



Indiana University of Pennsylvania
SCHOOL OF GRADUATE STUDIES AND RESEARCH

Centers & Institutes Annual Report

Fiscal Year 2011-2012



**Centers & Institutes
2011/2012 Annual Report**

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**Summary of Centers and Institutes Activity
Fiscal Year 2011-2012**

	Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (Public service with no monetary remuneration)
	Service Provided By	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
AA	Center for Teaching Excellence						
SA	Intercollegiate Athletic Institute for Sports Camps	Individuals	836			\$102,120	
COE & ET	Center for Career and Technical Personnel Prep	State government			\$1,397,425	\$1,397,425	
	Center for Counselor Training	Individuals	91		\$5,020	\$5,020	
	Center for Gifted Education	Individuals and Schools	128		\$1,400	\$1,400	\$5,007
	Center for Videoconferencing	University units				\$24,100	\$19,900
	Child Study Center	Individuals and Schools	294		\$2,925	\$955	\$5,455
	Digital Media Institute	Individuals and Schools	200,000		\$1,500	\$1,500	\$16,500
	The Literacy Center	Individuals	22		\$1,100	\$1,050	
	Speech, Language & Hearing Clinic	Individuals	1,553			\$5,050	\$368,529
FA	Center for Turning & Furniture Design	Individuals	25		\$32,500	\$32,500	
HHS	Center for Health Promotion & Cardiac Disease Prevention	Schools, Individuals	106		\$7,100	\$7,100	
	Center for Research in Criminology						
	Criminal Justice Training Center	Individuals	700		\$79,000	\$79,000	
	Highway Safety Center	State government, utility companies	401,027		\$405,184	\$409,584	
	PA/OSHA Consultation Program	Private companies	52,031		\$1,701,000	\$1,701,000	

Summary of Centers and Institutes Activity (continued)
Fiscal Year 2011-2012

	Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (Public service with no monetary remuneration)
	Service Provided By	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
HSS	ALS Research & Training Center	State agencies	>26,152		\$848,870.40	\$717,924	
	American Language Institute	Individuals		150		\$560,949	
	Archeological Services	State agencies, schools, local gov't	1,717	52	\$211,083	\$195,685	\$5,550
	Center for Digital Humanities & Culture	Individuals, Schools	35+		\$246,000	\$2,479	\$50,000
	Center for Film Studies						
	Center for Northern Appalachian Studies						
	First Commonwealth Center for Economic Education	Individuals	4,263		\$0	\$0	
	Frederick Douglass Institute						
	Institute for Mine Mapping, Archival Procedures & Safety (IMAPS)	Private companies, State & Federal agencies			\$564,730	\$544,730	
NSM	Biotechnology Research Institute						
	Center for Applied Psychology	Individuals, Schools				\$32,396	\$12,250
	Center for Statistics Education in PA	School	12		\$13,000	\$13,000	
	Institute for Information Assurance	Schools	500				
	Software Development Center						\$500

Summary of Centers and Institutes Activity (continued)
Fiscal Year 2011-2012

	Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (Public service with no monetary remuneration)
	Service Provided By	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
ECO B&IT	Center for E-Commerce & Technology Support	Private companies and Individuals	32				\$56,050
	Center for Family Business	Individuals	203			\$775	\$47,700
	Excellence in Entrepreneurial Leadership Center						\$1,000
	Government Contracting Assistance Program	Private companies	394		\$189,328	\$189,364	
	Management Services Group						
	Small Business Development Center	Individuals	447		\$136,437	\$136,437	
	Small Business Incubator	Private companies	15		\$101,664	\$101,664	
	Small Business Institute	Private companies and Non-profit organizations					\$65,000+
SG SR	Applied Research Lab	Individuals	Hundreds				
	Mid-Atlantic Addiction Research & Training Institute	Non-profit organizations, Individuals	713+			\$4,000	\$15,000

Center for Teaching Excellence

July 1, 2011 – June 30, 2012

Contact: Dr. Mary Anne Hannibal, Director Phone: 724-357-5715

Affiliation: Division of Academic Affairs

Website: www.iup.edu/teachingexcellence

Continuing activities conducted during the 2011-2012 fiscal year:

As per the current charter the CTE Advisory Board has one member from each of the colleges, a co-director from Reflective Practice, 1 administrator, one graduate and one undergraduate student. Following is the composition for 2011-2012:

#	Unit Represented	Representative
1	Distance Learning and Continuing Education	David Porter
2	Eberly College of Business and IT	Ramesh Soni
3	Education and Educational Technology	Crystal Machado
4	Fine Arts	Jason Chimonides
5	Graduate Studies and Research	Shari Robertson
6	Health and Human Services	John Lewis
7	Humanities and Social Sciences	Heide Witthoef
8	Natural Sciences and Mathematics	Edel Reilly
9	Reflective Practice Codirector	Stephanie Taylor-Davis
10	Undergraduate Student Member	Bethany Banaszewski
11	Provost Representative	Lynann Mocek
12	Graduate Student Member	Tracy Lassiter

Faculty Recognition Awards:

The CTE Advisory Committee evaluated and ranked the fourteen submissions for the 2011-2012 Annual Faculty Recognition Awards. The following faculty members were recognized for

their teaching and advising and presented with a \$500.00 monetary award at the Annual Teaching Excellence Awards Dinner on April 26, 2012:

One of the goals of the Center for Teaching Excellence is to recognize the excellence in teaching that exists at IUP. The awards acknowledge the multi-dimensional nature of the practice of teaching and recognize excellent faculty members at IUP.

Dr. Lydia Rodriguez, Foreign Languages, and *Dr. Francisco Alarcon*, Mathematics, receive the DISTANCE EDUCATION AWARD for their design of an online course that demonstrates exemplary online pedagogy and instructional design. Their course, *The Mayas: Culture, Literature and Numbers*, provides a variety of activities, individual guidance and an emphasis on meaning making with attention to multiple learning styles.

Dr. Lynn Shelly, English receives the DIVERSITY AWARD for making diversity central to the intellectual content of her Basic Writing course at the IUP-Punxsutawney campus. She has made the theme of this course, comprised of students both from the local area and from Philadelphia, *Understanding Ourselves and Others*. Dr. Shelly had her students read about, research, discuss, blog, reflect and then write an essay in response to the question, “Is growing up in the city mostly different or mostly the same as growing up in the country?” Through this semester-long assignment students came to understand and appreciate the details of one another’s daily lives.

Dr. Aza Ali, Technology Support and Training, receives THE HEIGES-LAMBERSKI AWARD for EXPERIENTIAL LEARNING. He has effectively integrated Service Learning into the *Seminar in Business Technology Support* by having students design and implement technology projects for numerous non-profit organizations in the local area.

Dr. John Taylor, Geoscience, receives the award for CONTENT PEDAGOGY for his redesign of an upper level Paleontology course to maximize student learning. His thoughtful pedagogical progression has led to significant changes in his approach to classroom teaching (from lecture to interactive strategies), lab exercises (more challenging), exams (more focused on critical thinking) and field trips (more structured and systematic).

Dr. Werner Lippert, History, and *Dr. William McPherson*, Technology Support and Training, receive the award for COLLABORATIVE PRACTICE for exemplary work in linking their courses - *Introduction to Business* and *History of the Modern Era* – as part of the Eberly Connections program. Students enrolled in these two courses worked in 20 small teams to research and design a business plan for a product/service/business typical of an historical time period and then presented their work at an end-of-semester showcase, complete with period costumes.

Ms. Meighan Robb, Nursing, receives the new award this year for TEACHING ASSOCIATES. Meighan was nominated by Dr. Theresa Shellenbarger for exemplary teaching, specifically for her focus on student motivation, active learning and development of critical thinking and problem solving skills.

The Reflective Practice (RP) Project

Reflective Practice Co-Directors:

Large Group Meeting Directors: *Mark Palumbo and Michelle Papakie*

Teaching Circles Coordinator: *Stephanie Taylor-Davis*

Special Project Director: *Kelli Jo Kerry-Moran*

Portfolio and Evaluation: *John Woolcock*

Research and Resources: *Theresa McDevitt*

The CTE Director is the standing Director for Weekend Workshops and is responsible for overall management of RP Co-Directors.

Each Co-Director receives \$500.00 toward professional development for his/her annual service to the Reflective Practice Project.

Faculty Participants in the Reflective Practice Project 2011-2012:

Total: One hundred fifteen (115) members in 29 of 40 departments. (70 Active and 45 Active-Plus Members)

Rank: Full Professor 10%, Associate 23%, Assistant 39%, All Others 28%.

Gender: Male 33%, Female 67%

Teaching Circles 2011-2012: 26 Total

Cross-Disciplinary Teaching Circles

Distance Education

Punxsutawney Teaching Circle

RP Portfolio

Writing for Publication

Feminist Pedagogy

Teaching Undergraduate Students

Information Literacy

The Quality Teaching Circle for Teaching Research

Departmental Teaching Circles

Hands-on Exercises for Teaching Introductory Statistics (Mathematics)

Teaching Circle Concerning Emerging Technologies (Mathematics)

Applying Anthropology

Criminology

New Faculty Orientation

IUP's Center for Teaching Excellence held New Faculty Orientation for 26 new tenure-track faculty members beginning on Monday, August 22nd and ending on Wednesday, August 24th. The Center for Teaching Excellence also conducted New Faculty Orientation for 66 new temporary faculty and TAs on Wednesday, August 24th. All new faculty were provided a wealth of information from a variety of sources including IUP faculty and IUP managers as well as members of the Indiana Community including Mayor George Hood, Penny Perman from the Indiana Tourist Bureau, and Dana Henry from the Indiana County Chamber of Commerce. A new faculty reception, hosted by Interim President Werner and Provost Intemann, concluded the three-day orientation.

New activities begun during the 2011-2012 fiscal year:

- ✓ New Faculty Orientation has been changed significantly and will now be offered in the new format in August 2012.. The technology piece is now incorporated into the University Technology Day sponsored by COE-ET; the President's luncheon and welcoming reception for all new faculty is now combined into one event and the orientation has been re-organized according to topic. One day is for tenure-track faculty only with sessions offered on promotion, tenure, research, campus tour, etc. The second day is for all new faculty (temporary, TAs and tenure track) with presentations focused on teaching, university policy, etc. As with each orientation, evaluations will be completed and the success of this new format will be determined.
- ✓ Three Reflective Practice Co Directors attended the Teaching Professor Conference in Washington, DC in June, 2011.
- ✓ A special Large Group Meeting of Reflective Practice in Fall 2011 focused on sharing with our faculty many of the teaching ideas gleaned from the conference. This was well-received and will again be on the agenda for Fall 2012.
- ✓ We continued to reduce the cost of snacks/drinks at our meetings by using the services of the Hospitality Management Department and funds from our foundation account. This provided a significant savings when compared to using Aramark.
- ✓ We totally changed the way a faculty member "joins" Reflective Practice. We eliminated the contracts, that had to be submitted at the beginning of the academic year, and invited ALL faculty to every meeting. We then took attendance at each event and presented participation recognition awards based on the number of meetings attended. This resulted in a significant increase in attendance.
- ✓ The Provost asked CTE to offer a workshop on Service Learning. With funding from the Provost's office, and all planning executed by CTE, Dr. Patrick Green, from Loyola University presented an excellent workshop on this topic.
- ✓ Student Affairs invited CTE to co-sponsor a workshop, *Partnering to Create Conditions for Student Success*, with Pat Terenzini. The collaboration between faculty and student affairs was successful and more such co-sponsored events are in the planning for 2012-2013.

- ✓ We offered small grants, up to \$500.00 each, to Teaching Circles in Fall, 2011. We were able to fund the following projects:

Teaching Circle Grant Award Winners

“Grand Beginnings: Podcasting to Build Teaching Skills, Spread Awareness of Information Literacy, and Foster Library-Subject Faculty Collaboration.”

Rosalee Stillwell, Tracy Lassiter, Portia Diaz, Jennifer Woolston, Tim Hibsman, Theresa McDevitt, Joann Jonosko, and John Branscum

“Our Information Literacy Teaching Circle received a grant to purchase headsets and other equipment necessary to record a series of information-literacy related podcasts. We feel information literacy is a core competency for twenty-first century students to have. In order to highlight this skill and develop it among faculty, too, we have recorded two podcasts and scripted two others that, upon final editing, will be posted on the Reflective Practices website. Also, Dr. Hibsman’s Research Writing class prepared a Handbook that includes information literacy and library-related summaries. This .pdf document also will be posted on the RP site for faculty use.”

“Winning the WAGES Game: Learning How Gender-Specific Realities in the Academic Workplace Disadvantage Women.”

Maureen McHugh, Tracy Lassiter, and Theresa McDevitt

“We three formed the “Feminist Pedagogy” Teaching Circle. With our grant, we purchased seven copies of the WAGES board game. WAGES is an acronym for Workshop Activity for Gender Equity Simulation, and it was developed from empirical data by Stephanie Shields, a Penn State psychology professor. It reveals how patterns of thinking cause gender discrimination, which leads to significant pay disparity in academia. However, we feel the game demonstrates biased thinking against any minority group. Copies are available at Stabley for faculty/staff to borrow. We officially premiered WAGES at the Sex and Gender Conference held April 12.”

“Technologies for Teaching and Learning Foreign Languages at IUP.”

Shijuan "Laurel" Liu, Jean-Louis Dassier, Christina Huhn, and Sean McDaniel

“The purpose of the project was twofold: (1) identify resources and facilities available for the teaching and learning of foreign languages (TLFL) with technologies at IUP, (2) facilitate discussions and provide mutual support among faculty regarding TLFL. The team has had productive discussions and achieved its goals in 2011-2012. Additionally, the team is developing a survey on student use of technology, and will be reporting all above-mentioned findings to interested students and faculty.”

“Hands-On Exercises for Teaching Introductory Statistics.”

Christoph Maier, Diane Shinberg, John Uccellini, Larry Feldman, Kelli Jo Moran, Mavis Pararai, Alvares Nosedal-Sanchez, and Russell Stocker

“During the Spring 2012 semester, our teaching circle was awarded funds for equipment to

be used throughout the IUP community in courses that contain a statistics component. We surveyed instructors across campus to determine their levels of interest in using hands-on resources and the types of materials that would be most beneficial. Several items were purchased including: dice, stop watches, scales, tape measures, vernier calipers, and beakers. All items are housed in the CLEM room in Stright Hall and are available for faculty checkout. Additionally, we are sharing ideas and classroom activities through a common folder on the X drive.”

“Writing for Publication: Harnessing the Potential of the Virtual World to Build a Professional Learning Community.”

Crystal Machado, Courtney McLaughlin, and Hayat Messekher

“To increase membership and participation technology was infused into our teaching circle. Group membership has doubled and will soon triple with members from China, Algeria, Pakistan, Austria and the US. The group has had 3 face to face meetings, a virtual meeting, and a hybrid meeting. Members collaboratively developed a grant proposal and an IRB application using Google Documents. A group Wiki was created to support pedagogical exploration and collaborative research projects. Circle members will be presenting papers that describe how the virtual world is being used to develop a professional learning community at two different conferences in May.”

“Promoting Health-Care Technologies among Nursing Students”

Terri Calderone, Lisa Palmer, Julie Greenawalt, and Cindy Zidek

“The primary goal of this project is to foster collaboration and share technology teaching strategies in nursing with the Nursing and Allied Health Professions faculty. Health care professional roles continue to change as technology use in health care increases at a rapid rate. This grant funded access to a National League for Nursing webinar entitled, “SMARTcare: How a tactical innovation can support nurses in public health.”

✓ CTE was awarded a website revitalization support grant for 40 hours of assistance with the re-design of the CTE website. This work was completed and the website is much improved.

Other information for annual report:

In addition to the annual ongoing activities of the CTE, the following goals were also identified

1. Recognize and reward excellent teaching through the CTE Faculty Recognition Awards
2. Nurture and sustain the Reflective Practice Project
3. Continue to develop New Faculty Orientation and address the need to provide additional Orientation for Temporary faculty
4. As an increasing number of faculty moves to teaching courses and offering programs online, provide faculty development to enhance pedagogy in the design, delivery and assessment of online courses.

This annual report provides clear evidence that all of the goals were achieved. IUP's faculty is enriched by the presence of the Center for Teaching Excellence, and the support of the Office of the Provost is greatly appreciated.

Much additional information on the Center for Teaching Excellence can be found on the CTE website: <http://www.iup.edu/teachingexcellence>.

Center's plans for the upcoming year:

Promotion of CTE to Increase Faculty Participation: Our goal is always to involve as many faculty members as possible in excellent professional development activities and to enhance teaching and learning at IUP. To this end, we will be promoting our webpage, our monthly meetings, Saturday Seminars and special projects more vigorously.

Increased collaboration with Student Affairs: With the success of the co-sponsored event this year, the CTE hopes to continue to plan and implement programs and workshops with Student Affairs for the benefit of all university personnel responsible for student success.

Center's needs for the upcoming year:

The Center for Teaching Excellence has a strong presence on campus but no home. Having a designated space for the Center would be an excellent idea. Currently we have to reserve space for each and every meeting and, therefore, the location of meetings frequently varies - giving an impression of instability. A permanent location would also provide a consistent place for faculty to go for assistance with issues and ideas related to teaching, scholarship and service. A Faculty Resource Center housing many entities, including CTE, would be a positive measure toward ensuring a successful professional teaching experience for faculty and a rich learning experience for our students.

Personnel commitment to the operation of this unit:

Director

In addition to the activities mentioned above, the director represented the Center for Teaching Excellence on the following:

- Faculty Professional Development Committee
- Academic Affairs
- Online Learning Committee
- Center and Institute Directors

Additional activities of the director are listed throughout this report.

Administrative Assistant

Sharon Aikins, Administrative Assistant, worked for the CTE approximately one third of her time. The CTE administrative assistant is, uniquely to IUP, shared with Liberal Studies, Women's Studies, and the University-Wide Undergraduate Curriculum Committee.

Graduate Assistant

Karyl Piper, graduate student in Educational Psychology program, was the half-time (10 hrs. per week) graduate assistant this year. The new graduate assistant for 2012-13 is Sarah Brady. The numerous activities included in this report are impossible to accomplish without a graduate assistant.

Sources of funding from IUP for personnel and operating commitments:

The center is funded by the Provost's Office. There is also a small CTE Foundation account.

Intercollegiate Athletic Institute for Sports Camps

July 1, 2011 – June 30, 2012

Contact:	Dr. Frank Condino, Director of Athletics Ms. Lisa Bash-Ward, Business Officer	Phone: 724-357-2782 Fax: 724-357-2754
Affiliation:	Division of Student Affairs	
Website:	www.iup.edu/sportscamps	

Continuing activities conducted during the 2011-2012 fiscal year:

IUP Athletics continues to conduct multiple camps/clinics to area elementary, junior high and senior high students. In addition to providing skill development and instruction to individual participants, the sports camps provide training, employment, and experience for IUP students aspiring to become coaches, counselors, and advisors.

Other information for annual report:

Marketplace is used for online pre-registration and we would like to look into ways to use the Marketplace for the day of registration as well. This will streamline the payments to one designated report (this effort continues).

Center's plans for the upcoming year:

Continue to review processes and search for more efficient ways to facilitate the daily business transactions for running camps/clinics.

Center's needs for the upcoming year:

We would like to review and implement an online, day-of-registration process to accept campers' payments when they walk in to register for camp. Currently, we are not equipped to set up computers to accept payments at the time of registration.

Personnel commitment to the operation of this unit:

The personnel commitment when conducting camps/clinics involves many areas as well outside of Athletics such as: accounts receivables, accounts payable, procurement, campus housing, campus dining, campus police, facilities, camp directors, and the athletics business office. These areas all provide an effort to facilitate the necessary paperwork and processes to conduct camps/clinics. The camp directors will spend many hours in preparation to conduct a camp/clinic for participants.

Financial operating commitment to this unit:

Camps/clinics are encouraged to be conducted in the effort to help provide for athletic scholarships and generate additional funding to operate each sport team.

Sources of funding from IUP for personnel and operating commitments:

NA

Intercollegiate Athletic Institute for Sports Camps*

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Baseball	Teams/Individuals	144			\$8,865	
Basketball, Men's	Teams/Individuals	316			\$36,640	
Basketball, Women's	Teams/Individuals	152			\$17,728	
Soccer	Teams/Individuals	65			\$20,652	
Softball	Teams/Individuals	59			\$3,240	
Swimming	Teams/Individuals	15			\$2,265	
Volleyball	Teams/Individuals	85			\$12,730	
TOTAL		836			\$102,120	

*For the purpose of this report, the totals were compiled using the 2011 calendar year, since the camps run between two fiscal years. Less than 3% are non-PA residents.

Center for Career and Technical Personnel Preparation

July 1, 2011 – June 30, 2012

Contact:	Mr. W. Barnett Knorr, Director	Phone: 724-357-4434
	Ms. Karen Rivosecchi, Department Chairperson	Fax: 724-357-6200
	Ms. Tina Brocious, Fiscal Assistant	
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/careerteched	

Continuing activities conducted during the 2011-2012 fiscal year:

Instructional Programs: The Center for Career and Technical Personnel Preparation at IUP continues to provide a field based, performance-based certification program to the 33 career and technical schools, the 9 state correctional institutions and the 6 school districts that offer career and technical programs in 20 counties in western Pennsylvania.

Programs leading to certification as a Career and Technical Education teacher, a Cooperative Career and Technical Education coordinator, a Supervisor of Career and Technical Education, and a Career and Technical School Administrative Director are presented for qualified candidates. All programs received NCATE certification.

Instructors must complete 78 credits and Cooperative Coordinators an additional 15 credits for certification. Supervisors must have earned a BA or BS degree for program admission, and are required to complete 18 graduate credits. In order to achieve certification as a Director, an additional 27 graduate credits must be completed.

Professional Development Workshops: Professional development workshops to address documented needs were conducted for Health Occupations and Family and Consumer Science instructors. Teacher-to-Teacher Exchanges were offered for Automotive and Welding instructors and provided an opportunity for instructors to share best practices and address classroom concerns.

The Center also worked with ClassLink (student administration and curriculum management software provider) to offer a workshop that gave product users the opportunity to share experiences and provide suggestions for upgrades.

Praxis Math Workshop: Two PRAXIS Math workshops were offered at the IUP Monroeville Campus. These workshops were presented by Dr. Edel Reilly, Assistant Professor, IUP Mathematics Department. Workshop participants completed a brief math assessment and reviewed key mathematical concepts and test taking strategies for the Praxis I Math exam. The second of the two workshops served as a follow-up session and was conducted the following weekend.

Pre-Induction Workshop: This workshop orients newly hired career and technical instructors to PA certification requirements and facilitates a smooth transition to the teaching profession. During the workshop instructors gain critical information and meet department faculty and staff. Workshops were held in both September and January to accommodate and orient new career and technical teachers hired throughout the academic year.

Annual Student Advisory: Students that complete the department certification coursework during the 2011-12 academic year met with department faculty and staff to provide input on program content and design. The discussion and feedback is used to continue to refine and facilitate the transition for department students from industry expert to career and technical educator.

New Choices Career Development Services: The New Choices program continued to offer career counseling and job search assistance to single parents/displaced homemakers (low income, unemployed or underemployed individuals), those exploring non-traditional occupations those looking for a career change and those in transition. The funding for continued education was not available due to the severe budget cuts this year. The program secretary was let go due to these cuts, consequently, the number of clients served was also decreased this year. One person running the entire program has been a challenge but we completed the year with several success stories of individuals finding a job or starting a training program. New Choices also held one class at the Indiana County Jail to the inmates that would soon be released. They needed help and direction with job search skills as they return to society as a recently incarcerated person. Ongoing support is offered to them upon their release from jail.

Pennsylvania Career and Technical Education Conference: The Center was again awarded a contract to coordinate all aspects of the state-wide 38th Annual Pennsylvania Career and Technical Education Conference. In addition to Pennsylvania CTE instructors and administrators, the conference hosted the Region 1 - Association of Career and Technical Education (ACTE) Policy Committee made up of representatives from 16 Region 1 states.

This professional development event is designed specifically for career and technical educators and workforce development professionals and features technical skill development seminars, a variety of professional development sessions, and networking opportunities for educators and administrators in both secondary and postsecondary institutions.

Occupational Competency Assessment: Pennsylvania uses a number of experienced worker tests from the National Occupational Competency Testing Institute (NOCTI) in the Occupational Competency Assessment (OCA) process. Successful completion of the OCA is a mandated requirement for a person to obtain a Vocational Intern Certificate. It is required of all tradespersons entering the career and technical teaching profession in the public schools. NOCTI has indicated that it plans to phase out the maintenance and revision of many of the experienced worker tests now used by the Commonwealth. This year, the following exams were administered:

Written/Performance Exams

2 Auto Body & Fender
2 Automotive Technology
6 Building Construction Occupations
2 Carpentry
1 Commercial Art
1 Diesel Mechanic
1 Electrical Occupations
1 Machine Shop
1 Painting and Decorating
2 Quantity Foods
1 Small Engine Repair
2 Welding

Committee Reviews

1 Computer Servicing Technology
1 Horticulture
2 Protective Services

Credential Reviews

3 Health Assistant
3 Health Related
Technology
3 Nurses' Aide

The Center participated in OCA policy manual and test templates review and revision.

New activities begun during the 2011-2012 fiscal year:

- Preparing for a PDE 339 Review, Northern Westmoreland CTC

Marlene Dolecki, Center faculty member provided an in-service for CTC teachers at Northern Westmoreland Career & Technical Center. Special emphasis was placed on documentation materials for inclusion of academic standards, safety instruction and advisory committee membership and participation.

Other information for annual report:

- *Outstanding New Career and Technical Teacher*

Samuel Ettaro, Digital Media Technology Instructor, Jefferson County-DuBois AVTS was presented with the Outstanding New Career and Technical Teacher award by the PA Association for Career and Technical Education during the PA Career and Technical Education Conference on June 25, 2012 in Lancaster. Sam was nominated for this award by Faye Catlos, IUP Center faculty.

