperative Ecosystem Study Unit this spring Dr. Ford and Dr. Neusius have initiated a 3-5 year cooperative agreement with the National Park Service to conduct Geophysical/Archaeological Studies within the boundaries of Fort Necessity National Park. The projected budget for the entire agreement will be between \$100,000-200,000.

Other information for annual report

Geophysical and geospatial survey support for Graduate Student Thesis Research An important aspect of Archaeological Services mission is to provide hands-on opportunities for Anthropology Department graduate and undergraduate students. An important part of our mission has been to expand our geophysical capabilities for research as well as student training. Geophysical surveys including ground penetrating radar, magnetometry, magnetic susceptibility, electrical resistivity, and conductivity provide archaeologists with non-destructive approaches for archaeological site investigation and have become an increasingly important component of state of the art archaeological research. Our expansion in this area is important because it enhances our ability to compete for external funds for geophysical research and increases our students' visibility.

In support of that mission, Dr. Chiarulli has been the Principal Investigator with Co-PIs from the Anthropology, History, Geography, Geoscience departments on one or both National Science Foundation Major Research Instrumentation Grants awarded in 2007 and Fall 2012 and authored three PASSHE Technology Fee Special Project grants which have purchased additional geophysical and geospatial instruments for the Anthropology and History Departments. Our goals have been to provide as many students as possible with the opportunities to use the instruments in groups as well as independent research. One way to provide students with these opportunities has been for Dr. Chiarulli to teach a graduate/undergraduate course in Archaeological Geophysics every other fall. This has also enabled students to conduct group projects benefiting both the students and local governments and non-profits by providing them with survey data. Students have presented papers on their class research projects at conferences such as the Society for Pennsylvania Archaeology Annual Meeting, the Middle Atlantic Archaeological Conference Annual Meeting and the Society for American Archaeology Annual Meetings. The course was last taught in Fall 2013, 15 graduate and 8undergraduate students used the instruments for thesis and other research projects in 2013-14. These students include Mike Whitehead for a survey of Moravian Communities, Ashley Taylor for a survey of the Historic Hanna's Town cemetery, Mark Durante began surveys of the Johnston Site. Chloe Steven conducted a survey at Historic Hanna's Town, and a number of students conducted surveys as part of the Archaeological Geophysics class taught last fall.

Continuing a long standing relationship with the Ellis School in Pittsburgh in September 2013, Dr. Chiarulli, and graduate students Marion Smeltzer and Lydia Dehaven participated in Archaeology Day at the Ellis School in Pittsburgh. During the day long program, they gave the 9th grade students opportunities for hands on flint knapping, cordage making and stone drilling.

As part of Archaeological Services', public education and outreach efforts, graduate student Marion Smeltzer developed an exhibit for the Indiana County Fair in August 2013. More than 400 fair visitors stopped at the exhibit to learn about the archaeology of Indiana County. She also was an exhibitor at the Pennsylvania Council for Social Studies Annual Meeting in in October 2013 and at the Pennsylvania Science Teachers Association Annual Meeting in December 2013.

The Director of Archaeological Services Dr. Bev Chiarulli retired in Jan 2014 after serving as Director since 1999. The Anthropology Department will be conducting a faculty search to hire an archaeologist with geophysical expertise to serve as the new director. In the meantime the Anthropology Department chair, Dr. Phil Neusius, is serving as the interim director.

Center's plans for the upcoming year

We have been given permission to search for a full time faculty member with geophysical expertise who will also serve as Director of A.S. We will continue our relationship with PennDoT, developing a new PHAST agreement for 2015-15 and develop additional tasks to support their

cultural resource program. Complete a cooperative agreement with the National Park Service for work at Fort Necessity. Develop initiatives with our new faculty member Dr. Lara Homsey Messer utilizing her expertise in areas of geoarchaeology and microartifact analysis. We will continue to develop opportunities with the NPS at the Allegheny Portage National Historic Site.

Center's needs for the upcoming year

A new Director

Personnel commitment to the operation of this center

Center Director - Dr. Beverly Chiarulli ¼ time AWE

(Dr. Chiarulli had a 50% tenured position to teach 2 courses and 2 preps per semester. She had a 25% temporary teaching position to teach 1 additional course and a 25% AWE funded by the Dean of the College of Humanities and Social Sciences.) This commitment ended with her retirement in Jan. 2014. We anticipate continued support from the College of Humanities and Social Science once a new Director is hired. The current interim director, Dr. Phil Neusius, is not being provided any additional release.

Center Administrative Assistant – Barbara Wodowski, Anthro Department Secretary was reclassified to provide 10% administrative support for Arch Services.

Sources of funding from IUP for personnel and operating commitments

See personnel commitment above. We also get occasional ESF support from the College of Humanities and Social Science for big ticket equipment items that are used jointly by Archaeological Services and the Anthropology Department. For example the Dean has recently funded the purchase for 3 microscopes for use in classes and in research projects.

Archaeological Services

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts fees, etc.)	(If public service with no monetary remuneration)
PennDoT Task 4 (PHAST Program April 2013-May 2014)	State Agency			\$105,000.00	\$66,000.00	
PennDoT Task 6 (PHAST Program May 2014-May2015)	State Agency			\$88,000.00	\$88,000.00	
PennDoT Tasks 5 and 7 (preparation of Penn DoT collections for transfer to the Pennsylvania State Museum)	State Agency			\$24,000.00	\$24,000.00	
Penn DoT Task 8 (provide geomorphological services to PennDoT districts)	State Agency			\$19,000.00	\$19,000.00	
Jakes Rocks Epic Mountain Bike Trail MOU with Allegheny National Forest (continuing)	Federal Agency			\$8,024.00		
Three D Scanning of Historic Structures at the Allegheny Portage National Historic Site	Federal Agency					\$4,500.00
Indiana County Archaeology Exhibit at the Indiana County Fair	Local interest group	400				\$2,500.00 (materials)

Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Ellis School Archaeology Day Program (September 2013- continuing)	Private Girls School	60				\$250.00
Pennsylvania Archaeological Council Booths at the PA Council for Social Studies conference (October 2013- continuing)	Professional Organization for Teachers (PCSS)	100				\$500.00
Pennsylvania Science Teachers Association Conference Booth (December 2013-continuing)	Professional Teachers Organization (PSTA)	500				\$500.00
TOTAL		1,076		\$244,024.00	\$197,000.00	\$21,750.00

	Center for Digital Humanities and Culture July 1, 2013 – June 30, 2014
Directors:	Dr. Kenneth Sherwood, Co-Director Dr. Dan Weinstein, Co-Director Dr. Gian Pagnucci, Co-Director
Address:	110 Leonard Hall
Affiliation: Website:	College of Humanities and Social Sciences http://www.iupdhc.org

Continuing activities conducted during 2013-2014

The Center for Digital Humanities and Culture (DHC) at IUP supports scholarship, proof-ofconcept explorations, and project applications of digital technologies in Humanistic inquiry. It recognizes that today technology saturates the entire academic sphere, from classroom, to library, to lab. It aims to facilitate conversation, collaboration, and resource sharing amongst specialists within the disciplines. It seeks to make connections between new technologies and traditional knowledge areas, as the academy navigates the "print-to-digital" paradigm shift.

Graduate student training and scholarly development

During the past year, the DHC provided a major experiential learning opportunity for 4 IUP students (graduate and undergraduate) who participating in all phases of the planning, development, creation, training and workshops for the DHC Open Source Toolkit. A team of three DHC students also collaborated with Dr. Amanda Poole in the creation of a community blog.

Faculty / Capacity Development

In connection with the Open Source Toolkit, the DHC offered a series of seven free workshops to students, faculty and staff within the IUP community.

DHC affiliated faculty consulted with Dr. Amanda Poole, Dr. Todd Thompson, and Dr. Tanya Heflin on DH project development. The Women's Diary project proposed by Dr. Heflin has garnered PASSHE Faculty Professional Development grant support; DH co-director Sherwood also secured two internal IUP awards for the development of an Omeka service which will support the diary project and future DH initiatives at IUP.

Associate Professor of English and DHC Co-director, Kenneth Sherwood led a day-long workshop for the Elliston Project Digital Archive at the University of Cincinnati on 5 October, 2013. The workshop introduced UC faculty, library staff, and graduate students to theories and strategy for teaching with poetry audio. He presented "Distanced Sounding: Arlo Visualization and Poetry Audio Versioning" for the NEH-funded HIPSTAS workshop on May 27, 2014.

Institutional Outreach

With the departure of Dr. Alexis Lothian, it was decided to postpone the organization of an IUP ThatCamp. However, the promotion and design of Toolkit workshops did help to raise the visibility of Digital Humanities within IUP though it did not reach beyond the institution.

Graduate Student Support and Recognition

With the support of the Department of English and CHSS, three IUP Humanities graduate students were awarded HASTAC fellowships, which recognize their scholarly promise and aid them in developing as DH researchers by involving them in the HASTAC network and allowing them to attend the HASTAC conference.

New activities begun during 2013-2014

Working over the Fall semester, a faculty/student DHC team, assembled an Open Source Toolkit with an emphasis on cross-platform tools that could be used on any computer. The "kit" includes 20 tools on a portable flash drive which can be used on any windows computer. The Toolkit Contents includes descriptions of each application and source links. With the support of the CHSS, 100 physical toolkits were made and distributed as instructional materials over the course of free workshops led during the Spring semester.

In October, 2013, DHC Co-Coordinator Daniel J. Weinstein, Ph.D. (English Department) attended the THATCamp "unconference" held at Chatham University in Pittsburgh, PA on behalf of the DHC, in addition to his own professional development. At the conference Dr. Weinstein attended presentations to gather information and report back to DHC staff on a number of software projects of interest to the DHC for its current and future projects. These included OMEKA, the web based archive management system for digital collections and Classroom Salon, a document and video annotation platform for individual and group learning developed at Carnegie Mellon University. Dr. Weinstein also attended presentations on the subjects of text analysis and digital archiving. Contacts and information derived from these sessions will continue to enrich DHC-sponsored workshops, presentations and other efforts.

Other information for annual report

The DHC lost one faculty member last year. However, we are working to build relationships with additional faculty.

PASSHE awarded a Faculty Professional Development to Dr. Tanya Heflin to support the development of an online repository for digital scans and coded indices of manuscript diaries written by women during the nineteenth and twentieth centuries. The pilot phase of the project centers on 1) developing an online repository for rare manuscript diary holdings from the special collections of Indiana University of Pennsylvania and nearby historical archives, and 2) building relationships with regional archives in the Appalachian/Allegheny region as the next step in expanding the project. Future phases of the larger Women's Diary Archive project will have the goal of winning support from external grants (e.g., NEH) in order to collaborate with archives across the Appalachian/Allegheny and larger Pennsylvania, Northeast, and national regions with the ultimate goal of developing a full repository of women's diary materials for use by scholars from the disciplines of literature, history, women's studies, psychology, and the many other fields that will be able to expand their primary material by drawing from previously inaccessible manuscript diaries.

Center's plans for the upcoming year

Dr. Weinstein has proposed a project to develop Google Apps Scripts for text manipulation. Google apps scripts allow users of Google Docs to build web based applications that integrate with and enhance the functionality of Google productivity tools such as Google Sheets (Google's spreadsheet application) and Google Docs (Google's web based word processor). The goal of this project is to produce a collection of scripts that will execute a variety of transformative operations on existing texts (to assist parsing texts for interpretive and stylistic analysis) and support the creation of new texts by generating rhetorically suggestive patterns from samples of preliminary writing.

Center's needs for the upcoming year

We need to work towards establishing the importance of DH research at IUP so as to secure stable internal funding and marry it with external funds so that we can continue to develop and to stabilize the technical capacity necessary for the support of DH projects.

In the area of Infrastructure, we seek to develop dedicated server facility for scholarly projects and to develop center capacity to support DH projects and research.

We will continue to communicate DHC initiatives, raise the profile of DH research, and invite involvement from broader IUP community We will continue to support Innovation/Scholarship; there will be a strong emphasis on our pilot project with Dr. Tanya Heflin which support Student-Faculty Research and Professional Development in the Digital Humanities, and involves the administration of current internal grants, seeking of external funding, and the development of increasingly mature organizational and technical capacity.

Proof of Concept Project: Google Apps Scripts for Text Analysis and Computer Assisted Composition

Dr. Weinstein has proposed a project to develop Google Apps Scripts for text manipulation. Google apps scripts allow users of Google Docs to build web based applications that integrate with and enhance the functionality of Google productivity tools such as Google Sheets (Google's spreadsheet application) and Google Docs (Google's web based word processor). The goal of this project is to produce a collection of scripts that will execute a variety of transformative operations on existing texts (to assist parsing texts for interpretive and stylistic analysis) and support the creation of new texts by generating rhetorically suggestive patterns from samples of preliminary writing.

Personnel commitment to the operation of this center

Adam Colton: 20 hour student wages, Graduate

Financial operating commitment to this center

No annual budget

Sources of funding from IUP for personnel and operating commitments

These funds do not come directly to the DHC. However, University funding associated with the PASSHE FPDC Grant for Dr. Tanya Heflin is as follows:

- Faculty Benefits: \$4435
- College of Humanities and Social Sciences: \$2250 (Rare Book School tuition and lodging)
- Department of English: \$300 (Rare Book School travel)

Center for Digital Humanities and Culture

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	RequestedReceived(grants applied for or contracts bid on)(grants, contracts, fees, etc.)		(If public service with no monetary remuneration)
IUP Faculty, Staff and Students: Toolkit development and workshop	University	100				\$4,000.00
IUP Prof. of Anthro – Community website	University					\$500.00
TOTAL		100				\$4,500.00

Center for Film Studies July 1, 2013 – June 30, 2014			
Contact:	Dr. Thomas Slater, Director	Phone:724-357-4879 Fax: 724-357-2265	
Address:	110 Leonard Hall	1001 2200	
Affiliation:	College of Humanities and Social Sciences		
Website:	www.iup.edu/filmstudies		

Continuing activities conducted during 2013-2014

In December, 2013, we continued our series of film showings selected and introduced by English department students with discussions following. The December showing of *The Island* was hosted by graduate student Nick Katsziakis; there was a February showing of *Do the Right Thing* led by a graduate student; and the May 2014 showing of *Wall-E* was hosted by graduate student student the May 2014 showing of *Wall-E* was hosted by graduate student of *Roshoman*; *No Country for Old Men*; and *12 Years a Slave.* At most showings, extra credit vouchers and free snacks were offered and attendance ranged from ten students to more than fifty. It was a very successful year.

New activities begun during 2013-2014

From a grant obtained through the IUP Grants and Research Office and the work of faculty and students from the Department of Communications & Media, the Center gained an attractive new web site telling about our history and functions. There are also four web sites associated with the main one. These are dedicated to film courses at IUP; upcoming film studies events on campus; publications on film divided into separate listings for faculty and students; and a site for film studies resources with links to the home pages of institutions such as the Jimmy Stewart Museum and the Academy of Motion Picture Arts and Sciences Library; valuable databases on the IUP library website; and online resources such as the Society for Cinema and Media Studies website and online journals.

In Summer 2013, the Center raised funds from the Jimmy Stewart Museum, the Department of English, and the College of Humanities and Social Sciences and worked with the Jimmy Stewart Museum to create a writing contest for high school, undergraduate, and graduate students based around the three important films by director Frank Capra that starred Stewart: *You Can't Take it With You; Mr. Smith Goes to Washington;* and *It's a Wonderful Life.* Students contributed works of fiction, non-fiction, and poetry to gain a deeper understanding of Stewart's work, an exposure to film studies, and cash prizes. The films were shown at the Museum theater with discussions led separately by Dr. Tom Slater, Dr. Bruce Novak, and graduate student student Megan Oldman, all of the English Department.

On October 7, 2013, the Center hosted a showing of the independent documentary *The Exquisite Corpse*, an entertaining film created in sections by a producer and team of writers based on the structure of a party game by the same title. The film shifts from parts of the fictional story to sections of the filmmakers talking about their writing and performing of the fictional parts. Producer Justin Noble presented the film along with another producer and one of the writer/performers. Fifteen students attended the event at the McVitty Auditorium and gained great insights into the nature of independent filmmaking.

On October 11, the Center hosted a visit by actor Brian O'Halloran (*Clerks*) and writer/director David Lee Madison (*Mr. Hush*) in the Allegheny Rooms at the HUB. The two of them addressed questions about independent filmmaking and guidelines to organizing film productions to ten students from the Department of Communications and Media and the Department of English (though the event was open to all students and faculty). Funding for these visits was from the Department of English, the College of Humanities and Social Sciences, and the Department of Communications & Media.

Other information for annual report

The Center has always had the goal of reaching students and faculty across campus and including them in the planning and holding of events. This activity has improved over the past two years as more students have become involved in organizing and leading film showings and events such as the Jimmy Stewart Writing Contest. With the establishment of the new web sites and the new involvement of the Office of Grants and Research and the College of Humanities and Social Sciences, the Center hopes to increase the participation of faculty and students in a number of ways that will be defined in the next section of this report.

Center's plans for the upcoming year

Plans for 2014-15 are well underway. Film series have been planned by English Department graduate and undergraduate students for the fall semester starting with a showing of *The Dark Knight Rises* on September 8. The Center has also helped support the showing of the Pittsburgh-produced documentary *Blood Brother* at the 6 O'Clock Series on December 1, and we are working to produce an online journal of student work related to that event. Other activities in which we hope to be involved are a poetry slam and a one-act drama writing contest related to the theme of the film, which is working with people fighting life-threatening afflictions such as HIV infection. We are also planning to reach out to more faculty, students, and community members to get involved with planning and programming for the Center so that we can go further in exploiting film's potential to address almost any topic.

We are also planning an independent film festival/competition for students and other independent filmmakers at IUP and in other areas and campuses throughout the region. We thus hope to draw more attention to film studies at IUP. Currently, the project is being organized in the Departments of English and Communications and Media, but we are hoping to get others involved.

Finally, we will add to our resources web page this year by posting links to podcasts with graduate students who are doing research in film studies and with some industry professionals. For each of this year's activities, we will again be raising funds from various departments and colleges. With greater participation from more faculty, we will hopefully find more sources for funding.

Center for Northern Appalachian Studies July 1, 2013 – June 30, 2014			
Director:	Dr. Amanda Poole	Phone: 724-357-2735	
Address:	202 Stabley Library and G-1 McElhaney Hall		
Affiliation:	College of Humanities and Social Sciences		
Website:	www.iup.edu/appalachianstudies		

Continuing activities conducted during 2013-2014

The Center continued its participation in the Appalachian Teaching Project. Amanda Poole received a \$4,000 grant from a program funded by the Appalachian Regional Commission. The Appalachian Teaching Project is led by a consortium of Appalachian Centers and Institutes, offering an opportunity for students to engage in a community based research project on the issue of sustainable development in Appalachia. Undergraduate and graduate students in Poole's Applied Anthropology class partnered with a community organization (the Borough of Indiana's Community Development Committee) to identify assets for sustainable development in Indiana. This year students conducted ethnographic research on sites of social significance in Indiana in order to create a wayfinding 'walk my community' project. Nine of these students attended a regional annual conference in Washington, D.C.

New activities begun during 2013-2014

The Center worked with community partners to conduct the First Annual Northern Appalachian Folk Festival, held in downtown Indiana from September 5-7, 2013. Initial work on the project began during the summer of 2012 and continued through to the actual presentation of the event which was held in downtown Indiana from September 5 - 7, 2013. We are now preparing to host the Second Annual Folk Festival September 4-6.

The Center also began collaborating with the Department of Biology, the Department of Anthropology, the IUP Biotech Research Institute, the Indiana Community Garden, and the IUP SEEDS Club in order to establish the Northern Appalachian Seed Bank at IUP. An ACPAC grant enabled the purchase of the infrastructure necessary for the seed bank. This year's Appalachian Teaching Project will partner students from ANTH 420 Cultural Ecology with SEEDS Club students in conducting a seed swap on November 8th in Zinc Hall. We have worked with the Department of Biology to coordinate a speaker for this event on native plants and seed saving. The Center is pleased to be a leader in this initiative, and will work to complement the expertise of our partners by contributing expertise on ethnoecology and the preservation of biocultural diversity and heritage in the Northern Appalachian region.

