



Indiana University of Pennsylvania
SCHOOL OF GRADUATE STUDIES AND RESEARCH

Centers & Institutes Annual Report

Fiscal Year 2012-2013



**Centers & Institutes
2012/2013 Annual Report**

TABLE OF CONTENTS

	<u>Page</u>
Summary of Centers and Institutes Activity.....	1
<i>Division of Academic Affairs:</i>	
American Language Institute.....	4
Center for Teaching Excellence.....	11
<i>Division of Student Affairs:</i>	
Intercollegiate Athletic Institute for Sports Camps.....	20
<i>College of Education and Educational Technology:</i>	
Center for Career and Technical Personnel Preparation.....	23
Center for Counselor Training and Services.....	28
Center for Gifted Education	31
Center for Media Production and Research.....	39
Center for Videoconferencing.....	48
Child Study Center.....	53
Literacy Center.....	60
Speech, Language, and Hearing Clinic.....	63
<i>College of Fine Arts:</i>	
Center for Turning and Furniture Design.....	70
IUP Community Music School.....	76
<i>College of Health and Human Services:</i>	
Center for Health Promotion and Cardiac Disease Prevention.....	79
Center for Research in Criminology	82
Criminal Justice Training Center.....	85
Highway Safety Center.....	88
Pennsylvania/OSHA Consultation Program.....	100
<i>College of Humanities and Social Sciences:</i>	
Administration and Leadership Studies Research and Training Center.....	104
Archaeological Services.....	112
Center for Digital Humanities and Culture.....	126
Center for Film Studies.....	131
Center for Northern Appalachian Studies.....	135

**Centers & Institutes
2012/2013 Annual Report**

TABLE OF CONTENTS (continued)

	<u>Page</u>
First Commonwealth Center for Economic Education.....	140
Frederick Douglass Institute.....	142
Institute for Mine Mapping, Archival Procedures and Safety.....	150
Mid-Atlantic Addiction Research and Training Institute.....	155
 <i>College of Natural Sciences and Mathematics:</i>	
Biotechnology Research Institute.....	173
Center for Applied Psychology.....	176
Center for Statistics Education in Pennsylvania.....	179
Institute for Information Assurance.....	180
Software Development Center.....	188
 <i>Eberly College of Business and Information Technology:</i>	
Center for E-Commerce and Technology Support.....	191
Center for Family Business.....	194
Excellence in Entrepreneurial Leadership (ExcEL) Center.....	199
Government Contracting Assistance Program.....	202
Management Services Group.....	209
Small Business Development Center.....	210
Small Business Incubator.....	214
Small Business Institute.....	217
 <i>School of Graduate Studies and Research:</i>	
Applied Research Lab.....	221

**Summary of Centers and Institutes Activity
Fiscal Year 2012-2013**

	Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (Public service with no monetary remuneration)
	Service Provided By	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
AA	American Language Institute	Individuals		270		\$725,000 (tuition)	
	Center for Teaching Excellence						
SA	Intercollegiate Athletic Institute for Sports Camps	Individuals	987			\$108,535	
COE & ET	Center for Career and Technical Personnel Prep	State Agencies			\$1,333,093	\$1,333,093	
	Center for Counselor Training	Individuals	120			\$7,900	
	Center for Gifted Education	Public Schools, Individuals	83		\$600	\$600	\$11,075
	Center for Videoconferencing	PASSHE and IUP units				\$20,356	\$13,200
	Center for Media Production and Research	Businesses, Nonprofits, IUP units	>5,300		\$2,900	\$21,480	\$48,250
	Child Study Center	Individuals, Public Schools	285		\$2,100	\$1,490	\$10,050
	The Literacy Center		32			\$600	140 hours
	Speech, Language & Hearing Clinic	IUP students, community, agencies	2,571			\$4,850	\$431,938
FA	Center for Turning & Furniture Design	University			\$75,000	\$75,000	
	IUP Community Music School						
HHS	Center for Health Promotion & Cardiac Disease Prevention		~1,095			\$6,550	
	Center for Research in Criminology	State government	3				20 hours
	Criminal Justice Training Center	Police Departments	800			\$90,000	
	Highway Safety Center	State government, utility companies	428,653		\$415,222	\$428,822	
	PA/OSHA Consultation Program	Employers in PA	28,019		\$1,701,000	\$1,701,000	

Summary of Centers and Institutes Activity (continued)
Fiscal Year 2012-2013

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (Public service with no monetary remuneration)	
Service Provided By	Type of Organization Receiving Service	PA Residents	Non-PA Residents				
HSS	ALS Research & Training Center		>286,000		\$988,328	\$711,834	
	Archeological Services		1,170	17	\$209,490	\$69,466	\$24,951
	Center for Digital Humanities & Culture	Individuals	55				\$2,500
	Center for Film Studies	Individuals	100				\$1,000
	Center for Northern Appalachian Studies				\$9,900	\$10,900	
	First Commonwealth Center for Economic Education						
	Frederick Douglass Institute				\$1,000	\$1,000	
	Institute for Mine Mapping, Archival Procedures & Safety (IMAPS)				\$384,125	\$384,125	
Mid-Atlantic Addition Research & Training Institute (MARTI)	Individuals, Non-profit organizations	1,767+	1	\$309,453	\$53,336	\$12,000	
NSM	Biotechnology Research Institute	Individuals	28				
	Center for Applied Psychology	Schools, Agencies	320			\$39,168	\$3,500
	Center for Statistics Education in PA						
	Institute for Information Assurance	Colleges, individuals	>185		\$231,000	\$231,000	
	Software Development Center	Individuals (students)	520				\$500

Summary of Centers and Institutes Activity (continued)
Fiscal Year 2012-2013

	Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (Public service with no monetary remuneration)
	Service Provided By	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
ECO B&IT	Center for E-Commerce & Technology Support	Private companies	22	2			\$51,400
	Center for Family Business	Individuals	102			\$240	\$13,960
	Excellence in Entrepreneurial Leadership Center						
	Government Contracting Assistance Program	Private companies	394 firms		\$178,041	\$181,988	
	Management Services Group						
	Small Business Development Center	Individual entrepreneurs and businesses	>193				
	Small Business Incubator	Local Businesses	15			\$89,090	
	Small Business Institute						\$75,000+
SG SR	Applied Research Lab						

American Language Institute

July 1, 2012 – June 30, 2013

Director: Dr. Michele Petrucci, Asst Vice President Phone: 724-357-2402
for International Education & Global Engagement Fax: 724-357-5640
Ms. Emma Archer, Assistant Director

Address: 214 Eicher Hall

Affiliation: Division of Academic Affairs

Website: www.iup.edu/ali

Continuing activities conducted during the 2012-2013 fiscal year:

The Office of International Education assumed responsibility for the American Language Institute (ALI) from mid-May 2012.

During 2012-2013, the ALI continued to accept, enroll and teach international students in IUP's long-standing, non-credit intensive English program (IEP). The majority of instructors are IUP doctoral students or IUP graduates with a minimum of a Masters degree.

The ALI ran the full calendar year with 3 intakes (August, January and June).

During Fall and Spring semester, there were six placement levels (beginner through advanced) with 7 courses per level and at the 5 lower levels, an eighth course, ACE Tutoring (After Class English), was required with a Pass/Fail grade. In an effort to accommodate our large Muslim population, we moved all core classes to a MW or TR schedule and offer free workshops on Friday mornings (i.e. Testing (TOEFL and IELTS) and Community Participation).

During Summer session, there were four placement levels (beginner through advanced) with 7 courses per level and at the 3 lower levels, an eighth course, ACE Tutoring (After Class English), was required with a Pass/Fail grade. No Friday workshops were offered in Summer.

New activities begun during the 2012-2013 fiscal year:

The OIE took control of the ALI on 5/14/12 and the past +year has been an immersion in ALI issues ranging from: facilities, equipment, technology, staff, teachers, budgets, academic policies, administrative procedures, etc. It has been a complete culture change and overall, very positive for the students, teachers, other IUP offices, and ALI/OIE staff.

As expected, the core ALI revitalization process has taken 12 months and we now have a strong foundation to work from on continuous improvement projects as well as opportunities to seek out best practices in the field of Intensive English Programs (IEPs).

During Summer 2012, we focused on the immediate issues: physical spaces and staffing.

We immediately addressed the physical spaces (Eicher Hall and Leonard 212) and cleaned out all of the spaces and ended up surplus-ing +70% of the furniture, resources and equipment—outdated and broken. We rearranged the rooms in a more logical manner and moved the secretary from down the hall to the room positioned between the ALI front desk and the Assistant Director's office. Facilities also came in and removed some installed furniture and repaired and painted several rooms. New office furniture was ordered and an updated and properly resourced teacher area was created (several computers, printer, fridge, shredder, coffee pot).

Thousands of books were recycled as the bulk of the ALI's library (8 floor-to-ceiling bookcases) contained textbooks from the 1970s and 1980s. We now have current publications and are restricting it to 2-3 bookcases.

We also decorated the areas to provide a more inviting and comfortable atmosphere. The students are paying to attend the ALI and aesthetics are very important.

We convinced Facilities to replace the front door of Eicher which had an old utilitarian metal door—it never looked like an entrance. They replaced it with a welcoming glass door with handicap access. They also changed the interior door on the first floor. Eicher looks much better.

We also worked with Facilities to get all new signage in Eicher as it was outdated and unattractive. They also helped us with all new locks and keys for the spaces (one key can now open multiple doors). Speaking of keys, we got control of these too. Many instructors had been given keys and allowed access to the offices after hours. We collected all the keys for Eicher and none are now given to instructors as classes in Eicher occur within normal office hours. We have also implemented a system to collect and distribute keys for the ALI-dedicated classroom in Leonard Hall.

IT was fantastic and helped to troubleshoot technology issues in both Leonard and Eicher to update them into positive teaching spaces. Leonard is very basic but the ALI and IT do not want to invest any substantial resources on this space as it's slated for demolition. Fortunately the ALI had purchased 30 new computers for its lab in Summer 2011 but we did need to replace several printers, a fax machine and also invest in a new phone system.

Summer 2012 was also dedicated to rebuilding the instructor pool and helping to stabilize the program. My abiding motto: *Transparency, Consistency and Sustainability* continue to serve me and the ALI and OIE well. The instructors and staff were cautious but over the course of time, I've won their trust and shown that not only am I dedicated to improving and professionalizing the ALI but even more importantly, IUP is committed to the ALI's success.

We hired an excellent Assistant Director (Emma Archer) in early July 2012 and due to an illness and early retirement, increased the one excellent secretary to full-time (Cindy Smeltzer) and in Spring 2013, moved the second empty position to the OIE (new Receptionist, Gail Munzert).

Emma and Cindy are professional, dedicated and hard-working. We are all fortunate to have such strong colleagues at IUP.

In Fall 2012, IT negotiated with Dean Asamoah that the ALI could permanently take over additional office space and one classroom in Eicher (206 plus 2 connecting offices). This was based on the fact that the ALI had been “squatting” in the space for the past 3 years and the ALI-dedicated classroom in Leonard would not be replicated in the new Humanities and Social Sciences building. In addition, unless the space was permanently allocated to the ALI, we would not invest money in new technology, furniture and equipment. IT successfully negotiated this space for the ALI and in turn, based on their suggestion, we’ve swapped our two Eicher classrooms (1 computer lab and 1 traditional classroom), purchased all new furniture in Spring 2013 for both classrooms and in Summer 2013, we were scheduled for some construction/updates in Eicher 206 (specifically, removal of a wall separator and painting).

Eicher 206 & 208 will also be receiving technology upgrades for the teaching stations. These are expected to be completed during 2013-2014.

We also decided not to continue our contract for the SONY Listening System. The ALI had a long-standing (+20 year) relationship with an agent but the system had not been utilized at all in the recent past—actually, no one could remember when it was last used. Some research was done and we found that the program is really geared towards K-12 environments where they have a dedicated listening lab coordinator. The ALI does not have such a position nor is it a high priority position for the future. Terminating this contract will save nearly \$10,000 per year.

Early in Summer 2012 we terminated a digitization project that employed a doctoral student to take old cassettes and transfer them to cds. The person had been paid \$20/hour and no one was using or planned to use any of the “new” digitized cds as they were paired with out-of-date textbooks. We decided that it would be more beneficial for the students and teachers to terminate this project and use the funds to purchase current Listening materials.

We developed a more nuanced testing and placement process and now use multiple tools to assess the students (oral interview, TWE (Test of Written English) and Michigan (Emma Archer’s research and recommendation). For the end of the session, the ALI administers the Institutional TOEFL which is purchased from and scored by ETS. This test is accepted by all admitting offices at IUP and as such, we increased the security and professionalism in how the ALI conducts this test. We now follow the best practices related to testing. We have 2 Test Coordinators who organize and manage the placement and exit testing,

The ALI instructors had not been observed in years. This changed in Summer 2012. Since that time, instructors are observed at least once a semester by the Assistant Director (MA TESOL from American University and Teacher Trainer in the Peace Corps in Mongolia). Teachers also must complete 2 peer observations per academic semester or 1 peer observation and 1 professional development activity.

The evaluation instrument for the teachers was revamped and a completely new Program Evaluation was created and implemented.

For instructors, we now hold a 5 hour Start-Up meeting in Fall and Spring as well as biweekly meetings during the academic year and Summer session. We also introduced the position of Level Leaders for the academic semesters. It wasn't a great success but for 2013-2014, we're working on ways to get them more involved and to truly act like leaders and mentors to other teachers.

We introduced Professional Development Funding for the ALI instructors. We have an application process and a post-conference/meeting/webinar presentation at a biweekly teacher meeting. We awarded \$1000 during Spring/Summer 2013 which helped 4 ALI instructors to attend large, professional conferences.

We now have a webpage dedicated to building our teacher pool (application process to be an ALI instructor) and regularly put a news blast on the IUP Daily.

We worked with IUP's MA TESOL program to provide classroom practicum opportunities. This worked so well during 2012-2013 that the MA TESOL Grad Coordinator wants to continue and to extend it to a full-year practicum. We're working with her on this now and hope to have 4-6 practicum students at the ALI next academic year. The teachers and the students all found it to be rewarding.

In Fall 2012 we formalized a peer tutoring program at the ALI which we now call ACE Tutoring (After Class English). This is a tutor to student class (1:3) that is now an integral part of the ALI's curriculum. Five of the six levels are required to attend ACE Tutoring.

Over the past year, the IUP has definitely become more integrated into IUP. We have worked diligently with IT, Admissions, Registrar's, and Bursar's to update and create new procedures and policies for the ALI. For example,

- Students now apply for the ALI online and pay with a credit card— last year, they were using paper apps and taking checks or cash!
- The Bursar's Office created a specific page dedicated to ALI tuition and charges—in the past, the information was not easily found and ALI students were often misinformed about their charges.
- The ALI staff and Bursar's Office are working more closely on billing issues related to the Saudi students receiving government scholarships.
- The ALI is complying with immigration regulations and conveying the information to students in a consistent manner
- The Registrar's Office is hard at work finding ways for the ALI to be fully integrated on ursa—transcripts, student rosters, midterm and final grades, etc. as well as schedule building and room allocation. This is huge and still in progress but we successfully piloted online registration in Summer 2013.

- We worked with A&F on fee increase proposals (tuition) and the introduction of a new ALI fee (ALI Technology Fee) for the Council of Trustees. The proposals received COT approval for Fall 2013 implementation.
- We are now an IT customer and not in some tech purgatory trying to troubleshoot and ask for favors.

All of these administrative offices have been WONDERFUL over the past year as we worked through issues. They supported my proposal to move the ALI to the OIE and I believe they are more than satisfied with the results.

Center's plans for the upcoming year:

Marketing and recruiting are on our radar as is the need to diversify our student population. During the Fall semesters, the mix is more balanced (Japanese, Taiwanese and Chinese students from our exchange partners with Saudi Arabian and Libyan students) but in the Spring semester and Summer session, the balance is definitely skewed towards the Saudi students. This is a challenge for the students and teachers and something we need to work on addressing.

Of course, continuing to build on our momentum but turning more towards the issues related to curriculum, pedagogy and methodology. We want to strive to implement the best practices in the field of Intensive English Programs at the ALI. To this end, the ALI, as an integral part of the Office of International Education, will be part of the forthcoming 5 year Program Review. We will also further investigate the feasibility and ROI of applying for accreditation.

With a strong administrative foundation and committed, quality teachers, the ALI is in a strong position to excel.

Center's needs for the upcoming year:

We'll continue to make improvements on the operational aspects of the ALI; in particular, D2L access for instructors, payroll/HR issues, and registration process. We'll also continue work on our curriculum development. The OIE is advocating for an International Recruiter which has the potential to benefit the ALI and all other admitting offices at IUP. We continue to need a more diverse student population; especially during Spring semester and Summer session when fewer exchanges from Asia attend the ALI.

An online contract system, which we know is in the works, would be extremely helpful for the ALI as we produce +100 contracts per year which currently need to be typed. It is an inefficient system.

Changes in ongoing community relationships:

In Fall 2012, students and instructors visited various business and organizations in the community during the Community Participation course (i.e. Yarnick's Farm, Indiana Historical Society, Indiana Gazette).

In Spring 2013, we assisted the ARIN-IU by sending students to their Friday grant-funded, ESL program.

In Summer 2013, the ALI rented and planted a bed in the Community Garden at Mack Park.

Personnel commitment to the operation of this unit:

For 2012-2013:

- Assistant Director: ALI – 100% (SUA)
- ALI Secretary – 100% (AFSCME)
- Clerical Support – 50% (AFSCME)
 - July 1 – December 1, 2012 – ALI Secretary – *EARLY RETIREMENT*
 - March 25, 2013 – present – OIE Receptionist
- Student workers (2-3)
- Contracted “Student Advisors” (3)
- Graduate Assistants (3)
- Contracted Instructors (12-20/semester, including summer)

Financial operating commitment to this unit:

Self-generating through ALI tuition fees as approved by IUP’s Council of Trustees.

Sources of funding from IUP for personnel and operating commitments:

Not applicable.

American Language Institute

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Intensive English Program	Saudi Arabian Cultural Mission, IUP overseas exchange partners, and individuals students	0	International students enrolled @ ALI (approximate): FA12 – 120 SP13 – 100 SU13 – 50	00.00	~\$725,000 in tuition	00.00
TOTAL			270		\$725,000	

Center for Teaching Excellence

July 1, 2012 – June 30, 2013

Director: Dr. Mary Anne Hannibal Phone: 724-357-5715
Address: 137 Stouffer Hall
Affiliation: Division of Academic Affairs
Website: www.iup.edu/teachingexcellence

Continuing activities conducted during the 2012-2013 fiscal year:

As per the current charter the CTE Advisory Board has one member from each of the colleges, a co-director from Reflective Practice, one administrator and one graduate student. This year we added a representative from the Library and left unfilled the undergraduate representative and the Fine Arts representative. Following is the composition for 2012-2013:

#	Unit Represented	Representative
1	Distance Learning and Continuing Education	David Porter
2	Eberly College of Business and IT	Ramesh Soni
3	Education and Educational Technology	Crystal Machado
4	Graduate Studies and Research	Shari Robertson
5	Health and Human Services	John Lewis
6	Humanities and Social Sciences	Heide Witthoeft
7	Natural Sciences and Mathematics	Edel Reilly
8	Reflective Practice Codirector	Stephanie Taylor-Davis
9	Library	Theresa McDevitt
10	Provost Representative	Lynann Mocek
11	Graduate Student Member	Tracy Lassiter

Faculty Recognition Awards:

The CTE Advisory Committee evaluated and ranked the submissions for the 2012-2013 Annual Faculty Recognition Awards. One of the goals of the Center for Teaching Excellence is to

recognize the excellence in teaching that exists at IUP. The awards acknowledge the multi-dimensional nature of the practice of teaching and recognize excellent faculty members at IUP.

The following faculty members were recognized for their teaching and advising and presented with a \$500.00 monetary award at the Annual Teaching Excellence Awards Dinner on May 12, 2013.

ANDREW ZHOU Physics Department AWARD for Content Pedagogy

Andrew is being recognized for building an effective and efficient undergraduate research program into the Electro-Optics and Laser Engineering Technology Program on Northpointe campus for the past 6 years. In this program every student is required to do an authentic research project before graduating from this two year program. The students are closely mentored throughout the project and complete the project with a demonstration/presentation on the annual "Industry Day" at Northpointe Campus, attended by industry leaders.

TODD THOMPSON English Department Award for INNOVATION

ENGLISH 212: American Literature before 1900. Very innovative design to the course: "American Literature Time Machine". Didn't move from 1600s to 1900s. Instead students joined an "historical context" groups – and this was an innovative, student-centered approach to teaching an American literature survey course.

BRUCE NOVAK English Department Award for INNOVATION

Teaches "College Writing". First year writing pedagogy blends elements from philosophy of education, composition studies and psychology to develop self and audience awareness, precision in paragraph development and focus in addressing and engaging an audience. He has students write a Personal Creed that addresses their central influences, experiences, and values and how they have helped form and bring to reality their personal hopes and dreams.

ANN AMICUCCI AND SHANA KRAYNAK English Teaching Associate Award

SHANA: Nominated by Todd Thompson who wrote about her *"positive energy and enthusiasm, her genuine rapport with students, her careful preparation, and her ability to draw thoughtful participation from ALL of her students, not just a select few."*

ANN: Nominated by Gloria Park teaches Research Writing and has her students doing ethnographic work.

Both Ann and Shana teach writing courses and received this award because of their exemplary classroom instruction.

Student service incorporated into her Psych 101 Course at Punxsy. "Student service has filled a void for several under-funded organizations, and our community service has helped the campus/community relationships overtime".

The Reflective Practice (RP) Project

Reflective Practice Co-Directors:

Large Group Meeting Directors:	Mark Palumbo and Michelle Papakie
Teaching Circles Coordinator:	Stephanie Taylor-Davis
Special Project Director:	Kelli Jo Kerry-Moran
Portfolio and Evaluation:	Tracy Lassiter
Research and Resources:	Theresa McDevitt

The CTE Director is the standing Director for Weekend Workshops and is responsible for overall management of RP Co-Directors.

Each Co-Director receives \$500.00 toward professional development for his/her annual service to the Reflective Practice Project.

Faculty Participants in The Reflective Practice Project 2012-2013:

Total: In 2012-13, two hundred seventeen (217) faculty members participated in one or more Reflective Practice programs. In 2011-12 there were 125 faculty participants. This is an amazing 60% increase in faculty participation.

Of those 217, **69** faculty received Active Recognition and **45** received Active-Plus Recognition at the awards dinner, recognizing their continued involvement over the academic year.

Teaching Circles 2012-2013: 29 Total

Cross-Disciplinary Teaching Circles

Departmental Teaching Circles (cont.)

Distance Education

Applying Anthropology

Punxsutawney Teaching Circle

Criminology

RP Portfolio

General Chemistry Laboratory

Writing for Publication

Language Teaching & Classroom Management

Feminist Pedagogy	Nursing: Simulation Pedagogy
Teaching Undergraduate Students	Nurses-Teaching With Technology
Information Literacy	Psychology
The Quality Teaching Circle for Teaching Research	Safety Science
Teaching Doctoral Courses	Teaching Graduate Writing in Sociology
BLEND	Organic Chemistry
<i>Departmental Teaching Circles</i>	College Chemistry
Hands-on Exercises for Teaching Introductory Statistics (Mathematics)	Special Education and Clinical Services
Teaching Circle Concerning Emerging Technologies (Mathematics)	English Temps
	Techniques for Teaching & Learning Foreign Languages

Large Group Meetings 2012-13

Thursday, August 23	3:30-4:45	Great Ideas for the First Day of Class, Crimson Event Center, Folger
Wednesday, September 5	3:35-4:50	Matchmaker Session—Forming Teaching Circles, Stabley 210
	5:00-7:00	Promotion Box Night – Stabley
Thursday, October 4	3:30-4:45	Can You Hear Me Now? Using Cell or Smart Phones in the Classroom, Crimson Event Center, Folger
Wednesday, November 14	3:35-4:50	Nine Essential Traits of the Effective Professor, Stabley 210
Wednesday, December 5	3:35-4:50	Holiday Gifts from the RP Co-Directors! Folger
Thursday, February 7	3:30-4:45	Evolution of a Class, Stabley 210
Thursday, April 4	3:30-4:45	Quality Matters – Distance Education, Crimson Event Center, Folger
Wednesday, April 17	3:35-4:50	Formative Assessment, Stabley 210
Thursday, May 2	5:00-7:00	Annual Recognition Dinner, Rustic Lodge

Saturday Workshops

Saturday, October 27	8:30 – 2:30	I Used to Have a Handle on Life, but it Broke! Stress and Time Management by Dr. Shari Robertson
Saturday, February 23	9:00 – 2:30	Flipping the Classroom: Using Technology to Improve Learning by Dr. Ike Shibley

Events Sponsored by Others in Collaboration with CTE

Wednesday, October 24	11:30-1:00	Panel on Faculty-Led Study Abroad, HUB Monongahela Room
Wednesday, November 7	3:30-5:00	Veterans in the Classroom: A Panel Discussion, HUB Allegheny Room
Friday, March 1	8:30-4:00	Contemplative Practice and the Transformation of Education, Crimson Event Center, Folger

New Faculty Orientation

IUP's Center for Teaching Excellence held New Faculty Orientation for 21 new tenure-track faculty members beginning on Monday, August 20th and ending on Wednesday, August 22nd. The Center for Teaching Excellence also conducted New Faculty Orientation for 60 new temporary faculty and TAs on Wednesday, August 22nd. All new faculty were provided a wealth of information from a variety of sources including IUP faculty and IUP managers as well as members of the Indiana Community including Mayor George Hood, Penny Perman from the Indiana Tourist Bureau, and Dana Henry from the Indiana County Chamber of Commerce. A new faculty reception, hosted by President Driscoll and Provost Intemann, concluded the three-day orientation.

New activities begun during the 2012-2013 fiscal year:

- ✓ New Faculty Orientation has changed significantly and was offered in the new format in August 2012 and, with slight variations, will be offered in August 2013. The technology piece is now incorporated into the University Technology Day sponsored by COE-ET; the President's luncheon and welcoming reception for all new faculty was combined into one event and the orientation was re-organized according to topic. One day is for tenure-track faculty only with sessions offered on promotion, tenure, research, campus tour, etc. The second day is for all new faculty (temporary, TAs and tenure track) with presentations focused on teaching, university policy, etc. As with each orientation, evaluations were completed and the success of this new format was evident.
- ✓ Next year we will be offering another new award – the Living Learning Community Involvement Award, sponsored by Student Affairs. Much cooperative planning with Student Affairs has gone into arranging and defining this award.

- ✓ We continued the new format for participation in Reflective Practice. We eliminated the contracts, that had to be submitted at the beginning of the academic year, and invited ALL faculty to every meeting. We then took attendance at each event and presented participation recognition awards based on the number of meetings attended. This resulted in a significant increase in attendance.
- ✓ We offered small grants, up to \$500.00 each, to Teaching Circles in Fall, 2012. We were able to fund the following projects:

Teaching Circle Grant Award Winners

“Facilitating a Student and Faculty Research Collaboration Community: Utilization of Physical and Virtual Environments at IUP”

Crystal H. M. Machado, Courtney L. McLaughlin, Lilian Mina

“The goals of the IUP Writing Buddy Teaching Circle were to 1) increase professional productivity 2) increase cross-disciplinary collaboration. To achieve both of these goals, the teaching circle developed a Facebook Writing Buddy Group page to facilitate virtual and physical meetings, which are used to engage in professional writing activities. The grant was used to fund dissemination of information to the professional community. Drs. Crystal H. M. Machado and Courtney L. McLaughlin and Ms. Lilian Mina, members from the IUP Writing Buddy Teach Circle, collaborated on an interdisciplinary presentation that was presented by Dr. Crystal Machado at the 24th International Conference on College Teaching and Learning in Ponte Vedra Beach, FL (April 8-12, 2013).”

“The Development of Mentoring Materials for Doctoral Students and New Doctoral Faculty: Guides to Doctoral Culture and Pedagogy”

Tanya Heflin, Kelli Jo Kerry-Moran, James Lenze, Crystal Machado, Dante Mancini, Kelli Reefer Paquette, Jennifer Rotigel

“The Doctoral Teaching Circle, whose membership includes an interdisciplinary group of faculty from the departments of Communications Media, English, Professional Studies in Education, and Psychology, was awarded a mini-grant first to identify resources for mentoring graduate students at the doctoral level and then to develop a practical guide based on these materials. The grant purchased 14 electronic books, which members of the group reviewed individually. The circle as a whole then consolidated the best material from these resources to create a pragmatic mentoring guide entitled “Best Practice Tips for Doctoral Students,” which will be made available to directors of the doctoral programs across the IUP campus.”

“Raspberry Pi Potential”

John Chrispell, Francisco Alarcon, Tim Flowers, Charles Lamb, Dan Radelet, and Ed Donley

“The Raspberry Pi potential project was focused on exploring the use of Raspberry Pi units when teaching mathematics. The units were seen to be easily programmable. The base

operating system on the unit has a wide range of tools for introducing students to programming, algorithms, and scientific computing. The units could provide a secondary computing environment (supplementing Windows) and high performance computing gateway, exposure to which may prove very beneficial to IUP graduates.”

“Issues and Ideas in Teaching Writing Across the Curriculum”

Bryna Siegel Finer, Gary Stoudt, Christoph Maier, Jean Neinkamp, Gloria Park, Jason Long, Nathan Lindberg, David Parrot, Gail Sechrist

“The main purpose of our teaching circle is discussion of issues and ideas about writing in our own classes. To support that discussion, we read widely in WAC scholarship and pedagogical resources. *Everyday Genres* is a book that is one of the most current WAC/WID texts and is highly recommended in the WAC community; the mini-grant enabled us to buy copies and read it as relevant throughout the year to inform our classroom practice as well as enrich our discussions during our meetings. We also were able to purchase some copies of *Writing Without Borders* and have a screening for our members. The documentary highlights pedagogical ideas and strategies employed in accommodating English as an Additional Language (EAL) students in our writing courses. I think we all found this to be a productive use of time and it also spurred a lot of interesting conversations.”

“Belonging, Learning, and Exploring New Directions (BLEND) Teaching Circle, Faculty and Students of Color: Creating the Perfect BLEND at IUP”

Crystal Machado, Shirley Johnson, Jason Smith, Bitna Kim, Jin Su, Shijuan Liu

“Multicultural group formation continues to be a contemporary challenge in higher education across the nation (Sarker, Davis, & Tiropanis, 2010). Social mistrust still pervades the hearts and minds of many (Mohanty, 2010). Members of majority groups worry about appearing to be prejudiced, while members of minority groups worry about being targeted by prejudice (Sorensen, Nagda, Gurin, & Maxwell, 2009). BLEND was established to provide a safe space where faculty and students of color can receive guidance, support, and constructive feedback that honors their differences and builds on their strengths. This group is open to all, regardless of race and ethnicity. The members of BLEND recruited additional members, crafted a mission statement, and developed a recruitment plan to identify IUP mentors who could mentor new faculty and students of color. BLEND will launch its mentoring program in fall 2013.”

“Bar Coded Medication Administration Safety: A time study to measure safe and time efficient medication administration among upper level nursing students using simulation, bar coded medication administration scanners, and time tracking software.”

Terri L. Calderone and Lisa Palmer

“We requested a mini-grant so that we could purchase 2 iPod Touch devices for use with an App called nuVizz Time Study. The iPods give us the ability to use the App so that we can observe, time, and record the various steps it takes in giving a medication. We want to study how long it takes for senior nursing students to accurately administer medications using bar

coded scanners in our simulation lab. Our achievements to date include: IRB approval for a needs assessment survey, completing this survey this Spring term, customizing the App for the time study, and then practicing the use of the App. We are currently analyzing our survey results and plan to conduct the study with nursing students this summer. Our research interest is to study safe and timely medication administration practices among nursing students.”

Other information for annual report:

In addition to the annual ongoing activities of the CTE, the following goals were also identified:

1. Recognize and reward excellent teaching through the CTE Faculty Recognition Awards
2. Nurture and sustain the Reflective Practice Project
3. Continue to develop New Faculty Orientation and address the need to provide additional Orientation for Temporary faculty
4. As an increasing number of faculty moves to teaching courses and offering programs online, provide faculty development to enhance pedagogy in the design, delivery and assessment of online courses.

This annual report provides clear evidence that all of the goals were achieved. IUP’s faculty is enriched by the presence of the Center for Teaching Excellence, and the support of the Office of the Provost is greatly appreciated.

Center’s plans for the upcoming year:

Promotion of CTE to Increase Faculty Participation: Our goal is always to involve as many faculty members as possible in excellent professional development activities and to enhance teaching and learning at IUP. To this end, we will be promoting our webpage, our monthly meetings, Saturday Seminars and special projects more vigorously.

Increased collaboration with Student Affairs: With the success of the co-sponsored event this year, the CTE hopes to continue to plan and implement programs and workshops with Student Affairs for the benefit of all university personnel responsible for student success.

High Impact Practices: Six faculty, including the CTE Director and three RP Co-Directors, attended a conference on High Impact Practices (HIPS) at Clarion University in February, 2012. As a result, we are planning to host several professional development programs geared toward HIPs in the 2013-14 academic year and will collaborate with Student Affairs in the planning of many of these programs.

Center’s needs for the upcoming year:

The Center for Teaching Excellence has a strong presence on campus but no home. Having a designated space for the Center would be an excellent idea. Currently we have to reserve space for each and every meeting and, therefore, the location of meetings frequently varies - giving an impression of instability. A permanent location would also provide a consistent place for faculty to go for assistance with issues and ideas related to teaching, scholarship and service. A Faculty Resource Center housing many entities, including CTE, would be a positive

measure toward ensuring a successful professional teaching experience for faculty and a rich learning experience for our students.

Personnel commitment to the operation of this unit:

Director: In addition to the activities mentioned above, the director represented the Center for Teaching Excellence on the following:

- ✓ Faculty Professional Development Committee
- ✓ Academic Affairs
- ✓ Online Learning Committee
- ✓ Center and Institute Directors
- ✓ ABBLE

Additional activities of the director are listed throughout this report.

Administrative Assistant: Sharon Aikins, Administrative Assistant, worked for the CTE approximately one third of her time. The CTE administrative assistant is, uniquely to IUP, shared with Liberal Studies, Women's Studies, and the University-Wide Undergraduate Curriculum Committee.

Graduate Assistant: Sarah Brady, graduate student in Educational Psychology program, was the half-time (10 hrs. per week) graduate assistant this year and will continue for 2013-14. The numerous activities included in this report are impossible to accomplish without a graduate assistant.

Sources of funding from IUP for personnel and operating commitments:

The Center for Teaching Excellence is funded by the Provost's Office. There is also a small CTE Foundation account.

Intercollegiate Athletic Institute for Sports Camps

July 1, 2012 – June 30, 2013

Director:	Dr. Frank Condino, Director of Athletics Ms. Lisa Bash-Ward, Business Officer	Phone: 724-357-2782 Fax: 724-357-2754
Address:	107 Memorial Field House	
Affiliation:	Division of Student Affairs	
Website:	www.iup.edu/sportscamps	

Continuing activities conducted during the 2012-2013 fiscal year:

IUP Athletics continues to conduct multiple camps/clinics to area elementary, junior high, and senior high students. In addition to providing skill development and instruction to individual participants, the sports camps provide training, employment, and experience for IUP students aspiring to become coaches, counselors, and advisors.

New activities begun during the 2012-2013 fiscal year:

NA

Other information for annual report:

Marketplace is used for online pre-registration and we would like to look into ways to use the Marketplace for the day of registration as well. This will streamline the payments to one designated report (this effort continues).

Center's plans for the upcoming year:

Continue to review processes and search for more efficient ways to facilitate the daily business transactions for running camps/clinics.

Center's needs for the upcoming year:

We would like to review and implement an online, day of registration process to accept campers payments who walkup to register for camp. Currently, we are not equipped to setup computers to accept payments at the time of registration (this effort continues).

Personnel commitment to the operation of this unit:

The personnel commitment when conducting camps/clinics involves many areas as well outside of Athletics such as; accounts receivables, accounts payable, procurement, campus housing, campus dining, campus police, facilities, camp directors, and the athletics business office. These areas all provide an effort to facilitate the necessary paperwork and processes to conduct

camps/clinics. The camp directors will spend many hours in preparation to conduct a camp/clinic for participants.

Financial operating commitment to this unit:

Camps/Clinics are encouraged to be conducted in the effort to help provide for athletic scholarships and generate additional funding to operate each sport team.

Sources of funding from IUP for personnel and operating commitments:

NA

Intercollegiate Athletic Institute for Sports Camps*

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents**			
Baseball	Teams/Individuals (school-age)	235			\$11,640	
Basketball, Men's	Teams/Individuals (school-age)	386			\$47,827	
Basketball, Women's	Teams/Individuals (school-age)	198			\$19,883	
Field Hockey	Teams/Individuals (school-age)	13			\$2,520	
Lacrosse	Teams/Individuals (school-age)	19			\$675	
Soccer	Teams/Individuals (school-age)	48			\$15,490	
Swimming	Teams/Individuals (school-age)	88			\$10,500	
TOTAL		987			\$108,535	

*For the purpose of this report, the totals were compiled using the 2012 calendar (camps run between 2 fiscal years).

**Less than 3% are participants are non-PA residents.

Center for Career and Technical Personnel Preparation

July 1, 2012 – June 30, 2013

Director: Mr. W. Barnett Knorr Phone: 724-357-4434
Ms. Karen Rivosecchi, Department Chairperson Fax: 724-357-6200
Ms. Tina Brocious, Fiscal Assistant

Address: Reschini House

Affiliation: College of Education and Educational Technology

Website: www.iup.edu/careerteched

Continuing activities conducted during the 2012-2013 fiscal year:

Instructional Programs: The Center for Career and Technical Personnel Preparation at IUP continues to provide a field based, performance-based certification program to the 33 career and technical schools, the 9 state correctional institutions and the 6 school districts that offer career and technical programs in 20 counties in western Pennsylvania.

Programs leading to certification as a Career and Technical Education teacher, a Cooperative Career and Technical Education coordinator, a Supervisor of Career and Technical Education, and a Career and Technical School Administrative Director are offered for qualified candidates. All programs received NCATE certification.

Instructors must complete 78 credits for teacher certification and Cooperative Education Coordinators complete an additional 15 credits. Supervisors must have earned a BA or BS degree for program admission, and are required to complete 18 graduate credits. In order to achieve certification as a Director, an additional 27 graduate credits must be completed.

Professional Development Workshops: Professional development workshops to address documented needs were conducted for Health Occupations and Business/Computer/and Information Technology instructors. Teacher-to-Teacher Exchanges were offered for Machining and Protective Services instructors and provided an opportunity for instructors to share best practices and address classroom concerns.

Praxis Math Workshop: Two PRAXIS Math workshops were offered at the IUP Monroeville Campus. These workshops were presented by Dr. Edel Reilly, Assistant Professor, IUP Mathematics Department. Workshop participants completed a brief math assessment and reviewed key mathematical concepts and test taking strategies for the Praxis I Math exam. The second of the two workshops served as a follow-up session and was conducted the following weekend.

Pre-Induction Workshop: This workshop orients newly hired career and technical instructors to PA certification requirements and facilitates a smooth transition to the teaching profession. During the workshop instructors gain critical information and meet department faculty and staff. Workshops were held in both September and January to accommodate and orient new career and technical teachers hired throughout the academic year. Forty-five new career and technical teachers participated.

Annual Student Advisory: Students who completed the department certification coursework during the 2012-13 academic year met with department faculty and staff to provide input on program content and design. The discussion and feedback is used to continue to refine and facilitate the transition for department students from industry expert to career and technical educator.

New Choices Career Development Services: The New Choices program continued to offer career counseling and job search assistance to single parents/displaced homemakers (low income, unemployed or underemployed individuals), those exploring non-traditional occupations those looking for a career change and those in transition. The funding for continued education was not available due to the severe budget cuts this year.

Pennsylvania Career and Technical Education Conference: The Center was again awarded a contract to coordinate all aspects of the state-wide 39th annual Pennsylvania Career and Technical Education Conference. This conference, coordinated by Paula Andrei, was held at Seven Springs June 26 through June 28, 2013. In addition to over 35 concurrent sessions, conference participants participated in industry tours to the following cutting-edge facilities and globally-recognized businesses to witness how local entrepreneurs brought their vision to life: Recreational Equipment, Inc., B.C. Stone, Lampire Biological Laboratories, MDL Manufacturing Industries, Inc., and Omni Bedford Springs Resort. Complete conference program is available at: www.cte.iup.edu/pactec

This professional development event is designed specifically for career and technical educators and workforce development professionals and features technical skill development seminars, a variety of professional development sessions, and networking opportunities for educators and administrators in both secondary and postsecondary institutions.

Occupational Competency Assessment: Pennsylvania uses a number of experienced worker tests from the National Occupational Competency Testing Institute (NOCTI) in the Occupational Competency Assessment (OCA) process. Successful completion of the OCA is a mandated requirement for a person to obtain a Vocational Intern Certificate. It is required of all tradespersons entering the career and technical teaching profession in the public schools. NOCTI has indicated that it plans to phase out the maintenance and revision of many of the experienced worker tests now used by the Commonwealth. This year, the following exams were administered:

Written/Performance Exams

2 Auto Body & Fender
3 Automotive Technician
1 Carpentry
1 Computer Servicing
Technology
2 Diesel Mechanic
3 Electrical Occupations
1 Electronics Technology
1 Masonry Occupations
2 Metalworking Occupations
1 Millwork & Cabinetmaking
2 Network Systems Technology
1 Protective Services
Occupations
2 Quantity Foods
6 Welding

Committee Reviews

3 Air Conditioning
1 Biological Technology
1 Electro-Mechanical
Technology
1 Graphic Occupations
1 Horticulture/Floriculture

Credential Reviews

5 Health Assistant
5 Health Related
Technology
5 Nurses' Aide

Other information for annual report:

Faculty/Student Presentations

2012 Pennsylvania Career and Technical Education Conference-June 2012; and Pennsylvania Department of Education Integrated Learning Conference–November 2012

“Oh, the Places You’ll Go” – highlighting classroom integration of successful career exploration activities co- presented by Karen Rivosecchi and student, Elizabeth Zelina, Graphics Instructor at Beaver County Career and Technology Center.

2013 Pennsylvania Career and Technical Education Conference

“CTE + (Math + X) = Integration+” - highlighting the extra step that CTE teachers can take to boost their students’ math skills and offer effective strategies and resources they have used to provide motivation and instruction co-presented by Julia Boyd and students Travis Payne, Automotive Technology Instructor at Connellsville Area CTC and Danielle Wilbur, Commercial Art Instructor at Erie County Technical School.