- *PA Skills Advisor of the Year*

David Dayok, Culinary Arts Instructor at Somerset County Technology Center, was presented with the Western Pennsylvania Skills Advisor of the Year award at the November 2011 Leadership Conference held at Seven Springs. Mr. Dayok was presented with the Skills Advisor of the Year for Pennsylvania award at the April 2012 Skills Championships held at the Hershey Conference Center.

- *Faculty/Student Presentation*

Karen Rivosecchi, Department faculty member and Elizabeth Zelina, department student presented, at the 2012 Pennsylvania Career and Technical Education Conference. The presentation, "Oh, the Places You'll Go" focused on classroom integration strategies to facilitate career awareness of secondary career and technical students.

- *Faculty and Staff Changes*

Don Gamble, Center Director, retired in June. W. Barnett Knorr has been named the new Center Director. Marlene Dolecki and Paul Whinnie, Department Faculty, retired in June.

Center's plans for the upcoming year:

Continue to implement goals and objectives as indicated by external funding sources and continue to serve as a resource to the career and technical education community in western Pennsylvania.

Center's needs for the upcoming year:

Continued funding from PDE-Bureau of Career and Technical Education and Pennsylvania Department of Corrections.

Changes in current ongoing community relationships:

Certified Trade Adjustment Act (TAA)/Workforce Investment Act (WIA) Training Programs/Providers: Working in collaboration with the Provost's Office, Paula Andrei continues to serve as the University liaison for the TAA and WIA clients attending IUP. Degree programs continue to be added to the Commonwealth Workforce Development System (CWDS) and the individual needs of the students are met through on-going, frequent contact with both the student and their respective CareerLink case manager.

Personnel commitment to the operation of the unit:

The Center employed 10 faculty and 8 support staff during the 2011-12 year.

Financial operating commitment to this unit:

The Center is self-supporting through grants from PA Department of Education, PA Department of Corrections, PA Department of Labor & Industry and private fee-for-service contracts.

Sources of funding from IUP for personnel and operating commitments:

The center receives an operating budget through the College of Education and Educational Technology. All personnel costs are covered by grants.

Center for Career and Technical Personnel Preparation

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
PDE, Bureau of Career & Technical Education (BCTE)	State Government			\$1,267,928	\$1,267,928	
PA Dept of Labor & Industry PA Women Work (New Choices)	State Government			24,170	24,170	
Highmark – PA Women Work (New Choices)	State Government			10,000	10,000	
PA Department of Corrections	State Government			58,365	58,365	
PA Career and Technical Education Conference (PACTEC)	PACTEC Policy Committee			36,962	36,962	
TOTAL				\$1,397,425	\$1,397,425	

Center for Counselor Training and Services

July 1, 2011 – June 30, 2012

Contact:	Dr. John McCarthy, Director	Phone: 724-357-3807
		Fax: 724-357-7821
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/counseling/centers	

Continuing activities conducted during the 2011-2012 fiscal year (July 1, 2011 – June 30, 2012):

Workshops:

- 1) Impact Therapy: An Action-Oriented, Creative Approach to Change (10/21/11 in Indiana, PA)
- 2) Introduction to Dialectical Behavior Therapy (1/27/12 in Monroeville, PA)

New activities (initiatives or programs) begun during the 2011-2012 fiscal year:

The IUP Monroeville Graduate and Professional Center was utilized for a workshop in January 2012. The workshop filled to capacity. This marked the first time since the inception of the Center in 2005 that the Monroeville site was used for a Center activity. Because of this success, CCTS will offer another workshop there in December 2012.

CCTS utilized the Kovalchick Convention and Athletic Complex (KCAC) for its October 2011 workshop. This event also marked the first time that CCTS offered a workshop at this venue.

Other information for Annual Report:

- 1) Total attendance for the two CCTS workshops for the past year was 91.
- 2) Since May 2007, 702 individuals have attended CCTS workshops
- 3) According to the evaluations of the two 2011-2012 workshops, 98 percent would attend a CCTS workshop again.

Center's plans for the upcoming year:

Upcoming workshops for the 2012-2013 academic year (with tentative dates):

- 1) *How Career Professionals Can Create More Satisfying Lives* with Dr. John Krumboltz on Friday, November 16, 2012
- 2) *Introduction to Problem Gambling* with Jody Bechtold, LCSW on Friday, December 7th, 2012
- 3) *Asian Meditation Therapies: Mindfulness and Beyond* with Dr. Fred Hanna on Friday, April 12, 2013

Center's needs for the upcoming year:

None

The personnel commitment to the operation of this unit:

Dr. McCarthy, a professor in the Department of Counseling, directs CCTS. A vast majority (approximately 80 percent) of his graduate assistant hours are dedicated to the Center.

The financial operating commitment to this unit:

None

Sources of funding from IUP for personnel and operating commitments (e.g. assigned complement, college operating budget transfer, etc.):

See personnel commitment above.

Center for Counselor Training and Services

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Impact Therapy		55			\$2,820	
Dialectical Behavior Therapy		36			\$2,200	
TOTAL		91			\$5,020	

Center for Gifted Education

July 1, 2011 – June 30, 2012

Contact:	Dr. Timothy Runge, Director	Phone (Center):724-357-2300 Phone (Runge):724-357-3788
Affiliation:	College of Education and Educational Technology	
Website:	www.coe.iup.edu/gifted	

Continuing activities conducted during the 2001-2012 fiscal year:

Many activities conducted during 2011-2012 at the IUP Center for Gifted Education (CGE) are considered to be a continuation of work from previous fiscal years. The IUP CGE continues to provide in-service and consultation services to educational agencies and parents in Pennsylvania regarding any educational issue related to the identification or education of students who are mentally gifted. In-services from one hour to full day are offered on an occasional basis and are typically established via contact by district administrators. Occasionally, districts will contact the CGE for consultation on the quality of their gifted screening, identification, or services provided to students. The fee schedule for in-services and consultations is available by request and is believed to be highly competitive, especially given that public school districts have limited resources to pay for consultations or in-service presentations by private contractors.

Teachers call or visit the CGE website for advice and to review materials. These services are typically provided pro bono unless the services lead to a formal district consultation or in-service presentation.

The CGE frequently receives phone calls from parents who request suggestions for fostering their gifted child's development and for working successfully with schools regarding the identification or education of gifted students. These services are always provided pro bono and constitute the bulk of the free services the CGE provides to the community. Although the majority of parent consults come from Pennsylvania residents, a few parents from other states have made contact with the CGE.

The CGE offers support to the IUP Child Study Center through consultation on cases seen at the Child Study Center that involve high ability learners. These activities typically include access to resources regarding gifted identification and/or education. Services are provided for free.

The CGE provides students at the undergraduate, master's / specialist, and doctoral levels with opportunities to provide consultative and direct services to parents and schools and to conduct research related to the identification and education of gifted students. The CGE also maintains a website and a database to facilitate communication with others in the area of gifted education.

The CGE facilitates development of distance and traditional courses in gifted education. A Certificate of Recognition (COR) in Gifted Education was approved by the University-Wide Graduate Curriculum Committee and IUP University Senate in spring 2011 and IUP's Council of Trustees in May 2011; however, events within the PASSHE system this past academic year resulted in the COR not being approved for offering. As a consequence, IUP's Graduate School, the College of Education and Educational Technology Dean, and the chairs of the Educational and School Psychology (EDSP) and Special Education and Clinical Services (EDEX) continue to consider how to change the existing COR so that it meets the Universities needs and complies with PASSHE requirements.

Finally, a continuing activity of the CGE has been the expansion of the focus of services provided to schools, parents, communities, and IUP students. Although the CGE was originally founded by Dr. Victoria Damiani (retired), the current Director has research and practical interests that extended beyond gifted education and into the area of School-Wide Positive Behavioral Interventions & Supports (SWPBIS), a school reform effort aimed at decreasing problematic behavior in schools and increasing student academic performance. Dr. Runge has been involved with SWPBIS as a practitioner and a researcher for over a decade and has expanded the scope of work provided through the CGE to include SWPBIS. As with the range of services provided by the CGE under the umbrella of gifted education, the CGE provides these same services in the area of SWPBIS.

On-going consultation between the CGE and Altoona Area School District and Greater Johnstown School District in their efforts to implement SWPBIS continued throughout the 2011-2012 academic year. The CGE was not financially compensated for this work given the agreement (via Memorandum of Understanding) that the CGE has with the State Leadership Team on Positive Behavior Support (PAPBS Network – papbs.org) which stipulates that any person or agency providing support to schools implementing SWPBIS may not receive financial compensation from the schools. As such, the CGE does not charge districts for this assistance. Eight graduate students in EDSP provide consultative services to these schools under Dr. Runge's direct supervision. Much of this consultative assistance focuses on collection and analysis of archival data (approved through IUP's Institutional Review Board [IRB]). Dr. Runge and graduate students attend monthly meetings at these schools and provide data summaries to the administrators and teachers regarding efficacy of SWPBIS.

New activities begun during the 2011-2012 fiscal year:

While the CGE was under a transition from the previous to the current Director, connection to state and national advocacy groups related to gifted education were limited. A collaborative, professional relationship between the CGE and the Pennsylvania Association for Gifted Education (PAGE) was re-established in the 2011-2012 academic year via personal connection between the CGE director and president of PAGE. Sharing of resources and contact information has occurred. Moreover, the CGE once again participated in the annual PAGE conference in Exton, PA. The CGE graduate assistant, Pratiksha Patel, attended the two-day conference and participated in a number of sessions. Ms. Patel also shared information and contacts with conference attendees regarding the services the CGE provides. This was an

excellent way for the CGE to reconnect with the gifted education advocacy groups in Pennsylvania.

Dr. Runge was invited to present two half-day workshops at Lancaster-Lebanon Intermediate Unit 13 on October 13, 2011. The morning session focused on best practices related to screening and identification of gifted students. Approximately 60 educators and parents attended this session. The afternoon session focused on writing appropriate educational service plans (Gifted Individualized Educational Programs [GIEP]) for students and was attended by approximately 50 educators and parents. All revenue generated from these in-services was deposited directly into the CGE's Revolving Account at the IUP Research Institute.

Consultation with parents continues to be the primary activity of the CGE's focus on gifted education. In summary, this work focuses on the Pennsylvania Department of Education's gifted education regulations, and the need for districts and parents to provide a free and appropriate public education (FAPE) to gifted learners.

The CGE's website underwent a significant upgrade in Summer 2012. With the help of an undergraduate Educational Psychology Honors student, Anay Pope, the CGE website recently launched a substantially improved website (<https://sites.google.com/site/iupruralgiftedcenter/>) with links and resources for educators, parents, and students. Prior to 2011-2012, the CGE website had seen little improvement or upgrade in over five years. The current upgrade was made to improve the overall quality of information available on the webpage and attract more visitors to the site and to IUP in general.

Research was a major focus of CGE efforts in the 2011-2012 academic year. In the domain of gifted education, Dr. Runge and EDSP colleague, Dr. Mark McGowan, embarked on a research project with Derry Township School District regarding rates of reading skill acquisition among gifted learners. IRB approval was obtained to gather archival data on 12 cohorts of students (each cohort has approximately 200 students) and these data promise to provide multiple publications in the coming year. As a precursor to these research efforts, Drs. Runge and McGowan recently collaborated on an article to be published in the forthcoming issue of *The Pennsylvania Psychologist*, a quarterly publication of the Pennsylvania Psychological Association:

Runge, T. J., & McGowan, M. R. (in press). What is mental giftedness in Pennsylvania?
The Pennsylvania Psychologist, XX, xx-xx.

The CGE supported student research completed by its GA, Ms. Patel, regarding universal screening measures that can be used within a SWPBIS framework in PreK-12 schools. This work resulted in Ms. Patel presenting her findings at the October 2011 Association of School Psychologists of Pennsylvania (ASPP) conference in State College:

Patel, P., K., & Runge, T. J. (2011, October) *Universal screening for behavior, social, and emotional functioning in a SWPBIS model*. Poster presentation at the annual meeting of the Association of School Psychologists, State College, PA.

Graduate student research using data from Greater Johnstown School District's SWPBIS initiative culminated with a student poster presented at the October 2011 ASPP conference in State College, and three more student posters presented at the National Association of School Psychologists (NASP) annual conference in Philadelphia, PA in February 2012. Dr. Runge advises these students in their research efforts. The following is a list of student research presented at state and national conferences:

Drab, J. L., Holtzman, D., Furfari, B. A., & Runge, T. J. (2012, February). *Targeting cafeteria behavior problems using a SWPBIS model*. Poster presentation at the annual meeting of the National Association of School Psychologists, Philadelphia, PA.

Furfari, B. A., Holtzman, D., Drab, J. L., & Runge, T. J. (2012, February). *Grade-level differences of SWPBIS in an elementary school*. Poster presentation at the annual meeting of the National Association of School Psychologists, Philadelphia, PA.

Holtzman, D., Furfari, B. A., Drab, J. L., & Runge, T. J. (2012, February). *SWPBIS after four years: A cohort study*. Poster presentation at the annual meeting of the National Association of School Psychologists, Philadelphia, PA.

Holtzman, D., Vignero, B. A., Drab, J. L., McGuire, M. E., Leed, S. A., & Runge, T. J. (2011, October). *Grade level as a moderator of the relationship between discipline referrals and reinforcement in an elementary school*. Poster presentation at the annual meeting of the Association of School Psychologists, State College, PA.

A manuscript, prepared using data from Greater Johnstown School District, was recently submitted for peer review to the *Journal of Positive Behavior Interventions*. The focus of this research was on how schools calculate risk and odds ratios pertaining to disciplinary actions taken against minority students:

Boneshefski, M. J., & Runge, T. J. (2012). *Addressing disproportionate discipline practices within a school-wide positive behavioral interventions and supports framework: A practical guide for calculating disproportionality rates*. Manuscript submitted for publication.

Lastly, IRB approval for student research to be conducted with the Altoona Area School District regarding its SWPBIS initiative should be obtained in early fall 2012. The district's board of directors approved the research project at its June 2012 meeting and IUP IRB approval should be forthcoming. Two graduate students, under the supervision of Dr. Runge, provided consultative services to the district regarding SWPBIS and a more intensive intervention for at-risk students (called Check-In/Check-Out). Consultative services were provided by the students and Dr. Runge during the 2011-2012 year and research efforts will commence pending IRB approval.

Other information for annual report:

As noted in Section 2 above, a number of EDSP graduate students are actively involved in consultation and research conducted under the aegis of the CGE. Notably, six graduate students attend monthly team meetings at the Greater Johnstown School District where the students present their summary of office discipline referral data which is used to evaluate SWPBIS efficacy. A total of four posters and one manuscript have been produced through this work. Two additional graduate students attend monthly meetings at the Altoona Area School District to consult on implementation of strategic interventions for at-risk students. Research efforts in this district will commence pending IRB approval this fall. It is fully anticipated that these research efforts will continue in the 2012-2013 academic year.

Although not an official responsibility of the CGE, Dr. Runge serves as the Editor for the ASPP tri-annual newsletter, *InSight*. This newsletter is distributed to the approximately 700 ASPP members and faculty of the 13 school psychology training programs in Pennsylvania. The CGE GA serves as the associate editor for this newsletter, providing invaluable assistance. Compensation for this work is not provided to the Director or the CGE as this activity is related to service to the community of school psychologists in Pennsylvania.

Center's plans for upcoming year:

In general, plans for the CGE in 2012-2013 are not markedly different than in previous years. The consultative and research efforts from the previous two years will continue, although expansion to other schools and increased focus on scholarly work will be renewed.

Gifted education consultation and in-service opportunities will continue in the 2012-2013 academic year. At present, one onsite consultation opportunity has been scheduled for August 21, 2012 At Trinity Area School District. The focus of this consultation is to review the district's gifted education program for all students and make recommendations for improvement of services. It is hoped that this half-day consultation will spawn more consultation and in-service opportunities in that district. In addition to providing consultation and in-service opportunities to school districts, the CGE will continue to consult with parents and educators of gifted students.

The CGE will continue to consult with area school districts on SWPBIS. In particular, continued collaboration will occur with Greater Johnstown School District and Altoona Area School District. The Director continues to volunteer his time once a month for meetings with core SWPBIS teams at each school. The Director will continue to supervise graduate students as they gain valuable experience providing consultative services to these schools. The Greater Johnstown School District recently submitted a grant to the Pennsylvania Department of Education to implement SWPBIS in another school, and Dr. Runge's consultative and in-service services were written into the grant proposal. If this grant is awarded, considerable work from the CGE will be involved. Additionally, the CGE will continue mentoring graduate students in their research efforts using data from these schools. Proposals for professional presentations at state and national conferences have been submitted, with a strong likelihood that these student presentations will be accepted. Plans for the upcoming year also include increased efforts to produce manuscripts for peer review related to the work in these SWPBIS schools.

Lastly, the CGE Director and GA will continue to serve as editor and associate editor, respectively, for ASPP's *InSight*.

Center's needs for upcoming year:

The CGE will continue providing consultative services to school districts and families in the coming year regarding gifted education and SWPBIS. To accomplish this goal, the CGE requires staffing by a Graduate Assistant during typical business hours so that efficient communication with interested parties can occur via phone or e-mail. The CGE will also need to utilize IUP vehicles for travel associated with official CGE activities. The CGE GA is absolutely essential to the editorial work of ASPP's *InSight* newsletter. Lastly, the CGE would appreciate the assistance of the Graduate School on consolidating the two Centers under the directorship of Dr. Runge (i.e., Child Study Center and CGE). The two related Centers in the EDSP department frequently cause confusion for schools, educators, and parents given the overlapping work of both centers. Consolidation of the two centers into one would be more for administrative purposes as the efforts of both centers would not change.

Changes in current ongoing community relationships:

The expansion of the consultation services provided to schools continues. As indicated above, gifted education consultation will remain a focus of the CGE; however, increased opportunities for consultation in SWPBIS will continue. Research in both of these domains will be a renewed focus. To that end, the CGE continues to foster relationships with particular school districts that value research and wish to collaborate with the CGE. Such an expansion will facilitate more scholarship, service, and learning opportunities for the CGE, IUP, graduate students in EDSP, and undergraduate students majoring in education. Maintenance of relationships with Derry Township School District, Greater Johnstown School District, and Altoona Area School District will occur. It is anticipated that the newly established relationship with Trinity Area School District will grow this academic year. Additionally, some preliminary conversations began in summer 2012 with a few school districts in central Pennsylvania regarding opportunities for the CGE to become involved in consultation and research with universal screenings for behavioral, social, and emotional maladjustment in elementary and secondary schools. It is hoped that these initial conversations will evolve into collaborative partnerships in the next academic year.

Personnel commitment to the operation of the unit:

Graduate student assistance is used to staff and assist in the CGE. The GA provided for the CGE would otherwise be provided to the Director anyway, given that Dr. Runge is a faculty member in a department offering graduate programs. The CGE Director does not receive any release or other compensation for this responsibility and all compensation for presentations goes to the CGE or to support consultative and research efforts by faculty and students. There is no University funding that supports the CGE other than what might be considered to be related to the room in which the CGE is housed (e.g., electricity, heat/air conditioning).

Financial operating commitment to this unit:

The CGE Director does not receive any release or other compensation for responsibilities and activities within the CGE. Thus, there is no University funding that supports the CGE other than what might be considered to be related to the room in which the CGE is housed (e.g., electricity, heat/air conditioning). Compensation for presentations made to school districts or IUs is paid for by the contracting organization and these funds are deposited in the CGE's Research Institute account.

Sources of funding from IUP for personnel and operating commitments:

Please see above.

Center for Gifted Education

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Altoona Area Junior High School	School – SWPBIS	30				\$2,000
East Side Elementary School (Johnstown)	School – SWPBIS	15				\$2,000
Individuals (Parents)	Parents – Gifted Consults (@ \$65/hr)	23				\$1,007.50
Lancaster-Lebanon Intermediate Unit 13 – October	School – Gifted workshops	60		\$1,400	\$1,400	
TOTAL		128		\$1,400	\$1,400	\$5,007.50

Center for Videoconferencing

July 1, 2011 – June 30, 2012

Contact:	Mr. David Lind, Director Mr. Chris Barber, Engineer	Phone: 724-357-7517 Fax: 724-357-5503
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/videoconferencing	

Continuing activities conducted during the 2011-2012 fiscal year:

Continued to provide services for COE & ET's Doctorial programs, placement of Labor studies students at federal agencies across the United States, PASSHE meetings for various Adm. Offices, provided services for a banking institution and the streaming of Football and basketball games.

New activities begun during the 2011-2012 fiscal year:

In early stages of working with Theater Department and Slippery Rock University for course delivery and a Counseling Education Dept. course to Penn Center.

Other information for annual report:

Anticipate university funding for new/used videoconferencing system to replace current 12 year old equipment. Live streaming of sporting events increased to 43, 7 football games and 36 Women's and Men's games plus PSAC conference and NCAA Atlantic regional playoffs. All student crew received 2 honorable mentions for their production work at the national College Sports Video Summit. For live streaming we had over 8,000 viewers for the basketball season and approximately 5,500 viewers for the football season. Spring commencement had over 10,500 viewers.

Center was able to accommodate 39 videoconferences for IUP's Labor Relations Dept. for placement of students at federal NLRB's across the country.

Plans for the upcoming year:

To continue to provide 24/7 videoconferencing to COE & ET doctoral programs, PASSHE videoconferences and other University Departments and offices.

Needs for the upcoming year:

To receive funding for equipment to continue the operation of the center. Raise \$350,000 for new Production truck and equipment for student-centered learning and streaming of sporting events.

Personnel commitment to the operation of this unit:

David Lind and Chris Barber maintain QOS for all requests. We believe that the center is an integral part of COE & ET doctoral programs and is meeting other university and community needs.

Financial operating commitment to this unit:

Wages for two employees (above) and \$500 to cover POTS lines and SSHENET expenses for videoconferencing on Network.

Sources of funding from IUP for personnel and operating commitments:

Operating 2011-2012 Commitments for streaming of live sporting events:

CO-OP book Store	\$15,000
Communications Office	2,500
Student Affairs	2,500
University Relations	2,500
Alumni viewers	500

These funds cover operating costs for student work study, travel, gas, hotel and meals, tape stock, recordable DVD's and templates for graphics & special effects.

Center for Videoconferencing

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Doctoral ED ADMIN & Leadership program with ESU, dissertations & meetings	COE & ET	21-30	3			3,000
Doctorial Counseling Education	COE & ET	23 Meetings with professors & students at				2,600
Doctorial class in Speech and Hearing to Bloomsburg - Fall and spring	COE & ET	Cohort of 12 18 classes	?			5,600
PASSHE Meetings	Center for Health and Well Being Alcohol and Drugs	9 Meetings				1,000
Labor studies dept.	NLRB & Labor studies	39 IUP students				3,900
PASSHE TOAC Meetings	Provost Office	6 meetings				1,200
Sociology Dept. Doctorial meetings and dissertations	Dixon center	3	?			600
PASSHE Human Resource Meetings	IUP Human resources	3				600
PASSHE IT Governance meeting	IT Services	1 meeting				600
PASSHE SIECC Council		1 meeting				200

Professional studies meeting with Edinboro		1 meeting				200
Accounts Payable meeting with West Chester		1 meeting				200
Theater Dept. meeting with Slippery Rock		1 Meeting				200
IUP Sports web streaming, graduation Alumni Support FCFC Financial Institution	Bank in California	42 events 1 event 8 alumni 1 Meeting			23,000 300 700 100	
TOTAL					\$24,100	\$19,900

Child Study Center

July 1, 2011 – June 30, 2012

Contact:	Dr. Timothy Runge, Director	Phone: 724-357-3788 Fax: 724-357-6946
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/schoolpsychology/csc	

Continuing activities conducted during the 2011-2012 fiscal year:

The IUP Child Study Center (CSC) is a psychoeducational clinic operated by the School Psychology Program of the Department of Educational and School Psychology (EDSP). The CSC has three primary missions:

1. Serve as a training facility for graduate students in the School Psychology Program
2. Provide a service to children, families, and schools
3. Assist faculty in contributing scholarship to the field of school psychology

The CSC accomplishes these goals through the following services which remain consistent with previous annual activities:

1. Educational and psychological assessments of children, adolescents, and young adults with learning and/or behavioral problems
2. Consultation and counseling to parents concerning remediation and treatment of children's academic difficulties and/or problem behaviors
3. Consultation to schools, outside agencies, and other concerned professional personnel
4. Short-term treatment of children's learning and behavior problems
5. Identification of disability and giftedness

As such, the bulk of the CSC activities for 2011-2012 were the same activities offered in previous years including serving as a training facility for graduate students in the EDSP; delivering high-quality, low-cost psychoeducational evaluations to school-age students thought to or previously identified as having a disability or mental giftedness; providing families with free, brief psychoeducational counseling; and assisting faculty as they endeavor in scholarly research.

Forty-two children were seen by CSC student clinicians this year for comprehensive psychoeducational evaluations. The children were served during the traditional clinic offered in the spring semester and the first summer session. Two children were served without paying a fee and three received a reduced fee. The remaining 38 families paid the full amount of \$75 for services. As of August 2, 2012, the fees received for these services totaled \$955.00. Outstanding payments are expected to be paid in full in the coming weeks.

In addition, four families were served during Family Clinic offered during the second summer session. These services are provided at no cost to the families.

New activities begun during the 2011-2012 fiscal year:

The CSC updated its brochure this year. The updated version includes contemporary photos, and current e-mail and website information for the CSC. The staff at the center was also able to contact the founder of the CSC and include that information in the brochure. Additional marketing efforts were initiated in the 2011-2012 fiscal year. Specifically, advertisements regarding psychoeducational evaluations provided through the CSC were printed in local newspapers capturing readership in Armstrong, Indiana, Blair, Somerset, Cambria, and Westmoreland counties. Evidence suggests that these marketing efforts were fruitful given that all clinic sessions were filled prior to the start of the semesters, something that rarely has happened in previous years.

The CSC also updated the audio equipment in the testing rooms including the installation of Bug-In-Ear technology. This allowed for better quality sound and delivery of supervision in real-time while supervisors are observing and recording the clinic sessions.

The CSC donated a basket to the Association of School Psychologists of Pennsylvania (ASPP). The basket included Indiana University of Pennsylvania memorabilia as well as other gifts. This basket was used to raise money for the Children's Fund of the National Association of School Psychologists (NASP).