Dr. Amanda Poole received funding for the 2014-2015 academic year to continue working with the Appalachian Teaching Project. This year, students from ANTH 420 Cultural Ecology will partner with the Indiana Community Garden to meet two goals: coordinate programs that enhance the cultural and biological diversity of the garden; and create educational resources that assist the garden in its mission to be a hub for educating people about sustainable practices and global food issues.

Other information for annual report

The First Annual Northern Appalachian Folk Festival drew over 1,000 people. IUP Students were key participants in the festival, hosting an information and welcome booth, developing marketing materials, selling t-shirts, conducting fund raisers, and assisting in the operation of workshops conducted in local restaurants in the downtown area. Anthropology major Terrance King organized a group of over 30 volunteers in these tasks. Marketing major Amanda Lyon was instrumental in promoting the event on social media.

The Northern Appalachian Seed Bank has also provided opportunities for student involvement. IUP students have been instrumental in creating a poster for the seed swap and logo for the seed bank. Biology major Gretchen McCormick was awarded the Emerging Leadership Award to organize the Seed Swap this year, and has been a tremendous leader in this regard, involving many of her cohort in the SEEDS club in planning the event. The planning committee for the seed bank has included three students (two graduate and one undergraduate) in addition to one community partner and three faculty members, meeting on a regular basis since Spring 2014.

The Appalachian Teaching Project in 2014 provided the opportunity for students in ANTH 370 Applied Anthropology to gain skills through original research projects. They compiled a poster and a presentation. Students from this class presented their work at a regional conference in Arlington, VA, at the Borough of Indiana Community Development Committee public meeting, and at the IUP Undergraduate Scholar's Forum. One of the student's from this class, Lisa McCann, conducted applied research with the Indiana Community Garden, and she was recognized for these efforts at the League of Women Voters of Indiana County Annual Meeting in May 2014.

Center's plans for the upcoming year

The second annual Folk Festival has expanded to include art venders and a greater variety of workshops and musical talent. We have also collaborated with the Native American Awareness Council to organize the establishment of an historical marker on campus. The campus marker will commemorate the intersection of two Native American paths — the Catawba and Kittanning trails. The Folk Festival will include an event to unveil the marker, involving Bear Creations, a performance group specializing in Native American music, dance and culture. The second annual Folk Festival will also include a screening of the 2014 documentary 'Wrenched', addressing the legacy of home-town environmentalist Edward Abbey.

Please refer to the following website for a complete list of our schedule for the upcoming Folk Festival:

http://northernappfolkfest.org/

	Saturday – Live Music Schedule			
	11am	Main	Bear Creations – Native American Dance Performance	
	12am	Main	NewLanders	
ſ	1pm	Main	Mark Tamsula & Richard Withers	
	2pm	Main	Cormorant's Fancy	
	3pm	Main	Sean Squared	
	4pm	Main	Kim & Reggie Harris	
	Spm	Main	Backstabbing Good People	
	6pm	Main	Trains Moonshine & Jesus	
	7pm	Main	Honey Spine	
	8pm	Main	Shelf Life String Band	
	9pm	Main	Kalob Griffin Band	
	10pm	Brown Hotel	Backstabbing Good People	

WORKSHOPS	on SATURDAY	

Wild Weeds in Indiana	outdoors -	10:00
with Cindy Rogers	walk meet at	
	the stage	
Weaving by Chere	Spaghetti	12:30
Winnek-Shawer	Benders	
Chere Winnek-Shawer		To be
Silversmithing Friday;	at booth	announced
Beading Saturday		
Roots and Hollers Film		11:00 and
Learn about Ginseng	Al Patti's	2:00
hunting		
Historical Methodology in		10:00-4:00
iron and Stone with Steve	on street -	
Soltez and Joe Dinwiddle	outdoors	
Bee's	Near Kids	10:00-3:00
	Alley	

Soap Making Demonstration with Deb Beisel preregistration Required for 3:15 session Seed Saving with the Community Garden	Spaghetti Benders Spaghetti Benders	2:30-3:15 demo, discussion, history 3:15- 5:15 hands on Soap Making 11:30
Old Time Music of	Brown Hotel	2:30
Southwestern Pennsylvania, with Mark Tamsula and Richard Withers		
Steven Foster with Mariana Whitmer, Ph.D. Program Director, Center for American Music U. of Pittsburgh	Coventry Inn	2:00
Moonshine Over The Alleghenies with the NewLanders	Coney	1:30
All's Celtic in Love and War with Cormorant's Fancy	Coney	3:30
Underground Railroad - by Kim and Reggie Harris	Brown Hotel	1:00
The Legacy of Fiddler Joe with Helen Yesolivich and Helen Jo McDowel	Coventry Inn	12:00
Steve Holliday on the Appalachian Trail	Coventry Inn	3:30

Food Vendors

Home Made Ice Cream Express Home Made ice Cream Express H8H Concessions Andy's Own tection of Mary Byzantine Catholic Church Sophie's Italian ice Lons Club Funnel Cakes Farmers Market (Saturday only)



The 2nd Annual Northern Appalachian Folk Festival 2014

> THURSDAY 7 pm WRENCHED AT THE INDIANA THEATER

FRIDAY MUSIC 4 pm to 10 pm Artists, Mercantile, Food, Tabling

SATURDAY 10 AM • 4 PM SATURDAY 10 AM & 4 PM WORKSHOPS 10:00-4:00 MUSIC 10:00-10:00 Artists, Mercantile, Food, Tabling KID'S ALLEY Presented by Evergreen Boys & Girls Club AND Entertainment on the kids alley stage all day Saturday

Visit <u>www.northernappfolkfest.org</u> for more complete information

Northern Appalachian Folk Festival is a proud member of the Indiana County Tourist Bureau. www.visitindianacountypa.org

Join us Thursday Night at 7:00 p.m. at the Indiana Theater fo

Wrenched Filmmaker ML Lincoln's documentary Wrenched Findmaker wit Lindwick Solutientary wrenched details the early environmental activism of Indiana County native Edward Abbey. The film's title is a reference to the practice of Abbey and other early environmentalists called "monkey wrenching" for "wrenching the system." Abbey's life in Indiana County is described in the historical marker dedicated to him near Home, PA. The film focuses more on his activities in the American Southwest. Come and learn more about Edward Abbey! (Jim Cahalan, a leading biographer of Edward Abbey,

will moderate the film and facilitate a discussion after the showing.)



Edward Abbey Friday September 5th : Join Jim Cahalan at 4:00 p.m. in front of The Indiana Theater for an Abbey walking tour of Indiana

FRIDAY and SATURDAY

Come visit our vendors, sample delicious food, and enjoy the great music!

Friday - Live Music Schedule		
Time	Stage	Band
5pm	Main	Simple Gifts
6pm	Main	Grand Ole Ditcl
6pm	Artists Hand	Cornsilk
7pm	Main	Tree
8pm	Main	Well Strung
9pm	Main	Joe Grushecky and the Houserockers

Thank you to our Festival Friends!

Grand Ole Ditch

Brown Hotel

10pm

for to our resultar friendst				
Supporters to date				
IUP Center for Northern Appalachian Studies				
IUP College of Humanities and Social Sciences				
Native American Awareness Council				
IUP Division of Finance				
IUP Open Mic Fundraisers	IUP College of Fine Arts			
IUP Centers & Institutes	IUP President's office			
Native American Council	IUP Lively Arts			
Spaghetti Benders	Renda Broadcasting			
Indiana County Tourist Bureau				
Evergreen Boys & Girls Club	CNB Bank			
Royal Gas & Oil	S&T Bank			
1st Commonwealth Bank	Indiana First Bank			
Sheetz	UMWA			
Boomerangs	Al Patti 's			
Indiana Art Council	Jim Dougherty			
Michael B Shoes	Downtown Indiana, Inc.			
Artist Hand Gallery	Tom Harley			
Kickstarter Contributors	Coventry Inn			
Brown Hotel	The Coney Island			

ARTISTS AND MERCANTILE VENDORS

CWS Design Studio: Chere Winnek-Shawer – Fibers, Jeweiry, Leather Crochet Me Happy Designs – Margaret Hazey Hickory Hollow Rustics – Jim Wright Blue Moon Gifts – Heather Thompson - Jewelry Bead Lizzy – Liz Sabol Mara Levine – Jewelry

Mara Levine – Jeweiry Rocks and Rags – Donald Kensinger Resolve Studios – Geoffrey Schenkel – Painting, Mixed Media Donn and Betty Hedman – Pottery

GG's Soap & Bath Products - Corrine Go Plant-It Earth - Karin Eller

Drystone Joe - Joe Dinwiddie - Dry goods and prints Steve Holliday – Appalachian Trail

Kids Alley activities and entertainment Saturday only

10am - 3pm Evergreen Boys & Girls Club Carnival Games, face painting, and more

10am - 10:45am Yoga for kids

11am - Noon Square Dancing with Fiddler Julia Voris

12:30pm - 1:30pm Story Telling with Lisa Hollingsworth

1:45pm - 3pm Young Bros Tai Kwan Do (Demo & Audience Participation)

3:10pm - 4:15pm Juggler Mark Petro (Demonstration & Audience Participation)

4:30 - 5:30 All That Jazz Dance Studio

We are excited to continue to grow this festival, an event that is central to our Center's mission: to provide a locus for the enhanced understanding and appreciation of the richness of our region's diverse cultural heritage.

The 2014-2015 Appalachian Teaching Project will also involve original student research. Students will divide into groups that tackle project goals through projects designed in collaboration with the community partner and informed by our environmental anthropology course content. Although students will be working on different projects, they will conduct ethnographic and ethnoecological research that will ultimately contribute to a compendium of educational resources for the garden, including on-site signage and online resources. These educational resources will include:

- An ethno-ecology virtual tour of the garden. Ethnoecology describes the interrelationship
 of cultural and biological diversity through a close look at people's knowledge and use of
 environmental resources and the cultural significance of place-based practices. These
 students will work with ICG members in charge of varied garden projects (from the new
 pollinator-friendly initiative to bat houses and the native plants plot).
- An ethnographic description (drawing from oral history interviews) of local heirloom seed saving practices that will be incorporated into educational resources on the significance and 'how-to' of seed-saving. These students will participate in coordinating the first annual seed swap coordinated by the ICG, the IUP student ecology club, and the Northern Appalachian Seed Bank.
- Assistance with and documentation of diversity efforts at the garden. To date, numerous
 outreach events and planting efforts have taken place at the garden that focus on making
 the garden an inclusive place and educating people about cross cultural foodways and
 food issues. Students will work closely with ICG garden members as they help with
 programming. They will produce educational resources which contribute to the
 'ethnoecology tour' in the form of aspects of the garden that can be used to educate
 people about global food issues and food justice.

Finally, we are excited about continuing our work to establish the Northern Appalachian Seed Bank. The kick-off event, the seed swap on November 8, will involve numerous campus and community groups.

Center's needs for the upcoming year

The Center maintains an active program of collaboration with community partners, including the Artist Hand Gallery, DownTown Indiana, the Indiana Chamber of Commerce, the Indiana Arts Council, the Indiana Theater, Evergreen Conservancy, Evergreen Boys and Girls Club of Indiana County, the Borough Council Community Development Committee, the Center for Community Growth, the Indiana Community Garden, and numerous downtown business owners.

Changes in current ongoing community relationships

The Center maintains an active program of collaboration with community partners, including the Artist Hand Gallery, DownTown Indiana, the Indiana Chamber of Commerce, the Indiana Arts Council, the Indiana Theater, Evergreen Conservancy, Evergreen Boys and Girls Club of Indiana County, the Borough Council Community Development Committee, the Center for Community Growth, the Indiana Community Garden, and numerous downtown business owners.

Personnel commitment to the operation of this center

Amanda Poole, PhD Director of the Center for Northern Appalachian Studies

Jim Dougherty, PhD IUP Volunteer for Incidental Services Community Liaison of the Center for Northern Appalachian Studies

Center for Northern Appalachian Studies Board Members (2013-2014) Theresa McDevitt Brandon Vick Carl Rahkonen Susan Comfort

Financial operating commitment to this center

Currently, IUP offers no commitments to the Center for Northern Appalachian Studies.

Sources of funding from IUP for personnel and operating commitments

- \$1,000 grant from the IUP Centers and Institutes for the printing of publicity materials for the 2nd Annual Northern Appalachian Folk Festival
- \$1,500 budget transfer from the IUP College of Fine Arts to off-set operational costs for the 2nd Annual Folk Festival
- \$1,000 budget transfer from the IUP Lively Arts to off-set operational costs for the 2nd Annual Folk Festival
- \$150 budget transfer from the English Department to sponsor a screening of the documentary 'Wrenched' at the 2nd Annual Folk Festival
- \$200 budget transfer from the Sociology Department to off-set operational costs for the 2nd Annual Folk Festival
- \$1,600 budget transfer from the IUP Office of the President to support the unveiling of the historical marker at the 2nd Annual Folk Festival
- \$750 ATP Matching Funds transferred from CHSS
- \$750 ATP Matching Funds transferred from SGSR

Center for Northern Appalachian Studies

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Northern Appalachian Folk Festival Planning Committee	Volunteer Non- Profit	12		\$10,000.00	\$10,000.00	\$5,450.00
Borough of Indiana Community Development Committee (ATP project)	Municipal	6		\$4,000.00	\$4,000.00	\$1,500.00
TOTAL		18		\$14,000.00	\$14,000.00	\$6,950.00

Institute for Mine Mapping, Archival Procedures, and Safety July 1, 2013 – June 30, 2014							
Director:	Mr. Robert Wilson	Phone: 724-357-3420					
Address:	103 Stabley Library						
Affiliation:	College of Humanities and Social Scie Health and Human Services	nces; IUP Libraries; College of					
Website:	www.iup.edu/minemaps						

The core mission of the IUP Institute for Mine Mapping, Archival Procedures and Safety (IMAPS) is to develop a locus of knowledge and expertise in archiving, digitally recording, and geographically referencing historical coal mine maps, as well as initiating new mine safety protocols based on the existence of digital map data products. In fulfilling this mission, IMAPS continues to pursue developing IUP's Rochester and Pittsburgh Coal Company mine map collection to the fullest extent possible, provide valuable applied internship and employment experiences to students, work collaboratively with federal and state agencies to develop mine mapping data, and advance methodologies in preserving and processing mine maps that will serve as models for other organizations.

Below are summaries of activities completed or that were in progress in the current reporting period. The results continue to reveal the successful transition to a highly productive scanning operation. Mastering the metadata and scanning components of the IMAPS operation is critical to IMAPS being considered an asset to the public and private sectors. Having now achieved this goal, IMAPS continues to demonstrate a history of high quality and quantity of through put to use when seeking external funding for additional projects. Seeking additional public/private funding will be the primary focus for IMAPS in the upcoming year.

Continuing activities conducted during 2013-2014

- Mr. Robert Wilson continues to serve as the Director of IMAPS. He is responsible for the oversight of the entire IMAPS operation including administering existing grants, monitoring/training activities for the day to day operation of the center, and reviewing/pursuing additional public/private funding opportunities.
- The Director continues to seek modifications to improve existing work flow activities which will increase the productivity of the Institute. Continued improvement in scanning efficiency and effective communication continue to assist in strengthening the relationship with grant partners, particularly the Pennsylvania Department of Environmental Protection (PA DEP).

- Several grant opportunities were reviewed and Mr. Wilson was successful in writing and receiving a new grant from PA DEP and the Marcellus Shale Coalition. A new PA DEP award was obtained in the 1st quarter of 2013 totaling \$484,631. This was a 3 year grant that has subsequently been converted to a two year award. The PA DEP grant provides funding for 2 GA positions and 15 student workers. This funding will cover all staff expenses through June of 2015.
- The Marcellus Shale Coalition has contracted with IMAPS to provide pre-drill water quality database training and support services. IMAPS has provided training to over 450 operators, industry consultants and DEP regulators on the use of the database system. IMAPS staff continues to provide Help Desk support to the Coalition members, answering common questions regarding the pre-drill database program. IMAPS staff also provide database administration services and data entry services under separate contracts with the Marcellus Shale Coalition and its members. The Marcellus Shale Coalition recently renewed an additional years service contract valued at \$40,000
- Historically, the primary focus of the Institutes work effort has been to catalogue and scan the Rochester and Pittsburgh Coal Company abandoned mine map collection housed at Indiana University of Pennsylvania. While this will continue to be a primary focus of IMAPS, it is anticipated that additional opportunities will be developed in the Marcellus industry. The Director regularly participates in the Energy Group on campus to assist in pursuing additional funding opportunities and to guide potential energy activities across campus.
- During the 2013-2014 reporting period, approximately 4,671 map scans were completed. This represents a about a 93% improvement in number of scans relative to the previous reporting period. The increase is attributable to production improvements and additional staffing.
- Four (4) graduate assistants and twenty (20) hourly student workers, funded through grants obtained by IMAPS were hired as IMAPS staff for the 2013-2014 academic year. The graduate assistants, all of whom have training in cartography and geographic information systems (GIS), worked cooperatively with the Director of IMAPS to respond to the day-to-day work flow needs of the Institute. In addition, several of the students were given opportunities to enhance their education by taking on additional projects that required them to utilize skills learned in their course work. The projects assisted the students in gaining practical experience they will be able to apply to their future careers and supported the initiatives of IMAPS.

New activities begun during 2013-2014

The Pennsylvania Department of Environmental Protection (PADEP), which is working cooperatively with IMAPS to obtain and scan large format mine maps, continues to be our largest partner. Presently, PADEP (mainly the California, Uniontown and Pottstown offices) acquires and delivers large format mine maps to the IUP campus every few weeks, with the IUP IMAPS staff scanning and recording the maps into a database, and then DEP staff will deliver another batch of maps and pick up the previous one. A detailed procedure is in place for the inspection and checking in of the maps upon arrival and departure from IUP. IMAPS is

continuing to strengthen its relationship with PADEP and anticipates new funding to be available in Fall 2015.

A major emphases of the project during the next year will be an attempt to build private sector partnerships. Much of the past year and previous years was spent continuing map processing activities which had been ongoing previously. Our intent during the past year was to provide outreach to resource extraction businesses with a focus on coal and gas companies. As a result of these efforts, the Marcellus Shale Coalition (MSC) continues to be a significant partner for the IMAPS project. We have contracted with the MSC to provide training, database administration, and to monitor a help desk to the MSC's pre-drill water quality data. The relationship with the MSC has also presented opportunities for IMAPS to engage individual member companies for additional data entry support services. We envision continuing to strengthen this relationship into additional contracting opportunities.

The IMAPS director is one of several members of the IUP Energy Team. The IUP Energy Team is a multi-disciplinary group made up of faculty and administrative staff from several colleges across campus. The primary goal of this group is to harness and apply IUP's multi-disciplinary expertise toward a variety of energy projects. IMAPS relationship with the Marcellus Shale Coalition coupled with mapping and database expertise may lead to additional funding opportunities through collaborations with the IUP Energy Team. We received notice of a successful funding request through the Dominion Foundation, with 3 co-Pi's affiliated with the Energy Team and work to commence during the Fall 2013 semester. Further, it is anticipated that additional funding opportunities will be available from Dominion and other energy related companies in the years to come.

Other information for annual report

During the past year, twenty two (22) IUP students were employed working on the various projects, obtaining project management experience, subject area knowledge, and technical expertise in the areas of geographic information systems (GIS), map digitization, mine mapping/cartography, and relational databases. Two full-time graduate assistantships were made available students from the Geography Department.

Center's plans for the upcoming year

During the Fall 2014 semester, the IMAPS operations will move to a new home in Eicher Hall. This location will allow the entire IMAPS operation to be housed in a single location. The new space will provide a modern office environment and adequate space for any immediate expansion in our current work flow. We will utilize this new space to support expansion efforts for digitizing mine maps for the DEP and expansions into private sector energy projects. In addition, the Eicher space will serve as a mechanism to consolidate operations under a single roof making it easier to administer.