“Oh, the Places You’ll Go” - highlighting classroom integration of successful career exploration activities co- presented by Karen Rivosecchi and students Debra Walter, Cosmetology Instructor at Mon Valley Career and Technology Center and Timothy Bash, Carpentry Instructor at Indiana County Technology Center.

“Teacher Evaluation Rubric” – highlighting CTE examples correlated to the rubric that were developed by PDE-BCTE, PSEA-DCTS, and the three Professional Development Centers co-presented by Karen Rivosecchi , Cynthia Pellock, Pennsylvania State University, Nancy Erwin, Temple University and Dave Namey, PSEA.

Other

Center staff member, Paula Andrei continues to serve as the University liaison for the TAA and Workforce Investment Act (WIA) funding. Highlights of the program will be featured in the upcoming IUP Alumni magazine.

Awards

Mr. Donald Gamble, former Center director, received the Sponsored Award for Outstanding Achievement in Curriculum and Instruction at the IUP School of Graduate Studies and Research and IUP Research Institute 19th Annual Awards Luncheon.

Faculty and Staff Changes

New faculty member, Becky Gourley Bruce, was hired in October 2012.

Center's plans for the upcoming year:

Continue to implement goals and objectives as indicated by external funding sources and continue to serve as a resource to the career and technical education community in western Pennsylvania.

Center's needs for the upcoming year:

Continued funding from PDE – Bureau of Career and Technical Education, and the Pennsylvania Department of Corrections.

Personnel commitment to the operation of the unit:

The Center employed six full-time faculty, two part-time faculty, one SUA staff member, one manager, and five full-time and one part-time support staff during the 2012-13 year.

Financial operating commitment to this unit:

The Center is self-supporting through grants from PA Department of Education, PA Department of Labor & Industry, Pennsylvania Career and Technical Education Conference, and private fee-for-service contracts.

Sources of funding from IUP for personnel and operating commitments:

The Center receives an operating budget through the College of Education and Educational Technology. All personnel costs are covered by grants.

Center for Career and Technical Personnel Preparation

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
PDE, Bureau of Career & Technical Education (BCTE)	State Government			\$1,267,928	\$1,267,928	
PA Dept of Labor & Industry, PA Women Work (New Choices)	State Government			\$26,000	\$26,000	
PA Career and Technical Education Conference (PACTEC)	PACTEC Policy Committee			\$39,165	\$39,165	
TOTAL				\$1,333,093	\$1,333,093	

Center for Counselor Training and Services

July 1, 2012 – June 30, 2013

Director:	Dr. John McCarthy	Phone: 724-357-3807
		Fax: 724-357-7821
Address:	206 Stouffer Hall	
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/counseling/centers	

Continuing activities conducted during the 2012-2012 fiscal year:

Workshops:

- 1) 10/26/12: Dr. John Krumboltz (Stanford University)
How Career Professional can Create more Satisfying Lives
Indiana, PA
- 2) 4/12/13: Dr. Fred Hanna (University of Northern Colorado)
Asian Meditative Therapies
Greensburg, PA

New activities begun during the 2012-2013 fiscal year:

CCTS utilized the Greensburg Garden & Civic Center for its Spring 2013 workshop. This event also marked the first time that CCTS offered a workshop at this venue.

Other information for Annual Report:

- 1) Total attendance for the two CCTS workshops for the past year was 120.
- 2) Since Spring 2002, nearly 1500 people have attended CCTS/Department of Counseling trainings. (Note: CCTS was officially created in 2005.)
- 3) Since Spring 2005, over 1050 individuals have participated in CCTS workshops.
- 4) All (100%) of the participants in the Fall 2012 and the Spring 2013 workshops indicated that they would attend another CCTS workshop.

Center's plans for the upcoming year:

Upcoming workshops for the 2012-2013 academic year include:

- a) Uncovering the DSM-5: October 22 at the Greensburg Garden and Civic Center
- b) A one-day conference on adolescents and mental health: March 7 at the KCAC

Center's needs for the upcoming year:

Graduate assistant help may be needed in planning and coordinating the Spring 2014 conference. This would mark the first formal conference organized by CCTS in many years.

The personnel commitment to the operation of this unit:

Dr. McCarthy, a professor in the Department of Counseling, directs CCTS. A vast majority (approximately 80 percent) of his graduate assistant hours are dedicated to the Center.

The financial operating commitment to this unit:

None

Sources of funding from IUP for personnel and operating commitments (e.g. assigned complement, college operating budget transfer, etc.):

Revenue is generated from workshop registrations. Dr. McCarthy also acknowledges the assistance given to the Center by the IUP Research Institute.

Center for Counselor Training and Services

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Career Professionals workshop		74			Registration fees	
Asian Therapies workshop		46			Registration fees	
TOTAL		120			~\$7,900	

Center for Gifted Education

July 1, 2012 – June 30, 2013

Director:	Dr. Timothy Runge	Phone (Center):724-357-2300 Phone (Runge):724-357-3788
Address:	240 Stouffer Hall	
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/rural	

Continuing activities conducted during the 2012-2013 fiscal year:

Most activities conducted during 2012-2013 at the IUP Center for Gifted Education (CGE) are considered a continuation of work from previous academic years. The IUP CGE continues to provide in-service and consultation services to local educational agencies (LEAs) and parents regarding the identification or education of students who are mentally gifted. One-hour to full-day in-services are offered on an occasional basis and are typically established via contact with district administrators. Districts will also contact the CGE for consultation on the quality of their gifted screening, identification, or services provided to students. The fee schedule for in-services and consultations is available by request and is considered extremely competitive.

Teachers or related service personnel working in school districts (e.g., school psychologists, school counselors) call or visit the CGE website for advice and to review materials housed in the CGE. These services are typically provided at no cost unless the services lead to a formal district consultation or in-service presentation.

The bulk of the consultation offered by the CGE is provided directly to parents. Parents contact the CGE via e-mail or phone call often requesting suggestions for fostering their gifted child's development and for working successfully with schools regarding the identification or education of gifted students. These services are always provided at no cost. Although the majority of parent consults come from Pennsylvania residents, a few parents from other states make contact with the CGE.

The CGE offers support to the IUP Child Study Center through consultation on cases seen at the Child Study Center that involve high ability learners. These activities typically include access to resources regarding gifted identification and/or education. Services are provided for free.

The CGE provides students at the undergraduate, master's / specialist, and doctoral levels with opportunities to provide consultative and direct services to parents and schools and to conduct research related to the identification and education of gifted students.

The CGE facilitates development of distance and traditional courses in gifted education. A Letter of Completion (LOC) in Gifted Education was approved by the PASSHE in fall 2012. This

12-credit program, co-authored by Drs. Timothy Runge and Nancy Yost (Special Education and Clinical Services), is presently available for any matriculated IUP graduate student or interested person who successfully applies to the sequence.

Finally, a continuing activity of the CGE has been the expansion of the focus of services provided to schools, parents, communities, and IUP students. Given the research and practical interests of Dr. Runge, consultative and research efforts extend into the area of School-Wide Positive Behavioral Interventions & Supports (SWPBIS). As with the range of services provided by the CGE under the umbrella of gifted education, the CGE provides these same services in the area of SWPBIS. On-going consultation between the CGE and Altoona Area School District and Greater Johnstown School District in their implementation of SWPBIS continued throughout the 2012-2013 academic year. The CGE was not financially compensated for this work given the agreement (via Memorandum of Understanding) that the Director has with the State Leadership Team on Positive Behavior Support (PAPBS Network – papbs.org). Six graduate students in EDSP provide consultative services to these schools under Dr. Runge's direct supervision. Much of this consultative assistance focuses on collection and analysis of archival data (approved through IUP's Institutional Review Board [IRB]). Dr. Runge and graduate students attend meetings at these schools and provide data summaries to the administrators and teachers regarding efficacy of SWPBIS and implementation of a secondary intervention called Check-In / Check-Out (CICO).

New activities begun during the 2012-2013 fiscal year:

In August 2012, Dr. Runge provided a one-day gifted programming review for Trinity Area School District. This contracted work resulted in an audit of the LEA's gifted program and provided recommendations for improvement of screening and identification practices as well as suggestions to broadening the range of educational services provided to gifted students. The \$600 generated from this work was deposited in the CGE's Research Institute account to support future endeavors in the Center.

Dr. Runge re-connected with state advocacy groups related to gifted education. As a consequence, Dr. Runge was elected to serve as the Higher Education Liaison on the Executive Board of the Pennsylvania Association for Gifted Education (PAGE). Dr. Runge attends quarterly Executive Board meetings and participates in the work of this organization. One aspect of this participation was a presentation on the integration of Response to Instruction and Intervention (RTII) and Gifted Education at the annual PAGE conference at Robert Morris University in April 2013. Approximately 150 people attended the presentation in which connections related to screening, identification, and service delivery within an RTII model were made to gifted programs. The reference for this presentation is indicated below.

New research and scholarly activity occurred in 2012-2013 focused on gifted identification and SWPBIS. Drs. Runge and Mark McGowan co-authored a review of gifted identification practices in the *Pennsylvania Psychologist*, a publication of the Pennsylvania Psychological Association (referenced below). Empirically-based scholarship related to gifted identification occurred with Drs. Runge and McGowan and Derry Township School District. This line of research, under IUP IRB approval, focused on utilizing RTII data for gifted screening purposes.

The first manuscript was submitted for peer review in early summer 2013 (referenced below) with more anticipated in the coming months.

Scholarly work focused on SWPBIS expanded in the 2012-2013 year. IRB approval was granted in spring 2013 to initiate a collaborative research effort focused on integrating universal screening data on social/emotional functioning, academic skills, and office discipline data to help Dover Area School District improve its capacity to identify and provide supports to students at risk for academic, social, emotional, or behavioral functioning. Archival, anonymous data from 2012-2013 will be provided to Dr. Runge in late summer 2013 and data analysis in fall 2013 will likely lead to scholarly publications and additional consultations with that school district.

In addition to the SWPBIS work initiated with Dover Area School District, Dr. Runge continued to collaborate with other school districts on their SWPBIS models. Specially, Dr. Runge supervised three graduate students in their consultative and research efforts at East Side Elementary School (Greater Johnstown School District). Students prepared monthly data reports, attended monthly school meetings, and offered considerable consultative services to the district. This work resulted in a number of poster presentations at state and national conferences, each referenced below. Dr. Runge, Heather Wagner (graduate student), and Alycia Gorlaski (graduate student) conducted a related, IRB-approved study on sustained implementation of SWPBIS. In addition to poster presentations, this work resulted in one publication in the tri-annual newsletter of the Association of School Psychologists of Pennsylvania, *InSight* (referenced below). Additionally, Dr. Runge and Mike Boneshefski (graduate student) co-authored a peer-reviewed manuscript recently accepted for publication on the topic of disproportionate discipline among racial and other minority groups.

Dr. Runge also provided four full-day in-services to West Side Elementary School (Greater Johnstown School District) as this building developed and initiated a SWPBIS model. No publications or presentations resulted from this work; however, future scholarly activity will likely occur.

Dr. Runge and two other graduate students continued consultation and research efforts at Altoona Area School District regarding its SWPBIS initiative implemented at Altoona Area Junior High School. Dr. Runge and the two students attended monthly team meetings and helped the school begin to implement CICO. This work resulted in poster presentations listed below. Notably, no financial compensation was provided to Dr. Runge or his graduate students for any of this consultative or scholarly SWPBIS work. In fact, financial support in the form of mileage reimbursement and travel funds to present at conferences were provided to these students from CGE Research Institute accounts, supported by the fee-for-service work Dr. Runge performs as noted above.

Presentations

Runge, T. J. (2013, April). *Response to instruction and intervention and gifted education*. Workshop presentation at the annual meeting of the Pennsylvania Association for Gifted Education, Moon Township, PA.

Boneshefski, M., & Runge, T. (2013, February). *Disproportionate discipline: Causes of disproportionality and outcomes for minority students*. A poster presentation at the annual meeting of the National Association of School Psychologists, Seattle, WA.

Gorlaski, A., Wagner, H., Boneshefski, M., & Runge, T. (2013, February). *SWPBIS after six years: A cohort study*. A poster presentation at the annual meeting of the National Association of School Psychologists, Seattle, WA.

Gorlaski, A., Wagner, H., & Runge, T. (2013, February). *Considerations for sustained implementation of SWPBIS*. A poster presentation at the annual meeting of the National Association of School Psychologists, Seattle, WA.

McFall, S. R., Runge, T., Staszkiwicz, M., & O'Donnell, K. (2013, February). *The missing link: SWPBIS and academic performance*. A poster presentation presented at the annual meeting of the National Association of School Psychologists, Seattle, WA.

Spayd, M. A., McGurk, D. G., & Runge, T. J. (2013, February). *Effectiveness of check-in check-out SWPBIS program*. A poster presentation at the annual meeting of the National Association of School Psychologists, Seattle, WA.

Spayd, M. A., McGurk, D. G., & Runge, T. J. (2012, October). *School wide positive behavior and intervention support: A tier II implementation*. A poster presentation presented at the annual meeting of the Association of School Psychologists of Pennsylvania, State College, PA.

Wagner, H. D., Boneshefski, M. J., Gorlaski, G. M., & Runge, T. J. (2012, October). *SWPBIS after six years: A cohort study*. A poster presentation presented at the annual meeting of the Association of School Psychologists of Pennsylvania, State College, PA.

Peer- Reviewed Publications

McGowan, M. R., Runge, T. J., & Pedersen, J. A. (2013). *Using curriculum based measures for identifying gifted learners*. Manuscript submitted for publication.

Boneshefski, M. J., & Runge, T. J. (in press). Addressing disproportionate discipline practices within a school-wide positive behavioral interventions and supports framework: A practical guide for calculating disproportionality rates. *Journal of Positive Behavior Interventions*, XX, 1-10. doi: 10.1177/1098300713484064

Other Publications

Runge, T. J., & McGowan, M. R. (2012). Identifying giftedness in Pennsylvania. *The Pennsylvania Psychologist*, 72(8), 20, 22.

Runge, T. J. (2013). Review of the book *Systematic screenings of behavior to support instruction: From preschool to high school*, by K. L. Lane, H. M. Menzies, W. P. Oakes, & J. R. Kalberg. *Communiqué*, 41(3), 37.

Gorlaski, A. M., Wagner, H. D., & Runge, T. J. (2013, Spring). Considerations for sustained implementation of school-wide positive behavioral interventions and supports. *InSight* 33(3), 5-6.

Consultation with parents continues to be the primary activity of the CGE's focus on gifted education. In summary, this work focuses on the Pennsylvania Department of Education's gifted education regulations, and the need for districts and parents to provide a free and appropriate public education to gifted learners. These consultative services are provided pro bono.

It is noted that Dr. Runge receives no remuneration, either in the form of an Alternate Workload Equivalent or other IUP contract, for his position as Director of the CGE. While clearly some of this work supports Dr. Runge's scholarly efforts, a considerable amount of CGE work is in service to the Department, the College, and the University.

Other information for annual report:

As noted in Section 2 above, a number of EDSP graduate students are actively involved in consultation and research conducted under the aegis of the CGE. Notably, three graduate students attend monthly team meetings at the Greater Johnstown School District where the students present their summary of office discipline referral data used to evaluate SWPBIS efficacy. Two additional graduate students attend monthly meetings at the Altoona Area School District to consult on implementation of strategic interventions for at-risk students (i.e., CICO). Research efforts in this district will commence pending IRB approval this fall.

Although not an official responsibility of the CGE, Dr. Runge serves as the Editor for the Association of School Psychologists of Pennsylvania (ASPP) tri-annual newsletter, *InSight*. This newsletter is distributed to the approximately 700 ASPP members and faculty of the 13 school psychology training programs in Pennsylvania. The CGE GA, Julie Vandervort, serves as the associate editor for this newsletter. Compensation for this work is not provided to the Director or the CGE as this activity is related to service to the community of school psychologists in Pennsylvania.

Center's plans for upcoming year:

Plans for the CGE in 2012-2013 are not substantively different than in previous years. The consultative and research efforts from the previous two years will continue, although expansion to other schools and increased focus on scholarly work will be renewed. Gifted education consultation and in-service opportunities will continue in the 2013-2014 academic year. In addition to providing consultation and in-service opportunities to school districts, the CGE will continue to consult with parents and educators of gifted students.

The CGE will continue to consult with area school districts on SWPBIS. In particular, continued collaboration will occur with Greater Johnstown School District and Altoona Area School District. The Director continues to volunteer his time for monthly meetings with core SWPBIS teams at each school. The Director will continue to supervise graduate students as they gain valuable experience providing consultative services to these schools. Proposals for professional

presentations at state and national conferences have been submitted, with a strong likelihood that these student presentations will be accepted. Plans for the upcoming year also include increased efforts to produce manuscripts for peer review related to the work in these SWPBIS schools.

Lastly, the CGE Director and GA will continue to serve as editor and associate editor, respectively, for ASPP's *InSight*.

Center's needs for upcoming year:

The CGE will continue providing consultative services to school districts and families in the coming year regarding gifted education and SWPBIS. To accomplish this goal, the CGE requires staffing by a Graduate Assistant during typical business hours so that efficient communication with interested parties can occur via phone or e-mail. The CGE GA is absolutely essential to the editorial work of ASPP's *InSight* newsletter. Lastly, the CGE would appreciate the assistance of the Graduate School in consolidating the two Centers under the directorship of Dr. Runge (i.e., Child Study Center and CGE). The two related Centers in the EDSP department frequently cause confusion for schools, educators, and parents given the overlapping work of both centers. Consolidation of the two centers into one would be more for administrative purposes as the efforts of both centers would not change.

An additional area of assistance requested for the upcoming year is consultation with either the Graduate School and/or Research Institute to update the service fee schedule. Dr. Runge has charged the same rates for gifted services and consults provided to schools for over five years, and it is believed that modest increases in fees would be appropriate. Dr. Runge requests assistance in updating this fee schedule.

Changes in current ongoing community relationships:

The expansion of the consultation services provided to schools continues. As indicated above, gifted education consultation will remain a focus of the CGE; however, increased opportunities for consultation in SWPBIS will continue. Research in both of these domains will be a continued focus. To that end, the CGE continues to foster relationships with individual school districts that value research and wish to collaborate with the CGE. Such an expansion will facilitate more scholarship, service, and learning opportunities for the CGE, IUP, graduate students in EDSP, and undergraduate students majoring in education. Maintenance of relationships with Derry Township School District, Dover Area School District, Greater Johnstown School District, and Altoona Area School District will occur.

Personnel commitment to the operation of the unit:

A graduate assistant (GA) is used to staff and assist in the CGE. The GA provided for the CGE would otherwise be provided to the Director given that Dr. Runge is a faculty member in a department offering graduate programs. The CGE Director does not receive any release (e.g., Alternative Workload Equivalency) or other compensation for this responsibility.

Financial operating commitment to this unit:

The CGE Director does not receive any release (e.g., Alternative Workload Equivalency) or other compensation for responsibilities and activities within the CGE. Thus, there is no University funding that supports the CGE other than what might be considered to be related to the room in which the CGE is housed (e.g., electricity, heat/air conditioning). Compensation for presentations related to giftedness made to school districts or intermediate units is paid for by the contracting organization and these funds are deposited in the CGE's Research Institute account. All work related to SWPBIS is completed free of charge given the arrangement between the PA Positive Behavior Support Network (of which Dr. Runge is an executive board member) and any school requesting assistance to implement SWPBIS.

Sources of funding from IUP for personnel and operating commitments:

Please see above.

Center for Gifted Education

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Altoona Area Junior High School	Public School – SWBIS	30				\$2,000
East Side Elementary School (Greater Johnstown District)	Public School – SWBIS	15				\$2,000
West Side Elementary School (Greater Johnstown District)	Public School – SWBIS	10				\$6,000
Individuals – Gifted Consults @ \$65/hour	Parents	13				\$575
Trinity Area School District	Public School	15		\$600	\$600	
TOTAL		83		\$600	\$600	\$11,075

Center for Media Production and Research

July 1, 2012 – June 30, 2013

Director:	Dr. Mark Piwinsky	Phone: 724-357-2492
		Fax: 724-357-5503
Address:	121 Stouffer Hall	
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/commedia	

Continuing activities conducted during the 2001-2012 fiscal year:

With the departure of Dr. Erick Lauber in July 2012, the DMI was reorganized and renamed the Center for Media Production and Research. The CMPR continues the basic mission of the former DMI but has expanded its reach, services and range of involvement. This includes significantly increased faculty and student participation as well as a major expansion of its outreach mission to the University and the region. With this change, the Center has launched an aggressive production schedule in its first year and is beginning to develop its research agenda.

An important part of the change in the Center's activities has been integrating our academic program with the work of the CMPR. In AY 12-13, our Comm 408 – Media Field Studies course, taught by Ms. Lacey Fulton, worked directly with the Center on several activities supporting IUP and community clients. In Spring 2013, the class produced the *Crimson Highlights* show for IUP-TV. The weekly magazine show featured stories on IUP activities and departments and local businesses and charitable groups.

New activities begun during the 2012-2013 fiscal year:

The past year has seen a major growth in the work and reach of the revamped Center. As detailed in the attached table, we have been involved with 22 external clients and 27 University clients. We have generated over \$21,000 in revenues for completed and ongoing work with more funding anticipated. Most significant is the \$48,000 in pro bono work done for University and external clients. Most of our clients do not have the funding available to contract for media services. However, the Center believes our work is important to the economic health of the region, to the marketing and recruitment efforts of IUP, and to the professional preparation of our students.

A key part of our approach is integrating our academic program with the work of the Center. In reviewing our programs, it was clear that our students need enhanced portfolios and experience working with real world clients on projects. At the same time, we realize the needs of IUP for increased marketing and recruitment efforts. Many of our projects increase the visibility of IUP in the region, identify us with important community service and will improve the quality of our TV programming and our student portfolios.

A second element of our approach is using the CMPR as a producer for IUP-TV and web video. This initial effort was with the *Crimson Highlights* magazine show in Spring 2013. The show was produced by our Comm 408 class and highlighted local events, organizations and businesses. For Fall 2013, we are continuing this show and adding *IUP News* and *Heritage Conference Football* as course based programming. In addition, our scriptwriting and advanced courses in video, photography, graphics and audio will be doing projects that collaborate with the Center.

The third component of our revamped Center is expanding student and faculty involvement. In 2012-13, the Center hosted nine practicum students, 20 interns in Summer 2013 and had over two dozen students volunteer to assist in various projects. In addition, seven faculty and three graduate students were involved in CMPR activities.

Other information for annual report:

As outlined above, the Center has changed and expanded its focus over the last year. We have diversified our range of products to more fully meet the mission of the Center. This includes photo, brochures, videos, audio, promotions, and social media. Most important, however, is integrating the work of the CMPR with our courses to provide students with the portfolio materials, client based experience and community service opportunities that they need for professional success. As measured in clients or pro bono value, the Center's work and reach has shown major growth. As our outreach to the university and the community has grown, our reputation has spread through word-of-mouth and people seeing our products.

Center's plans for upcoming year:

The Center has a number of new initiatives and projects for the coming year. We are greatly expanding our relationship with IUP's Office of Communications and Marketing. We will be providing media support for several initiatives including Middle States, MyIUP Portal, IUP's re-branding efforts, Hawk Talk and the Sutton Scholars program. We will also be working with the Marching Band as well as expanding our service to existing IUP clients.

In terms of incorporating courses with our activities, this will include IUP-TV News (Comm 451), local high school football (Comm 408) as well as activities with scriptwriting and advanced production courses. New projects are developing with University Police, Fine Arts and Health & Human Services. We are also doing several projects related to autism. In addition to our IUP work, the Center expects an increase in our external activities. We are receiving increased inquiries from the local community and these are addressed below in item 6.

Finally, we plan to integrate the work of our Simulations and Games area into the CMPR during the coming year. The Center in Simulation and Games was disbanded in 2009 but there is a growing level of activity in the area under Dr. Almeida's direction. This included their work on the animated video trailer for Hero 1 – a video game project by Communications Media doctoral student Mr. Ahmed Yousof. At the 2013 Education Without Borders Conference, Mr. Yousof won a top prize for his video game proposal. The conference was held in Dubai, United Arab Emirates.

Center's needs for upcoming year:

As student involvement in the Center grows, there is an increased need for equipment, production accessories and high-powered computers. This includes the need for large volume file storage – a critical element given the size of high definition video files. Space has been provided for editing and office operations in G16-C Stouffer but studio/stage space remains an issue. We will also be working on branding the Center and the need for logistics support and coordination given our scope of involvement.

Changes in current ongoing community relationships:

We see an expanding role in our community relationships. Work is continuing on the video documentary segments for IRMC and we are actively involved in promoting Renda Broadcasting's Teddy Bear Fund Drive and B.E. Taylor Christmas Concert that supports IRMC Pediatrics and the Children's Hospital Free Care Fund.

Preproduction is now underway to do the first of a series of safety videos for the American Pyrotechnics Association and for some projects with the Jimmy Stewart Museum. We will also be continuing our work with the State Police and their Camp Cadet and are developing a potential project with the Challenger Centers. IUP-TV News will be taking a strong local focus and our Tuesday Night Football will showcase the Heritage Conference and Indiana. Finally, numerous local groups have been contacting us for various media services.

Personnel commitment to the operation of the unit:

A key component of the re-vamped CMPR is increased faculty and student involvement. This year, Dr. Steven Kleinman, a new tenure-track hire in the Department, is joining the Center as a faculty associate. Other faculty members include Dr. Jay Start, Dr. Luis Almeida, Dr. Mary Beth Leidman and Dr. Mark Piwinsky, the Director. From our temporary faculty and Teaching Associates, Ms. Lacey Fulton, Ms. Brittany Pavolik, Ms. Laura Sproull, Mr. Chris Juengel and Mr. Thad Dachille are working on various projects through the Center. Ms. Fulton is also assisting in the administration of the Center and Ms. Sproull is serving as the liaison and coordinator of projects for the CMPR with the University's Office of Communications and Marketing working directly with Michelle Fryling.

In summer 2013, the Center hosted 20 Comm Media undergraduates and one AECT Masters student doing their required internships. The students' response was very favorable and, on their own initiative, they produced a video on the value of doing their internship at the CMPR. The video will be added to our website shortly as part of the redesign now in progress. For the Fall, four GAs will be involved in activities through the Center, four undergrads will serve as student employees and 10 undergrads have committed to work in the Center – some as volunteers others for practicum credit. It is also worth noting that five of our interns from this past summer who graduated have asked about volunteer status with IUP as they want to continue their work with the Center.

Financial operating commitment to this unit:

The Center has been able to generate about \$21,000 over its first year of operation. Part of this is funding paid directly to students from IUP departments for whom we are doing work. The

CMPR has a designated account at IUP, an IUP Foundation account and an account with the Research Institute. We are using donations and our earnings to fund a 3-credit release for Ms. Laura Sproull to coordinate our activities with IUP's Office of Communications and Marketing and general Center operations.

Sources of funding from IUP for personnel and operating commitments:

While there is no specific funding from IUP, the Center serves as a host for credit-generating practicums and internships. In addition, several of our courses have ties to the Center's work. This enriches the classes by providing real world clients and/or projects for the students to work with – experience that is important for future career success in our profession.

Center for Media Production and Research

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Renda Broadcasting – Teddy Bear Fund Drive/BE Taylor Concert – Promotional videos and TV show; event raised \$43,000 for IRMC Pediatrics	Media Outlet	~3000				\$2,500
PASSHE Media Summit – Oct 2013 – Promotions and operations for conference	State System	~300 expected to attend				\$3,000
Indiana Regional Medical Ctr – 100 th Anniversary Documentary for hospital and IUP TV	Hospital				\$5,000	
Camp Cadet-PA State Police – Rebuilt website, promotional videos and photos	Children's Camp	~50				\$1,000
US Army Reserve – Momento video for soliders and families from 420 th Engineer Homecoming from Afghanistan	U. S. Army Reserve	~500				\$2,000
Indiana's Cooking – Indiana Gazette – Promotions and live video for cooking show at KCAC	Community	~900				\$500
International Fatality Prevention Forum – Alcoa/Safety Sciences – documentary video on fatalities in the workplace	Corporation	>200			\$2,000	

Service Provided To	Type of Organization	PA Residents	Non-PA Residents	Amount of Income Requested	Amount of Income Received	Pro Bono Value
Indiana County Tourist Bureau – 50 th Anniversary video	Community					\$1,000
American Pyrotechnic Assoc – Fireworks Safety Video	Business (1500 member companies)			\$2,000		
Harvest Church, Klingensmith Drugs, Sugar Creek Rest Home – Promotional videos and radio	Church, Small Businesses			\$500		
Holsinger Travel/IUP Center for Family Business – Website, brochures and posters	Small Business/IUP center					\$1,000
Disobedient Spirits/IUP Small Business Development Center – Logo, image, concept for start-up company	Small Business/IUP center					\$1,000
Arctic Blast Covers/IUP Small Business Development Center – Brochures, logos, business cardx, image for start-up co.	Business					\$1,000
Camp Lutherlyn – Promotional video and IUP-TV	Community					\$500
Kritter Kamp – Website development and promotional video	Wildlife Rescue					\$1,000
Forever Broadcasting – Christmas Radio Special – Radio theater production	Media					\$500
Indiana & Heritage Conference/ Renda Broadcasting – IUP-TV broadcasts of local high school football	Media					\$10,000

Service Provided To	Type of Organization	PA Residents	Non-PA Residents	Amount of Income Requested	Amount of Income Received	Pro Bono Value
National Youth Orchestra Student Audition – Video	School					\$200
Champions in the Wilderness – Video promotion for new book by local nonprofit organization	Nonprofit					\$250
Business Spotlights – Video promotions for Steel City, Clems, Benjamins, Solace Yoga, Indiana Theater	Local Businesses					\$1,000
Community Spotlights – Video promotions for MS Walk, Thea’s Pit Bull Rescue	Nonprofits					\$400
PA Gas Expo/Renda Broadcasting – Video coverage of Indiana Expo for natural gas industry	Business					\$800
Crimson Rider – Documentary video for Pittsburgh chapter of American Diabetes Association	Healthcare					\$2,500
IUP Police – Script, coordinate and produce police training video	IUP Police/State and County Police			\$400		\$3,500
Senior PGA Tournament – Promotional video	IUP Hospitality Management/Local Businesses					\$1,000
IUP ASERT – Provided field crew and logistics/scripting for medical training video	IUP Education/ Allegheny General Hospital				\$2,000	
IUP Music – Music conducting promotional video	IUP Music					\$300

Service Provided To	Type of Organization	PA Residents	Non-PA Residents	Amount of Income Requested	Amount of Income Received	Pro Bono Value
IUP Music Recitals – Audio and/or video of 24 faculty and student concerts/recitals	IUP Music	~200				\$2,000
IUP Special Education – Autism training videos	IUP Education				\$480	
Frederick Douglass Institute – Redesign website, packaging and graphics	IUP Center				\$500	
Archaeological Services - Promotional videos for website	IUP Center				\$500	
Career & Technical Personnel – Website redesign	IUP Center				\$500	
Center for Family Business – Website redesign, promotional video, photos, award ceremony video	IUP Center				\$500	\$500
MARTI – Videos from summer conference	IUP Center				\$500	
Center for Film Studies – Website redesign	IUP Center				\$500	
Career & Technical Personnel – Instructional videos	IUP Center				\$4,000	
Comm Media PhD Program – Promotional videos, website and marketing work	IUP Comm Media				\$4,000	
Interior Design – Video ads and marketing materials	IUP Human Dev/ Environ Studies					\$1,000
Small Business Devel Center – Promotional/informational videos	IUP Center					\$750

Service Provided To	Type of Organization	PA Residents	Non-PA Residents	Amount of Income Requested	Amount of Income Received	Pro Bono Value
Center for Health & Well Being – Video and photo work	IUP Office				\$500	\$500
College of Education – Promotional video	IUP Office					\$1,500
CCAC-IUP – Elem Educ – Promotional video for collaborative agreement between IUP and CCAC	IUP Program					\$1,500
Extended School Year – Promotional/instructional video	IUP Education of Exceptional Prog					\$1,500
IUP Northpointe – Promotional video for IMAX theater ads	IUP Branch					\$300
ROTC 5K Benefit Run – Promotional video and follow-up video of the race	IUP Military Science	~150				\$750
IUP Police – Pedestrian safety videos	IUP Police					\$500
Spanish Program – Promotional video	IUP Spanish					\$750
History Day – Promotional/documentary video on K-12 History Day	IUP History					\$1,000
Culinary School – Grant Manager Buffet photo shoot	IUP Program					\$250
TOTAL – EXTERNAL CONSTITUENTS		>4,950		\$2,500	\$7,000	\$30,150
TOTAL – INTERNAL (IUP) CONSTITUENTS		>350		\$400	\$14,480	\$18,100
TOTAL		>5,300		\$2,900	\$21,480	\$48,250

Center for Videoconferencing

July 1, 2012 – June 30, 2013

Director:	Mr. David Lind Mr. Chris Barber, Engineer	Phone: 724-357-7517 Fax: 724-357-5503
Address:	121 Stouffer Hall	
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/videoconferencing	

Continuing activities conducted during the 2012-2013 fiscal year:

- Provided free videoconferencing services for IUP's Colleges, Administrative Offices and Committees.
- Provided charged services at 100.00 Dollars an hour for non-related university requests.
- Continued COE & ET Speech and Hearing Doctorial class to Bloomsburg University.
- Continued to provide services for COE & ET Doctorial programs, dissertations, Committee meetings, etc. with East Stroudsburg university.
- Provided video production services to web stream IUP football, basketball games and when needed special events on campus.
- Provided web streaming equipment for IUP's December and May graduations

New activities begun during the 2012-2013 fiscal year:

Weekly faculty meeting for COE & ET Counselor Education Department with faculty members at Penn Center.

Other information for annual report:

- Provided video production for web streaming of President's Inauguration and PASSHE's "Higher Education Modernization Act" with Chancellor, Penn state representative from KCAC to PASSE Universities.
- Purchased a refurbished HD videoconferencing system that replaced the Center's older unit.
- Anticipate a Counselor Education doctorial class between Penn Center and IUP.
- Anticipate videoconferencing collaboration among North Point Campus, IUP and Penn Center.
- Student sports production crew was nominated for an award and received an Honorable Mention by The National College Sports Media Group in production techniques that were webcast.
- Revenue generated by non-university entities covered yearly operating costs of the Center.

Plans for the upcoming year:

- Anticipate a Counselor Education doctoral class between Penn Center and IUP.
- Anticipate videoconferencing collaboration among North Point Campus, IUP and Penn Center.
- Generate enough income to cover yearly operating costs.
- Maintain our QOS 24/7 for IUP, PASSHE, and non-university entities.

Personnel commitment to the operation of this unit:

David Lind and Chris Barber as needed.

Financial operating commitment to this unit:

Approximately \$320 (charges for SSHENET and two phone lines).

Sources of funding from IUP for personnel and operating commitments:

No assigned complements, if not enough revenue generated to cover operating costs budget transfer from COE & ET.

Center for Videoconferencing

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IUP Counseling Dept – weekly meetings with Penn Center	IUP unit	Dept faculty				\$2,200
PASSHE - TOAC Committee meetings	PASSHE universities	PASSHE committee				\$600
12 ESU COE & ET Doctoral programs	IUP and ESU students	12-20				\$1,800
11 Speech & Hearing Doctoral Classes to Bloomsburg Univ	IUP and Blmsbrg students	~15				\$3,300
3 PASSHE Drug and Alcohol Committee meetings	PASSHE universities	PASSHE committee				\$500
1 PASSHE Board of Governors and PASSHE Presidents meetings	PASSHE universities	BOG Committee/ PASSHE				\$200
3 PASSHE/President’s Cabinet meetings	PASSHE universities					\$900
1 PASSHE Chancellor webcast	PASSHE universities					\$150
3 NCAA meetings with Student Affairs	IUP unit		3			\$1,100
1 PASSHE International Education Council /Chancellor	PASSHE					\$400
1 Health and Physical Education	PDE	1 faculty member				\$150
2 PASSHE Social Equity – Human Resources	IUP unit					\$450

Service Provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
1 PASSHE SCUPA Representatives (multi-point)	IUP SCUPA					\$150
2 PASSHE RFP for Health Care for Human Resources	IUP unit					\$700
3 North Pointe Campus – Anniversary Committee	IUP unit					\$300
1 PASSHE Wimba conference – Accounting office	IUP unit					\$200
1 IUP Summer Camp for high school students with NASA jet propulsion lab	IUP unit					\$100
8 live Webcasts of IUP football games	IUP unit				\$1000	
15 IUP men’s basketball games	IUP unit				\$1625	
11 IUP women’s basketball games	IUP unit				\$1000	
2 legal depositions videoconference	Local attorneys				\$1500	
PSAC – webcast of non IUP game PSAC playoffs					\$300	
IUP Co-op Book Store – for sports webcasting					\$10,750	
Matching funds from ALS-ESU to purchase HD videoconferencing Unit					\$3000	
Transfer from Research/Teach Assmt					\$1000	

Service Provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Transfer from PF Enrollment Recruit for webcasting of IUP home basketball					\$1625	Transfer from PF Enrollment Recruit for webcasting of
Transfer from PF Enrollment Recruit for IUP NCAA games on IUP TV					\$1000	
Transfer from Athletics for work study					\$704	
Transfer from Athletics for NCAA coverage					\$477	
TOTAL					\$20,356	\$13,200

Child Study Center

July 1, 2012 – June 30, 2013

Director:	Dr. Timothy Runge	Phone: 724-357-3788
		Fax: 724-357-6946
Address:	242-243 Stouffer Hall	
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/schoolpsychology/csc	

Continuing activities conducted during the 2012-2013 fiscal year:

The IUP Child Study Center (CSC) is a psychoeducational clinic operated by the School Psychology Program of the Department of Educational and School Psychology (EDSP). The CSC has three primary missions:

1. Serve as a training facility for graduate students in the School Psychology Program
2. Provide a service to children, families, and schools
3. Assist faculty in contributing scholarship to the field of school psychology

The CSC accomplishes these goals through the following services that remain consistent with previous annual activities:

1. Educational and psychological assessments of children, adolescents, and young adults with learning and/or behavioral problems
2. Consultation and counseling to parents concerning remediation and treatment of children's academic difficulties and/or problem behaviors
3. Consultation to schools, outside agencies, and other concerned professional personnel
4. Short-term treatment of children's learning and behavior problems
5. Identification of disability and giftedness

As such, the bulk of the CSC activities for 2012-2013 were the same activities offered in previous years including serving as a training facility for graduate students in the EDSP; delivering high-quality, low-cost psychoeducational evaluations to school-age students thought to or previously identified as having a disability or mental giftedness; providing families with free, brief psychoeducational counseling; and assisting faculty as they endeavor in scholarly research.

CSC student clinicians, supervised by four EDSP faculty, provided service to 35 children this year for comprehensive psychoeducational evaluations. The children were served during the traditional clinic offered in the spring semester and the first summer session. Four children were served without paying a fee and three received a reduced fee. The remaining 28 families paid the full amount of \$75 for services. As of August 5, 2013, the fees received for these services totaled \$1,490.00. Outstanding payments are expected to be paid in full in the coming weeks.

As previously indicated, the most any family pays for CSC services is \$75. The typical cost for comparable services in the private sector is approximately \$1,000 - \$2,500. Given the mission of the CSC as an onsite training facility for graduate students and the need to be highly competitive for clients, the \$75 fee has remained the same for over eight years. The CSC also values providing high quality services to income-eligible families that would otherwise not have access.

In the fall 2012, a CSC client satisfaction was conducted by the CSC graduate assistants. Clients from spring and summer 2012 were mailed a survey and asked to voluntarily complete it so that the CSC could improve the services provided. Results indicated that the majority of parents were "Mostly" or "Very" satisfied with the services rendered by the CSC.

Dr. Mark McGowan, Assistant Professor in the EDSP Department, continued mentoring a research team focusing on assessments for gifted education. The CSC provided these researchers with access to archived data once Institutional Review Board (IRB) permission was granted. This work resulted in four student/faculty collaborative presentations at a state / national conferences and one manuscript currently under peer review. References to these scholarly activities are below.

Presentations

Linaburg, M., Wick, M., & McGowan, M. R. (2012, October). *Using the stanford-binet's non-verbal composite scores to evaluate gifted and talented learners*. A poster presentation presented at the annual meeting of the Association of School Psychologists of Pennsylvania, State College, PA.

Coyne, T., Boneshefski, M., Hall, T., & McGowan, M. (2012, October). *Multi-informant Ratings of Behavioral and Socio-emotional Characteristics of Gifted Learners*. A poster presentation at the annual meeting of the Association of School Psychologists of Pennsylvania, State College, PA.

Linaburg, B., Wick, M., & McGowan, M. (2013, February). *Using the Stanford-Binet-V non-verbal composite score to evaluate gifted and talented learners*. A poster presentation at the annual meeting of the National Association of School Psychologists, Seattle, WA.

Holtzman, D., Coyne, T., Boneshefski, M., Hall, T., & McGowan, M. (2013, February). *Gifted and non-gifted learners: Behavioral, social, and emotional differences*. A poster presentation at the annual meeting of the National Association of School Psychologists, Seattle, WA.

Manuscripts

McGowan, M. R., Holtzman, D. R., & Coyne, T. B. (in review). Comparing the Gifted Composite and Full Scale IQ score for evaluating gifted and talented students. *Psychology in the Schools*

New activities begun during the 2012-2013 fiscal year:

Advertisements regarding psychoeducational evaluations provided through the CSC were printed in local newspapers capturing readership in Armstrong, Indiana, Blair, Somerset,

Cambria, and Westmoreland counties. Evidence suggests that these marketing efforts were fruitful given that all clinic sessions were filled prior to the start of the semesters, something that rarely has happened in previous years. Anecdotal feedback from clients also indicated they read the ads in these newspapers which eventually prompted them to contact the CSC.

The CSC donated a basket to the Association of School Psychologists of Pennsylvania (ASPP) for its annual fall conference raffle. This basket helped raise money for the Children's Fund of the National Association of School Psychologists (NASP), the parent organization of ASPP. NASP Children's Fund is a tax-exempt, non-profit, independent charity. The Fund accepts and disburses monies for charitable purposes that are consistent with the Fund's priorities. These include:

- Advocating for the essential rights and welfare of all children and youth;
- Embracing individual and group differences in children and youth based upon gender and diverse ethnic, cultural, language, and experiential backgrounds;
- Promoting learning environments which facilitate optimal development; and
- Producing effective interventions that address both learning and social/emotional issues that impede a child's success and happiness. (see http://www.nasponline.org/about_nasp/childrens-fund.aspx for more details)

The gift basket donated by the CSC for ASPP Children's Fund raffle included Indiana University of Pennsylvania (IUP) and regional fare memorabilia and other small gifts. Total value of this basket was approximately \$150.