The CSC updated its Practicum Handbook in 2011-2012 which codified logistical and professional information students and faculty needed to function efficiently in the CSC. This updated version of the handbook was long overdue and provides a one-stop location for all questions related to activities in the CSC and other practica experiences students engage in during their years of residency at IUP.

New research efforts were initiated within the CSC this past year. Notably, Drs. Mark McGowan and Lynanne Black mentored a research team focusing on assessments for gifted education eligibility and age- versus grade-based norms. Please note that this research effort was initiated by Drs. McGowan and Black independent of the work conducted in the CSC. The CSC, however, provided these researchers with access to archived data once Institutional Review Board (IRB) permission was granted. This work resulted in one peer-reviewed publication and five student/faculty collaborative presentations at state and national conferences. References to these scholarly activities are below.

Publications

McGowan, M. R. & Holtzman, D. R. (in press). Exploring the utility of the Stanford-Binet 5 gifted composite score for evaluating gifted and talented students. *Gifted Child Quarterly*.

Presentations

Leed, S., McGowan, M., & Black, L. (2012, February). *Age-based versus grade-based normative comparisons: Implications for specific learning disabilities*. A paper presentation at the annual convention of the National Association of School Psychologists, Philadelphia, PA.

Flynn, J., Kuncelman, C., Ankerbrand, K., Black, L., & McGowan, M. (2012, February). *Implications of Using Age Based Versus Grade Based Normative Comparisons in grades K-12*. A poster presentation at the annual convention of the National Association of School Psychologists, Philadelphia, PA.

Kaas, F., Holtzman, D., Linaburg, B., & McGowan, M. (2012, February). *Exploring the utility of Stanford-Binet composite scores for evaluating giftedness*. A poster presentation at the annual convention of the National Association of School Psychologists, Philadelphia, PA.

Flynn, J., Kuncelman, C., Ankerbrand, K., Black, L., & McGowan, M. (2011, October). *Implications of Using Age Based Versus Grade Based Normative Comparisons*. A poster presentation at the annual meeting of the Association of School Psychologists of Pennsylvania, State College, PA.

Holtzman, D., Kass, F., Linaburg, B., Wagner, H., & McGowan, M. (2011, October). *Exploring the utility of the Stanford-Binet 5 composite scores for evaluating gifted and talented students*.

A poster presentation at the annual meeting of the Association of School Psychologists of Pennsylvania, State College, PA.

An additional activity of the CSC commenced this reporting year was collaboration between the Derry Area School District and Drs. Lynanne Black and Timothy Runge. In this collaboration, Drs. Black and Runge supervised 28 graduate students enrolled in the School Psychology Certification Program who administered and scored brief measures of reading skill to fourth and fifth grades students. IUP graduate students administered the *Dynamic Indicators of Basic Early Literacy Skills* (DIBELS) to approximately 250 students at Grandview Elementary School across both Fall 2011 and Spring 2012 semesters. Four different trips were taken by IUP students and faculty, two in the fall semester and two in the spring semester. These efforts had multiple benefits: (1) Graduate students at IUP received real-life practical application experiences under the direct and close supervision of faculty. These activities were built into course requirements for EDSP 813 (Assessment for Intervention II) and EDSP 755 (Practicum I); (2) Emerging collaborative effort between the EDSP, CSC, and Derry Area School District which may lead to research efforts in the future; (3) Derry Area School District received critical assistance to fill a need as it embarks on a school reform effort, Response to Instruction and Intervention, which requires systematic assessment of student skill development using measures such as DIBELS. Note that this collaboration was made without the exchange of financial resources. IUP, EDSP, nor the CSC received any financial compensation for this effort.

Other information for annual report:

Updates to the CSC website were completed this past year including, primarily, updating hours of operation and semesters in which CSC evaluations are completed. The CSC also moved many of its archived files within Stouffer due to re-assignment of office space by the Dean. As a consequence, archived files and assessment materials are more efficiently consolidated and their security is maintained more effectively. Some capital projects were also completed in the CSC, namely the installation of electronic key entrance equipment to some of the CSC rooms (i.e., Observation Room). Finally, as psychoeducational assessments are revised, updated, re-normed, or newly created, the CSC purchased these so that its assessment library remains current. It is estimated that at least \$7,000 worth of assessment materials were purchased this past year. Although some of these costs are paid through CSC accounts (IUP and Research Institute), the majority of these costs are paid through EDSP ESF funds. Without these resources, the EDSP would not be able to ethically or legally train its students for careers as future school psychologists.

Center's plans for the upcoming year:

The primary missions of the CSC will continue in 2012-2013 including providing assessment materials and training for EDSP graduate students enrolled in M.Ed., School Psychology Certification, and Doctoral programs. Provision of low-cost, high-quality comprehensive psychoeducational evaluations to children and their families will continue in Spring 2013 and Summer 2013 sessions. Additionally, the Family Clinic will likewise offer counseling to interested families in summer 2013. The fee structure for these services is not anticipated to change from the 2011-2012 academic year's schedule.

It has been a number of years since a survey of CSC client satisfaction was conducted. With the assistance of an undergraduate Educational Psychology student in Fall 2012, the CSC will conduct a survey of client satisfaction of services received in the CSC from fall 2010 to present. This survey will be mailed to previous clients with the ultimate effort to evaluate the quality of CSC services received. Data from this survey will be used for scholarly research as well to improve the quality of CSC services offered to the community.

Practicum experiences related to universal screening and progress monitoring of reading skills in 4th and 5th grade students at Derry Area School District will continue in 2012-2013 under the supervision of Drs. Black and Runge. Fall 2012 dates have been established with Spring 2013 dates to be determined. It is anticipated that approximately 250 4th and 5th students will be assessed by EDSP graduate students two to three times each over the course of the upcoming academic year. As with last year, no financial compensation will occur for this effort as this will be a mutually-beneficial opportunity for the school district, IUP, and the EDSP.

New opportunities for graduate student consultation with school districts and potential research opportunities will commence this upcoming year. Specifically, Dr. Runge is mentoring a graduate student in the School Psychology Certification program who is interested in conducting a consultative and research effort regarding improving the mathematic skills of elementary-aged students at-risk for academic failure. The research idea began in Spring 2012 and continued

throughout Summer 2012. It is anticipated that a school district will be approached about this research effort in Fall 2012.

Support of faculty research, in particular, Drs. McGowan and Black, will continue. New research ideas will be generated throughout the upcoming year and data from the CSC will be a critical component of these research efforts.

Continuation of capital improvements are slated for the 2012-2013 year including installation of more electronic key pads to CSC test library rooms (storage of materials) and clinic rooms. Continued purchase of new and updated assessment materials will occur.

Center's needs for the upcoming year:

The CSC relies heavily on the assistance of two full-time Graduate Assistants (GA). These GAs are invaluable to the daily operation of the CSC. Without these two GAs, the CSC would not be able to provide the high quality services to families, faculty, and public school districts. Given that the CSC serves an additional service of providing on-site training to graduate students in the School Psychology M.Ed. / Certification program and School Psychology D.Ed., the experiences offered via the CSC are invaluable to our students. Again, the GAs supporting the daily operation of the CSC are critical.

The CSC relies heavily on funds provided through student activity fees so that testing materials can be purchased for use in the CSC and related coursework (e.g., EDSP 812, 813, 949). The materials are at a significant cost, minimally \$5,000 per year, and are essential to the appropriate training of our graduate students. As such, funds provided by IUP are critical to the maintenance of the EDSP training program. This is especially salient given that revenues generated from clients seen at the CSC are insufficient in financially supporting the overhead associated with operating the CSC. Readers are reminded of one mission of the CSC to provide a low-cost, high-quality product to the community and, as such, fees for services are held remarkably low so that the CSC can attract clients which, in turn, serve as essential elements of training in the EDSP's various programs.

The Director would appreciate assistance from the Graduate School and other entities as it continues its work in the coming year. Specifically:

1. Assistance in organizationally merging the CSC and Center for Gifted Education, both of which are under the same director. Merging of these Centers, without sacrificing the central missions of both, will broaden the scope of opportunities for students and faculty and services provided to children, families, and communities.
2. Legal advisement from IUP's general counsel regarding application of the Family Educational Rights and Privacy Act (FERPA) and Health Information Portability and Accountability Act (HIPAA) within the CSC. Some preliminary investigation was completed by Dr. Runge and the GAs regarding this issue in previous years; however, clear guidance was never secured. As such, the Director would value the expertise of IUP Administration and Legal Counsel on these matters so that the CSC is compliant with maintaining the privacy and confidentiality of client information.

Changes in current ongoing community relationships:

As previously noted, it is hoped that the collaboration with Derry Area SD will continue to grow as an opportunity for additional site-based training for students. Moreover, it is hoped that this relationship grows to include scholarship opportunities.

Although specific districts cannot be named at this time, it is hoped that similar opportunities will develop in the 2012-2013 academic year. As noted previously, Dr. Runge is mentoring a graduate student as she develops a research project to evaluate academic intervention programs for students at-risk for school failure. It is hoped that local schools will be approached this fall for them to consider collaborating with the CSC around these efforts.

We continue to attract clientele from our local area and the surrounding counties and states via word of mouth, CSC website, and referrals from regional school districts. We continue to place ads in local newspapers (Altoona Mirror, Tribune Democrat, Indiana Gazette, and Latrobe Bulletin).

Personnel commitment to the operation of the unit:

One faculty member in the EDSP serves as the Director of the CSC. There are two full-time GAs, who are primarily responsible for the day to day operation of the CSC, as well as overseeing clinic days when clients and their families come to the CSC to receive services. This amount of personnel commitment has remained consistent for over seven years, and it is anticipated that this similar level of personnel commitment will continue in the foreseeable future.

Financial operating commitment to this unit:

Not applicable.

Sources of funding from IUP for personnel and operating commitments:

The CSC Director receives a three-credit Alternate Work Assignment (AWA) during the fall semester as compensation for service to the CSC and the EDSP. Note that the Director works year-round for the CSC, but officially receives the AWA release in the fall semester. Two, full-time GAs are provided through the department/college. Purchase of psychoeducational assessment materials, legally and ethically vital to the operation of the CSC and the training needs of most EDSP graduate programs, is afforded via EDSP ESF Funds. The operation of the CSC would not be possible if any of these personnel or budget commitments were reduced. As a consequence, the integrity of all graduate programs offered in the EDSP would be gravely compromised if budgets were reduced.

Child Study Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Child Study Center						
42 children	Community Residents	42	0	\$2,925.00 <i>(Total amount for services)</i>	\$955.00 <i>(Total received for services and donations)</i>	\$255.00
Approximately 250 4 th and 5 th grade students	Public School (Derry Area SD)	250	0	0	0	\$5,000
Family Clinic (Operated under Child Study Center)						
1 family	Community Residents	2	0	0	0	\$200.00 <i>(fee waivers based on competitive)</i>
TOTAL		294	0	\$2,925.00	\$955.00	\$5,455.00

Digital Media Institute

July 1, 2011 – June 30, 2012

Contact:	Dr. Erick Lauber, Director	Phone: 724-357-5967
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/digitalmediainstitute	

Continuing activities conducted during 2011-2012 fiscal year:

The Digital Media Institute continued to provide resources for instruction in advanced video to the Comm Media Dept throughout 2011-2012. This included access to the department's only high-def video equipment and Final Cut Pro editing stations, as well as high-end microphones, teleprompter and 'steady-cam' equipment. These resources were used to produce over 200 student video productions, many which aired on IUP-TV this past year. Separately, under the direction of Director Dr. Erick Lauber, the Institute completed additional video projects that were aired in local schools or on IUP-TV (Chan. 6). In addition, the Institute provided website support to the IUP-TV and IUPTVCLASS YouTube channels which continued to provide a distribution system for IUP student video productions.

The Digital Media Institute was also the production shop of the "Lessons for Life" television series, which included nine episodes shot in the Fall of 2011. These shows focused on a variety of topics and included live demonstrations to real-life IUP students. They are very popular on IUP-TV and are also distributed to a Johnstown cable operator which shows them that market.

New activities begun during the 2011-2012 fiscal year:

In the Spring of 2012 the DMI began two separate projects. The first was a special series of "Lessons for Life" television shows focusing on to get in shape. For this production six IUP college students volunteered to undergo a seven week "Get in Shape" program supervised by Dr. Erick Lauber. The resultant seven shows featured considerable interview/lecture material from local experts on food and nutrition, exercising and stretching. Guest experts included Neil Wittmer, Amanda Augustine and Lori Smith. The shows are now airing on IUP-TV and in the Johnstown market. Sixteen students working in the DMI this past Spring did all of the production work on these seven shows and now include these products in their portfolios.

The second original product this year was a marketing video for the Adult and Community Education Master's program at IUP. Under the supervision of faculty Drs. Gary Dean and Jeff Ritchie the video included interviews with both of them and several alumni/students of the program. Student Aubrie Nader was student producer on this production.

Other information for annual report:

For the coming year the DMI will move to the College of Humanities and Social Sciences as an accompaniment to Dr. Erick Lauber's move to the Journalism Dept. Given this, the DMI will most likely undergo a slight mission change and perhaps name change in the coming one or two years.

Center's plans for the upcoming year:

At this writing, the DMI has not yet fully moved to the Journalism Dept. and thus it is not clear what the plans for the upcoming year will be.

Center's needs for the upcoming year:

Space is now an issue for the DMI, as we lost our space in the Communications Media/College of Education and Educational Technology building. Funding for equipment will also now be an issue.

Changes in current ongoing community relationships:

No changes in existing community relationships are anticipated. New relationships are being formed by Dr. Lauber with the Indiana Gazette, the Penn and the Renda Broadcasting Corporation.

Personnel commitment to the operation of this unit:

The only IUP personnel working with the DMI are Dr. Erick Lauber. Student volunteers work on shows and other productions as part of their co-curricular experience at IUP. They are supervised directly by Dr. Lauber.

Financial operating commitment to this unit:

There has been no financial commitment to the DMI from the College of Education and Educational Technology for several years.

Sources of funding from IUP for personnel and operating commitments:

There are no assigned complements, college operating budgets, or any other monies assigned to the DMI from IUP.

Digital Media Institute

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IUP-TV and surrounding communities	Media outlet	100,000		0	0	15,000
IUP Adult and Community Education Dept.	Graduate Dept	100,000	50,000	1500	1500	1,500
TOTAL				1500	1500	16,500

Literacy Center

July 1, 2011 – June 30, 2012

Contact:	Dr. Anne Creany, Director	Phone: 724-357-3293
		Fax: 724-357-2961
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/literacy	

Continuing activities conducted during the 2011-2012 fiscal year:

The Center provided assessment and individual instruction for 22 area children who struggled with some aspects of literacy. The children ranged in age from 6-12 years. Graduate students in the Master of Education in Literacy Program provided 39 hours of testing and instruction for each child. Materials housed in the Literacy Center were used to provide instruction and the space was used to provide a private testing/instructional area. Parents are typically quite appreciative of the efforts made by the graduate students and the progress made by their children.

New activities begun during the 2011-2012 fiscal year:

Children used technology purchased with ESF monies dedicated to the literacy program to support their literacy learning. The technology included audio and video recorders and an I-PAD.

As part of her internship, a graduate student in the ACE program, Jennifer Tsai, catalogued all of the materials housed in the center and invited preschool parents to attend a session designed to assist them in preparing their children for formal literacy instruction.

Center's plans for the upcoming year:

Update our materials

Center's needs for the upcoming year:

Personnel

Personnel commitment to the operation of this unit:

I ask my graduate assistant to work in the literacy center so that it will be staffed when undergraduates come to borrow materials. This is a personal commitment, not a commitment of personnel through the department or university.

Financial operating commitment to this unit:

Parents who send their children to the summer reading program pay a \$50 fee for 39 hours of one-to-one tutoring by mater's students. Those funds are used to purchase materials for testing and teaching the children.

Sources of funding from IUP for personnel and operating commitments:

None

The Literacy Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Children who need literacy instruction		22		\$50 per student (\$1,100)	\$1,050	
TOTAL		22		\$1,100	\$1,050	

Speech, Language, and Hearing Clinic

July 1, 2011 – June 30, 2012

Contact:	Ms. Karen Goltz Stein, Director	Phone: 724-357-2451
	Dr. David W. Stein, Program Director	Fax: 724-357-2486
Affiliation:	College of Education and Educational Technology	
Website:	www.iup.edu/speech	

Continuing activities conducted during the 2011-2012 fiscal year:

“The mission of the Speech, Language and Hearing Clinic is to improve the quality of life of people who have disorders of communication by reducing the disability and handicap that may result from those impairments that do occur, whether mild or severe. We do this best by preparing our students to deliver high-quality clinical services.” The following has been accomplished this year to support this mission:

- The IUP Speech, Language, and Hearing has continued to provide diagnostic and therapeutic services for university students and the community. During this past year services have been provided for clients of all ages: toddlers to geriatric clients.
- Overall revenue generated is 2% less than the previous year due to a 10% decline in patients treated. Speech, Language and Hearing screenings for the students in the College of Education as well as the number of preschool screenings is primarily responsible for this decline.
- Clinic student and supervisor handbooks were updated and clinic materials were inventoried.
- Karen Stein, Director, Speech, Language, and Hearing Clinic has once again served as a member of the Centers and Institutes Board and has participated in evaluating IUP Centers.
- The Speech, Language and Hearing Clinic has continued to provide speech, language and hearing screenings for students at CCAC who will transfer to IUP becoming students enrolled in the College of Education.
- The Clinic Director has continued to seek new affiliation agreements with schools and medical facilities despite the increased competition among area universities for these internship sites. As always, our graduate students will be placed with quality supervisors who provide a wide range of excellent clinical experiences while meeting ASHA standards.
- Speech-Language Pathology faculty has continued to develop the Landro Enterprise Server “playbook” in order to further enhance clinical supervision in our clinic.
- Faculty and students working in our clinic have continued to improve and expand therapeutic work with Alternate and Augmentative Communication (AAC). The iPad has been successfully utilized as an AAC training tool for our clients as well as for our students. Graduate student clinicians have become familiar with using this AAC device to improve communication for our clients. As a result, our graduate students have become better prepared for internships and eventually the workplace.
- The Speech, Language and Hearing Center has and will continue to strive to achieve practice excellence by assuring that all student clinicians conduct therapy that is only “Evidenced Based.” Our goal is for all students to increase their knowledge of the

availability and use of treatment efficacy and other research as well as comprehend and implement the principles of evidenced –based practice in the provision of clinical services. This year faculty members have once again worked with our graduate students to enhance the collection of articles, books and materials that support evidenced-based practice. This collection of information has been placed in a central area in the clinic for easy reference.

New activities begun during the 2011-2012 fiscal year:

- The American Speech-Language –Hearing Association’s (ASHA) Council on Academic Accreditation (CAA) visited the program and clinic during April 2012 to make its 8 year accreditation visit. A team of three CAA reviewers came to assure that our academic and clinical program met all standards necessary for reaccreditation. Over the course of the two and a half day visit, the three reviewers met with our clients and our students asking questions to assure that quality services and safety measures were always practiced. Reviewers reported that our customers, both clients and students, were very well satisfied with our academic program and our clinic. On August 7, 2012 our graduate Speech-Language Pathology program was notified that our program was granted a full 8 year reaccreditation!
- The Speech, Language, and Hearing Clinic applied for and received a grant from the School of Graduate Studies and Research to revitalize our center’s website. All updates were completed by June 29th. The revitalized website promotes our wide range of clinical services, facilitating our ability to market to the community, area physicians and community agencies, which we hope will result in increased referrals to our clinic. In addition, potential graduate students and undergraduates visit university websites before deciding if they are interested in applying. Our revitalized website with all of the beautiful photos depicting the opportunities available at IUP will be very beneficial in attracting even more high quality graduate students.
- The Typhon Group’s Allied Health Student Tracking System functions as a complete electronic student tracking system, including comprehensive logging of each student’s clinical procedures and skills achieved during their clinical rotations. Over the course of this past year, Typhon has been implemented and actively utilized by all of our graduate students. This system electronically tracks all clinical hours, as well as hours by diagnostic category. It also allows faculty and internship clinical supervisors to follow the progress of each student. Faculty can track whether or not students are satisfactorily progressing in their clinical experiences, thereby meeting the objectives of their clinical coursework and ultimately the requirements set for national certification by ASHA. An added benefit of Typhon is that students can automatically generate comprehensive reports of their clinical experiences to include in their online portfolio that can be used when seeking employment after graduation.
- The student and supervisor clinical handbooks were updated and will be uploaded for easy access in our Typhon System.
- During the past few months, our graduate students have successfully uploaded into Typhon, their clearances, liability insurance, and documentation relating to all medical requirements for their internships (vaccination records, results of titers, TB test results)
- New internship opportunities for our graduate students have been obtained. By affiliating with national rehabilitation companies, graduate students are able to intern in different parts of the country expanding clinical learning opportunities. For example: Opportunities are now available for students who would like to pursue an internship in a bilingual environment such as Miami.

- Once again the School of Graduate Studies and Research awarded the Speech, Language and Hearing Clinic a Special Projects grant of \$1000. During 2011-2012 several Literacy Bags were created for children ages 2-11 years of age by our graduate students as resources to share with parents, teachers, and anyone else who reads with children. These bags have been proven through research to be excellent vehicles for facilitating both oral and written language. Books, materials, activities and cloth bags were purchased and have been used successfully and enjoyed by our clients and their families.
- ASHA's 2012 Conference Committee has accepted our proposal to present: "The Role of Literacy Bags in a University Clinic" at the 2012 ASHA national conference this November.

Other information for annual report:

Achievements of Faculty and Students related to our Center:

- Jennifer Levy, one of our 22 graduate students, has been elected to serve as the student representative for the Pennsylvania Speech-Language-Hearing Association during 2012-2013.
- Lisa Price provides therapeutic supervision for graduate students working with pre-school age children in our clinic. This year she was awarded *Outstanding Researcher for the College of Education and Educational Technology*. Lisa has and will continue to conduct research with children and parents in our IUP clinic.
- During 2011-2012 Karen Stein, Director of the IUP Speech, Language, and Hearing Clinic served as President of the Pennsylvania Speech-Language-Hearing Association and will remain as a member of this state association's executive board during 2012-13.
- Cynthia Richburg, our Center's audiologist, served as Vice-President for Audiology of the Pennsylvania Speech-Language-Hearing Association from 2006-2012.
- David W. Stein provides therapeutic supervision for graduate students working with adults with neurogenic disorders in our clinic. He continues to serve (2009-present) as a member of the state licensure board for the professions of Speech-Language Pathology and Audiology.
- Shari Robertson who provides diagnostic supervision for graduate students at our Center, has been elected as Vice President for Academic Affairs in Speech-Language Pathology for ASHA, the American Speech, Language and Hearing Association 2012.

Center's plans for the upcoming year:

- Plans have been made to further expand the use of Typhon to include a curriculum mapping component. Academic and clinical objectives will be electronically mapped to each course and clinic. Student remediation could then be documented when objectives are not met.
- The 2012-13 Centers and Institutes grant given by School of Graduate Studies and Research will fund the purchase of software that is specifically designed to help in the rehabilitation and re-learning of key speech, language and memory and motor skill function for our clients who have suffered brain injury. This package will provide computer-based therapy to improve visual and auditory memory as well as time management skills. Time will be taken to educate our graduate students on how best to incorporate this technology into their client's case management plan. This additional clinical resource will be greatly appreciated by our continually increasing number of clients who have suffered a brain injury.

- People with severe speech or language problems rely on technology known as “augmentative and alternative communication” (AAC) to supplement existing speech or replace speech that is not functional. Our clinic’s Apple iPad has been successfully used as an AAC device for clients of all ages. This past year we have been successful in obtaining a free copy of Proloquo2Go (an app used to provide natural sounding text-to-speech voices and over 7000 vocabulary items) to use in our clinic as a teaching tool for our students. Plans have been made to not only incorporate this full-featured program into therapy sessions but to expand even further the use of our iPad with our clients. The purchase of additional apps is planned.
- Additional opportunities for first year graduate students to travel off campus for expanded clinical experiences will continue to be pursued. However, competition for these clinical sites has markedly increased between regional universities (University of Pittsburgh, Duquesne University, California University of PA and Clarion University)
- Dr. Lisa Price will be initiating research projects in our clinic. Her grant study will be looking at parents and children reading together and comparing children who have language impairment to those with typical language. Lisa will also be recruiting parents to read to their children in conjunction with the children also receiving language therapy. The ultimate goal will be to accelerate the rate of language growth over time.

Center’s needs for the upcoming year:

- Although we have purchased the Typhon System and have begun entering data, manpower will be needed to enter clinical information, site and supervisor information as well as course information as we begin to undertake curriculum mapping.
- Continue to update clinical resources and equipment to assure state-of-the-art therapeutic and assessment materials.

Changes in current ongoing community relationships:

- ARIN IU has requested that Cynthia Richburg (program audiologist and faculty member) and our graduate students provide hearing evaluations for children who have failed their initial hearing screening. A contract for these services is being negotiated. It has been difficult for ARIN to find an audiologist who is interested in providing these services at a reduced rate. These diagnostic services are in addition to the speech-language screenings that we have continued to provide.
- Relationships with HeadStart as well as with area school districts and intermediate units have continued to flourish.
- Graduate student clinical off-campus placements have continued to increase. Additionally, new internship sites have been established in the communities of Johnstown, Indiana, Elk County, Landcaster and Scranton in Pennsylvania and an additional site in the state of Virginia. Once again very positive feedback has been received regarding the performance of our students as they provide speech-language pathology services in all of their internship placements.

Personnel commitment to the operation of this unit:

- 6.3 FTE per year (5.3 Faculty FTE and 1.0 Clerical FTE) are committed to the clinic (See attached for details). Each semester (Fall, Spring and Summer) faculty provide clinical supervision for 22 graduate students who during 2009-10 provided service for 260 speech

therapy clients, 134 audiology clients, as well as 576 IUP College of Education students and 578 preschool children who all received speech and hearing screenings.