IMAPS will continue to seek private sector involvement in achieving the goals and objectives of our mission. In particular, Consol Energy, Rosebud Inc, Range Resources and the Marcellus Shale Coalition have significant promise to achieving this objective. In addition to fostering

these relationships, a concerted effort will also be made to reach out to other states. Several neighboring states could benefit from the knowledge and work processes IMAPS has developed. An effort will be made over the next several months to reach out to these states and present our efforts to them in an attempt to broaden our influence and gain additional partners. We also anticipate participating, through the Marcellus Coalition efforts, with database activities for Ohio DEP and West Virginia DEP in the Marcellus industry.

Center's needs for the upcoming year

The primary issue IMAPS faces in the upcoming year is continued funding for the Director position. IMAPS initially used the PASSHE grant to cover the Director salary and has utilized this as match to get additional funding. This funding was also being used to cover assistantships and employ student workers in an effort to forward the mission of IMAPS. The PASSHE funding expired in June of 2012 and has been successfully replaced with grant dollars. Currently, all staffing positions are funded through June 2014 through existing grants from DEP and the Marcellus Shale Coalition. Finding a constant source of funding for the Director position is critical to the long term success of IMAPS.

IMAPS is currently in the second year of a two-year grant agreement with the PADEP. The PADEP is currently working on a new agreement to extend the funding for the current project. Levels of funding are currently unknown but we anticipate positive results as we move into discussions with the PADEP during the first quarter of 2014. It is anticipated that DEP will renew the current award for some time into the future.

Personnel commitment to the operation of this center

IMAPS staff consisted of the Director and twenty two (22) student employees. Two (2) students are currently graduate assistantship and stipend funded. The remaining twenty (20) students are funded hourly.

Financial operating commitment to this center

Funding for the reporting period was 100% external grants and contracts.

Sources of funding from IUP for personnel and operating commitments

None this reporting period.

Institute for Mine Mapping, Archival Procedures and Safety

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
DEP (mine mapping)	State	Х		\$484,631	\$484,631	
Environmental Service Labs	Private	Х		\$2,550	\$2,550	
Environmental Service Labs	Private	Х		\$2,250	\$2,250	
Environmental Service Labs	Private	Х		\$1,000	\$1,000	
Alpha Foundation	Foundation	X	X	\$720,670	\$0	
TOTAL				\$1,211,101	\$490,431	

Mid-Atlantic Addiction Research and Training Institute July 1, 2013 – June 30, 2014							
Director:	Dr. Victor Garcia Dr. Alex Heckert, Associate Director		e: 724-357-1240 724-357-3944				
Address:	107E Stright Hall						
Affiliation: Website:	School of Graduate Studies and Research www.iup.edu/marti						

Continuing activities conducted during 2013-2014

During the 2013-2014 fiscal year, MARTI lost one of its research associates and gained another. Dr. William Donner, Department of Sociology, accepted a position at Pan American University in Texas. Dr. Hilario Molina, Department of Sociology, was appointed as research associate, bringing the number of current research associates to nine. Dr. Molina, an Assistant Professor of Sociology, received his PhD in Sociology from Texas A&M University. Dr. Molina's research interests include socio-demography, the role of race in the transformation of American society, race theory, and mixed-method research involving the analysis of both qualitative and quantitative data. He is also interested in health issues, social issues, and economic factors that impact the Latino community. He has published work on global Latino issues, including migratory workers, migration, and immigration. Within the Mid-Atlantic Addiction Research and Training Institute, Dr. Molina has been collaborating with Dr. Garcia regarding the conduction of research on Latino student retention. He is also researching new destination areas of Latinos in Midwestern states as well as in Pittsburgh. The bios of 9 MARTI research associates can be found at http://www.iup.edu/marti/personnel/default.aspx.

Additionally, Associate Director Heckert was interim Director of MARTI during the Spring Semester and summer, when Dr. Garcia was on sabbatical. Dr. Erick Lauber, Associate Professor in Journalism & Media, was appointed Director of Leadership Training and Research, and appointment of Dr. Susan Boser as a research associate is pending. These changes and additions in personnel are designed to continue and strengthen MARTI's intramural- and extramural-funded research and treatment mission.

During the same fiscal year, MARTI personnel continued a number of initiatives and activities started or well underway during fiscal year 2012-2013. Dr. Garcia continued with MARTI's Caring About Latino Student Achievement (CALSA) Program (visit <u>www.iup.edu/MARTI</u>). CALSA is a student-operated MARTI program aimed at recruiting and retaining Latino and other minority students at IUP, including preparing them for graduate or professional studies. In its fourth year and under the guidance of Dr. Garcia, CALSA helps to recruit students from Latino communities in southeastern Pennsylvania, using a community-based model, but more important, it works hard on retaining these and other Latino students at IUP using faculty and peer mentoring, academic workshops, tutoring, and creative study group activities. Through

these efforts, Latino students develop valuable learning skills and strategies essential to maintaining a robust academic standing. CALSA also identifies and works with Latino students who show promise for graduate or professional studies and assists them in locating and securing internships. They are also given guidance on how to develop a portfolio for graduate studies and are assisted in preparing competitive graduate school applications. Many of these talented students volunteer as CALSA peer mentors. Attracting, retaining, and preparing talented minority students at IUP are essential to the development of successful CAMP and Short-Term Research Education Program funding applications. CALSA's recruitment and retention activities were highlighted recently in "Surviving the Storm" in the Fall/Winter 2013 issue of *IUP Magazine* (see http://www.iup.edu/magazine/page.aspx?id=165217).

CALSA also helped organize the first annual Latino Student Reception held in the Ohio Room in the HUB on September 14, 2013. The reception was organized and hosted by all Latino student organizations on campus and included CALSA

(<u>http://www.iup.edu/page.aspx?id=105705</u>), the Hispanic Heritage Council (<u>http://www.iup.edu/page.aspx?id=92028</u>), LaSO (<u>http://www.iup.edu/page.aspx?id=103262</u>), Ritmo Latino (<u>http://www.iup.edu/page.aspx?id=57663</u>), and the Society for Advancement of Chicanos and Native Americans in Science (<u>http://www.iup.edu/page.aspx?id=138726</u>). The objectives of the reception were two-fold: (1) to welcome freshmen to campus and (2) to increase student participation in the sponsoring student organizations. Students from each organization had the opportunity to introduce their organization and to recruit students while enjoying food, refreshments, music, and dance performances. In all, there were about 150 Latino students in attendance.

The establishment of the Tlacuilo Honors Society was another major CALSA activity. The Tlacuilo Honor Society, under the supervision of the two faculty advisors, Drs. Victor Garcia and Hilario Molina, received university recognition during the Fall 2013 semester. The Tlacuilo Honor Society (based on the Nahuatl term "tlacuihcuilo tlahcuilo," which refers to a scribe, writer or scholar) is a new honors organization on campus with an aim to recognize and promote the achievement of academic excellence and to encourage the leadership of undergraduate Latino students in all academic disciplines, as well as students who demonstrate an interest and dedication to the Latino culture and community. Membership to the Society is offered by invitation only to students with a grade point average of 3.25 or higher. During membership these students must maintain their GPA, and they must attend all business meetings the Society holds during their memberships. Membership is open to all members of the IUP community without regard to race, lifestyle, color, religious creed, disability, national origin, affectional or sexual orientation, or gender. The founding officers, Kelsey Shaulis, Marc Colón, and Pamela Guzman, reviewed member applications and held the Induction Ceremony on April 24th, 2014 in the Monongahela Room of the HUB. The ten founding members included Hortencia Correa, Gabriel del Valle, Shalom Haileselassie, Gretchen Heine, Kelly Krakosky, Shelby Ledger, Nancy Lopez Sosa, Lisa McCann, Diana Morales, and Guadalupe Ortiz Cortez. The Honor Society hosted its first event on Friday, May 2nd before the closing of the Spring Semester which featured guest speaker, Dr. Peter Broad, Professor Emeritus, Department of Spanish, IUP.

In collaboration with the Frederick Douglas Institute, Marc Colon, CALSA student associate, also assisted in the planning and development of a PASSHE system-wide Frederick Douglas Debate Society. As currently envisioned, each participating PASSHE university will have a team of between four and 10 student debaters. The students will be paired to create teams of two, consisting of a leader and a member. They will meet periodically on campus to train for a tournament. For the tournament, which will be held at one of the PASSHE universities, the prospective teams will select their debate team captain & coach (Faculty advisor) and debate with other teams in a format to be determined.

Together, Drs. Molina and Garcia started another CALSA related initiative on Latino Retention at IUP. It resulted in a joint Senate Fellowship Grant application, titled "Examining Persistence Rates: A Comprehensive View of Latino Retention at IUP". This initiative and proposal will be discussed in greater detail in the proceeding section, Section two.

Dr. Garcia and colleagues outside of IUP also continued to work on the Cancer and Mexican Immigrant Women Drinking Project, described in the 2011-2012 MARTI annual report. They continue to meet regularly in southeastern Pennsylvania. They are currently working on an NIH R34 Grant Application, titled Promoting "Alcohol Awareness among Mexican Women with a Redesigned Hair Salon-Based Harm Reduction Intervention" (IRB Log No. 14-143). The researchers and their roles on the project are:

- Victor Garcia, Ph.D. (Principal Investigator), is a cultural anthropologist at Indiana University of Pennsylvania and the director of the Mid-Atlantic Research and Training Institute (MARTI). He is an expert NIH funded researcher in migrant Mexican populations with extensive work in alcohol and drug use at the project site.
- Laura Gonzalez, Ph.D. (Co-Investigator), is a practicing cultural anthropologist at La Comunidad Hispana in Kennett Square. She has conducted research in the project site and in the home communities of the Mexican population, publishes on gender issues, and belongs to a number of organizations concerned with gender and immigration.
- Thomas Hardie, Ed.D. (Co-Principal Investigator), at Drexel University, is an expert clinician and educator and served on the NIAAA panel for the development of the Nursing curriculum. He has publications in alcohol, cancer, and substance abuse, and is currently funded for work in secondary effects in cancer survivorship and has a research appointment at the University of Pennsylvania.
- Amy Leader, Ph.D. (Co-Investigator), is an Assistant Professor in the Division of Population Science, Department of Medical Oncology, at Thomas Jefferson University and an Adjunct Assistant Professor at the UMDNJ School of Public Health. She has conducted a number of vaccine awareness and testing studies, including one that involves African American Beauty Salons to promote HPV vaccination awareness among African American women.
- Carolee Polek, Ph.D. (Co-Investigator), is an associate professor of nursing at the University of Delaware, and has extensive experience in population-based cancer screening, prevention, and early detection efforts. She also sits on the State of Delaware's Cancer Consortium and is an expert clinician in cancer risks of vulnerable populations.

The overarching purpose of the two-year proposed project, by a team of experienced researchers and clinicians, is to obtain knowledge on the drinking of women of Mexican heritage

(Mexican immigrants and Mexican Americans) and to support the cultural redesign and implementation of a community based intervention to prevent or reduce harmful alcohol use among the women in US agricultural areas. Increased levels of health literacy have resulted in a reduction of health risks in other underserved communities by applying novel methods, but there is sparse information on the transferring of these intervention technologies to women in agricultural areas. Specifically, our goals are two-fold: (1) to characterize the drinking behavior of the women across generations and to determine their knowledge of the health effects of alcohol use and (2) to use these characterizations to adopt and redesign an existing harm reduction intervention to raise alcohol awareness and reduce unhealthy drinking among them. For women, according to the American Cancer Society, unhealthy drinking is defined as more than one drink per day. Epidemiologic studies have unequivocally identified unhealthy drinking over time as a major risk factor for the development of various types of cancers and other health problems.

The project will be organized around three sequential phases designed to adopt and redesign an existing harm reduction hairstylist-hair salon based intervention to raise alcohol awareness and reduce unhealthy drinking among Mexican and Mexican American women. The first phase of the project will identify and characterize the drinking behaviors and patterns of the women in the region and determine their knowledge of the health effects of alcohol consumption. The second phase will identify and revise components of the hairstylist-hair salon intervention so that it addresses drinking among Mexican and Mexican American women in a cultural way. Material prepared in this phase of the project will be pretested. The third and last phase of the project will be the development and evaluation of measurement tools designed to assess the fidelity of the redesigned intervention and the validity of tools to be used in the assessments. These measurement tools will also be pretested.

Field observations reveal that Mexican women in their homeland and the United States do not seek alcohol awareness information because of the stigma associated with drinking. In rural Mexico, it is not acceptable for women to drink, unless it is moderate and at a family event. In the United States, the same attitudes keep women from learning about unhealthy drinking. To provide health education on alcohol use, any proposed intervention program needs to depart from conventional approaches, such as impersonal health workshops led by a health professional in public places, and include safe and familiar venues. It must also be culturally sensitive; that is, it must include traditional values and beliefs and gendered immigrant experiences, and it must be conveyed in the Spanish language. Towards this end, they will modify a novel health education model designed for African American women and effective in increasing health awareness and reducing health risk behaviors. They will redesign it to make it culturally appropriate for women of Mexican heritage, adopt it, and assess its use in raising alcohol awareness. The intervention included in the novel model centered on using salon stylists who administered health education on breast cancer and other health problems as the women were having their hair done. The hairstylists were trained to be lay health providers, who in turn educated women about the health problems when they came in to have their hair done and recruited them for additional health sessions. The hairstylists proved to be effective lay health advisors, and hair salons appropriate venues for the promotion of positive health behaviors.

This novel hairstylist-hair salon based health education program has been limited to African American women and Latinas in cities and has focused on specific health problems, mainly breast cancer, diabetes and kidney disease, HPV, HIV, and diet and obesity. The cultural adaptation of this model will be more than a transfer of intervention technology from one underserved ethnic/racial group to another. The health education program will be modified to address the differences in the drinking of the women in a single generation and across generations. It will also target the related risk and protective factors associated with each of the drinking types and in each of the generations. Additionally, the program will be modified to make it culturally appropriate, especially for immigrant women. Although Mexican women in agricultural regions have similar health risks across generations, immigrant women are exposed to risks specific to their immigrant and rural background. To date, there are no culturally competent alcohol awareness programs for Mexican women, or for that matter other Latinas, based on these important factors. The proposed redesigned intervention will be the first to draw on the women's immigration experiences and their valores del rancho, or rural values. The majority of the women of Mexican heritage in our project site are from rural Mexico. These rural values, also shared with males but gendered in practice, are hard work, commitment to family, especially children and the elderly, community self-respect, and the willingness to sacrifice. These same values that have allowed Mexican immigrants to survive hardships and to adapt to new social environments can also be used to promote responsible and healthy drinking and to modify unhealthy drinking. They can serve to remind the women that drinking, including chronic moderate drinking, often seen as harmless, can undermine their health over time and impair responsibilities to family and children. And can also serve to increase the women's motivation for participating in an intervention for modifying their drinking behaviors. The cultural adaptation of the intervention in US agricultural areas will also help to overcome a major structural impediment in these regions—the lack of gendered health education in familiar and safe venues for discussions of health problems. In agricultural areas across the country, with a significant Mexican origin population, there is a lack of health awareness programs and facilities for providing these services.

As part of the collaborative effort, the group wrote "Patterns of alcohol abstinence in Mexican women". It was recently submitted to *ACER* for review and publication consideration. The paper provides information on changes in alcohol abstinence of Mexican women. Specifically, it evaluates similarities and differences in Mexican women born in the US with Mexican women born in Mexico who have migrated to the US. The analysis is based on nationally representative data covering a thirteen year period ending in 2012. Other related publication manuscripts are being prepared.

Moreover, an initiative started last year and discussed in the previous report, an NIH grant development collaboration with Dr. Anna Pagano at the Prevention Research Center in Oakland, CA, continued into this report period. The R21 grant application, titled "Use of Mutual-Help Recovery Houses by Latino Migrant Laborers with Substance Use Disorders", was funded by the National Institute of Alcoholism and Alcohol Abuse (NIAAA) on the first submittal. The research commenced in July and will continue for two years. The total amount of the grant was \$275,000. MARTI received \$102,484 from the awarded amount.

The project, as described in the last report, examines Latino migrant laborers' use of anexos (annexes), a mutual-help substance abuse recovery model that originated in Mexico. Anexos were introduced into the U.S. twenty years ago by migrant laborers struggling with SUDs. These residential, mutual-help recovery programs provide a structured daily routine, peer support, and daily Spanish-language Alcoholics Anonymous (AA) meetings that incorporate specific language, rituals, and other cultural elements from AA in Mexico. Specifically, the study will explore (1) the structure and practices of these transnational recovery programs, and (2) how and why Latino migrant laborers access them. The specific aims of this exploratory study are: 1)To identify the individual-level factors (e.g., age, marital status, migration history, income), program-level factors (e.g., program language and rituals), and structural factors (e.g., immigration policy, health access policy, labor conditions) that shape the *help-seeking pathways* of Mexican and Central American migrant laborers who use anexos; 2) To examine the recovery-promoting practices (e.g., AA meetings, peer support, rules, daily routine) of US-based anexos and identify variations in practices (if any) across the anexos; and 3) To ascertain clients' perceptions of the benefits (e.g., low cost, Spanish language, cultural familiarity) and possible drawbacks (e.g., overcrowding, wait list, non-professional staff) of the anexos. They will use ethnographic research methods (participant observation, exploratory interviewing, and life history interviewing) to gather qualitative exploratory data at 3 California anexos. Our long-term goal is to use our exploratory findings to design and conduct a nationwide study of *anexos*, thereby refining knowledge of low-cost, culturally accepted and accessible SUD treatment options for Latino migrant laborers.