The staff of the CSC participated in the Family Fun Fest at the Indiana Mall on March 2, 2013 with the goal of informing the community about the services offered through the CSC. This event was hosted by the Children's Advisory Commission of Indiana County and provided activities for children and information for their families. Staff of the CSC attended this dinosaur-themed event and provided dinosaur coloring and activity pages for children and information about the CSC's spring and summer clinic sessions for parents.

In 2012, the CSC updated its Practicum Handbook, which codified logistical and professional information graduate students and faculty needed to function efficiently in the CSC. This updated version of the handbook was long overdue and provides a one-stop location for all questions related to activities in the CSC and other practica experiences students engage in during their years of residency at IUP. The handbook proved to be successful, but minor adjustments will be made in the upcoming year.

An additional activity of the CSC commenced this reporting year was collaboration between the Derry Area School District and Drs. Lynanne Black and Timothy Runge. In this collaboration, Drs. Black and Runge supervised 29 graduate students enrolled in the School Psychology Certification Program who administered and scored brief measures of reading skill to fourth and fifth grades students. IUP graduate students administered the *Dynamic Indicators of Basic Early Literacy Skills – Next 6th Edition* (DIBELS) to approximately 250 students at Grandview Elementary School across both Fall 2012 and Spring 2013 semesters. IUP students and Drs. Black and Runge took four different trips to the school, two in the fall semester and two in the

spring semester. These efforts had multiple benefits: (1) IUP graduate students received real-life practical application experiences under the direct and close supervision of faculty. These activities were built into course requirements for EDSP 813 (*Assessment for Intervention II*); (2) Emerging collaborative effort between the EDSP, CSC, and Derry Area School District which may lead to research efforts in the future; (3) Derry Area School District received critical assistance to fill a need as it implements a school reform effort, Response to Instruction and Intervention, which requires systematic assessment of student skill development using measures such as DIBELS. Note that this collaboration occurred without the exchange of financial resources. IUP, the EDSP, nor the CSC received financial compensation for this effort.

Other information for annual report:

As psychoeducational assessments are revised, updated, re-normed, or newly created, the CSC purchases these so that its assessment library remains current. It is estimated that at least \$15,000 worth of assessment materials were purchased this past year. Although some of these costs are paid through CSC accounts (IUP and Research Institute), the majority of these costs are paid through EDSP Educational Service Fee (ESF) funds. Without these resources, the EDSP would not be able to ethically or legally train its students for careers as future school psychologists.

Drs. Courtney McLaughlin and Timothy Runge submitted a technology grant to the College of Education and Educational Technology in spring 2013 to upgrade the video and audio recording capabilities in the CSC. Ethical and legal requirements in the supervision of graduate student clinicians in training require that all activities with clients in the CSC are recorded for supervision purposes. The current LANDRO system is quite outdated and the company does not support the hardware or software currently in use in the CSC. Drs. McLaughlin and Runge co-authored a grant to provide substantial upgrades to the technology equipment in the CSC. As of this writing, it is not known whether this grant will be funded. Regardless, the CSC will require substantial technology upgrades to ensure proper supervision of clients in the near term.

Center's plans for the upcoming year:

The primary missions of the CSC will continue in 2012-2013 including providing assessment materials and training for EDSP graduate students enrolled in M.Ed., School Psychology Certification, and Doctoral programs. Provision of low-cost, high-quality comprehensive psychoeducational evaluations to children and their families will continue in spring 2014 and summer 2014 sessions. The fee structure for these services is not anticipated to change from the 2012-2013 academic year's schedule.

The graduate assistants in CSC will, again, conduct a survey of client satisfaction of services received in spring and summer 2013. This survey will be mailed to previous clients with the ultimate effort to evaluate the quality of CSC services received.

Practicum experiences related to universal screening and progress monitoring of reading skills in 4th and 5th grade students at Derry Area School District will continue in 2013-2014 under the supervision of Drs. Black and Runge. Fall 2013 and Spring 2014 dates are still to be

determined. It is anticipated that approximately 250 4th and 5th students will be assessed by EDSP graduate students two to three times each over the course of the upcoming academic year. As with last year, no financial compensation will occur for this effort as this will be a mutually-beneficial opportunity for the school district, IUP, and the EDSP.

Support of Dr. McGowan's research regarding identification of gifted students will continue. New research ideas will be generated throughout the upcoming year and data from the CSC will be a critical component of these research efforts.

Continued purchase of new and updated assessment materials will occur. Grant opportunities will be investigated to provide substantial technology upgrades to the CSC so that client sessions can be electronically recorded using current technologies.

Center's needs for the upcoming year:

The CSC relies heavily on the assistance of two full-time Graduate Assistants (GA). These GAs are invaluable to the daily operation of the CSC. Without these two GAs, the CSC would not be able to provide the high quality services to families, faculty, and public school districts. Given that the CSC serves an additional service of providing on-site training to graduate students in the School Psychology M.Ed. / Certification program and School Psychology D.Ed., the experiences offered via the CSC are invaluable to our students. Again, the GAs supporting the daily operation of the CSC are critical.

The CSC relies heavily on funds provided through ESF funds so that testing materials can be purchased for use in the CSC and related coursework (e.g., EDSP 812, 813, 949). The materials are at a significant cost, minimally \$15,000 per year, and are essential to the appropriate training of our graduate students. As such, funds provided by IUP are critical to the maintenance of the EDSP training program. This is especially salient given that revenues generated from clients seen at the CSC are insufficient in financially supporting the overhead associated with operating the CSC. Readers are reminded of one mission of the CSC to provide a low-cost, high-quality product service to the community and, as such, fees for services are held remarkably low so that the CSC can attract clients which, in turn, serve as essential elements of training in the EDSP's various programs.

The Director would appreciate assistance from the Graduate School and other entities as it continues its work in the coming year. Specifically:

1. Assistance in merging the CSC and Center for Gifted Education, both of which are under the same director. Merging of these Centers, without sacrificing the central missions of both, will broaden the scope of opportunities for students and faculty and services provided to children, families, and communities.
2. Legal advisement from IUP's general counsel regarding application of the Family Educational Rights and Privacy Act (FERPA) and Health Information Portability and Accountability Act (HIPAA) within the CSC. Some preliminary investigation was completed by Dr. Runge and the GAs regarding this issue in previous years; however, clear guidance was never secured. As such, the Director would value the expertise of IUP Administration and Legal Counsel on these matters so that the CSC is compliant with maintaining the privacy and confidentiality of client information.

Changes in current ongoing community relationships:

As previously noted, it is hoped that the collaboration with Derry Area SD will continue to grow as an opportunity for additional site-based training for students. Moreover, it is hoped that this relationship grows to include scholarship opportunities.

We continue to attract clientele from our local area and the surrounding counties and states via word of mouth, CSC website, and referrals from regional school districts. We continue to place ads in local newspapers (*Altoona Mirror*, (*Johnstown*) *Tribune Democrat*, *Indiana Gazette*, and *Latrobe Bulletin*).

Personnel commitment to the operation of the unit:

One faculty member in the EDSP serves as the Director of the CSC. There are two full-time GAs, who are primarily responsible for the day-to-day operation of the CSC, as well as overseeing clinic days when clients and their families come to the CSC to receive services. This amount of personnel commitment has remained consistent for over ten years, and it is anticipated that this similar level of personnel commitment will continue in the foreseeable future.

Financial operating commitment to this unit:

Not applicable.

Sources of funding from IUP for personnel and operating commitments:

The CSC Director receives a three-credit Alternate Work Equivalent (AWE) during the fall semester as compensation for service to the CSC and the EDSP. Note that the Director works year-round for the CSC, but officially receives the AWE release in the fall semester. Two, full-time GAs are provided through the department/college. Purchase of psychoeducational assessment materials, legally and ethically vital to the operation of the CSC and the training needs of most EDSP graduate programs, is afforded via EDSP ESF funds. The operation of the CSC would not be possible if any of these personnel or budget commitments were reduced. As a consequence, the integrity of all graduate programs offered in the EDSP would be gravely compromised if budgets were reduced.

Child Study Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Community residents	Individuals	35		\$2,100	\$1,425	\$450
4 th and 5 th grade students in Derry Area School District	Elementary Students	250				\$9,600
TOTAL		285		\$2,100	\$1,425	\$10,050

Literacy Center

July 1, 2012 – June 30, 2013

Director:	Dr. Anne Creany	Phone: 724-357-3293
		Fax: 724-357-2961
Address:	112 Davis Hall	
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/literacy	

Continuing activities conducted during the 2012-2013 fiscal year:

During the Practicum course in summer 2013, twelve candidates for the Master of Education in Literacy worked with children one-to-one to assess their literacy strengths and needs and design and implement a plan to build on those strengths and improve their areas of needs. The graduate students spent 51 hours with the children they are tutoring.

The children ranged in age from 6-15. Parents expressed enthusiasm for the program and for the benefits their children received. Teachers also report that the children who attend the Summer Reading Program sponsored by the Literacy Center demonstrated continued improvement.

The Literacy Center has an extensive collection of children's books that are available for borrowing by undergraduates in Professional Studies in Education.

New activities begun during the 2012-2013 fiscal year:

This year we provided a link on the website where our candidates can post work completed in their master's courses that can be accessed by teachers as a source of professional development.

Center's plans for the upcoming year:

We will continue our current program and continue to build on the website.

Center's needs for the upcoming year:

Technical support for adding students' work on the website.

Personnel commitment to the operation of this unit:

The director and the faculty teaching Practicum have the greatest involvement with the center.

Financial operating commitment to this unit:

The only funding comes from the \$50.00 fee each parent pays. The funds are used to purchase testing materials and teaching materials.

Sources of funding from IUP for personnel and operating commitments:

The director assigns her graduate assistant as part of his/her duties to maintain the literature collection and teaching materials.

The director receives a 2 credit summer contract for operating the center/coordinating the program.

The Literacy Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Children in community	Individuals	12			\$600	
Undergraduate students	Individuals	20				5 hours per week
TOTAL		32			\$600	140 hours

Speech, Language, and Hearing Clinic

July 1, 2012 – June 30, 2013

Director: Ms. Karen Goltz Stein

Phone: 724-357-2451

Fax: 724-357-2486

Address: 263 Davis Hall

Affiliation: College of Education and Educational Technology

Website: www.iup.edu/speech

Continuing activities conducted during the 2012-2013 fiscal year:

- Karen Stein, Director, Speech, Language, and Hearing Clinic has once again served as a member of the Centers and Institutes Board and has participated in evaluating IUP Centers.
- The Speech, Language and Hearing Clinic has continued to provide speech, language and hearing screenings for students at CCAC who will transfer to IUP becoming students enrolled in the College of Education.
- The Clinic Director has continued to seek new affiliation agreements with schools and medical facilities despite the increased competition among area universities for these internship sites. As always, our graduate students will be placed with quality supervisors who provide a wide range of excellent clinical experiences while meeting ASHA standards.
- The Speech, Language and Hearing Center has and will continue to strive to achieve practice excellence by assuring that all student clinicians conduct therapy that is only "Evidence Based." Our goal is for all students to increase their knowledge of the availability and use of treatment efficacy and other research as well as comprehend and implement the principles of evidence –based practice in the provision of clinical services. This year faculty members have once again worked with our graduate students to enhance the collection of articles, books and materials that support evidence-based practice. This collection of information has been placed in a central area in the clinic for easy reference. In addition, the 2013-14 C & I grant, "Resources for Normal" will help to reinforce and emphasize the necessity for "evidence-based practice."
- Overall revenue generated during 2012-13 is 18% less than the previous year; however, overall number of clients treated increased by 65% from the previous year. This dramatic increase is attributed to the 162% increase in the number of pre-school and school screenings performed during this past year. As always, we have not charged for our services to the pre-schools, HeadStart or the area school districts. As a result our Pro Bono value has increased this year to \$431,939, a 17% increase.
- Following last year's pattern of decline, Speech, Language and Hearing screenings for the students in the College of Education has once again continued to decline from 521 in 2010-11 to 461 in 2011-12 to 403 screenings this past year.

New activities begun during the 2012-2013 fiscal year:

- Once again the School of Graduate Studies and Research awarded the Speech, Language and Hearing Clinic a Special Projects grant of \$1000. The Brain Injury Software Package developed by Parrot Software was purchased. As a result of this funding, our graduate students served our clients with neurological deficits by providing computer assisted therapy in conjunction with the more traditional therapy approaches to optimize goal attainment. The purchase of Parrot Software has enabled our graduate students to augment therapy using software specifically designed to help in the rehabilitation and re-learning of key speech, language, memory and motor skill functions.
- Karen Stein, clinic director, attended a conference sponsored by the University of Pittsburgh, "The Art and Science of Clinical Teaching: Across the Health Professions." Approximately 60 clinic directors from university clinics from across the country attended. Topics addressed included: training clinical supervisors, ethical issues, evaluating graduate clinical performance. There was also an opportunity for sharing common concerns and problem solving to improve clinic operations.
- New internship opportunities for our graduate students have been obtained. By affiliating with national rehabilitation companies, graduate students are able to intern in different parts of the country expanding clinical learning opportunities. For example: Opportunities are now available for students who would like to pursue an internship in states where there are SLP shortages. These facilities are more receptive to hosting our students and have offered employment upon graduation.
- New features of The Typhon Group's Allied Health Student Tracking System have been implemented during this past year. The "requirements" for each internship site have been entered, allowing each graduate student to view which clearances and medical screenings are required prior to their acceptance as an intern. With this new on-line feature, they have this information at their fingertips and can prepare accordingly. Each internship site's affiliation agreement has also been uploaded and Typhon indicates when an agreement must be renewed. This is the first year that these functions have been operationalized and have improved clinic efficiency. Typhon has continued to provide a complete electronic student tracking system, including comprehensive logging of each student's clinical procedures and skills achieved during their clinical rotations. It also allows faculty and internship clinical supervisors to follow the progress of each student. Faculty can track whether or not students are satisfactorily progressing in their clinical experiences, thereby meeting the objectives of their clinical coursework and ultimately the requirements set by ASHA as they prepare for national professional certification.
- Dr. Cynthia Richburg, faculty member and audiologist, has provided extensive new opportunities for our graduate students who have participated in Hearing Clinic. Throughout 2012-13 she has contacted several area school districts and has served as the liaison to schedule hearing screenings for their students. Of the total 1,685 preschool and school age screenings, approximately 1,200 were hearing screenings alone. Her initiative in contacting and working with these schools has enabled our graduates to gain a significant amount of experience, preparing them for not only their student teaching placements but also their future professional careers. Our program is very fortunate to have Dr. Richburg, a certified PhD audiologist, on faculty training our speech-language pathology graduate students.

Other information for annual report:

- Kathryn Young, one of our 22 graduate students, has been elected to serve as the student representative for the Pennsylvania Speech-Language-Hearing Association during 2013-2014.
- David W. Stein provides therapeutic supervision for graduate students working with adults with neurogenic disorders in our clinic. He continues to serve (2009-present) as a member of the state licensure board for the professions of Speech-Language Pathology and Audiology. In June, 2013 Governor Corbett re-appointed Dr. Stein for another 3 year term on the License Board.
- During 2012-2013 Karen Stein, Director of the IUP Speech, Language, and Hearing Clinic served as Past President of the Pennsylvania Speech-Language-Hearing Association and served on the executive board.
- Karen Stein applied for and received a grant: ACPAC Technology Exploration and Innovation Fund for "Using the iPad and Communication Applications as an Assistive Technology for Children and Adults with Communication Disorders," Amount awarded \$2,500. This funding will cover the cost of 3 additional iPads with accessories. They will be used not only in the clinic during therapy sessions but will also be utilized during the AAC (Augmentative and Assistive Communication) graduate class this fall. The iPad purchased as a result of the 2010 Graduate School C&I grant has been used so successfully in helping to prepare our students for their internship experiences that these 3 additional iPads will certainly also be utilized extensively. SLP alumni have stated that iPads are used in both school and medical settings and suggested that our students have the opportunity to use them during clinic experiences.
- ASHA's 2012 Conference Committee accepted our proposal to present: "The Role of Literacy Bags in a University Clinic" at the 2012 ASHA national conference. This presentation was made possible by our 2011 C&I grant, Language-Literacy Book Bags.

Center's plans for the upcoming year:

- Our clinic has been using The Typhon Group's Allied Health Student Tracking System over the past two years. This company is now offering Curriculum Mapping. This new module would allow the mapping of our program's course objectives to ASHA's accreditation standards. Each graduate student's clinical performance would be measured and intended student learning outcomes would be documented using the Typhon Tracking System.
- The IUP Speech, Language, and Hearing Clinic must apply appropriate, evidence-based normative data to all patients to ensure quality and consistency of care. The "Resource for Normal" (currently being developed through funding by a C & I grant) will be instrumental in assessing our student's knowledge of normative data so that they may accurately evaluate and treat our clients as well as be prepared for their internships.
- Additional opportunities for first year graduate students to travel off campus for expanded clinical experiences will continue to be pursued. Diverse experiences in skilled care settings will be targeted. If first year placement opportunities increase then an increase in the

number of graduate student admissions will be considered. (Admissions have been constrained due to limited student clinical placements and internships as well as supervisory constraints).

- Our graduate students will be encouraged to participate in service learning opportunities:
 - Indiana Regional Medical Center has recently offered a group experience for individuals with head injury. Our students will be asked to volunteer to assist with clinical activities.
 - QUOTA of Indiana will continue to support hearing conservation programs for the community. Our students will once again partner with QUOTA and visit area elementary schools to present the “Save Your Buds” program, designed to increase the children’s awareness of environmental noise damage and the need to keep the volume of music through headphones turned down to a safe level.

Center’s needs for the upcoming year:

- Curriculum mapping using the Typhon system, will require an extensive amount of faculty and clerical time.
- Aging equipment in the Speech Lab as well as the aging Landro System (the clinic’s system for observation, assessment and recording of clinic sessions) will require costly replacements.
- Over the past several years, funding has not been available for the clinic director to attend the Council for Academic Programs in Communication Sciences and Disorders. This conference provides up to date information for clinic directors from university clinics as well an opportunity to network with clinic directors from across the country. This is only professional conference of its kind offered by our national association.
- As always, continue to update clinical resources (including new diagnostic tools) and equipment to assure state-of the-art therapeutic and assessment materials.

Changes in current ongoing community relationships:

- Relationships with HeadStart as well as with area school districts and intermediate units have continued to flourish.
- Graduate student clinical off-campus placements have continued to increase. Additionally, new internship sites have been established in the communities of Johnstown, Indiana, Bedford, Fox Chapel, Monroeville, Curwensville, and Philadelphia in Pennsylvania and an additional site in the state of Maryland. Once again very positive feedback has been received regarding the performance of our students as they provide speech-language pathology services in all of their internship placements.
- Community outreach has extended to additional area school districts where our graduate students have provided speech, language and hearing screenings. This year we have provided services to the children in the schools of Blairsville-Saltsburg, Punxsutawney, Indiana Area School District (Jr. High, Horace Mann and Eisenhower Elementary Schools).

Personnel commitment to the operation of this unit:

- 6.3 FTE per year (5.3 Faculty FTE and 1.0 Clerical FTE) are committed to the clinic (See below for details). Each semester (Fall, Spring and Summer) faculty provide clinical supervision for 22 graduate students who during 2009-10 provided service for 260 speech therapy clients, 134 audiology clients, as well as 576 IUP College of Education students and 578 preschool children who all received speech and hearing screenings.
- Additionally, during each Fall and Spring semester 8 undergraduates have the opportunity to provide clinical services for 8 clients.
- Faculty also supervise approximately 30 undergraduate students per semester in the clinic as requirements for EDUC 242 and 342 are fulfilled.
- The clinic is further supported by a full time clerical position. Supplies are ordered, clients are scheduled, fees are collected, data base of client information as well as clinical hours per student are kept to name just a few of the tasks completed.

Speech, Language, and Hearing Clinic - Personnel Commitment

	Work Load Hours per year	FTE (assigned to clinic) per Year
<u>Faculty Commitment (Fall, Spring, Summer)</u>	63.67	5.3 FTE
3-4 Graduate Clinics/semester	29.37	
1 Undergrad Clinic/semester	8.00	
Diagnostic Clinic	4.00	
Hearing Clinic	4.00	
EDUC 242	2.00	
EDUC 342	2.00	
AWE Clinic Director	9.10	
Staffing Hour	2.00	
AWE Hearing Conservation	3.20	
<u>Staff Commitment per year</u>		1.00 FTE
Clerical Clinical Support		

Financial operating commitment to this unit:

- The clinic operates as component of the Speech-Language Pathology Program which is one of three academic programs within the Department of Special Education and Clinical Services. There is no specific allocation of funds for the operation of the clinic.

Sources of funding from IUP for personnel and operating commitments:

- Please refer to personnel commitment above. There is no operating budget allocation.

Speech, Language, and Hearing Clinic

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Speech & Language Evaluations: University students Community	individuals	4 23			\$430	\$3,107
Speech & Language Therapy: University students University staff Community Outside agencies ARIN preschools HeadStart preschools Medical facilities	individuals	8 1 122 17 45 33 146			\$3,630	\$307,897.50
Hearing Testing: University students University staff Community Outside agencies	individuals	6 35 42 1			\$790	\$4,006
College of Education Students Speech & Hearing Screenings	individuals	403			\$0	\$22,568
Preschool and School Age Screenings	individuals	1685			0	\$94,360
TOTAL		2,571			\$4,850	\$431,938.50

Center for Turning and Furniture Design

July 1, 2012 – June 30, 2013

Director:	Mr. Steve Loar	Phone: 724-465-0758
		Fax: 724-357-3296
Address:	Sprowls Hall (lower level)	
Affiliation:	College of Fine Arts	
Website:	www.iup.edu/turningcenter	

Continuing activities conducted during the 2012-2013 fiscal year:

- As a curriculum-based Center, the need to stabilize and rejuvenate the program and mission of the Center has been the focus of our energies this last year. A new *full-time temp faculty* member joined us. BA Harrington brought us a unique combination of skills (www.baharrington.com). Her commitment was immediate and complete, and it resulted in the classes being full and overloaded for the first time in memory. There was an immediate “buzz” among the students as to how interesting and exciting Wood was. There was actually competition for seats in the Advanced sections as Spring registration approached. It was exhilarating. The presence of an *Artist-in-Resident*, for the first time for an entire year, added to the shop’s energy. BA was subsequently hired as Tenure-Track, following a national search.
- Outreach: The Center continues to sponsor the Indiana County Woodturners (a chapter of the 14,000 member American Association of Woodturners) through the use of its Woodturning Studio facilities for the group’s monthly meetings and demonstrations. Approximately 30 members.
- The Center invested its own funds to hire a graphic designer who totally redesigned the Center’s web page (www.centerworks.us). The look is much more sophisticated and accessible, presents the Center in a contemporaneous manner, and allows us to make additions and deletions, and can offer galleries of featured work or activities.

New activities begun during the 2012-2013 fiscal year:

- The spring of 2013 brought a national search for a tenure-track faculty for the Center/Wood. From that search *BA Harrington* emerged as the finalist, which has allowed for a continued conversation about program and facility needs, and the possible future paths that the program might follow. Fall 2013 is proving to be a particular heady time with BA confirmed, a dynamic *Artist-in-Residence* (Christine Lee), a talented *Graduate transfer* from the well-known School for American Crafts in Rochester, NY, and an exciting *Emerging Artist*, Keun Ho Peter Park, who just recently graduated with his MFA from Rochester, as well.
- Overlapping with this search was another important search, that for a skilled Studio Technician. The Center expended considerable funds to hire a machine tool specialist to diagnose a host of problems with several of the large planers, followed by pay for a technician as the IUP search and hire process took place. A person was indeed found and the Center feels fortunate to have his skills for our 18 hours per week.

- In Spring 2013, the Center experimented with the idea of enhancing the program, further, by supporting an *Emerging Artist* using its own funds and space. This was prompted by the December graduation of an exceptionally talented and personable individual, Katie Ott, who used Spring 2013 to continue some her own work in wood including turning, and as a partial return for our support, assisted the faculty in the Intro Wood course. It was a fine relationship, and is being repeated in a far more significant manner in fall 2013. Our support also provided an important time of transition from college for Katie, who was then able to find work as an Elementary school Art teacher in Las Vegas starting in August of 2013.
- The Center took part in the filming of sequences for a new Web “short” on the heels of the Sculpture and Ceramics areas.

Other Information for annual report:

- *Steve Loar* (Center, Director) collaborated with undergraduate Art major Christina Cassone to create a two-part sculpture based on an earlier competitive proposal to *Bartram’s Boxes Remix*. This international exhibition will open in May 2014 at the Center for Art in Wood, in Philadelphia and will include a coffee table book catalog. Loar turned a multi-part wooden central form while Cassone created a larger organic form of tissue and reed that encircles this object, June 2013.
- *BA Harrington* (Center, Faculty) gave a presentation titled “Embodied Craft” at the *International Conference on Cognitive Science and the Future of the Humanities* at Bangor University in Bangor, Wales, UK, in April 2013. As one of the only visual artists to present, she is now part of a new international group forming around this idea. Her work considers the type of knowledge associated with the acquisition of material specific craft skills. Her presentation included discussion of an assignment she’s developed for our Intro woodworking classes, and the goal of her research in this area is new curriculum development in the field of Craft.
- Exhibition (competitive): *Faculty Selects*, table made by first year graduate student Logan Five, Furniture Society, 2013 national conference, June 21-23, 2013, Los Angeles, CA.
- Studio Assistantship (competitive): Don Blankenship (undergraduate Wood major), 2013 Summer Session: One (6 weeks award), work allowed enrollment in 2 workshops led by internationally known figures in woodwork and woodturning: *Fine Instrument Making and Woodturning/Texturing*, at Arrowmont school of Arts and Crafts (Gatlinburg, TN).
- Visiting Artist and Sculpture Reinstallation: **Alumnus** Neil Donovan (MA, Woodworking And Furniture Design, 1983) returned his repaired and refreshed 1994 sculpture, *Monototter II*, to its home in the IUP library. The piece had been purchased that same year by Dr. Irving Lipton, as part of his massive California collection of work related to contemporary woodturning. He had, then, gifted the piece to IUP that same year. Following the reinstallation, Neil reviewed his work in a public talk for the Advanced Wood students and then met individually with the graduate students of Wood, November 1, 2012.
- Exhibition Review, *Poplar Culture: The Celebration of a Tree*, FINE WOODWORKING, by Jonathan Binzen; Steve Loar’s sculpture *Bud Encased* and James McNabb’s wall cabinet.
- Public lecture, *Overview of Personal Work*, Steve Loar, for the Indiana County Woodturners Association (AAW), Indiana University of Pennsylvania, Indiana, PA, October 9, 2012.

- Thesis exhibition, Yong Jun Shin, *CONFLUENCE: CAD & CNC Integrated Into Studio Furniture Design*, Annex Gallery, Department of Art, Indiana University of Pennsylvania, Indiana, PA, October 1 - 5, 2012
- Thesis exhibition, James McNabb, *Long Nights, Big City Lights*, Annex Gallery, Department of Art, Indiana University of Pennsylvania, Indiana, PA, September 17 - 21, 2012
- Article Reprint, *Adirondack Chairs*, WOODWORK #106, Steve Loar, special edition edited by John Lavine, as a bookazine project for New Track Media, *Fundamentals of Design*, Section II: Practice, pp. 63 - 69.
- The Center welcomed Assistant Professor BA Harrington, who is teaching the introductory and advanced woodworking classes.
- Ted Lott held the first year-long Artist-in-Residency, which included a teaching component during the Spring 2013 semester. Lott taught an Intermediate woodworking class.

Center's plans for the upcoming year:

The Center has returned to the heady early days of its development where there seems to be countless interesting directions and activities it could undertake. The IUP Facilities/Grounds crew has totally cleared the Wood Drying Shed's cutting yard of the older trees that had gone untended for too long, and over the last few months have delivered several batches of new logs from campus cuttings. This physical scene of a "fresh slate" is a particularly vivid example of the Center's current status and mind-set. We are revisiting early visions, developing new ones, and implementing activities such as an upcoming trip to the Museum of Design in New York City. And just last night saw a plucky adventure at the County Fair when BA and our Artist-in-Residence took part in the log-sawing contest!

Center's needs for the upcoming year:

- The recent swelling of the wooden shop floors has made it apparent that, while old and remembered by many AS the wood shop, it's age has made it high-maintenance and the extremely hazardous swelling actually made the shop physically off-limits this last summer. Significant renovations are being discussed in many quarters.
- Several of the old pre-Center power machines need replacement soon, both for teaching efficiency as well as for safety, and several tools bought early in the Center's creation as "affordable" should really be replaced with sturdy commercial versions. Our computer controlled (CNC) router is also in need of upgrade and possible replacement as age and use make it labor intensive and dated.
- It is also important that the personnel of the Center stay current and visible within their fields of expertise, so that any additional funds to support their involvement in conferences and seminars would contribute very positively and a very real way to the Center's quality.
- An ongoing reality is the need for a full-time Studio Technician for the Center. The recent floor swelling made this doubly apparent as the related humidity caused considerable unexpected maintenance due to rust throughout the shop. While unlikely in a time of shrinking budgets, the

need is quite real.

Changes in your current ongoing community relationships:

- As stated previously, this is a time of concerted rejuvenation and commitment to fostering positive relationships, old and new. The most obvious example would be the refreshed relationship with the IUP Allegheny Arboretum and the “Harvest-to-Use” initiative that helps campus trees to become available as lumber dedicated to the Center, along the involvement and assistance from IUP Grounds and the architects involved with the new campus building projects. The development of concepts and designs for a Kiosk that will introduce the Arboretum and its mission, in conjunction with the new architecture, is also a fine example.
- Additionally, a concerted effort is being made to make the Center’s facilities available to other areas of the department. This is most obvious in it gifting of older or unneeded tooling to Sculpture and Ceramics, and in the plans to include Sculpture students and faculty in the use of the Center’s portable band-saw mill. There are plans to explore the cutting and shaping of whole trees into sculptural forms that will test and expand our skills into innovative realms far beyond the “mere” cutting of lumber.

The personnel commitment to the operation of this unit:

- Steve Loar, Director
- BA Harrington, Assistant Professor

The financial operating commitment to this unit:

- The Department of Art and the College of Fine Arts
- The students of Center courses pay a lab fee that off-sets expendable materials, materials provided, and maintenance.
- CenterWorks: The CenterWorks program was devised to act as an in-house CoOp situation and to model small business practices by accepting commissions. But like most start-ups, it has found it challenging to generate a profit. The current Wall project may turn a profit, but significant problems encountered with the creation of large signage has taken much of the margin.

Sources of funding from IUP for personnel and operating commitments:

- Steve Loar, Director, .33 load / .66 load, Associate Professor, Department of Art
- BA Harrington, full load, Assistant Professor, Center/Department of Art
- Area budget: The Department of Art ESF funds provide \$1300 per year as budget
- Budget supplement: an additional \$400 ESF funds was transferred from 3-D Design
- Technical Studio Assistant: The cost of an 18 hour-per-week Studio Technician position was funded by the Dean’s office. This position is primarily in support of the Center, but is available upon request from 2-D Design, 3-D Design, Painting, Drawing, Printmaking, and Fibers.

- Grant: The Center was awarded a 3-year grant from an anonymous foundation in May 2012, for \$53,000 per year. These funds provide significant allotments for Graduate scholarships, Graduate Professional Development awards, and an Artists-in-Residence for an entire school year.
- Grant, extended: To design and build a Dehumidification Kiln as an IUP Special Projects grant: “Wood Drying: Enhancing Our Capabilities”. This kiln will model the drying process necessary to convert fresh cut timber from, specifically, campus trees into dry and stable material that is ready for student and CenterWorks projects. Execution of this grant is in-progress for completion and testing in Fall 2013, \$1,000, the IUP School of Graduate Studies and Research.
- CenterWorks completed a commission for the College of Education which has constructed a pavilion as the centerpiece for a new Science Discovery and Outdoor Learning Center that will be used as an outdoor teaching, demonstration, and classroom area. A Learning Sculpture wall was designed and built which, along with a separate fence, creates a security barrier for the gardens and pavilion. Additional interior work included a large custom cabinet to house teaching tools and accessories and a lecture podium to accommodate a presenter and a projector. Around the pavilion are several gardens representative of Pennsylvania flora and a water feature to attract fauna, insects, and small animals. Visit <http://www.iup.edu/page.aspx?id=123898>



Center for Turning and Furniture Design

Organization or Individual Information		Number of Clients Served		Amount of Income Requested(<i>grants applied for or contracts bid on</i>)	Amount of Income Received (<i>grants, contracts, fees, etc.</i>)	Pro Bono Value (<i>If public service with no monetary remuneration</i>)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IUP College of Education	University			\$32,000	\$32,000	
Anonymous Foundation (Graduate Scholarships, Professional Development, Artist-in-Residence)	University			\$43,000	\$43,000	
TOTAL				\$75,000	\$75,000	

IUP Community Music School

July 1, 2012 – June 30, 2013

Director:	Ms. Jane Potter Baumer	Phone: 724-357-3135
Address:	107 Cogswell Hall	
Affiliation:	College of Fine Arts	
Website:	www.iup.edu/communitymusic	

Continuing activities conducted during the 2012-2013 fiscal year:

The IUP Music Department's Center for Music Teaching and Learning was revived in January, 2013, and reconstituted under the name "IUP Community Music School." Dean Michael Hood gave a 4-hour AWE to temporary part-time instructor Jane Potter Baumer to design and activate the school, to open in August, 2013, in Cogswell Hall.

New activities begun during the 2013-2013 fiscal year:

The IUP Community Music School seeks to provide private, non-credit, tuition-based lessons, ensembles, and classes to Indiana and the surrounding community.

Teachers include IUP music majors, IUP music faculty, and area private music teachers and musicians.

From January, 2013, to June 30, 2013, the Director of the IUPCMS has:

- designed an IUP webpage for information and registration, with the help of the IUP WebTeam
- created programming and negotiated with teachers to offer lessons and classes in the fall
- opened accounts at the IUP Student Cooperative for incoming tuition and outgoing teacher salary payments
- passed the Center's 5-year-review
- had a name change for the Center approved
- had graphics (wordmark, poster) created by the IUP WebTeam and approved
- begun work on contracts for teachers
- requested and acquired recent background checks (PA State Police and PA Child Abuse) from all teachers (all checks must be less than one year old at the time of teaching)

Center's plans for the upcoming year:

We will open in August, with lessons, classes and ensembles in music for all ages in the Indiana and IUP Community.

The webpage, at www.iup.edu/communitymusic, will open on August 6th, 2013, for online registration.

Offerings include:

- Community Choir, led by Pittsburgh conductor Jon Erik Schreiber
- Indiana Symphonic Winds (a community band), led by IUP Music Faculty member Dr. Jason Worzbyt
- Crimson Children's Choir, led by part-time IUP Music Faculty member Jane Potter Baumer, and recent Messiah College graduate in music education, Chelsea Young
- Adult Piano Class, taught by recent IUP graduate in music education, Andrew Cotts
- Adult Guitar Classes, taught by IUP alumni Terry Barnett and Dominic Versace
- Laurel Highlanders Pipes and Drums classes, taught by Jim King and Chris Welch (a former IUP percussionist)
- Private lessons in brass, keyboard (organ and piano), percussion, woodwinds, & brass, taught by IUP music majors recommended by their professors, area music teachers, and IUP Music Faculty

Center's needs for the upcoming year:

Leadership change: Director Jane Potter Baumer is beginning a career transition into the field of Speech Language Pathology, and will enter the graduate program in this field at IUP in the fall of 2013. The Music Department and the College of Fine Arts will need to begin planning for leadership transition in at the end of the fall semester. Ideally, the new leader would be chosen in the beginning of the spring semester, so that s/he could be trained, and begin assisting Jane with decision-making and planning for summer and fall, 2014. The new director will need to begin work when Summer Session I (2014) begins.

Money: The IUP Community Music School will need an influx of cash from registration fees, tuition, and hopefully grants and donations to continue to grow and expand. Jane is planning to work with the Research Institute and the Development Office at IUP over the course of the year to apply for grants and solicit donations. A "Gift Opportunities" statement is attached. This document will be revised and used by CFA Dean Michael Hood when he meets with potential donors, and it has also been given to Evan Bohnen of the Development Office.

Dean Hood has paid Jane Baumer since January, 2013, to get the CMS designed and opened. He stipulated, however, with Jane's advice, that the CMS become self-funding in a period of three years.

Changes in current ongoing community relationships:

Hopefully, the Community Music School is building healthy relationships with customers and area musicians and music teachers. Both Jane and Asst. Dean of Fine Arts David Ferguson have appeared (or will appear) on WDAD to promote the school. Jane will hang posters advertising the school in many campus buildings, and in the shops of downtown Indiana. Indiana Gazette reporter Heather Roth will write a story for the newspaper on the Community Music School in the month of August, as people in the community begin to seek lessons for themselves and their children for the fall semester.

Personnel commitment to the operation of this unit:

- Jane Potter Baumer, director
- Asst. Dean of Fine Arts, Dr. David Ferguson, administrator
- Music Department Chair, Dr. Jack Stamp, administrator
- Dr. Jason Worzbyt, volunteer conductor of Indiana Symphonic Winds
- Various applied music faculty (TBA) who will teach private lessons for the school (and be paid from the tuition generated)

Financial operating commitment to this unit:

- Spring 2013 – 4 hours AWE, Instructor I, to Jane Potter Baumer
- Summer 2013 – 4 hours AWE, Instructor I, to Jane Potter Baumer

Sources of funding from IUP for personnel and operating commitments:

See above.

Center for Health Promotion and Cardiac Disease Prevention

July 1, 2012 – June 30, 2013

Director: Dr. Mark Sloniger Phone: 724-357-5508
Address: 241 Zink Hall Fax: 724-357-5508
Affiliation: College of Health and Human Services
Website: www.iup.edu/healthpromo

Continuing activities conducted during the 2012-2013 fiscal year:

- Academic support for Department of Health and Physical Education
The Center's support is necessary for the continued offering of programs currently in place within the Department of Health and Physical Education. The approximate 1000 students enrolled in the Department of Health and Physical Education benefit from the Center's support. The Center supports academic courses offered through the undergraduate Exercise Science, Athletic Training, and Education tracks as well as the Education and Sport Science graduate programs. Accreditation of the undergraduate Exercise Science Track would not be possible without the support of the Center.

- IUP Criminal Justice Center – Recruit Physical Fitness Assessment
Part of the screening process for recruits seeking to enter the Police Training Academy.

- Cardiovascular Fitness assessment
Variety of fitness assessments available to IUP Faculty/Staff as well as community members for a fee.

- Metabolic Testing
- Body Composition and Analysis
- Lactate Threshold determination

- Student Research

2013	-	Danielle Ostendorf	-	Thesis
2013	-	Hayden Gerhart	-	Thesis
2013	-	Mandi Stinchcomb	-	Thesis
2013	-	Josh Riffe	-	Undergraduate research project

Support included monetary contributions to purchase supplies and equipment. Support also included the use of the PARVO metabolic system, hydrostatic tank, BODPOD and lab time.

Other information for annual report:

The various student research projects during the past year have been instrumental in the utilization of the technology and laboratory space available to students in the Exercise Science track. We will strive for growth in the area of student research.

Center's plans for the upcoming year:

- Continuation of existing programs and services.
- Increase participation in student focused research.
- Increase visibility and marketing of ability to conduct metabolic fitness testing, which includes VO₂, lactate, resting metabolic and body composition testing to IUP faculty/Staff and community members.
- Establish Functional Fitness Testing of older adults as a service to the community.
- Establish Fitness Testing of Indiana Area Firefighters as a service to the community.

Center's needs for the upcoming year:

- Support for supplies related to everyday operation of Center.
- Cooling/air flow system for laboratory space.
- Electrical support for the laboratory space.

Personnel commitment to the operation of this unit:

Consists of Faculty volunteers within the department that oversee the operation as well as the efforts of Graduate Assistants.

Financial operating commitment to this unit:

Center is self-supported.

Sources of funding from IUP for personnel and operating commitments:

Center receives support from Departmental and College Funds for large item purchases.

Center for Health Promotion and Cardiac Disease Prevention

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Academic support for Department of Health and Physical Education	IUP department	~1000	?	NA	NA	NA
Criminal Justice Training Center	IUP center	~85	0	NA	\$6,400	NA
Community Fitness Testing	Individuals	~10	0	NA	\$150	NA
TOTAL		~1095			\$6,550	

Center for Research in Criminology

July 1, 2012 – June 30, 2013

Director:	Dr. Dennis Giever	Phone: 724-357-6941
		Fax: 724-357-4018
Address:	G12 Wilson Hall	
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/crimresearch	

Continuing activities conducted during the 2012-2013 fiscal year:

The Center for Research in Criminology developed a very extensive and detailed list of Criminal Justice Agencies in the Commonwealth of Pennsylvania. This list includes contact persons and contact information for each county, and as many of the county criminal justice agencies as possible.

New activities begun during the 2012-2013 fiscal year:

Assisted the Mifflin County Probation office with a grant proposal to the Bureau of Justice Assistance.

Other information for annual report:

The big project was compiling the list of criminal justice agencies in Pennsylvania. With this list we can send e-mails (group or individual) or letters to differing agencies and agency personnel offering center services.

Center's plans for the upcoming year:

- To establish a strong relationship with the PA Department of Corrections.
- To establish a strong relationship with the Pennsylvania Commission on Crime and Delinquency.
- To work with local criminal justice agencies to establish partnerships in both research and planning.

Center's needs for the upcoming year:

We continue to need support from the IUP administration to develop relationships with local political representatives. They are "key" to marketing our services.

Personnel commitment to the operation of this unit:

Our center has nothing but a 20 hour assistantship. Dennis Giever volunteers his time. Our one positive aspect is our Ph.D. program and students' need for research projects for their dissertations.

Financial operating commitment to this unit:

There is no financial commitment to this center. If we are able to generate funded research projects, a small portion of the indirects are returned directly to the center.

Sources of funding from IUP for personnel and operating commitments:

- 20 hour assistantship from the School of Graduate Studies.
- Possible indirects from funded projects.

Center for Research in Criminology

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Mifflin County Probation	State Government	3	0	0	0	20 hours
TOTAL		3	0	0	0	20 hours

Criminal Justice Training Center

July 1, 2012 – June 30, 2013

Director:	Mr. David Zacur	Phone: 724-357-3987
		Fax: 724-357-3989
Address:	104 Eicher Hall	
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/crimjustice	

Continuing activities conducted during the 2012-2013 fiscal year:

The CJTC continues to operate part time programs at Carnegie Mellon University and California University in addition to the full time program at IUP.