- Additionally, during each Fall and Spring semester 8 undergraduates have the opportunity to provide clinical services for 8 clients.
- Faculty also supervise approximately 30 undergraduate students per semester in the clinic as requirements for EDUC 242 and 342 are fulfilled
- The clinic is further supported by a full time clerical position. Supplies are ordered, clients are scheduled, fees are collected, data base of client information as well as clinical hours per student are kept to name just a few of the tasks completed.

Financial operating commitment to this unit:

- The clinic operates as component of the Speech-Language Pathology Program which is one of three academic programs within the Department of Special Education and Clinical Services. There is no specific allocation of funds for the operation of the clinic.

Sources of funding from IUP for personnel and operating commitments:

- Please refer to above for information regarding the personnel commitment. There is no operating budget transfer

Speech, Language and Hearing Clinic Personnel Commitment

	Work Load Hours per year	FTE (assigned to clinic) per Year
<i>Faculty Commitment (Fall, Spring, Summer)</i>	63.67	5.3 FTE
3-4 Graduate Clinics/semester	29.37	
1 Undergrad Clinic/semester	8.00	
Diagnostic Clinic	4.00	
Hearing Clinic	4.00	
EDUC 242	2.00	
EDUC 342	2.00	
AWE Clinic Director	9.10	
Staffing Hour	2.00	
AWE Hearing Conservation	3.20	
<i>Staff Commitment per year</i>		1.00 FTE
Clerical Clinical Support		

Speech, Language, and Hearing Clinic

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Speech & Language Evaluations	Individuals	26			\$622.50	\$2,783.50
Speech & Language Therapy	Individuals	319			\$3,710.00	\$297,115.00
Hearing Testing – Full Evaluations	Individuals	77			\$717.50	\$6862.50
Hearing Testing – IUP Hearing Conservation	Individuals (IUP Employees)	21				
Hearing Testing – APD Evaluations	Individuals	5				
Hearing Testing – APD Screenings	Individuals	2				
Screenings – College of Education Speech & Hearing Screening	Individuals (IUP Students)	461			\$0.00	\$25,816
Screenings – Preschool Speech & Hearing Screening	Individuals	642			\$0.00	\$35,952
TOTAL		1,553			\$5,050.00	\$368,529.00

Center for Turning and Furniture Design

July 1, 2011 – June 30, 2012

Contact:	Mr. Steve Loar, Director 724-357-3296	Phone: 724-465-0758 Fax:
Affiliation:	College of Fine Arts	
Website:	www.iup.edu/turningcenter	

Continuing activities conducted during the 2011-2012 fiscal year:

The Center continued slowly on its way, with several positive and significant events, but suffering under the continued lack of a tenure/track faculty. The very nature of the full-Time Temp position, one that is the core determinant of the Center's success or failure, creates a long-term sense of insecurity and diminishes its ability to draw students, specifically, Graduate candidates. The Undergraduate program was allowed to languish while the superb facilities suffered from a lack of conscientious maintenance and investment, with plans for refined components/areas not being executed.

In December, the administration of the program decided to pursue a national search for a possible new faculty replacement. This search brought 7 highly attractive applications, from which BA Harrington was hired for the 2012/12 year. She has brought a vast well of experiences to the program and in the few weeks of the new school year has already begun creating high energy and an interest in craft that have been missing. Above all, she appears to be totally synchronized with the intentions of Steve Loar as Director and the many subtle synergistic intentions that shaped the original Center's hopes and intentions.

Five enthusiastic and talented Graduate students made up the largest graduate group to ever exist in the program in its 34 years. They were the focus of Professor Mattia's attentions and were cultured to pursue engaging work and research, but were not brought to their RTAF or the related requisite body of exhibition work. This has created an emotionally volatile atmosphere as 4 of these students have now found it necessary to stay anywhere from several months to 1, or even 2, additional semesters in the studio in order to develop and make the work, while simultaneously developing their RTAF and thesis preparation.

There were two principle successes of the year. *CenterWorks* (the CoOp/R&D component of the Department of Art's Center for Turning and Furniture Design) completed a large sculptural wall commission in March for the Science Discovery Center at Stouffer Hall. Steve Loar and Alphonse Mattia acted as the designers and, with student assistance, built the wave-like wall that incorporates electrical and data access, and features a custom podium and a large storage cabinetry for specialty science teaching tools. Also featured are large laser-cut signs depicting western PA trees. This was *CenterWorks'* fourth IUP commission, with the previous projects drawing upon lumber cut from campus trees or reclaimed from dormitory demolition. These projects all employed students as artisans in an in-house CoOp model.

Additionally, the Center was awarded a \$150,000 grant to fund three-years of Resident Artist/Educators and provide Graduate scholarships and professional development grants. These Graduate grants have proven to be critical additional lures for our 2 incoming candidates for Fall 2012. The Graduate Schools' new one-semester-only mini-grants proved to be important additional attractors.

Other Information for annual report:

Outreach: The Center continues to sponsor the Indiana County Woodturners (a chapter of the 14,000 member American Association of Woodturners) through the use of its facilities for the group's monthly meetings and demonstrations. Regular attendance is generally 20 individuals, with IUP students welcome and several usually attending. New leadership in the group is creating a more dynamic air and is interested in drawing upon the Center's staff as speakers and presenters.

Outreach: Steve Loar and Alphonse Mattia both made presentations to public audiences as part of the *Multiversity: IUP Faculty Artists* exhibition (the first in over 14 years) held in the IUP Museum, February 11 - March 24, 2012. Audiences were typically 30 visitors and IUP students. Additionally, Steve Loar's sculpture "Geisha" was used as both the poster image for the Lively Arts and the smaller flier card.



Center's plans for the upcoming year:

To build an enthusiastic cadre of both Undergraduate and Graduate students who enjoy the process of building; primarily of furniture and primarily of wood. Laughter, conviviality, and "having the lights on" in the facility must become a reality. A significant change in the culture and production of the program must be made, and made swiftly.

Center's needs for the upcoming year:

- A full-Time tenure-Track position dedicated to the Wood program / Center for Turning and Furniture Design. Requested via Dean Michael Hood, August 2012.
- Additional operating funds.
- Additional advertising funds.

Changes in your current ongoing community relationships:

NEW FACULTY: BA Harrington, intends to create a series of benches using harvested wood from the campus (Harvest-to-Use) and the talents of her Advanced Woodworking students. Additionally, the Center plans to use an undesignated \$1,000 scholarship left from a previous external grant to create prizes or to assist in the making of the benches. BA plans for there be a significant public involvement in this project, but at this time, the specific nature of that plan has not been defined.

The Personnel Commitment to the operation of this unit

- Steve Loar, Director, .33 assignment
- also, see Addendum for related activities
- Alphonse Mattia, Full-Time Temporary faculty (employment not renewed, ended 5/2012)
- For 2012/13, BA Harrington, as Full-Time Temporary faculty

The financial operating commitment to this unit:

- The Center was awarded a \$150,000 grant from an anonymous foundation to fund three years of Resident Artist/Educators and provide supplemental Graduate scholarships and professional development grants.
- The Center continues to sparingly draw upon the funds remaining from the three previous grants made by an anonymous foundation.
- CenterWorks: The CenterWorks program was devised to act as an in-house CoOp situation and to model small business practices by accepting commissions. But like most start-ups, it has found it challenging to generate a profit. The Science Discovery Wall project made a profit of several thousand dollars.
- Grant, IUP SGSR: The Center was awarded \$1,000 for Marketing. To totally refurbish the Center's dedicated website (www.centerworks.us). This project was completed and activated in August of 2011. With a Special Graduate Assistant for the Director, funded by the SGSR, this site is about to be updated and refurbished with new images and text.
- Grant, IUP SGSR, extended from 2010: The Center was awarded \$1,000 for the design and building of a Dehumidification Kiln as an IUP Special Projects grant: "Wood Drying: Enhancing Our Capabilities". This kiln will be the last step in the drying process necessary to convert timber cut from, specifically, campus trees into dry and stable material that is ready for student and CenterWorks projects. Execution of this grant is now a priority project for fall/winter 2012/13.

Sources of funding from IUP for personnel and operating commitments (e.g. assigned complement, college operating budget transfer, etc.):

- Area budget: The Department ESF funds provide \$1200 per year as budget.
- Technical Studio Assistant: The cost of an 18 hour-per-week Studio Technician position was shared by the Dean's office and the Center for Turning and Furniture Design. The position is in support of the Center, 2-D Design, 3-D Design, Painting, Drawing, Printmaking, and Fibers.
- The students of Center courses pay an expendables/lab fee that off-sets expendable materials, materials provided, and maintenance.

ADDENDUM: Additional Activities related to the Director assignment

- Reprint, by editorial invitation : *The Adirondack Chair*, by Steve Loar, special annual bookazine issue of WOODWORK magazine, with focus on Design, John Lavine guest editor, New Track Media, scheduled for September 2012
 - *The Adirondack Chair*, articles included an expanded catalog Essay, 17 photos of student work, an Interview with Chris Weiland, and a revised History of the chair, WOODWORK #106, August 2007, pp. 41-47 and p. 80.
- Exhibition, national, invitational: POPLAR CULTURE: THE CELEBRATION OF A TREE, *Bird Encased*, organized by the Wharton Esherick Museum, curated by Paul Eisenhauer, Yellow Springs/Chester Springs Studio, Chester Springs, PA, May 20 – June 10, 2012
- Magazine gallery: *Bird Encased* (in review of POPLAR CULTURE), FINE WOODWORKING, September 2012
- Exhibition book catalog: POPLAR CULTURE: THE CELEBRATION OF A TREE, curated by Paul Eisenhauer, Schiffer Books, May 2012, pp 46, 47
- Showcard: POPLAR CULTURE: THE CELEBRATION OF A TREE, silhouette of *Bird Encased* used as part of the graphics, the Wharton Esherick Museum, PA



- Gallery: New Growth Arts Review, annual IUP student curated/published university arts and literary magazine, *Lingham #4*, April 2012, p 60
- President's Grant Award, in recognition of major funding request, IUP Research Institute, February 2012, \$2,500
- Exhibition, national, juried: OH+5 2012 – Ohio Border Biennial Exhibition, 1 of 7 images, *Lingham #4*, The Dairy Barn Arts Center, Athens, January 2012. Profile of image also used for exhibition Showcard



- **Board of Directors:** On-going duties related to Board membership
 - Board of Directors: Center for Wood in Art (formerly the Wood Turning Center), Philadelphia, PA, October 2004-
 - Board of Directors: Program Advisory Committee - Professional Studio Artist Program, Kentucky School of Craft, Hazard Community and Technical College, Hazard, KY, October 2007 –

Center for Turning and Furniture Design

Organization or Individual Information		Number of Clients Served		Amount of Income Requested(<i>grants applied for or contracts bid on</i>)	Amount of Income Received (<i>grants, contracts, fees, etc.</i>)	Pro Bono Value (<i>If public service with no monetary remuneration</i>)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Stouffer Science Discovery Wall -	IUP 501C-3 college			\$32,500	\$32,500	n/a
Indiana County Woodturners	regional club	25		n/a	n/a	15 hours per year
TOTAL						

Center for Health Promotion and Cardiac Disease Prevention

July 1, 2010 – June 30, 2011

Contact:	Dr. Robert Alman, Co-Director	Phone: 724-357-4410
	Dr. Madeline Bayles, Co-Director	Fax: 724-357-3777
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/healthpromo	

Continuing activities conducted during the 2011-2012 fiscal year:

IUP Criminal Justice Training Center – Recruit Physical Fitness Assessment

WPIAL Wrestling Weight Certification Center

Cardiovascular fitness assessment

- Metabolic testing
- Body composition and analysis
- Lactate evaluation

Indiana Area School District Strength and Conditioning Program – 8-week strength and conditioning program that utilizes IUP students for their Pre-professional and Internship sites.

Provide assistance to Integrated Corporate Health with their company health screenings.

Continue to provide support to student research.

Student Research:

- 2012 – Gabriel Bacco – Indiana University of Pennsylvania – The Effects of Resisted Jump Training vs. Depth Jump Training on Vertical Jump Performance
- 2012 – Gregory Gillespie – Indiana University of Pennsylvania – “Electromyographical analysis of push-up exercises throughout differing levels of stability”
- 2012 - Andrew Newton – Indiana University of Pennsylvania – How is Energy Expenditure Different Two and Twenty-Four Hours Post near Maximal Resistive Exercise in Trained vs Trained College Age Males
- 2012 – Jessica Kalinowski – Effects of Aerobics on Body Awareness Program on the Health Related Quality of Life in Breast Cancer Survivors
- 2012 – McNair Scholarship awardee Dan Cuevas – The Training Effects of an Eight Week Heavy Rope Training Program

Support included monetary contributions to purchase supplies and equipment. Support also included the use of the PARVO metabolic cart, hydrostatic tank, BODPOD and lab time.

Other information for annual report:

The various student research projects during the past year have been instrumental in the utilization of the technology and laboratory space available to students in the Exercise Science track. We expect continued growth in the area of student research in the next two years. Anticipated change in the next year is an increase in visibility and marketing of your ability to conduct metabolic fitness testing, which includes VO2 testing, lactate testing, resting metabolic testing and body composition testing.

Center's plans for the upcoming year:

Continuation of existing programs and to increase participation in student focused research.

Center's needs for the upcoming year:

Equipment need: Hydrostatic tank – current tank is over 20 years old and needs replaced.

Personnel commitment to the operation of this unit:

Personnel commitment consists of volunteers within the department who oversee the operation and/or student/faculty focused research.

Financial operating commitment to this unit:

Center is self-supported

Sources of funding from IUP for personnel and operating commitments:

Funding for this center comes entirely from revenue generated from fitness assessments.

Center for Health Promotion and Cardiac Disease Prevention

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts, fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
WPIAL Wrestling Weight Certification	High School Athletics	6	0	\$210.00	\$210.00	
Indiana High School Girls Volleyball	Public School	15	0	\$500	\$500	
Criminal Justice Training	Training/education	85	0	\$4500	\$6400	
TOTAL		106		\$7100	\$7100	

Center for Research in Criminology

July 1, 2011 – June 30, 2012

Contact:	Dr. Dennis Giever, Director	Phone: 724-357-6941
		Fax: 724-357-4018
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/crimresearch	

Continuing activities conducted during the 2011-2012 fiscal year:

The director took over this largely inactive center in the spring of 2012. His goal is to build it into a research center that is utilized by the Commonwealth for crime and justice related research and evaluations.

New activities begun during the 2011-2012 fiscal year:

One very important initiative has been implemented. In the spring of 2012, Dennis Giever, Dan Lee, Mark Berezansky, and Robin Gorman traveled to Harrisburg to meet with the Pennsylvania Secretary of Corrections, John Wetzel and Steven Davey the Director in the PA Department of Corrections, Bureau of Correction Education. During this meeting a formal plan to collaborate on a number of possible research projects was initiated. The Secretary put the center's director in contact with Bret Bucklen, Director of Planning, Research & Statistics. The center's goal is to build on this relationship and to utilize the department's Ph.D. program and student projects to work with Mr. Bucklen in a number of research projects.

Other information for annual report:

The center's goal is to develop a process where Ph.D. students and select MA students can conduct research within the Commonwealth as a way to build bridges between criminal justice agencies and IUP's Department of Criminology. This will be no easy task as we have allowed this center to languish over the years. We will need to build bridges and demonstrate our value to the Commonwealth.

Center's plans for the upcoming year:

- To establish a strong relationship with the PA Department of Corrections
- To establish a strong relationship with the Pennsylvania Commission on Crime and Delinquency
- To work with local criminal justice agencies to establish partnerships in both research and planning

Center's needs for the upcoming year:

Support from the administration of IUP to establish these relationships. We might also need support from our local representatives (Don White and Dave Reed) to help in establishing these relationships.

Changes in current ongoing community relationships:

Becoming much more proactive!

Personnel commitment to the operation of this unit:

Our center has nothing but a 20 hour assistantship. Dr. Giever volunteers his time. Our one positive aspect is our Ph.D. program and students' need for research projects for their dissertations.

Financial operating commitment to this unit:

There is no financial commitment to this center. If we are able to generate funded research projects, a small portion of the indirects are returned directly to the center.

Sources of funding from IUP for personnel and operating commitments:

One 20-hour assistantship from the School of Graduate Studies & Research, and possible indirect funds from funded projects.

Criminal Justice Training Center

July 1, 2011 – June 30, 2012

Contact:	Mr. David Zacur, Director	Phone: 724-357-3987
		Fax: 724-357-3989
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/crimjustice	

Continuing activities conducted during the 2011-2012 fiscal year (July 1, 2011-June 30, 2012):

The CJTC continues to operate 21 part time academies at Carnegie Mellon University and California University in addition to the full time program at IUP.

NEW activities (initiatives or programs) begun during the 2011-2012 fiscal year:

The CJTC has reinstated two previously idle programs. The Emergency Vehicular Operators Course was administered at the Twin Rivers Complex in Elizabeth, Pa. Over 20 law enforcement officers participated in the 40 hour course. Additional courses are now scheduled for August through October 2012. An Act 235 Lethal Weapons School is also planned for late summer/early fall with approximately in excess of 20 participants.

Other information for Annual Report:

The CJTC has seen a dramatic increase in enrollment in IUP full time program with the current class, Indiana 71, having 47 cadets enter training. The CJTC is exploring the possibility of moving the CJTC to new office / classroom space in an effort to improve the learning environment. This will be dependent upon budgetary issues. There has been an inquiry by a Chinese delegation, via a local point of contact, to travel to IUP and observe ACT 120 training. These individuals are law enforcement officers from China desiring to observe cadet training.

Center's plans for the upcoming year:

The CJTC plans on expanding not only enrollment in the ACT 120 program but to also expand training provided to law enforcement officer for ACT 180, Mandatory In Service Training. Dependent upon an analysis of the CJTC financial situation it is hoped to locate into a new office/classroom sometime this year.

Center's needs for the upcoming year:

Upgraded/new space for CJTC.

The personnel commitment to the operation of this unit:

Director
Program Coordinator
Clerk Typist 1
Student help

The financial operating commitment to this unit:

The operation of the CJTC is based solely on generated funds from tuition and outside programs. IUP supplies no funds to the center.

Sources of funding from IUP for personnel and operating commitments (e.g. assigned complement, college operating budget transfer, etc.):

None

Criminal Justice Training Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
50 Police Departments	Law Enforcement	700		None	\$79,000.00	
TOTAL					\$79,000.00	

Highway Safety Center
July 1, 2011 – June 30, 2012

Contact:	Mr. Louis Pesci, Director	Phone: 724-357-3979
		Fax: 724-357-7595
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/highway	

Continuing activities conducted during the 2011-2012 fiscal year (July 1, 2011-June 30, 2012):

We continue to provide Driver Improvement Training classes for Pennsylvania Power & Light. Since 1992, PPL has been using the IUP HSC for driver training. In 1996, PPL built a driving facility in Humbolt, PA and IUP was given the contract to operate the program. All training for this program is done on the PPL training grounds in Humbolt, PA. The annual contract is \$50,000. Approximately 180 Pennsylvania Power & Light are trained using the IUP Driver Proficiency Program.

The public safety program (Emergency Response Training) will continue to recruit and train individuals from the local community. An estimated \$30,000.00 will be collected for this training.

- 3 EMT–B Public courses (Spring, Summer, Fall)
- Various EMT-B continuing education classes
- Basic Vehicle Rescue course
- Heartsaver/1st Aid/AED and Healthcare Provider courses

We continue to conduct the EMT Basic and EMT Continuing Education classes for the DEP Mine Training Program. The annual MOU is \$32,069.00.

- 1 EMT-B Mine Course
- 13 EMT-B Mine Continuing Education Modules

Continue the Indiana Regional Highway Safety Project (IRHSP) with PennDOT. The project goals are to increase seat belt use rates and public awareness about highway safety issues in the five-county region of Armstrong, Butler, Clarion, Indiana and Jefferson. The annual grant \$111,413.00.

Continue presentation of advanced interior/exterior Structure Fire Fighting certification training, Industrial 1st Responder certification/recertification training and continuing education classes for Station Emergency Response Teams. The annual contract with Reliant Energy, Inc (GenOn) is estimated at \$106,988.00.

- 1st Responder Certification – 9 day program
- 1st Responder Reinstatement for Expired Certification at Stations – 4 day program

- 1st Quarter – Continuing Education Classroom at Stations
- Structural Fire Brigade Advanced Certification at Fire School
- 2nd Quarter – Live Burn Exercise at Fire School
- 3rd Quarter – Hands-on Session at Fire School – Confined Space
- 4th Quarter Medical ConEd and Recertification at Stations
- Confined Space Rescue Initial Certification at Fire School – 2 day program
- 2nd Quarter Medical Continuing Education Classroom at Stations
- Advanced Rope Rescue at Fire School – 2 day program

Continue presentation of training in the areas of 1st Responder certification, Structural Fire Brigade Advanced certification, Live Burn Exercise, HazMat Operations and Incident Commander. The annual contract with Edison Mission Energy, L.P. (EME) is estimated at \$74,714.00.

- 1st Responder Certification – 9 day program
- 1st Responder Reinstatement for Expired Certification at Stations – 4 day program
- 1st Quarter – Continuing Education Classroom at Stations
- Structural Fire Brigade Advanced Certification at Stations
- 2nd Quarter – Live Burn Exercise at Fire School
- 3rd Quarter – Hands-On Session at Fire School – Confined Space & Rope Rescue
- 4th Quarter – Medical ConEd and Recertification at Stations
- HazMat Operations at Fire School – 2 day program
- Incident Commander at Fire School
- HazMat Operations Refresher at Fire School
- Advanced Rope Rescue at Fire School – 2 day program
- Confined Space Initial Certification at Fire School – 2 day program

New activities (initiatives or programs) begun during the 2011-2012 fiscal year:

In the state of Pennsylvania there has been a steady decline in the number of colleges and universities that provide and train driver education teachers. At one time there were approximately 20 programs in Pennsylvania. Today, Indiana University of Pennsylvania remains the last comprehensive institution providing training and leadership for driver education teachers in the state. Because of this, the Pennsylvania Department of Education is helping promote the training to ensure that individuals are properly trained in the field. The Pennsylvania Department of Education (PDE) for 2012 list 302 public schools out of 500 as having some component of a driver education program. Based off the PDE database there are 1,100 certified driver education teachers listed. This number (1,100) represents both public and private driver training certifications. Approximately 30% of the public schools in Pennsylvania that have a driver education program are taught by teachers whom have obtained the certification from IUP. It is also important to note that the state of West Virginia no longer offers the safety/driver teacher certification program. Currently, individuals in West Virginia that need certification are recommended to attend the training at the IUP HSC or elsewhere. The following courses make up the twelve credits Safety/Driver Education Certification Program:

HPED 251 Foundations of Safety and Emergency Health Care (3 credits)

This course is offered every fall semester and summer session on the IUP main campus. The summer session course is offered in an on-line hybrid format. This course introduces the student to the foundations of safety which involves accident prevention and injury control. It examines the four classes of accidents (motor-vehicle, work, home, and public); and it allows the student to identify causes and plan countermeasures from both a preventive and mitigative standpoint. There are no prerequisites for this course and it is recommended that it be taken early in the student's program.

HPED 252 Introduction to the Driving Task (3 credits)

This course is offered every fall semester and as a workshop style course during one week of summer session one at the IUP main campus. It involves two lecture hours and two laboratory hours. This course provides an in-depth thorough treatment of operating a motor vehicle competently in all major variations and under most conditions encountered within the traffic environment. A competent operator is considered to be one who performs the total driving task knowledgeably, skillfully, and desirably (with respect to behavioral characteristics); demonstrating full understanding and application of the identification, prediction, and decision process. The prerequisite for this class is the student must possess a valid driver's license.

HPED 353 Driving Education Program Management (3 credits)

This course is offered every spring semester and as a workshop style course during two weeks of summer session one at the IUP main campus. It involves 3 lecture hours. This course will prepare prospective driver education teachers to plan, teach and evaluate the driver education classroom instructional mode. Actual experience of teaching high school students in supervised laboratory sessions is provided. The prerequisite for this class is the student to have successfully completed HP251, HP252 and possess a valid driver's license with a minimum of three years driving experience.

HPED 354 Application of Driver Education Instructional Modes (3 credits)

This course is offered every spring semester and as a workshop style course during two weeks of summer session one at the IUP main campus. It involves two lecture hours and two laboratory hours.

This course will prepare prospective driver education teachers to plan, teach and evaluate the driver education instructional modes (simulation, multiple-car driving range, and on-street). Actual experience of teaching high school students in supervised laboratory sessions is provided. The prerequisite for this class is that the student to have successfully completed HP251, HP252 and possess a valid driver's license and be at least 21 years of age.

The Pennsylvania Department of Transportation requires that safety/driver education teachers wishing to do third party testing for driver licensure in PA must have successfully completed the four courses as listed above.

To expand the IUP HSC private driver trainer program for the local community and surrounding areas. This allows individuals who are in need of extra behind-the-wheel training to receive hands-on experience using the IUP Highway Safety Center driver education vehicles. This program also has the possibility to generate income which would be utilized to expand this program and support the IUP HSC.

Other information for Annual Report:

Part of the Safety/Driver Education teacher preparation courses is for the students in HPED 354 Driver Education Program Management to gain practical experience for teaching novice drivers in the behind-the-wheel setting. This is also required for certification set by the Pennsylvania Department of Education. When HPED 354 is offered in the spring and summer semester the IUP HSC will advertise for free driving lesson for novice drivers. Novice drivers that register for the free lesson are taught by the students in HPED 354 as part of their Safety/Driver Education certification requirements. This not only attracts IUP students for driving licensure but individuals from the community and surrounding school districts.

Plans for the upcoming year:

- To re-establish the paramedic program and align the standards for this program with the university.
- To continue the current funding as stated above and implement new ACT 48 training programs for driver education teachers in the state of Pennsylvania.
- Establish new driver improvement training programs and curricula development for Citizens Ambulance in Pennsylvania.
- Expand the emergency medical service programs to include paramedic training.

Needs for the upcoming year:

To continue external funding from contracts and grants to support the Highway Safety Centers various programs.