Since its inception, there has been much activity and synergy around the Veterans Reintegration Research Cluster initiative, spearheaded by Dr. Christian Vaccaro. As described in an earlier MARTI annual report, the genesis of this project was an appropriations paper, titled "Developing and Assessing Family Based Systemic Therapy for Young Veteran's Readjustment to Civilian Life". During the fiscal year, cluster members, particularly Alex Heckert, Christian Vaccaro, Michele Papakie, Demond Mullins, Michelle Sandhoff, and Brandon Vick meet regularly to plan and work on a number of recent publications and presentations, grantsmanship, teaching and learning, and service projects. These projects are listed below as follows (full citations of publications are found in the next section of the report):

Research Publications & Presentations

- Mullins, Demond "Student Veteran Engagement" Eastern Sociological Society, Baltimore, MD
- Mullins, Demond "Veteran Role Salience" American Sociological Association, San Francisco, CA
- Mullins, Demond "Opening Remarks" IUP Military Resource Center Ceremony, Indiana, PA
- Mullins, Demond "Supporting Student Veterans and Mitigating Traumatic Experience on College Campuses" REACH Conference, Indiana, PA
- Papakie, Michele "Military Sexual Assault: Acknowledging the Past to Forge the Future" REACH Conference, Indiana, PA
- Papakie, Michele "Keynote Address" Women's Veteran Retreat Duncansville, PA

- Papakie, Michele "Keynote Address" Allegheny County Veterans Conference Pittsburgh, PA
- Sandhoff, Michelle "Diversity and the Role of Leadership: A Case Study of Muslims in the Military" REACH Conference, Indiana, PA
- Sandhoff, Michelle and David R. Segal "Comparative Military Organization." In Concise Encyclopedia of Comparative Sociology
- Sandhoff, Michelle Invited Speaker on Panel "Secular Armies: Interfaith Considerations" at German Marshall Fund "Mission Critical: Transatlantic Security and Diversity" Conferences Washington, DC
- Sandhoff, Michelle. "The Role of Leadership on the Experiences of Muslim Service Members: Implications for Chaplains." At Inter-University Seminar on Armed Forces and Society (IUS) Biennial Conference Chicago, IL
- Vaccaro, Christian; Papakie, Michele; Heckert, Alex "The Invisible Work of Veteran Reintegration in the University Setting" Eastern Sociological Society, Baltimore, MD
- Vaccaro, Christian; Papakie, Michele; Heckert, Alex "The Invisible Work of Veteran Reintegration in the University Setting" Veterans in Higher Education Conference, Slippery Rock, PA
- Vick, Brandon "Gender, Race, and the Veteran Wage Gap" at the Midwest Economics Association Annual Conference Evanston, IL
- Vick, Brandon "Report from the Front: Successes and Failures of Innovative Teaching Methods" at the Midwest Economics Association Annual Conference Evanston, IL

Grantsmanship

- Berman, Pearl; Vaccaro, Christian "Development and Assessment of Community Violence and Trauma Prevention Conference and Child and Adult Advocacy Studies (CAAST) Program" PASSHE Faculty Professional Development Committee Grant
- Luckey, Rhonda and Papakie, Michele "Military Resource Center" IUP President's Strategic Initiative
- Mullins, Demond "Outdoor Community Recreation for Veterans" Ford Foundation
- Vaccaro, Christian "AWES Support for Increasing Federal Grant Awards at IUP" IUP School of Graduate Studies and Research
- Vaccaro, Christian, Papakie, Michele "Qualitative Inquiry on Family Impact for Campus Veterans' Educational Performance" IUP University Senate Grant
- Vaccaro, Christian; Garcia, Victor "R21 Research on Children in Military Families: The Impact of Parental Military Deployment and Reintegration on Child and Family Functioning" National Institute of Health
- Vaccaro, Christian; Berman, Pearl "REACH Conference and CAAST initiative intercollege collaboration" CHSS, CNSM, CHHS, CEET Dean's Initiative Grant
- Vick, Brandon "Assessing the Potential for Health Workforce Supply Shortages in Rural Pennsylvania" Center for Rural Pennsylvania
- Vick, Brandon "VetHub: A New Tool for Research and Communication of Veterans' Reintegration" CHSS Dean's Initiative Grant

Teaching & Learning Initiatives

 Berman, Pearl and Vaccaro, Christian "IUP REACH – Introduction to Poly-victimization" Sociology/Psychology 781/881/981 Syllabus Mullins, Demond "Higher Education and the GI Bill" Sociology 341 Activity

- Sandhoff, Michelle "Armed Forces and Society" Sociology 481 Course Syllabus
- Sandhoff, Michelle "Terrorism in the American Media" Sociology 231 Activity
- Vaccaro, Christian and Berman, Pearl "IUP REACH Understanding and Responding to Violence and Trauma" Sociology/Psychology 481 Syllabus
- Vick, Brandon "Exploring Economic Issues for Veterans Using ACS Data" Economics 330 Activity
- Vick, Brandon "VetHub: A New Tool For Research and Communication of Veterans' Reintegration" IUP Pedagogy Website

Service

- Mullins, Demond IUP Military Resource Center Search Committee
- Mullins, Demond Veterans Expeditions and Brooklyn Boulders Partnership Facilitator
- Sandhoff, Michelle Reviewer for Armed Forces and Society Journal
- Vaccaro, Christian Veterans Outreach Group Research and Assessment Chair
- Vaccaro, Christian Student Veterans Campus Climate Survey

The synergy of the cluster also resulted in the development of an NIH R21 research proposal to be submitted to NIH in October, 2014. The project is titled "Research on Children in Military Families: The Impact of Parental Military Deployment and Reintegration on Child and Family Functioning" (IRB Log 14-073). The proposed R21 exploratory study will investigate the impact of deployment and reintegration on adult children of Operation Iraqi Freedom and Operation Enduring Freedom (OIF/OEF) military personnel. The specific aims of this study are to:

- Identify and explore depth of the individual factors (age, race, gender, ethnicity, educational obtainment, physical and mental health), military institutional factors (rank, branch, service duration, specialization, deployments, discharge), and family institutional factors (size, configuration, support, functioning) that modify interpersonal relationship between veteran parent and adult child and impact life-course stage transitioning for adult child.
- 2. To examine how interpersonal family processes and linked lives of adult children of veterans might inform conceptualization of risk and resiliency factors for family, child, and veteran.
- 3. To develop questions/hypotheses based on exploratory findings to be used to direct future research.

They will use ethnographic research methods (N=100 hrs) and qualitative interviewing (N=100) to gather data about how adult children interact with and relate to their military veteran family members. First, they will collect a sample of N=100 in-depth interviews (N=50 from veterans and N=50 from adult children). Second, they will conduct 100 hours of field observation of adult children in military families to document interactions of caregiving and family functioning as it occurs within the context of the home setting. To accomplish this they will select five homes from our pools of interviewees to conduct four separate five-hour long observation of various family activities involving interaction of adult children and veterans engaging in housework (5 hrs), caretaking (5 hrs), recreating (5 hrs), and conflict (5 hrs). Data will be used to inform each of the study aims by developing a deeper understanding of how a variety of factors (aim 1)

impact interpersonal processes between veteran parents and adult children (aim 2). In addition, it will be used to inform existing and/or create new conceptualizations of risk and resiliency for veterans, adult children, and families (aim 2). Finally, this exploratory study will derive new questions for further study about the role of adult family members in the reintegration process (aim 3). Their <u>overarching goal</u> of the exploratory study is to eventually use the information to develop a comprehensive nation-wide study of the long-term impacts between OIF/OEF veteran reintegration and adolescent development into adulthood.

The Veterans Reintegration Research Cluster also contributed to development of the Research, Education and Advocacy for Community Health (REACH) Conference, "Understanding and Responding to Violence and Trauma: A Community Health Initiative" conference. The coorganizers of the conference were Drs. Pearl Berman, Department of Psychology, Maureen McHugh, Department of Psychology, and Christian Vaccaro, Department of Sociology. Funding was provided by the School of Graduate Studies and Research, Natural Sciences and Mathematics, Humanities and Social Science, Education and Educational Technology, and Health and Human Services. Additional support was provided by the departments of Psychology and Sociology and the Women's Studies Program and from the Graduate and Post Graduate Education and Training in Psychology Grants Division.

The REACH Conference was held from May 20 to 23 at the Hadley Union Building and attracted an estimated 180 registered attendees. The focus of this inaugural multi-disciplinary conference was on prevention, response and coping with violence and trauma in the context of families, schools, medical and health settings, work place, and in the military. Concurrent conference sessions were organized according to sub-themes during the course of the day, and in the evenings there were in-depth training on special topics, including ethical practice in clinical work with trauma victims. Continuing education units for educators, social workers, psychologists and nurses were offered, including credits through the American Psychological Association (APA) Credits for Psychologists, Commission on Rehabilitation Counselor Certification (CRCC) Credits for Rehabilitation Counselors, National Board for Certified Counselors (NBCC) Credits for Counselors, Pennsylvania Certification Board (PCB) Credits for Drug and Alcohol Counselors, and the Pennsylvania Social Worker (PA SW) Credits for Social Worker, and Act 48. Also offered were undergraduate and graduate academic courses in sociology and psychology, such as PSYC 481 & SOC 481: Understanding and Responding to Violence and Trauma and PSYC 981& SOC 781/881: Introduction to Poly-Victimization: Child and Adult Advocacy Studies.

For each of the four days, there were nationally renowned keynote speakers, including Ed Gondolf, former director of the Mid-Atlantic Addiction Research and Training Institute (MARTI), founding president of the Domestic Abuse Counseling Center of Pittsburgh. On the first day of the conference, Dr. Gondolf was awarded MARTI's life time achievement award. Other speakers were David Finkelhor, director of the Crimes Against Children Research Center, renowned advocate and expert on child victimization, child maltreatment and family violence; Coreen Farris, associate behavioral scientist at the Rand Corporation, expert researcher on military sexual trauma, and program evaluator for psychological health following a military deployment; Nan Stein, senior research scientist at Wellesley Centers for Women, director of national research projects on sexual harassment, gender violence and bullying in schools; and Victor Veith, director of the National Child Protection Training Center and acclaimed trainer of child-protection professionals

MARTI did not hold its annual summer school. It is currently undergoing internal assessment to see how the summer school can be improved. Some of the resources used for the summer school were allotted to the REACH Conference.

Associate Director Heckert and Research Associate Vaccaro of the cluster were also highlighted in "Reining in the Party" in the summer 2014 issue of *IUP Magazine*. This article addressed student drinking in colleges, including at IUP. They provided sociological insights on college drinking, drawing on theories of drinking, particularly peer drinking among students (see http://www.iup.edu/magazine/2014-Summer/reining-in-the-party/default.aspx).

New activities conducted during 2013-2014

There are two new initiatives that were developed during the 2013-2014 fiscal year. One of them is the Leadership Indiana County program, being developed by Dr. Erick Lauber, Director of Leadership Training and Research at MARTI. The Leadership Indiana County program will cultivate, develop, and nurture potential leaders within the community. It will stimulate positive change by providing leadership training designed to identify, involve, educate, and motivate. The program will encourage collaboration, trust and the ethical use of power, while taking participants through an experience of learning and creating. In the end, the leaders will not only learn about each other and the communities within Indiana County, but, more importantly, they will learn about themselves. Specific benefits to the community will include the following:

- Identification and development of a new pool of leaders for Indiana County
- Broadened knowledge of critical issues facing the county
- Preparation of qualified individuals to assume leadership roles
- Opportunities to meet and exchange ideas with community leaders
- Further enhancement and new skill development of existing leaders
- Increased commitment and a sense of responsibility to serve
- Teamwork development and facilitated networking opportunities
- Leadership skills training, such as problem solving, consensus building, and decision making
- Growth of an alumni network dedicated to Indiana County

The second initiative, as mentioned in the previous section, emerged from MARTI's CALSA Program. The initiative is a study of Latino student retention at IUP and resulted in a grant application submitted to the IUP Senate Grants Program. The title of the project, "Examining Persistence Rates: A Comprehensive View of Latino Retention at IUP" (IRB Log No. 14-050), was funded in the amount of \$1,000.

Using a mixed methods approach, which will include a survey and focus groups, Drs. Garcia and Molina will consider an array of factors that influence retention outside of the preview of institutional data gathering. Specifically, the study will consider the following variables:

• family background, including family income and immigration status, if applicable;

- community and high school characteristics;
- student background and education, such as gender and academic skills and performance;
- IUP experience, including but not limited to perceived discrimination, the use of IUP learning resources, and social relations on campus.

All of these factors have been identified in the literature as possible major contributing factors that influence persistence and will help us to understand why some Latino students achieve academic good standing (i.e., maintaining at least a 2.0 grade point average and completing the necessary credits) and continue as a student until a timely graduation (i.e., graduation in the fourth or fifth years) while others do not. A significant number leave IUP because of academic problems; some are formally dismissed while others leave on their own after encountering academic problems. Considering these factors and others will allow for a more inclusive view and understanding of retention issues surrounding Latino students. As such, the study will reveal that retention of Latino students is more complex than what institutional data can tell us.

The research population will be restricted to undergraduate Latino students. According to institutional data for Fall Semester 2013, 412 students at IUP have self-identified as Latinos and 349 as multiracial. These figures do not include all Latino students on campus because an undetermined number do not self-identify for a number of reasons. Latino enrollment will more likely increase in the Fall Semester of 2014, when the study is scheduled to commence. By how much, it is not known but if recent recruitment efforts are any indication the numbers will not increase by an additional 100 students, particularly given the current attrition rates.

The target research population is 150 Latino student survey participants and 36 focus group participants (12 participants in each of the three focus groups). With the help of two assistants, Drs. Garcia and Molina will recruit Latino students early Fall 2014 and continue to early Spring Semester 2015. Given their unknown numbers and their dispersion on and off campus, a random sample is not an option. To overcome this problem, a snowball sampling will be used, also known as chain referral sampling. It is a non-probability sampling technique used to identify potential research subjects when they are hard to locate or difficult to convince to participate in studies (Bernard, 2011). This type of sampling technique works like a chain referral, and as such after interviewing a student, the student will be asked to identify other Latino students for a survey or for a focus group. In essence, the student suggests another student as the next research participant. They will then include the recommended students and they will continue in the same way until they obtain our target number of students. During the recruitment of student focus group and survey participants, measures will be taken to make sure that there is gender balance and representation from the four class levels, different majors, and colleges on campus.

The findings of this project will provide IUP with information of use in improving the performance and persistence rates of Latino students. The findings will also be used to prepare competitive external funding proposals in order to continue our research on this subject. Our plans are to examine further Latino student retention problems at IUP and to conduct a comparative study that includes IUP and other PASSHE universities. Funds will be sought from PASSHE and the U.S. Department of Education.

Other information for annual report

During the period of this report, two graduate assistants and six undergraduate students assisted MARTI in its many activities. In regards to the undergraduate students, five worked as research assistants at the institute and two were instrumental in making CALSA a success. The students, all from different academic disciplines, were trained to conduct literature searches, transcribe and translate (Spanish-English) interviews, perform content analyses of the transcriptions, and prepare tables and graphs.

Research and grant development is highly contingent on the dissemination of research findings and participation in professional activities. These and other activities not only position researchers for successful funding endeavors, they also contribute to the recognition of the research institute. Drs. Garcia, Heckert, Lauber, and the MARTI research associates have been very successful in their professional activities.

Victor Garcia's Related Professional Activities

During this report period, as will be discussed later in greater detail, Dr. Garcia was a visiting professor in the department of Social Science and Politics at Universidad Iberoamericana in Mexico City, Mexico, during Spring Semester 2014. During the summer and to the present, he was appointed Adjunct Senior Researcher at the Prevention Research Center, A Center of the Pacific Institute for Research and Evaluation in Oakland, California.

Dr. Garcia and his research colleagues at different institutions were presented with the following award for their Census Bureau sponsored research:

 2013 Praxis Award, Honorable Mention (2010 Census Ethnographic Evaluation Team of Census Staff and Independent Contract Ethnographers), Washington Association of Professional Anthropologists (WAPA) Award, Presented at the National Association of Practicing Anthropologists Session, 112th Annual American Anthropological Association Meeting, Chicago, IL (November 2013)

In regards to writing projects, the following article was published:

• Garcia, Victor, Hardie, T, Polek, C, Welsch, M, & Gonzalez, L. "Characterization of Alcohol Use in Women of Mexican Heritage: Does Birth Place Matter and Impacts on Health." *Journal of Addictions Nursing 24,* no.3 (2014): 173-179.

He also has the following manuscript under review:

- Garcia, Victor, & Gonzalez, L. "Continuando con la tradición de Ángel Palerm: Estaciones de Campo, Etnografía, Reclutamiento y Retención de Estudiantes Latinos." Descatos.
- Garcia, Victor, Hardie, T, Polek, C, Welsch, M, & Gonzalez, L, Leader, A. "Patterns of Alcohol Abstinence in Mexican Women." *ACER*.

Additionally, the following manuscripts are under preparation:

- Transnational Migration and Substance Abuse Treatment: Alcoholics Anonymous Use Among Mexican Farmworkers. Book contract with The Edwin Mellen Press, Ltd.
- Migration-Related Trauma and Substance Abuse among Transnational Farmworkers

He also presented the following conference papers:

- Garcia, Victor. "Enumerating Hispanic Immigrants: Observations from a Census Field Study," (presentation, 74th Annual Meeting Society for Applied Anthropology, Albuquerque, NM, March 2014).
- Garcia, Victor. "Transnational Migration and Substance Abuse Treatment: Alcoholics Anonymous Use among Mexican Farmworkers" (presentation, American Anthropological Association,112th Annual Meeting, Chicago, IL, November 2013).

Additional presentations and positions held during the review period include:

- Key Note Speaker, 2014-2015 Freshman Convocation, Indiana University of Pennsylvania, Indiana, PA
- Promoting Alcohol Awareness among Mexican Women. Prevention Research Center, Oakland, CA (August 2014)
- Chair & Organizer, Applied Anthropology, Praxis, and Student Research, 74th Annual Meeting, Society for Applied Anthropology, Albuquerque, NM (March 2014)
- Co-Chair, Providing Care Where There Is None: Self-Help Within Transnational Communities, American Anthropological Association, 112th Annual Meeting, Chicago, IL (November 2013)
- Discussant, When Research is Political: Engaged Anthropology and the Reluctant "Activist", American Anthropological Association, 112th Annual Meeting, Chicago, IL (November 2013)

He also served as a reviewer in the following capacity:

• Manuscript Reviewer, Substance Use and Misuse

In addition, Dr. Garcia was also involved in grant development activities during this review period, and received funding for the following grants:

- Co-Principal Investigator. Examining Persistence Rates: A Comprehensive View of Latino Retention at IUP, IUP Senate Fellowship Grant, Indiana University of Pennsylvania, Indiana, PA
- Co-Investigator. Latino Migrant Laborer's Use of Drug Abuse Recovery Houses, 1 R21 DA037380-01, National Institute of Drug Abuse (NIDA), Bethesda, MD
- Expert Reviewer. 2014 Census Site Test, Expert Review, Bureau of the Census, Suitland, MD

During the Spring Semester, as mentioned earlier, Dr. Garcia was also a visiting professor at the Universidad Iberoamericana in Mexico City, as part of his sabbatical. During his residency there, he prepared a book prospectus and started to work on a manuscript on substance abuse

and treatment among transnational workers from Mexico working in southeastern Pennsylvania. The tentative title of the book is *Transnational Migration and Substance Abuse Treatment: Alcoholics Anonymous Use among Mexican Farmworkers.* The book is based on a 2013 American Anthropological Association Meeting Conference paper with a similar title. Edwin Mellen Press in New York has agreed to publish the manuscript as part of its Frontiers of Scholarly Research series.

Transnational Migration and Substance Abuse Treatment: Alcoholics Anonymous Use among Mexican Farmworkers addresses two general questions: How should we go about providing treatments to workers who live and work in more than one country? How do they treat their drug disorders, and what can we learn about these treatments? The two are addressed with his findings on Alcoholics Anonymous (AA) use among transnational Mexican farmworkers, a major treatment among this labor force. The objectives are to explain why AA is used over other treatments and to discuss how the workers adopt and practice AA modalities in a transnational context. Attention is given to three AA modalities, either created or adopted by the farmworkers, migrant-specific AA groups, fourth and fifth step groups, and 24-hour groups or anexos as they are referred to in Mexico. He starts the manuscript with a theoretical approach, a binational social ecology model, originally designed to explain drug use among transnational Mexican farmworkers but also useful in understanding their treatment options and practices. A review of the relevant U.S. and Mexican literature on AA, which as he discovered does not include transnational migrants, but focuses on Mexican Americans, Mexican immigrants, and the general population in Mexico follows the discussion of our model. He then describes our qualitative research organized around a number of field studies, and continue with our findings on AA use. The three modalities, the practices and therapies of each, and their availability in the United States and/or Mexico are discussed. Case studies are then presented to illustrate the use of these AA modalities in treating alcohol and drug use disorders. He concludes by arguing that additional research is needed on the three modalities to discover how to treat substance abuse among transnational workers effectively, but more important, to develop low cost, migrant-specific intervention strategies that make effective use of limited public resources in more than one country.

While serving as visiting professor, Dr. Garcia presented the following workshop:

 Garcia, Victor. "How to Prepare for External Funding" (workshop, <u>Departamento de</u> <u>Ciencias Sociales y Políticas</u>, Universidad Iberoamericana, Mexico, DF, May 2014).

Dr. Alex Heckert's Related Professional Activities

Dr. Heckert continued with his publishing activities during the review period. His publications are as follows:

Shoenberger, Nicole, Heckert, Alex, & Heckert, Druann. (In Press). Labeling, social learning, and positive deviance: A look at high achieving students. *Deviant Behavior*.

• Heckert, Alex & Heckert, Druann. (In press). Applying an integrated typology of deviance to middle-class norms. Invited chapter in Patricia Adler & Peter Adler (Eds.),

Constructions of Deviance: Social Power, Context, and Interaction, 8th edition. Albany, NY: Wadsworth.

• Heckert, Druann & Heckert, Alex. (In press). Positive deviance. Invited chapter in Erich Goode (Ed.), *Wiley Handbook on Deviance*. NY: John Wiley.

Additionally, Dr.Heckert, along with Dr. Christian Vaccaro, was interviewed for the article, "Reining in the Party", which appeared in the Summer 2014 issue of *IUP Magazine*.