New activities begun during the 2012-2013 fiscal year:

The CJTC anticipates opening a new part time program at IUP to start this fall. Over the past year the CJTC has been gauging interest in this program and due to overwhelming response testing for this program will start 7/23/13. The CJTC also held an Instructors course for (EVOIC Instructors) Emergency Vehicular Operators Course with 15 in attendance. The CJTC was granted an increase in tuition for the purpose of offsetting operating costs.

Other information for Annual Report:

The CJTC in cooperation with the RI has submitted a grant application to PCCD for the purchase of a new FATS system (Firearms Training System). The one currently in use at the Police Academy is outdated and a proposal has been submitted to purchase a state of the art system like the ones currently used at Pittsburgh PD and the FBI. Once purchased the CJTC plans opening it up for any law enforcement agency that's would like to train their officers on it.

Center's plans for the upcoming year:

If the new part time program at IUP is successful it is hoped that the revenue produced will allow the CJTC to consider exploring new classroom and space.

Center's needs for the upcoming year:

Upgrade / new space

The personnel commitment to the operation of this unit:

Director, Program Coordinator, Clerk Typist II, Student Help

The financial operating commitment to this unit:

The CJTC budget is solely dependent upon tuition derived from its participants.

Sources of funding from IUP for personnel and operating commitments (e.g. assigned complement, college operating budget transfer, etc.):

None

Criminal Justice Training Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
80 Police Departments	Law Enforcement	800			\$90,000	
TOTAL		800			\$90,000	

Highway Safety Center
July 1, 2012 – June 30, 2013

Director:	Dr. Louis Pesci	Phone: 724-357-3979
		Fax: 724-357-7595
Address:	R&P Office Building	
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/highway	

Continuing activities conducted during the 2012-2013 fiscal year:

We continue to provide Driver Improvement Training classes for Pennsylvania Power & Light. Since 1992, PPL has been using the IUP HSC for driver training. In 1996, PPL built a driving facility in Humbolt, PA and IUP was given the contract to operate the program. All training for this program is done on the PPL training grounds in Humbolt, PA. The annual contract is \$50,000. Approximately 156 Pennsylvania Power & Light are trained using the IUP Driver Proficiency Program each year.

The public safety program (Emergency Response Training) will continue to recruit and train individuals from the local community. An estimated \$32,400.00 will be collected for this training.

- 3 EMT-B Public courses (Spring, Summer, Fall)
- Various EMT-B continuing education classes
- Basic Vehicle Rescue course
- Heartsaver/1st Aid/AED and Healthcare Provider courses

We continue to conduct the EMT Basic and EMT Continuing Education classes for the DEP Mine Training Program. The annual MOU is \$30,120.00.

- 1 EMT-B Mine Course
- 12 EMT-B Mine Continuing Education Modules

Continue the IUP Highway Safety Project (IUP HSP) with PennDOT. The project goals are to increase seat belt use rates and public awareness about highway safety issues in the five-county region of Armstrong, Butler, Clarion, Indiana and Jefferson. The annual grant \$115,000.00.

Continue presentation of advanced interior/exterior Structure Fire Fighting certification training, Industrial 1st Responder certification/recertification training and continuing education classes for Station Emergency Response Teams. The annual contract with NRG Energy, Inc is estimated at \$112,988.00.

- 1st Responder Certification - 9 day program

- 1st Responder Reinstatement for Expired Certification at Stations – 4 day program
- 1st Quarter - Continuing Education Classroom at Stations
- Structural Fire Brigade Advanced Certification at Fire School
- 2nd Quarter – Live Burn Exercise at Fire School
- 3rd Quarter – Hands-on Session at Fire School – Confined Space
- 4th Quarter Medical ConEd and Recertification at Stations
- Confined Space Rescue Initial Certification at Fire School – 2 day program
- 2nd Quarter Medical Continuing Education Classroom at Stations
- Advanced Rope Rescue at Fire School – 2 day program

Continue presentation of training in the areas of 1st Responder certification, Structural Fire Brigade Advanced certification, Live Burn Exercise, HazMat Operations and Incident Commander. The annual contract with NRG Energy, Inc. (Homer City) is estimated at \$74,714.00.

- 1st Responder Certification - 9 day program
- 1st Responder Reinstatement for Expired Certification at Stations – 4 day program
- 1st Quarter – Continuing Education Classroom at Stations
- Structural Fire Brigade Advanced Certification at Stations
- 2nd Quarter – Live Burn Exercise at Fire School
- 3rd Quarter – Hands-On Session at Fire School – Confined Space & Rope Rescue
- 4th Quarter – Medical ConEd and Recertification at Stations
- HazMat Operations at Fire School – 2 day program
- Incident Commander at Fire School
- HazMat Operations Refresher at Fire School
- Advanced Rope Rescue at Fire School – 2 day program
- Confined Space Initial Certification at Fire School – 2 day program

New activities (initiatives or programs) begun during the 2012-2013 fiscal year:

In the spring of 2013 the Emergency Medical Services (EMS) began the paperwork for hiring a program coordinator for the Emergency Medical Services Programs. It is the goal of the EMS to re-establish the Emergency Medical Technician - Paramedic program at IUP.

In the state of Pennsylvania there has been a steady decline in the number of colleges and universities that provide and train driver education teachers. At one time there were approximately 20 programs in Pennsylvania. In the spring of 2013 East Stroudsburg University discontinued their Safety/Driver Education Teacher Certification Program. Because of this Indiana University of Pennsylvania is the last comprehensive institution providing training and leadership for driver education teachers in the state. The Pennsylvania Department of Education (PDE) for 2013 list 275 public schools out of 500 as of having some component of a driver education program. Based off the PDE database there are 1,155 certified driver education teachers listed. This number (1,155) represents both public and private driver training

certifications. Approximately 45% of the public schools in Pennsylvania that have a driver education program are taught by teachers whom have obtained the certification from IUP. It is also important to note that the state of West Virginia no longer offers the safety/driver teacher certification program. Currently, individuals in West Virginia that need certification are recommended to attend the training at the IUP HSC or elsewhere. The following courses make up the twelve credits Safety/Driver Education Certification Program:

HPED 251 Foundations of Safety and Emergency Health Care (3 credits)

This course is offered every fall semester and summer session on the IUP main campus. The summer session course is offered in an on-line hybrid format. This course introduces the student to the foundations of safety which involves accident prevention and injury control. It examines the four classes of accidents (motor-vehicle, work, home, and public); and it allows the student to identify causes and plan countermeasures from both a preventive and mitigative standpoint. There are no prerequisites for this course and it is recommended that it be taken early in the student's program.

HPED 252 Introduction to the Driving Task (3 credits)

This course is offered every fall semester and as a workshop style course during one week of summer session one at the IUP main campus. It involves two lecture hours and two laboratory hours. This course provides an in-depth thorough treatment of operating a motor vehicle competently in all major variations and under most conditions encountered within the traffic environment. A competent operator is considered to be one who performs the total driving task knowledgeably, skillfully, and desirably (with respect to behavioral characteristics); demonstrating full understanding and application of the identification, prediction, and decision process. The prerequisite for this class is the student must possess a valid driver's license.

HPED 353 Driving Education Program Management (3 credits)

This course is offered every spring semester and as a workshop style course during two weeks of summer session one at the IUP main campus. It involves 3 lecture hours. This course will prepare prospective driver education teachers to plan, teach and evaluate the driver education classroom instructional mode. Actual experience of teaching high school students in supervised laboratory sessions is provided. The prerequisite for this class is the student to have successfully completed HP251, HP252 and possess a valid driver's license with a minimum of three years driving experience.

HPED 354 Application of Driver Education Instructional Modes (3 credits)

This course is offered every spring semester and as a workshop style course during two weeks of summer session one at the IUP main campus. It involves two lecture hours and two laboratory hours.

This course will prepare prospective driver education teachers to plan, teach and evaluate the driver education instructional modes (simulation, multiple-car driving range, and on-street). Actual experience of teaching high school students in supervised laboratory sessions is provided. The

prerequisite for this class is that the student to have successfully completed HP251, HP252 and possess a valid driver's license and be at least 21 years of age.

The Pennsylvania Department of Transportation requires that safety/driver education teachers wishing to do third party testing for driver licensure in PA must have successfully completed the four courses as listed above.

To expand the IUP HSC private driver trainer program for the local community and surrounding areas. This allows individuals who are in need of extra behind-the-wheel training to receive hands-on experience using the IUP Highway Safety Center driver education vehicles. This program also has the possibility to generate income which would be utilized to expand this program and support the IUP HSC.

Other information for Annual Report:

Part of the Safety/Driver Education teacher preparation courses is for the students in HPED 354 Driver Education Program Management to gain practical experience for teaching novice drivers in the behind-the-wheel setting. This is also required for certification set by the Pennsylvania Department of Education. When HPED 354 is offered in the spring and summer semester the IUP HSC will advertise for free driving lesson for novice drivers. Novice drivers that register for the free lesson are taught by the students in HPED 354 as part of their Safety/Driver Education certification requirements. This not only attracts IUP students for driving licensure but individuals from the community and surrounding school districts.

Plans for the upcoming year:

The Emergency Medical Services Division will be hiring a program coordinator in July of 2013 to help implement and teach the following training programs:

- Emergency Medical Responder Training and Refresher
- Emergency Medical Technician
- Emergency Medical Technician-Paramedic
- Emergency Medical Technician-Refresher
- Emergency Medical Technician-Paramedic Refresher
- Advanced Cardiac Life Support
- Pre-hospital Trauma Life Support
- AHA CPR, AED and First Aid

Needs for the upcoming year:

A permanent classroom in Keith Hall was allotted by the Continuing Education Department in the 1980's for the Emergency Medical Services to teach courses. Because Keith Hall is scheduled to be demolished a search for a new classroom was started in January 2012 by the IUP administration. To date, nothing has been established. The sizes of the EMS courses are limited because of the current classroom size in Keith Hall. A larger permanent classroom must be established ASAP to allow the program to grow and generate funds to support the IUP Highway Center.

Changes in current ongoing community relationships:

We will offer the courses listed under #4 to the community throughout the year.

In conjunction with the Safety/Driver Education certification program the IUP HSC will offer driver education improvement lesson for novice drivers in need of obtaining a driver's license.

The personnel commitment to the operation of this unit:

There are 4 professional staff committed to the center. Listed below are the position titles along with their current job descriptions. Please see attached organizational chart.

Highway Safety Center Director

The Director teaches five three credit courses and manages the Highway Safety Center. Three courses are taught in the fall and spring semesters with three credits of alternative work assignment for the management of the center. All four of the Safety/Driver Education courses are offered during the summer session. This director's position is University funded.

Director for Emergency Services Training – funded 100% by grants

The Division of Emergency Services Training of the Highway Safety Center is responsible for the planning and implementation of training programs designed to meet the educational needs of those persons who are presently involved with, or will become involved with the provision of vital emergency services (emergency, medical, fire, and rescue) to residents and visitors of the Commonwealth.

Job Duties:

1. Plan, develop, implement and evaluate long-range goals of the Division.
2. Plan, develop, implement, manage and evaluate an annual plan of work for the Division. (This task requires the establishment and achievement of annual goals and objectives which are consistent with the long-range goals of the Division and the University.)
3. Develop and manage the annual budget for the Division to support program activities, Division administration, future growth and development, special projects and research.
4. Develop, implement, manage and evaluate specific methodologies (activities) which will permit the Division to achieve annual and long-range goals and objectives.
5. Pursue external funding which will support the annual and long-range goals and objectives of the Division. Prepare and submit grant and special contract proposals. Grant proposals to continue funding of existing grant supported projects.
6. Identify responsibilities and assign tasks to Division professional staff and other employees.
7. Supervise professional staff and other employees in the accomplishment and timely completion of assigned task and responsibilities.

8. Evaluate professional staff and employees of the Division with respect to performance of assigned responsibilities and specific tasks. This requires the Director to complete and submit an annual employee evaluation form to the Personnel Office of the University.
9. Approve and sign professional staff and employee requests for leave.
10. Provide guidance, advice, and consultation to staff in the creation, planning, implementation, and evaluation of new programs to be offered by the Division.
11. Prepare and submit reports as requested to the Director of the Highway Safety Center which detail the activities of the Division Director and professional staff of the Division.
12. Prepare and submit quarterly, annual and final reports to funding agencies.
13. Approve all Departmental Purchase Requisitions, Central Stores requisitions, state car requests and actions of professional staff and employees requiring supervisory endorsement and approval in accord with current University policies.
14. Assure that sound budget management practices are employed so as to result in annual revenues exceeding annual disbursements.
15. Serve as signatory for all Division costs centers.
16. Maintain a record of receipts and expenditures; monitor and manage budget in terms of both projected and actual revenues and expenditures.
17. Monitor and evaluate regular course offerings of the Division. Plan, conduct, and evaluate all courses within various program areas. Monitor performance and overall program quality to assure that a consistently high quality learning experience is provided to all students in all courses conducted by the Division. (At least one section of a course is offered annually for a course to be considered a regular offering.) The following are regular courses offered by the Division:
 - Emergency Medical Technician (EMT) Training Course for ambulance and mine personnel. These programs are certified by the Pennsylvania Department of Health (PADOH).
 - EMT Continuing Education Training Classes for ambulance and mine personnel (PADOH certified)
 - Industrial Fire Brigade (PA State Fire Academy certified)
 - Confined Space Rescue (Pa State Fire Academy certified)
 - Fire Responder Course (PADOH)
 - Basic Vehicle Rescue Course (PADOH)
 - Basic Rescue Practices Course (PADOH certified)
 - Hazardous Materials Recognition and Awareness Course (PADOH certified)
 - Cardiopulmonary Resuscitation Courses (American Heart Association certified)
18. Hold technical certification as necessary or required by certifying agencies in order to teach all regular courses offered by the Division.
 - Plan and develop course goals and learning objectives.
 - Develop an instructional plan to assure that course goals and objectives are

- o successfully achieved.
 - o Conduct class instruction and present new knowledge and skills to adult learners in such a manner as to insure the student's ability to reach identified learning objectives.
 - o Fairly evaluate and promptly report student performance and achievement.
 - o Confer with and advise adult students.
 - o Keep current in academic discipline and technical competencies through continued scholarly and technical activities.
19. Plan, develop, teach and evaluate a course of instruction designed to prepare Chief Rescue Instructors, statewide, for the Pennsylvania Department of Health. Specific responsibilities are the same as for Item #20 preceding.
 20. Plan, develop, teach and evaluate identified modules of instruction and special topics of other component programs and courses offered by the Division.
 21. Assess equipment and material needs of Division and prepare technical specifications; purchase and maintain all tools, equipment, materials, and supplies of the Division.
 22. Assure that all part-time instructors employed are properly oriented to Division goals, objectives, policies and procedures. Assure that all part-time instructors are regularly evaluated in order to maintain only qualified instructors who provide the highest quality of learning experiences for their students.
 23. Develop strategic plans to assure the continued growth and expansion of the Division.
 24. Serve on the statewide Rescue Task Force of the Pennsylvania Emergency Health Services Council as a representative of the Division and the University.
 25. Serve on the Indiana County Emergency Medical Services Council as a representative of the Division and the University.
 26. Maintain liaison with community groups and agencies involved in the training, education, and delivery of emergency services to residents of the greater Indiana County area, Western Pennsylvania region, and the state.
 27. Function as a liaison with University offices and departments involved with programs of the Division, Center, and College.
 28. Respond to requests from academic department and University faculty to develop and present special courses of instruction to regularly enrolled University students.
 29. Encourage the professional growth and development of division staff.
 30. Maintain current knowledge of academic discipline plus technical competencies through continued scholarly and technical growth and development.
 31. Assist the Director of the Highway Safety Center, as needed, in planning, developing, presenting, and evaluating other courses, programs and projects of the Center.

32. Assist the Director of Highway Safety Center in developing the annual and long-range goals and objectives of the Center.
33. Serve as the representative of the Dean of the College and the Director of the Highway Safety Center when and as necessary to give technical support and consultation to faculty, administrators, academic departments, and Colleges of the University.
34. Accept other assignments from the Director of the Highway Safety Center, the Dean of the College of Health and Human Services, and other University officials to be service to, or meet special needs of the Highway Safety Center, the College of Health and Human Services, and the University.
35. Perform other duties as directed.

Program Coordinator for Emergency Medical Services Programs – This position is scheduled to be filled in July 2013 which will be funded 100% by grants

Description of Duties:

Plan, develop, implement and evaluate programs in area of responsibility which include as a minimum Emergency Medical Technician, EMT-Paramedic, EMT-Refresher, EMT Courses for the Coal Industry, Advanced Cardiac Life Support and Introduction to Pre-Hospital Advanced Life Support.

Administer and manage the overall programs. This shall include the development of annual and long range goals and objectives, budget preparation and management as well as coordination of all associated program offerings.

Coordination and administration of programs shall require the individual to schedule classes, contact and supervise part-time faculty and instructors, provide for advertisement of course offerings and comply and achieve all objectives and requirements of the University and the Pennsylvania Department of Health as they relate to program offerings and certification.

Individual will be responsible to liaison with local, regional and state agencies involved with EMS certificate programs.

Program Coordinator will select and contract with instructors, schedule facilities, assure that all financial obligations of students are complete prior to course start date, prepare and administer written and practical examinations, enforce student compliance with all state, regional and University requirements, maintain accurate and complete class records, and authorize the award of Continuing Education Units as appropriate.

Program Coordinator will be responsible to administer and manage special programs provided under contractual arrangements with the Division. These programs include, but are not limited to a grant funded program with the Bureau of Deep Mine Safety and specially contracted courses, as well as Paramedic training programs for surrounding counties at satellite locations.

Program Coordinator is expected to maintain all required professional certificates required of the position.

Program Coordinator is required to serve as a classroom teacher for the following programs:

- Emergency Medical Responder Training and Refresher
- Emergency Medical Technician
- Emergency Medical Technician-Paramedic
- Emergency Medical Technician-Refresher
- Emergency Medical Technician-Paramedic Refresher
- Advanced Cardiac Life Support
- Pre-hospital Trauma Life Support
- AHA CPR, AED and First Aid

As the primary instructor for these programs, the Program Coordinator is required to perform all tasks associated with faculty responsibilities in areas of class preparation, conduct, record keeping, files, test development and administration, student advisement and evaluation.

Program Coordinator will be required to perform other tasks as required/requested in support of the Division, the Highway Safety Center, the School of Health and Human Services and the University.

Coordinator for the IUP Highway Safety Project funded 100% by grant

IUP's Highway Safety Center has received a federal highway safety grant through the Pennsylvania Department of Transportation. This is a twelve month grant and part of it allows for a temporary, full time project coordinator. The coordinator's primary responsibilities are to work with and assist organizations, groups, agencies, departments and individuals who wish to promote highway safety in the counties of Armstrong, Butler, Clarion, Indiana and Jefferson. This project will promote traffic safety issues to the 427,000 residents in the four counties by various media outlets. To accomplish the objectives of this regional highway safety project, the project coordinator will perform the following duties that will be ongoing the entire length of the contract:

- Partner with municipal police departments, PA State Police, local Law Enforcement Liaisons, PennDOT Safety Press Officer, and other local stakeholders to implement a comprehensive highway safety program that combines enforcement, education, and media.
- Coordinate with the local PennDOT safety press officer (SPO) to identify promotional/awareness media opportunities as they relate to the regional highway safety project.
- Coordinate and promote highway safety-related training and other educational programs for law enforcement, schools, and the general public.
- Act as a community resource for highway safety information and programming in the five-county area. Determine how the identified resources/partners can most effectively be used, and provide the direction and assistance to achieve maximum service.
- Identify and solicit outside financial support for safety promotions and specials events.

- Disseminate promotional and educational materials and other information provided by the funding agency, as necessary.
- Maintain computerized financial records and activity records for the various activities associated with the highway safety project.
- Identify other highway safety-related activities occurring in the five-county region that coincide with top safety focus areas and offer to coordinate efforts to increase maximum effectiveness.
- Work with the PENNDOT Regional Highway Safety Team to promote a standardized message to the public.
- Conduct seat belt surveys as required by the funding agency to determine the effectiveness of state-wide efforts to increase seat belt use rates.
- Use criteria provided by the funding agency to evaluate the program effectiveness.
- Oversee the activities of the secretary as they relate to project activities.
- Prepare and submit four (4) quarterly reports, one (1) final report, and other reports when requested from the funding agency.
- Assume an active role as a professional staff member within IUP's Highway Safety Center.
- Perform other duties as assigned.

Highway Safety Center Secretary funded 50% by Emergency Services Training grants and 50% by the IUP Highway Safety Project grant

- Serves as a secretary in the School of Health and Human Services for the Highway Safety Center to provide support to the Director and Program Director, Division of Emergency Services Training (EST); Program Coordinator, IUP Highway Safety Project.
- Operates IBM PC using various software.
- Prepares setup of all documentation to be used on computer by work study students, such as shell documents, fill-in shells, certificate shells, etc.
- Setup of files for all rescue classes according to class number with extensions of pass, fail or retest. Each file includes student's name, address, score, certification number, date certified and class name to be used for letters and certificates to be mailed to each individual. Memorized on disk to be networked to the Department of Health.
- Setup of files memorized on separate disks for letters, memorandums, correspondence for Director and all Program Directors of the Division of Emergency Services Training (EST) and Program Coordinator, IUP Highway Safety Project.

- Responsible for the supervision of work study students. Assigns work tasks to be completed. Train work study students in usage of the computer and various software packages. Reviews all general work before leaving office. Evaluate student employee performance.
- Records and approves hours worked for all students in R & P building. Maintains accurate records to submit to the Director, Highway Safety Center and Dean's office. Responsible for picking up student pay checks at Student Payroll Office.
- Works independently, with the exception of special projects when more detailed information is necessary.
- Gives verbal instructions on style and content. Reviews all general work before leaving the office.

The financial operating commitment to this unit:

The commitment to operating this unit is \$405,184.00.

Sources of funding from IUP for personnel and operating commitments:

The Highway Safety Center receives \$15,520.00 from the college operating budget. This money is used to support the HPED Safety/Driver Education courses, driver education vehicle maintenance, student workers, and basic office supplies.

- Operating \$ 9,808.00
- Federal Work Study \$ 4,221.00
- UE State Work Study \$ 1,491.00

IUP Highway Safety Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IUP HSP – PennDot	State government	427,000		\$115,000	\$115,000	
PPL	Utility company	156		\$50,000	\$63,600	
DEP – EMT Mine	State government	402		\$30,120	\$30,120	
NGR Energy (was GenOn)	Utility company	621		\$112,988	\$112,998	
NRG Energy (Homer City)	Utility company	174		\$74,714	\$74,714	
Public Safety Programs	Public	300		\$32,400	\$32,400	
TOTAL				\$415,222	\$428,822	

Pennsylvania/OSHA Consultation Program

October 1, 2011 – September 30, 2012 (Federal Fiscal Year)

Director:	Mr. Samuel Gualardo	Phone: 724-357-2396
Address:	210 Walsh Hall	Fax: 724-357-2385
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/pa-oshaconsultation	

Continuing activities conducted during the 2011-2012 fiscal year:

The PA/OSHA Consultation Program continues to offer free on-site safety and health consultation services to Pennsylvania employers who want help in recognizing and correcting safety and health hazards and in improving their safety and health programs. The program is largely funded by the Occupational Safety and Health Administration (OSHA), an agency of the United States Department of Labor.

The PA OSHA Consultation Project shares the federal Occupational Safety and Health Administration's mission of assuring safe and healthful working conditions for working men and women in Pennsylvania.

The Project conducted 867 total visits throughout the year, exceeding their goal of 633 by 137 percent. The Project exceeded their target goal of 24 visits in the construction sector by 258 percent; as well as their goals for businesses covered under general industry by 132 percent.

The Project's Consultation Annual Performance Plan supported OSHA's Strategic Plan, including targeting their efforts towards industries under OSHA's national, regional and local emphasis programs. This included performing visits and interventions in industries with health hazards (such as lead, silica, noise, combustible dusts, hexavalent chromium), and safety hazards (such as workplace amputations, falls, electrocutions, caught-in and struck by injuries). The Project estimated that there would be 267 visits supporting industries with these hazards, and 515 visits were achieved.

The Project's goal of bringing two new companies into the state's Safety and Health Achievement Recognition Program (SHARP) was exceeded, as seven new companies were certified. The Project met their goal of maintaining 50 SHARP sites state-wide. Five employers received approval for Pre-SHARP, exceeding the Project's goal of two sites.

The Project made efforts to provide training during consultation visits. In fact, 1,603 employers and employees this year during consultation visits. The Project also took part in various events and worked with many outside groups to build safety and health successes within the state and

at the national scale. The Project reached targeted audiences at trade association meetings, conferences, seminars, and through partnerships and alliances.

The Pennsylvania OSHA Consultation Project continues to provide effective safety and health consultation services to the Commonwealth's working men and women.

New activities (initiatives or programs) begun during the 2011-12 fiscal year:

During FY12, PA OSHA Consultation finalized a partnership agreement with the PA Department of Labor and Industry, Bureau of Workers Compensation. In agreement with the Pennsylvania Department of Labor and Industry (Department), State Workers' Insurance Fund, IUP/ PA OSHA Consultation agreed to provide SWIF policyholders the following services:

- On-site Surveys/Recommendations: to identify existing or potential accident and illness hazards or safety program deficiencies.
- Analysis of Accident Causes at worksites as part of OSHA Log Reviews
- Accident & Illness Prevention Program evaluations with a focus on OSHA regulatory required programs
- Industrial Hygiene Surveys
- Industrial Health Services
- Accident & Illness Prevention Training Programs with a focus on OSHA regulatory required programs
- Consultations Regarding Specific Safety and Health Problems, including serious injury/illness investigation
- Pre-Operational Process Reviews
- Safety Committee Training as part of Pre-SHARP and SHARP program evaluations

As a result of providing these services, IUP-PA OSHA Consultation is being compensated for each consultation visit completed. This fee for service arrangement is used to offset the State of Pennsylvania match requirements under the Federal OSHA grant agreement. This will in effect ease the annual 10% grant match burden on IUP and will potentially solve a long term match funding issue. Although finalized in FY12, actual implementation of this agreement did not begin until FY13.

Changes in current ongoing community relationships:

The Project's greatest issue is that it continues to carry a large backlog, which extends the amount of time it takes to reach employers who are fully willing and open to correct hazards, but need assistance to do so. This is compounded by the inability to fill 5 vacant consultant positions due to limited funding. This ongoing backlog is causing increasing frustration among clients and potential clients who are being pressured by OSHA Enforcement to seek out our assistance prior to targeted inspections.

The personnel commitment to the operation of this unit:

During FY 2012, The Project consisted of 14 total program and support staff. This included the Project Director; 7 safety consultants; 5 health consultants; and 2 administrative support positions for a total of 16 FTE's. The Project hired 2 new safety consultants this FY, filling one

longstanding vacancy which couldn't be filled due to budget constraints, and another vacancy left after a consultant retired during the year.

The financial operating commitment to this unit:

The U.S. Department of Labor-OSHA On-Site Consultation Cooperative Agreement provides 90% federal funding of the program and requires the Commonwealth to provide a 10% match.

Sources of funding from IUP for personnel and operating commitments:

In FY12, the federal funding level was \$ \$1,701,000.00 and the IUP cost share requirement was \$187,748.00

Administration and Leadership Studies Research and Training Center

July 1, 2012 – June 30, 2013

Director:	Dr. John Anderson	Phone: 717-720-4431
	Ms. Sherri Zimmerman, Managing Director	Fax: 717-720-4430
	Ms. Deborah Kravitz, Center Administrator	
Address:	Dixon University Center, Harrisburg, PA	
Affiliation:	College of Humanities and Social Sciences	
Website:	www.iup.edu/als rtc	

ALS-RTC Mission and Goals:

The ALS-RTC is an applied, interdisciplinary center that engages Administration and Leadership Studies (ALS) doctoral students in order to provide sponsored research, program evaluation, policy analysis, technology transfer, and training for public and nonprofit sector organizations.

Our Goals are to:

- Enrich the teaching and educational experience of students and faculty by providing real-world research, training, and evaluation opportunities for doctoral students and faculty in the [Administration and Leadership Studies Program](#).
- Transfer knowledge and skills developed through the ALS Program to public and nonprofit sector organizations in order to improve organizational performance.
- Leverage the expertise available through IUP faculty and ALS graduate students, along with university knowledge-sharing resources, in the provision of sponsored initiatives.
- Bring regional and national recognition to Indiana University of Pennsylvania and PASSHE through active involvement in public and nonprofit sector activities, quality research, training and evaluation services, critical analysis, creative ideas, and innovative solutions.
- Promote interdisciplinary studies on specific themes and develop contacts among researchers across geographical areas to foster an exchange of information and to encourage the development of research and training activities in the areas of leadership, organizational and natural environments, economics, health, sociology, social policy, and technological advancement and diffusion.

Continuing activities conducted during the 2012-2013 fiscal year:

Bureau of Maintenance and Operations (BOMO) Maintenance and Training Initiatives

The ALS-RTC has a Memorandum of Understanding (MOU) with PennDOT to provide training services for its Bureau of Maintenance and Operations maintenance training initiatives (the “project”). This project is central to the core mission of the ALS-RTC, to provide research and training opportunities for ALS Program students. This project involves a variety of research, training development, program evaluation, and management activities in support of the

Department of Transportation's (PennDOT) ongoing highway maintenance responsibilities. Activities include development and management of a 3-week long Highway Maintenance Foreman's Academy and development and management of a two 2-week long Assistant County Maintenance Manager's Academy annually. This MOU also includes development of a digital Highway Maintenance Manager Training program for first line supervisors and managers to develop the skills necessary for: identifying bridge and roadway needs, implementing preventive maintenance techniques, planning, scheduling, resource balancing strategies, budgeting, and supervising and developing employee skills. This MOU includes development of a series of digital maintenance training videos which guide the trainee through "how to" process for completing PennDOT's top 12-15 core maintenance activities. The series addresses planning, scheduling, safety, quality assurance, risk management, operations, preventative maintenance, and more. To date the ALS-RTC has completed eight training modules. These include Base Repair, Crack Sealing, Manual Patching, Seal Coating, Paving, Shoulder Cutting, Pipe Replacement & Trench Restoration, and Vegetation Management training modules.

This MOU also provides ongoing training support to assist PennDOT's Central Office with the development, analysis, and implementation of a variety of transportation safety initiatives. The variety of tasks in support of Highway Safety & Traffic Operations Division (HSTO), include: 1) Assist in the development and training for a variety of regulations and policies as needed 2) Monitor, compile, distribute, and provide training for a wide-variety of performance metrics 3) Compile statistics and develop annual reports to train and educate Central Office & District staff 4) Update PennDOT publications and prepare associated training as needed, and 5) administration and other duties. Primary transportation safety initiatives with which we are involved include the Federal Highway Administration's (FHWA) Highway Safety Manual, "Safety Analyst" software, Automated Enforcement Manual, Work Zone Crash and Fatality Analysis, Roadway Weather Information Systems (RWIS), MS4 (Municipal Storm Sewer Systems) STAMPP Policy, and more.

Based on the popularity of the current digital training developed by our team, the ALS-RTC developed additional digital training for PennDOT's Agility Program under the Bureau of Maintenance & Operations MOU. The training is based on the format utilized for the Bureau of Maintenance and Operations "Maintenance Activity Training" (MAT) programs, providing a non-linear, customizable training platform for sharing information about the Agility program, its benefits, and the process and requirements for effective implementation. This non-linear format will provide choices for the delivery of training (instructor-led or self-paced), and flexibility in the order in which the material is delivered (all-at-once, one-module-at-a-time, just-in-time, etc.)

The ALS-RTC is partnering with Penn State to provide Engineer-IT-Training (EIT) and Professional Engineer (PE) review training to assist PennDOT employees in preparing for these exams as part of their career development. This training is provided as needed in PennDOT engineering districts for periods of up to 26 weeks. This first (pilot) session began on April 24, 2012 in Fayette County. A second session was provided in Fayette County and a new session took place in Harrisburg during FY-2012-13.

DBE Methodology, Inline Correction, and Goals

The ALS-RTC has led this PennDOT DBE Methodology team for more than eleven years. Our role has been to develop a methodology for setting Disadvantaged Business Enterprise (DBE) Goals to the Federal Highway Administration, the Federal Aviation Administration, and the Federal Transit Administration and to adjust this methodology annually based on ongoing market analysis. This data-driven and market-driven methodology is used to configure the DBE goals in awarding PennDOT contracts. Activities include data analysis, market analysis, legal research on case history, conduct of public meetings, etc.

New activities begun during the 2012-2013 fiscal year:

DBE Methodology, Inline Correction, and Goals – FY 2013-14

The ALS-RTC has exercised the option to enter into the first of two one-year renewal periods in accordance with the Section 1 of the Memorandum, and to add \$175,289.00 additional funding to cover the mandated regulatory services within the scope of the project. The additional work required is for the development of the 2014-2016 FAA DBE methodology and Goal, and the interim evaluation of the 2012-2014 FHWA and FTA Methodologies and Goals.

Proposal for the Analysis of Cumberland County Juvenile Probation Programs and Services - FY 2013-14

The ALS-RTC will provide advanced scientific analysis of current Cumberland County Juvenile Probation programs and practices that will establish improved policy decisions that simultaneously lower recidivism, maintain public safety, and reduce juvenile delinquency, and prioritize spending of appropriated funds. This will contribute to more effective policy alignment, useful performance measures, and effective evidence-based practice service contracts.

Proposals submitted but not awarded:

The ALS-RTC continues to identify and pursue additional projects which support our mission. The following activities focused on pursuit of new projects for which significant time and effort were involved, however no award was received.

Conceptualizations of the Juvenile Offender: An Assessment of Pennsylvania's Juvenile Justice System from a Different Perspective - \$199,849 For FY 2012-2014

As the Pennsylvania Juvenile Justice System (PJJS) continues to be enhanced through the use of evidence-based practices (e.g. JJSES) simultaneously with the foundations of Balanced and Restorative Justice (BARJ), policy makers and juvenile justice professionals seek to provide services that demonstrate effectiveness. This study provides juvenile justice system stakeholders a broader qualitative assessment drawn from the experiences of ninety juvenile offenders served by three Pennsylvania county juvenile court systems. This study will provide analysis on the conceptual perceptions of ninety juvenile offenders as they are served by the policies, programs, and services (e.g. social process controls) of the juvenile justice system. The results of this study will provide a comprehensive assessment of the overall value of the PJJS.

Pennsylvania Commission on Crime and Delinquency, 2012 Byrne Justice Assistance Grant (JAG) – \$250.00.00 for FY 2013-2015

The ALS-RTC submitted a grant to conduct an evaluation of the effectiveness of providing motivational interviewing techniques to probation officers in order to improve interactions and behavior of juvenile probationers through the Pennsylvania Commission on Crime and Delinquency.

Focused Behavioral Health (pending)

The ALS-RTC has proposed product evaluation, market analysis, and Beta-testing electronic adult autism waiver encounter documentation plan for Focus Behavioral Health, Inc. Its focus is on the evaluation and field testing of a product prototype designed to streamline and automate requirements for documenting encounters performed under the Department of Public Welfare's (DPW) Adult Autism Waiver (AAW) Program. It sets forth a comprehensive methodology for determining evaluation outcomes stemming from the following questions: 1) Does the automated format prototype effectively capture all of the necessary facts pertinent to each encounter performed under the AAW Program? 2) Does this automated process improve efficiency and cost-effectiveness over current procedures? 3) Does the adoption of this automated process have an impact in terms of saving money, saving time, assuring accuracy, fostering innovation, or improving collaboration? 4) Do current and future markets provide opportunities for expansion? What disadvantages does the competitive market present? 5) Can the implementation process used for the AAW Encounter be delineated and transferred to other similar applications thereby carrying product development to practice in a more effective and efficient manner? 5) How can training be provided most effectively on use of the automated AAW process?

Both the results and the procedures found in this evaluation will prove relevant and useful for future expansion of the automated format prototype within the AAW program as well as tailoring it for other applications. An evaluation of the AAW project in these early stages provides a knowledgebase for improvement and a map for further assessment. The project has tremendous significance as the requirements for completely automating this and other processes within DPW facing service providers by 2017. Automation will also provide greater integration among these systems and personnel protocols. The rudimentary knowledge gathered from this evaluation will serve to inform and prioritize these advances.

Other information for annual report:

Student Involvement, Accomplishments, Anticipated Changes

The primary mission of the ALS-RTC is to engage students in their research activities by matching their interests with community-based research needs and available funding. The Center supported four Ph.D. students involved in ALS-RTC activities during FY 2012-13. Their roles included research assistance, grant research & writing, training development, statistical analysis, IT program development, and marketing.

FY 2012-13 marked a milestone as the Center is expanding our scope of services. First, the ALS-RTC's collaboration with American Public Works Association has provided opportunities for research, education, and evaluation in public works and sustainability. Two of our major projects in FY 2011-12, the Public Works/Sustainability Institute and the Sustainable Stormwater Management project, have evolved from this partnership. Second, upon receipt of the Agility Training and the PE/EIT Review Training grants, the ALS-RTC has expanded our scope of activities under the BOMO MOU. Further expansion planned for FY 2012-13 includes the development and implementation of a training needs assessment and maintenance training strategy.

Sustainable Storm Water Management

In 2009, the ALS-RTC partnered with APWA and the South Central Assembly to launch a sustainability initiative in south central Pennsylvania. Since then, the team has worked to enlist support from communities, PennDOT, and the Department of Environmental Protection (DEP) on a storm water management project in Carlisle that will serve as a model for similar projects statewide. This year the project obtained an initial \$50,000 from PennDOT and successfully won a grant through the Department of Community & Economic Development (DCED). Although the ALS-RTC was not the recipient of this award money, this team effort has garnered sufficient support to advance to Phases 2 & 3. The ALS-RTC will have a funded role in Phase 3.

Center's plans for the upcoming year:

Beyond our current workload, new activities for the Center will build on our maintenance training initiatives. We will continue research on topics and new initiatives in the industry to supplement and enhance our curriculum. In addition, we will continue our role as part of the DBE Methodology & Goal team. We will have an additional one-year extension under the existing MOU. We will begin the extension process in January of 2014.

Based on the success of the sustainable storm water management project, the ALS-RTC will begin the necessary preparations for Phase 3. This will include coordination, research, identification of additional funding sources, and grant writing.

FY 2012-13 introduced new team members with new skills in areas such as juvenile delinquency, entrepreneurial development, sustainability, and information technology applications. We will continue to market these skills and identify grant programs, nonprofits, and small businesses in need of them.

Center's needs for the upcoming year:

ALS-RTC staff will continue to work closely with other Centers and Institutes one-on-one and through the regular Centers & Institutes Breakfasts/Luncheons to learn BMPs (best management practices) for operating successfully. Our staff's primary goal is to become more familiar with tools and resources that enable improved performance, budgeting, project

management, reporting, etc. In addition, networking with other Centers, Institutes, and Departments will present opportunities to collaborate on projects and proposals in the future.

Changes in current ongoing community relationships:

The ALS-RTC staff is actively involved with:

- The American Public Works Association (APWA)
- Modern Transit Partnership
- Local engineering firms (Skelly & Loy, Michael Baker, etc.)
- The Pennsylvania State University
- The Pennsylvania Department of Transportation
- The Pennsylvania Department of Environmental Protection
- The Pennsylvania Department of Public Welfare
- The Pennsylvania State Association of Township Supervisors
- The Pennsylvania State Association of Boroughs
- The County Commissioners Association of Pennsylvania
- SCA Regional Council of Colleges
- Measuring Success Consortium

Personnel commitment to the operation of this unit:

- Dr. John A. Anderson, Professor, ALS-RTC Director
Dr. Anderson is a tenured Professor for IUP. His primary role is Coordinator for the Administration & Leadership Studies Doctoral Program at both IUP's Main Campus and at Harrisburg's Dixon University Center. Dr. Anderson has a rich background in research, adult learning, statistical analysis, and program evaluation. As Director for the ALS-RTC, he oversees all activities and actively participates in research and analysis in support of program evaluation efforts.
- Sherri B. Zimmerman, Assistant Professor, ALS-RTC Managing Director
Ms. Zimmerman is a full-time Assistant Professor at IUP. She currently manages the ALS-RTC and oversees all administrative and operational aspects of the Center. Current projects include the BOMO Maintenance Training Strategy & Training Academies, DBE Methodology. In other related experience Ms. Zimmerman served as Director of the Bureau of Municipal Services and Agility Center Manager for PennDOT. Both of these positions provided unequalled experience combining transportation with local government assistance.
- Timothy R. Pieples, Assistant Professor
Mr. Pieples is a full-time Assistant Professor at IUP. His area of expertise is in highway safety and maintenance. He has 30+ years' experience with PennDOT's District 10-0 and currently works in support of PennDOT's Bureau of Highway Safety & Traffic Engineering through policy analysis and program development.
- John M. Cookus, ALS Doctoral Candidate and Grant Writer
Mr. John M. Cookus is currently a GA in the ALS program and works part-time for the ALS-RTC writing grants. Since Mr. Cookus began his GA with us in 2012 fall semester, he has co-authored three grant proposals. One of those proposals was successfully awarded (\$45,000 Award by Cumberland County, PA) and others are pending. Mr.

Cookus has nearly twenty years of experience in the juvenile justice field, which more recently includes being an administrator and grant writer for a policy organization. As Mr. Cookus continues to write proposals, conduct research, and receive grant awards for IUP, we strategically envision the ALS-RTC becoming one of the primary venues for juvenile and criminal justice research within Pennsylvania.

- Deborah Kravitz, Grant Funded Program Coordinator 2

Ms. Kravitz has served as the Center Administrator for more than 8 years. She coordinates administrative activities and provides administrative support for all of the Center's active projects. Ms. Kravitz's related experience includes 9 years overseeing the local roads program for Penn State University's Local Technical Assistance Program and an additional 16 years in administration/fundraising for a large community organization.

In addition to the personnel commitment, the ALS-RTC operates through a network of partners. These include the Pennsylvania State University, Davenport Communications, the Business Technology Group, and the American Public works Association (APWA).