Changes in current ongoing community relationships:

In conjunction with the Safety/Driver Education certification program the IUP HSC will offer driver education improvement lesson for novice drivers in need of obtaining a drivers license (See #3 above).

The personnel commitment to the operation of this unit:

Four professional staff members are committed to the center. Listed below are the position titles along with their current job descriptions.

Highway Safety Center Director

The Director teaches five three credit courses and manages the Highway Safety Center. Three courses are taught in the fall and spring semesters with three credits of alternative work

assignment for the management of the center. All four of the Safety/Driver Education courses are offered during the summer session. This director's position is University funded.

Coordinator for Emergency Services Training – funded 100% by grants

The Division of Emergency Services Training of the Highway Safety Center is responsible for the planning and implementation of training programs designed to meet the educational needs of those persons who are presently involved with, or will become involved with the provision of vital emergency services (emergency, medical, fire, and rescue) to residents and visitors of the Commonwealth.

Job Duties:

- Plan, develop, implement and evaluate long-range goals of the Division.
- Plan, develop, implement, manage and evaluate an annual plan of work for the Division. (This task requires the establishment and achievement of annual goals and objectives which are consistent with the long-range goals of the Division and the University.)
- Develop and manage the annual budget for the Division to support program activities, Division administration, future growth and development, special projects and research.
- Develop, implement, manage and evaluate specific methodologies (activities) which will permit the Division to achieve annual and long-range goals and objectives.
- Pursue external funding which will support the annual and long-range goals and objectives of the Division. Prepare and submit grant and special contract proposals. Grant proposals to continue funding of existing grant supported projects.
- Identify responsibilities and assign tasks to Division professional staff and other employees.
- Supervise professional staff and other employees in the accomplishment and timely completion of assigned task and responsibilities.
- Evaluate professional staff and employees of the Division with respect to performance of assigned responsibilities and specific tasks. This requires the Director to complete and submit an annual employee evaluation form to the Personnel Office of the University.
- Approve and sign professional staff and employee requests for leave.
- Provide guidance, advice, and consultation to staff in the creation, planning, implementation, and evaluation of new programs to be offered by the Division.
- Prepare and submit reports as requested to the Director of the Highway Safety Center which detail the activities of the Division Director and professional staff of the Division.
- Prepare and submit quarterly, annual and final reports to funding agencies.
- Approve all Departmental Purchase Requisitions, Central Stores requisitions, state car requests and actions of professional staff and employees requiring supervisory endorsement and approval in accord with current University policies.
- Assure that sound budget management practices are employed so as to result in annual revenues exceeding annual disbursements.
- Serve as signatory for all Division costs centers.
- Maintain a record of receipts and expenditures; monitor and manage budget in terms of both projected and actual revenues and expenditures.
- Monitor and evaluate regular course offerings of the Division. Plan, conduct, and evaluate all courses within various program areas. Monitor performance and overall program quality to assure that a consistently high quality learning experience is provided to all students in all courses conducted by the Division. (At least one section of a course

is offered annually for a course to be considered a regular offering.) The following are regular courses offered by the Division:

- Emergency Medical Technician (EMT) Training Course for ambulance and mine personnel. These programs are certified by the Pennsylvania Department of Health (PADOH).
 - EMT Continuing Education Training Classes for ambulance and mine personnel (PADOH certified)
 - Industrial Fire Brigade (PA State Fire Academy certified)
 - Confined Space Rescue (Pa State Fire Academy certified)
 - Fire Responder Course (PADOH)
 - Basic Vehicle Rescue Course (PADOH)
 - Basic Rescue Practices Course (PADOH certified)
 - Hazardous Materials Recognition and Awareness Course (PADOH certified)
 - Cardiopulmonary Resuscitation Courses (American Heart Association certified)
-
- Hold technical certification as necessary or required by certifying agencies in order to teach all regular courses offered by the Division.
 - Plan and develop course goals and learning objectives.
 - Develop an instructional plan to assure that course goals and objectives are successfully achieved.
 - Conduct class instruction and present new knowledge and skills to adult learners in such a manner as to insure the student's ability to reach identified learning objectives.
 - Fairly evaluate and promptly report student performance and achievement.
 - Confer with and advise adult students.
 - Keep current in academic discipline and technical competencies through continued scholarly and technical activities.
 - Plan, develop, teach and evaluate a course of instruction designed to prepare Chief Rescue Instructors, statewide, for the Pennsylvania Department of Health. Specific responsibilities are the same as for Item #20 preceding.
 - Plan, develop, teach and evaluate identified modules of instruction and special topics of other component programs and courses offered by the Division.
 - Assess equipment and material needs of Division and prepare technical specifications; purchase and maintain all tools, equipment, materials, and supplies of the Division.
 - Assure that all part-time instructors employed are properly oriented to Division goals, objectives, policies and procedures. Assure that all part-time instructors are regularly evaluated in order to maintain only qualified instructors who provide the highest quality of learning experiences for their students.
 - Develop strategic plans to assure the continued growth and expansion of the Division.
 - Serve on the statewide Rescue Task Force of the Pennsylvania Emergency Health Services Council as a representative of the Division and the University.
 - Serve on the Indiana County Emergency Medical Services Council as a representative of the Division and the University.
 - Maintain liaison with community groups and agencies involved in the training, education, and delivery of emergency services to residents of the greater Indiana County area, Western Pennsylvania region, and the state.
 - Function as a liaison with University offices and departments involved with programs of the Division, Center, and College.
 - Respond to requests from academic department and University faculty to develop and present special courses of instruction to regularly enrolled University students.
 - Encourage the professional growth and development of division staff.

- Maintain current knowledge of academic discipline plus technical competencies through continued scholarly and technical growth and development.
- Assist the Director of the Highway Safety Center, as needed, in planning, developing, presenting, and evaluating other courses, programs and projects of the Center.
- Assist the Director of Highway Safety Center in developing the annual and long-range goals and objectives of the Center.
- Serve as the representative of the Dean of the College and the Director of the Highway Safety Center when and as necessary to give technical support and consultation to faculty, administrators, academic departments, and Colleges of the University.
- Accept other assignments from the Director of the Highway Safety Center, the Dean of the College of Health and Human Services, and other University officials to be service to, or meet special needs of the Highway Safety Center, the College of Health and Human Services, and the University.
- Perform other duties as directed.

Coordinator for the Indiana Regional Highway Safety Project funded 100% by grant

IUP's Highway Safety Center has received a federal highway safety grant through the Pennsylvania Department of Transportation. This is a twelve month grant and part of it allows for a temporary, full time project coordinator. The coordinator's primary responsibilities are to work with and assist organizations, groups, agencies, departments and individuals who wish to promote highway safety in the counties of Armstrong, Butler, Clarion, Indiana and Jefferson. This project will promote traffic safety issues to the 427,000 residents in the four counties by various media outlets. To accomplish the objectives of this regional highway safety project, the project coordinator will perform the following duties that will be ongoing the entire length of the contract:

- Partner with municipal police departments, PA State Police, local Law Enforcement Liaisons, PennDOT Safety Press Officer, and other local stakeholders to implement a comprehensive highway safety program that combines enforcement, education, and media.
- Coordinate with the local PennDOT safety press officer (SPO) to identify promotional/awareness media opportunities as they relate to the regional highway safety project.
- Coordinate and promote highway safety-related training and other educational programs for law enforcement, schools, and the general public.
- Act as a community resource for highway safety information and programming in the five-county area. Determine how the identified resources/partners can most effectively be used, and provide the direction and assistance to achieve maximum service.
- Identify and solicit outside financial support for safety promotions and specials events.
- Disseminate promotional and educational materials and other information provided by the funding agency, as necessary.
- Maintain computerized financial records and activity records for the various activities associated with the highway safety project.
- Identify other highway safety-related activities occurring in the five-county region that coincide with top safety focus areas and offer to coordinate efforts to increase maximum effectiveness.
- Work with the PENNDOT Regional Highway Safety Team to promote a standardized message to the public.

- Conduct seat belt surveys as required by the funding agency to determine the effectiveness of state-wide efforts to increase seat belt use rates.
- Use criteria provided by the funding agency to evaluate the program effectiveness.
- Oversee the activities of the secretary as they relate to project activities.
- Prepare and submit four (4) quarterly reports, one (1) final report, and other reports when requested from the funding agency.
- Assume an active role as a professional staff member within IUP's Highway Safety Center.
- Perform other duties as assigned.

Highway Safety Center Secretary funded 50% by Emergency Services Training grants and 50% by the Indiana Regional Highway Safety Project grant

- Serves as a secretary in the School of Continuing and Non-resident Education for the Highway Safety center to provide support to the Director and Program Directors, Division of Emergency Services Training (EST); State Coordinator, Pennsylvania Volunteers for Highway Safety (VHS); and shared responsibilities with other secretaries within the R & P Building.
- Operates IBM PC using various software.
- Prepares setup of all documentation to be used on computer by work study students, such as shell documents, fill-in shells, certificate shells, etc.
- Setup of files for all rescue classes according to class number with extensions of pass, fail or retest. Each file includes student's name, address, score, certification number, date certified and class name to be used for letters and certificates to be mailed to each individual. Memorized on disk to be networked to the Department of Health.
- Setup of files memorized on separate disks for letters, memorandums, correspondence for Director and all Program Directors of the Division of Emergency Services Training (EST) and State Coordinator, Volunteers for Highway Safety (VHS).
- Responsible for the supervision of work study students. Currently four student employees. Assigns work tasks to be completed. Train work study students in usage of the computer and various software packages. Reviews all general work before leaving office. Evaluate student employee performance.
- Records and submits hours worked for all students in R & P building. Maintains accurate records to submit to the Director, Highway Safety Center and Dean's office. Responsible for picking up student pay checks at Student Payroll Office.
- Maintains accurate records of all CEU numbers assigned to any non-credit courses. Assigns any new numbers needed for all non-credit courses offered in the R & P Building. Submits any new numbers recorded to the Dean's Office.
- Works independently, with the exception of special projects when more detailed information is necessary.
- Gives verbal instructions on style and content. Reviews all general work before leaving the office.

The financial operating commitment to this unit:

The commitment to operating this unit is \$405,184.00.

Sources of funding from IUP for personnel and operating commitments:

The Highway Safety Center receives \$15,520.00 from the college operating budget. This money is used to support the HPED Safety/Driver Education courses, driver education vehicle maintenance, student workers, and basic office supplies.

IUP Highway Safety Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IRHSP – PennDot	State government	400,027		\$111,413.00	\$111,413.00	
PPL	Utility company	180		\$50,000.00	\$54,400.00	
DEP – EMT Mine	State government	402		\$32,069.00	\$32,069.00	
Reliant Energy (GenOn)	Utility company	621		\$106,988.00	\$106,988.00	
Edison Mission (EME)	Utility company	174		\$74,714.00	\$74,714.00	
Public Safety Programs	Public	300		\$30,000.00	\$30,000.00	
TOTAL				\$405,184.00	\$409,584.00	

Pennsylvania/OSHA Consultation Program

July 1, 2011 – June 30, 2012

Contact:	Mr. Samuel Gualardo, Director	Phone: 724-357-2396 or 1-800-382-1241 Fax: 724-357-2385
Affiliation:	College of Health and Human Services	
Website:	www.iup.edu/pa-oshaconsultation	

Continuing activities conducted during the 2011-2012 fiscal year (Oct. 1, 2010 – Sept. 30, 2011):

Since 1983, IUP's Safety Sciences Department has been the officially designated agency in the Commonwealth of Pennsylvania for providing occupational and health consultative services made available through the Occupational Safety and Health Act. The program is designed to assist private-sector employers in the Commonwealth in understanding and voluntarily complying with applicable safety/health regulations enforced by the federal Occupational Safety and Health Administration.

The PA/OSHA Consultation Program offers free on-site safety and health consultation services to Pennsylvania employers who want help in recognizing and correcting safety and health hazards and in improving their safety and health programs. The program is largely funded by the Occupational Safety and Health Administration (OSHA), an agency of the United States Department of Labor.

During FY2011, the PA OSHA Consultation Program had another good year. PA OSHA Consultation met or exceeded the majority of its FY2011 goals as established in the Consultation Annual Project Plan. To maintain public confidence, the PA OSHA Consultation Program continued to track several consultant performance measures during FY2011.

The Mandated Activities Report for Consultation (MARC) dated November 1, 2011, revealed the PA OSHA Consultation Program conducted 828 visits during FY2011. Of these, 718 initial safety and health visits, 25 training and assistance, and 63 follow-up visits were conducted. Total visits for FY2011 were about 131% of the FY2011 Consultation Annual Project Plan (CAPP) goal of 633 visits according to the MARC report.

The MARC report dated November 1, 2011 indicated the PA OSHA Consultation Program met or exceeded all references/standards for the five (5) main measures, and sub-measures, reviewed in Table A.

Table A
FY 2011 MARC Measures

<i>Measure</i>	<i>Achieved</i>	<i>Reference/Standard</i>
% Initial Visits to High Hazard Establishments	97.21%	Not less than 90%
% of Initial Visits to Smaller Businesses	96.80%	Not less than 90%
% of Visits where Consultants Conferred with Employees	99.86% Reported (100% actual)*	100%
% <u>Serious Hazards</u>		
Verified in a Timely Manner or referred to enforcement (<14 days after last correction due date)	99.90% reported (100% actual)**	100%
Verified corrected in original time or onsite	94.69% reported	65%
Number of Uncorrected Serious Hazards with Correction Date > 90 Days Past Due	0	0

*Typo corrected in the NCR system following the generation of the MARC report.

**Local data confirmed that 3 hazards closures were entered using an incorrect date. This has since been corrected in the NCR system.

In addition to continually measuring performance, a client survey of consultation services was sent to all employers that had an initial onsite consultation visit conducted (closed) during FY2011. Of the client surveys that were returned, employers rated the service overall at 92%, based on an average composite score of the 13 questions asked on the survey. They also strongly indicated that they would recommend the PA OSHA Consultation Program to another small employer. This indicator confirmed that our program met the CAPP goal that 85% of our clients would rate the staff's professionalism, competence and knowledge as satisfactory.

The PA OSHA Consultation Program continued to promote OSHA's Safety and Health Achievement and Recognition Program (SHARP). 11 new SHARP companies were added during FY2011. The total number of employers in Pennsylvania with SHARP status was 49 during FY11. In addition, 5 new employers pursued SHARP through the pre-SHARP inspection deferral option.

Finally, the PA OSHA Consultation Program continued participation in two (2) "partnership" agreements and two (3) "alliance" agreements developed by the Compliance Assistance Specialists (CASs) working out of OSHA's Allentown, Erie and Pittsburgh offices which is reviewed in detail in this report.

New activities (initiatives or programs) begun during the 2010-11 fiscal year:

PA OSHA Consultation made significant change during the FY including:

- Electronic acceptance of client requests and electronic distribution of request confirmation
- Electronic report processing and client distribution
- Electronic submission of weekly schedules, expense report etc.
- Development, distribution and utilization of consistent opening/closing conference documents
- Development, distribution and utilization of consistent report templates
- Development, distribution and utilization of consistent STEPS for General Industry
- Development and implementation of various internal tracking mechanisms
- Serious report status (weekly):
 - Pre-SHARP/SHARP log (monthly)
 - Report Processing Error Spreadsheet
 - Consultant quality tracking log
- Development and implementation of various accountability mechanisms
- Serious Hazard Management Policy
- Pre-SHARP/SHARP Policy
- Total revamp of the consultant annual performance evaluation process
- Significant enhancements to the PA OSHA Consultation webpage
- Significant enhancements to the PA OSHA Consultation newsletter and electronic distribution processes
- Development of PA OSHA Consultation Resources CD for Client distribution at initial visits
- Development of standardized PA OSHA Consultation Presentation CD
- Clean up of office area, repainting, re-carpeting, asbestos removal, purging of antiquated and broken equipment etc.
- Establishment of Safety Supervisor position
- Establishment of various staff coordinator positions:
 - Newsletter editor
 - Webpage
 - Training
 - Equipment
 - IT

Other information for annual report:

Excerpt from the Conclusion section from the 2011 On-Site Review Report from PA-OSHA Office in Philadelphia:

...Region III commends the PA OSHA Consultation Program for providing exceptional customer service in safety and health to employers in Pennsylvania. The staff is highly educated in safety and health, takes significant efforts to provide employers with expert advice, and provides excellent assistance in correcting safety and health management systems. The Project is also to be commended for the many internal program improvements since the last review.

Plans for the upcoming year:

In FY 13, PA OSHA Consultation plans to enter into an agreement with w/ PA DOL. This agreement will target PA OSHA Consultation resources on Pa Bureau of Workers Compensation State Workers Compensation Fund employers. In turn, PA DOL will assist PA OSHA Consultation with the 10% State match requirement.

Needs for the upcoming year:

PA OSHA Consultation staff has been down 5 consultant positions for several years. The need to increase staffing to address a significant client backlog is at the top of our agenda moving forward.

A significant unresolved need is for IT support. This continues to be an ongoing struggle and it should not be. IUP derives significant F&A as a result of this grant and this issue should not be a problem.

Changes in current ongoing community relationships:

See new activities above

The personnel commitment to the operation of this unit:

The program was staffed in FY11 by 14 IUP employees. One Project Director, 11 consultants and two clerical personnel. Additionally, we also utilize the services of a student worker.

The financial operating commitment to this unit:

The U.S. Department of Labor-OSHA On-Site Consultation Cooperative Agreement provides 90% federal funding of the program and requires the Commonwealth to provide a 10% match

Sources of funding from IUP for personnel and operating commitments:

In FY11, the federal funding level was \$1,701,000 and the IUP cost share requirement was \$187,748.

PA/OSHA Consultation Program

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Employer Worksites in PA	Private sector	52,031		\$1,701,000	\$1,701,000	
TOTAL		52,031		\$1,701,000	\$1,701,000	

Administration and Leadership Studies Research and Training Center

July 1, 2011 – June 30, 2012

Contact:	Dr. John Anderson, Director Ms. Sherri Zimmerman, Managing Director Ms. Deborah Kravitz, Center Administrator	Phone: 717-720-4431 Fax: 717-720-4430
Affiliation:	College of Humanities and Social Sciences	
Website:	www.iup.edu/als/rtc	

ALS-RTC Mission and Goals:

The ALS-RTC is an applied, interdisciplinary center that engages Administration and Leadership Studies (ALS) doctoral students in order to provide sponsored research, program evaluation, policy analysis, technology transfer, and training for public and nonprofit sector organizations.

Our Goals are to:

- Enrich the teaching and educational experience of students and faculty by providing real-world research, training, and evaluation opportunities for doctoral students and faculty in the [Administration and Leadership Studies Program](#).
- Transfer knowledge and skills developed through the ALS Program to public and nonprofit sector organizations in order to improve organizational performance.
- Leverage the expertise available through IUP faculty and ALS graduate students, along with university knowledge-sharing resources, in the provision of sponsored initiatives.
- Bring regional and national recognition to Indiana University of Pennsylvania and PASSHE through active involvement in public and nonprofit sector activities, quality research, training and evaluation services, critical analysis, creative ideas, and innovative solutions.
- Promote interdisciplinary studies on specific themes and develop contacts among researchers across geographical areas to foster an exchange of information and to encourage the development of research and training activities in the areas of leadership, organizational and natural environments, economics, health, sociology, social policy, and technological advancement and diffusion.

Continuing activities conducted during the 2011-2012 fiscal year:

Bureau of Maintenance and Operations (BOMO) Maintenance and Training Initiatives – Grant amount \$2,339,997.00 over 5 years FY 2009 – FY 2014

The ALS-RTC has a Memorandum of Understanding (MOU) with PennDOT to provide training services for its Bureau of Maintenance and Operations maintenance training initiatives (the “project”). This project is central to the core mission of the ALS-RTC, to provide research and training opportunities for ALS Program students. This project involves a variety of research, training development, program evaluation, and management activities in support of the Department of Transportation’s (PennDOT) ongoing highway maintenance responsibilities.

Activities include development and management of a 3-week long Highway Maintenance Foreman's Academy and development and management of a two 2-week long Assistant County Maintenance Manager's Academy annually. This MOU also includes development of a digital Highway Maintenance Manager Training program for first line supervisors and managers to develop the skills necessary for: identifying bridge and roadway needs, implementing preventive maintenance techniques, planning, scheduling, resource balancing strategies, budgeting, and supervising and developing employee skills. This MOU also includes development of a series of digital maintenance training videos which guide the trainee through "how to" process for completing PennDOT's top 12-15 core maintenance activities. The series addresses planning, scheduling, safety, quality assurance, risk management, operations, preventative maintenance, and more. To date the ALS-RTC has completed seven of the 14+ training modules. These include Pipe Replacement & Trench Restoration, Seal Coating, Crack Sealing, Base Repair, Shoulder Cutting, Paving, Manual Patching, training module to include and work is in progress to complete the other three modules.

Bureau of Highway Safety & Traffic Engineering (BHSTE) – Grant amount \$532,606.10 over 4 years FY2010 – FY2014

The ALS-RTC was awarded a multi-year grant to provide ongoing training support to assist PennDOT's Central Office with the development, analysis, and implementation of a variety of transportation safety initiatives. While this organization was recently reorganized to the Highway Safety & Traffic Operations Division (HSTO), the variety of tasks in support of its mission continues. They include: 1) Assist in the development and training for a variety of regulations and policies as needed 2) Monitor, compile, distribute, and provide training for a wide-variety of performance metrics 3) Compile statistics and develop annual reports to train and educate Central Office & District staff 4) Update PennDOT publications and prepare associated training as needed, and 5) administration and other duties. Primary transportation safety initiatives with which we are involved include the Federal Highway Administration's (FHWA) Highway Safety Manual, "Safety Analyst" software, Automated Enforcement Manual, Work Zone Crash and Fatality Analysis, Roadway Weather Information Systems (RWIS), MS4 (Municipal Storm Sewer Systems) STAMPP Policy, and more.

Building on the award that we received on highway safety, the ALS-RTC submitted a proposal to compete for one of PennDOT's annual Highway Safety Grants. The purpose of the grant is to adopt and administer community traffic safety projects in areas that have been identified as encompassing a major highway safety problem which is of national concern, and for which effective countermeasures have been identified. Strategies focus on influencing driver behavior for occupant protection, DUI, aggressive driving, pedestrian, bicycle, motorcycle safety, young driver, mature driver, and heavy trucks. While we were not successful this year, our experience through the proposal process will have us better equipped for the FY 2013-14 application cycle.

DBE Methodology, Inline Correction, and Goals - \$450,485.00 grant over 3 years FY 2010-2013

The ALS-RTC has led this PennDOT DBE Methodology team for more than ten years. Our role has been to develop a methodology for setting Disadvantaged Business Enterprise (DBE) Goals to the Federal Highway Administration, the Federal Aviation Administration, and the Federal

Transit Administration and to adjust this methodology annually based on ongoing market analysis. This data-driven and market-driven methodology is used to configure the DBE goals in awarding PennDOT contracts. Activities include data analysis, market analysis, legal research on case history, conduct of public meetings, etc.

CST Information Management System (CIMS) – \$90,000.00 grant over 2 years FY2010 – FY2012

Partnering with IUP Research Institute Business and Technology Group, Inc., the Administration and Leadership Studies Research and Training Center began work with the CST (Civil Support Team) Information Management System (CIMS). Activities include a program evaluation focusing on determination of the effects brought on by field deployment and use of the CIMS. Both the results and the procedures found in the evaluation will prove relevant and useful for future expansion of CIMS to civilian responders and for effective implementation of other technological and sensitive products and services. This project is no longer active.

Ongoing Marketing Activities – \$1,000 grant awarded by SGSR Marketing Funds

The ALS-RTC has implemented a variety of marketing activities to advertise and publicize the center. The website has been transformed to include current research funding and grant opportunities for students, contact information and pictures of the center administrator and managing director, as well as more comprehensive description of the purpose and goals of the center. These activities represent the commencement of multiple efforts to engage external and student stakeholders. The center applied and was awarded \$1,000.00 from SGSR Marketing Funds to update the Center's brochure. The brochure is being used as a tool in increasing awareness of the services and opportunities provided by our center.

Public Works/Sustainability Institute \$1,000 Special Projects Grant

The ALS-RTC has been working to build a Pennsylvania-based Public/Sustainability Institute using the model established by the American Public Works Association (APWA). In support of this activity, the ALS-RTC was awarded a Special Projects Grant for \$1,000 from the Centers & Institutes to help establish a regional Pennsylvania Public Works/Sustainability Institute to serve PA's Public Works community and those in our bordering states. The ALS-RTC, in cooperation with the Central PA Chapter of the APWA, will host this Institute in a series of four sessions per year held in locations throughout Central, Western, and Eastern Pennsylvania, rotating quarterly. The initial session in the series will kick-off in Harrisburg, Pennsylvania during FY 2012-13.

Sustainable Stormwater Management Project, Carlisle Pennsylvania

Born out of the South Central Assembly and American Public Works Association regional workshop on "Sustainability: Balancing our Responsibilities" conducted in 2010, this pilot project in Carlisle will provide model for all communities within the region to learn from and apply sustainability concepts on Stormwater Management. The ALS-RTC has fostered relationships and engaged key stakeholders to enlist support in a collaborative effort to develop a sustainable

solution for Stormwater Management. Key stakeholders involved in this effort include the Pennsylvania Departments of Transportation (PennDOT) and Environmental Protection (PaDEP), the Borough of Carlisle, the South Central Assembly, engineering partners of Skelly and Loy, Buchar Horn, and Baker Engineering, and the Army War College. Recent progress has netted the project \$50,000 in funding for Phase I.

New activities begun during the 2011-2012 fiscal year:

Agility Training – \$12,833.40 grant

Based on the popularity of the current digital training developed by our team, the ALS-RTC has been tasked with developing additional digital training for PennDOT's Agility Program under the Bureau of Maintenance & Operations MOU. The training is based on the format utilized for the Bureau of Maintenance and Operations "Maintenance Activity Training" (MAT) programs, providing a non-linear, customizable training platform for sharing information about the Agility program, its benefits, and the process and requirements for effective implementation. This non-linear format will provide choices for the delivery of training (instructor-led or self-paced), and flexibility in the order in which the material is delivered (all-at-once, one-module-at-a-time, just-in-time, etc.)