Dr. Christian Vaccaro's Related Professional Activities

Besides grant writing activities, Dr. Vaccaro worked on a number of writing projects. The following manuscripts are under review:

- Martin, James; Vaccaro, Christian; Heckert, Alex; Heasley, Robert. (Under Review, 2014) "Epic Glory and Manhood Acts in Dagorhir" Journal of Men's Studies.
- Schrock, Doug; McCabe, Janice; Vaccaro, Christian. (Under Second Review, 2014) "Batterers' Tragic Relationships: Narrative Resistance In and Out of a Batterer Intervention Program" Social Currents.
- Rohlinger, Deana; Vaccaro, Christian; Sessions, Miriam; Mauney, Heather. (Revise and Resubmit, 2014) "Identity Deployment, Social Movements, and the Battle over Terri Schiavo" Social Currents.

Dr. Vaccaro's writing projects also included the following:

• Vaccaro, Christian; Swauger, Melissa (Under Contract – Due Spring 2014) Unleashing Manhood in the Cage: Masculinity, Fighting, and Mixed Martial Arts. Ashgate Publishing

In addition, he also disseminated research findings at multiple conferences. The conference papers are as follows:

- 2014 Rohlinger, Deana; Vaccaro, Christian; Sessions, Miriam; Mauney, Heather "Identity Deployment, Social Movements, and the Battle over Terri Schiavo" American Sociological Association, San Francisco, CA
- 2014 Vaccaro, Christian; Papakie, Michele; Heckert, Alex "The Invisible Work of Veteran Reintegration in the University Setting" Veterans in Higher Education Conference, Slippery Rock, PA
- 2014 Vaccaro, Christian; Papakie, Michele; Heckert, Alex "The Invisible Work of Veteran Reintegration in the University Setting" Eastern Sociological Society, Baltimore

Dr. Vaccaro was also involved in internal and external grant development activities. A project entitled "Development and Assessment of Community Violence and Trauma Prevention Conference and Child and Adult Advocacy Studies (CAAST) Program" was developed with Co-PI, Pearl Berman. It was submitted to the PASSHE Faculty and Professional Development Committee, but was not funded.

A total of \$15,000 was funded for the IUP internal grant entitled, " 'Deans' Initiative Support Grant for REACH Conference- Understanding and Responding to Violence and Trauma" which was developed with Co-PI, Pearl Berman. Dr. Vaccaro also received funding for two additional internal grants entitled, "AWES Support for Increasing Federal Grant Awards at IUP" and "Qualitative Inquiry on Family Impact for Campus Veterans' Educational Performance". The grants were funded \$7,700 and \$6,300, respectfully.

Dr. Erick Lauber's Related Professional Activities

Dr. Lauber worked on a number of writing projects during the review period which include the following publications:

- Lauber, Erick (2014-March) <u>The Lights! Camera! Action! Approach.</u> Exchange Magazine.
 - http://www.exchangemagazine.com/morningpost/2014/week9/Tuesday/14030412.htm
- Lauber, Erick (2014-Feb) <u>Lights! Camera! Action!</u>. Projects At Work. <u>http://www.projectsatwork.com/content/Articles/282752.cfm</u>
- Lauber, Erick (2014 Feb/March) <u>Business Brief: Battle Burnout at Your Wood Floor</u> <u>Company</u>. Hardwood Floors Magazine. <u>http://hardwoodfloorsmag.com/articles/article.aspx?articleid=1820&zoneid=4</u>
- Lauber, Erick (2014-Feb) <u>Battle Burnout: Address the 6 Motivators for Enjoying Work</u>. *LP Magazine*. <u>http://lpportal.com/editorial/columns/item/2868-battle-burnout-address-the-6-motivators-for-enjoying-work.html</u>
- Lauber, Erick (2014-Feb) <u>Battle Employee Burnout</u>. *Advantages.* <u>http://AdvantagesMag.com</u>.
- Lauber, Erick (2014-Feb) <u>Battle burnout: Address the 6 motivators for enjoying work</u>. *AG Professional*. <u>http://www.agprofessional.com/special-sections/business/Battle-burnout-</u> <u>Address-the-6-motivators-to-enjoy-work-242980121.html</u>
- Lauber, Erick (2014-Feb) <u>Battle burnout: Address the 6 motivators for enjoying work</u>. North Carolina Engineer. <u>http://ncengineer.com/guestarticle/battle-burnout-address-the-6-motivators-for-enjoying-work</u>
- Lauber, Erick (2014-Feb) <u>Battling Burnout</u>. *Forefront Magazine*. <u>http://blog.forefrontmag.com/2014/02/battling-burnout/</u>
- Lauber, Erick (2014-Feb) <u>Battle burnout: Address the 6 motivators for enjoying work</u>. *The Business Link Niagara*. <u>http://businesslinkniagara.com/publications/files/BLN-feb14%20interactive.pdf</u>
- Lauber, Erick (2014-Feb) Battle Burnout: Motivate Safety. Asphalt Pro Magazine.
- Lauber, Erick (2014-Feb) <u>Six Ways to Battle Burnout.</u> Virginia Journal of Education. <u>http://www.veanea.org/home/2279.htm</u>
- Lauber, Erick (2014-Jan) <u>Battling burnout.</u> Canadian Pizza Magazine. <u>http://www.canadianpizzamag.com/content/view/4963/131/</u>
- Lauber, Erick (2014-Jan) <u>Battle burnout: Address the 6 motivators for enjoying work</u>. *Indoor Suntanning Magazine*. http://istmagazine.com/battle-burnout/#sthash.M8AZFCf w.dpbs
- Lauber, Erick (2014-Jan) <u>Battle burnout: Address the 6 motivators for enjoying work</u>. *NWIBQ. Northwest Indiana Business Quarterly Magazine.* http://www.nwibq.com/ business/women-in-business/battle-burnout-address-6-motivators-enjoying-work/
- Lauber, Erick (2014-Jan) <u>Battle burnout: Address the 6 motivators for enjoying work</u>. *Exchange Magazine*. http://www.exchangemagazine.com/morningpost/2014/week4/ Friday/14013113.htm
- Lauber, Erick (2014-Jan) <u>Battle burnout</u>. *Bakers Journal*. http://www.bakersjournal.com/ content/view/ 4533/139/

- Lauber, Erick (2014-Jan) <u>Battling burnout</u>. *Ground Water Canada*. http://www.ground watercanada.com/content/view/2264/41/
- Lauber, Erick (2013-Dec) <u>Battle Burnout: Address the 6 Motivators for Enjoying Work</u>. *Article Weekly*. <u>http://articleweekly.com/erick-lauber/workplace-motivators/</u>
- Lauber, Erick (2013-Dec) <u>Battle Burnout: Address the 6 Motivators for Enjoying Work</u>. *Article Weekly*. <u>http://articleweekly.com/erick-lauber/workplace-motivators/</u>
- Lauber, Erick (2013-Dec) <u>Battle burnout</u>. Canadian Florist. http://www.canadian floristmag.com/ content/view/4737/131/
- Lauber, Erick (2013-Dec) <u>Battle burnout</u>. *Canadian Garden Center and Nursery*. <u>http://www.canadiangardencentre.ca/content/view/4038/131/</u>
- Lauber, Erick (2013-Dec) <u>Battling Burnout? Here Are 6 Motivators for Enjoying Work.</u> *Government Executive Magazine*. <u>http://www.govexec.com/excellence/promising-practices/2013/12/battling-burnout-here-are-6-motivators-enjoying-work/75512/</u>
- Lauber, Erick (2013-Dec) <u>Battle burnout</u>. Canadian Vending Magazine. http://www.canadianvending.com/content/view/3467/131/
- Lauber, Erick (2013-Dec) <u>Battle burnout</u>. *Canvas Magazine*. http://www.thecanvasmag .com/perspective/battle-burnout/
- Lauber, Erick (2013-Dec) <u>Battle Burnout.</u> *Projects At Work.* http://www.projectsa twork.com /content/articles/281768.cfm
- Lauber, Erick (2013-Dec) <u>Battle burnout</u>. *Sustainable Industries Magazine*. Out of business as of Jan. 2014.
- Lauber, Erick (2014-Feb) <u>Mend Broken Work Relationships</u>. *ADVANCE for Occupational Therapy Practioners Magazine*. http://occupational-therapy.advance web.com/Student-and-New-Grad-Center/Student-Top-Story/Mend-Broken-Work-Relationships.aspx
- Lauber, Erick (2014-Feb) <u>Healing a broken relationship at work</u>. *AG Professional*. <u>http://www.agprofessional.com/special-sections/business/Healing-a-broken-relationship-at-work-247867111.html</u>
- Lauber, Erick (2013-Feb) <u>Healing relationships</u>. *Canadian Pizza Magazine*. <u>http://www.canadianpizzamag.com/content/view/4937/38/</u>
- Lauber, Erick (2014-Jan) <u>Mend Broken Work Relationships.</u> ADVANCE for Laboratory Managers. <u>http://laboratory-manager.advanceweb.com/Features/Articles/Mend-Broken-Work-Relationships.aspx</u>
- Lauber, Erick (2013-Dec) <u>Mind your business: Healing a Broken Relationship at Work</u>. *Print+Promo*. <u>http://www.goprintandpromo.com/article/healing-broken-relationship-work/1</u>
- Lauber, Erick (2013-Dec) <u>Healing a Broken Relationship at Work</u>. *Article Weekly*. <u>http://articleweekly.com/erick-lauber/healing-a-broken-relationship-at-work/</u>
- Lauber, Erick (2013-Dec) <u>Healing a Broken Relationship at Work.</u> HAPPI. Household and Personal Products Industry. <u>http://www.happi.com/contents/view_experts-opinion/2013-12-30/healing-a-broken-relationship-at-work/</u>
- Lauber, Erick (2013-Dec) Broken Relationships. Personal Excellence Essentials, 18(12).
- Lauber, Erick (2013-Dec) <u>Healing a broken relationship at work.</u> Ophthalmology Business.
- Lauber, Erick (2013-Dec) <u>Healing a broken relationship at work.</u> Exchange Magazine. <u>http://www.exchangemagazine.com/morningpost/2013/week42/Thursday/13101713.ht</u> <u>m</u>

- Lauber, Erick (2013-Oct) <u>Healing a Broken Relationship at Work</u>. *Article Weekly*. <u>http://articleweekly.com/erick-lauber/healing-a-broken-relationship-at-work/</u>
- Lauber, Erick (2013-Oct) <u>Heal broken relationships before they fester</u>. Seattle Business Magazine. <u>http://seattlebusinessmag.com/business-corners/heal-broken-relationships-they-fester-0</u>
- Lauber, Erick (2013-Oct) <u>How to Heal a Broken Relationship at Work.</u> Government Executive Magazine. <u>http://www.govexec.com/excellence/promising-practices</u> /2013/10/how-heal-broken-relationship-work/72260/
- Lauber, Erick (2013-Oct) <u>Healing a Broken Relationship at Work</u>. *LP Magazine*. <u>http://lpportal.com/editorial/columns/item/2775-healing-a-broken-relationship-at-work.html</u>
- Lauber, Erick (2014-Feb) <u>How Do You Know When You Are Done Parenting?</u> Parent News. http://ParentNewsMagazine.com
- Lauber, Erick (2014-Jan) <u>When Are You Done Parenting</u>? *Women's Sourcebook.* <u>http://www.womenssourcebook.com/</u>
- Lauber, Erick (2014-Jan) <u>When are You Done Parenting</u>? *Today's Family Now* Magazine. <u>http://www.todaysfamilynow.com/2014/01/when-are-you-done-parenting.html#.Ux3Pi4VGy8A</u>
- Lauber, Erick (2014-Feb) <u>What Leadership is NOT. 3 Leadership Myths to Avoid</u>.
 NMOA Direct Marketing Article. <u>http://www.nmoa.org/news/tips/leadershipmyths.asp</u>
- Lauber, Erick (2014-Jan) What Leadership is NOT. Indoor Suntanning Magazine, 17(9).
- Lauber, Erick (2013-Nov) What Leadership is NOT. 3 Leadership Myths to Avoid. Supervision
- Lauber, Erick (2013-Nov) <u>Are you guilty of these three leadership myths?</u> Counselor Magazine. http://counselor-digital.com/article/5_Mistakes_Leaders_Must_Avoid!/ 1533923/179569/article.html
- Lauber, Erick (2013-Nov) <u>What Leadership is NOT. 3 Leadership Myths to Avoid</u>. *Independent Cable News*. <u>http://www.subscriberwise.com/media/ICN-11-</u> <u>13 SubscriberWise A Multi-Faceted Tool.pdf</u>
- Lauber, Erick (2013-Nov) <u>What Leadership is NOT. Three big leadership myths to avoid</u>. *Canadian Pizza Magazine, 19(6).*
- Lauber, Erick (2013-Nov) <u>What leadership is not. Avoid these three toxic leadership</u> <u>myths.</u> Leadership Excellence Essentials, 30(11).
- Lauber, Erick (2013-Oct) <u>3 Leadership Myths To Avoid</u>. *Projects At Work*. <u>http://www.projectsatwork.com/content/articles/280930.cfm</u>
- Lauber, Erick (2013-Oct) <u>What Leadership is NOT. 3 Leadership Myths to Avoid</u>. *Exchange Magazine*. http://www.exchangemagazine.com/morningpost/2013/ week41/Monday/13100701.htm
- Lauber, Erick (2013-Oct) <u>What Leadership is NOT</u>. Indoor Suntanning Magazine, 17(9).
- Lauber, Erick (2013-Sept) <u>Three Leadership Myths to Avoid.</u> Industrial Supply. <u>http://www.industrialsupplymagazine.com/pages/Management---Three-leadership-</u> <u>myths-to-avoid.php</u>
- Lauber, Erick (2013-Sept) <u>Three Leadership Myths to Avoid.</u> St. Louis County Legal Ledger.
- Lauber, Erick (2013-Sept) <u>3 Leadership Myths To Avoid</u>. *Small Business Opportunities*. <u>http://www.sbomag.com/2013/09/3-leadership-myths-to-avoid/</u>
- Lauber, Erick (2013- Aug) <u>What Leadership is NOT. 3 Leadership Myths to Avoid</u>. Article Weekly. <u>http://articleweekly.com/erick-lauber/leadership-myths-to-avoid/</u>

- Lauber, Erick (2013-Aug) <u>What Leadership is NOT: 3 Leadership Myths to Avoid</u>. Article Weekly. <u>http://articleweekly.com/erick-lauber/leadership-myths-to-avoid/</u>
- Lauber, Erick (2014-Jan.) <u>Recycle Your Message.</u> Speaker Magazine. Lauber, Erick (2013-Dec) <u>How to Pursue the Pursuit of Happiness.</u> Positively ADHD Today. <u>http://positivelyadhdtoday.com/how-to-pursue-the-pursuit-of-happiness/</u>

Titles held throughout the review period include:

- Chair of the campus Leadership Studies Working Group in the development of an undergraduate minor
- Instructor of the first undergraduate "Foundations of Leadership" class on campus as part of the summer scholars program
- Faculty Advisor for the Leadership Development Living Learning Community

Additional activities have included presenting on leadership communication at the Pittsburgh Society of Association Executives meeting, conducting an IRB approved survey of the Indiana County Community about leadership and training needs, being referenced as a source in *Self Magazine* for a self-help quiz, and participating in an interview on "The Lon Woodbury Report" regarding his published parenting article that appeared in *West Coast Magazine*.

Dr. Brandon Vick's Related Professional Activities

In addition to being awarded a \$15,000 research grant from the Center for Rural Pennsylvania for his project entitled, "Assessing the Potential for Health Workforce Supply Shortages in Rural Pennsylvania", Dr. Vick's related professional activities have varied. His research using the American Community Survey led to the following conference paper and presentation:

• Vick, Brandon. "Gender, Race, and the Veteran Wage Gap" (presentation, Midwest Economics Association Annual Conference. Evanston, IL. March 23, 2014).

Additional presentations and panel discussions include:

- Lecture on U.S. Trade Policy. Foreign Policy Association. "Great Decisions 2014" lecture series, St. Andrew's Village, Indiana, PA. (April 1, 2014).
- Vick, Brandon. "Report from the Front: Successes and Failures of Innovative Teaching Methods" (presentation and panel discussion, Midwest Economics Association Annual Conference. Evanston, IL. March 23, 2014).
- *Inequality for All*. (Panel discussion, Center for Community Growth 2014 Film Series, Indiana, PA. January 31, 2014).

Dr. Vick also reviewed articles for the following scholarly journals:

- JAMA Psychiatry, April 2014
- Journal of Development Economics, September 2013
- Social Psychiatry and Psychiatric Epidemiology, July 2013

Dr. Hilario Molina's Related Professional Activities

During this review period, Dr. Molina was involved in the multiple grant writing projects in addition to publishing the following article:

• Molina II, Hilario. "The construction of South Texas masculinity: masculine space, the *pico de gallo* and the barbeque grill," *Identities: Global Studies in Culture and Power*, 21, no.2 (2014): 233-248.

He also disseminated research findings at the following conference:

• Molina, H., "An Exploratory Analysis of Mexican Undocumented Immigrants' '*Coyotes*' Usage." Paper presented in a regular session at the Applied Demography Conference meeting, San Antonio, TX.

In regards to grant writing activities, as mentioned earlier, Dr. Molina, together with Dr. Garcia, received funding from IUP's Senate Fellowship Grant, "Examining Persistence Rates: A Comprehensive View of Latino Retention at IUP". The two also submitted the Grant Proposal, "Examining Low Retention Rates: a Mixed Method Analysis of Latinos/as in Higher Education", to the American Sociological Association Fund for the Advancement of the Discipline which is currently under review.

Dr. Michelle Sandhoff's Related Professional Activities

Dr. Sandhoff was involved in multiple writing projects during the review period which include the following publications:

- Sandhoff, Michelle and David R. Segal. Forthcoming. "Comparative Military Organization." In *Concise Encyclopedia of Comparative Sociology*.
- Sandhoff, Michelle and Mady Wechsler Segal. "Women in the American Military." In *The Modern American Military*, edited by David M. Kennedy. Oxford University Press.
- De Angelis, Karin, Michelle Sandhoff, Kimberly Bonner, and David R. Segal. 2013. "Sexuality in the Military." In *International Handbook of the Demography of Sexuality*. Springer.

Additionally, her conference participation includes the following panel discussion and conference paper presentation:

- Speaker on Panel "Secular Armies: Interfaith Considerations" at German Marshall Fund "Mission Critical: Transatlantic Security and Diversity" Conferences in Washington, DC (October 29-30, 2013).
- Sandhoff, Michelle. "The Role of Leadership on the Experiences of Muslim Service Members: Implications for Chaplains." At Inter-University Seminar on Armed Forces and Society (IUS) Biennial Conference in Chicago, IL (Oct 24-26, 2013).

Dr. Sandhoff also served as a manuscript reviewer for the following journals:

- Armed Forces & Society
- Social Problems

Demond Mullin's Related Professional Activities

Dr. Mullin's related professional activities included the following two conference papers:

- Mullins, Demond "Student Veteran Engagement" Eastern Sociological Society, Baltimore, MD
- Mullins, Demond "Veteran Role Salience" American Sociological Association, San Francisco, CA

He also made the following two presentations:

- Mullins, Demond "Opening Remarks" IUP Military Resource Center Ceremony, Indiana, PA
- Mullins, Demond "Supporting Student Veterans and Mitigating Traumatic Experience on College Campuses" REACH Conference, Indiana, PA

The following grant proposal was also prepared:

• Mullins, Demond "Outdoor Community Recreation for Veterans" Ford Foundations

His professional activities also include service, as demonstrated below.

- Mullins, Demond IUP Military Resource Center Search Committee
- Mullins, Demond Veterans Expeditions and Brooklyn Boulders Partnership Facilitator

Center's plans for the upcoming year

MARTI's plans for the coming year, or fiscal year 2014-2015, are to continue with its major research and training activities. In particular, it will continue with the initiatives and activities discussed in this report: CALSA, Cancer and Mexican Immigrant Women Drinking Project, the Use of Mutual-Help Recovery Houses by Latino Migrant Laborers with Substance Use Disorders research project, and the many projects and activities of the Veterans Reintegration Research Cluster. The plans also include the two new initiatives introduced in section three of this report, Leadership Indiana County and Examining Persistence Rates: A Comprehensive View of Latino Retention at IUP.