Financial operating commitment to this unit:

Approximately \$500,000 (100% grant-funded)

Sources of funding from IUP for personnel and operating commitments:

None

Administration and Leadership Studies Research and Training Center (ALS-RTC)

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
PennDOT Maintenance Training Coordination	State Dept of Transportation	11,000+		\$509,691.92 ¹	\$545,636.53	
Bureau of Equal Opportunity (BEO) - Disadvantaged Business Enterprise Methodology	State Dept of Transportaiton	Unknown	Unknown	\$170,031.58 ²	\$166,197.41	
Analysis of Cumberland County Juvenile Probation Programs	County	275,000		\$5,128.63 ³	\$0.00	
Focused Behavioral Health, Inc.	Dept of Public Welfare (DPW) Adult Autism Waiver (AAW) Program	Unknown	Unknown	\$103,626.83 ⁴	\$0.00	
Pennsylvania Juvenile Justice Stakeholders	County and State Government	All	Unknown	\$199,327.95 ⁵	\$0.00	
TOTAL				\$988,327.95	\$711,833.94	

¹This amount reflects a portion of a larger, combined 5-year award for \$2.9 million, which includes HSTO, Agility, and EIT Training.

²This amount reflects a portion of a larger, 4-year award for \$625,774.

³This amount reflects a portion of a larger, 2-year award for \$45,000.

⁴This amount reflects an 18 month project.

⁵This amount reflects a portion of a 2-year project.

Archaeological Services

July 1, 2012 – June 30, 2013

Director:	Dr. Beverly Chiarulli	Phone: 724-357-7623
		Fax: 724-357-7637
Address:	G12 McElhaney Hall	
Affiliation:	College of Humanities and Social Sciences, Department of Anthropology	
Website:	www.iup.edu/archaeological	

Archaeological Services is an Applied Research Center in the Anthropology Department and College of Humanities and Social Sciences. It has had three primary goals since its beginning in 1987. These are to 1) facilitate archaeological research; 2) assist the community in the growing area of historic preservation; and 3) to provide hands on opportunities for anthropology students interested in archaeology. These remain our primary goals. IUP Archaeological Services provides service to the IUP Anthropology Department by supporting the Department's goals in providing opportunities for students to gain applied experience and assistance in obtaining specialized equipment, to our students by providing them with this experience as well as financial support and to local, regional, and state governments and agencies as well as private consulting and engineering firms with assistance in cultural resource investigations. No other center provides equivalent services to the IUP and larger communities. During the past year, Archaeological Services completed a long term project, began several new initiatives, and continued relationships with community partners.

Continuing activities conducted during the 2012-2013 fiscal year:

1.A. Five Year MOU with Pennsylvania Department of Transportation. In February 2012, IUP and PennDot signed a Memorandum of Understanding for IUP Archaeological Services to assist the agency with cultural resource tasks. The agreements with PennDot began in 1999 with a three year agreement (for \$1.1 million) followed by two agreements, a five year agreement from 2002-2007 (\$450,000), a four year agreement for \$400,000), and a five year agreement from 2007-2012 for \$850,000. In February 2012, IUP and PennDot signed a \$820,000 five year agreement for Archaeological Services to continue to provide cultural resource assistance to PennDot. The new agreement will allow Arch Services to assist PennDot through 2017. Projects in 2012-13 included:

1.A.1) Support for *PHAST (PennDot Highway Archaeological Survey Team)*. During the spring 2013, the logistics of the project changed slightly so that the project now provided funding for a full graduate assistantship. With this funding the MA in Applied Archaeology program was able to recruit Amanda Rasmussen as the team leader during the summer of 2013. In addition, two other graduate students and an undergraduate student were chosen to assist with the project (\$122,000)

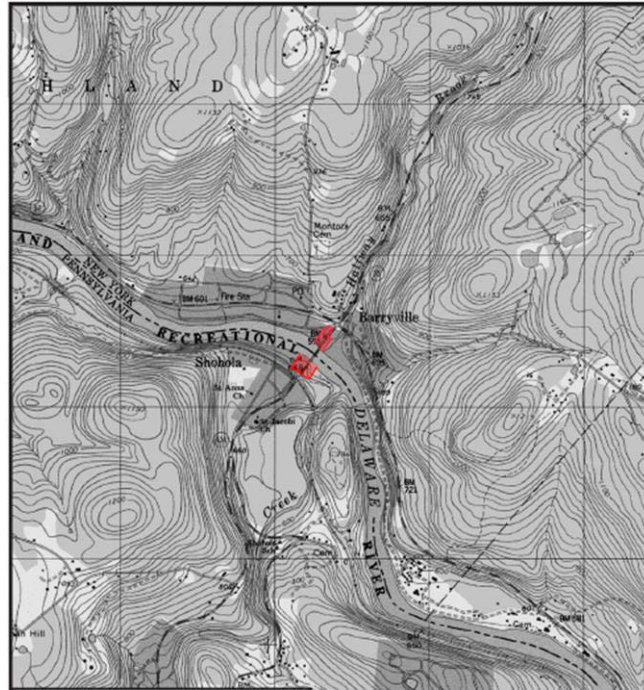


PHAST Crew Survey in Berks County, PA

1.A.2) *Preparation of collections for transfer to the Pennsylvania State Museum.* Eight new collections were brought to IUP for curation preparation. Six graduate students were hired as student workers on the project (\$52,000). This project has been extended into the fall 2013 semester.

1.A.3) *Publication of three Byways to the Past technical reports.* As part of PennDot's public outreach program, technical and popular publications are produced for the archaeological investigations on their projects. During the fall of 2012, three new cds were produced including Volume 21: Investigation of the Aughwick Creek Watershed, Vol 22: The Little Juniata Bridge Replacement Project, and Volume 23: Shohola/Barryville Bridge Replacement Project.

Byways to the Past Technical Series
Shohola/Barryville Bridge Replacement Project
Volume 23



Cover for Volume 23: Shohola/Barryville Bridge Replacement Project

1.B.1) Archaeological and Geophysical Investigations of the Squirrel Hill Site With funding from the Pennsylvania Historical and Museum Commission Keystone Historic Preservation Grant initially awarded in Fall 2011, Dr. Chiarulli continued investigation of the Squirrel Hill site near New Florence in Westmoreland County, PA. This was designed to investigate this National Register listed (NRIS 80003647) Monongahela culture archaeological site and to develop a National Register multiple property context for Late Prehistoric villages associated with the Johnston Phase of the Monongahela culture. Although the Squirrel Hill site is listed in the National Register, the only reported investigation of the site was undertaken in the early 1950s by amateur archaeologists and members of the Conemaugh Chapter of the Society for Pennsylvania Archaeology (Robson 1958). Many questions remain about the date and cultural affiliations of the Squirrel Hill site that can be answered through a systematic survey of the site using advanced geophysical technologies to determine the internal arrangement of villages through the non-destructive mapping of stockades, houses and storage pits, and collect limited excavation samples for analysis and dating. Not only will this investigation allow us to better understand the internal organization of the Squirrel Hill site and relationships with neighboring communities, but it will also provide us with comparable data to that we have from other Johnston Phase sites to provide the basis for the multiple property context. In the first year of the project (2011-2012), two graduate students assisted in a preliminary ground penetrating radar survey of the site. During 2012-2013, one of the students, Lydia Dehaven who had decided to use the Squirrel Hill site as the subject of her MA thesis assisted Dr. Chiarulli in a survey of private collections of artifacts from the site and continued geophysical investigations at the site. The analyses of these collections also found a botanical sample from the site which

was sent for a radiocarbon date. This was the first date on the site and placed it at about A.D. 1520.



Ceramic sherds from the Squirrel Hill site in the Weaver Collection

Papers based on the research from this project include:

- 1) Chiarulli, Beverly A. and Sarah W. Neusius "New Investigations of the Johnston Phase of the Monongahela Culture in Western Pennsylvania" Paper presented at the 2013 Mid Atlantic Archaeological Conference March 9, 2013. Virginia Beach, VA
- 2) Neusius, Sarah W. Beverly A. Chiarulli, Jack Rossen, and Laura Kaufman, Exploring Late Prehistoric Subsistence in Central Western Pennsylvania Presented at Byways to the Past XIII, Heritage Partnership Conference XXXIV, TRB ADC50 Lancaster, PA
- 3) Neusius, Sarah W. and Beverly A. Chiarulli Dating the Late Precontact Period in Western, Pennsylvania. Society for American Archaeology Annual Meeting April 21, 2012 Memphis, Tennessee April 21, 2012
- 4) DeHaven, Lydia; Meghan Pace, and Beverly Chiaurlli. Investigation of the Squirrel Hill Site and Other Late Prehistoric Sites in the Conemaugh Watershed in Western Pennsylvania. Society for American Archaeology Annual Meeting April 21, 2012 Memphis, Tennessee
- 5) Chiarulli, Beverly "Geophysical Investigations of the Squirrel Hill Site and Other Late Prehistoric Villages" Presented at the IUP Faculty Research Program April 2012

6) Chiarulli, Beverly A. "Using Geophysical Instruments to Investigate Late Prehistoric Villages in Western Pennsylvania" Paper presented at the 2012 Mid Atlantic Archaeological Conference March 23, 2012. Virginia Beach, VA



Stone tools from the Squirrel Hill site in the Fred Veigh Collection

New activities begun during the 2012-2013 fiscal year:

2.A. Geophysical investigations using instruments acquired by Dr. Chiarulli as Principal Investigator on a NSF Major Research Instrumentation Grants in 2007 and 2012, Archaeological Services has begun to provide services to local and regional non-profit organizations. In some cases these, projects have led to thesis research opportunities for Anthropology Department Applied Archaeology MA Students. In others, they have established new relationships with organizations or agencies with the goal that these will lead to future research projects. Projects in 2012-2013 included:

2.A.1) *Geophysical Surveys on the Wide Ruins Chapter of the Fort Defiance Agency, Navajo Nation, Arizona for Northland Research, Inc.* In this project Dr. Beverly Chiarulli and two graduate students, Meghan Pace and Seth Van Dam, conducted a ground penetrating radar and magnetometer survey of two archaeological sites for Northland Research on a contract for the Navajo Nation, Arizona. The project produced the first detailed map of a historic pueblo (Wide Ruins) and both surveys identified possible features for investigations at archaeological sites.



Seth Van Dam and Beverly Chiarulli at Wide Ruins Survey

2.A.2) Geophysical Survey of a Cemetery for GAI Consultants in Ft. Wayne, Indiana GAI contracted Archaeological Services to conduct a GPR survey. The purpose of this GPR survey was to locate unmarked graves that were present on the property. The survey was conducted from November 26 to 30, 2012 by Meghan Pace of Indiana University of Pennsylvania (IUP) Archaeological Services assisted by Angela Jaillet-Wentling of GAI Consultants, Inc. The geophysical survey was conducted under the direction of Beverly A. Chiarulli, PhD, Director of IUP Archaeological Services. The survey was conducted with a Geophysical Survey Systems, Inc. (GSSI) SIR 3000 Instrument with a 400MHz antenna. The project was divided into four survey grids which covered 1.465 acres (5,932 square meters). As a result of the survey, a total of 109 anomalies consistent with the characteristics of historic graves were identified. These identifications were based on both the identification of hyperbolas in the radargram profiles and the plan views of the anomalies in the processed slices. Other anomalies representing sidewalks, paths, or other disturbances were identified. Some of these may also indicate the presence of historic graves, but they were not as definitive. Additional testing or ground truthing would be required to determine whether the anomalies represent unmarked graves.

2.A.3) Resistivity Surveys to Map Abandoned Coal mines In the spring 2013, Archaeological Services was contracted by D'Appolonia Engineering of Monroeville, PA to conduct surveys with the Syscal Pro 96 of an abandoned coal mine to determine if flooded mines could be identified with this technology. At the same time, two graduate students in the MA in Applied Archaeology program were awarded graduate assistantships by Director Robert Wilson of the IUP Mine Mapping Center to develop our expertise in using this technology to map abandoned mines.

2.A.4) Jakes rocks Epic Mountain Bike Trail MOU with the Allegheny National Forest In the spring 2013, Dr. Chiarulli was contacted by the Forest environmental and cultural resource staff members to discuss developing a partnership with the ANF, Clarion U, U Pitt Bradford, and the Pennsylvania Kinzua Pathways (PKP) to conduct field surveys for archaeological and historical

resources on Forest Service lands within Warren and McKean Counties, Pennsylvania. The Forest and the PKP were in the planning stages for development mountain bike trail route proposed by the PKP, a regional tourism group dedicated to attracting visitors to the area surrounding the Allegheny Reservoir. The name of the proposed trail is the Jakes Rocks Epic Mountain Bike Trail. The field surveys focused on the investigation of archaeological and historical features on or along the proposed trail route. Two graduate students gained experience as field crew leaders and three other IUP students and two Clarion students gained valuable field experience during this 9 week field project. We hope that this will lead to additional agreements with the ANF to provide additional opportunities for Anthropology Department students.

2.A.5) *Three D Scanning of Historic Structures at the Allegheny Portage National Historic Site*

The Allegheny Portage National Historic site is located near Cresson, Pennsylvania. In the past, Archaeological Services has had partnership agreements with the NPS to conduct cultural resource investigations in the park. After a lapse in the agreements, we have joined with the NPS to provide opportunities for MA Thesis projects in the park. This summer, Marion Smeltzer, a graduate student in the MA in Applied Archaeology Program, was an internship at the Portage and used the Leica C10 3D scanner to map historic resources at the park including the Lemon House, Skew Arch and Incline 6. We are working with the park to develop a new formal partnership agreement for scanning in the parks.

Other information for annual report:

3. A.1) *Geophysical and geospatial survey support for Graduate Student Thesis Research* An important aspect of Archaeological Services mission is to provide hands-on opportunities for Anthropology Department graduate and undergraduate students. An important part of our mission has been to expand our geophysical capabilities for research as well as student training. Geophysical surveys including ground penetrating radar, magnetometry, magnetic susceptibility, electrical resistivity, and conductivity provide archaeologists with non-destructive approaches for archaeological site investigation and have become an increasingly important component of state of the art archaeological research. Our expansion in this area is important because it enhances our ability to compete for external funds for geophysical research and increases our students' visibility.



Ryan Spittler with Geoscan FM256 Gradiometers at Ft. Shirley

In support of that mission, Dr. Chiarulli has been the Principal Investigator with Co-PIs from the Anthropology, History, Geography, Geoscience departments on one or both National Science Foundation Major Research Instrumentation Grants awarded in 2007 and Fall 2012 and authored three PASSHE Technology Fee Special Project grants which have purchased additional geophysical and geospatial instruments for the Anthropology and History Departments. Our goals have been to provide as many students as possible with the opportunities to use the instruments in groups as well as independent research. One way to provide students with these opportunities has been for Dr. Chiarulli to teach a graduate/undergraduate course in Archaeological Geophysics every other fall. This has also enabled students to conduct group projects benefiting both the students and local governments and non profits by providing them with survey data. Students have presented papers on their class research projects at conferences such as the Society for Pennsylvania Archaeology Annual Meeting, the Eastern States Archaeological Federation Annual Meeting and the Society for American Archaeology Annual Meetings. Although the course was last taught in Fall 2011, 10 graduate students used the instruments for thesis and other research projects in 2012-13. These students include Lydia Dehaven for a survey of the Squirrel Hill site, Ryan Spittler for a survey of Old Awick Village near Ft. Shirley in Huntington County, PA, Mike Whitehead for a survey of One student, Meghan Pace, was recognized with an Outstanding Graduate Research Award in the Spring of 2013.

3.A.2) Continuing a long standing relationship with the Ellis School in Pittsburgh in September 2012, Dr. Chiarulli, and graduate students Marion Smeltzer and Lydia Dehaven participated in Archaeology Day at the Ellis School in Pittsburgh. During the day long program, they gave the 9th grade students opportunities for hands on flint knapping, cordage making and stone drilling.



Lydia Dehaven (right) with Ellis School Students Making Cordage

3.A.3) As part of Archaeological Services', public education and outreach efforts, graduate student and President of the Indiana County Archaeological Society Marion Smeltzer developed and an exhibit for the Indiana County Fair in August 2012. More than 400 fair visitors stopped at the exhibit to learn about the archaeology of Indiana County. She also was an exhibitor at the Pennsylvania Council for Social Studies Annual Meeting in in October 2012 and at the Pennsylvania Science Teachers Association Annual Meeting in Hershey in December 2012.



Dr. Chiarulli and Ellis student flint knapping

3.A.4) Geophysical and geospatial surveys in Cyprus In June 2013, Dr. Chiarulli assisted Dr. Scott Moore from the IUP History Department and Dr. Alan Simmons of the University of Nevada Las Vegas in geospatial and geophysical surveys in Cyprus. In both projects the Mala X3m system was used to investigate archaeological sites. The survey for Dr. Moore was of the Roman site of Pathos. The survey for Dr. Simmons was on a NSF funded project at the Neolithic site of Ais Giorkis. One of the new instruments, the Leica C10 3D Scanner, purchased with funds from the NSF MRI program in September 2012, was used by Dr. Moore to map the basilica at Polis. The Mala GPR was used for surveys at Polis and Ais Giorkis. It was purchased in 2008 as part of a PASSHE Technology Fee Special Project.

Center's plans for the upcoming year:

Dr. Chiarulli is retiring before the start of the spring semester, so Arch Services will be in a period of transition this year. She will remain the director until the start of the spring semester. During the fall, Dr. Phil Neusius, chair of the Anthro Department and founder of Arch Services will be included in all Arch Services discussions and will become the interim Director in the Spring Semester. The Anthropology department has received approval to hire a position for an archaeologist who will become the Director of Archaeological Services in May 2014 and also teach in the department.

Center's needs for the upcoming year:

Our most pressing need is for some additional personnel support to assist with the management of the Geophysical equipment and to assist in the preparation of proposals and reports. A half time designated graduate assistantship would allow us to expand our community relationships and to pursue new opportunities.

Personnel commitment to the operation of this unit:

Center Director – Dr. Beverly Chiarulli ¼ time AWE
(Dr. Chiarulli has a 50% tenured position to teach 2 courses and 2 preps per semester. She has a 25% temporary teaching position to teach 1 additional course and a 25% AWE funded by the Dean of the College of Humanities and Social Sciences.)

Center Administrative Assistant - Linda Dreischalick, Anthro Department Secretary was reclassified to provide 10% administrative support for Arch Services.

Lab Director, other staff and student employees funded entirely by project funds on an as needed basis. Amy Salsgiver, Lab Director through June 30, 2013 has left to take a position at Clarion University. She will not be replaced until additional curation projects are awarded.

Financial operating commitment to this unit:

See above

Sources of funding from IUP for personnel and operating commitments:

See above

Archaeological Services

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
(1.A.1) PennDot Task 4 (PHAST Program April 1-March 30, 2013)	State agency	1 student worker + funded full grad asst		\$122,000		
(1.A.5) Preparation of PennDot collections for transfer to the Pennsylvania State Museum	State agency	1 instructor level faculty supervisor + 4 student workers	2 student workers	\$52,000	\$47,000 (remainder extended to fall 2013 fiscal year)	
(1.A.3) Preparation of three Byways to the Past booklets	State agency	1 student worker		\$6,847	\$6,847	
(1.B.1) PHMC Historic Preservation Grant for the investigation of the Squirrell Hill site (continuing fall 2012-spring 2013)	State agency	1 student worker		\$9,895	\$9,895 (over 2 years 2011-2013)	Also public service for the Archaeological Conservancy, a non-profit organization, owners of the site

Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
(2.A.1) Geophysical Surveys on the Wide Ruins Chapter of the Fort Defiance Agency for Northland Research in Arizona	Private consulting firm	1 student worker	1 student worker	\$5,000	Project ends November 2013	
(2.A.2) Geophysical Survey of a Cemetery for GAI Consultants in Ft. Wayne, Indiana	Private consulting firm	1 student worker		\$2,724	\$2,724	
(2.A.3) Resistivity Surveys to Map Abandoned Coal mines for D'Appolonia Eng.	Private consulting agency	1 student worker	1 student worker	\$3,000	\$3,000	
(2.A.4) Jakes rocks Epic Mountain Bike Trail MOU with the Allegheny National Forest	Federal agency	Federal agency 1 graduate asst, 2 graduate students, 1 undergrad student (from IUP); 2 students from Clarion	1 graduate asst	\$691.56 Funding from Forest plus \$7332.46 in kind match from Forest		Match to project \$13,501 by IUP
(2.A.5) Three D Scanning of Historic Structures at the Allegheny Portage National Historic Site	Federal agency	1 Graduate student				\$4500 Graduate assistantship for student researcher funded by Arch Svs

Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
(3.A.1) Geophysical and Geospatial survey support for Graduate Student Thesis	Various projects	2 students	1 student			\$2500 to cover travel to field sites, botanical and C14 analyses
(3.A.2) Indiana County Archaeological Society (website hosting, materials for exhibits and displays) (year-round)	Local interest group	10 (members)				\$250
(3.A.3) Indiana County Archaeological Society Exhibit at the Indiana County Fair (August 2012)	Local interest group	400 members of general public viewed booth (1 grad stud)				\$2500
(3.A.4) Ellis School Archaeology Day Program (Sept 2012)	Private school	60 students				\$250
(3.A.5) Pennsylvania Archaeological Council Booth at the PA Council for Social Studies (Oct 2012)	Professional organization for teachers	100 teachers				\$250
(3.A.6) Pennsylvania Science Teachers Association (Dec 2012)	Professional organization for teachers	500 teachers				\$250

Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
(3.A.7) Continuing Ground Penetrating Radar survey of Ft. Shirley historic site in preparation for 2013 PSU Field School (ongoing)	AXIS Non-profit Archaeological Foundation	20 (Penn State and Juniata College students)				Continued GPR survey provided information for AXIS as well as data for MA Thesis
(3.A.8) Continuing Ground Penetrating Radar and Gradiometer surveys of Squirrel Hill Late Prehistoric site for MA Thesis research	Follow up to PHMC Grant awarded to Arch Services Fall 2011	1 graduate student				Continued GPR survey provided information for development of National Register nominations as well as data for MA Thesis
(3.A.9) Geophysical surveys of Moravian site in Ohio (Spring 2013 survey by Michael)	Local Historical Society	1 graduate student				Public service with logistical support for Thesis research
(3.A.10) XRF analysis of Florida Cherts and analysis support for tool types of collection in Florida		1 graduate student				Public service with logistical support (\$100)
(3.A.11) Support for students to present on research at Eastern States Archaeological Conference in Perrysville, Ohio (Oct 2013)	Professional Society	3 students	2 students			Public service (\$750)
TOTAL		1170	17	\$209,490	\$69,466	\$24,951

Center for Digital Humanities and Culture

July 1, 2012 – June 30, 2013

Directors:	Dr. Gian Pagnucci, Co-Director	Phone: 724-357-2263
	Dr. Kenneth Sherwood, Co-Director	Fax: 724-357-3056
Address:	110 Leonard Hall	
Affiliation:	College of Humanities and Social Sciences	
Website:	http://www.iupdhc.org	

Continuing activities conducted during the 2012-2013 fiscal year:

The Center for Digital Humanities and Culture (DHC) at IUP supports scholarship, proof-of-concept explorations, and project applications of digital technologies in Humanistic inquiry. It recognizes that today technology saturates the entire academic sphere, from classroom, to library, to lab. It aims to facilitate conversation, collaboration, and resource sharing amongst specialists within the disciplines. It seeks to make connections between new technologies and traditional knowledge areas, as the academy navigates the "print-to-digital" paradigm shift.

Graduate student training and scholarly development

During the previous academic year, the DHC provided four students (3 graduate, one undergraduate) extensive experience in developing applied digital humanities (DH) skills through work on Livingstone Online.

The DHC provided technology support for a graduate research skills course in Digital Teaching.

Faculty / Capacity Development

The DHC offered XML encoding training to six faculty through a University Senate grant. Instructional assistance was provided by graduate interns. This helped to build the capacity of the center to provide in-house consulting on XML and TEI for the library and humanities researchers.

Coming to IUP from Dakota State University, where he taught web design and information architecture, Dr. Dan Weinstein offered development opportunities for IUP faculty in digital pedagogy, drawing on his extensive experience as an online teacher. He delivered the presentation, "Powerpoint Movie Making" in the program for IUP's January 22 College Technology Day; he also gave a presentation titled "Ultralight Applications for Writing and Presentation" for IUP's August 21 College Technology Day. Dan provides an important resource in helping the DHC promote digital pedagogy.

Co-director Sherwood attended the 2013 Boston, MLA Workshops "Building a DH Center" and "Introduction to Text Encoding" and facilitated an MLA/THATCamp discussion session on "Teaching Literary Reading Through Annotation"

The DHC has revised its outreach goals to involve faculty from a range of humanities areas. Projects in the investigation phase involve Dr. Ben Ford, Dr. Amanda Poole, Dr. Dan Weinstein, and Dr. Todd Thompson.

New activities conducted during the 2012-2013 fiscal year:

Digital Audio Scholarship

Co-director Sherwood joined the NEH-funded "High Performance Sound Technology for Access and Scholarship" Institute as a participating scholar at UT Austin. He will be leading a full-day, invited workshop at the University of Cincinnati, on the pedagogy of spoken word poetry audio. As a participant in this project, he anticipates providing access to an emerging vein of digital-humanities scholarship for IUP graduate students, who will be offered the opportunity to learn about using supercomputers for audio analysis.

Other information for the annual report:

The DHC is pleased to welcome two new faculty participants this year, Drs. Dan Weinstein and Alexis Lothian.

Three IUP students served as volunteer and work-study interns at the center this past year.

Eliza Albert: Developer, aided in the development of and transcription of materials for the Livingstone Online website. Eliza is a doctoral candidate in the Literature and Criticism program with specialization in graphic novel. She will soon be finishing coursework and preparing for her comprehensive exams.

Adam Colton: Lead Developer, worked on Livingstone Online, an online archive of the letters and journals of Dr. David Livingstone. He has been developing websites and programs for over 15 years and has experience in a variety of web-based/programming languages. Adam is currently a doctoral candidate in the IUP Literature and Criticism program. His scholarly interests include modern science fiction, digital literature, and digital/technological pedagogy.

Annie Lin: Lead Developer, worked on the Livingstone Online site in both front- and back-end development. She is currently a junior in the Languages and Systems track of the Computer Science department. She has interests ranging from web development to software design, and she's always open to tackling new technologies and systems.

Along with a center co-director, Doctoral student A.J. Schmitz helped conduct XML encoding workshops for a group of five faculty.

Center's plans for the upcoming year:

In 2013-2014, the DHC proposes to adjust to the departure of lead scholar Dr. Adrian Wisnicki, by developing and seeking funding for projects in Anthropology, Archaeology, and English with Profs. Amanda Poole, Ben Ford, Dan Weinstein, and Todd Thompson.

Institutional Outreach

Newer faculty members Drs. Weinstein and Lothian will be working with the center to host a 2014 THATCamp at IUP, which will provide outreach and professional development opportunities to humanities faculty and graduate students at IUP and throughout the region.

Graduate Student Support and Recognition

We also propose to offer IUP Humanities graduate students access to competitive HASTAC fellowships, which recognize their scholarly promise and aid them in developing as DH researchers.

Funding is still being developed for the initiatives above. At present, the DHC has no annual budget; its resources include center space in the library and modest work-study allowances. We believe there is significant potential for development and contribution to IUP's research and teaching mission.

Center's needs for the upcoming year:

Resources

The center lost researcher and co-director Adrian Wisnicki this past year and, as a consequence, an affiliation with Livingstone Online. Wisnicki exhibited a thrifty strategy to provide graduate training opportunities to several student mentees while depending primarily on the institutional resources of collaborators at peer institutions with token IUP support. He was hired by a university that provides sustaining funding to its DH center, including staff and technical support, as well as release time for DH research. We need to maintain opportunities for graduate training and position the DH Center at IUP to provide resources for humanities researchers, using modest funds and martialing resources skillfully to position the center to acquire external funding.

In the short term, this requires work-study funds, support for a ThatCamp conference / outreach activity, and support to recognize our students with participation as HASTAC scholars. (See below also).

In the medium term, the development of DH scholarship at IUP and the recruitment and retention of the next generation of humanities scholar/teachers will require a sustained commitment of resources from IUP. Only then can the center be positioned to compete effectively for the kinds of external funding that are available to DH centers through the NEH and other funders.

Research Server

The second major and ongoing need of center is a research server. Most of the projects noted above require specialized, server-side software. The DHC has in-house capacity to install and maintain such projects in support of faculty and graduate student research, but we do not have access to IUP server space.

This is an ongoing need. At least two servers have been ordered for the DHC, with the support of our college dean. However, extreme CTM turnover at the library and college along with changing university/ IT policies regarding decentralized servers has left the DHC without this capacity.

Since its inception, the DHC has provided modest server resources for our CMS and for hosting wikis and blogs, as well as testing open-source DH research and scholarship tools. However, this hosted-server solution is not sustainable for two reasons. First, this service has been provided at the personal expense of individual faculty. Second, professional applied DH research projects are designed with stable platforms for long-term access. Remote-hosted server space does not provide the required stability.

Personnel commitment to the operation of this unit:

None

Financial operating commitment to this unit:

None

Sources of funding from IUP for personnel and operating commitments:

None

Center for Digital Humanities and Culture

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IUP faculty – workshops and XML training	Individuals	35				\$500
IUP students – workshops and assistance with blog and wiki administration	Individuals	20				\$2000
TOTAL		55				\$2,500

Center for Film Studies

July 1, 2012 – June 30, 2013

Contact:	Dr. Thomas Slater, Director	Phone: 724-357-4879
		Fax: 724-357-2265
Address:	110 Leonard Hall	
Affiliation:	College of Humanities and Social Sciences	
Website:	www.iup.edu/filmstudies	

Continuing activities conducted during the 2012-2013 fiscal year:

The Center for Film Studies assisted English Department graduate students in organizing a film and discussion series for which several students selected, introduced, and showed a film, which was followed by a discussion. Four films were screened each semester. These were held in room 215 of McElhaney Hall. As Director of the Center, I provided the authorization for reserving the room and attended each showing. These events provide extra knowledge and ideas for those who attend and an extra vita item for those who lead the discussion. The Center also organized a trip to a great Argentinian film, *Clandestine Childhood*, at the Three Rivers Film Festival in November.

New activities conducted during the 2012-2013 fiscal year:

At the start of the fiscal year, the Center won a competitive grant for creating a new website, which was greatly needed. This site should be a major benefit to the Center in its mission to enhance film studies at IUP, which reaches students in English, Communications/Media, History, Theater, Art, Religion, and several other departments. Working with a team of student interns over the summer, I provided ideas for links to a calendar of film events on and around campus; faculty who teach film studies and their syllabi; film studies resources available through the library home page and elsewhere on the web; opportunities for internships in film; the Jimmy Stewart Museum; a history of programs the Center has brought to campus; and the work of students who've focused on film studies in both undergraduate and graduate programs. Once launched, we will continue to update this site.

The Center also produced the draft of a promotional brochure that will include information about film studies and film production opportunities at IUP. It received support from English Department Chair Gian Pagnucci and is now nearing completion. This brochure should be an excellent recruitment tool for the English Department film studies concentration and IUP as well as a promotional tool for the Center.

Other information for the annual report:

English doctoral student Julia Grove provided excellent support throughout the year in organizing the English graduate student film series, promoting it through flyers created and posted throughout Leonard Hall, and compiling materials and providing guidelines for completing a draft of the Proposal for a Minor in Film Studies. In the coming year, the Center will be working through the Jimmy Stewart Museum to sponsor a writing competition that will involve IUP undergraduate and graduate students and high school students from throughout the region. For this event, I need to thank the Museum Board of Directors, Museum director Tim Harley, Dean Yaw Asamoah of the College of Humanities and Social Sciences, and English Department Chair Gian Pagnucci. Without their continually generous support the center would simply not exist.

Center's plans for the upcoming year:

Besides the Frank Capra/Jimmy Stewart Film Series and Writing Competition mentioned above, the Center will again support the English graduate students' film and discussion series.

More importantly, we will be sponsoring the showing of *The Exquisite Corpse Project* (<http://exquisitecorpseproject.com>), an award winning documentary film of 2012, which will be introduced by some of the film's creators and actors, who will also answer questions from the audience. Students will be able to learn about screenwriting, acting, the film production process, the methods for getting a film distributed, and getting involved in the entertainment industry. This will occur on Monday, October 7, at 7 pm.

On Friday, October 11, we are sponsoring the visit to IUP of actor Bill O'Halloran (*Clerks*) and writer/director David Lee Madison (*Mr. Hush*) for discussions about their work, writing, getting into the entertainment industry, popular culture, and whatever other interest students have.

Generous support for these events has come from Theater Department chair Brian Jones and Communications/Media Department chair Michael Pewinsky as well as Dean Asamoah and English Department chair Pagnucci.

One goal for the spring will be to bring documentary filmmakers Pamela Green and Jarik van Sluijs here with their production of *Be Natural: The Untold Story of Alice Guy Blache*, about the first woman filmmaker who worked from 1895 through 1920. Along with the usual broad range of targeted audiences, this event would also have a special appeal to History and Women's Studies faculty and students.

Center's needs for the upcoming year:

As always, finding a great source of funds for to provide stability so that we could plan with more certainty would be amazing. Continually going to the same few sources for support every year has me concerned, especially with resources becoming increasingly scarce in every area of the university. In relation to that situation, I need to be continually searching for new grant opportunities or associations with other departments or schools that could provide support and possibly even programming ideas. I will continue to work to improve the visibility of the Center

through our new web site and brochure. I am expecting to get great help in this area from Matthew Loudon, my graduate assistant for this year.

Changes in current ongoing community relationships:

I have worked with the Jimmy Stewart Museum for several years, organizing several film series with them in which IUP English Department faculty and graduate students have led discussions of Stewart's films and brought more IUP students into the Museum to learn about Stewart's outstanding career and remarkable achievements. This year, the Museum Board has gone even further in providing funds for the Frank Capra/Jimmy Stewart Film Series and Writing Contest. I'm hoping for great success with this because it could provide the basis for an annual event that will bring greater attention to IUP, Indiana, the Museum, and IUP's film studies programs.

Personnel commitment to the operation of this unit:

While I have continually asked for ideas and collaborations with colleagues in and beyond the English Department for bringing film studies events to campus and the community, I have to say that the initiatives have mainly been my own. Once I have an event or guest scheduled, I often get great cooperation from colleagues who want to take advantage of the opportunities to help their students. For example, Theresa McDevit of the Library, Paul Arpaia and Elizabeth Ricketts of History, Jay Start and Luis Altemira of Communications/Media, Michael Hood, Dean of Fine Arts, and Brian Jones of the Theater Department have been great to work with. Many guests have come as the result of suggestions from students who had a personal connection with an individual. Last year, English doctoral student Julia Grove was crucial for the progress of the Center in a year in which we had few activities. This year, I will be counting on English graduate student Matthew Loudon even more. I'm hoping to explore further collaborations as well.

Financial operating commitment to this unit:

Right now, there is no stable and reliable source of funding for the Center. I continue to rely on the generosity of a few department chairs and deans. Last year, I was able to obtain funding through special opportunity grants to obtain most of the money for bringing *The Exquisite Corpse Project* and its participants here and all of the money for the development of the Center's new web site. If such opportunities can continue to appear, I will be eager to take advantage of them again.

Sources of funding from IUP for personnel and operating commitments:

NA

Center for Film Studies

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
English Graduate Program Film Series - Individuals	Individuals	100				\$1,000
Center for Film Studies – support from SGSR for website redesign	Center					
TOTAL		100				\$1,000

Center for Northern Appalachian Studies

July 1, 2012 – June 30, 2013

Director: Dr. James Dougherty Phone: 724-357-2735
Dr. Amanda Poole, Coordinator, Appalachian Teaching Project

Address: 202 Stabley Library

Affiliation: College of Humanities and Social Sciences

Website: www.iup.edu/appalachianstudies

Continuing activities conducting during the 2012-2013 fiscal year:

The Center's main project for 2011-2012 involved organizing and hosting the 35th Annual Appalachian Studies Association's National Conference. Since it is rotated to other universities on a yearly basis we were not able to continue maintaining the project for 2012-2013.

The Center did continue its participation in the Appalachian Teaching Project. Amanda Poole received a \$4,000 grant from a program funded by the Appalachian Regional Commission. The Appalachian Teaching Project is led by a consortium of Appalachian Centers and Institutes, offering an opportunity for students to engage in a community based research project on the issue of sustainable development in Appalachia. Undergraduate and graduate students in Poole's Cultural Ecology class partnered with a community organization to identify assets for sustainable development in Indiana. Nine of these students attended a regional annual conference in Washington, D.C.

New activities begun during the 2012-2013 fiscal year:

One new initiative the Center for Northern Appalachian Studies undertook during the 2012-2013 fiscal year was the organization of the 1st Northern Appalachian Folk Festival. Initial work on the project began during the summer of 2012 and continued through to the actual presentation of the event which was held in downtown Indiana from September 5 – 7, 2013.



Other information for annual report:

IUP students were involved with the organization of the 1st Northern Appalachian Folk Festival in numerous ways. Students from Dr. Dougherty's Sociology of the Mass Media and Social Change classes organized a series of four "open mic" fundraisers for the festival during the spring semester 2012. Their activities included creating posters, notifying THE PENN, writing PSA's that were aired on WIUP-FM, and placing the posters at numerous locations on campus and in downtown Indiana. In addition they contacted individuals to perform at these events and directed the activities conducted during the fundraisers. As the result of their efforts, the students raised nearly \$1,000 for the folk festival.

There were a total of 60 students from the two classes that worked on the project. They were broken down into three different committees: an IUP publicity committee, a Downtown Indiana publicity committee and a program committee who contacted artists and ran the open mic's themselves. About six students facilitated the proceedings of each open mics. Each class sponsored two open mics. Three were held at Spaghetti Benders restaurant and one was held at the Brown Hotel. Please find copies of flyers the students made for the fundraisers in the attachments.

In addition to the open mic's, the Center created a paid student intern to work on the folk festival during the spring semester 2013. Ms. Amanda Lyon a marketing undergraduate student, was chosen to fill this position. In this capacity she created a Facebook page and a website for the festival and attended our weekly planning committee meetings where she offered valuable insight into the use of electronic media for promoting such an event as a folk festival. A copy of the internship's job description is in the attachments. You can access the website by going to: <http://northernappfolkfest.org/>

Students who participated in the Appalachian Teaching Project were recognized for their scholarship. 28 students participated in the atp for 2012/13. These students were featured in the Indiana Gazette, presented their work at a public meeting at the downtown Indiana Theater, presented a poster at a local community fair, presented at the regional ATP conference in Washington, D.C., and won the ECO Award for Research in Sustainability for their poster in the IUP Undergraduate Scholars Forum. This project established the groundwork for an ATP grant awarded to Poole for the 2013-2014 academic year.



Open Mic Night!
Got Talent??
Do you sing? Tell Funny Jokes?
Play an Instrument?
Come to Spaghetti Benders!
April 11th and 18th
Starts at 8!
All proceeds help support the First Annual
Northern Appalachian Folk Festival

Open Mic Fundraiser



Open to all types of performers
**To help support the Northern
Appalachian Folk Festival**
When: April 30th
From : 8pm-9
Where: The Brown Hotel

Center's plan for the upcoming year:

The Center's primary project for 2013-2014 will be the organization of the 2nd Annual Northern Appalachian Folk Festival. We hope to build and expand upon the work and connections we made through organizing the initial event.

We are also continuing our participation in the Appalachian Teaching Project. Poole is partnering students in Applied Anthropology with the Indiana Borough Council's Community Development Committee to create bridges between campus and community through a digital ethnography project that profiles and directs people to community assets within a walk-able distance from campus.

Center's needs for the upcoming year:

We need hardline funding from IUP that would include the underwriting of a paid position for organizing the folk festival and secretarial and student work study assistance.

Changes in current ongoing community relationships:

By organizing the folk festival we established numerous new relationships with stakeholders from throughout the community. They include the following who served as volunteers on the folk festival's planning committee:

- Brian Jones, Owner of the Artist Hand Art Gallery
- Jess Bowman, Director, DownTown Indiana
- John Cuccaro, Vice President, DownTown Indiana Board of Directors and Owner of Holiday Beverages and Trim Tree Nurseries
- Rebecca Slak, Director, Indiana Arts Council
- Jim Rogers, WIUP-FM Community Volunteer Coordinator and Producer/Host: Modern Troubadours (now in its 23rd year), Producer/Host: FolkTime! (now in its 28th year), Producer/Host: The Bluegrass Ramble (now in its 3rd year)
- Sean Howard, Director, Indiana Theater
- Cindy Rogers, President, Evergreen Conservancy
- Betty Hedman, Owner of Smicksburg Pottery
- Lauri Schiffbauer, Executive Director, Evergreen Boys & Girls Club of Indiana County
- Peter Broad, PhD, Indiana Borough board member and Retired IUP Professor of Spanish Literature
- Sandy Sadler, Retired Nationwide Insurance Agent
- Michael Boiano, Certified Pedorthist, Owner of Michael B Shoes

Personnel commitment to the operation of this unit:

- Jim Dougherty, PhD, Director of the Center for Northern Appalachian Studies
- Amanda Poole, PhD, Coordinator of the Appalachian Teaching Project
- IUP Center for Northern Appalachian Studies Board members (2012-2013):
 - Jim Cahalan
 - Theresa McDevitt

- Carl Rahkonen
- Harrison Wick

Financial operating commitment to this unit:

Currently IUP offers no financial commitments to the Center for Northern Appalachian Studies.

Sources of funding from IUP for personnel and operating commitments:

- \$1,000 grant from the IUP Centers and Institute for the printing of publicity materials for the 1st Northern Appalachian Folk Festival.
- \$2,000 budget transfer from the IUP College of Fine Arts to off-set operational costs for the 1st Northern Appalachian Folk Festival.
- \$1,000 budget transfer from the IUP Lively Arts to off-set operational costs associated with organizing the 1st Northern Appalachian Folk Festival.
- \$200 budget transfer from the IUP English Department to off-set costs for the folk festival's educational workshops.
- \$200 budget transfer from the IUP Political Science Department to off-set costs associated with the folk festival's educational workshops.
- \$1,000 donation from four "open mic" fundraisers organizing by students in IUP's Social Change and Sociology of the Mass Media during the spring semester. Nearly 150 people attended these events.

In addition, except for office space, a computer and phone, IUP does not offer funding for personnel or the day-to-day functions of operating the Center.