ALS-RTC Website Revitalization – School of Graduate Studies and Research Grant

The ALS-RTC was awarded 40 hours of personalized assistance from an IUP web-specialist, to update and improve the ALS-RTC website. Specific desired website changes include highlighting the various projects that the ALS-RTC has completed or is currently working towards. One such project is undertaking the creation of a Public Works Institute, expected to begin in the fall of 2012, which would develop and conduct semi-annual training, lectures/courses, and provide access to professional resources for Pennsylvania's nearly 2600 municipal Public Works organizations, as well as those in adjacent states. As such, the ALS-RTC website will be updated, so as to effectively market the new Public Works Institute, as well as our already completed projects.

Engineer in Training (EIT)/Professional Engineer (PE) Review Training – \$22,476.00 grant

The ALS-RTC is partnering with Penn State to provide Engineer-IT-Training (EIT) and Professional Engineer (PE) review training to assist PennDOT employees in preparing for these exams as part of their career development. This training will be provided as needed in PennDOT engineering districts for periods of up to 26 weeks. This first (pilot) session began on April 24, 2012 in Fayette County. A second session will be provided in Fayette County along with a new session to begin in Harrisburg during FY-2012-13.

Proposals submitted but not awarded:

The ALS-RTC continues to identify and pursue additional projects which support our mission. The following activities focused on pursuit of new projects for which significant time and effort were involved, however no award was received.

Louisville Institute

The ALS-RTC submitted a proposal to the Louisville Institute for FY 2011-12 in the amount of \$25,000 to study the effect of modern business culture i.e., business administration and consumer marketing on church leaders and organization mission.

Jewish Community Center of Greater Harrisburg

The ALS-RTC has been working with the Harrisburg JCC to find solutions to revitalize its membership as it faces significant challenges spurred on by the 2011 flood. As it addresses immediate crises, it has also begun considering its future role and location.

Black Lick Library

During the 2011-2012 academic year, representatives of the ALS-RTC and the ALS Ph.D. program met with the board of directors at the Burrell Township Library (villages of Black Lick and Josephine) to discuss the potential of a needs assessment. This meeting was productive in cultivating a relationship with the members of the board, including former PA Treasurer Barbara Hafer, and strategizing about the future of the library based on goals. The meeting was followed by several phone conferences to discuss a grant opportunity surrounding rural and economic development between Dr. John A. Anderson, graduate assistant Amber Stephenson, and Barbara Hafer. The grant narrative was prepared by Amber Stephenson and Robert Orth and handed over to the Black Lick Library board for their future use and consideration.

Other information for annual report:

Student Involvement, Accomplishments, Anticipated Changes

The primary mission of the ALS-RTC is to engage students in their research activities by matching their interests with community-based research needs and available funding. The Center supported four Ph.D. students involved in ALS-RTC activities during FY 2011-12. Their roles included research assistance, grant research & writing, training development, statistical analysis, IT program development, and marketing.

FY 2011-12 marked a milestone as the Center is expanding our scope of services. First, the ALS-RTC's collaboration with American Public Works Association has provided opportunities for research, education, and evaluation in public works and sustainability. Two of our major projects in FY 2011-12, the Public Works/Sustainability Institute and the Sustainable Stormwater Management project, have evolved from this partnership. Second, upon receipt of the Agility Training and the PE/EIT Review Training grants, the ALS-RTC has expanded our scope of activities under the BOMO MOU. Further expansion planned for FY 2012-13 includes the development and implementation of a training needs assessment and maintenance training strategy.

Center's plans for the upcoming year:

Beyond our current workload, new activities for the Center will build on our maintenance training initiatives by expanding these services to the Pennsylvania Turnpike Commission (PTC). Similar to PennDOT's training needs which are provided for under the BOMO MOU, the PTC is eager to begin operational and leadership training for its employees and has entertained preliminary discussion on this effort. In addition, success in the pilot Sustainable Stormwater Management project in Carlisle is expected to lead to additional projects across the state. This expansion opens the door for new opportunities as we build our networks and experience, and will necessitate increased capacity through student, subcontractor, and faculty additions to our team.

Center's needs for the upcoming year:

The ALS-RTC is currently switching to a new billing format utilizing a Burdened Hourly Rate (BHR) for services. This proposal has received significant support from the Centers & Institutes staff and the concept has received the necessary internal approvals. The transition from the cost-based billing to this new BHR billing will require active monitoring and troubleshooting as needed to ensure that costs are covered and additional funds factored into the new BHR are set aside to cover overhead costs for the center.

Based on our remote location (Harrisburg, PA), ALS-RTC staff will continue to work closely with other Centers and Institutes one-on-one and through the regular Centers & Institutes Breakfasts/Luncheons to learn BMPs (best management practices) for operating successfully. Our staff's primary goal is to become more familiar with tools and resources that enable improved performance, budgeting, project management, reporting, etc. In addition, networking with other Centers, Institutes, and Departments will present opportunities to collaborate on projects and proposals in the future.

Changes in current ongoing community relationships:

The ALS-RTC staff is actively involved in activities with:

- The American Public Works Association (APWA)
- Modern Transit Partnership
- Local engineering firms (Skelly & Loy, Michael Baker, etc.)
- The Pennsylvania State University
- The Pennsylvania Department of Transportation
- The Pennsylvania Department of Environmental Protection
- The Pennsylvania Department of Public Welfare
- The Pennsylvania State Association of Township Supervisors
- The Pennsylvania State Association of Boroughs
- The County Commissioners Association of Pennsylvania

Personnel commitment to the operation of this unit:

- Dr. John A. Anderson, Professor, ALS-RTC Director
Dr. Anderson is a tenured Professor for IUP. His primary role is Coordinator for the Administration & Leadership Studies Doctoral Program at both IUP's Main Campus and at Harrisburg's Dixon University Center. Dr. Anderson has a rich background in research, adult learning, statistical analysis, and program evaluation. As Director for the ALS-RTC, he oversees all activities and actively participates in research and analysis in support of program evaluation efforts.
- Sherri B. Zimmerman, Assistant Professor, ALS-RTC Managing Director
Ms. Zimmerman is a full-time Assistant Professor at IUP. She currently manages the ALS-RTC and oversees all administrative and operational aspects of the Center. Current projects include the BOMO Maintenance Training Strategy & Training Academies, DBE Methodology. In other related experience Ms. Zimmerman served as Director of the Bureau of Municipal Services and Agility Center Manager for PennDOT. Both of these positions provided unequalled experience combining transportation with local government assistance.
- Timothy R. Pieples, Assistant Professor
Mr. Pieples is a full-time Assistant Professor at IUP. His area of expertise is in highway safety and maintenance. He has 30+ years' experience with PennDOT's District 10-0 and currently works in support of PennDOT's Bureau of Highway Safety & Traffic Engineering through policy analysis and program development.
- Deborah Kravitz, Grant Funded Program Coordinator 2
Ms. Kravitz has served as the Center Administrator for more than 7 years. She coordinates administrative activities and provides administrative support for all of the Center's active projects.

In addition to the personnel commitment, the ALS-RTC operates through a network of partners. These include the Pennsylvania State University, Davenport Communications, the Business Technology Group, and the American Public works Association (APWA).

Financial operating commitment to this unit:

Approximately \$500,000 (100% grant-funded)

Sources of funding from IUP for personnel and operating commitments:

None

Administration and Leadership Studies Research and Training Center (ALS-RTC)

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
PennDOT Maintenance Training Coordination	State Department of Transportation	11,000+		\$512,000.00 ⁵	\$432,816.52	
HSTE	State Department of Transportation	unknown	unknown	\$128,279.00	\$138,547.00	
Bureau of Equal Opportunity (BEO) – Disadvantaged Business Enterprise Methodology	State Department of Transportation	unknown	unknown	\$172,282.00 ⁶	\$145,560.54	
PennDOT Agility	State Department of Transportation	unknown	unknown	\$12,833.40	0.00	
Centers and Institutes Special Projects	University	15,132		\$1000.00	\$1000.00	
Engineer in Training/Professional Engineer Review Training	State Department of Transportation	20		\$22,476.00	0.00	
TOTAL				\$848,870.40	\$717,924.06	

American Language Institute

July 1, 2011 – June 30, 2012

Contact: Dr. Michele Petrucci, Asst Vice President Phone: 724-357-2402
for International Education & Global Engagement Fax: 724-357-5640
Ms. Emma Archer, Assistant Director

Affiliation: College of Humanities and Social Sciences, Department of English

Website: www.iup.edu/ali

Continuing activities conducted during the 2011-2012 fiscal year:

The Office of International Education assumed responsibility for the American Language Institute (ALI) from mid-May 2012.

During 2011-2012, the ALI continued to accept, enroll and teach international students in IUP's long-standing, non-credit intensive English program (IEP). The majority of instructors are IUP doctoral students for IUP graduates with a minimum of a Masters degree.

The ALI ran the full calendar year with 6 intakes (August, October, January, March, June, and July). There were five placement levels (beginner through advanced) with 6 courses per level.

New activities begun during the 2011-2012 fiscal year:

From mid-May 2012, the OIE purposefully began reviewing all aspects of the ALI enterprise and as a result, began to implement many minor to significant changes; including revisions, deletions and additions. In particular, the following were under review and will continue to be reviewed during 2012-2013:

- Facilities
- Equipment
- Budget
- Fees
- Instructors
- Staff
- Students
- Curriculum
- Policies and procedures
- Marketing and recruiting

To highlight a few of the many changes completed thus far:

- Created a full-time, professional Assistant Director: ALI (SUA)
- Converted a part-time Clerk Typist 2 to full-time

- Changed the academic schedule to MW and TR (6 core classes) and F mornings for a 7th course
- Formalized the required tutoring program now called ACE Tutoring (After Class English) with a dedicated Coordinator (contracted) and Pass/Fail grading
- Vastly improved website (fewer pages but now accurate, timely and accessible information)
- Worked with Bursar's Office on billing issues (in progress)
- Worked with IT and Admissions on creating an ALI and ALI-Provisional online application
- Worked with IT on technology issues (hardware and software) in the ALI spaces (212 Leo, Eicher Hall offices, classrooms and labs)
- Created an application process for the ACE tutors
- Established a semester Start-Up Meeting and biweekly meetings with all instructors and staff

Center's plans for the upcoming year:

At the core, my goal is to instill the following mantra at the ALI—something that has worked exceedingly well at the OIE:

Transparency-Consistency-Sustainability

With the above in mind, the ALI will continue to experience many changes and improvements during 2012-2013. In particular, we will begin to focus on:

- Submit multiple fee increase requests to the Council of Trustees. This has not been done in years.
- Create a more comprehensive orientation program
- Expand and formalize the Placement Testing
- Formalize the Exit Testing (Institutional TOEFL)
- Create a set of Academic Policies for the students
- Revise the Instructor Handbook
- Develop a more standardized curriculum including basics such as maintaining syllabi, book orders, course development, etc.
- Implement regular classroom observations by Assistant Director
- Implement regular Peer Observations by instructor
- Design an evaluation of the program (process, facilities, activities, communication, etc.)
- Design an instructor evaluation instrument
- Create standardized teaching contracts – in the past, there was no consistency in the rate of pay
- Establish an application process for the instructors
- Marketing and recruiting – the ALI desperately needs to diversify its student population

Center's needs for the upcoming year:

Time is our primary need. We also need realistic goals. The OIE and ALI have made many changes but it will take another year to implement some of the more significant changes (curriculum, marketing and recruiting).

The previous administration became too complacent and relied too heavily on students sponsored by the Saudi Arabian Cultural Mission (SACM). The ALI has exceeded the percentage of Saudi students permitted to attend one program (during 2011-2012, 46% of ALI students were Saudis) and as a result, the ALI has now been placed on SACM's "saturated list". We will be working to increase and diversify our student population so that we will also be able to welcome future Saudi students.

Personnel commitment to the operation of this unit:

For 2011-2012:

- Faculty Director on limited release (3 credits/semester)
- ALI Secretary – 50%
- ALI Secretary – 50%
- Student workers (2-3)
- Contracted "Student Advisors" (3)
- Graduate Assistants (2-3)
- Contracted Instructors (12-16/semester, including summer)

Financial operating commitment to this unit:

Self-generating through ALI tuition fees as approved by IUP's Council of Trustees.

Sources of funding from IUP for personnel and operating commitments:

None

American Language Institute

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Intensive English Program	Saudi Arabian Cultural Mission, IUP overseas exchange partners, and individuals students	0	Approx. 150 int'l students	00.00	00.00	00.00
TOTAL		0	150	00.00	00.00	00.00

Archaeological Services

July 1, 2011 – June 30, 2012

Contact: Dr. Beverly Chiarulli, Director Phone: 724-357-7623
Ms. Amy Slasgiver, Lab Manager Fax: 724-357-7637
Ms. Angela Jaillet, Grant Funded Coordinator,
PennDot Phast Program
Affiliation: College of Humanities and Social Sciences, Department of Anthropology
Website: www.iup.edu/archaeological

Archaeological Services is an Applied Research Center in the Anthropology Department and College of Humanities and Social Sciences. It has had three primary goals since its beginning in 1987. These are to (1) facilitate archaeological research; (2) assist the community in the growing area of historic preservation; and (3) to provide hands on opportunities for anthropology students interested in archaeology. These remain our primary goals. IUP Archaeological Services provides service to the IUP Anthropology Department by supporting the Department's goals in providing opportunities for students to gain applied experience and assistance in obtaining specialized equipment, to our students by providing them with this experience as well as financial support and to local, regional, and state governments and agencies as well as private consulting and engineering firms with assistance in cultural resource investigations. No other center provides equivalent services to the IUP and larger communities. During the past year, Archaeological Services completed a long term project, began several new initiatives, and continued relationships with community partners.



Undergraduate and Graduate Students in the Archaeology Lab with PennDot Collections

Continuing activities conducted during the 2011-2012 fiscal year:

Completion of an \$850,000, 5 year agreement with PennDot (2007-2012). Among other achievements, this project resulted in the preparation and transfer of more than 500,000 artifacts that had been recovered from PennDot funded archaeological projects prior to 1994. Some 240,000 artifacts of these were delivered to the Pennsylvania State Museum during 2011-2012. Less than 1,000 artifacts remain to be transferred with current funding. The 2007-2012 agreement was the fourth long term agreement between IUP Archaeological Services and the Pennsylvania Department of Transportation. The agreements with PennDot began in 1999 with a three year agreement in 2009 (for \$1.1 million) followed by two agreements, a five year agreement from 2002-2007 (for \$450,000) and a four year agreement for \$400,000).



Student working on cataloging artifacts collections as part of the PennDot Curation of Orphaned Collections Project.

New activities begun during the 2011-2012 fiscal year:

In February 2012, IUP and PennDot signed a \$820,000 five year agreement for Archaeological Services to continue to provide cultural resource assistance to PennDot. The new agreement will allow Arch Services to assist PennDot with:

- a) PHASAT (PennDot Highway Archaeological Survey Team) through 2017, and to
- b) Continue preparation of collections for transfer to the State Museum as needed,
- c) Assist with research into archaeological and historic resources and historic preservation issues.
- d) Undertake Geophysical investigations including ground penetrating radar surveys, electric and magnetic resistivity surveys, and other applicable technologies.
- e) Determine the landform(s) on which a project is located, determine the soil type(s), stratigraphy, and age of the depositional events and soils, and determine the potential for intact

archaeological deposits. IUP will prepare a report on the results of the geomorphological field studies for each individual project.

f) Provide assistance with workshops and conferences on archaeology and historic preservation, including, if requested with the Byways to the Past Conference.

g) Sponsor lectures, conferences, symposia, and other educational outreach activities relating to cultural resource studies completed by the DEPARTMENT.

h) Provide other policy and technical assistance to the DEPARTMENT'S Central Office on cultural resource issues including but not limited to assistance from Archaeological Services, the Applied Research Lab, and Departments of Anthropology, Geography, and History and other components of the University as needed and provide cooperative opportunities for students in the applied archaeology graduate program.



Dr. Chiarulli using Bartington Magnetic Susceptibility at the Mary Rinn Site, to assist MA student Donna Smith with Thesis Research and providing service to the Archaeological Consequency, a non-profit archaeological presentation organization.

With funding from the Pennsylvania Historical and Museum Commission, investigation of the Squirrel Hill site near New Florence in Westmoreland County, PA to develop a National Register Context for the Johnston Phase of the Monongahela.

Using geophysical instruments acquired by Dr. Chiarulli as Principal Investigator on a NSF Major Research Instrumentation Grant in 2007, Archaeological Services has begun to provide services to local and regional non-profit organizations. In some cases these, projects have led to thesis research opportunities for Anthropology Department Applied Archaeology MA Students. In others, they have established new relationships with organizations or agencies with the goal that these will lead to future research projects. Projects in 2011-2012 included:

a) Cemetery Research: GPR and Magnetometer surveys of Memorial Park in Indiana, PA, Rumbarger Cemetery in Dubois and Union Cemetery in Somerset County;

b) Archaeological Site Surveys using GPR, Magnetic Susceptibility and Magnetometers for surveys of prehistoric sites including the Mary Rinn, Squirrel Hill, Dividing Ridge Sites, and the Hatfield Site, and historic sites including Smicksburg, Hannastown, Ft. Shirley Floodplain, Byrd Leiphart Susquehannock site, Ft. Morris, and Ft. Allen in Maine.

- c) Support for IUP faculty and students including Dr. Scott Moore of the IUP History Department's projects in Cyprus,
- d) Expanding our geophysical capabilities, by leading an Anthropology and History Department team in another successful NSF MRI proposal.

Other information for annual report:

Archaeological Services Achievements

(a) Dr Beverly Chiarulli and Archaeological Services were recognized during 2012 IUP Research Appreciation Week with the *Sponsored Programs Award for Outstanding Achievement in Public Service*.

(b) The IUP Graduate Students on the second year of the PHAST survey program were featured in the *2011 PennDot Annual Report*. They completed 18 cultural resource survey projects, using traditional "shovel and screen" methods as well as advance geophysical instruments including Ground Penetrating Radar, wrote reports that met or exceeded state requirements and saved PennDot over \$300,000. In addition, the student crew chief Angela Jaillet and interns Donna Smith and Laura Kaufman gained professional experience.



2011 PHAST Team Members Laura Kaufman, Donna Smith, PennDot District 10 (Indiana) Archaeologist and IUP Alum Susanne Haney investigate historic well in Blairsville.

I As part of Archaeological Services', public education and outreach efforts, graduate student and President of the Indiana County Archaeological Society Marion Smeltzer developed and an exhibit for the Indiana County Fair in August 2011. More than 800 fair visitors stopped at the exhibit to learn about the archaeology of Indiana County. She also was an exhibitor at the Pennsylvania Council for Social Studies Annual Meeting in Pittsburgh in October 2011 and at the Pennsylvania Science Teachers Association Annual Meeting in Hershey in December. Dr.

Chiarulli and Ms. Smeltzer were joined by other graduate students in October at the Pennsylvania Archaeological Council Archaeology Day at the State Capitol in Harrisburg Dr. Chiarulli and Ms. Smeltzer also participated in the Archaeological Association of America Archaeology Fair in Philadelphia in January. Their activity which involved drilling with stone flakes was a hit with almost 100 children and their parents participating in the activity.

d) Archaeological Services was subject of a five year review by the Graduate School (Dr. Hilliary Creeley) and the College of Humanities and Social Sciences. According to Dr. Creeley (August 2012), “We [the team] haven’t compiled a finished report of the 5-year reviews but, in reviewing our review team’s notes from the review, there were no comments or suggestions about things to change or do differently—quite the contrary, the reviewers were unanimously grateful for the time and care you took to prepare materials for the review that highlighted the center’s history, its demonstrated need and value to stakeholders (Fed/state/local government, students, etc), its financial picture, and its benefit to the many students who gain practical experience working for the center. I think I can safely say the reviewers were impressed.”



Graduate students Lydia Dehaven and Randy Kuhlman at Archaeology Day at the State Capitol



Marion Smeltzer (left) and students at the AIA Fair



Marion Smeltzer at the 2011 Indiana County Fair

Center's plans for the upcoming year:

Since 2007, an important part of our mission has been to expand our geophysical capabilities for research as well as student training. Geophysical surveys including ground penetrating radar, magnetometry, magnetic susceptibility, electrical resistivity, and conductivity provide archaeologists with non-destructive approaches for archaeological site investigation and have become an increasingly important component of state of the art archaeological research. Our expansion in this area is important because it enhances our ability to compete for external funds for geophysical research and increases our students' visibility and prospective job opportunities. For example, Dr. Chiarulli was the PI on two proposals during 2011-12 to fund geophysical search. The first was a proposal to the National Center for Preservation Technology and Training submitted by Dr. Chiarulli in November 2011 to develop methodologies to find lost graves. While the NCPTT proposal was unsuccessful, the review mentioned that Dr. Chiarulli was considered well qualified for this research and we were encouraged to resubmit. A NSF Major Research Instrumentation grant to purchase additional geophysical equipment was successful and was awarded in early August 2012. This grant will allow us to purchase a Leica 3D Scanner for site and architectural mapping and an IDS Stream multi-frequency ground penetrating radar. We will be one of the first universities in the US to have the IDS Stream. With these instruments, we will be able to expand our ability to conduct non-destructive surveys.

Our plans for the next year, include a continuing development of our geophysical capabilities continue our work for the Pennsylvania Department of Transportation as well as try to develop or renew our relationships with other local agencies, like the National Park Service, Allegheny National Forest, and US Army Corps of Engineers.

Center's needs for the upcoming year:

Our most pressing need is for some additional personnel support to assist with the management of the Geophysical equipment and to assist in the preparation of proposals and reports. A half time designated graduate assistantship would allow us to expand our community relationships and to pursue new opportunities.

Personnel commitment to the operation of this unit:

Center Director – Dr. Beverly Chiarulli ¼ time AWE

(Dr. Chiarulli has a 50% tenured position to teach 2 courses and 2 preps per semester. She has a 25% temporary teaching position to teach 1 additional course and a 25% AWE funded by the Dean of the College of Humanities and Social Sciences.)

Center Administrative Assistant – Linda Dreischalick, Anthro Department Secretary, was reclassified to provide 10% administrative support for Arch Services.

Lab Director, other staff and student employees funded entirely by project funds on an as needed basis.

Financial operating commitment to this unit:

See above

Sources of funding from IUP for personnel and operating commitments:

25% alternate workload equivalency for Director



Anthropology graduate student Meghan Pace in Indiana Memorial Park with newly discovered gravestone.



John Crowley, History student, with the XRF in Cyprus.

Archaeological Services

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (grants applied for or contracts bid on)	Amount of Income Received (grants, contracts fees, etc.)	Pro Bono Value (If public service with no monetary remuneration)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Pennsylvania Department of Transportation (PennDot) Task 15 Year 2	State Agency	11 students	7 students	\$90,000	\$90,000	
PennDot Task 20: Development of PennDot website (2011-12)	State Agency	1 student		\$4,327	\$4,327	
PennDot Task 21: Phase (PennDot Highway Archaeological Survey Team) Program Year 2 July 1-Dec 31, 2011	State Agency	3 students		\$32,289	\$32,289	
PennDot Task 23: PHAST Program Year 3 March 2012-June 30, 2012	State Agency	3 students		\$26,023	\$15,802	
PennDot Task 2 Supplemental Curation May 1, 2012-August 30, 2012* Remaining funds to be received for work through August 30, 2012	State Agency	9 students	7 students	\$16,403	\$15,122	
IUP Anthropology and History Departments – PASSHE Special Project Tech Fee for funds to Purchase XRF Analyzer	State University	2 students	1 student	\$32,145	\$32,145	

PHMC Historic Preservation Grant for the investigation of the Squirrel Hill site	State Agency	2	1	\$9,895	\$6,000	Also public service for the Archaeological Conservancy
Indiana County Archaeological Society (website hosting, materials for exhibits and displays – continuing, year-round)	Local Interest Group	10 members				Public Service \$250
Indiana County Archaeological Society Exhibit at the Indiana County Fair (August 2011 and continuing)	Local Interest Group	800 people viewed exhibit				Public Service \$2500 in kind materials for display
Ellis School Archaeology Day Program (September 2011 and continuing)	Private Girls School in Pittsburgh	60 students				
Pennsylvania Archaeological Council Archaeology Day at the State Capitol (November 2011 and continuing)	PAC professional organization	50 students and others				Public Service \$250
Pennsylvania Archaeological Council Booth at the PA Council for Social Studies (October 2011 and continuing)	Professional organization for teachers (PCSS)	100 teachers				Public Service \$250
Pennsylvania Science Teachers Association (December 2011)	Professional organization for teachers	100 teachers				Public Service \$250
Archaeological Institute of America, Archaeology Fair at Franklin Institute in Philadelphia (January 2012)	Professional organization	100 children and parents				Public Service \$250

Continuing Ground Penetrating Radar survey of St Shirley historical site, Fall 2010-Spring 2011 in preparation for 2011 PSU field school (ongoing)	AXIS Non-Profit Archaeological Foundation	20 students	3 students			Public Service
Ground Penetrating Radar Survey and Magnetic Susceptibility survey of Mary Rinn Site, Fall 2011 for the Archaeological Conservancy	County agency	5 students				Public Service \$100
Geophysical surveys of Memorial Park to locate lost graves for Indiana County Trails and Parks, Spring-Summer 2012	County agency	5 students				Public Service \$100
Geophysical Survey of Rumbarger Cemetery in Dubois, PA	Non-profit cemetery association	4 students 6 members of assoc	2 students			Public Service \$100
Geophysical Survey of the Salisbury Union Cemetery, Somerset County, Fall 2011	Non-profit assoc	2 students	2 students			Public Service \$100
Geophysical Survey of the Hatfield Site, Washington County, Fall 2011	Non-profit Allegheny Chapter of the Society for Pennsylvania Archaeology	3 students	1 student			Public Service \$100
Geophysical surveys of Smicksburg for Indiana County Trails and Parks, Fall 2011	County agency	1 student	3 students			Public Service \$100
Geophysical surveys of Hannastown, Fall 201	Westmoreland County Historical Society	3 students	1 student			Public Service \$100

Geophysical surveys of Byrd Leiphart Susquehannock Village	York County Archaeological Conservancy	1 student				Public Service \$100
Geophysical surveys of Ft. Morris, Shippensburg, PA	Shippensburg Historical Society	1 student				Public Service \$100
Geophysical surveys of early forts in Portland, Maine	City of Portland		1 student			Public Service \$100
Support for students to present on research at the Society for American Archaeology, Memphis, TN, April 2012	Professional Society	7 students	2 students			Public Service \$750
TOTAL		1,717	52	\$211,082	\$195,685	\$5,550

Center for Digital Humanities and Culture

July 1, 2011 – June 30, 2012

Contact:	Dr. Gian Pagnucci, Co-Director	Phone: 724-357-2263
	Dr. Kenneth Sherwood, Co-Director	Fax: 724-357-3056
	Dr. Adrian S. Winsicki, Co-Director	
Affiliation:	College of Humanities and Social Sciences	
Website:	http://www.iupdhc.org	

Continuing activities conducted during the 2011-2012 fiscal year:

The center continues to provide prototype or non-enterprise technical opportunities and academic guidance with respect to pedagogical or research uses of technology. Specifically, it provides access to and instructs faculty and students in the use of wiki and blogging software that is not otherwise supported on campus. Center resources provided instructional support for undergraduate students taking the first offering of Digital Writing, a course that Dr. Sherwood proposed and delivered as well as graduate students in Digital Teaching.