Emphasis will be on developing funding proposals for these initiatives. This coming October (2014), two grant applications will be submitted to NIH. The two are as follows:

- NIH-R21 grant proposal (Funding Ceiling \$275K), titled "Research on Children in Military Families: The Impact of Parental Military Deployment and Reintegration on Child and Family Functioning", developed by the Veterans' Reintegration Research Cluster
- NIH-R34 grant proposal, titled "Alcohol Awareness among Mexican Women with a Redesigned Hair Salon-Based Harm Reduction Intervention", developed the Cancer and Mexican Immigrant Women Drinking project

Moreover, MARTI plans to continue its collaboration in conference offerings. Discussions are on the way to continue the REACH (Research, Education, and Advocacy for Community Health)

Conference. Plans also include redesigning and continuing with MARTI's annual summer conference.

Center's needs for the upcoming year

MARTI's needs for the upcoming year have not changed from the previous fiscal years. They continue to be as follows:

- <u>Clerical support</u>: MARTI has no clerical support. Ms. Crystal Deemer, MARTI's ex-Administrative Assistant, continues to provide some assistance because of MARTI's association with the Sociology Department, and she continues to assist MARTI as it proceeds with its transition under new leadership.
- <u>Graduate Assistant:</u> MARTI was not allotted a separate Graduate Assistant (GA) for this coming year for research support and other assistance. Two part-time GAs were designated through the Department of Sociology. The two were assigned to Dr. Heckert. The GAs are important for operating MARTI's student-based programs, such as CALSA, and for assisting Dr. Garcia and others in the pursuit of additional grant funding.
- <u>Release Time for Directors and Research Associates</u>: Developing competitive research grants is a challenge without release time from teaching. Additional research should be provided to the Directors, and release should also be provided to the Research Associates. Researchers at competitor research institutes and universities have half the teaching load of researchers at IUP.
- <u>An Increase in Operating Budget</u>: An increase in MARTI's current operating budget will allow the institute to expand its research and training activities and, more importantly, to develop competitive external funding applications.
- <u>Equipment:</u> MARTI also needs new equipment, especially desktop computers. Unlike academic departments, MARTI and other institutes on campus do not receive new computers on a rotating basis.

Personnel commitment to the operation of this center

The current personnel commitment to the operation of MARTI has undergone little change since the last report. It continues to consist of Director Victor Garcia, who receives a quarter release, and Associate Director Heckert, Director of Leadership Training and Research Erick Lauber, and nine research associates. The nine are: Drs. Edward Gondolf, Robert Ackerman, Christain Vaccaro, Michele Papakie, Brandon Vick, Demond Mullins, Michelle Sandhoff, Melissa Swauger, and Hilario Molina. They do not receive release time to pursue their many MARTIrelated activities. Personnel also includes students: two-half time sociology MARTI-designated graduate assistants and six undergraduate assistants. MARTI also continues its collaborative working relationship with the ALS-RTC, which is under the direction of Dr. John Anderson and Ms. Sheri Zimmerman.

Financial operating commitment to this center

The financial operating commitment to MARTI changes from year to year. For the fiscal year, 2013-2014, the financial operating commitment to MARTI consisted of MARTI's operating budget (\$5,800), a designated fund account (\$5,222), federal work study (\$2,000), and Dr. Garcia is also receiving 25 percent release from teaching per semester.

Sources of funding from IUP for personnel and operating commitments

Sources of funding from IUP for personnel and operating commitments consist of quarter release per semester for Dr. Garcia (made possible by the College of Humanities and Social Sciences); MARTI's operating budget; a designated fund account; Strategic Initiative Funds, and work-study.

Mid-Atlantic Addiction Research and Training Institute

Organization or Individ	dual Information	Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
President Strategic Initiative Funds – CALSA Program (continued in 2013-14 without funding)	IUP students and prospective IUP students	150+	1			\$1,500.00
Community Organizations and Latino Families in S. Chester County, PA	Non-profit organizations and Latino families	250+				\$10,500
Examining Persistence Rates: A Comprehensive View of Latino Retention at IUP (IUP Senate Fellowship Grant)	IUP	150		\$4,560.00	\$1,000.00	
Examining Low Retention Rates: A Mixed Method Analysis of Latinos/as in Higher Education (American Sociological Association Fund for the Advancement of the Discipline)	IUP	150		\$6,000.00 (Pending)		

Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Assessing the Potential for Health Workforce Supply Shortages in Rural Pennsylvania (Center for Rural Pennsylvania)	Rural Communities	500+		\$15,000.00	\$15,000.00	
Use of Mutual-Help Recovery Houses by Latino Migrant Laborers with Substance Use Disorders (Research	IUP, PRC, and Latino Laborers in CA	300+	150	\$275,000.00	\$102,484.00	
Qualitative Inquiry on Family Impact for Campus Veterans' Educational Performance" (University Senate Grant, IUP)	IUP Students	200+		\$7,000.00	\$6,500.00	
Development and Assessment of Community Violence and Trauma Prevention Conference and Child and Adult Advocacy Studies (CAAST) Program (PASSHE Faculty Professional Development Committee Grant)	IUP and Local Community	300+		\$10,000.00		

Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
REACH Conference and CAAST Initiative Intercollege Collaboration (IUP Internal Grant)	Clinicians, Counselors, and Educators	180+		\$15,000.00	\$15,000.00	
AWES Support for Increasing Federal Grant Awards at IUP	IUP	1			\$7,000.00	
VetHub: A New Tool for Research and Communication of Veterans' Reintegration (CHSS Dean's Initiative Grant)	IUP	300+		\$1,000.00		
TOTAL		2,481+	151	\$333,560.00	\$146,984.00	\$12,000.00

Biotechnology Research Institute July 1, 2013 – June 30, 2014							
Director:	Dr. Carl Luciano	Phone:724-357-2352 Fax: 724-357-5524					
Address:	114 Weyandt Hall	T dx. 72+307-002+					
Affiliation:	College of Natural Sciences and Mathematics						
Website:	www.iup.edu/biotech						

Continuing activities conducted during 2013-2014

The Center continued its involvement in cross-disciplinary research activities involving diseases of wild animals. This research will help to bring together faculty from different disciplines in a new "Research Cluster" and will provide research training opportunities for students, in the field and in the lab.

We are currently collecting groundhog blood samples for this project (Project Groundhog).

Through the efforts of Dr. N. Bharathan, the Center planned, organized and offered Biotechnology Summer Camps in FY in 2013-2014. A total of 28 students enrolled.

New activities begun during 2013-2014

The center formed a partnership with the Center for Northern Appalachian Studies in support of the IUP Seed Bank and Seed Swap initiatives.

The Center secured \$1000.00 in special C&I funding to support an undergraduate work-study student on the Seed Swap project.

The Center received SGSR support for website revision and work on the site proceeded throughout the academic summer months of 2014. The revised site went "live" on August 19, 2014.

The Center conducted strategic planning activities.

Center's plans for the upcoming year

The Center will participate in the first IUP Seed Swap to be held on November 8, 2014 with guest speaker Barry Glick from Sunshine Farms and Gardens slated to appear.

In the upcoming year the Center will continue to emphasize research/training and practical experience opportunities for graduate and undergraduate students. The Center will expand animal blood-testing projects to include opportunities for more students.

The Center will seek out opportunities to refine and expand Summer Camp offerings.

Center's needs for the upcoming year

The center needs assistance with grant-writing activities and grand strategy.

The center needs help to open and maintain channels of communication with local funding agencies and other regional institutions.

The Center needs to continue to enhance advertising for summer camps and institutes.

Changes in current ongoing community relationships

The Center is working to strengthen outreach and community relationships through the Seed Swap project and Project Groundhog.

Personnel commitment to the operation of this center

The Director's time is one part-time, unsupported personnel commitment. In addition, Dr. N. Bharathan donated one week for the biotechnology summer camp in FY 2013-2014.

Financial operating commitment to this center

None

Sources of funding from IUP for personnel and operating commitments

There are no special operating commitments.

Biotechnology Research Institute

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
High School students	Individuals	28		0	0	
TOTAL		28				

Center for Applied Psychology July 1, 2013 – June 30, 2014					
Director:	Dr. Derek Hatfield	Phone:724-357-6228 Fax: 724-357-7817			
Address:					
Affiliation:	Affiliation: College of Natural Sciences and Mathematics				
Website:	www.iup.edu/psychology/centers				

- a. CAP Assessment, Child & Family, and Stress & Habit Disorder clinics continued to operate at near capacity providing professional psychological services to the community and training for our doctoral students in clinical psychology.
- b. The following contracts with local agencies were updated: ARIN IU 28 EAP
- c. The CAP continues to provide evaluation services to the IUP Municipal Police Academy. In addition, evaluations for police employment and ACT 235 (lethal weapons) were conducted.
- d. Provided neuropsychological evaluations to veterans who have sustained traumatic brain injuries through a contract with the Defense and Veterans Brain Injury Center (through the Henry M. Jackson Foundation for the Advancement of Military Medicine).
- e. Provided evaluation services through the Autism Clinic.
- f. Continued child evaluations for Medicaid recipients through Value Behavioral Health.
- g. Provided psychotherapy services to IUP students at no cost. This service has increased over the last year because of increasing demands on the University's student counseling center.

New activities begun during 2013-2014

- a. The Office of Vocational Rehabilitation (OVR) contracted with the Assessment clinic to provide evaluations for their consumers.
- b. Provided counseling/educational services to individuals at a local agency, Justice Works.

Other information for annual report

The CAP continues to support graduate students financially. We provide one full time assistantship, cover hourly wages of all three graduate student clinic assistants during the summer, and pay students on an hourly basis for additional clinical work (e.g., assisting in

evaluations of police academy applicants). In a time of decreasing financial support for our graduate students, this is an extremely important function of the CAP.

Center's plans for the upcoming year

We will continue to explore ways of providing more funding for students through clinical activities and contracts (e.g., through clinic/school collaboration). There is some evidence of decreased support for state-funded mental health services in the community, we anticipate an increase in our caseload. We will pursue opportunities to increase the community's awareness of our services.

Center's needs for the upcoming year

As we increase the number of graduate students in our program, we will need to insure there is a commensurate increase in training activities and resources (including supervisors). In addition, the audio-visual equipment that is critical to our training methods is not functioning in an adequate manner. In the coming year, we will be searching for an affordable system that meets our training needs, as well as searching for the necessary funds to purchase and install the system. We also need to replace our netbooks that are necessary for certain assessment procedures.

Changes in current ongoing community relationships

The contract with the Defense and Veterans Brain Injury Center is ending, due to a lack of funding from the VA.

The contract with ARIN IU 28 EAP has ended due to lack of use.

Personnel commitment to the operation of this center

Derek R. Hatfield, Ph.D. Donna J. Buggey, Secretary

Financial operating commitment to this center

Operating expenses for the CAP are typically covered by CAP income – primarily fees for services provided to individuals either through special contracts (e.g. ARIN EAP), professional referrals, or self-referral.

That income is used to cover the expenses for summer contracts for the Director, graduate assistantships (including clinic assistants during the summer), a work study assistant, and necessary purchases of instruments and other supplies.

Sources of funding from IUP for personnel and operating commitments

IUP funding covers the salary of the CAP Secretary position and the ¹/₄ time release for the CAP Director (Fall and Spring Semesters).

Center for Applied Psychology (CAP)

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
CAP clinic therapy and evaluations	Individuals	294			\$15,303.53	
Police employment, police academy and ACT 235 evaluations	School/local government	165			\$16,635.00	
BHRS evaluations (VBH)	Agency	13			\$3,430.50	
Purchase Line School Project Supervision	School	28				\$2,850.00
Office of Vocational Rehabilitation (OVR)	Agency/government	8			\$3,360.00	
Justice Works	Agency/government	20				\$650.00
TOTAL		528			\$38,729.03	\$3,500.00

Center for Statistics Education in Pennsylvania (CSEPA) July 1, 2013 – June 30, 2014					
Director:	Dr. Larry Feldman Dr. Francisco Alarcón, Assistant Director	Phone:724-357-4767 Fax: 724-357-7908			
Address:	202A Stright Hall				
Affiliation:	College of Natural Sciences and Mathematics				
Website:	www.iup.edu/statisticsed				

No report submitted

Institute for Information Assurance July 1, 2013 – June 30, 2014					
Director:	Dr. Waleed Farag	Phone:724-357-7995 Fax: 724-357-2724			
Address:					
Affiliation:	College of Natural Sciences and Mathematics				
Website:	www.iup.edu/infosecurity				

A. The sixth Information Assurance Day

Among the many continuing activities of the Institute for Information Assurance during AY 13-14, the organization and hosting of the sixth Annual Information Assurance Day (IAD) at IUP was by far the most visible one. This event was held, with the support of the Department of Computer Science, on November 7, 2013, 8:30 a.m. – 4:00 p.m., at the OHIO Room in the IUP HUB.

I am pleased to report that this year's event was an outstanding success. This IAD brought out to IUP a number of distinguished security experts from academia, federal government, industry and the PA government, similar to the last year event. Moreover, attendance in almost all talks has approached and excessed 150 attendees and thus we have chosen the OHIO room in the HUB for the first time to accommodate this crowd. The event was attended by IUP students, faculty, and staff including the IT-Support-Center personnel. Moreover, students and faculty members from surrounding colleges and members of the local community were among the attendees.

This event was well-publicized in various IUP news outlets and the local newspaper. The IAD featured five talks that addressed a broad-spectrum of security topics that range from researchoriented to very practical security aspects of our daily digital life. My special thanks go to our Dean, Dr. Deanne Snavely, who delivered the opening remarks for the event. I have the pleasure of giving the welcome message as the Director for Institute for Information Assurance at IUP. Below is a brief description of the five delivered talks.

The first talk, titled "Increasing Querier Privacy in Distributed Database Systems", was presented by Dr. Adam Lee of the Computer Science Department at the University of Pittsburgh. Dr. Lee has strong research backgrounds that lie at the intersection of the computer security, privacy, and distributed systems fields. Dr. Lee received his MS and PhD degrees in Computer Science from the University of Illinois at Urbana-Champaign. In this talk, Dr. Lee presented a high-quality, research-oriented subject and shared with the attendees his experience introducing a novel system for the enforcement of querier privacy constraints on the

execution of distributed database queries. The talk described SQL extensions that allow users to enforce strict privacy constraints or partially ordered privacy/performance preferences over the execution of their queries. Moreover, the talk addressed the implementation of a privacy-enhanced query optimizer for PostgreSQL.

Dr. Limin Jia, an Assistant Research Professor at Carnegie Mellon University's Electrical and Computer Engineering (ECE) Department, presented a state-of-the-art research topic titled "The design, implementation, and verification of an extensible hypervisor framework". The talk discussed an Extensible and Modular Hypervisor Framework that aims to achieve modular extensibility and automated verification. The proposed design was able to verify the memory integrity property of the system by breaking the verification process into two phases: identifying local properties required and an analytical proof that uses these local properties as assumptions to show that memory integrity property was held. Dr. Jia obtained her Ph.D. in Computer Science from Princeton University. Her research interests include language-based security, programming languages, logic, and program verification. Dr. Jia's research focuses on formal aspects of security. She is particularly interested in applying language-based security techniques as well as formal logic to model and verify security properties of software systems.

The third talk titled "Cybersecurity Jobs – the Reality" was presented by Ms. Caren Saxe of the U.S. Department of State. Ms. Saxe elaborated in the discussion on her long-term experience working as security engineer in the foreign service of the Department of State. Ms. Saxe is currently the Chief of the Information Assurance Branch (IAB) at the Diplomatic Security Training Center, a DHS Center of Excellence. Her center is responsible for providing cybersecurity role-based, instructor led training to the Department of State and other agencies through the DHS-sponsored Information Systems Security Line-Of-Business (ISSLOB) Program. In her talk, she provided realistic descriptions and practical advice about cyber-related positions in the government, the skills needed to perform them well, and the various methods of entry. To help students decide if a government position truly matches up with their career goals, she articulated several important recommendations that deemed very important to the students on the subject. Many people attended this talk which was concluded by a productive discussion during the Q&A session.



Dr. Jia of Carnegie Mellon University (left), Dr. Porche of the RAND Corporation (center), and Ms. Saxe of the U.S. Department of State (right) while presenting at the 6th Information Assurance Day.

Dr. Isaac Porche of the RAND Corporation presented an extremely interesting and practical talk titled "Examining the Trade-offs Between Net-Centricity and Information Assurance". In his talk, Dr. Porche elegantly discussed the dilemma of providing for security while working on a totally heterogeneous environment. The presentation also addressed challenges of the level of connectivity and collaboration sought and appreciated nowadays. These challenges were compared to the level of information assurance needed. Trends in both connectivity and information assurance were presented along with the existing trade-offs that occur between them. Dr. Porche is a senior engineer at the RAND Corporation, where he serves as associate director of the RAND Arroyo Center's Force Development and Technology Program. His areas of expertise include cybersecurity; network and communication technology; intelligence, surveillance, and reconnaissance (ISR); information assurance; and computer network defense. He has led research projects for the U.S. Navy, U.S. Army, the DHS, the Joint Staff, and the Office of the Secretary of Defense.

The last talk was presented by Cpl. Gerhard Goodyear of the PA State Police. Cpl. Goodyear's presentation covered the role of the State Police in the Computer Forensic field, and how forensics may be conducted. Additionally, brief case studies were introduced. Cpl. Goodyear has been with the state police for the past nineteen years. He is currently assigned to the Bureau of Criminal Investigation, Computer Crime Unit and conducts undercover investigations involving the use of computers of other electronic devices. He has been deputized by the US Marshals and is a member of both the state and federal Internet Crimes Against Children task forces. His talk was well-received and many attendees were actively participating in the discussion.

In summary, the sixth IAD was a successful event in which high quality presenters delivered several state-of-the-art security-related topics. The event had also a very good turnout from IUP students, staff, and faculty members. For additional details, please check the event site at: <u>http://www.iup.edu/page.aspx?id=143378</u>

B. Security Colloquia

In collaboration with the Department of Computer Science Colloquium Series, the Institute for Information assurance has sponsored three security talks during the AY 13-14 presented by security professionals from IUP faculty, the NetApp corporation and the Army War College. Brief description of these talks is given below. Please also check the following link for more details: http://www.iup.edu/page.aspx?id=72705

- On Wednesday, October 16, 2013, Dr. Sanwar Ali, Professor of Computer Science at IUP, presented a talk titled "How is Quantum Cryptography used for Secure Financial Transactions?" The talk discussed the details of Dr. Ali's research in Quantum Cryptography which was presented at an International Conference during the spring of 2013.
- On Tuesday, March 25, 2014, Mr. Ron Victorelli, senior engineer Core Software Infrastructure at NetApp Incorporation, presented a talk titled "ONCRPC Enhancements for Realtime IPC Requirements". This discussion revolved around the modifications to ONCRPC (a widely used mechanism for inter-process communications) required by NetApp to address scalability and usability issues when applied to a large scale realtime system.
- On Wednesday, April 9, 2014, LTC Tim Brooks of the US Army War College presented a talk titled "US Asia Pacific Strategy". The talk addressed the analysis of the national interests that drive the US strategy for the Asia-Pacific region and the objectives that support this strategy.



NetApp representatives (left) and LTC Tim Brooks (right) presenting security talks to IUP students

C. The Information Assurance Student Club

An interesting continuing activity of the Institute for Information Assurance is to supervise and coordinate the working of a student-based organization called the Information Assurance Club. The club membership is open to all IUP students and participants come from several Departments across IUP. The club meets once every two weeks in the Cybersecurity lab located in Stright Hall, room 107A. One of the club main objectives is to promote IA awareness and skills throughout IUP. Activities involve presentations, discussions, and hands-on workshops. A brief description of some of these activities is given below.

The Information Assurance club meets biweekly to learn more about various types of viruses, hacking techniques, and IA related software through a mix of presentations and hands-on workshops. Students of IA club have also helped with Information Assurance Day and plan to do the same next year. During the spring semester the IA club continued learning about different viruses and hacking techniques and various operating system environments such as Unix and Linux. The club is also planning to hold fundraisers to purchase a set of Rasberry Pi microprocessors as an introduction to Unix and programming on different platforms.