Center for Northern Appalachian Studies

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
1 st Northern Appalachian Folk Festival Planning Committee	Volunteer Non-Profit	12		"open requests"	\$1000 (open mic fundraiser)	
IUP Centers and Institutes				\$1,000 grant	\$1,000	
IUP College of Fine Arts				\$2,000 transfer	\$2,000	
IUP Lively Arts to IUP Found.				\$1,000 transfer	\$1,000	
IUP English Department				\$200 transfer	\$200	
IUP Political Science Dept				\$200 transfer	\$200	
ATP Grant from ARC				\$4,000 grant	\$4,000	
ATP Matching funds, CHSS				\$750	\$750	
ARP Matching Funds, SGSR				\$750	\$750	
TOTAL				\$9,900	\$10,900	

First Commonwealth Center for Economic Education

July 1, 2012 – June 30, 2013

Directors:	Dr. James Jozefowicz	Phone: 724-357-2640
	Dr. Stephanie Brewer Jozefowicz	Fax: 724-357-6485
Address:	213 McElhaney Hall	
Affiliation:	College of Humanities and Social Sciences, Department of Economics	
Website:	www.iup.edu/econeducation	

Continuing activities conducted during the 2012-2013 fiscal year:

The First Commonwealth Center for Economic Education at IUP remained available to be involved in: 1) offering teacher-training activities to increase teachers' knowledge of basic economic ideas and to familiarize them with methods, strategies, and materials so they can effectively impart that knowledge to their students; 2) providing consulting services to local school districts, education agencies, and community groups regarding needs assessments, curriculum development, course content, resource materials and strategies; 3) conducting research to evaluate existing program effectiveness, to measure student learning, and to find the most effective tools and methods for the delivery of high quality economics education; and 4) developing and distributing Council for Economic Education (formerly the National Council on Economic Education), EconomicsPennsylvania, and locally-developed curriculum materials useful in economic education.

EconomicsPennsylvania previously had expanded the service area for the FCCEE to include Bedford, Blair, Cambria, Cameron, Clarion, Clearfield, Elk, Forest, Indiana, Jefferson, McKean, Potter, Somerset, Westmoreland, and Venango counties.

New activities begun during the 2012-2013 fiscal year:

None

Other information for the annual report:

None

Center's plans for the upcoming year:

Our ability to fulfill any plans will critically hinge on whether or not EconomicsPennsylvania provides a part-time field representative. We may continue to offer teacher training workshops to the teachers within our service area. In addition, we may have opportunities to encourage schools to participate in the Stock Market Game.

Center's needs for the upcoming year:

We need to maintain a continuing partnership across IUP, EconomicsPennsylvania, and First Commonwealth Bank in order to carry out our plans for the 2013-2014 academic year.

Personnel commitment to the operation of this unit:

The FCCEE currently is staffed by Dr. James J. Jozefowicz and Dr. Stephanie M. Brewer Jozefowicz, both Professors of Economics, who each respectively serve as a co-director.

The FCCEE is affiliated with the statewide organization, EconomicsPennsylvania, and the national organization, the Council for Economic Education. In June 2012, the EconomicsPennsylvania part-time field representative, Ms. Cindy Morgan, resigned, and EconomicsPennsylvania did not hire a replacement field representative for the 2012-2013 academic year for the FCCEE service area. Ms. Morgan's responsibilities included going out to school districts to meet one-on-one with teachers, conducting teacher training workshops as well as other operational duties.

The financial operating commitment to this unit:

In the absence of a field representative, the FCCEE did not receive any financial support from EconomicsPennsylvania.

Sources of funding from IUP for personnel and operating commitments:

None

Frederick Douglass Institute

July 1, 2012 – June 30, 2013

Director: Dr. Veronica Watson

Phone: 724-357-3299

Affiliation: College of Humanities and Social Sciences

Address: 108 Stright Hall

Website: www.iup.edu/douglassinstitute

Continuing activities conducted during the 2012-2013 fiscal year:

- a. After a national search in which 17 applications were received, the FDIIR sponsored one Scholar through the Frederick Douglass Fellowship. Fatima Ferguson taught in the Philadelphia Urban Experience for the Department of Professional Studies in Education. Upon her return to IUP, she participated in a number of professional development workshops.
- b. The FDIIR continued the brown-bag lunch series, Issues of Diversity: Voices from the Field (*image, right*). The goal of the series is to highlight the innovative research being conducted by faculty and students in areas of diversity and social equity. Six panels were held in spring 2013 with thirteen faculty, graduate and undergraduate presenters participating. Attendance averaged 10-12 throughout the series. Each panel ran 11:45 am - 1 pm.
- c. Watson continued to provide support to faculty search committees and departments about best practices in recruiting and hiring diverse faculty (*table and resource sheet, below*). She met with Dr. Melanie Hildebrant, member of the Sociology Department Search Committee, in fall 2012 to discuss venues for advertising their faculty search, methods of decreasing unintentional bias in the search process, and language that could be used in the advertisement to signal the department's commitment to considering diverse candidates. She provided a similar range of information to Brian Jones, chair of the Department of Theater and Dance.



<i>Resources for Supporting Diversity in Faculty Search Process</i>	<i>Advertising Faculty Positions with Diverse Candidates</i>
http://www.njepadeherc.org/site/685/doc_lib.cfm?site_id=685 Click the Evaluating Faculty Candidates link	Higher Education Recruitment Consortium http://www.njepadeherc.org/site/685/members.cfm
http://facultyhiring.uoregon.edu/ , especially the Faculty Recruitment link	Southern Regional Educational Board's Compact for Faculty Diversity at: http://www.sreb.org/page/1074/doctoral_scholars.html under the tab "Job Search".
	Mailings to disciplinary caucuses that serve minorities and other special interest groups in the field
	Mailings/phone calls to the leadership of diverse professional association, academic discipline minority caucuses or other minority organizations
	Personal approach to potential applicants at academic conferences or professional meetings to encourage applications

Diversity Language for Faculty Appointments

Each faculty ad or job description should contain a statement of the school or department's commitment to diversity, equity and inclusion. Ideally, these statements are the product of a discussion by the faculty or the search committee about the importance of diversity to their mission. Examples include:

- The school/department seeks candidates whose research, teaching, or service has prepared them to contribute to our commitment to diversity and inclusion in higher education.
- The school/department is interested in candidates who have demonstrated commitment to excellence by providing leadership in teaching, research or service towards building an equitable and diverse scholarly environment.
- The school/department is interested in candidates who have engaged in significant service towards increasing the participation of individuals from groups historically underrepresented in higher education or in their field.
- The school/department is interested in candidates who understand the barriers facing women and people of color in higher education.
- The school/department is interested in candidates who have developed effective teaching strategies for the educational advancement of students from groups underrepresented in higher education or in their field.
- The school/department is interested in candidates who have a record of success advising individuals from groups underrepresented in their field.
- The school/department is interested in candidates who have the potential to bring to their research the critical perspective that comes from their non-traditional educational background or their understanding of the experiences of a member of groups underrepresented in their field.
- The school/department is interested in candidates who display drive and motivation to persist and succeed in their careers in spite of barriers in higher education that

disproportionately disadvantage them.

- The school/department is interested in candidates who have the communication skills and cross-cultural abilities to maximize their effectiveness with diverse groups of students, colleagues and community members.
- The school/department is interested in candidates who have research interests in subjects that will contribute to the understanding of diversity and equal opportunity or addresses questions of interest to communities historically excluded by or underserved by research in the field.

New activities begun during the 2012-2013 fiscal year:

Do IUP Faculty Truly Represent the US Population?

Race	IUP Faculty (2012)*	US Faculty (2009)**	US Faculty (2002)**	US Population (2011)***
White	82.9%	74.9%	82.0%	78.1%
African American	2.9%	6.0%	2.0%	12.1%
Hispanic	1.9%	4.2%	4.0%	16.7%
Asian	6.2%	6.5%	7.0%	5.0%
American Indian/Al Native and Pacific Islander	0.7%	0.2%	0.2%	1.4%

What Proportion of Minorities make Full Professor Nationally and at IUP?

Race	IUP Full Professor*	Full Professors in the US**	Male Full Professors in the US**	Female Full Professors in the US**	US Population (2011)***
White	82.9%	92.9%	88.2%	97.2%	78.1%
African American	2.9%	2.0%	2.0%	1.0%	12.1%
Hispanic	1.9%	1.2%	2.0%	0.6%	16.7%
Asian	6.2%	2.8%	6.5%	1.0%	5.0%
American Indian	0.7%	0.2%	0.2%	0.2%	1.4%

What is BLEND's Mission?

BLEND seeks to provide a personal and professional safe and supportive environment where faculty and students of color can receive guidance, support, and constructive feedback that honors their differences and builds on their strengths. This group is open to all, regardless of race and ethnicity.

The primary goals of BLEND are to provide faculty and students of color with:

1. Professional development opportunities relating to instructional issues, career development, publishing, and social networking.
2. Information about publication and presentation venues and funding sources that will allow them to develop their potential as scholar-practitioners, teachers, advisors, and researchers who have a positive impact at IUP and universities across the US.
3. Access to influential and caring mentors who are willing to offer transformative mentoring experiences.
4. Mentors will be encouraged to nominate their protégés for desirable projects, positions, and promotions; provide their protégés with support; encourage protégés to openly talk about job stress and work demands of school leadership; serve as an appropriate role model regarding attitude, values, and behavior; and support protégés in regarding sensitivity to cultural, ethnic, and gender differences within and across organizations.

a. The FDIIR held its first-ever university-wide reception for faculty, students and staff on 14 March 2013. The reception preceded an Issues of Diversity panel featuring faculty and administrators who are examining data and developing recommendations and initiatives meant to increase diversity and equity among students and faculty at IUP. Eighteen people attended this session.

b. FDIIR Board member, Dr. Crystal Machado (PSE), conceptualized a faculty mentoring program entitled BLEND (Belonging, Learning, and Exploring New Directions; **image, left**). It is based on research that has established the challenges that women faculty and faculty of color often have in identifying professional mentors in their home departments when they are employed at predominantly white institutions. BLEND is a non-departmental, professional mentoring program that seeks to intervene in these dynamics

by providing women and faculty of color hired at IUP with access to a network of colleagues from a range of disciplines who can provide advice on instructional issues, career advancement, publishing, and social networking. The program is co-sponsored by the Center for Teaching Excellence and the FDIIR.

FDIIR director, Veronica Watson, presented BLEND to Provost Moerland for consideration as an Academic Affairs initiative to support diverse faculty hired in 2013-14. In May 2013 he endorsed the program and provided \$1000 in support for the creation of:

- A competitive Faculty Mentor of the Year award with a \$250 professional development stipend. It was recommendation that this award be included in the Honors Ceremony at the end of academic year.
- The creation of competitive Faculty Protégé of the Year award with a \$250 professional development stipend to be made available at beginning of year 2 of newer faculty's tenure.

From Timothy Moerland <moerland@iup.edu>
Subject AA mentoring program
To maat@iup.edu
Cc Yaw Asamoah <osebo@iup.edu>, John Kilmarx <john.kilmarx@iup.edu>, Amy Cook <amyccook@iup.edu>
5/21/2013 2:53 PM
Other Actions

Dear Veronica,

I met briefly today with Dean Asamoah and he mentioned that you were waiting for a response from me to an email from several weeks ago -- for which I apologize. I am pleased to provide \$1000 in support for the BLEND mentoring program for the 2013/14 Academic Year. Although this is not a recurring commitment from my office, I will be pleased to consider subsequent requests in the future.

I look forward to working with you on BLEND.

TM

Timothy S. Moerland, Ph.D.
Provost & Vice President for Academic Affairs
Indiana University of Pennsylvania
Sutton Hall, Room 205

Both awards are to be decided by FDIIR and BLEND steering committees. The remaining funds are to support workshop development, purchase of books for protégés, etc.

Letters were sent to new women and minority faculty hired for AY 2013-14 under Provost Moerland's signature informing them they were being served by BLEND. Several meetings were held throughout the summer of 2013 to plan workshops, develop materials, and develop processes for matching mentors and protégés (approximately 40 hours). The tentative schedule of workshops is as follows:

- September 2013: Mentoring Workshop for Mentors and their Protégés
 - October 2013: IUP Culture Unpacked: Panel discussion on who our students are, student evaluations, and having a social life in the area.
 - Nov 2013: Balancing Teaching, Research and Service: Panel discussion on balancing teaching, research and service, choosing your service wisely, and establishing a regular writing/research routine to keep your scholarly agenda active
 - Feb 2014: Navigating the Academic Terrain: We'll be playing a game! And having an open discussion on race and gender in the academy and how to be an ally when you sense things women or minority colleagues are having a difficult time
 - March 2014: Networking Like a Pro: Skype conversation with scholars who have published on the importance of and how to cultivate professional networks in the academy.
 - April 2014: "Your Year Two" Workshop for Mentors and their Protégés
- c. The FDIIR was awarded a Centers & Institutes Special Projects grant in the amount of \$1000 in Spring 2012. The funds were used to purchase copies of *Writing Your Journal Article in 12 Weeks* for the BLEND program. The books will be given to protégés at one of the AY 12-13 workshops.
- d. The FDIIR was awarded a Website Revitalization Assistance grant to update the FDIIR website. Watson worked with an intern to restructure the website (Watson committed approximately 10 hours working with the intern) and work was completed in June 2013 (*screen shots, below*).



For the first time Yale considered PASSHE undergraduate students as a group for their prestigious Yale Summer Undergraduate Research Fellowship (SURF, *image, right*). After briefing then-Provost Jerry Intemam on the initiative, Watson advertised the opportunity widely at IUP on the FDIIR webpage and through the faculty listserv. A total of seven applications were considered as part of this collaboration; six from IUP and one from Cheyney University. No PASSHE students were selected this year. Communications will continue with Yale to keep this initiative in place.



2013-14 (*image, left*).

e. For the first time the FDIIR was provided resources to hire a full-year Douglass Scholars Fellow by the Provost's Office. In Fall 2012 the FDIIR Board developed guidelines and selection criteria for the program. Watson advertised the opportunity to department chairs to encourage them to recruit for the program, but the position was not successfully filled for

f. Watson met with the new director of social equity, Pablo Mendoza, at IUP to brief him on the FDIIR.

Other information for annual report:

- a. Dr. Veronica Watson has been elected to serve on the Pennsylvania Humanities Council. Her term of service runs November 2013–October 2016.
- b. Dr. Veronica Watson has been reappointed as the Convener of the FDI Partnership for a fourth year. This is a statewide leadership position accompanied by an external funding award to support the position/Partnership.
- c. Dr. Veronica Watson continues to serve as a co-leader for IUP's Equity and Excellence Team, a group organized as part of the university's efforts to review its processes, policies, and outcomes as they are related to racial and cultural diversity.
- d. Board members Crystal Machado (PSE) and Gloria Park (ENGL) were promoted to Associate Professor. Director Veronica Watson was promoted to Professor. All three featured prominently their work with the FDIIR and in support of diversity in their promotion applications. Board member Victor Garcia (ANTH) was selected as Distinguished University Professor for AY 2013-14 (*image, right*).



Center's plans for the upcoming year:

- a. The FDIIR will secure funding and participate in the Douglass Scholars Fellowship by hosting two scholars in summer 2014 and 1 full year Douglass Fellow in AY 2014-15.
- b. The FDIIR will continue the Issues of Diversity: Voices from the Field series, with a goal of involving new BLEND members in the program as presenters and audience members.
- c. The FDIIR will begin planning to launch the Douglass Debate Society in 2013-14. This initiative will be linked with other debate societies across the System as part of the programming sponsored by the Frederick Douglass Institute Partnership.
- d. The FDIIR will submit at least one external grant in AY 2014-15 to support the development of the Douglass Debate Society.

Center's needs for the upcoming year:

An office and a GA position to support both the campus FDIIR as well as the Convener's position. Continuing funding for FDI Fellowship.

Personnel commitment to the operation of this unit:

There are no personnel associated with the operation of this unit.

Financial operating commitment to this unit:

Approximately \$20,000 in operating budget, summer contracts for Douglass Scholars, and matching funds associated with the external award for the Convener's position. If a full-year fellowship is again authorized, there would be an additional \$48,000 commitment (estimate) to the FDIIR to cover salary and benefits of the fellowship.

Sources of funding from IUP for personnel and operating commitments:

The Provost's Office contributes two 5-week summer contracts, matching funds, and \$2,500 to the regular operation of the FDIIR. The Office of Social Equity contributes approximately \$2,450 to the FDIIR annually.

Frederick Douglass Institute for Intercultural Research

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IUP faculty and students	IUP center			\$1000	\$1000	
					(value of website revitalization)	
TOTAL				\$1000	\$1000	

Institute for Mine Mapping, Archival Procedures, and Safety

July 1, 2012 – June 30, 2013

Director:	Mr. Robert Wilson	Phone: 724-357-3420
Address:	103 Stabley Library	
Affiliation:	College of Humanities and Social Sciences; IUP Libraries; College of Health and Human Services	
Website:	www.iup.edu/minemaps	

Continuing activities conducted during the 2012-2013 fiscal year:

The core mission of the IUP Institute for Mine Mapping, Archival Procedures and Safety (IMAPS) is to develop a locus of knowledge and expertise in archiving, digitally recording, and geographically referencing historical coal mine maps, as well as initiating new mine safety protocols based on the existence of digital map data products. In fulfilling this mission, IMAPS continues to pursue developing IUP's Rochester and Pittsburgh Coal Company mine map collection to the fullest extent possible, provide valuable applied internship and employment experiences to students, work collaboratively with federal and state agencies to develop mine mapping data, and advance methodologies in preserving and processing mine maps that will serve as models for other organizations.

Below are summaries of activities completed or that were in progress in the current reporting period. The results continue to reveal the successful transition to a highly productive scanning operation. Mastering the metadata and scanning components of the IMAPS operation is critical to IMAPS being considered an asset to the public and private sectors. Having now achieved this goal, IMAPS continues to demonstrate a history of high quality and quantity of through put to use when seeking external funding for additional projects. Seeking additional public/private funding will be the primary focus for IMAPS in the upcoming year.

Activities below occurred during the 2012-2013 reporting period:

- Mr. Robert Wilson continues to serve as the Director of IMAPS. He is responsible for the oversight of the entire IMAPS operation including administering existing grants, monitoring/training activities for the day to day operation of the center, and reviewing/pursuing additional public/private funding opportunities.
- The Director continues to seek modifications to improve existing work flow activities which will increase the productivity of the Institute. Continued improvement in scanning efficiency and effective communication continue to assist in strengthening the relationship with grant partners, particularly the Pennsylvania Department of Environmental Protection (PA DEP).
- Several grant opportunities were reviewed and Mr. Wilson was successful in writing and receiving a new grant from PA DEP and the Marcellus Shale Coalition. The PA DEP

award was amended to add an additional \$84,311 to fund 4th quarter activities to the previously awarded \$245,352.. In addition, IMAPS recently received an additional grant award from DEP for the 2012-2013 totaling \$245,352 which will be utilized for staffing purposes. This funding will cover all staff expenses through March of 2013.

- The Marcellus Shale Coalition has contracted with IMAPS to provide pre-drill water quality database training and support services. IMAPS has provided training to over 350 operators, industry consultants and DEP regulators on the use of the database system. IMAPS staff, in conjunction with the IUP Research Institute and Business Technology Group, has developed a Help Desk system to support the Coalition members with common questions regarding the pre-drill database program. IMAPS staff also provides database administration services and data entry services under separate contracts with the Marcellus Shale Coalition. The Marcellus Shale Coalition recently renewed an additional year's service contract valued at \$40,000.
- Historically, the primary focus of the Institutes work effort has been to catalogue and scan the Rochester and Pittsburgh Coal Company abandoned mine map collection housed at Indiana University of Pennsylvania. While this will continue to be a primary component of IMAPS, it is anticipated that additional opportunities will be developed in the Marcellus industry. The Director regularly participates in the Energy Group on campus to assist in pursuing additional funding opportunities and to guide potential energy activities across campus.
- During the 2012-2013 reporting period, approximately 2,417 map scans were completed. This represents a about a 50% reduction in number of scans relative to the previous reporting period. The decline is attributable to shifting work efforts to the georeferencing and digitizing activities as directed by DEP.
- Thirteen (13) graduate assistants and thirteen (13) hourly student workers, funded through grants obtained by IMAPS were hired as IMAPS staff for the 2012-2013 academic year. The graduate assistants, all of whom have training in cartography and geographic information systems (GIS), worked cooperatively with the Director of IMAPS to respond to the day-to-day work flow needs of the Institute. In addition, several of the students were given opportunities to enhance their education by taking on additional projects that required them to utilize skills learned in their course work. The projects assisted the students in gaining practical experience they will be able to apply to their future careers and supported the initiatives of IMAPS.

New activities begun during the 2012-2013 fiscal year:

The *Pennsylvania Department of Environmental Protection (PADEP)*, which is working cooperatively with IMAPS to obtain and scan large format mine maps, continues to be our largest partner. Presently, PADEP (mainly the California, Uniontown and Pottstown offices) acquires and delivers large format mine maps to the IUP campus every few weeks, with the IUP IMAPS staff scanning and recording the maps into a database, and then DEP staff will deliver

another batch of maps and pick up the previous one. A detailed procedure is in place for the inspection and checking in of the maps upon arrival and departure from IUP. IMAPS is continuing to strengthen our relationship with PADEP/OSM with the recent announcement of a new round of grant funding. This funding will position IMAPS into a higher level of cooperation with both OSM and DEP and will provide continued funding of Graduate Assistants and student workers to process highly detailed large format mine maps. We will receive approximately \$487,000 in funding beginning in August of 2013 to further the initiatives of DEP.

A major emphasis of the project during the past year has been an attempt to build private sector partnerships. Much of the past year and previous years was spent continuing map processing activities which had been ongoing previously. Our intent during the past year was to provide outreach to resource extraction businesses with a focus on coal and gas companies. As a result of these efforts another significant partner that has emerged for the IMAPS project in recent months is the Marcellus Shale Coalition (MSC). We have contracted with the MSC to provide training, database administration, and to monitor a help desk to the MSC's pre-drill water quality data. The relationship with the MSC has also presented opportunities for IMAPS to engage individual member companies for additional support services. We envision continuing to strengthen this relationship into additional contracting opportunities.

Other information for annual report:

During the past year, twenty six (26) IUP students were employed working on the various projects, obtaining project management experience, subject area knowledge, and technical expertise in the areas of geographic information systems (GIS), map digitization, mine mapping/cartography, and relational databases.

IMAPS will experience remain stable in terms of employment and productivity in the coming year when the DEP and Marcellus Coalition grants are awarded/renewed.

One of the major emphases of the project during the coming year will be to continue to build private sector partnerships and expand services to the Marcellus industry. The development of pilot projects and the improvements in production capabilities should prove beneficial to both the private and public sectors. A concerted effort will be made to demonstrate this to resource extraction sector companies with the intent of building partnerships. We intend to fund future development efforts through these partnerships.

Center's plans for the upcoming year:

With recent movement of IMAPS operations out of Putt Hall to additional space in the Library, we have been able to add additional capacity to our work flow. We will utilize this new space to support expansion efforts for digitizing mine maps for the DEP. In addition, the library space has served as a mechanism to consolidate operations under a single roof making it easier to administer.

IMAPS will continue to seek private sector involvement in achieving the goals and objectives of our mission. In particular, Consol Energy, Rosebud Inc, and the Marcellus Shale Coalition have significant promise to achieving this objective. In addition to fostering these relationships, a

concerted effort will also be made to reach out to other states. Several neighboring states could benefit from the knowledge and work processes IMAPS has developed. An effort will be made over the next several months to reach out to these states and present our efforts to them in an attempt to broaden our influence and gain additional partners. We also anticipate participating, through the Marcellus Coalition efforts, with database activities for Ohio DEP and West Virginia DEP in the Marcellus industry.

Center's needs for the upcoming year:

The primary issue IMAPS faces in the upcoming year is continued funding for the Director position. IMAPS initially used the PASSHE grant to cover the Director salary and has utilized this as match to get additional funding. This funding was also being used to cover assistantships and employ student workers in an effort to forward the mission of IMAPS. The PASSHE funding expired in June of 2012. Currently, all staffing positions are funded into 2013 through existing grants from DEP and the Marcellus Shale Coalition. Finding a constant source of funding for the Director position is critical to the long term success of IMAPS.

IMAPS is anticipated a significant ramp up in production for the DEP project beginning in January of 2013. The funding levels released as part of that award were lower than anticipated and additional modifications were made to keep the center productive. While we had planned for a much larger portion of the DEP award, the \$487,000 committed will keep IMAPS solvent for the next two years. It is anticipated that DEP will renew the award for some time into the future.

Personnel commitment to the operation of this unit:

IMAPS staff consisted of the Director and twenty six (26) student employees. Thirteen (13) students are currently graduate assistantship and stipend funded. The remaining thirteen (13) students are funded hourly.

Financial operating commitment to this unit:

Funding for the reporting period was external grants and contracts.

Sources of funding from IUP for personnel and operating commitments:

None this reporting period.

Mid-Atlantic Addiction Research and Training Institute

July 1, 2012 – June 30, 2013

Director:	Dr. Victor Garcia Dr. Alex Heckert, Associate Director	Phone: 724-357-1240 Fax: 724-357-3944
Address:	107E Stright Hall	
Affiliation:	School of Graduate Studies and Research	
Website:	www.iup.edu/marti	

Continuing activities conducted during the 2012-2013 fiscal year:

During the 2012-2013 fiscal year, MARTI continued to thrive and recruit new research associates. This growth in personnel was undertaken to continue and strengthen MARTI's intramural- and extramural-funded research and treatment mission. As part of the recruitment efforts, Dr. William Donner's collaboration with MARTI was formalized during this period. Dr. Donner, an Assistant Professor in Sociology, joined MARTI as a research associate. He received a Ph.D. in Sociology from the University of Delaware, and his areas of expertise include the social demographics of hazard epidemiology, environmental sociology, sociology of risk and risk perception, quantitative research methods, social inequality, and social theory. Dr. Donner will add to MARTI's research program his nationally-recognized expertise in the areas of hazards and responses to natural catastrophes.

Additionally, two other research associates were recruited: Dr. Michele Papakie, an Associate Professor in Journalism, and Dr. Erick Lauber, Associate Professor in Journalism & Media. Dr. Papakie, a 1993 alumna of the IUP's Journalism Department, earned her Master of Arts degree in regional planning from California University of Pennsylvania in 1996 and her Doctor of Science degree in communication and information systems from Robert Morris University in 2002. She serves on the Veterans Outreach Group at IUP, and her service to APSCUF includes chairing the Student/Faculty Liaison Committee and serving on Legislative Assembly. In February, she was named President's Associate for Strategic Visioning, where she will lead a team to discover various publics' perceptions of IUP as the university moves into a new strategic visioning cycle. Dr. Papakie is celebrating her 26th year of military service this year. She is a lieutenant colonel in the 171st Air Refueling Wing of the Pennsylvania Air National Guard, and currently is serving as the unit's inspector general. Dr. Papakie served as the sexual assault prevention and response program manager for six months in Afghanistan in 2010 in support of Operation Enduring Freedom. Her civilian work experience includes time spent in the following positions: reporter for Gateway Publications; client liaison for a strategic planning company; public relations coordinator for Chartiers Valley School District; public information officer for the City of Pittsburgh Bureau of Police; adjunct instructor of communications at Robert Morris University; and director of public affairs for California University of Pennsylvania. Dr.

Papakie's knowledge of veteran reintegration issues and family risk and resiliency will strengthen MARTI's Veteran Reintegration Initiative.

Dr. Erick Lauber, an applied psychologist and human factors researcher/trainer and online media specialist, earned his doctorate from the University of Michigan. He is a professor of Journalism at IUP and former educational media faculty in the Communications Media Department. His previous work has included grant-funded research for the FAA, DOT, ONR, AFOSR, NSF, and the National Guard, as well as publications in psychology in journals such as the *Journal of Experimental Psychology*, *Acta Psychologica*, and *Psychological Science* and has coauthored chapters in the prestigious book series *Attention and Performance* and *The Psychology of Learning and Motivation*. Dr. Lauber will add to MARTI his expertise in training, leadership, and human behavior toward the Institute's efforts to reach its clients in both face-to-face and online environments.

During the same fiscal year, MARTI's director, associate director, and research associates continued a number of initiatives and activities started or well underway during the previous fiscal year (2011-2012). From July to August, 2013, MARTI's Director, Dr. Victor Garcia, completed the final report for his multiyear, NIH-funded ethnographic research project, "The Origins and Transformation of Drug Use among Migrant Mexican Farmworkers" (Grant 5 R01 DA019690-03, National Institute of Drug Abuse (NIDA)). In September, 2012, he submitted the report to the National Institute of Drug Abuse. Drawing on his report, he also prepared a couple of manuscripts based on his findings for publications, and in collaboration with colleagues at the Prevention Research Center at Berkeley, California, developed a new research initiative resulting in a NIH R21 funding application. This initiative and proposal, in part based on Dr. Garcia's earlier NIDA-funded research, will be discussed in greater detail in the proceeding section.

Dr. Garcia also continued with MARTI's Caring About Latino Student Achievement (CALSA) Program during the 2012-2013 fiscal year. In fact, the program received support from the President's Strategic Initiative Funds. CALSA is a student-operated program aimed at recruiting and retaining Latino and other minority students at IUP, including preparing them for graduate or professional studies. In its fourth year and under the guidance of Dr. Garcia, CALSA helps to recruit students, especially from Latino communities in southeastern Pennsylvania, using a community-based model, but more importantly it works on retaining these and other Latino students at IUP using faculty and peer mentoring, academic workshops, tutoring, and creative study group activities. Through these and other efforts, Latino students develop valuable learning skills and strategies essential to maintaining a robust academic standing. Additionally, the students are given guidance on how to develop a portfolio for graduate studies and are assisted in preparing competitive graduate school applications. Many of these same students also volunteer as CALSA peer mentors. Attracting, retaining, and preparing talented minority students at IUP are essential to the development of the successful College Assistance Migrant Program (CAMP) and NIH Short-Term Research Education Program funding applications.

Spring Semester, 2013, CALSA students prepared and presented a workshop, titled "Paying for College: Resources and Strategies", at the Annual Multi-Cultural Conference held at Kennett High School in Kennett Square, PA. Besides offering the workshop, the students also informed students about the many opportunities at IUP. Every year, the purpose of this well-attended

conference is to bring many high school and college students, parents, school personnel, and people from other professions together to discuss important issues and topics related to cultural and diversity differences and similarities that exist in our society today. Specifically, the objectives of this conference are the following:

1. To articulate experiences which have enhanced dignity and empowerment for all students, parents, and faculty.
2. To share understanding and the various efforts that people have made to promote a more successful living environment for everyone.
3. To promote ideas and dynamics through which new approaches can be developed to address critical issues and situations.
4. To develop an association of people from many backgrounds, experiences, and of similar interests and goal.

A CALSA Speaker Series was initiated during the same semester (visit [the CALSA webpage](#) for further information about the speaker series). Funding permitting, the series will continue during the 2013-2014 academic year. The series included students in their senior year and alumni, Latino students, and students interested in Latino culture and Latin America, who spoke about graduate school and career opportunities. The objective was to motivate students to consider graduate studies in order to pursue a profession of their choice. The subjects covered in the talks varied, including the IUP experience, preparation for graduate studies, and important strategies for graduate school admissions and funding. Internship and career opportunities were also covered in the talks.

Related to the CALSA program, Dr. Garcia also worked on preparation for a College Assistance Migrant Program (CAMP) at IUP. The purpose of CAMP is to assist students from migrant and seasonal farmworker backgrounds to complete their first academic year of college and to continue in postsecondary education. Funds for CAMP are from the Office of Elementary and Secondary Education of the U.S. Department of Education. Dr. Garcia, together with MARTI's CALSA students, explored collaboration with the Kennett Consolidated School District in Southern Chester County, where Dr. Garcia has recruited Latino students to IUP for years. This school district and others in the region have a high number of CAMP-eligible students. Dr. Garcia also started to explore memorandums of collaboration and understanding with different divisions at IUP including, but not limited to, the College of Humanities and Social Sciences and the Office of the Vice President for Enrollment Management and Communications. Dr. Garcia and the CALSA students will continue this initiative and complete the funding application in the fall semester.

Additionally, Dr. Garcia researched and prepared a preliminary proposal for a Global Health Minor, as discussed in earlier MARTI reports. The proposal will be developed further by a Global Health Minor committee, to be assembled. The Global Health minor at IUP will be the first in the Pennsylvania State System of higher Education (PASSHE). It will also be the second offering in Western Pennsylvania. In the Commonwealth, there are only six colleges and universities that have adopted a Global Health minor as a part of their curriculum. Each of these institutions differs greatly in the size of their student population, their location, and their

department base. The curriculum of the GH minor will expose students to the cross-cultural perspective, improve their cultural competence skills, increase their awareness of health problems and practices, and provide them with knowledge about health and health behaviors across various countries and cultures. Practicums, through field schools and other course projects, will offer students the opportunity to merge theory and praxis in examining and understanding health problems. There will also be a concerted effort to attract and recruit students from underrepresented populations into the minor, and a to be developed summer NIH-funded training program housed at MARTI and aimed at these populations will be a useful enticement. Increasing the presence of these students will strengthen the cross-cultural perspective of the minor. Additionally, the curriculum will prepare students for graduate studies in health fields, such as behavioral science, epidemiology, environmental health, and health policy, as well as employment in the rapidly growing global health field, including public health. In fact, the Association of Schools of Public Health estimates that by 2020 the U.S. will need 250,000 more public health workers (Morganstern 2010). Students pursuing related fields, such as medicine, hospital administration, law, and policy, will also benefit from the GH minor.

Dr. Garcia and colleagues outside of IUP also continued to work on the Cancer and Mexican Immigrant Women Drinking Project, described in last year's report, in collaboration with researchers at Drexel University and University of Delaware. Last fiscal year, Dr. Garcia and his colleagues prepared a NIH RO3 funding application, "Concordant Healthy Drinking in Citizen, Migrant & Non-Migrant Mexican Couples," submitted for funding consideration at Drexel University. The application (1R03AA022230-01) was reviewed by the "Social Science and Population Studies A" review panel, but was not funded. Instead of revising and resubmitting the application, Dr. Garcia and his colleagues have been discussing the development of a pilot project in order to gather data that will strengthen the revised funding application. As part of the collaborative effort, and with the aim of developing a publication track record on their proposed area of study, they published "Characterization of Alcohol Use in Women of Mexican Heritage: Does Birthplace Matter and Impacts on Health" in the *Journal of Addictions Nursing*. The manuscript was prepared during the previous fiscal year (2011-2012). Other related publication manuscripts are being prepared.

There was also much activity generated around the Veterans Reintegration Research Initiative, started by Dr. Christian Vaccaro in the previous fiscal year (see report for 2011-2012). The genesis of the initiative was an appropriations paper, titled "Developing and Assessing Family Based Systemic Therapy for Young Veterans Readjustment to Civilian Life", one of 4 (out of 20) selected by the IUP Appropriations Committee. The appropriations project, which included Drs. Victor Garcia, Alex Heckert, Michele Papakie, Krys Kaniasty, and John Mills, was not funded, but the Veterans Reintegration did not abandon their quest. Drs. Heckert and Vaccaro, together with colleagues in the Department of Economics, submitted and received approval for a research cluster under the President's Research Cluster Initiative titled "Veterans and their Families – Veterans Reintegration Research Cluster".

The Veterans Reintegration Research Cluster proposal called for three faculty lines: a family sociologist with expertise in the Family Stress model and the Stress-Coping paradigm; an economist with strengths in econometrics to assist with quantitative analysis and interpretation, program evaluation, cost-benefit analysis, cost-minimization analysis, and cost-effectiveness analysis; and a family clinician with expertise in developing and implementing family-based

interventions for individuals with mental health problems, substance abuse problems, or who perpetrate or experience family violence. The accepted proposal resulted in additional faculty lines for departments' of Sociology and Economics: Dr. Brandon Vick in Economics and Drs. Michelle Sandhoff and Demond Mullins in Sociology.

Dr. Brandon Vick, an Assistant Professor of Economics, is currently researching the links between poverty and psychiatric disorder in the US and poverty and disability in developing countries. He received his Ph.D. in Economics from Fordham University where he is also a Research Assistant. Vick's previous work includes serving as a systems engineer for Hewlett Packard, a Small business Consultant for the Peace Corps, a Research Analyst for the United Nations Development Program, a Research Consultant for World Bank Group and Nathan Klein Institute, and an Adjunct Professor at Fordham University. In addition, Vick has published articles in journals, such as *the Journal of Mental Health Policy and Economics*, *Perspectives on Global Development and Technology*, and online resources, such as Social Indicators Research. His work also includes contributions to various books including, *The Routledge Companion to Disability Studies* and *World Report on Disability and Rehabilitation*.

Michelle Sandhoff received her PhD from the University of Maryland in August 2013. Her primary research interest is diversity in the military. She has published three book chapters dealing with gender and sexuality in the U.S. military and militaries of other countries. Her dissertation, titled "Service, Sacrifice, and Citizenship: The Experiences of Muslims Serving in the U.S. Military" focused on the experiences of Muslim service members and veterans who have served since 9/11. She is also working on projects considering the effects of war on civilians and media depictions of women terrorists. She taught at the University of Maryland for eight semesters and was a Visiting Assistant Professor at Washington College in Maryland where she taught the specialty course "Armed Forces and Society."

Dr. Demond Mullins is an Assistant Professor of Sociology at IUP with a concentration in Veterans Reintegration Research. After serving as a member of the US Army and New York Army National Guard, he received both a PhD and M.Phil. in Sociology from the City University of New York Graduate Center. His previous work includes serving as a board member for Veterans Green Jobs and a Special Projects Assistant on Veterans' Affairs for the Senatorial Office of Barack Obama.

Research Associate, Dr. Christian Vaccaro, together with MARTI's Associate Director, Alex Heckert, also continued his funding quest for the Veterans Reintegration Project. Dr. Vaccaro submitted to the Center for Rural Pennsylvania, he submitted "Rural Pennsylvania Operation Iraqi Freedom/Operation Enduring Freedom Veterans Reintegration, Family Support, and Service Needs Assessment" to the same funding venue, but not to no avail. Dr. Vaccaro sought funds to support development of instruments, collaborative contact with veteran organizations, and data collection and analysis for a needs assessment to identify service and outreach gaps for rural Pennsylvanian Operation Iraqi Freedom/Operation Enduring Freedom veterans' readjustment and the role of family functioning and support in this process.

Drs. Vaccaro and Papakie also proposed a related research project for funding to the University Senate Grant, titled "Qualitative Inquiry on Family Impact for Campus Veterans' Educational Performance". The two requested funding to support the collection and analysis of pilot interview data for the purpose of identifying the impact of family functioning and support on veterans' reintegration to civilian life. Of particular focus to our study, is the role of the family support and functioning in the reintegration dynamics for veterans pursuing higher education. In addition, the research funding will support the efforts of a new multidisciplinary research cluster on veterans' reintegration by providing (a) rich data useful for additional analyses concerning veterans' reintegration and (b) pilot data that can be used to develop reliable and valid instruments for larger quantitative external grant proposals. To accomplish our objectives we intend to obtain a purposive sample of male and female veterans who are currently attending IUP.

Additionally, Dr. Vaccaro submitted a funding proposal, titled "Healing wounds, healing families: Multidisciplinary Conference on Veterans Reintegration" to the President's Strategic Initiative, but the proposal was not funded. As part of the President's identification of IUP's community health and wellness focus as a strategic strength, Dr. Vaccaro and his team requested one-time pilot funding of \$94, 900.92 for the establishment of a biennial, research and training conference on family health and wellness. Family violence paying specific attention to veterans' family issues was proposed as the first conference theme. The project is a collaboration between two IUP training and research centers, Mid-Atlantic Addiction Research and Training Institute (MARTI) and Center for Applied Psychology (CAP). The project will allow for interfacing of two research clusters, the IUP Veterans Reintegration and the Violence Prevention Research Clusters.

As part of the Veterans Reintegration, Dr. Vaccaro worked on another initiative, a conference to be held in March, 2014. This initiative will be described in the next section, under new activities.

Dr. Heckert, together with Mr. Ray Brannon, MARTI Director of Conferences and Training, invested much time and effort in preparing for and setting up the 25th Annual Summer School Conference. This year's event was held July 8-12 at IUP's Kovalchick Convention and Sports Complex, and celebrated MARTI's 25th year as the premier conference in the region devoted to high risk children, adolescents, adults, and families on behavioral health issues. As part of the celebration, Dr. Robert Ackerman, ex-Director and ex-co-founder of MARTI, including ex-founder of the MARTI Summer School, was recognized with a plaque. Unlike before, the conference has several attendance options including one-day, two-day and full week registrations. It offered an impressive array of continuing education credits for professionals which include APA, CRCC, NBCC, NCEH, PCB, PA SW, and ACT 48. It also included an outstanding line-up of speakers, among them, David Mineta, the White House Deputy Director of Demand Reduction for the ONDCP; Chris Arnade, an acclaimed photojournalist who has lived among New York City's marginalized poor and recorded their stories of abuse, drug addiction and prostitution; Bryn Hogan, the Executive Director of the Autism Center of America and the sister of Raun Kaufman, the subject of the movie "Son Rise: A Miracle of Love"; Dr. Carl Sullivan, the Vice Chair & Director of WVU's Addictions Program, conducting a clinical addiction workshop and many other top professionals.

A major draw to the conference was David Mineta, Deputy Director of Demand Reduction for the Office of National Drug Control Policy, who joined a panel discussion on the federal government's efforts promoting drug prevention. He joined this discussion with Pennsylvania Secretary Gary Tennis of the Department of Drug and Alcohol, Indiana County District Attorney, Patrick Dougherty, and Kami Anderson, Executive Director at Armstrong-Indiana-Clarion Drug and Alcohol Commission. Mr. Mineta oversees ONDCP Office of Demand Reduction which focuses on promoting drug prevention and drug treatment programs, as well as the agency's newly created focus on programs for individuals in recovery from addiction.

In all, 107 people attended the conference, among them, social service practitioners, clinicians, teachers, and other educators. There was much praise from the attendees, and a sample of the praise is as follows:

“The Mid-Atlantic Research and Training Institute (MARTI) conference held at the Indiana University of Pennsylvania is an example of an organization dedicated to the awareness of abuse, addiction and treatment for high-risk individuals. The weeklong conference held at the Kovalchick Convention and Athletic Complex in Indiana, PA brings in many influential professionals from a variety of fields. The primary theme for the week is a focus on high-risk children, families, and behavioral health.”

“Overall, I am very pleased that I took advantage of the opportunity I had working part time this summer to attend a summer school class. MARTI is not a typical conference; it is a unique and powerful, truly enlightening experience that will change every life that it touches. I laughed so hard during a few presentations and cried just as hard during others. I met new people that touched my life, listened to many heart wrenching stories, and formed a friendship with a fellow colleague that I will cherish for years. I felt honored to be a part of the 25th annual MARTI conference this year and will encourage this one of a kind experience to as many colleagues and coworkers as possible.”

“The MARTI conference was one of the best I've been to in a long time! There was a variety of topics presented offering lots of choices. The presenters were knowledgeable, prepared, and engaging. This was a wonderful, fulfilling experience that I would recommend to anyone. I would definitely return and encourage other providers, counselors, teachers, etc. to attend as well.”