Sherwood contributed center leadership in IT decision-making at the university through a presentation on “new horizons” in digital education to the Academic Computing and Policy Advisory Committee; participated in a library training session and convened a meeting with faculty and library staff to explore opportunities for research and teaching via digital books and tablets; participates in an interdepartmental “action team” for digital collaboration.

Pagnucci continues to manage two projects that are sponsored by the DHC: The WikiBib Project (<http://compandtesol.pbworks.com/>) and Project IUPCast (<http://www.iupcast.org/>). The WikiBib Project is an ongoing project to develop an archive of annotations of scholarship in the areas of technology and literacy. Project IUPCast is an ongoing effort to produce podcasts and videocasts about IUP-related technology and literacy issues.

New activities conducted during the 2011-2012 fiscal year:

The David Livingstone Spectral Imaging Project (<http://livingstone.library.ucla.edu/>), which Adrian Wisnicki directs and which began elsewhere, was formally relocated to the Center in 2011.

Livingstone Online (<http://www.livingstoneonline.ucl.ac.uk/>), which Adrian Wisnicki co-directs with Professor Chris Lawrence (University College London) and which began elsewhere, was formally relocated to the Center in 2011.

Reading Rebooted, an exhibition of contemporary digital literature was proposed for the Kipp Gallery at IUP. However, it could not be scheduled during the 2011-2012 academic year.

Finally, Wisnicki launched the research for a digital edition of Sir John Franklin's 1821 Arctic Diary. This edition will be produced in collaboration with imaging scientists elsewhere and with IUP graduate and undergraduate students.

Other information for the annual report:

The *David Livingstone Spectral Imaging Project* released two major publications, *Livingstone's 1871 Field Diary: A Multispectral Critical Edition* (<http://livingstone.library.ucla.edu/1871diary/>), and the *Livingstone Spectral Image Archive* (http://livingstone.library.ucla.edu/livingstone_archive/). The beta release of these publications in November 2011 received worldwide press coverage, with prominent mention of IUP throughout. The project was covered by The New York Times, the Washington Post, BBC News, the Chronicle of Higher Education, and a variety of other leading outlets. The project has also drawn enthusiastic interest from members of the public from around the world.

The first edition release of these two publications in April 2012 has now been peer reviewed and accepted for inclusion in NINES (<http://www.nines.org/>), the leading digital resource aggregator for nineteenth-century literary and cultural studies. Inclusion in NINES is the digital equivalent of the site being accepted for publication by a top tier academic press. One of the blind NINES reviewers wrote that "This website is an exemplary instance of using new media to enhance existing bibliographic methods" while the other wrote that "The David Livingstone Spectral Imaging Project is a remarkable collaborative achievement that combines new spectral imaging technology, sophisticated web design, and good old fashioned meticulous scholarship to make accessible a body of hitherto unreadable manuscript material that David Livingstone produced in 1871 during his final expedition in Africa."

Additionally, thanks to funding from the English Department and the Library, the Center sponsored four members of the project team to present on project results to the IUP community in March 2012. The presenters included Adrian Wisnicki (IUP), AJ Schmitz (IUP graduate student), Roger L. Easton (Rochester Institute of Technology), and Mike Toth (R.B. Toth Associates). Roger L. Easton also gave a separate talk on the Achimedes Palimpsest Project (<http://archimedespalimpsest.org/>).

During 2011-12, *Livingstone Online* also witnessed significant activity. First, Adrian Wisnicki secured two internal IUP grants to support development of the site: 1) an ACPAC grant (\$1479) which was submitted jointly with Library faculty, and 2) a Centers and Institutes Travel and Special Projects Grant (\$1000). Second, Wisnicki trained AJ Schmitz (an IUP graduate student), Adam Colton (an IUP graduate student), Annie Lin (an IUP undergraduate student), and Dani Cyphert (an IUP undergraduate student) in the use of XML, a computer language that facilitates the digital rendering of transcribed texts online. Under Wisnicki's guidance, these students transcribed and encoded in XML a number of David Livingstone primary manuscript letters, which will eventually be published on the site. Third, Wisnicki collaborated with Colton and Lin to update the *Livingstone Online* site and to transfer it to a content management system, an activity that is still ongoing.

Finally, Wisnicki submitted three external grant applications to support the Center's future activities and research: 1) a Google Faculty Research Award for \$103,500 (not successful), 2) a proposal for a summer Institute for Advanced Topics in the Digital Humanities for \$142,596 (not successful), and 3) an NEH Humanities Collections and Reference Resources grant for \$349,115 (outcome pending). Notably for the last named application, which focuses on the "Livingstone Online Enrichment and Access Project" (LEAP), Wisnicki was also able to secure \$205,241 of third-party in-kind contributions plus a number of uncosted services. The LEAP project brings together 27 individuals from an array of leading institutions, either as core team members (13 individuals), archival institutional contacts (4 individuals), advisory board members (8 individuals), or outside references (2 individuals).

Center's plans for the upcoming year:

We are trying to expand our relationship with the IUP community by bringing external speakers to campus, by presenting on our work, and by involving students from departments outside of English. For instance, Annie Lin, an undergraduate student working on *Livingstone Online* under Wisnicki's guidance, is a computer science major.

Wisnicki plans to continue his digital projects on Livingstone and Franklin and continue bringing students onto these projects; to invite at least one outside speaker involved in Digital Humanities research to present to the IUP community; and to submit one or more additional grant applications to support Center-sponsored work. Wisnicki is also exploring alternate sources of funding for the Center, including kickstarter.com.

In the fall, Wisnicki is teaching a course on "Digitizing the Victorians," which will survey broad international initiatives to use advanced computing and technology to study literature of the Victorian period, but which will also introduce students to some of the digital work on Livingstone sponsored by the Center.

Sherwood will continue to offer a pre-term "Digital Teaching" course to IUP graduate students, as well as the undergraduate Digital Writing, and graduate Postmodern Digital Literature courses. He proposes to curate another digital literature exhibition in coordination with the Fine Arts Gallery. Together, Sherwood and Wisnicki will complete the proposal for a new course in the revised MA English curriculum entitled Digital Pedagogy.

After several years of maintaining center resources through rented, off-campus server space, Sherwood intends to implement an on-campus server provided through the CHSS.

Additionally, three new English Department faculty with interests in the Digital Humanities have just been hired (Alexis Lothian, Dan Weinstein, and Tanya Heflin), and it is our hope that these faculty members will become involved in Center activities and launch their own activities through the Center.

Finally, Wisnicki has developed a Digital Humanities cluster hire document at the request of Dean Asamoah in response to a memo from the Provost. If fully successful, this initiative would result in the hire of four new faculty members with interests in the Digital Humanities from English, History, Anthropology, and the library. It would be an expectation of these new hires

that they become involved in Center activities and indeed collaborate with Center faculty on new projects and on external grant applications.

Center's needs for the upcoming year:

- Support for any external funding applications we develop.
- That Dean Asamoah continue to provide some ESF funds to pay for the computer programming work of one part-time graduate student (Adam Colton).
- We would like to hold direct talks with members of the foundation to explore the possibility of foundation funds being put towards the development of the Center.
- We would like to work with appropriate university personnel to reduce the costs of course buyouts through external funding. Currently these costs, especially when compared to other universities are quite high, and so prevent significant course buyout on all but the largest of grant applications.

Personnel commitment to the operation of this unit:

Pagnucci, Sherwood, Wisnicki, plus the undergraduate and graduate students working under Wisnicki.

Financial operating commitment to this unit:

Two internal IUP grants as noted above (\$1479) plus some start-up funding Wisnicki received last year when hired (about \$5000). Additionally, Dean Asamoah has provided some ESF funds to pay for the computer programming work of one part-time graduate student.

Sources of funding from IUP for personnel and operating commitments:

None

Center for Digital Humanities and Culture

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Blog, wiki, and other technology	Students	35				\$1000
Consulting on collaboration, technology, and IT strategy	Institution					\$1000
Livingstone Project	Scholarly Community			\$246,000	\$2,479	\$50,000
TOTAL		35+		\$246,000	\$2,479	\$52,000

Center for Film Studies

July 1, 2011 – June 30, 2012

Contact: Dr. Thomas Slater, Director

Phone: 724-357-4879

Fax: 724-357-2265

Affiliation: College of Humanities and Social Sciences

Website: www.iup.edu/filmstudies

List any new activities begun during the 2011-2012 fiscal year:

4) Visit of Director/Screenwriter Jarrett Conaway, March 28-29, 2012

Jarrett Lee Conaway is a young director whose work includes the short films *Desperately Seeking True Love*, *Anthem*, and *Turbo* and the comedy series *Bite Me!* Now in its second season the web site *Machima* and the FearNet tv network. On Wednesday the 28th, Jarrett met with about 15 students and faculty members from the English Department at noon and about 30 students from the Communications/Media Department at 5 pm. On Thursday, Jarrett met with about 20 screenwriting and acting students in the Theater Department at 3:30 and about 15 students at the African American Cultural Center at 5:00. At each session, with variations, Jarrett showed clips from his work, a clip from a promo film for a reality show about young directors on Showtime that he had appeared on, and a storyboard that shows how he constructs a scene. The Communications/Media and Theater students were especially excited about Jarrett's presentations because they have a direct interest in pursuing the kind of work he's doing, and he showed them that there are possibilities for them. Jarrett has recently signed a contract with the William Morris Talent Agency, he has a manager, and he's considering offers for directing a feature film.

Support for Jarrett's visit came from Dean Asamoah at the College of Humanities and Social Sciences; English Department Chair Gian Pagnucci; English Graduate Literature & Criticism Program Director David Downing; Theater Department Chair Brian Jones; Communications/Media Department Chair Mark Pawinski; and African American Cultural Center Director Carolyn Princes. Special thanks also to Dr. Luis Almeida of Communications/Media, Dr. Jason Chimonides of Theater, and English doctoral students Shana Kraynack and Theo Sery.

5) Visit of Kathy Kohner "Gidget" Zuckerman, April 23-24, 2012

Kathy Kohner Zuckerman is the original "Gidget" whose experiences learning to surf as a 15-year-old in Malibu in 1955 inspired the best-selling novel *Gidget*, written by her father Frederick Kohner, the three films that followed, the tv series, and several revivals thereafter. Most important, the novel and movie's successes in the late fifties helped launch the surf culture of the early 60s, and Kathy's own surfing inspired thousands of young women to take up the sport. On April 23, Kathy met with a Women's Studies class of about 15 students at noon and then

introduced a screening of the documentary *Accidental Icon: The Real Gidget Story* and answered questions at the 6 O’Clock Series for about 35 students, faculty, and community members. On Tuesday, the 24th, Kathy met with about ten students, faculty, and community members at a lunchtime library session, and then met with another Women’s Studies class at 2:00. At each session, Kathy told her story and used pages from her original diary, photos of the surf scene from the fifties, and articles about her in *Life* and *Surfer* magazines to inform listeners of the cultural history of which she was a major part. At the 6 O’Clock Series, about 10 people stayed afterwards to buy a copy of the novel, get a signed by Kathy, talk with her, and take some pictures.

Support for Jarrett’s visit came from Dean Asamoah at the College of Humanities and Social Sciences; 6 O’Clock Series Director Rick Kutz; English Department Chair Gian Pagnucci; and Women’s Studies Program Director Chauna Craig. Special thanks also goes to Women’s Studies professors Theresa McDevitt (Library) and Elizabeth Ricketts Marcus (History); the 6 O’Clock Series student staff; librarians Carol Connell and Sandra Janicki for creating a great window display, and English Department graduate student Theo Sery for creating some great posters.

6) *English Graduate Student Film and Discussion Series*

Starting late in Fall semester, I worked with Theo Sery and several other graduate students to organize several film and discussion sessions, about eight by the end of spring semester. The feature event was a showing and discussion of *Rear Window* at the Jimmy Stewart Museum on February 24, 2012 preceded by a free tour. About 25 people attended.

Center for Northern Appalachian Studies

July 1, 2011 – June 30, 2012

Contact:	Dr. James Dougherty, Director Dr. Jim Cahalan, Board Member Dr. Carl Rahkonen, Board Member	Phone: 724-357-2734
Affiliation:	College of Humanities and Social Sciences	
Website:	www.iup.edu/appalachianstudies	

Continuing activities conducted during the 2011-2012 fiscal year:

During this year our primary project was the hosting of the Appalachian Studies Association National Annual Conference on March 23-25 2012. I was the conference chair which means I had to begin working on the project in June 2011 and have been conducting “clean up work” until the present. For a full report on the conference please refer to the attached conference report that I submitted to the Appalachian Studies Association in July.

New activities begun during the 2011-2012 fiscal year:

Currently I am at the beginning stages of organizing the first annual Northern Appalachian Festival for the Arts. I met with the Indiana Arts Council board and they have agreed to be a co-sponsor of the event. We hope to hold the festival next summer (2013) in downtown Indiana with the date yet to be determined. The Festival for the Arts proposal follows:

The Northern Appalachian Festival for the Arts: An Overview

The Northern Appalachian Festival for the Arts will preserve artistic work by offering programs that encourage participation in traditional folk culture and music and educate the public of its history through workshops, symposiums, and public presentations. The festival will recognize the talents of established and emerging trendsetters and innovators from throughout the region’s numerous art communities. Diverse programs will serve as arenas for encouraging artistic development and experimentation among many genres.

Modeled after the successful Manchester Craftsmen's Guild in Pittsburgh that was created by Bill Strickland, the proposed “Festival for the Arts” will be a multi-discipline event for arts and learning that emphasizes the visual and performing arts programs. It will specifically promote education through the arts to local residents in rural Pennsylvania.

Staff artists will develop programs that will be held at the festival. The programs will draw upon the rich indigenous cultural heritage of the region through art, music, dance, theater, photography, videography among other forms and feature regional artists from numerous genres. Like other art programs, festivals produce real sustainable local economic impacts as well as developing existing new and non-traditional audiences. Festivals also train, launch, and

support artists and administrators. The Northern Appalachian Festival for the Arts will be the first in the region that celebrates the traditions of Appalachian culture.

Why IUP's Center for Northern Appalachian Studies?

In both mission statements - "Leading the Way: PASSHE Strategic Directions 2004-09" and "IUP Advancing a Legacy of Excellence" - it is mandated that the Pennsylvania State System of Higher Education and IUP are to provide service to the region. The proposed project will follow this directive through support offered by the IUP Center for Northern Appalachian Studies and resources provided by other participating organizations. The combination of these factors presents the university with an opportunity to assume a leading role in facilitating a regionally based project that will contribute to the region's sustainability and forge a closer relationship with local communities. The Project will achieve these goals by providing jobs for local citizens, utilize regional business services, and spin off ongoing projects.

Personnel associated with the Center for Northern Appalachian Studies have worked on numerous community based projects including the Oral History/Visual Ethnography Field Schools and local and state historical associations and most recently sponsored the Appalachian Studies Association national conference which was held at IUP March 23-25 2012. That event attracted over 700 participants and featured over 500 presentations and numerous musical performances that highlighted the cultural heritage of the region. By building upon this body of work, the proposed project offers IUP a new mechanism for maintaining its relationship with local communities and Appalachia as a whole.

The Project's impact on the community:

Historical Preservation, the Arts, and Educational Programs in a 21st Century Economy

The arts, education and preservation of a region's history are principal determinants of quality of life which is widely recognized as a critical factor in "location decision making" for new economy workers and companies. In a 1998 survey of 1200 high technology workers that examined the factors associated with the attractiveness of a new job, "community quality-of-life" was the second most important factor – just below salary – in choosing work with a company in a particular region. According to Joseph B. Hornett, senior vice president, treasurer and chief operating officer of the Purdue University Research Foundation, "there is no question that when companies look for a place to set up a business they are looking at the amenities as much as they are looking at tax incentives, infrastructure and other factors. The competition for skilled employees is a worldwide phenomenon that will become more intensive as the global market continues to grow."

In addition to "quality of life" issues, tourism and "cultural destinations" are growing out of neglected artistic regions. In rural western North Carolina, the non-profit organization, HandMade in America, promotes the fine craft of handmade objects as a means to sustain communities and economic development. The organization unified 23 counties and 4,000 artisans under a viable business and marketing plan that branded the region as a cultural destination. Handmade in America helped increase revenues 10 percent to 15 percent for many craftspeople and generated more than \$11 million in investment in six of the region's smallest towns. The region's crafts contribute \$122 million annually to North Carolina's economy.

Elko, Nevada, a remote rural community with a western heritage marked by strong silent types, has become the stuff of poetry. As the result of the work of a Folklorists survey of local

ranchers, it was found that many cowboys entertained each other with poems they memorized or rhymes they made up on the spot. Their findings convinced them and local authorities that Elko, once the hub for Nevada's 19th century cattle empire, was a perfect choice for a Cowboy Poetry Gathering. With support from the NEA, Elko held its first gathering in 1985. Since then, this wildly successful event has grown into a phenomenon that attracts 8,000 visitors and adds some \$6 million to Elko's economy. Its success spawned more than 200 similar events across the nation, as well as books and radio shows.

The Kentucky Arts Council and eight counties along Route 23 are creating a cultural tourism plan designed to promote economic, community and cultural development in the state. This initiative seeks to prove that cultural/heritage tourism can be used as an effective economic and marketing tool to transform a region once considered moribund into a thriving business endeavor. Route 23 was chosen because of its concentration of musical heritage—many country music stars such as Loretta Lynn and Crystal Gayle come from this area—and talent. Plans are underway to create a website and arts marketing network along the corridor. A video highlighting each county and an audio driving tour is also on the agenda.

Other information for the annual report:

Excerpt from Final Report from the Appalachian Studies Association 2012 Conference

Based on the feedback from the local community, conference attendees, exhibitors, and others, the 2012 Conference, "The Wide Reach of Appalachia," was a success. Over 700 attended the conference that featured 147 sessions. This was the association's first national conference north of the Mason-Dixon Line. The conference theme was chosen to reflect that Appalachia stretches well into Pennsylvania and the southern tier of New York.

Presentations covered a range of topics, including Marcellus shale, the Appalachian literature of Pennsylvania, the impact of the Civil War along the Mason-Dixon Line, and the food of the region. About 50 IUP faculty members, professors emeriti, graduate students, and alumni presented scholarly talks, literature, creative writing, and film showings at the conference.

A highlight of the event was a concert by singer-songwriter Si Kahn, who has written many folk songs and books about the region's workers. He has released 16 albums and was honored by the Folk Alliance as 2010's top folk artist. In addition to the public concert, Kahn led a workshop and delivered the conference's keynote address, focusing on the history of community and labor organizing in Appalachia.

All regular conference presentations, including Kahn's keynote speech and workshop, were open only to those registered for the conference.

Other key presentations that were open to IUP faculty, students, employees, and the general public included the following. We estimate that over 400 IUP students attended these programs.

- John A. Williams, Appalachian State University, author of *Appalachia: A History*, presenting "Pennsylvania as Greater Appalachia: Historical Perspectives"
- Robert F. Cahalan, NASA, member of the Intergovernmental Panel on Climate Change, which shared the 2007 Nobel Prize with Al Gore, presenting "Appalachian Impacts of Global Warming: Reasons for Hope"

- Susan M. Taffe Reed, University of North Carolina at Chapel Hill, “The Significance of Powwows to Native Americans in Pennsylvania’s Appalachia”
- Chad Montrie, University of Massachusetts Lowell, author of *To Save the Land and People: A History of Opposition to Surface Coal Mining in Appalachia* and *A People’s History of Environmentalism in the United States*, presenting “Two Countries, One Struggle: Opposition to Surface Coal Mining in Appalachia and Northern Colombia”
- James Loewen, Catholic University, author of *Sundown Towns: A Hidden Dimension of American Racism* and *Lies My Teacher Told Me: Everything Your American History Textbook Got Wrong*, presenting “Uncovering Racist Sundown Towns in Appalachia and across the Nation”

Another important component of the 2012 conference was the offering of receptions that targeted the involvement of diverse communities. These were hosted by the IUP African American Cultural Center, the IUP Native American Awareness Council, the IUP student environmental group “ECO” and the IUP GLBT Commission. The ARC’s support for scholarships helped make the conference a tremendous success and model for future conferences.

Center’s plans for the upcoming year:

Organizing the first annual Northern Appalachian Festival for the Arts.

Center’s needs for the upcoming year:

Money and staff.

Changes in current ongoing community relationships:

Yes, my working relationship with the Indiana Arts Council. The “festival project” enables the Appalachian Studies Center its first opportunity to work with this group.

Personnel commitment to the operation of this unit:

There is not institutional commitment from IUP. Myself and the other board members donate their time as service to the university and community.

Financial operating commitment to this unit:

There is none from IUP

Sources of funding from IUP for personnel and operating commitments:

None

First Commonwealth Center for Economic Education

July 1, 2011 – June 30, 2012

Contact:	Dr. James Jozefowicz, Co-Director	Phone: 724-357-2640
	Dr. Stephanie Brewer Jozefowicz, Co-Director	Fax: 724-357-6485
Affiliation:	College of Humanities and Social Sciences, Department of Economics	
Website:	www.iup.edu/econeducation	

Continuing activities conducted during the 2011-2012 fiscal year (July 1, 2011 – June 30, 2012):

The First Commonwealth Center for Economic Education at IUP was involved in: 1) offering teacher-training activities to increase teachers' knowledge of basic economic ideas and to familiarize them with methods, strategies, and materials so they can effectively impart that knowledge to their students; 2) providing consulting services to local school districts, education agencies, and community groups regarding needs assessments, curriculum development, course content, resource materials and strategies; 3) conducting research to evaluate existing program effectiveness, to measure student learning, and to find the most effective tools and methods for the delivery of high quality economics education; and 4) developing and distributing Council for Economic Education (formerly the National Council on Economic Education), EconomicsPennsylvania, and locally-developed curriculum materials useful in economic education.

EconomicsPennsylvania has expanded the service area for the FCCEE to include Bedford, Blair, Cambria, Cameron, Clarion, Clearfield, Elk, Forest, Indiana, Jefferson, McKean, Potter, Somerset, Westmoreland, and Venango counties.

Center's plans for the upcoming year:

We plan to continue to offer teacher training workshops to the teachers within our service area. In addition, we intend to encourage schools to participate in the Stock Market Game. We plan to offer Stock Market Game workshops in order to prepare teachers to use the Stock Market Game in their classrooms during the 2012-2013 academic year.

Center's needs for the upcoming year:

We need to maintain a continuing partnership across IUP, EconomicsPennsylvania, and First Commonwealth Bank in order to carry out our plans for the 2012-2013 academic year.

Personnel commitment to the operation of this unit:

The FCCEE currently is staffed by Dr. James J. Jozefowicz and Dr. Stephanie M. Brewer Jozefowicz, both Professors of Economics, who each respectively serve as a co-director.

The FCCEE is affiliated with the statewide organization, EconomicsPennsylvania, and the national organization, the Council for Economic Education. For the 2011-2012 academic year, EconomicsPennsylvania hired Ms. Cindy Morgan to work with the FCCEE as a part-time field representative. Her responsibilities included going out to school districts to meet one-on-one with teachers, conducting teacher training workshops as well as other operational duties.

The financial operating commitment to this unit:

The FCCEE received indirect financial support from EconomicsPennsylvania for some operational expenses associated with activities completed by the field representative on behalf of the FCCEE. Additionally, EconomicsPennsylvania paid the salary for the field representative.

Sources of funding from IUP for personnel and operating commitments:

None

First Commonwealth Center for Economic Education

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Individuals	Primary and Secondary School Teachers	72		\$0	\$0	
Individuals	Elementary and Secondary School Principals	60		\$0	\$0	
Individuals	Elementary and Secondary School Students	4131		\$0	\$0	
TOTAL		4263		\$0	\$0	

Frederick Douglass Institute

July 1, 2011 – June 30, 2012

Contact: Dr. Veronica Watson, Director Phone: 724-357-3299
Affiliation: College of Humanities and Social Sciences
Website: www.iup.edu/douglassinstitute

Continuing activities conducted during the 2011-2012 fiscal year:

- a. The FDIIR sponsored two Scholars through the Frederick Douglass Fellowship, Carla Neckles in the Chemistry Department and Veronica Gonzalez in Professional Studies in Education.
- b. The FDIIR database to maintain contact information for scholars who have applied to the Douglass Scholar was utilized for the first time. Approximately 135 letters were sent by the Provost's Office to former applicants announcing tenure track positions at IUP.
- c. The FDIIR continued its support of the UJAMMA living-learning floor developed by Dr. Carolyn Princes of the African American Cultural Center. The FDIIR director held a discussion session for the floor on the life and legacy of Frederick Douglass.