Lastly, the Club hosted a number of events that are open to IUP students and members of the community. These include a security-expert guest lecture series. One of them was delivered in spring of 2014 by Dr. Giever, professor of Criminology, and focused on "Security issues with big data". Please see the following pictures.



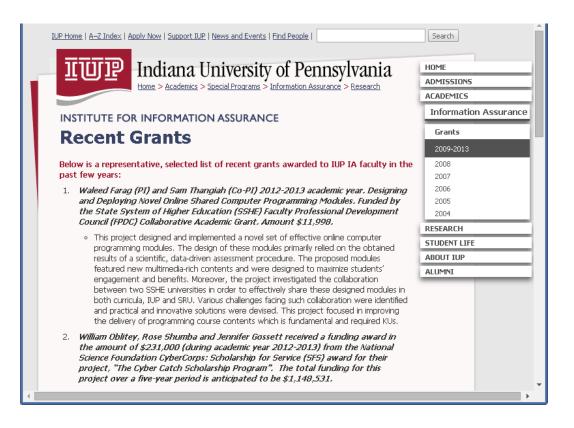
For additional information about the club activities, presentations, and video lectures, please check the Club Site at the following link: <u>http://www.iup.edu/page.aspx?id=101672</u>

D. Enhancing and Updating the Institute's Web Site

The Institute for Information Assurance Web Site at http://www.iup.edu/infosecurity is constantly being updated but has featured significant updates and remodeling during the past year. Many of these updates were needed to comply with accreditation requirements by the National Security Agency (NSA) which designates our program as a Center of Academic Excellence in Information Assurance Education. Accreditation efforts and requirements will be discussed in details in the following section. Representative examples of these Web updates include:

- Several hundred of megabytes were uploaded to the site to document faculty research, publications and students work in the security field. These documentations are required by NSA for accreditation purposes. Sample snapshots of these updated are given below.
- Introducing a new site for the 6th IAD that features various pictures from the event, talks' abstracts, presenters' biographies, and other related information.
- Rearranging and organizing information about all IA work and activities.
- Working with the Communication Media Department to enhance the contents and appearance of the Institute's Web Site.
- Constantly updating the news and events sections of the site with recent meetings of the Information Assurance Club and other announcements.





E. Outreach Activities

One of the accreditation requirements of NSA as a Center of Academic Excellence in Information Assurance Education (CAE-IAE) is community outreach. To comply with such requirement, a number of continuing and new outreach activities were initiated in the last year. Representative examples of these activities include:

- Inviting members of about fifteen surrounding community colleges, universities, and other organizations to participate in the IA activities at IUP in particular to attend the 6th Information Assurance Day. Local community members were also invited to attend our annual events.
- Another effort in the community outreach area is the collaboration between The Institute for Information Assurance and the IT-Support at IUP in continuously providing security tips and sponsoring events that generally prompt IA and the public awareness of specific security threats. For example, in recognition for the National Cyber Security Awareness month (last October 2013), Dr. Farag, the director of the Institute for Information Assurance has delivered a Webinar to members of the local community and IUP. Titled "Securing our digital assets: How can we do that?" This Webinar was given on 10/17/2013 using Blackboard collaborate (the adopted online conferencing system by IUP).

New activities begun during 2013-2014

A. Preparing and Submitting a reaccreditation Application to NSA

The most important new activities undertaken by the Institute for Information Assurance during the AY 13-14 was the preparation and submission of an application for reaccreditation to NSA as a Center of Academic Excellence in Information Assurance/Cyber Defense (CAE-IA/CD). Preparation for such significant reaccreditation effort has started about two years ago but these efforts has been focused and significant number of work hours has started once the NSA released its brand new accreditation requirements in early fall 2013 that is based on the Knowledge Units (KUs) framework. It is estimated that the institute director has spent between 400-500 hours during the AY 13-14 to perform course mappings to the new KUs, coordinating activities across campus, collecting documentations, editing the application for re-designation as CAE-IA/CD and uploading all necessary course mappings, documentations and application on the application Web Site. Summaries of activities undertaken during the preparation and submission of this application are listed below:

- Collecting all syllabi of records for all IA-related courses taught at IUP. Computer science courses represented the majority of these courses but several other courses taught by other Departments at IUP were also included in the documentations. These collaborating Departments include Criminology, Political Science, MIS, and BTST.
- Making all these syllabi of records Web-accessible, a requirement by NSA.
 Please see the following link: <u>http://www.iup.edu/compsci/courses/default.aspx</u>
- Coordinating the activities between IUP faculty and the IT-support center to create accounts on our Learning Management Systems (D2L and Moodle) for NSA personnel so that they will be able to access all the contents of our courses on these LMSs.
- Creating Web Sites for all IA Courses for faculty who do not use LMSs to post online course contents.
- Attending the NSA community meeting and NICE conference at the beginning of the fall 2013 to get acquainted with the new accreditation framework based on IA Knowledge Units.
- Biographies and CV's for all IA faculty were posted online, a requirement by NSA.
- Faculty accomplishments, publications, etc. were posted on the IA Site.
- All students work, projects, papers, etc. were posted for IA course on the IA Web Site. Please see representative examples on the following link: <u>http://www.iup.edu/page.aspx?id=60697</u>

- Coordinating and reviewing all IA course mappings to the new Knowledge Units framework. This is a very time-demanding process given the large number of course involved.
- Creating, editing, and revising the application for accreditation which was submitted on March 31, 2014.

Till the time of this writing we did not hear back from NSA regarding the final reaccreditation decision but all requests for information have been prompted submitted to NSA by the Director of the Institute for Information Assurance.

Other information for annual report

In addition to the major two activities undertaken by the Institute for IA during AY 13-14, the 6th IA day and the application for reaccreditation as CAE-IA/CD described before, the institute was involved in a number of IA related activities including:

- The institute's director has attended the 2014 International ACM Symposium on Access Control Models and Technologies (SACMAT) held on June 25-27, 2014 in London. ON, Canada.
- The director of the institute has submitted a funding grant proposal to the IUP C&I (IUP SGSR) to support travel to attend the ACM 2014 Symposium on Access Control Models and Technologies (SACMAT) held on June 25-27, 2014 in London. ON, Canada. Fund has been awarded in the amount of \$1000.
- The institute director has served as a Forum Judge for the Annual Graduate and Undergraduate Scholars Forums sponsored by IUP, Indiana, PA, April, 2014.
- The institute's director has been invited and attended two research roundtable conferences with several nationally recognized security experts. The topic of these conferences focused on analyzing the Characterization of Cyberspace initially proposed at the first roundtable held in October 2013. Both meetings were funded by a grant from IBM and held at the IUP Studio on Oct. 18-19, 2013 and Jan. 24-25, 2014.
- The institute's director has attended and presented at the <u>14th Annual ACM Conference</u> on Information Technology Education, Orlando, Florida on October 9-12, 2013.
- Dr. Farag, the Director of the Institute for Information Assurance at IUP, has shared his
 experience by serving in the tenure and promotion committee of faculty member at
 Michigan Technological University (MTU). Because of his background, Dr. Farag has
 been selected by MTU to review the scholarly work of its faculty that is mainly focused
 on the following security topics: IDS, cloud computing, and network security.
- The institute's director has attended the <u>NIST NICE Workshop</u> in Gaithersburg, MD. The Workshop theme was "Navigating the National Cybersecurity Education Interstate Highway" on September 17-19, 2013.
- The director of the institute has submitted a funding application to The National CyberWatch Center, supported by a grant from the National Science Foundation to cover 2013 NICE conference Registration fee. The application has been approved and fund was awarded.

- The institute's director has attended the Centers of Academic Excellence Community Meeting Sponsored by: California State University San Bernardino, Cyber Security Center and supported by: NSF, NSA, & DHS at NIST Conference Center, Gaithersburg Maryland on Monday September 16th, 2013.
- The director of the institute has submitted a funding application to the Cyber Security Center at the California State University, San Bernardino to cover the travel expenses needed to attend the Centers of Academic Excellence Community Meeting held in Gaithersburg Maryland on Monday September 16th, 2013. The application has been approved and fund was awarded.
- The director of the institute has participated in Centers and Institutes (C&I) activities including attending meetings and responding to various requests.
- The director of the institute has submitted a funding application titled "Website Revitalization Assistance Grant" to the school of Graduate Studies and Research at IUP (C&Is). The grant has been awarded to help improve the Institute Web Site.

One other continuing achievement is an ongoing NSF CyberCorps: Scholarship for Service (SFS) grant obtained in 2012 by the previous Director of the Institute. Only Centers for Academic Excellence in Information Assurance Education are allowed to submit such grants. The grant was awarded in summer 2012 in the amount of \$231,000 per year. The grant provides funding to award scholarships to students from area community colleges and IUP who are in Cybersecurity or interested in getting into Cybersecurity. In return for their scholarships, recipients will work after graduation for a Federal, State, Local, or Tribal Government organization in a position related to Cybersecurity for a period equal to the length of the scholarship. Because Dr. Rose Shumba, the grant's PI, is on a leave of absence, this grant is currently run by Drs. Oblitey and Gossett, please check the following URL for details http://www.iup.edu/cybercatch/default.aspx.

Center's plans for the upcoming year

The center plan for the upcoming years (as documented in the submitted newly Strategic Planning Document) can be summarized as follows:

- Hosting our Annual Information Assurance Day. (short term goal)
- Continuing the activities of the Information Assurance Student Club. (short term goal)
- Collaborating with other entities at IUP such as the IT-support and other Departments to enhance our services. (short term goal)
- Maintaining our Accreditation by NSA as a Center of Academic Excellence in Information Assurance/ Cyber Defense (CAE IA/CD) (long term goal)
- Enhancing our outreach and Community service programs. (long term goal)

Center's needs for the upcoming year

As highlighted in the previous year report, it will be very helpful to have some funds to support the organization of the 7th Information Assurance Day (IAD). This fund will mainly be used to pay honorarium to prospective speakers which will help recruit more qualified ones. As of the current situation, all speakers who presented at the 5th and 6th IADs were totally volunteers and have even paid for their own travel expenses out of their pockets.

Changes in current ongoing community relationships

Other than the planned enhancement of the institute outreach and community service programs indicated in the previous item, there are no major expected changes in community relationships.

Personnel commitment to the operation of this center

The institute's Director is the person in charge of all activities conducted by the institute.

Sources of funding from IUP for personnel and operating commitments

The institute's Director is awarded a 3-Cr AWE per year during each spring semester to partly help him carrying out all responsibilities related to the operation of the institute.

Institute for Insurance Assurance

Organization or Indiv	idual Information	Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Students from IUP and other colleges	College	# depends on award types		\$231,000	\$231,000	
Penn Highlands CC	College	40				
TOTAL				\$231,000	\$231,000	

Software Development Center July 1, 2013 – June 30, 2014						
Director:	Dr. H. Edward Donley Dr. Frederick A. Adkins, Co-Director Dr. David T. Smith, Co-Director	Phone: 724-357-3792 Fax: 724-357-7908				
Address:	233 Stright Hall					
Affiliation: Website:	College of Natural Sciences and Mathematics					

The IUP Software Development Center continued to provide support to Marion Center School District for robotics programming. The center lent its Lego Mindstorm robots to the school district. Dr. Adkins, co-director for the center, assisted Marion Center students and a teacher as they used the robots to learn fundamental computer programming skills.

New activities begun during 2013-2014

The Software Development Center is currently developing a proposal to update the interface to the IUP University Expertise Network. This application allows access (both external and internal) to a list of faculty areas of interest, research projects, and research outcomes. The goal of the database is to try to create collaborations and partnerships between researchers and other interested parties.

The current resource is linked at the top of the page: <u>http://www.iup.edu/research/expertise/default.aspx</u> or directly available at: <u>https://www.banner.iup.edu/dbServer_prod/gwzkfrsd.P_IUPSelect_Search</u>

The Software Development Center is working with IUP's Office of IT Services to identify appropriate ways to extract information from the current Banner database, improve the structure of the information, and to improve the current search interface to the information.

The center continues to support the abstract submission and conference management system for the IUP Undergraduate Scholars Forum and the Graduate Scholars Forum. Each year, we update the database and Web site. After the submission deadline, we provide data to the forum organizers.

Center's plans for the upcoming year

We plan to increase the center's activities through marketing and outreach. The center staff will meet with the graduate school's marketing expert to develop a marketing plan to attract external clients. In October, the center will conduct an on-campus workshop on image processing with the Python programming language. This will increase the IUP community's awareness of the Software Development Center and its activities.

Center's needs for the upcoming year

We need no financial support from the university. We do, however, need marketing assistance.

Personnel commitment to the operation of this center

Three faculty lead the center's operations. Paid client projects provide sole financial support for faculty and student wages and contracts.

Financial operating commitment to this unit

The university provides space for the Software Development Center. The center provides all other financial support through client fees.

Sources of funding from IUP for personnel and operating commitments

None

Software Development Center

Organization or Individua	Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value	
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Marion Center High School	School	20				\$200.00
IUP Graduate School and Research	University	500				\$500.00
TOTAL		520				\$500.00

Center for E-Commerce and Technology Support July 1, 2013 – June 30, 2014					
Director:	Dr. Krish Krishnan	Phone:724-357-2522 Fax: 724-357-6232			
Address:	Address: 421 Eberly College of Business and Information Technology				
Affiliation:	Eberly College of Business and Information Te	chnology			
Website:	www.iup.edu/ecommercetech				

- Six projects involving internet marketing plan development for local and Pittsburgh area businesses and non-profit organizations.
- Obtained three e-commerce internships with start-up firms.
- Redesign and update company websites for small companies
- Provide one-on-one training and education to entrepreneurs on how to do business using the internet.
- Obtain internet marketing and e-commerce internships for undergraduate and MBA students.

New activities begun during 2013-2014

- Conducted two training workshops on Social Media Marketing for MBA students involved in internships.
- Collaboration with Pittsburgh area Marketing Research firm on an experimental project on health care services/insurance program marketing using social media.

Other information for annual report

- a. One student team worked on website review projects for a local business
- b. 4 undergraduate and 6 graduate internships in the E-commerce area
- c. MBA students who trained in the center's projects worked on enhancement of websites of other IUP units.

Center's plans for the upcoming year

- Conduct a survey of area businesses and non-profit organizations on their use of "social media" in marketing and promotion to identify the support needs in this area
- Joint research projects with our international partner schools involving students from three or more countries.
- Identify grant opportunities for funding.

Center's needs for the upcoming year

• Student work study support for supporting the administrative and office related tasks of the center.

• Travel cost support to attend related regional "Chambers of Commerce" meetings to promote the center's programs and offerings to area businesses.

Changes in current ongoing community relationships

• Have developed closer ties with Pittsburgh chapter of American Marketing Association to get expert mentors for projects done by our students.

Personnel commitment to the operation of this center

5 hours/week by the center director and support from student volunteers recruited every year from the college of business.

Financial operating commitment to this center

No separate financial commitment to this unit at present; department budgets of college of business support research costs; college Dean's office supports miscellaneous costs.

Sources of funding from IUP for personnel and operating commitments

None

Center for E-Commerce and Technology Support

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts fees, etc.)	(If public service with no monetary remuneration)
Local/Regional Businesses	Private companies	4	2			\$40,000.00
Individuals	Multiple Organizations	12				\$2,400.00
TOTAL		16	2			\$42,400.00

Center for Family Business July 1, 2013 – June 30, 2014					
Director:	Ms. Ellen Ruddock	Phone:724-357-2323 Fax: 724-357-7520			
Address:	324 Eberly College of Business and Information Technology				
Affiliation:	Eberly College of Business and Information Technology				
Website:	www.iup.edu/centerforfamilybusiness				

- A. The CFB Annual Family Business Award honored the Reschini family of Indiana, PA at ECOBIT. Approximately 300 attended the family presentation in Eberly Auditorium including students, business community, Reschini family members and employees. Joe introduced several senior employees who are IUP alumni. A traditional tree-dedication and luncheon hosted by Dr. Driscoll and Dr. Camp followed the presentation.
- B. The CFB co-hosted with the Indiana County Chamber of Commerce a seminar "Understanding the Affordable Care Act" presented by Joe Reschini along with panel members: Denise Gromley, HR Director of Diamond Drugs, Ellen Starry, HR Director of Clark Metal Products; Jeff Tobin, owner of Henry Hall, Inc.,' and Chuck Whitford, JRG Advisors. The event was held at the KCAC on September 10, 2013. Eighty-three participants attended.
- C. The CFB co-hosted with the Indiana County Chamber of Commerce a follow up workshop on "Understanding the Affordable Care Act" presented by Joe Reschini and panel members: Stephanie Smith-Cooney, owner Gatti Pharmacy; Jim Kineer, Vice President, Indiana Regional Medical Center; Carl Knoblock, Regional Director, Small Business Administration; and Chuck Whitford, JRG Advisors. Thirty participants attended.
- D. CFB held an Advisory Board Meeting February 12, 2014 regarding programming, planning and advisory opportunities which would meet the needs of family business owners. Wendy Kopczyk presented several improvements made to the CFB website to date. Dr. Joette Wisnieski presented a report on the SBI student project surveying CFB members on events.

New activities begun during 2013-2014

A. CFB hosted a seminar and panel discussion on the "Secrets of Succession Planning" April 29, 2014 at the KCAC. Wally Putt, Putt Real Estate and Chuck Spadafora, Colonial Motor Mart joined presenter Bill Lestitian, Rothman-Gordon Attorneys for a panel discussion on succession. Twelve business owners attended. B. CFB provided webinars presented by the Family Business Network: "Foundations of Successful Transition", "Hug Your Family, Your People, Your Customers", and "Transition or Transaction?"

Other information for annual report

- A. Director participated in the Family business Directors Alliance Survey on services and programs offered by centers in North America.
- B. Director visited the High Center for Family Business at Elizabethtown University in Elizabethtown, Pennsylvania March 2014 for a tour and discussion on peer groups and memberships.
- C. CFB joined the Network of Family Businesses at a negotiated fee of \$800 annually (\$39 per month per owners standard fee) to provide professionally produced webinars to business owners regarding succession, governance, human resources, leadership, the family office, transition, etc.
- D. Received grant from C&I to attend the 2014 Family Business Directors Alliance Conference in Woodloch, Pennsylvania June 17-19, 2014.
- E. Director worked with graduate students from Communications Media as part of a C&I grant received to finalize enhancements to the CFB website. Students filmed CFB events, took pictures of local business owners and enhanced content including video introduction, video of three family awards, advisor pictures and titles, sponsor links, honoree histories and links.
- F. Students of the Technology Support and Training Department ECOBIT provided filming of the Annual Family Business Award Program and editing for the CFB website. The Reschini, Sheetz and Lockard video family presentations have been added to the website.
- G. The students at the Small Business Institute conducted a survey of CFB members to determine preferences regarding topics presented, use of the CFB and other MSG resources, convenience of venues, days and times for events, location, etc.

Center's plans for the upcoming year

- A. CFB will initiate "Spotlight on Family Business" website page with video by hosting a small business owners as a speaker to an entrepreneurial management class in September or October 2014.
- B. CFB will establish a visible "Hall of Distinguished Family Businesses" in the EBOCIT second floor conference room.
- C. CFB will pay tribute to the founders of the center at the next Advisory Board Meeting in September or October 2014.
- D. Website improvements will continue with a new video introduction and a page of services offered by the CFB and the MSG and partners.

E. CFB Director will begin to meet and survey second generation business owners on the data base and assess the need and prospective members of a peer group.

Center's needs for the upcoming year

- A. CFB will try to increase sponsorship revenue by \$4000 in fiscal 2014-15.
- B. CFB will request an intern to assist in marketing efforts for fall of 2014.

Changes in current ongoing community relationships

No changes – continue to work closely with the new President of the Indiana County Chamber of Commerce to continue partnership.