The determination and endless efforts of Mr. Brannon made the difference this year. He was particularly instrumental in finding funding for the conference. Sponsors varied and included ALS-RTC, National Institute of Drug Abuse, and Community Care Behavioral Health Organization, and IUP's Provost Office.

New activities begun during the 2012-2013 fiscal year:

As mentioned in the previous section, Dr. Garcia embarked in another funding and research initiative with colleagues at the Prevention Research Center (PRC) at Berkeley, California. A

NIH R21 grant application, titled “Use of Mutual-Help Recovery Houses by Latino Migrant Laborers with Substance Use Disorders”, was submitted to the National Institute of Alcoholism and Alcohol Abuse for funding consideration.

The proposed qualitative R21 study will examine Latino migrant laborers' use of *anexos* (annexes), a mutual-help substance abuse recovery model that originated in Mexico. Given their importance to the U.S. economy, it is critically important to identify cost-effective, accessible recovery resources for these workers. Mexican and Central American migrant laborers (urban day laborers and farmworkers) are at high risk for developing substance use disorders (SUDs). When they seek treatment for severe SUDs, they encounter extraordinary barriers (e.g., labor demands, limited English proficiency, lack of health insurance, lack of eligibility due to citizenship status). Given the significant size of the Latino migrant laborer population in the U.S. (estimated at around 3 million), their importance to the US economy, and the staggering cost of substance use-related health problems, it is critically important to identify SUD recovery resources that are cost-effective, culturally accepted, and accessible for migrant laborers with SUDs. The proposed exploratory study will investigate a transnational recovery model that is widely used by Mexican and Central American migrant laborers, but is absent from the literature: *anexos* (annexes). The *anexo* is a modified Mexican recovery program that was introduced into the U.S. twenty years ago by migrant laborers struggling with SUDs. These residential, mutual-help recovery programs provide a structured daily routine, peer support, and daily Spanish-language Alcoholics Anonymous (AA) meetings that incorporate specific language, rituals, and other cultural elements from AA in Mexico. Specifically, the study will explore the structure and practices of these transnational recovery programs, and how and why Latino migrant laborers access them. The specific aims are: 1) To identify the individual-level factors (e.g., age, marital status, migration history, income), program-level factors (e.g., program language and rituals), and structural factors (e.g., immigration policy, health access policy, labor conditions) that shape the *help-seeking pathways* of Mexican and Central American migrant laborers who use *anexos*; 2) To examine the recovery-promoting practices (e.g., AA meetings, peer support, rules, daily routine) of US-based *anexos* and identify variations in practices (if any) across the *anexos*; and 3) To ascertain clients' perceptions of the benefits (e.g., low cost, Spanish language, cultural familiarity) and possible drawbacks (e.g., overcrowding, wait list, non-professional staff) of the *anexos*. Ethnographic research methods (participant observation, exploratory interviewing, and life history interviewing) will be used to gather qualitative exploratory data at three California *anexos*. The long term goal of the study is to use the findings to design and conduct a nationwide study of *anexos*, thereby refining knowledge of low-cost, culturally accepted and accessible SUD treatment options for Latino migrant laborers.

The development of the funding proposal was spearheaded by Dr. Anna Pagano who has conducted her postdoctoral research on mutual-help addiction recovery houses created by Latino migrant laborers in California. In November, Drs. Garcia and Pagano will convene a joint session on mutual help recovery strategies among Latino immigrants at the annual meeting of the American Anthropological Association (AAA) in Chicago. Dr. Pagano was a postdoctoral staff member at PRC but is currently a NIDA postdoctoral trainee in the Department of Psychiatry at the University of California, San Francisco. Prior to this position, she was an NIAAA postdoctoral trainee for two years with the Prevention Research Center and the School

of Public Health at the University of California, Berkeley. Throughout her postdoctoral work, Dr. Pagano has focused on Latino immigrants' access to drug abuse treatment as well as the substantial barriers to treatment they often face. As a graduate student, Dr. Pagano participated in a 3-year study on Hispanic immigrants' use of faith-based drug abuse treatment programs in Miami, Florida. She is fluent in Brazilian Portuguese, as well as Spanish, and has collaborated extensively with colleagues in Brazil during her doctoral and postdoctoral work.

Dr. Pagano has been quite productive during her postdoctoral training. In addition to conducting original pilot research on migrant laborers' mutual-help recovery strategies, she has disseminated her findings in a number of papers submitted for publication and presented on them at several scientific conferences in the U.S. and abroad. She has also collaborated with various senior scientists on a diverse array of mixed-methods studies related to drug abuse prevention and treatment. During the first two years of her postdoctoral fellowship at UC Berkeley, Dr. Pagano worked with interdisciplinary senior colleagues on projects dealing with drug use and intimate partner violence among Hispanic immigrants to Northern California, the prevalence of drug use by nightclub patrons in São Paulo, Brazil, and drug use among Hispanic immigrant patients at a free clinic for migrant laborers in Oakland, California. She has collected and analyzed qualitative and quantitative data for these projects and contributed to manuscripts based on study findings.

Dr. Vaccaro also worked on preparing a conference based on his unfunded President's Strategic Initiative, mentioned earlier, "Healing wounds, healing families: Multidisciplinary Conference on Veterans Reintegration". The conference—Inaugural REACH (Research, Education, and Advocacy for Community Health) Conference: Understanding and Responding to Violence and Trauma: A Community Health Initiative—is scheduled for May 22-25, 2014. The conference will provide an in-depth focus on research and skill building sessions on prevention, response, and coping with violence and trauma in the context of families, schools, medical settings, and workplace/military. For each of the four days of the conference, breakout sessions will include panels focused on both research and skill building. Conference dates are organized according to sub-themes for the larger conference and all include evening sessions focused on ethics training. Attendees can select from a single day or full conference registration options. The proceedings are beneficial for practitioners and researchers in all social, behavioral, and medical science disciplines.

Other information for annual report:

During the period of this report, MARTI worked with two part-time graduate assistants and six undergraduate students. In regards to the undergraduate students, four worked as research assistants, helping Dr. Garcia with his research projects and funding initiatives, and two were instrumental in running CALSA. The students, all from different academic disciplines, were trained to conduct literature searches, transcribe and translate (Spanish-English) interviews, perform content analyses of the transcriptions, write brief narratives, and prepare tables and graphs.

Research and grant development is highly contingent on the dissemination of research findings and participation in professional activities. These and other activities not only position researchers for successful funding, they also contribute to the recognition of the institute. Drs. Garcia, Heckert, Vaccaro, Papakie, and Lauber have been very successful at these professional activities.

Dr. Victor Garcia's Related Professional Activities

During this past report period, Dr. Garcia's writing efforts centered around a final research proposal and a couple of manuscripts. As mentioned earlier, the final report addressed "The Origins and Transformation of Drug Use among Migrant Mexican Farmworkers" (Grant 5 R01 DA019690-03).

Additionally, in regards to writing projects, Dr. Garcia finished the following manuscripts:

- Garcia, V., & Gonzalez, L. (2013). Transnational Labor Migration and Treatments: Alcoholics Anonymous Use among Mexican Farmworkers (Journal to be determined)
- Garcia, V., & Gonzalez, L. (2012). Continuando con la tradición de Ángel Palerm: Estaciones de Campo, Etnografía, Reclutamiento y Retención de Estudiantes Latinos. *Descatos*.

He also presented the following conference papers:

- Garcia, V. (2012, November). Long-Term Ethnography and Theory Building: The Origins and Transformation of Drug Use among Mexican Migrant Farmworkers, American Anthropological Association, 112th Annual Meeting, San Francisco, CA
- Garcia, V. (2012, November). Enumerating Hispanic Immigrants: Observations from Census Studies and Recommendations for an Accurate Count, H2R 2012: International Conference on Methods for Surveying and Enumerating Hard-to-Reach Populations, New Orleans, LA
- Garcia, V. (2012, August). The Drug Trade and Transnational Migration: The Emergence of a New Drug Culture and Economy, XIII World Congress of Rural Sociology, Lisbon, Portugal

Dr. Garcia also served as a reviewer in the following capacities:

- NSF Graduate Research Fellowship Program, Anthropology and Linguistics Panel, National Science Foundation, Washington, DC
- Summer Contract, IUP Federal Grant Proposal Reviewer, The Performance Measures Committee of the University Planning Council, Indiana University of Pennsylvania

Dr. Alex Heckert's Related Professional Activities

Dr. Heckert continued with his publishing activities during the review period. His publications are as follows:

- Heckert, A., Heckert, D. & Shoenberger, N. (2012). Techniques of neutralization theory and positive deviance. *Deviant Behavior*. Vol. 33: 774-791.
- Invited in Press (first draft written). Heckert, A., & Heckert, D. (2014). Positive deviance. In Erich Goode (Ed.), *Handbook of Deviance*. Wiley. 30 pages.
- Heckert, A., & Heckert, D. (2012). Using a new typology of deviance to analyze ten common norms of the United States middle-class. In Patricia Adler & Peter Adler (Eds.), *Constructions of Deviance: Social Power, Context, and Interaction*, 7th edition. Albany, NY: Wadsworth. (reprint of previously published article). Has also been selected for forthcoming 8th edition.

He also disseminated research findings at national conferences. The conference papers are as follows:

- Heckert, A. (2012, November). Moderator and presenter for Author Meets Critic Session: *The Future of Batterer Programs: Reassessing Evidence-Based Practice*. Invited presentation at the 2012 American Society of Criminology Annual Meeting, Chicago, Ill.
- Heckert, A., Vaccaro, C., & Visnesky, J. (2013, March). *Operationalizing Anomie at the Individual Level of Analysis*. Paper presented at the 2013 Annual meeting of the Eastern Sociological Society. Boston, MA.

Dr. Christian Vaccaro's Related Professional Activities

Besides grant writing activities, Dr. Vaccaro worked on a number of writing projects. His publications are as follows:

- Belakova, V., & Vaccaro, C. (2013). " 'A friend with weed is a friend indeed': understanding the relationship between friendship identity and market relations among marijuana users" *Journal of Drug Issues*. 43: 289-313

He also has the following manuscripts under review:

- McCabe, J., Schrock, D., & Vaccaro, C. (Under first review) "Narrative Manhood Acts: Batterer Intervention Program Graduates' Tragic Relationships" *Social Problem*.
- Mauney, H. Rohlinger, D., Sessions, M., & Vaccaro, C. (Revise and Resubmit) "Identity, Argumentation, and Political Engagement in the Terri Schiavo Case" *Mobilization*.
- Heckert, A., Kahle, L., Pegureo, A., Snyder, K., & Vaccaro, C. (Under First Review) "Bullying as a Source of Strain: Testing Its Effects on Adolescent Cigarette and Alcohol Use" *Youth Violence and Juvenile Justice*.

Dr. Vaccaro writing project also included the following:

- Mauney, H., Rohlinger, D., Sessions, M., & Vaccaro, C. (2013). "Identity, Argumentation, and Political Engagement in the Terri Schiavo Case" American Sociological Association, New York.
- Vaccaro, C. (2013). "The Gender Embodiment Cycle in Mixed Martial Arts" American Sociological Association, New York.
- Heckert, A., & Vaccaro, C. (2013). "Ritualism is the New Conformity: Testing Merton's Anomie Theory Using MIDAS Data" Eastern Sociological Society, Boston, MA
- Mauney, H., Rohlinger, D., Sessions, M., & Vaccaro, C. (2013). "Please Mr. Bush: The Strategic Use of Role-Identities in Political Communication." Eastern Sociological Society. Boston, MA
- Mauney, H., Rohlinger, Sessions, M., D., & Vaccaro, C. (2012). "Please Mr. Bush: The Strategic Use of Role-Identities in Political Communication." Pennsylvania Sociological Society. Pottsville, PA

Dr. Vaccaro was also involved in non-MARTI grant development activities. A project entitled "Conceptualizations of the Juvenile Offender: An Assessment of Pennsylvania's Juvenile Justice System from a Different Perspective" was developed with the PI, John Anderson. It was submitted to the Pennsylvania Commission on Crime and Delinquency, but was not funded.

A total of \$250,000 was sought to support the project that addresses the following three research questions: Research Question 1(RQ1) Is Motivational Interviewing (MI) used by juvenile probation officers an effective technique in: lowering YLS scores; reducing the number of new offenses committed, reducing the number of violations of probation (VOPs), improving school performance, improving school attendance, and increasing employment (System Evaluation)?; Research Question 2(RQ2) What are the organizational factors within a juvenile probation jurisdiction that contribute to the adoption and continued use of MI by juvenile probation officers (Implementation/Delivery Evaluation)?; and Research Questions 3(RQ3) What are the cost/benefits associated with using MI in Pennsylvania juvenile probation departments (Cost-Benefit Analysis)? There are three project goals identified: Goal 1- To provide measurable impact data on youth being served MI techniques by juvenile probation officers; Goal 2-To provide a comprehensive assessment of organizational factors that contribute to the use of MI by juvenile probation officers; Goal 3-To provide analysis of the costs and benefits using MI within Pennsylvania juvenile probation departments from a human and fiscal point of view.

Dr. Michelle Papakie's Related Professional Activities

Dr. Papakie's related professional activities varied. She co-authored the following conference paper:

- “Dealing with the Distractions of Cell Phone Misuse/Use in the Classroom – A Case Example” with colleagues Theresa McDevitt of the library and Azad Ali of the College of Business. The manuscript was accepted for presentation at the 21st Annual American Society for Competitiveness conference in Washington, D.C. Dr. Ali presented the work in October 2012.
- Dr. Papakie also submitted an abstract and proposal on IUP’s Strategic Visioning Project to the *Journal on Excellence in College Teaching*, and it has been accepted for presentation and publication this fall.

She also was involved in the following activities:

- Inducted into Phi Kappa Phi in April 2012, and elected journalism department chairwoman in July 2013.
- Appointed President's Associate for Strategic Visioning in February 2013.
- Co-facilitated a workshop with Dr. Theresa McDevitt called "Exposing Gender Stereotypes through Active Learning Techniques" at the PASSHE Diversity Summit at Slippery Rock University, November 2012.
- Facilitated Title IX Training to the following departments within the College of Humanities and Social Science: Geography, Anthropology, English and Sociology in spring 2013.
- Attended the "High Impact Practices Conference" at Clarion University in February 2013.
- Co-Director of the Center for Teaching Excellence’s Reflective Practice Project – as such, coordinate six large-group meetings each year, where IUP professors can take advantage of professional development opportunities.
- Member of Toastmasters International – as such, served as the vice president of education and the PR/membership officer for the local, Indiana chapter. Earned both Competent Communicator and Advanced Communicator Bronze designations (the latter in May 2013), as well as placing in competitions.
- Regularly served as a PR consultant to organizations, such as IUP’s Veterans Outreach Group, Indiana Borough, Senator Don White’s Student Government Seminar, Caffè Amadeus’ ALS fundraiser, Alice Paul House, the Indiana Gazette’s Leadership Circle Awards, the Indiana Gazette’s Annual Newspaper in Education Writing Contest, to name a few.
- Elected vice president of the Indiana County Association of Township Supervisors in the summer of 2013.

Dr. Erick Lauber’s Related Professional Activities

Dr. Lauber was recently named a MARTI research associate. He started to develop a leadership project, titled The Life Framing Leadership Academy of Indiana County. The objectives are to cultivate, develop, and nurture potential leaders within our community. It will

stimulate positive change by providing leadership training designed to identify, involve, educate, and motivate. The program will encourage collaboration, trust and the ethical use of power, while taking participants through an experience of learning and creating. In the end, these leaders will not only learn about each other and the communities within Indiana County, but, more importantly, they will learn something about themselves. Specific benefits to the Chamber and the community will include the following:

- Identification and development of a new pool of leaders for Indiana County
- Broadened knowledge of critical issues facing the county
- Preparation of qualified individuals to assume leadership roles
- Opportunities to meet and exchange ideas with community leaders
- Further enhancement and new skill development of existing leaders
- Increased commitment and a sense of responsibility to serve
- Teamwork development and facilitated networking opportunities
- Leadership skills training, such as problem solving, consensus building, and decision making
- Growth of an alumni network dedicated to Indiana County

At present, similar programs are being conducted in Cambria-Johnstown, Clearfield, Butler, Bedford, Huntingdon, Somerset and Blair counties, not to mention the extensive Leadership Pittsburgh program conducted in Allegheny County.

Center's plans for the upcoming year:

MARTI's plans for the coming year, or fiscal year 2013-2014, are to continue with its major research and training activities. In particular, it will continue the four major initiatives discussed in response to question two of this report: Cancer and Mexican Immigrant Women Drinking Project, CALSA-CAMP Project, Use of Mutual-Help Recovery Houses by Latino Migrant Laborers with Substance Use Disorders Project, and the Veterans Reintegration Project. The emphasis will be on developing funding proposals for each of these initiatives.

Additionally, as part of the broader Veterans Reintegration Research Cluster, Dr. Vaccaro will develop a NIH-R21 grant proposal (FOA# PA-11-202 – Funding Ceiling \$275K) on veterans' reintegration issues. The specific objective of the funding announcement is to encourage the development of research on the impact of parental deployment on childhood development and family functioning. This grant fits well with previous grant submissions and the broader aims of the veterans' reintegration research cluster. The grant will be submitted in collaboration with Dr. Victor Garcia (Director), Dr. Alex Heckert (Associate Director), and Dr. Michele Papakie (Research Associate).

Moreover, MARTI plans to expand its conference offerings. As stated earlier, in partnership with CAP, MARTI will sponsor the Inaugural REACH (Research, Education, and Advocacy for Community Health) Conference: Understanding and Responding to Violence and Trauma: A Community Health Initiative— scheduled for May 22-25, 2014. Plans also include continuing with MARTI's annual summer conference. The evaluation of this past summer's conference is currently being conducted, and the content of next year's conference will be determined in the near future.

Center's needs for the upcoming year:

MARTI's needs for the upcoming year have not changed from the last fiscal year. They are as follows:

- Clerical support: MARTI has no clerical support. Ms. Crystal Deemer, MARTI's ex-Administrative Assistant, continues to provide some assistance because of MARTI's association with the Sociology Department, and she continues to assist MARTI as it proceeds with its transition under new leadership.
- Graduate Assistant: MARTI was not allotted a separate Graduate Assistant (GA) for this coming year for research support and other assistance. Two part-time GAs were designated through the Department of Sociology. The two were assigned to Dr. Heckert. The GAs are important for operating MARTI's student-based programs, such as CALSA, and for assisting Dr. Garcia in the pursuit of additional grant funding.
- Release Time for Directors and Research Associates: Developing competitive research grants is a challenge without release time from teaching. Additional research should be provided to the Directors, and release should also be provided to the Research Associates. Researchers at competitor research institutes and universities have half the teaching load of researchers at IUP.
- An Increase in Operating Budget: An increase in MARTI's current operating budget will allow the institute to expand its research and training activities and, more importantly, to develop competitive external funding applications.

Personnel commitment to the operation of this unit:

The current personnel commitment to the operation of MARTI has changed since the last report as a result of recruiting and adding new research associates. It continues to consist of Dr. Garcia, Director, and Alex Heckert, Associate Director, and two half time sociology MARTI-designated graduate assistants and at least four undergraduate students. MARTI also has four active research associates: Drs. Christain Vaccaro, Bill Donner, Michelle Papakie, and Erick Lauber. The recent hires for the Veterans Project Research Cluster will be joining MARTI as research associates in the near future. MARTI also continues its collaborative working relationship with the ALS-RTC, which is under the direction of Dr. John Anderson and Ms. Sheri Zimmerman.

Financial operating commitment to this unit:

The financial operating commitment to MARTI changes from year to year. For the current fiscal year, 2013-2014, the financial operating commitment to MARTI consists of MARTI's operating budget (\$3,500), remaining Strategic Initiative Fund (\$7,721), a designated fund account (\$5,222), possibly federal work study (\$2,000), and Dr. Garcia is also receiving 25 percent release from teaching per semester.

Sources of funding from IUP for personnel and operating commitments:

Sources of funding from IUP for personnel and operating commitments consist of quarter release per semester for Dr. Garcia (made possible by the College of Humanities and Social Sciences); MARTI's operating budget; a designated fund account; Strategic Initiative Funds, and possibly work-study.

Mid-Atlantic Addiction Research and Training Institute

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
President's Strategic Initiative Funds – CALSA Program (Program Grant, Office of President, IUP)	IUP students and prospective IUP students	150+	1	\$27,721	\$27,721	\$1,500
Community Organizations and Latino Families in So. Chester County, PA	Non-profit organizations & families	250+				\$10,500
Rural Pennsylvania Operation Iraqi Freedom/ Operation Enduring Freedom Veterans' Reintegration, Family Support, and Service Needs Assessment (Research Grant, Center for Rural PA)	IUP & Veterans in Rural Communities	300+		\$77,847.11 (unfunded)		
Use of Mutual-Help Recovery Houses by Latino Migrant Laborers with Substance Use Disorders (Research Grant, National Institutes of Health)	IUP, PRC, and Latino Laborers in CA		150	\$102,484 (pending)		

Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents	Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
"Healing wounds, healing families: Multidisciplinary Conference on Veterans Reintegration" President's Strategic Initiative (Conference Grant, Office of President, IUP)	IUP & PA communities	200+		\$94,400.92		
"Qualitative Inquiry on Family Impact for Campus Veterans' Educational Performance" (University Senate Grant, IUP)	IUP students	200+		\$7,000	\$6,500	
Veterans and their Families – Veterans Reintegration Research Cluster (President's Research Cluster Initiative)	IUP students & PA communities	500+			Resulted in three tenure-track faculty lines: one in Economics and two in Sociology	
MARTI Summer School at IUP (2012)	Clinicians, Counselors, and Educators	60			\$19,115.10 (\$31,902 Expenses)	
MARTI Summer School at IUP (2013)	Clinicians, Counselors and Educators	107			Pending	
TOTAL		1,767+	1	\$109,452.92	\$53,336.10	\$12,000

Biotechnology Research Institute

July 1, 2012 – June 30, 2013

Director:	Dr. Carl Luciano	Phone: 724-357-2352
		Fax: 724-357-5524
Address:	114 Weyandt Hall	
Affiliation:	College of Natural Sciences and Mathematics	
Website:	www.iup.edu/biotech	

Continuing activities conducted during the 2012-2013 fiscal year:

The center explored workforce potential workforce development opportunities through the Pittsburgh Technology Council.

The Center became involved in cross-disciplinary research activities involving diseases of wild animals. This research will help to bring together faculty from different disciplines in a new “Research Cluster” and will provide research training opportunities for students, in the field and in the lab.

We established a collaboration with officials from Yellowstone National Park (YNP) to develop programs for wildlife disease research/monitoring. We received and processed blood samples from Uinta ground squirrels taken in YNP.

In collaboration with Dr. J. P. Dubey at the USDA we are analyzing the ground squirrel samples for evidence of infection with *Toxoplasma gondi*, a unicellular eukaryotic parasite that is widespread in the United States. The collaboration with USDA provides additional opportunities for IUP students to obtain research training in a state of the art laboratory.

The center submitted one USRC small grant proposal with Dr. Luciano as PI. The proposal described a project to analyze groundhog blood samples from western PA for evidence of infection with Powassan virus and Woodchuck hepatitis virus. The proposal was funded. One graduate student is currently involved in this project.

We are currently collecting groundhog blood samples for this project.

New activities begun during the 2012-2013 fiscal year:

Through the efforts of Dr. N. Bharathan, the Center planned, organized and offered Biotechnology Summer Camps in FY 2012-2013 and in 2013-2014.

Upward Bound Math and Science students participated in a Biotechnology Summer Camp from June 17-21, 2013. In all, 28 students participated, coming from various school districts in and around Western Pennsylvania. During this program, students were introduced to techniques of

modern biology. All laboratory related work was conducted in a recently renovated facility in WEYDT involved in Microbial Forensics Research.

A second summer camp activity for Honors students was conducted in July, 2013, the current fiscal year.

Other information for annual report:

The Center website was revised and updated to include Summer Camp information

Center's plans for the upcoming year:

In the upcoming year the Center will continue to emphasize research/training and practical experience opportunities for graduate and undergraduate students. The Center will expand animal blood-testing projects to include opportunities for more students.

The Center will seek out opportunities to participate in workforce development initiatives and to partner with other regional institutions as well as national-level partners such as YNP.

The Center will seek out opportunities to refine and expand Summer Camp offerings.

Center's needs for the upcoming year:

The center needs assistance with grant-writing activities and grand strategy.

The center needs help to open and maintain channels of communication with local funding agencies and other regional institutions.

The Center needs to maintain advertising (web site presence) for summer camps and institutes.

Changes in current ongoing community relationships:

The Center is expanding community relations in parallel with expanded Summer Camp offerings.

Personnel commitment to the operation of this unit:

The Director's time is one personnel commitment. In addition, Dr. N. Bharathan donated one week for the Biotechnology Summer Camp in FY 2012-2013.

Financial operating commitment to this unit:

None

Sources of funding from IUP for personnel and operating commitments:

There are no special operating commitments.

Biotechnology Research Institute

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
High school students	Individuals	28				
TOTAL		28				

Center for Applied Psychology

July 1, 2012 – June 30, 2013

Director:	Dr. Derek Hatfield	Phone: 724-357-6228
		Fax: 724-357-7817
Address:	238 Uhler Hall	
Affiliation:	College of Natural Sciences and Mathematics	
Website:	www.iup.edu/psychology/centers	

Continuing activities conducted during the 2012-2013 fiscal year:

- a. CAP Assessment, Child & Family, and Stress & Habit Disorder clinics continued to operate at near capacity providing professional psychological services to the community and training for our doctoral students in clinical psychology.
- b. The following contracts with local agencies were updated: ARIN IU 28 EAP
- c. The CAP continues to provide evaluation services to the IUP Municipal Police Academy. In addition, evaluations for police employment and ACT 235 (lethal weapons) were conducted.
- d. Provided neuropsychological evaluations to veterans who have sustained traumatic brain injuries through a contract with the Defense and Veterans Brain Injury Center (through the Henry M. Jackson Foundation for the Advancement of Military Medicine).
- e. Provided evaluation services through the Autism Clinic.
- f. Continued child evaluations for Medicaid recipients through Value Behavioral Health.
- g. Provided psychotherapy services to IUP students at no cost. This service has increased over the last year because of increasing demands on the University's student counseling center.

New activities begun during the 2012-2013 fiscal year:

- a. The Office of Vocational Rehabilitation (OVR) contracted with the Assessment clinic to provide evaluations for their consumers.
- b. Provided counseling/educational services to individuals at a local agency, Justice Works.

Other information for the annual report:

The CAP continues to support graduate students financially. We provide one full time assistantship, cover hourly wages of all three graduate student clinic assistants during the summer, and pay students on an hourly basis for additional clinical work (e.g., assisting in

evaluations of police academy applicants). In a time of decreasing financial support for our graduate students, this is an extremely important function of the CAP.

Center's plans for the upcoming year:

We will continue to explore ways of providing more funding for students through clinical activities and contracts (e.g., through clinic/school collaboration). There is some evidence of decreased support for state-funded mental health services in the community, we anticipate an increase in our caseload. We will pursue opportunities to increase the community's awareness of our services.

Center's needs for the upcoming year:

As we increase the number of graduate students in our program, we will need to insure there is a commensurate increase in training activities and resources (including supervisors). In addition, the audio-visual equipment that is critical to our training methods is not functioning in an adequate manner. In the coming year, we will be searching for an affordable system that meets our training needs, as well as searching for the necessary funds to purchase and install the system.

Personnel commitment to the operation of this unit:

Derek R. Hatfield, Ph.D., Director
Donna J. Buggiey, Secretary

Financial operating commitment to this unit:

Operating expenses for the CAP are typically covered by CAP income – primarily fees for services provided to individuals either through special contracts (e.g. ARIN EAP), professional referrals, or self-referral.

That income is used to cover the expenses for summer contracts for the Director, graduate assistantships (including clinic assistants during the summer), a work study assistant, and necessary purchases of instruments and other supplies.

Funding from IUP for personnel and operating commitments:

IUP funding covers the salary of the CAP Secretary position and the ¼ time release for the CAP Director (Fall and Spring Semesters).

Center for Applied Psychology (CAP)

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
CAP clinic therapy and evaluations	Individuals	40			\$6,635.29	
Police employment, police academy and ACT 235 evaluations	School/Local Government	184			\$17,125	
BHRS evaluations (VBH)	Agency	35			\$9,187.50	
Purchase Line School Project Supervision	School	26				\$2,850
Henry M. Jackson Center for DV/BIC	Agency/Government	4			\$1,600	
Office of Vocational Rehabilitation (OVR)	Agency/Government	11			\$4,620	
Justice Works	Agency/Government	20				\$650
TOTAL		320			\$39,167.79	\$3500

Center for Statistics Education in Pennsylvania (CSEPA)

July 1, 2012 – June 30, 2013

Director:	Dr. Larry Feldman Dr. Francisco Alarcón, Assistant Director	Phone: 724-357-4767 Fax: 724-357-7908
Address:	202A Stright Hall	
Affiliation:	College of Natural Sciences and Mathematics	
Website:	www.iup.edu/statisticsed	

Continuing activities conducted during the 2012-2013 fiscal year:

Continued work towards development of new graduate workshops and or classes for teachers. Hands-On Mathematics Education for Pennsylvania Learning and Teaching (HOME PLaTe) has been holding these workshops and / or graduate classes every year from 2004 to 2012. Before that Statistics Education for Quantitative Literacy (SEQual) held classes and / or workshops from 1992-2003.

New activities begun during the 2012-2013 fiscal year:

Worked to improve links with area schools towards development of new programs.

Center's plans for the upcoming year:

We are looking at developing a proposal to the Pennsylvania Department of Education and other funding sources for professional development around the newly adopted Pennsylvania Core Standards in Mathematics.

Center's needs for the upcoming year:

We have the nominal use of an office and student help through the Mathematics Department.

Personnel commitment to the operation of this unit:

- Dr. Larry Feldman, Director
- Dr. Francisco Alarcon, Assistant Director

Financial operating commitment to this unit:

Grant residuals and center specific funds

Sources of funding from IUP for personnel and operating commitments:

None

Institute for Information Assurance

July 1, 2012 – June 30, 2013

Director:	Dr. Waleed Farag	Phone: 724-357-7995
		Fax: 724-357-2724
Address:	319 Stright Hall	
Affiliation:	College of Natural Sciences and Mathematics	
Website:	www.iup.edu/infosecurity	

Continuing activities conducted during the 2012-2013 fiscal year:

The major continuing activity of the Institute for Information Assurance during AY 12-13 was to host the fifth Annual Information Assurance Day at IUP. This event was in collaboration with the Department of Computer Science and was held on November 1, 2012, 9:00 a.m. – 4:00 p.m., at the Delaware Room in the HUB at IUP. This event was unique in which it featured, for the first time, presentations by nationally recognized security experts. That event also featured security specialists from the PA government and local communities. The talks addressed several essential and practical security aspects of our daily computer-dependent life. The event was very well attended; over a hundred students and faculty were in attendance at some sessions. The event was publicized in the local newspaper and various IUP mailing lists. Also, representatives from IUP's Office of Communications and Marketing were covering the event and made interviews with some of the presenters.

To ensure a quality event, preparation efforts have started months before the event day. The Institute's director has invited several nationally-recognized experts and as a result two of them have accepted the invitations and have presented at the event. An invitation was also sent to NSA representatives who unfortunately could not make it to this year's event.

In order to improve the impact of the event on the surrounding community and support the institute's outreach efforts (one of its main goals), scores of invitations have been sent to many nearby institutions inviting their faculty and students to attend this free event. Several members from these institutions were among the attendees and have indicated their interest in attending future events.

The Information Assurance Day's talks were very contemporary and addressed practical aspects of securing our digital assets. Below is a brief description of these talks.

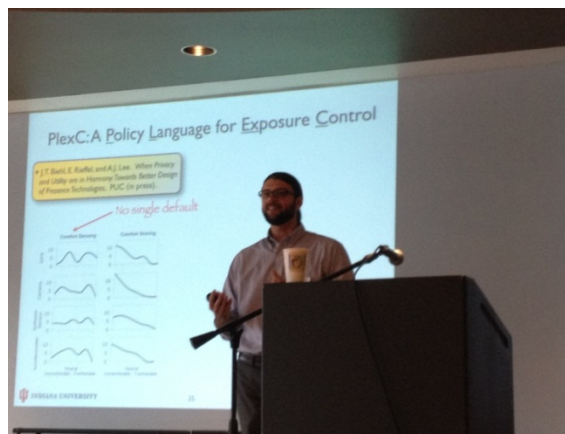
The first talk, titled "Electronic Voting: A Retrospective", was presented by nationally-recognized security expert Dr. Patrick McDaniel who is a Professor of Computer Science and Engineering at Pennsylvania State University. Dr. McDaniel is editor-in-chief of the ACM journal Transactions on Internet Technology, and serves as associate editor of the journals ACM Transactions on Information and System Security and IEEE Transactions on Computers. He

shared with attendees his experience working as lead scientist of a research study focusing on evaluating and validating electronic voting machines. He reported on various vulnerabilities found by his research team and how such issues can compromise the integrity of the voting process. His talk was very timely and attracted the attention of people in attendance. His talk also fostered a scholarly discussion at its end and during the Questions and Answers session.

Dr. Adam Lee, an assistant professor of computer science at the University of Pittsburgh, presented the second talk titled “Improved Privacy through Exposure Control “. Dr. Lee’s research interests lie at the intersection of the computer security, privacy, and distributed systems fields. His recent research has been funded by the National Science Foundation and DARPA. Dr. Lee’s talk focused on the necessity of an exposure control loop in which sharing preferences are specified, exposure is quantified and visualized, and users react by revising their information sharing habits and preferences. The talk was followed by a brief Q&A session.

The third talk, titled “Computer Crime Investigation: A Case Study”, was presented by Corporal John Roche from the Pennsylvania State Police. In his talk, Corporal Roche elaborated on a recent investigation that employed various aspects of computer crime investigation and digital forensic techniques. Corporal Roche augmented his talk with several demonstrations that kept all attendees very interested. He articulated several important recommendations that deemed very important to our students on the subject. Many people attended this talk which was concluded by a productive discussion during the Q&A session.

The last talk was presented by Todd Cunningham, Executive Director, IT services at IUP. In this talk, Mr. Cunningham and his staff discussed various mobile security issues and some proposed guidelines. The talk also addressed a variety of strategies, tactics and operational techniques developed by IUP to deal with the increasing use of mobile devices on campus. This presentation also expounded the IUP’s Mobile Device Security Guidelines – which have been recognized as a model within the Pennsylvania State System of Higher Education (PASSHE).



Professors McDaniel (left) and Lee (right) from Penn State and University of Pittsburgh respectively presenting at the 5th Information Assurance Day.

For additional details, please check the event site at <http://www.iup.edu/page.aspx?id=103128>.

Another important continuing activity was the supervision of a student-based organization called the Information Assurance Club. IUP students were invited at the beginning of the fall 2012 to become members of the club and participate in its various activities. The club meets every other week under the supervision and attendance of the institute's director. Many students were actively involved in the club's activities including presenting various IA talks, performing various security exercises, and participating in groups discussing up-to-date security preaches and how to defend our networks. Announcements regarding national IA competitions and workshops have frequently been communicated to members of the club. All IA club's activities and meetings have been posted on the institute's web site as will be mentioned in details later. Lastly, at the last meeting of the club, election was held to choose the new students board (president, vice president, and secretary).

New activities begun during the 2012-2013 fiscal year:

The following is a list of new activities that started during the past year (2012-2013)

A. Improving the Web Site

The Institute for Information Assurance Web Site at <http://www.iup.edu/infosecurity> has undergone significant remodeling and update during the past year. Many of the unnecessary, outdated information were removed and the site was constantly kept up-to-date. Representative examples of these activities and updates include:

- Introducing a new site for the 5th IAD that features various pictures from the event, talks' abstracts, presenters' biographies, and other related information.
- Rearranging the information about all previous information assurance days and the 2012 one to make them more accessible and consistent. A hub page was also created to streamline this process for all future events.
- Working with the Web team and the IT-support to eliminate some of the redundant information.
- Constantly updating the news and events sections of the site with recent meetings of the Information Assurance Club and other announcements. Please see an example below.



B. *Outreach Activities*

A number of new outreach activities were initiated in the last year. Representative examples of these activities include:

- Inviting members of about fifteen surrounding community colleges, universities, and other organizations to participate in the IA activities at IUP in particular to attend the 5th Information Assurance Day.
- One of the central activities that NSA expects from various Centers of Academic Excellence in Information Assurance Education (CAE-IAE) is to help other institutions build their Information Assurance programs. Therefore, the institute has implemented activities to comply with that. For examples, the institute has started talks with California University of Pennsylvania in order to collaborate and help them establishing their Information Assurance program.

C. *Streamlining Security Certificates' Issuance*

Because our program is designated by NSA as a Center for Academic Excellence in Information Assurance Education, the institute is entitled to issue a number of security certificates to graduating students who satisfied certain criteria. These certificates are NSTISSI-4011, CNSSI-4012, and CNSSI-4013-Entry-Level. An important new activity of the institute during the past year was the establishment of a well-documented procedure and requirements to be checked before the institute can confer any of these security certificates. This process was initiated to eliminate any errors in issuing such certificates, to help students recognize the requirements for these certificates, and to maintain the credibility of our institution. To implement that, the following activities were conducted:

- Clearly documenting and updating the requirements for each one of these certificates and ensuring that interdependencies are noticeably explained.
- Introducing an easy-to-use form titled "Application for Information Assurance Certificate" to be used to request these certificates. Graduating students who wish to request any of these certificates are asked to fill that form as part of their graduating application.

D. *Seeking Additional Accreditation from NSA*

The National Security Agency (NSA) recently announced the call for applications for the National Centers of Academic Excellence in Cyber Operations Program. This Program is in support of the President's National Initiative for Cybersecurity Education (NICE): Building a Digital Nation and furthers the goal to broaden the pool of skilled workers capable of supporting a cyber-secure nation. The CAE-Cyber Operations program is intended to be a deeply technical, inter-disciplinary, research-based, higher education program firmly grounded in the computer science (CS), computer

engineering (CE), and/or electrical engineering (EE) disciplines, with extensive opportunities for hands-on applications via labs/exercises.

In spite of its stringent requirements, the institute's director has sought such application for two reasons. The first one is to add another national recognition to IUP in general and the institute in particular in addition to the current designation as CAE-IAE. Second, such application will acquaint the director with the brand new accreditation framework that NSA is currently shifting all its designations to, which is the use of Knowledge Units Alignment. Such experience will be crucial when submitting a re-accreditation application for the current CAE-IAE designation.

Significant efforts were dedicated during Dec. 2012 and January 2013 to complete and submit that application for the new CAE in Cyber Operations. Although, the review committee at NSA decided not to choose our program for that new designation, we have received a very encouraging response from NSA that invited us to resubmit the application after addressing some of their requirements.

E. Participating On other NSA-related Activities

The following list represents some of the additional NSA-related initiative undertaken by the director of the institute to maintain our accreditation and strength our relation with NSA.

- Participating in a number of online seminars to get familiar with the newly proposed accreditation framework that is mainly based on Knowledge Units Alignment that is to be used in all future accreditation applications to NSA.
- Being an active member of the online community and Blog designed by NSA to discuss and enhance the proposed Knowledge Units.
- Continually communicating with the NSA-representatives and inviting them to present/attend our Information Assurance Day.
- Forwarding all NSA announcements that are student-related to our students.
- Undertaking all the preparation, travel arrangement, etc. to attend the annual Principals Meeting that was scheduled to be held in Atlanta, GA on Nov. 2012. Unfortunately the meeting was cancelled few days before the event due to budget cut.

Other information for annual report:

In addition to organizing the 5th IA day, described before, and the supervision of the IUP IA club, the institute was involved in a number of IUP service activities including:

- The institute's director has accepted an invitation from Dr. Fiddner, a Political Science professor, to serve as a subject matter expert for a meeting titled "Intelligence Process & Policy group's presentation on cyberspace's risk to U.S. national security for the next 2-5". This meeting was held on Wednesday, May 1st 3:35-4:50 PM, at the Northern Suites General Purpose Room.

- The director of the institute has participated in a detailed phone interview with Jeff Raykes to support the IUP Community Engagement Inventory project, a recent initiative by the president's office to identify community engagement activities, recognize the people doing this work, and connect others to these activities and programs.
- The director of the institute has participated in Centers and Institutes (C&I) activities including attending meetings and responding to various requests for information and surveys.
- The institute organized a group of students and facilitated their attendance of the Financial Crimes Seminar presented by Mr. Frank Abagnale on March 6, 2013.

One other achievement is that the previous director of the institute, Dr. Rose Shumba, along with Drs. Oblitey and Gosset has submitted an NSF CyberCorps: Scholarship for Service (SFS) grant during the spring of 2012. Only Centers for Academic Excellence in Information Assurance Education are allowed to submit such grants. The grant was awarded in summer 2012 in the amount of **\$231,000**. The grant provides funding to award scholarships to students from area community colleges and IUP who are in Cybersecurity or interested in getting into Cybersecurity. In return for their scholarships, recipients will work after graduation for a Federal, State, Local, or Tribal Government organization in a position related to Cybersecurity for a period equal to the length of the scholarship. Because Dr. Rose Shumba, the grant's PI, is on a leave of absence, this grant is currently run by Dr. Oblitey, check the following URL for details <http://www.iup.edu/cybercatch/default.aspx>.

Center's plans for the upcoming year:

- Organizing the 6th Information Assurance Day
- Working on the application for re-accreditation as a CAE_IAE
- Working with the students in the IA club

Center's needs for the upcoming year:

It will definitely be very helpful to have some funds to support the organization of the 6th Information Assurance Day (IAD). This fund will mainly be used to pay honorarium to prospective speakers which will help recruit more qualified ones. As of the current situation, all speakers who presented at the 5th IAD were totally volunteers and have even paid for their own travel expenses out of their pockets

Personnel commitment to the operation of this unit:

The institute's Director is the person in charge of all activities conducted by the institute.

Financial operating commitment to this unit:

The Department of Computer Science partly supports the IAD by paying for snacks and coffee. Also, the Department pays the student who maintains the IA website from its operating budget.

Sources of funding from IUP for personnel and operating commitments:

The institute's Director is awarded a 3-Cr AWE per year during each spring semester to partly help him carrying out all responsibilities related to the operation of the institute.