Personnel commitment to the operation of this center

Director and secretary

Financial operating commitment to this center

Clerical support and office space

Sources of funding from IUP for personnel and operating commitments

Eberly College of Business and Information Technology

Center for Family Business

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Individuals		5			\$5,100.00	\$7,500.00
Individuals		83		\$20.00 per person	\$520.00	\$8,300.00
Individuals		30		\$20.00 per person	\$400.00	\$3,000.00
Individuals		12		\$20.00 per person	\$120.00	\$3,000.00
Organization – YMCA of Indiana County	Non-profit	28		\$1,000.00	\$1,000.00	\$3,500.00
		450			¢7.140.00	¢25,200,00
TOTAL		158			\$7,140.00	\$25,300.00

Excellence in Entrepreneurial Leadership (ExcEL) Center July 1, 2013 – June 30, 2014				
Director:	Dr. Joette Wisnieski, Co-director Dr. John Lipinski, Co-director	Phone:724-357-2535 Fax: 724-357-5743		
Address:	301 Eberly College of Business and Information Technology			
Affiliation:	Eberly College of Business and Information Technology			
Website:	www.iup.edu/excel			

Continued to promote IUP participation in the statewide PASSHE business plan competition. Promoted statewide competition through email and posters. Held 4 recruitment workshops to help students with their business plans. Held multiple one on one sessions. **9** students completed business plans. Two IUP students were semifinalists. One IUP student finalist with 3rd place award of \$2500.

An Entrepreneurship Minor was created some years back for Fine Arts Students. Unfortunately for a variety of reasons there has been limited participation. Several meetings were held this year with the Asst Dean of Fine Arts and a small committee is working to revamp the minor.

New activities begun during 2013-2014

This year IUP hosted its own business plan competition. 350 students attended a University based pitch contest. **23** contestants submitted modified business plans. **Five** finalists were selected from presentations to judges. Over \$1000 in prizes were awarded to finalists. In addition, a donation of \$13,500 was received to provide ongoing financial support for this competition.

Other information for annual report

Won 3rd place at statewide business plan competition.

Another student won \$1500 locally to start own business.

Center's plans for the upcoming year

Continue to promote statewide business plan competition

Continue to promote local business plan competition

Continue to develop curriculum

Center's needs for the upcoming year

Currently we have funding from PASSHE and local donors

Changes in current ongoing community relationships

We are exploring a formal relationship with the Keiretsu Forum, a large Angel Investor network. Our faculty and students have been meeting with the Pittsburgh chapter and we are exploring opportunities to have our students assist in doing due diligence on real deals.

Personnel commitment to the operation of this center

Joette Wisnieski John Lipinski

Both of us are doing this as part of our service commitment to the university

Financial operating commitment to this center

\$13,500 from a gift to fund the IUP Business Plan Competition\$8300 from a DCED fund\$7000 remaining from a PASSHE grant

Sources of funding from IUP for personnel and operating commitments

0

ExcEL Center

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
15 IUP students were worked with individually to help them complete their business plans for state competition				\$8,300 DCED grant		One faculty member received small stipend. The other faculty member did work as part of service commitment estimated at \$5,000
An additional 6 students were mentored to prepare them for local business plan competition						\$2,000 estimated faculty time
TOTAL						

Government Contracting Assistance Program July 1, 2013 – June 30, 2014					
Director:	Mr. Ron Moreau	Phone:724-357-7824 Fax: 724-357-3082			
Address:	Robertshaw Building, Room 5				
Affiliation:	Eberly College of Business and Information Tech	nology			
Website:	www.iup.edu/ptac				

We provide individualized assistance with marketing strategies to reach government agencies. The following services are provided at no cost:

- Computerized bid matching of clients' products with government needs
- Procurement and product pricing history reports
- Military specifications and standards
- Research assistance to target government markets
- Workshops, seminars, and training sessions
- Library of self-help publications and resource data
- Counseling and one-on-one support

New activities begun during 2013-2014

Programs and initiatives are ongoing as per the requirements of the Department of Defense, Defense Logistics Agency.

We also have initiated an effort to have 100% of our counselors certified as certified Verification Counselors with the US Department of Veterans Affairs. We need to be able to adequately address set aside contracts and certification assistance to our business owning veterans. To date, two of our counselors are certified with a third working toward this goal by mid-October 2014.

Other information for annual report

(7) Active Client Base

(a) Active Clients (last 12 mos., including Bid Match activity)	352
(8) Number of Sponsored Outreach Events	9
(9) Number of Supported but Non-Sponsored Outreach Events	10
(10) Total attendees at Outreach Events in (8) & (9) Above	753

(11) Initial Counseling with all Small Business Concerns	45
(a1) Small Disadvantaged/Minority-Owned Business Concerns	10
(a2) Small Certified Disadvantaged Business Concerns	2
(b) Woman-Owned Small Business Concerns	10
(c) HUBZone Small Business Concerns	0
(d) Service-Disabled Vet-Owned Small Business Concerns	9
(12) Initial Counseling with other than Small Business Concerns	10
(13) Initial Counseling with Distressed Area Concerns	4
(14) Follow-up Counseling with All Small Business Concerns	491
(a1) Small Disadvantaged/Minority-Owned Business Concerns	100
(a2) Small Certified Disadvantaged Business Concerns	7
(b) Woman-Owned Small Business Concerns	111
(c) HUBZone Small Business Concerns	38
(d) Service-Disabled Vet-Owned Small Business Concerns	69
(15) Follow-up Counseling with other than Small Business Concerns	25
(16) Follow-up Counseling with Distressed Area Concerns	61
(17) # OF PRIME CONTRACTS RECEIVED BY CLIENTS	
(a) Recv'd by all category Small Businesses (Fed+DoD+State)	52
(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD+State)	6
(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD+State)	3
(c) Recv'd by WO Small Businesses (Fed+DoD+State)	3
(d) Recv'd by HUBZone Small Businesses (Fed+DoD+State)	12
(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD+State)	7
(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	10
(g) Awarded by DoD to all categories of Businesses (DoD)	54
(h) Awarded by Fed agencies to all Businesses (Fed)	7
(i) Awarded by State/Local Gov to all Businesses (State)	1
(18) DOLLAR VALUE OF PRIME CONTRACT AWARDS	

(a) Recv'd by all category Small Businesses (Fed+DoD+State)	\$36,759,318.22
(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD+State)	\$9,755,075.60
(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD+State)	\$9,411,998.00
(c) Recv'd by WO Small Businesses (Fed+DoD+State)	\$9,411,998.00
(d) Recv'd by HUBZone Small Businesses (Fed+DoD+State)	\$12,195,455.35
(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD+State)	\$14,102,902.50
(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	\$20,540,658.16
(g) Awarded by DoD to all categories of Businesses (DoD)	\$56,461,921.51
(h) Awarded by Fed Agencies to all Businesses (Fed)	\$837,304.87
(i) Awarded by State/Local Gov to all Businesses (State)	\$750.00
(19) # OF SUBCONTRACTS RECEIVED BY CLIENTS	
(a) Recv'd by all category Small Businesses (Fed+DoD)	1
(20) DOLLAR VALUE OF SUBCONTRACT AWARDS	
(a) Recv'd by all category Small Businesses (Fed+DoD)	\$5,000.00

Center's plans for the upcoming year

We are hoping to develop several online viewable webinars for small businesses. The topics will be general in nature and the programs will be short and to the point. Additional "follow up" help would be available from the center, however these would be "lead in" educational spots to help firms entering this market.

Costs and camera time are being explored, but we are anticipating the costs to be minimal.

Center's needs for the upcoming year

Supplemental funding that is allowable for match will be explored.

Changes in current ongoing community relationships

Staff changes at our sub center have caused a reduction in reportable counseling and contract award collection/reporting. While this may be expected in the short term, we will continue to encourage and assist the new counselor as he learns the ropes and becomes involved and dedicated to the program.

Personnel commitment to the operation of this center

IUP – Full time employee 100% commitment. Per the funding source, the lead agency (IUP) must employee a full time program manager to counsel and oversee the program.

Sub recipients: Private Industry Council 25% staffer Southwestern Pennsylvania Commission 100% staffer and a 50% staffer

Financial operating commitment to this center

IUP: \$64,961.00 PIC: \$11,111.00 SPC: \$91,737.00

DLA Funding Source: \$178,041

Sources of funding from IUP for personnel and operating commitments

IUP provides the match via the Eberly College of Business and "hard match" from Dr. Mack.

Government Contracting Assistance Program

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Businesses	Private companies	352		\$177,306.00	\$177,306.00	
TOTAL				\$177,306.00	\$177,306.00	

Management Services Group July 1, 2013 – June 30, 2014						
Directors:	Directors: Dr. Robert Boldin Phone: 724-357-2179 Dr. Steve Osborne Fax: 724-357-4514					
Affiliation:	Affiliation: Eberly College of Business and Information Technology					
Website: <u>www.iup.edu/business/msg</u>						

Management Services Group is an umbrella organization which manages the Eberly College of Business and Information Technology's outreach programs, including:

- Center for Family Business
- Excellence in Entrepreneurial Leadership Center
- Government Contracting Assistance Program
- Small Business Devleopment Center
- Small Business Incubator
- Small Business Institute
- WEDnetPA GFT Grant Program

There is no annual report for the Management Services Group, as it is the sum total of the centers and institutes that operate under it.

Small Business Development Center July 1, 2013 – June 30, 2014					
Director:	Mr. Tony Palamone, Director Mr. Richard Hoover, Consultant	Phone:724-357-7915 Fax: 724-357-5985			
Address:	108 Eberly College of Business and Information Technology				
Affiliation:	Eberly College of Business and Information Technology				
Website:	www.iup.edu/business/sbdc				

- > Assisted clients in raising \$1,832,000 in loan and equity financing
- Worked with 166 clients
- Provided information to numerous others
- > Provided over 4000 hours of faculty, staff and student consulting time
- Delivered 19 programs with 205 attendees. Three were sponsored in concert with the Center for Family Business

New activities begun during 2013-2014

Background

We had traditionally been the smallest SBDC in the State receiving by far the least funds and having the smallest population base to serve.

During the last four years as funding was cut across the SBDC network, our center actually received an increase in funding to bring it up to a par with the minimum standards. We began to receive Federal funds. This increase came with a concomitant increase in our deliverables, but no increase in our geographic coverage area. Our challenge was to add to and to restructure our staff, increase our client intake and add to our geographic coverage area.

In January of 2011, we hired a consultant to help increase our intake and our capability to handle an increased workload. That consultant has helped us restructure how we deliver work and the types of projects we can take on. We are using utilizing more students in the delivery of SBDC work products and moving for a more comprehensive suite of services. Unfortunately after our funds were increased they began to shrink while costs increased. We can no longer maintain our second staff person and complete the caseload required of us without additional outside funding.

Despite this we dramatically increased our use of unpaid interns to engage in direct professional consulting with our clients. Our intention is to continue in that direction providing more hands on experience for student interns at least until the end of the calendar year. The students are

starved for and really benefit from this opportunity to engage. We have broadened our involvement with clients to include more hands on marketing advice, planning and assistance. In addition to basic services regarding business plan development we have assisted clients with brand development and social media strategies & execution. We also plan to offer a higher level of strategic planning and related growth services.

Mr. Palamone, our Director has continued to study, identify techniques and begun to market our services in the area of working with second stage growth businesses. As part of that process the State SBDC paid for Mr. Palamone to attend the National SBDC Conference.

Other information for annual report

Increased student involvement as referenced above.

Interestingly, we have continued to evolve a relationships with other schools and disciplines and have been using cross disciplinary teams of students to work with clients. It is very exciting to see teams of students work together on real world problems. Our students have rated this experience as an extremely valuable educational experience. As an example, this summer interns from the Eberly College and from Communications Media have been working on branding materials for clients, developing logos, brochures, and web sites in order to clarify and then convey the brand. This would even make a wonderful new Center, the Center of Integrative Learning, were there funds to support it. As is there is a good prospect we will not have sufficient funds to keep this effort afloat next year.

Our work is provided confidentially and we cannot release details of our engagements with clients without a signed publicity release. We do obtain signed releases from several clients yearly and develop success stories which are available on our web pages.

Center's plans for the upcoming year

We have decided to increase the use of videos as a means of marketing the center and assisting our clients and have added computing capacity to enable this initiative. We have been recruiting student interns to enable us to produce these videos without being dependent on Communications Media.

Continuing into the next calendar year will depend on our ability to raise external funding.

Center's needs for the upcoming year

Monetary support.

Unless we get additional external funding we will not be able to keep the Counselor we were able to put on because of the receipt of Federal Funds and the Federal Jobs Act money. Additionally, one person cannot continue to meet the metrics and deal with all the bureaucratic requirements of the program and the university required for continuation of the SBDC which would imply a gradual death to our center over a several year period barring unforeseen circumstances.

Changes in current ongoing community relationships

No, we continue to be one of IUP's strengths and secret weapons in creating positive feelings about the university with the community as we are integrally involved in economic development and creating jobs and wealth for the region.

Personnel commitment to the operation of this center

Historically, we have only had one full time staff person (our Director), a part-time fiscal assistant/clerical person, 2 faculty members on quarter time alternate workload assignment for the Fall and Spring semesters, and an occasional Graduate Assistant.

The funding increase allowed us to add a consultant and graduate student helpers. The increased funding also came along with an increases match requirement. I should note that newly proposed match requirements actually lowered our match requirements. The effect is to allow us to show less match from alternate workload assignments, but does not lower the need for cash. The need for cash will actually be higher in order to effectively operate and meet program impact requirements.

Unfortunately, the long term funding prospect seems mixed, but has been downward. This trend threatens our ability to maintain our current levels of service and our growth track.

Financial operating commitment to this center

Varies depending on grants received and funding level, but in the opinion of this writer represents one of the least expensive avenues for credible positive public relations the university has available.

Sources of funding from IUP for personnel and operating commitments

The College of Business has provided ¼ time alternate workload releases to two faculty members to participate in the SBI Program, which puts together student teams to work on actual projects with businesses. These projects are reported on by the SBDC and become part of our deliverables. This staff commitment is used to help make our cash match to the grants we receive.

Small Business Development Center

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Assisted clients in raising \$1,832,000 in loan and equity financing	Individual entrepreneurs and businesses					
Worked with 166 clients on business development issues, e.g., business plans	Individual entrepreneurs and businesses					
Provided business development and operations information to an unspecified number of others	Individual entrepreneurs and businesses					
Provided over 4000 hours of faculty, staff and student consulting time in concert with SBI	Individual entrepreneurs and businesses					
Delivered 19 Workshop/seminars with 205 attendees	Individual entrepreneurs and businesses					
TOTAL						

Small Business Incubator July 1, 2013 – June 30, 2014						
Director:	Dr. Robert Boldin	Phone:724-357-2179 Fax: 724-357-4514				
Address:	5 Robertshaw Center					
Affiliation:	Eberly College of Business and Information Technology					
Website:	www.iup.edu/incubator					

Provide rental space and support services for the Incubator tenants as well as the general community.

Tenants graduating this period:

- o Elan Minerals
- Commonplace Coffee

Two student entrepreneurs entered the Incubator program this reporting period.

New activities begun during 2013-2014

Review Policy and Procedure guidelines and make revisions. Allow tenants to remain in the Incubator beyond the original five-year period.

Other information for annual report

As mentioned above, two students entered the program this year. Special concessions were implemented to accommodate and encourage business students.

Center's plans for the upcoming year

Continue to monitor the progress of all Incubator tenants. Increase marketing effort to attract additional entrepreneurs.

Center's needs for the upcoming year

- o Additional funding is always needed for repairs and upgrades to attract Hi-Tech firms.
- Part-time student assistance for the Incubator office.

Changes in current ongoing community relationships

No changes. We work closely with all entities in the area but especially the Chamber, Office of Planning and Development Center and Center for Economic Operations. Relationships will continue.

Personnel commitment to the operation of this center

Director receives quarter time release to manage the program. Overall support is given by all faculty in the Eberly College of Business and Information Technology and the different components of the Management Services Group.

Financial operating commitment to this center

ECOBIT provides funding for personnel; IUP provides space, utilities, general maintenance, and parking.

Sources of funding from IUP for personnel and operating commitments

Dr. Robert Boldin, Director, receives ¼ release time from ECOBIT to manage the Incubator.

Small Business Incubator

Organization or Individual Information		Number of Clients Served		Amount of Income	Amount of Income	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Requested (grants applied for or contracts bid on)	Received (grants, contracts, fees, etc.)	(If public service with no monetary remuneration)
Incubator tenants and other businesses in the area	Individual Businesses	12			\$87,193.51 (rental income)	
					0 07 100 51	
TOTAL					\$87,193.51	

Small Business Institute July 1, 2013 – June 30, 2014						
Director:	Dr. Stephen Osborne Dr. Joette Wisnieski, Assistant Director	Phone:724-357-5760 Fax: 724-357-5743				
Address:	308H Eberly College of Business and Information Technology					
Affiliation:	Eberly College of Business and Information Tech	nology				
Website:	www.iup.edu/sbi					

In-depth consulting projects (300 – 500 hours per project)

Fall 2013 Clients

- Penntuk
- Four Footed Friends
- IUP Center for Family Business
- Mass Mutual
- Holiday Beverage
- Indian Springs Country Club & Golf Course

Spring 2014 Clients

- PennTuk
- Brown Hotel
- Renda Broadcasting
- Pennsylvania Motor Truck Association (PMTA)
- Wright-Knox Motor Lines
- Challenger Program
- Indiana County Jimmy Stewart Airport
- Indiana Regional Medical Center (IRMC)

New activities begun during 2013-2014

New clients, continuation of existing consulting services.

Other information for annual report

- 18 (Fall) + 35 (Spring) = 53 students involved @approximately 70 100 hours per student
- 2 Faculty members and 1 staff member involved.
- 2014 2012-2013 Project of Year (Undergraduate) 3rd Place National

Center's plans for the upcoming year

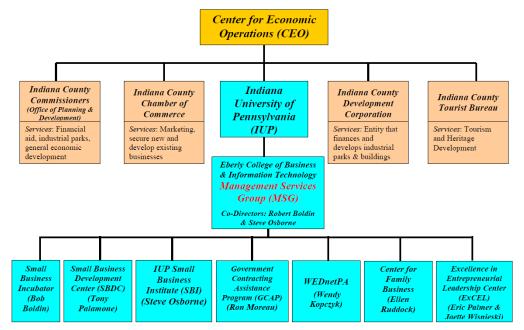
- 1. Submit 2 projects to the SBIDA National Project of the Year Competition.
- 2. Continue with new and existing clients
 - Environmental Services Lab
 - Four Footed Friends
 - Pennsylvania Motor Truck Association (PMTA)
 - Wright-Knox Motor Lines
 - Challenger Program
 - Campus Buck

Center's needs for the upcoming year

• Funding – Funding continues to be a constraint. Center receives no IUP or external funding. Occasionally, clients provide donations to the Center.

Changes in current ongoing community relationships

In addition to the client organizations with which we interact, we are also involved in the public/governmental sector as well as members of the Indiana County Center for Economic Operations:



Indiana County Center for Economic Operations (CEO)

Personnel commitment to the operation of this center

- Dr. Stephen Osborne, .25
- Dr. Joette Wisnieski, .25

Financial operating commitment to this center

• None committed, has been self-funded

Sources of funding from IUP for personnel and operating commitments

- Dr. Stephen Osborne, .25
- Dr. Joette Wisnieski, .25

Small Business Institute (SBI)

Organization or Individual Information		Number of Clients Served		Amount of	Amount of	
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Income Requested	Income Received	Pro Bono Value
Penntuk	Private					\$5,000.00
Four Footed Friends	NFP					\$5,000.00
IUP Center for Family Business	NFP					\$5,000.00
Mass Mutual	Private					\$5,000.00
Holiday Beverage	Private					\$5,000.00
Indiana Springs Country Club and Golf Course	Private					\$5,000.00
Renda Broadcasting	Private					\$5,000.00
Pennsylvania Motor Truck Assoc (PMTA)	NFP					\$5,000.00
Wright-Knox Motor Lines	Private					\$10,000.00
Indiana Regional Medical Center (IRMC)	NFP					\$5,000.00
Penntuk	Private					\$5,000.00
Indiana County Jimmy Stewart Airport	NFP					\$5,000.00
Lease Aviation	Private					\$5,000.00
Challenger Program	NFP					\$5,000.00
Brown Hotel	Private					\$5,000.00
TOTAL						\$80,000.00