Software Development Center

July 1, 2012 – June 30, 2013

Director:	Dr. H. Edward Donley Dr. Frederick A. Adkins, Co-Director Dr. David T. Smith, Co-Director	Phone: 724-357-3792 Fax: 724-357-7908
Address:	233 Stright Hall	
Affiliation:	College of Natural Sciences and Mathematics	
Website:	www.iup.edu/softwaredev	

Continuing activities conducted during the 2012-2013 fiscal year:

The Software Development Center made minor revisions to the IUP Undergraduate Scholars Forum presentation proposal management system for the IUP Graduate School and Research.

Several years ago the Software Development Center offered a series of hands-on training workshops to expose high school students to ideas of structured thinking and programming through activities involving Lego (r) Mindstorms Robots. As it had been a while since the robots had been used, the SDC sought out an interested regional school that might be able to make use of the kits. The gifted education coordinator at Marion Center High School, Ms. Jill Cirelli, indicated that she would be interested in having students in her program work with the robotic kits. Clearance was obtained at IUP to loan the items to Marion Center. A graduate student volunteer assisted Dr. Adkins with organizing and preparing the kits which were delivered to the school. Checking in after a period, Ms. Cirelli had worked with the students to have them design their own robots. The school was having difficulty in setting up the computer software necessary to programming the robots. Dr. Adkins visited the school and assisted with installing software and preparing students to program the robots. Dr. Adkins subsequently followed up to see the outcomes of the student work with the robots.

Center's plans for the upcoming year:

The Software Development Center will respond to any client requests to develop new software. The center will continue to support Marion Center School Districts robotics activity, and to host and support the IUP Undergraduate Scholars Forum software.

Center's needs for the upcoming year:

The Software Development Center will soon need a new Unix server. If there is sufficient revenue from clients, the center will purchase a server from that revenue.

Personnel commitment to the operation of this unit:

Three faculty lead the center's operations as overload or summer pay. The center hires students as needed.

Financial operating commitment to this unit:

The university provides space for the center's office. Other expenses are paid by revenue received from clients.

Sources of funding from IUP for personnel and operating commitments:

The NSM College and the Mathematics Department provide an office in Stright Hall. Personnel compensation comes from fees charged to clients.

Software Development Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Marion Center High School	School	20				\$200
IUP Graduate School and Research	School	500				\$300
TOTAL		520				\$500

Center for E-Commerce and Technology Support

July 1, 2012 – June 30, 2013

Director:	Dr. Krish Krishnan	Phone: 724-357-2522
		Fax: 724-357-6232
Address:	301 Eberly College of Business and Information Technology	
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/ecommercetech	

Continuing activities conducted during the 2012-2013 fiscal year:

- Internet marketing research for small and medium size local and regional companies.
- Redesign and update company websites for small companies
- Implement e-commerce functions in websites of small and medium size companies
- Provide one-on-one training and education to entrepreneurs on how to do business using the internet.
- Obtain internet marketing and e-commerce internships for undergraduate and MBA students.

New activities begun during the 2012-2013 fiscal year:

- Provide social media marketing support to non-profit organizations
- Identify priorities for research on internet marketing and social media marketing
- Work with Pittsburgh area marketing research companies to come up with collaborative/innovative research projects in social media marketing.

Other information for annual report:

- a. Two student teams worked on website review projects for local organizations
- b. 8 undergraduate and 4 graduate internships in the E-commerce area
- c. MBA students who trained in the center's projects also worked on IUP departmental website redesigns and updates.

Center's plan for the upcoming year:

- Campaign to solicit projects/internships in the area of Social Media Marketing
- Getting more faculty members involved in research projects of the center.

Center's needs for the upcoming year:

- Student work study support for supporting the administrative and office related tasks of the center.
- Travel cost support to attend related regional "Chambers of Commerce" meetings to promote the center's programs and offerings to area businesses.

Personnel commitment to the operation of this unit:

5 hours/week by the center director and support from student volunteers recruited every year from college of business.

Financial operating commitment to this unit:

No separate financial commitment to this unit at present; department budgets of college of business support research costs; college Dean's office supports miscellaneous costs.

Sources of funding from IUP for personnel and operating commitments:

None.

Center for E-Commerce and Technology Support

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Local/Regional Businesses	Private companies	8	2			\$50,000
Individuals	Multiple organizations	14				\$1,400
TOTAL		22	2			\$51,400

Center for Family Business

July 1, 2012 – June 30, 2013

Director: Ms. Ellen Ruddock

Phone: 724-357-2323

Fax: 724-357-7520


Address: 324 Eberly College of Business and Information Technology

Affiliation: Eberly College of Business and Information Technology

Website: www.iup.edu/centerforfamilybusiness

Continuing activities conducted during the 2012-2013 fiscal year:

- A. The CFB *Annual Family Business Award* honored the Sheetz family of Altoona, PA at ECOBIT. Approximately 300 attended the excellent family presentation in Eberly Auditorium including students, business community, Sheetz family and twenty-five manager employees. A tree was dedicated to the Sheetz family in the IUP Allegheny Arboretum. Dr. Driscoll and Dr. Camp hosted a luncheon for the family, employees, CFB sponsors and advisors at the KCAC following the ceremony.



THE IUP CENTER FOR FAMILY BUSINESS
presents the

ANNUAL FAMILY BUSINESS AWARDS

Please join us in honoring the

**SHEETZ FAMILY
OF SHEETZ CONVENIENCE STORES
DISTINGUISHED FAMILY BUSINESS 2013**

**THURSDAY, APRIL 25, 2013
9:30-11:30 A.M.
EBERLY AUDITORIUM
664 PRATT DRIVE, INDIANA, PA 15705**

Events will include Family Business presentations, a meet and greet, and the traditional tree-planting ceremony in the Allegheny Arboretum.

**PUBLIC INVITED
PLEASE RSVP**
E-mail: center-familybusiness@iup.edu
Phone: 724-357-2323
RSVP Online:
www.iup.edu/centerforfamilybusiness

Parking will be available in the Stadium South lot, located behind the Kovalchick Complex and adjacent to the Eberly College of Business parking lot.



- B. *Indiana County Chamber of Commerce EXPO 2013*, presented exhibit January 26, 2013.
- C. *Center for Family Business Advisory Board Meeting* June 12, 2013.

New activities begun during the 2012-2013 fiscal year:

- A. Hosted “*Meet the Lenders*” October , 2012 at the KCAC, panel members included Dave Miller, Enterprise Bank; Byron Stauffer, Jr., Indiana County Loan Fund; Jonathan Levine, S&T Bank and Dan Rohal, Indiana First Bank. Roundtable Hosts included Indiana First Bank, Enterprise Bank, S&T Bank, FC Bank, CNB Bank, MC Bank, PNC and the SBA. Sixty attended the event.
- B. Provided webinar “*Stop Avoiding Those Difficult Conversations*” presentation by Family Business Magazine on addressing family communication, December 4, 2012 ECOBIT, 6 participants attended.
- C. Provided webinar “*Clean Up That Stink*”, presentation by Family Business Magazine on addressing family conflict, March 7, 2013 ECOBIT, 6 participants attended.
- D. “*Trapped in the Family Business*”, presented by author Michael Klein, April 9, 2013, Rustic Lodge, Indiana PA, 5:30 p.m. 25 business owners/officers participated.
- E. “*Trapped in the Family Business*”, presented by author Michael Klein, April 10, 2013, Rivers Club, Oxford Center, Pittsburgh, PA 8:00 a.m., 20 business owners/officers participated.

Other information for annual report:

- A. Director attended event *Pittsburgh 100 Fastest Growing Private Companies in WPA* with sponsor Rothman Gordon Attorneys to honor 2012 recipient Elizabeth Gregg, Environmental Service Laboratories, Inc.
- B. Received grant from C&I for graduate student Communications Media help with content, video and visual enhancement of *CFB website*. Project now in progress.
- C. Received grant from C&I for \$1000 to attend the 2-13 *Family Business Directors Alliance Conference* in Edmonton, Alberta Canada June 5-7.

Center’s plans for the upcoming year:

The CFB plans to promote webinars of interest to family-owned businesses that are presented by Family Business Magazine resources. This is an inexpensive way to provide excellent content of a specific topic to constituents.

The center will offer the *Mini MBA Certificate Program* in September as a resource of leadership development for the next generation in the business.

Presentations on the Healthcare Reform Act, disaster preparedness and succession will be done by sponsors in the next year. These presentations will be cohosted with the SBDC, the Indiana County Chamber of Commerce, E-Magnify and other area partners. Presenters will

include: Joe Reschini, Reschini Group; Anthony Kuzneski, Kuzneski Financial Group and Bill Lestitian, Rothman Gordon Attorneys.

Center’s needs for the upcoming year:

The Center’s needs are to increase the operating budget by \$10,000 in sponsorship dollars.

Changes in current ongoing community relationships:

Working closely with the new President of the Indiana County Chamber of Commerce to continue Partnership. Sponsors and advisors continue their support.

The personnel commitment to the operation of this unit:

Clerical

The financial operating commitment to this unit:

Clerical support and office (108E ECOBIT)

Sources of funding from IUP for personnel and operating commitments:

There is no operating budget committed to the center. Occasionally the college will help fund an event, and recently the college provided matching funds for the director to attend a conference.

MEMBERSHIP
Register online for a free membership:
Go to www.iup.edu/centerforfamilybusiness.
Or, register by mail by completing the form below and mailing it to
IUP Center for Family Business
Eberly Room 324
664 Pratt Drive
Indiana, PA 15705-1036

FORM
NAME _____
TITLE _____
COMPANY NAME _____
ADDRESS _____
PHONE _____
CELL _____
FAX _____
E-MAIL _____
WEB PAGE/URL _____
NUMBER OF EMPLOYEES _____

CENTER FOR FAMILY BUSINESS SPONSORS

- Environmental Land Surveying and Solutions
- Hagay Tours and Transportation Services
- Mass Mutual Financial Group
- Mass Mutual, Pittsburgh
- Rothman-Gordon
- Snyder Associated Companies, Inc.
- Diamond Drugs, Inc.
- Edward E. Mackay, Merrill Lynch
- Indiana First
- McLanahan Corporation
- RFI Energy, LLP
- S&T Bank
- Wilmoth Interests, Inc.
- Colonial Motor Mart
- Copies Plus
- Julia E. Trimmerchi, Attorney at Law
- Kuzneski & Lockard Real Estate
- Lockard Company
- Philadelphia Square Apartments
- Putt Real Estate
- Representative Jeff Pyke
- Romeo's Pizza
- Senator Don White
- Smith Lewis Chass & Company
- Supinka & Supinka
- William G. Machling Insurance Agency, Inc.

CENTER FOR FAMILY BUSINESS
FAMILY BUSINESS
AT INDIANA UNIVERSITY OF PENNSYLVANIA
Eberly College of Business and Information Technology
Room 324
664 Pratt Drive
Indiana, PA 15705-1036

IUP

www.iup.edu/centerforfamilybusiness

MISSION

The Center for Family Business supports family business owners through educational forums on succession, valuation, communication, leadership, and other areas of interest in a solicitation-free seminar or roundtable discussion with your peers. These forums provide an excellent opportunity to develop your family business owner network.

The Center for Family Business honors excellence through the Family Business Awards program. Learn from Pennsylvania's most successful family business owners as they share their histories, challenges, and successes at the annual awards program. The awards program is followed by a traditional tree-planting ceremony in the Allegheny Arboretum at IUP near the Eberly College of Business and Information Technology.

The Center for Family Business offers membership and consultation for family business owners free of charge.



FAMILY-OWNED BUSINESSES...

- employ 70 percent of America's work force
- produce 50 percent of the gross domestic product

MANAGEMENT SERVICES GROUP

Center for Family Business
Ellen Ruddock, Director
Small Business Incubator
Robert Boldin, Director
Small Business Institute (SBI)
Stephen Osborne, Director
Small Business Development Center (SBDC)
Anthony Palamone, Director
Government Contracting Assistance Program
Ron Moreau, Director
Excellence in Entrepreneurial Leadership (ExcEL) Center
Joette Wisniewski, Co-director
Eric Palmer, Co-director
WEDnetPA GFT Grant Program
Wendy Kopczyk, Partner

ABOUT THE DIRECTOR

Ellen Ruddock is a retired entrepreneur and a graduate of Indiana University of Pennsylvania. Her experience in education, sales, and business has led to many achievements and awards. She has founded, operated, and sold a successful retail business and an award-winning consulting firm. She continues her role as a consultant, helping business owners as the director of the Center for Family Business at IUP.



IUP CENTER FOR FAMILY BUSINESS HONOREES

422 Home Sales

Benzel Pretzel Bakery

Colonial Motor Mart

Diamond Drugs, Inc.

Gorell Enterprises, Inc.

Howard Hanna Real Estate Services

Indiana Printing & Publishing Company

James Industries, Slinky Toys

Keystone Foam Corporation

McLanahan Corporation

Seven Springs Mountain Resort

Stryder Associated Companies

Wayne S. Lockard Family

Sheetz Convenience Stores



Excellence in Entrepreneurial Leadership (ExcEL) Center

July 1, 2012 – June 30, 2013

Director:	Dr. Joette Wisnieski	Phone: 724-357-2535
		Fax: 724-357-5743
Address:	308L Eberly College of Business and Information Technology	
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/excel	

Continuing activities conducted during the 2012-2013 fiscal year:

The main goal of the ELC this year was to manage, coordinate and manage the PASSHE business plan competition and to promote the competition locally. The ELC director was part of a statewide committee that plans, organizes, and promotes this competition to all PASSHE students. In addition to responsibilities at the state level, the elc director was responsible for recruiting and assisting the local IUP students interested in applying. Using a variety of techniques, social media and more traditional methods such as posters and informational meetings a recruitment campaign at IUP was launched. There were 212 PASSHE students that completed an intent to compete (first step in the competition) of which 22 were IUP students. During the second round of judging in which the ELC director participated, the applications were reduced to 21 of which 3 were IUP students. This year an IUP student won the grand prize of \$10,000.

New activities begun during the 2012-2013 fiscal year:

All of the focus of the ELC was on the business plan competition.

Center's plans for the upcoming year:

This year in addition to again promoting the business plan competition, the ELC director will be working on a new minor.

Center's needs for the upcoming year:

The ELC director along with the other members of the PASSHE Business Plan committee submitted a proposal to the DED and received a small grant which should cover costs associated with the Business Plan Competition.

Personnel commitment to the operation of this unit:

Joette Wisnieski

Financial operating commitment to this unit:

Last year there was a grant from PASSHE of \$15,980 that was used to fund this center.

Sources of funding from IUP for personnel and operating commitments:

IUP provided \$1,210.53 in match for benefits.

ExcEL Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IUP students				No new funding was provided. This was monies that remained from the original grant.		
TOTAL						

Government Contracting Assistance Program

July 1, 2012 – June 30, 2013

Director:	Mr. Ron Moreau	Phone: 724-357-7824
		Fax: 724-357-3082
Address:	Robertshaw Center	
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/ptac	

Continuing activities conducted during the 2012-2013 fiscal year:

The core mission of a PTAC is to assist firms in selling their goods and services to the government (local, state, and federal). The IUP program is the lead sponsor/applicant for funding and together with our partners we provide procurement services to firms in the five counties of Allegheny, Armstrong, Fayette, Indiana and Westmoreland.

During this reporting period, our centers assisted client firms in securing 107 contracts totaling more than \$31,000,000. At one time, DLA calculated that a job is created and or saved as a result of each \$50,000 in contract awards. Utilizing this figure, our program directly affected over 634 jobs in the past twelve months throughout the region. We sponsored or participated in 20 outreach programs and provided over 480 initial and follow up counseling sessions to our “active” client base of 394 firms.

The following report outlines our activities during the period:

7/1/2012 to 6/30/2013 (current)

7/1/2012 to 6/30/2013 (cumulative)

<u>Data Elements</u>	Current Value	Cumulative to Date
1. (7) Active Client Base		
2. (a) Active Clients (last 12 mos., including Bid Match activity)	381	381
3. (b) Active Clients (last 12 mos., excluding Bid Match activity)	189	189
4. (c) Active Bid Match Clients (last 12 mos.)	264	264
5. (8) Number of Sponsored Outreach Events	10	10
6. (9) Number of Supported but Non-Sponsored Outreach Events	10	10
7. (10) Total attendees at Outreach Events in (8) & (9) Above	1,727	1,727

8.	(11) Initial Counseling with all Small Business Concerns	61	61
9.	(a1) Small Disadvantaged/Minority-Owned Business Concerns	11	11
10	(a2) Small Certified Disadvantaged Business Concerns	0	0
11	(b) Woman-Owned Small Business Concerns	13	13
12	(c) HUBZone Small Business Concerns	0	0
13	(d) Service-Disabled Vet-Owned Small Business Concerns	4	4
14	(12) Initial Counseling with other than Small Business Concerns	6	6
15	(13) Initial Counseling with Distressed Area Concerns	7	7
16	(14) Follow-up Counseling with All Small Business Concerns	426	426
17	(a1) Small Disadvantaged/Minority-Owned Business Concerns	68	68
18	(a2) Small Certified Disadvantaged Business Concerns	8	8
19	(b) Woman-Owned Small Business Concerns	120	120
20	(c) HUBZone Small Business Concerns	44	44
21	(d) Service-Disabled Vet-Owned Small Business Concerns	50	50
22	(15) Follow-up Counseling with other than Small Business Concerns	36	36
23	(16) Follow-up Counseling with Distressed Area Concerns	93	93
24	(17) # OF PRIME CONTRACTS RECEIVED BY CLIENTS		
25	(a) Recv'd by all category Small Businesses (Fed+DoD+State)	84	84
26	(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD+State)	0	0
27	(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD+State)	0	0
28	(c) Recv'd by WO Small Businesses (Fed+DoD+State)	4	4
29	(d) Recv'd by HUBZone Small Businesses (Fed+DoD+State)	7	7
30	(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD+State)	4	4
31	(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	16	16
32	(g) Awarded by DoD to all categories of Businesses (DoD)	89	89
33	(h) Awarded by Fed agencies to all Businesses (Fed)	11	11
34	(i) Awarded by State/Local Gov to all Businesses (State)	0	0
35	(18) DOLLAR VALUE OF PRIME CONTRACT AWARDS		
36	(a) Recv'd by all category Small Businesses (Fed+DoD+State)	\$6,365,901.5	\$6,365,901.5
		1	1

37	(b1) Recv'd by Small Disadv/Minority Owned Businesses (Fed+DoD+State)	\$0.00	\$0.00
38	(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD+State)	\$0.00	\$0.00
39	(c) Recv'd by WO Small Businesses (Fed+DoD+State)	\$473,650.00	\$473,650.00
40	(d) Recv'd by HUBZone Small Businesses (Fed+DoD+State)	\$669,095.00	\$669,095.00
41	(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD+State)	\$309,134.49	\$309,134.49
42	(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	\$16,388,035.86	\$16,388,035.86
43	(g) Awarded by DoD to all categories of Businesses (DoD)	\$21,823,719.39	\$21,823,719.39
44	(h) Awarded by Fed Agencies to all Businesses (Fed)	\$930,217.98	\$930,217.98
45	(i) Awarded by State/Local Gov to all Businesses (State)	\$0.00	\$0.00
46	(19) # OF SUBCONTRACTS RECEIVED BY CLIENTS		
47	(a) Recv'd by all category Small Businesses (Fed+DoD)	23	23
48	(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD)	0	0
49	(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD)	0	0
50	(c) Recv'd by WO Small Businesses (Fed+DoD)	0	0
51	(d) Recv'd by HUBZone Small Businesses (Fed+DoD)	0	0
52	(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD)	0	0
53	(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	0	0
54	(g) Awarded by State/Local Gov to all Businesses (State)	0	0
55	(20) DOLLAR VALUE OF SUBCONTRACT AWARDS		
56	(a) Recv'd by all category Small Businesses (Fed+DoD)	\$8,953,994.00	\$8,953,994.00
57	(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD)	\$0.00	\$0.00
58	(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD)	\$0.00	\$0.00
59	(c) Recv'd by WO Small Businesses (Fed+DoD)	\$0.00	\$0.00
60	(d) Recv'd by HUBZone Small Businesses (Fed+DoD)	\$0.00	\$0.00
61	(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD)	\$0.00	\$0.00
62	(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	\$0.00	\$0.00
63	(g) Awarded by State/Local Gov to all Businesses (State)	\$0.00	\$0.00

The following training conferences/events were sponsored by our program throughout the region:

Approval Date	Start Date	Status	ID	Title	Max.	Reg.	Att.
6/4/2013	6/4/2013	Open	0127090073	Nuts & Bolts Radio Show WDAD	0	0	500
6/4/2013	6/4/2013	Open	0127090074	Nuts & Bolts contracting with State Agencies	0	0	500
5/24/2013	5/24/2013	Open	2706-2706.0027060031	Selling to ALL Forms of Government	0	0	0
3/1/2013	3/1/2013	Open	2706-2706.0027060029	The Private Industry Council's Procurement Technical Assistance	0	0	0
12/10/2012	12/10/2012	Open	2621.0026214168	SPC Annual Open House Client and Partner Event	100	0	60
12/7/2012	12/7/2012	Open	0127090071	Small Business Resource & Opportunities Forum	65	0	65
9/25/2012	9/25/2012	Open	2621.0026214163	Allegheny County MWDBE Office Annual Open House and Business	75	0	70
9/5/2012	9/5/2012	Open	2621.0026214164	University of Pittsburgh Power to Prosper - Doing Business with	0	0	0
8/7/2012	8/7/2012	Open	0127090070	IUP MSG - Informational Overview and Discussion	0	0	14
8/6/2012	8/6/2012	Open	2621.0026214161	Brownsville Small Business Outreach	0	0	15

New activities begun during the 2012-2013 fiscal year:

In conjunction with the IUP Diversity Council, we assisted in the planning and promotion of a diversity workshop with a focus on state construction contracting. Staffers and officials from the PA Department of General Services, state universities, PASSHE and others were invited to participate in the training event, capped by a luncheon speaker. This was a big undertaking that unfortunately only drew less than 20 businesses in pre-registration and was ultimately cancelled.

Other information for the annual report:

This the second year a student has been directly assigned to the program. The position has proven to be very helpful and supportive of our initiatives. The student has also gained from the interaction with the business community and has gained an understanding of how the government buys goods and services.

Center’s plans for the upcoming year:

It is our hope to continue to educate our staff to certification levels through the coming year. Various online opportunities exist that will allow us to grow and become better assets for our business clients. Two areas specifically include certification with the VA and online certifications through DAU (Defense Acquisition University). Both of these areas offer a variety of training topics that will be useful in our day to day activities.

Center’s needs for the upcoming year:

We will be wrapping up a funding cycle in August 2014. A new response and full blown proposal will be submitted in early May 2014 for continued funding. Our most pressing need will be help in meeting the match requirements of the grant. A current arrangement with a local economic development group will be expiring, it’s our hopes to extend this agreement and/or find additional support outside of the ongoing University support.

Changes in current ongoing community relationships:

Aside from information mentioned in item #5, our relationships remain strong with local and regional partners in delivering economic development and government contracting assistance.

The personnel commitment to the operation of this unit:

IUP	100% Commitment Program Manager Full time 100% Commitment Student Worker @ 15 hours a week
PIC	42% Commitment Contracting Specialist Full Time 15% Commitment Secretary Full Time
SPC	100% Commitment Contracting Specialist Full Time 50% Commitment Contracting Specialist Full Time

The financial operating commitment to this unit:

	DLA	IUP	PIC	SPC	Totals
Cash	\$181,988	\$45,165	\$0	\$69,006	\$296,159
In Kind	\$0	\$22,799	\$11,427	\$22,793	\$57,019
Totals	\$181,988	\$67,964	\$11,427	\$91,799	\$353,178

Sources of funding from IUP for personnel and operating commitments:

Indiana University of Pennsylvania provided \$45,165 in cash and \$22,799 of indirect support for a total of \$67,964

IUP will receive \$21,706 in indirect under the current years funding.

Government Contracting Assistance Program

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Business firms	For profit	394 firms		\$178,041	\$181,988	
TOTAL		394 firms		\$178,041	\$181,988	

Management Services Group

July 1, 2012 – June 30, 2013

Directors:	Dr. Robert Boldin	Phone: 724-357-2179
	Dr. Steve Osborne	Fax: 724-357-4514
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/business/msg	

Management Services Group is an umbrella organization which manages the Eberly College of Business and Information Technology's outreach programs, including:

- Center for Family Business
- Excellence in Entrepreneurial Leadership Center
- Government Contracting Assistance Program
- Small Business Development Center
- Small Business Incubator
- Small Business Institute
- WEDnetPA GFT Grant Program

There is no annual report for the Management Services Group, as it is the sum total of the centers and institutes that operate under it.

Small Business Development Center

July 1, 2012 – June 30, 2013

Director:	Mr. Tony Palamone	Phone: 724-357-7915 Fax: 724-357-5985
Address:	108 Eberly College of Business and Information Technology	
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/business/sbdc	

Continuing activities conducted during the 2012-2013 fiscal year:

- Assisted clients in raising \$2,848,935 in loan and equity financing
- Worked with 193 clients
- Provided information to numerous others
- Provided over 4663 hours of faculty, staff and student consulting time
- Delivered 18 programs with 158 attendees. Three were sponsored in concert with the Center for family Business

New activities begun during the 2012-2013 fiscal year:

Background

We had traditionally been the smallest SBDC in the State receiving by far the least funds and having the smallest population base to serve.

During the last three years as funding was cut across the SBDC network, our center actually received an increase in funding to bring it up to a par with the minimum standards. We began to receive Federal funds for the first time. This increase came with a concomitant increase in our deliverables, but no increase in our geographic coverage area. Our challenge was to add to and to restructure our staff, increase our client intake and add to our geographic coverage area.

In January of 2011, we hired a consultant to help increase our intake and our capability to handle an increased workload. That consultant has helped us restructure how we deliver work and the types of projects we can take on. We are using utilizing more students in the delivery of SBDC work products. Unfortunately funds have continued to be cut and we can no longer maintain our second staff person and complete the caseload required of us without additional outside funding.

Our intention is to continue in that direction providing more hands on experience for Graduate Assistants, graduate students and student interns at least until the end of the calendar year. We hope to deliver basic services regarding business plan development and provide marketing

assistance using undergraduates. We also plan to offer a higher level of strategic planning and related growth services and involving staff and grad students.

Mr. Palamone, our Director has continued to study, identify techniques and begun to market our services in the area of working with second stage growth businesses. As part of that process the State SBDC paid for Mr. Palamone to travel to observe and study the program of growth services pioneered by the Florida SBDC. He has been piloting one of the techniques with an area manufacturer and recently presented to the Indiana County Manufacturer's Consortium.

Other information for the annual report:

Increased student involvement as referenced above

Interestingly, this summer the SBDC has been evolving a relationship with other schools and disciplines and using cross disciplinary teams of students to work with clients. It is very exciting to see teams of students work together on real world problems. Our students have rated this experience as an extremely valuable educational experience. As an example, this summer interns from the Eberly College and from Communications Media have been working on branding materials for two clients, developing logos, brochures, web sites and product labels in order to understand and then convey the brand. There are now prospects to work with graphic artists through the College of Fine Arts and public relations through the Journalism Department. This would even make a wonderful new Center, the Center of Integrative Learning, were there funds to support it. As is there is a good prospect we will not have sufficient funds to keep this effort afloat next year.

Our work is provided confidentially and we cannot release details of our engagements with clients without a signed publicity release. We do obtain signed releases from several clients yearly and develop success stories which are available on our web pages.

Center's plan for the upcoming year:

We have increased our client intake in the face of declining start-up activity as consumer confidence is not high and this affects people thinking about starting or expanding a business. We have been working on becoming more visible, thus also increasing inquiries from potential clients. Our efforts in this regard are just now beginning to impact

Additionally, we have been at the forefront of the statewide organization's efforts to develop a set of growth services for existing companies with high growth potential. In this connection it is our intention to continue to move these out into the market at least through the end of the calendar year. Continuing into the next calendar year will depend on our ability to raise external funding.

Center's needs for the upcoming year:

Monetary support.

Unless we get additional external funding we will not be able to keep the Counselor

we were able to put on because of the receipt of Federal Funds and the Federal Jobs Act money. Additionally, one person cannot continue to meet the metrics and deal with all the bureaucratic requirements of the program and the university required for continuation of the SBDC by myself, which would imply a gradual death to our center over a several year period barring unforeseen circumstances.

Changes in current ongoing community relationships:

None

Personnel commitment to the operation of this unit:

Historically, we have only had one full time staff person (our Director), a part-time fiscal assistant/clerical person, 2 faculty members on quarter time alternate workload assignment for the Fall and Spring semesters, and an occasional Graduate Assistant.

The funding increase allowed us to add a consultant and graduate student helpers. The increased funding also came along with an increased match requirement. I should note that newly proposed match requirements actually lowered our match requirements. The effect is to allow us to show less match from Alternate workload assignments, but does not lower the need for cash. The need for cash will actually be higher in order to effectively operate and meet program impact requirements.

Unfortunately, the long term funding prospect seems downward. This trend threatens our ability to maintain our current levels of service and our growth track. We have received a temporary reprieve through an infusion of funds from the 2010 Jobs Act, which allowed us to take our half time consultant to full time for the remainder of 2011, 2012 and 2013.

We now face the prospect of only being able to afford the Staff Consultant for one day a week starting in January.

Financial operating commitment to this unit:

Varies depending on grants received and funding level, but in the opinion of this writer represents one of the least expensive avenues for credible positive public relations the university has available.

Sources of funding from IUP for personnel and operating commitments:

The College of Business has provided ¼ time alternate workload releases to two faculty members to participate in the SBI Program, which puts together student teams to work on actual projects with businesses. These projects are reported on by the SBDC and become part of our deliverables. This staff commitment is used to help make our cash match to the grants we receive.

Small Business Development Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Assisted clients in raising \$2,848,935 in loan and equity financing.	Individual entrepreneurs and businesses					
Worked with 193 clients on business development issues, e.g., business plans.	Individual entrepreneurs and businesses					
Provided business development and operations information to an unspecified number of others	Individual entrepreneurs and businesses					
Provided over 4663 hours of faculty, staff and student consulting time in concert with the Small Business Institute	Individual entrepreneurs and businesses					
Delivered 18 workshop/seminars with 158 attendees	Individual entrepreneurs and businesses					
TOTAL						

Small Business Incubator
July 1, 2012 – June 30, 2013

Director:	Dr. Robert Boldin	Phone: 724-357-2179
		Fax: 724-357-4514
Address:	5 Robertshaw Center	
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/incubator	

Continuing activities from the 2012-2013 fiscal year:

Provide rental space and support services for the Incubator tenants as well as the general community.

Companies/organizations within the Incubator employed 106 persons in full-time and part-time jobs. Tenant sales for fiscal year 2012 were an impressive: \$8,224,095

One new tenant this reporting period: Pittsburgh Engineering Consultants

Tenants graduating this period: Fast Times Screen Printing, W J Young, White Ram

New activities begun during the 2012-2013 fiscal year:

Put into force the Policy and Procedures guidelines.

Other information for annual report:

Considering initiating some sort of security deposit or last month's rent in advance for new tenants. This concept may be written into their lease if approved by the State Attorney General's Office.

Center's plans for the upcoming year:

All outside locks will be changed. Many keys were lost or never returned through the years.

Center's needs for the upcoming year:

Additional funding always needed for repairs and upgrades to facility. Will continue to look for funding for on-going renovations to attract today's Hi-Tech firms.

Changes in current community relationships:

No changes in community relationships. Relationships will continue.

Personnel commitment to the operation of this unit:

Support is obtained from Management Services Group faculty and staff as required to assist entrepreneurs and the program overall. We also provide assistance to companies outside the Incubator.

Financial operating commitment to this unit:

The Eberly College of Business and Information Technology provides funding for personnel; IUP provides space, utilities and parking.

Sources of funding from IUP for personnel and operating commitments:

Dr. Robert Boldin receives $\frac{1}{4}$ release time from the college to manage the Incubator.

Small Business Incubator

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Incubator tenants and other businesses in the area	Individual Businesses	15			\$89,089.61 (rental income)	
TOTAL		15			\$89,089.61	

Small Business Institute
July 1, 2012 – June 30, 2013

Director:	Dr. Stephen Osborne Dr. Joette Wisnieski, Assistant Director	Phone: 724-357-5760 Fax: 724-357-5743
Address:	308H Eberly College of Business and Information Technology	
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/sbi	

Continuing activities conducted during the 2012-2013 fiscal year:

In-depth consulting projects (300 – 500 hours per project)

Fall 2012 Clients

- Elixer Capital
- Chamber of Commerce Service Corporation (CCSC)
- D's Six Pack and Dogs
- Drive Personal Fitness
- Pro-Packet
- Walnut Hill Winery
- GRIP Solutions

Spring 2013 Clients

- Romeos
- DW Solar
- Downtown Indiana
- OLMA Photography
- Renda Broadcasting
- India Grill
- Pennsylvania Motor Truck Association (PMTA)
- Wright-Knox Motor Lines

New activities begun during the 2012-2013 fiscal year:

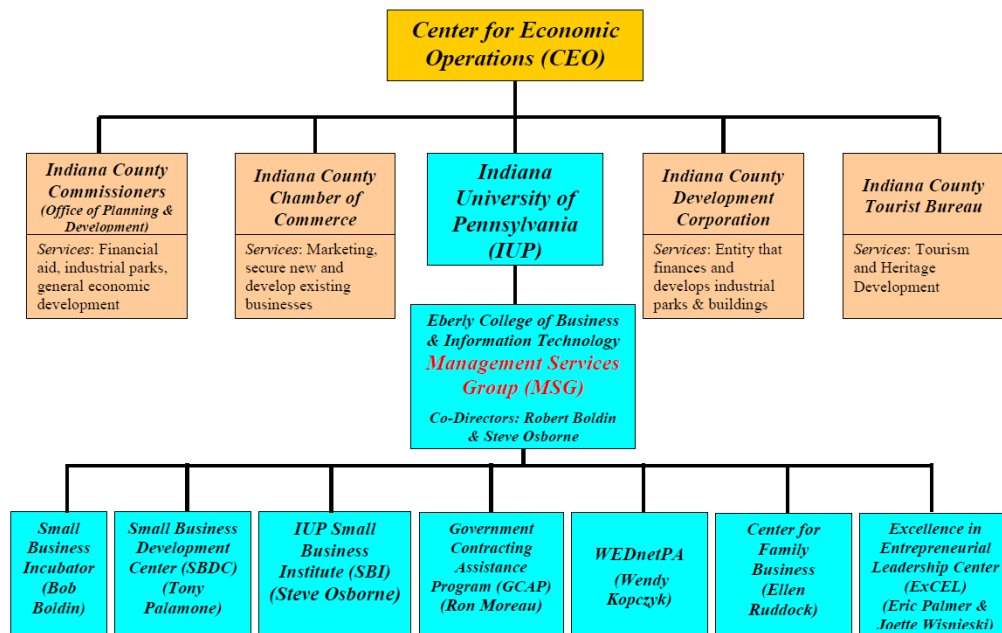
New Clients, continuation of existing consulting services.

Other information for the annual report:

- 55 students involved @approximately 80 – 100 hours per student

- 2 Faculty members and 1 staff member involved.
- In addition to the client organizations with which we interact, we are also involved in the public/governmental sector as well as members of the Indiana County Center for Economic Operations:

Indiana County Center for Economic Operations (CEO)



Center's plans for the upcoming year:

- Submitted 2 projects to the SBIDA National Project of the Year Competition.
 - 2013 – 2011-2012 Project of Year (Undergraduate Specialized) 2nd Place National*
- To continue to provide consulting services. The Fall Program includes the following projects in the fall and a larger number in the spring.
 - Indiana VFW
 - Nascent Services
 - Four Footed Friends
 - PenTuk
 - IUP Center for Family Business
 - MassMutual Pittsburgh
 - Holiday Beverages

Center's needs for the upcoming year:

Funding – Funding continues to be a constraint. Center receives no IUP or external funding. Occasionally, clients provide donations to the Center.

Personnel commitment to the operation of this unit:

- Dr. Stephen Osborn, .25
- Dr. Joette Wisnieski, .25

Financial operating commitment to this unit:

None committed, has been self-funded.

Sources of funding from IUP for personnel and operating commitments:

- Dr. Stephen Osborn, .25
- Dr. Joette Wisnieski, .25

Small Business Institute (SBI)

Organization or Individual Information		Number of Clients Served		Amount of Income Requested	Amount of Income Received	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
• Elixer Capital	Private	Yes		0	0	\$5,000+
• Chamber of Commerce Service Corporation (CCSC)	Private	Yes		0	0	\$5,000+
• D's Six Pack and Dogs	Private	Yes		0	0	\$5,000+
• Drive Personal Fitness	Private	Yes		0	0	\$5,000+
• Pro-Packet	Private	Yes		0	0	\$5,000+
• Walnut Hill Winery	Private	Yes		0	0	\$5,000+
• GRIP Solutions	Private	Yes		0	0	\$5,000+
• Romeos	Private	Yes		0	0	\$5,000+
• DW Solar	Private	Yes		0	0	\$5,000+
• Downtown Indiana	NFP	Yes		0	0	\$5,000+
• OLMA Photography	Private	Yes		0	0	\$5,000+
• Renda Broadcasting	Private					\$5,000+
• India Grill	Private	Yes		0	0	\$5,000+
• Pennsylvania Motor Truck Association (PMTA)	NFP	Yes		0	0	\$5,000+
• Wright-Knox Motor Lines	Private	Yes		0	0	\$5,000+
TOTAL						\$75,000+

Applied Research Lab			
July 1, 2012 – June 30, 2013			
Director:	Dr. Christoph Maier	Phone:	724-357-4530
		Fax:	724-357-2890
Address:	G10 Putt Hall		
Affiliation:	School of Graduate Studies and Research		
Website:	www.iup.edu/arl		

Continuing activities conducted during the 2012-2013 fiscal year:

The Applied Research Lab (ARL) worked with 37 clients on projects that had begun prior to this fiscal year.

New activities begun during the 2012-2013 fiscal year:

The ARL worked with 155 new clients this year, for a total of 192 new and continuing clients. These are distributed as follows.

	Undergraduate	Masters	Doctoral	Faculty	Staff	Outside	Total
Dissertation			98	1		1	100
Thesis		21					21
Class projects	4	5	8				17
Research/Grants		3	1	24		2	30
Institutional	5	2		8	9		24
Total	9	31	107	33	9	3	192

Additionally, we had more than two hundred one-time telephone consultations, usually for simple questions regarding Qualtrics or SPSS.

Workshops:

Date	Topic	Presenters	# Attendees
25 July 2012	Overview of the ARL (Incoming Students in the Doctoral Program in School Psychology—Joe Kovaleski)	Christoph Maier	6
22 August 2012	Overview of the ARL (New Faculty Orientation)	Christoph Maier	30
25 October 2012	Webinar Statistical Tables in APA Format for Theses and Dissertations	Christoph Maier	12

08 December 2012	Overview of the ARL (ALS 820 Administration and Leadership Studies Doctoral Program—Kelli Jo Moran)	Christoph Maier	18
25 February 2013	Introduction to R Workshop	Jon Wayland & Jeremy Yagle	8
26 February 2013	Introduction to R Workshop	Jon Wayland & Jeremy Yagle	5
02 March 2013	Overview of the ARL (ALS-Administration and Leadership Studies Doctoral Program—Kelli Jo Moran)	Christoph Maier	19
04 March 2013	Using R for Graphing Workshop	Jeremy Yagle & Jon Wayland	7
11 March 2013	Using R for Chi-Square Tests, T-Tests, and One-Way ANOVA Workshop	Kyle Ward &	7
12 March 2013	Using R for Multiple Regression Workshop	Tom Coyne & Jon Wayland	3
13 March 2013	Item Analysis (Lunch and Learn—Nursing Department)	Christoph Maie	10
25 March 2013	Introduction to R Workshop	Jon Wayland & Jeremy Yagle	1
26 March 2013	Using R for Chi-Square Tests, T-Tests, and One-Way ANOVA Workshop	Kyle Ward	2
04 April 2013	Understanding and Estimating Moderator Effects Presentation	Christoph Maier & Ferhat Ozbek	8
08 April 2013	Using R for Multiple Regression Workshop	Tom Coyne & Jon Wayland	0
09 April 2013	Using R for Power Analysis	Ding Yu and Jeremy Yagle	0
10 April 2013	brown-bag workshop titled "Introduction to SPSS." For Student Affairs Division	Christoph Maier	9
15 April 2013	Using R for Graphing	Jeremy Yagle & Jon Wayland	2
16 April 2013	Using R for Power Analysis	Ding Yu and Jeremy Yagle	1
TOTAL			148

Other information for the annual report:

The ARL was open from 8:00 a.m. until 4:00 p.m. each weekday during each semester covered by this annual report, except 2012 Summer II (9:00 a.m. until 3:00 p.m.) and 2013 Summer 1 (Monday-Thursday 9:00 a.m. until 2:00 p.m.)

Center's plans for the upcoming year:

The ARL will no longer be a Center.

Center's needs for the upcoming year:

N/A

Changes in current ongoing community relationships:

N/A

Personnel commitment to the operation of this unit:

Dr. Christoph Maier received a three-week contract during 2012 Summer 2 to serve as Coordinator of the ARL. He also received a 50 percent alternate workload equivalency during the academic year 2012-2013. Dr. Christoph Maier received a three-week contract during 2013 Summer 1 to serve as Coordinator.

The following five ARL assistants were employed as special, full graduate assistants for 20 hours per week during the academic year 2012-2013: Kyle Ward (Criminology); Jeremy Yagle (Applied Mathematics); Jon Wayland (Applied Mathematics); Thomas Coyne (Educational Psychology); Ding Yu (Psychology).

There were no assistants during 2013 Summer I.

Financial operating commitment to this unit:

The ARL received an operating budget of \$4,400 for general operating expenses in FY2012-2013 from the School of Graduate Studies and Research.

Sources of funding from IUP for personnel and operating commitments:

The School of Graduate Studies and Research provided funding for five full graduate assistantships; a 50% math faculty appointment for the academic year 2012-2013; and six weeks of summer faculty contract during FY 2012-2013. In addition, \$3,496 was provided for Qualtrics license renewal and \$575 was provided for SAS license renewal by the School of Graduate Studies and Research.

Applied Research Laboratory

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Individual assistance with research	IUP students, faculty, staff, and community	192				
Four ARL overview presentations	IUP faculty or Center requesting classroom presentation	73				
Eleven R workshops	IUP students, faculty and staff	36				
One SPSS workshop	IUP students, faculty and staff	9				
Three Statistical Workshops	IUP students, faculty, and staff	30				
One-time Telephone Consultations	IUP students, faculty, staff and community	More than 200				
TOTAL		More than 540				