New activities begun during the 2011-2012 fiscal year:

The FDIIR launched the brown-bag lunch series, Issues of Diversity: Voices from the Field. The goal of the series is to highlight the innovative research being conducted by faculty and students in areas of diversity and social equity. Six panels were held in spring 2012 with thirteen faculty, graduate and undergraduate presenters participating. Attendance averaged 10-12 throughout the series.

Other information for annual report:

- a. Dr. Veronica Watson has been reappointed as the Convener of the FDI Partnership for a third year. This is a statewide leadership position accompanied by an external funding award to support the position/Partnership.
- b. Dr. Veronica Watson serves as a co-leader for IUP's Equity and Excellence Team, a group organized as part of the university's efforts to review its processes, policies, and outcomes as they are related to racial and cultural diversity.

Center's plans for the upcoming year:

- a. The FDIIR will participate in the Douglass Scholars Fellowship (formerly Douglass Summer Scholars program) by hosting two scholars in summer 2013.

- b. The FDIIR will continue the Issues of Diversity: Voices from the Field series.
- c. The FDIIR will begin planning to launch the Douglass Debate Society in 2012-13. This initiative will be linked with other debate societies across the System as part of the programming sponsored by the Frederick Douglass Institute Partnership.
- d. The FDIIR will co-sponsor a project with the Theater Department.
- e. The FDIIR will co-sponsor the next annual Teacher-Scholar Symposium.

Center's needs for the upcoming year:

An office and a GA position to support both the campus FDIIR as well as the Convener's position. Continuing funding for FDI Fellowship.

Personnel commitment to the operation of this unit:

There are no personnel associated with the operation of this unit.

Financial operating commitment to this unit:

Approximately \$20,000 in operating budget, summer contracts for Douglass Scholars, and matching funds associated with the external award for the Convener's position.

Sources of funding from IUP for personnel and operating commitments:

The Provost's Office contributes two 5-week summer contracts, matching funds, and \$2,200 to the regular operation of the FDIIR. The Office of Social Equity contributes approximately \$2,100 to the FDIIR annually.

Institute for Mine Mapping, Archival Procedures, and Safety

July 1, 2011 – June 30, 2012

Contact:	Mr. Robert Wilson, Director	Phone: 724-357-3420 Fax: 724-357-4891
Affiliation:	College of Humanities and Social Sciences; IUP Libraries; College of Health and Human Services	
Website:	www.iup.edu/minemaps	

Continuing activities conducted during the 2011-2012 fiscal year:

The core mission of the IUP Institute for Mine Mapping, Archival Procedures and Safety (IMAPS) is to develop a locus of knowledge and expertise in archiving, digitally recording, and geographically referencing historical coal mine maps, as well as initiating new mine safety protocols based on the existence of digital map data products. In fulfilling this mission, IMAPS continues to pursue developing IUP's Rochester and Pittsburgh Coal Company mine map collection to the fullest extent possible, provide valuable applied internship and employment experiences to students, work collaboratively with federal and state agencies to develop mine mapping data, and advance methodologies in preserving and processing mine maps that will serve as models for other organizations.

Below are summaries of activities completed or that were in progress in the current reporting period. The results continue to reveal the successful transition to a highly productive scanning operation. Mastering the metadata and scanning components of the IMAPS operation is critical to IMAPS being considered an asset to the public and private sectors. Having now achieved this goal, IMAPS has a demonstrated history of high quality and quantity of through put to use when seeking external funding for additional projects. Seeking additional public/private funding will be the primary focus for IMAPS in the upcoming year.

Activities below occurred during the 2011-2012 reporting period:

- Mr. Robert Wilson continues to serve as the Director of IMAPS. He is responsible for the oversight of the entire IMAPS operation including administering existing grants, monitoring/training activities for the day to day operation of the center, and reviewing/pursuing additional public/private funding opportunities.
- Regularly scheduled meetings are being held with the College of Humanities and Social Sciences to monitor and report on the growth and direction of IMAPS.
- The Director continues to seek modifications to improve existing work flow activities which will increase the productivity of the Institute. Continued improvement in scanning efficiency and effective communication continue to assist in strengthening the relationship with grant partners, particularly the Pennsylvania Department of Environmental Protection (PA DEP).
- Several grant opportunities were reviewed and Mr. Wilson was successful in writing and receiving a new grant from PA DEP and the Marcellus Shale Coalition. The PA DEP

award was amended to add an additional \$84,311 to fund 4th quarter activities to the previously awarded \$245,352.. In addition, IMAPS recently received an additional grant award from DEP for the 2012-2013 totaling \$245,352 which will be utilized for staffing purposes. This funding will cover all staff expenses through March of 2013.

- The Marcellus Shale Coalition has contracted with IMAPS to provide pre-drill water quality database training and support services. IMAPS has provided training to over 350 operators, industry consultants and DEP regulators on the use of the database system. IMAPS staff, in conjunction with the IUP Research Institute and Business Technology Group, have developed a Help Desk system to support the Coalition members with common questions regarding the pre-drill database program. IMAPS staff also provide database administration services and data entry services under separate contracts with the Marcellus Shale Coalition. The total value of the award is \$70,962.
- Historically, the primary focus of the Institutes work effort has been to catalogue and scan the Rochester and Pittsburgh Coal Company abandoned mine map collection housed at Indiana University of Pennsylvania. While this will continue to be a primary component of IMAPS, it is anticipated that additional opportunities will be developed in the Marcellus industry.
- During the reporting period, IMAPS contracted with Consol Energy to provide scanning services for a significant portion of the Rochester and Pittsburgh Coal Companies drill core and washability data. This data is useful for exploration related to re-mining activities. In excess of 100,000 documents containing over 400,000 sheets were scanned. The total value of this award is \$33,319.
- During the 2011-2012 reporting period, approximately 5,632 map scans were completed. A total of 809 maps required stitching. This represents a slight reduction in number of scans relative to the previous reporting period. The decline is attributable to shifting work efforts to the Consol project to complete the in excess of 100,000 scans of drill core data.
- Nine graduate assistants and twenty-one hourly student workers, funded through grants obtained by IMAPS were hired as IMAPS staff for the 2011-2012 academic year. The graduate assistants, all of whom have training in cartography and geographic information systems (GIS), worked cooperatively with the Director of IMAPS to respond to the day-to-day work flow needs of the Institute. In addition, several of the students were given opportunities to enhance their education by taking on additional projects that required them to utilize skills learned in their course work. The projects assisted the students in gaining practical experience they will be able to apply to their future careers and supported the initiatives of IMAPS.

New activities begun during the 2011-2012 fiscal year:

The *Pennsylvania Department of Environmental Protection (PADEP)*, which is working cooperatively with IMAPS to obtain and scan large format mine maps, continues to be our largest partner. Presently, PADEP (mainly the California, Uniontown and Pottstown offices) acquires and delivers large format mine maps to the IUP campus every few weeks, with the IUP IMAPS staff scanning and recording the maps into a database, and then DEP staff will deliver another batch of maps and pick up the previous one. A detailed procedure is in place for the

inspection and checking in of the maps upon arrival and departure from IUP. IMAPS is continuing to strengthen our relationship with PADEP/OSM with the recent announcement of a new round of grant funding. This funding will position IMAPS into a higher level of cooperation with both OSM and DEP and will provide continued funding of Graduate Assistants and student workers to process highly detailed large format mine maps. We anticipate a significant increase in funding beginning on January of 2013 to further the initiatives of DEP.

A major emphasis of the project during the past year has been an attempt to build private sector partnerships. Much of the past year and previous years was spent continuing map processing activities which had been ongoing previously. Our intent during the past year was to provide outreach to resource extraction businesses with a focus on coal and gas companies. As a result of these efforts another significant partner that has emerged for the IMAPS project in recent months is the Marcellus Shale Coalition (MSC). We have contracted with the MSC to provide training, database administration, and to monitor a help desk to the MSC's pre-drill water quality data. The relationship with the MSC has also presented opportunities for IMAPS to engage individual member companies for additional support services. We envision continuing to strengthen this relationship into additional contracting opportunities.

Other information for annual report:

During the past year, thirty (30) IUP students were employed working on the various projects, obtaining project management experience, subject area knowledge, and technical expertise in the areas of geographic information systems (GIS), map digitization, mine mapping/cartography, and relational databases.

IMAPS will experience substantial growth in terms of employment and productivity in the coming year when the DEP and Marcellus Coalition grants are awarded/renewed.

One of the major emphases of the project during the coming year will be to continue to build private sector partnerships. The development of pilot projects and the improvements in production capabilities should prove beneficial to both the private and public sectors. A concerted effort will be made to demonstrate this to resource extraction sector companies with the intent of building partnerships. We intend to fund future development efforts through these partnerships.

Center's plans for the upcoming year:

With recent expansion of IMAPS operations into Putt Hall, we have been able to add additional capacity to our work flow. We have utilized this new space to support expansion efforts for digitizing mine maps for the DEP. In addition, the security features of the facilities permit us to respond to sensitive data projects with partners such as the Marcellus Shale Coalition.

IMAPS will continue to seek private sector involvement in achieving the goals and objectives of our mission. In particular, Consol Energy, Rosebud Inc, and the Marcellus Shale Coalition have significant promise to achieving this objective. In addition to fostering these relationships, a concerted effort will also be made to reach out to other states. Several neighboring states could benefit from the knowledge and work processes IMAPS has developed. An effort will be made

over the next several months to reach out to these states and present our efforts to them in an attempt to broaden our influence and gain additional partners.

Center's needs for the upcoming year:

The primary issue IMAPS faces in the upcoming year is continued funding for the Director position. IMAPS has used the PASSHE grant to cover the Director salary and has utilized this as match to get additional funding. This funding was also being used to cover assistantships and employ student workers in an effort to forward the mission of IMAPS. The PASSHE funding expired in June of 2012. Currently, all staffing positions are funded into 2013 through existing grants from DEP and the Marcellus Shale Coalition. Finding a constant source of funding for the Director position is critical to the long term success of IMAPS.

IMAPS is anticipating a significant ramp up in production for the DEP project beginning in January of 2013. Depending on the funding levels released as part of that award there may be a need to expand operations to support an increased work effort. The primary need to support this expansion would be space for additional staff.

Personnel commitment to the operation of this unit:

IMAPS staff consisted of the Director and thirty (30) student employees. Nine (9) students are currently graduate assistantship and stipend funded. The remaining twenty-one (21) students are funded hourly.

Financial operating commitment to this unit:

Funding for the reporting period was external grants, contracts, and University match for Director benefits.

Sources of funding from IUP for personnel and operating commitments:

IUP has committed match to the IMAPS project in the form of benefits for the director position. This match funding expired June 30th 2012.

Institute for Mine Mapping, Archival Procedures and Safety

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
DEP	State	X		\$245,967	\$225,967	
OSM	Federal	X	X	\$112,941	\$112,941	
CONSOL INC	Private	X	X	\$33,319	\$33,319	
Marcellus Shale Coalition	Private	X	X	\$70,962	\$70,962	
DEP (amendment)	State	X		\$84,311	\$84,311	
PASSHE (2.5 years)	State			\$172,230	\$172,230	
TOTAL				\$564,730	\$544,730	

Biotechnology Research Institute

July 1, 2011 – June 30, 2012

Contact: Dr. Carl Luciano, Director

Phone: 724-357-2352

Fax: 724-357-5524

Affiliation: College of Natural Sciences and Mathematics

Website: www.iup.edu/biotech

Continuing activities conducted during the 2011-2012 fiscal year:

The Center explored potential workforce development opportunities through the Pittsburgh Technology Council. The Center supported the Honors College through participation in the Summer Honors program.

New activities begun during the 2011-2012 fiscal year:

The Center became involved in cross-disciplinary research activities involving diseases of wild animals. This research will help to bring together faculty from different disciplines in a new “Research Cluster” and will provide research training opportunities for students, in the field and in the lab.

We established a collaboration with officials from Yellowstone National Park (YNP) to develop programs for wildlife disease research/monitoring. We received and processed blood samples from Uinta ground squirrels taken in YNP.

In collaboration with Dr. J. P. Dubey at the USDA we are analyzing the ground squirrel samples for evidence of infection with *Toxoplasma gondii*, a unicellular eukaryotic parasite that is widespread in the United States. The collaboration with USDA provides additional opportunities for IUP students to obtain research training in a state of the art laboratory.

The center submitted one USRC small grant proposal with Dr. Luciano as PI. The proposal described a project to analyze groundhog blood samples from western PA for evidence of infection with Powassan virus and Woodchuck hepatitis virus. The proposal was funded. One graduate student is currently involved in this project.

We are currently collecting groundhog blood samples for this project.

Other information for annual report:

The Center was reviewed during 2011-2012.

Working with Dean Snavely, the Center obtained a Bio Rad iMark plate reader spectrophotometer for blood sample testing.

Center's plans for the upcoming year:

In the upcoming year the Center will continue to emphasize research/training and practical experience opportunities for graduate and undergraduate students. The Center will expand animal blood-testing projects to include opportunities for more students.

The center will seek out opportunities to participate in workforce development initiatives and to partner with other regional institutions as well as national-level partners such as YNP.

The center will seek out opportunities to write grant proposals that seek funds for student development and training.

Center's needs for the upcoming year:

The Center needs assistance with grant-writing activities and grand strategy.

The Center needs help to open and maintain channels of communication with local funding agencies and other regional institutions.

Personnel commitment to the operation of this unit:

The Director's time is the only personnel commitment.

Financial operating commitment to this unit:

None

Sources of funding from IUP for personnel and operating commitments:

There are no special operating commitments.

Center for Applied Psychology

July 1, 2011 – June 30, 2012

Contact:	Dr. Donald Robertson, Director, CAP Dr. David LaPorte, Director, Doctoral Studies	Phone: 724-357-6228 Fax: 724-357-7817
Affiliation:	College of Natural Sciences and Mathematics	
Website:	www.iup.edu/psychology/centers	

Continuing activities conducted during the 2011-2012 fiscal year:

- a. The following contracts with local agencies were updated: ARIN Intermediate Unit EAP, Armstrong/Indiana County Drug and Alcohol, Purchase Line School District.
- b. The CAP is an APA approved provider of continuing education and cosponsored CE activities.
- c. CAP Assessment and Adult clinics continued to operate at near capacity providing service to the community and training for our doctoral students in clinical psychology.
- d. The CAP continued to provide evaluation services to the IUP Municipal Police Academy. In addition, evaluations for police employment and for Act 235 (lethal weapons) were conducted.
- e. Provided neuropsychological evaluations to veterans who have sustained traumatic brain injuries through a contract with the Defense and Veterans Brain Injury Center (through the Henry M. Jackson Foundation for the Advancement of Military Medicine).
- f. Provided evaluation services through Autism Clinic.
- g. Continued child evaluations for Medicaid recipients through Value Behavioral Health
- h. Provided psychotherapy services to IUP students at no cost. This service has increased over the last year because of increasing demands on the University's student counseling center.

New activities begun during the 2011-2012 fiscal year:

- a. Began beta-testing of EMR
- b. Provided educational services to students at United School District
- c. Contracted to perform evaluations for OVR (Office of Vocation Rehabilitation)

Other information for the annual report:

The CAP continues to support graduate student financially. We provide one quarter-time assistantship, cover hourly wages of all three graduate student clinic assistants during the summer, and pay students on an hourly basis for additional clinical work (e.g., assisting in evaluations of police academy applicants). In a time of decreasing financial support for our graduate students, this is an extremely important function of the CAP.

Center's plans for the upcoming year:

We will continue to explore ways of providing more funding for students through clinical activities and contracts (e.g., through clinic/school collaboration). Because there is some evidence of decreased support for state funded mental health services in the community, we anticipate an increase in our caseload. We will pursue opportunities to increase the community's awareness of our services.

Center's needs for the upcoming year:

As we increase the number of graduate students, we will need to insure there is a commensurate increase in training activities.

Personnel commitment to the operation of this unit:

Donald U. Robertson, Director (1/4 time)

Donna J. Bugghey, Secretary

Financial operating commitment to this unit:

Operating expenses for the CAP are typically covered by CAP income – primarily fees for services provided to individuals either through special contracts (e.g. ARIN EAP), professional referrals, or self referral.

That income is used to cover the expenses for summer contracts for the Director, graduate assistantships (including clinic assistants during the summer), and work study assistant.

Funding from IUP for personnel and operating commitments:

Funding from IUP covers the CAP secretary and the Psychology Department funds the ¼ -time release for the Director (fall and spring semesters).

Center for Applied Psychology (CAP)

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
CAP clinic therapy & evaluations					12,606.40	
Police Employment, Police Academy, Security Guard Evaluations	school/local government	169			16,050.00	
Workshops, Misc		3			305.00	
BHRS Evaluations	agency	8			635.00	
Purchase Line School Project Supervision	school					8,100.00
Indiana County VNA/Hospice Consultation	agency	N/A				
ADHD Summer Treatment Program Management	agency	39				3,000.00
Henry M. Jackson Center for DVBIC	agency/government	7			2,800.00	
United Elementary School District "Cooling Down Conflict"	school	100				1,150.00
TOTAL					32,396.40	12,250.00

Center for Statistics Education in Pennsylvania (CSEPA)

July 1, 2011 – June 30, 2012

Contact:	Dr. Larry Feldman, Director	Phone: 724-357-4767
	Dr. Francisco Alarcón, Assistant Director	Fax: 724-357-7908
Affiliation:	College of Natural Sciences and Mathematics	
Website:	www.iup.edu/statisticsced	

Continuing activities conducted during the 2011-2012 fiscal year:

Completed HOME PLaTe – IASD class for 12 Indiana Area School District teachers that began in the summer of 2011 with full day meetings from June 13 to June 17, 2011. The following meetings took place:

November 17, 2011 (two hours)

March 1, 2012 (two hours)

May 11, 2012 (half day)

Other information for annual report:

The graduate class for IASD teachers was highly successful and we are hopeful to be able to continue such classes in the future.

Center's plans for the upcoming year:

Seeking out new grant opportunities as well as new contracts with regional school districts.

Center's needs for the upcoming year:

Current resources are sufficient.

Personnel commitment to the operation of this unit:

Dr. Larry Feldman, Director
Dr. Francisco Alarcon, Assistant Director

Financial operating commitment to this unit:

Grant residuals and center specific funds

Sources of funding from IUP for personnel and operating commitments:

None

Center for Statistics Education in PA (CSEPA)

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Indiana Area School District	School District	12	0	\$ 13,000.00	\$ 13,000.00	
TOTAL		12		\$13,000	\$13,000	

Institute for Information Assurance

July 1, 2011 – June 30, 2012

Contact:	Dr. Rose Shumba, Director	Phone: 724-357-3166
		Fax: 724-357-2724
Affiliation:	College of Natural Sciences and Mathematics	
Website:	www.iup.edu/infosecurity	

Continuing activities conducted during the 2011-2012 fiscal year:

The Computer Science Department in collaboration with the Institute of Information Assurance Education at IUP hosted the 4nd Annual Information Assurance day on November 9, 2011. This was an all-day event, which was very well attended, and featured a wide range of speakers on various topics in Information Assurance.

Featured speakers included Mr. David C. Brown of Business of CyberSecurity, Inc, co-presenters, Mr. Greg Porter and Mr. Matthew Stewart of Allegheny Digital and Robert Morris University respectively, Mr. Mark Yanalatis of HighMark, Pittsburgh, Special Agent Jason Pearson and Special Agent Mr. Keith Mularski of the Pittsburgh Division of the Federal Bureau of Investigation (FBI), and Mr. Douglas Brown of the First Commonwealth Bank, Indiana.

The two FBI Special Agents presented on “*What keeps me up at night...*” This was a presentation on Botnets, Malware, Cyber Crime & the Criminal Underground.

Mark Yanalatis’s presentation was titled, “*Red Teaming approaches, rationales, engagement risks, and methodologies*”. The presentation discussed Red Teaming approaches, rationales, engagement risks, and methodologies. “Low-and-slow” traditional open-sources intelligence collection and tradecraft techniques are force-multipliers in successful exams.

Matthew Stewart presented on how to make sense of all of the security data generated by multiple devices. His presentation was based on the fact that a clear picture of meaningful attacks and how to mitigate them can be gained through the aggregation and correlation of data collected from key points on the network including firewalls, intrusion detection systems, hosts and vulnerability assessment solutions.

Gregg Porter’s presentation was titled “*Using open community software to identify network based security risks to sensitive information*”. The presentation provided key considerations for using open community software to identify network based security risks to sensitive information.

Douglas Brown presented on “*Information Assurance, an IT Audit Perspective*”. The presentation was on how auditing relates to Information Assurance.

David Brown's presentation was titled, "*Four Essential Requirements for Securing Your Enterprise*". He presented on a new approach to cybersecurity that will change your perspective and help your organization to build better defenses.

Some of the full presentations are available on the IA websites. The presentations were very informative, very well attended and very well received. Audience included IUP Technical Support Services personnel, faculty from our IA collaborating partners; and Pennsylvania Highlands Community Colleges, and faculty and students from IUP. Each session had at least 60 attendees.

The event was a great success. Thank you to you all, who made this event such a success; our presenters, and our collaboration partners.

New activities begun during the 2010-2011 fiscal year:

The 2011-2012 academic year marked very improved collaborations with area community colleges. The Director was invited to serve on the Program Review Committee for Penn Highlands Community College for their Computer Information and Communication Technology Network administration Program. Dr. Shumba visited the College twice during the spring of 2012 to meet with the Head of Information Assurance program to discuss possible course equivalences' for transfer to IUP and the possibility of getting support for the NSF grant the Center was writing.

Other information for annual report:

During the fall of 2011, the Information Assurance Club explored topics in information security and software assurance such as system exploitation, web application vulnerabilities, and open source intelligence. The majority of these topics were explored using hands-on exercises on the virtual machines in the isolated Cyber Security lab. The group also established a presence on social media, such as Facebook and Twitter, to ease collaboration and community outreach.

During the Spring 2012 semester, the group continued to explore security related topics through lab and presentation work. The Club hosted a Cyber Security Capture the Flag event to allow students or faculty to test their wit and problem solving skills in areas such as web architecture, digital forensics, reverse engineering binary analysis, steganography, and network traffic analysis. The event was a success.

The President of the Club attended the regional Black Hat Conference, held in Cincinnati. The Computer Science Department funded the conference.

The Director of the Center attended the "Ethical Hacking" working, hosted by NSA in Orlando, Florida.

During the spring of 2012, the Director wrote and submitted an NSF CyberCorps: Scholarship for Service (SFS) grant of about \$1M dollars. The grant was awarded this summer. The *grant* provides funding to award scholarships to five students from area community colleges and IUP who are in Cybersecurity or interested in getting into Cybersurity. In return for their scholarships, recipients will work after graduation for a Federal, State, Local, or Tribal Government organization in a position related to Cybersecurity for a period equal to the length of the

scholarship. Continual development of an infrastructure that will support and encourage an increase in the number of students entering the IA program, now and in the future, is a focus of the project. This infrastructure will strengthen already established linkages through which the pool of student talent at community colleges gains access to continued study at a four-year, liberal arts institutions like IUP.

The Director took for female students to present at the U GO GIRLS (United Giving Our Girls Inspiration and Resources for Lasting Self-Esteem) program. The presentation was on safe use of the Internet. I took three women in Computer Science to co-present with me

Personnel commitment to the operation of this unit:

The Computer Science department pays the student who maintains the IA website from its operating budget. Funding to conferences is also provided by the department.

Financial operating commitment to this unit:

None

Institute for Insurance Assurance

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Penn Highlands CC	College	200		None		
United School District	School	300 students		None		
TOTAL						

Software Development Center

July 1, 2011 – June 30, 2012

Contact:	Dr. H. Edward Donley, Director Dr. Frederick A. Adkins, Co-Director Dr. David T. Smith, Co-Director	Phone: 724-357-3792
Affiliation:	College of Natural Sciences and Mathematics	Fax: 724-357-7908
Website:	www.softwaredev	

Continuing activities conducted during the 2011-2012 fiscal year:

The Software Development Center made minor revisions to the IUP Undergraduate Scholars Forum presentation proposal management system for the IUP Graduate School and Research.

Several years ago the Software Development Center offered a series of hands-on training workshops to expose high school students to ideas of structured thinking and programming through activities involving Lego (r) Mindstorms Robots. As it had been a while since the robots had been used, the SDC sought out an interested regional school that might be able to make use of the kits. The gifted education coordinator at Marion Center High School, Ms. Jill Cirelli, indicated that she would be interested in having students in her program work with the robotic kits. Clearance was obtained at IUP to loan the items to Marion Center. A graduate student volunteer assisted Dr. Adkins with organizing and preparing the kits which were delivered to the school. Checking in after a period, Ms. Cirelli had worked with the students to have them design their own robots. The school was having difficulty in setting up the computer software necessary to programming the robots. Dr. Adkins visited the school and assisted with installing software and preparing students to program the robots. Dr. Adkins subsequently followed up to see the outcomes of the student work with the robots.

New activities begun during the 2011-2012 fiscal year:

The Software Development Center (SDC) was listed as a sub-contractor in Paul Nealen's (IUP Biology Department) resubmission of an NIH proposal, "Where and how do auditory neurons learn. The SDC agreed to integrate into a unified system Dr. Nealen's existing software for collecting and analyzing data and for operant training and tasking. Enhancements would include performing signal processing analysis. Additionally, the SDC agreed to provide a new software interface for the Cambridge Electronics Design hardware.

Center's plans for the upcoming year:

If Dr. Nealen's NIH proposal is funded, the SDC will use a team of students and faculty to write his software for analyzing neurophysiology data. That project will take a year or more. The center will continue to support Marion Center School Districts robotics activity.

Personnel commitment to the operation of this unit:

Three faculty lead the center's operations as overload or summer pay. The center hires students as needed.

Financial operating commitment to this unit:

The university provides space for the center's office. Other expenses are paid by revenue received from clients.

Sources of funding from IUP for personnel and operating commitments:

The Natural Sciences & Mathematics College and the Mathematics Department provide an office in Stright Hall. Personnel compensation comes from fees charged to clients.

Software Development Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Marion Center High School	School	20				\$200
IUP School of Graduate Studies and Research	School	500				\$300
TOTAL						\$500

Center for E-Commerce and Technology Support

July 1, 2011 – June 30, 2012

Contact:	Dr. Krish Krishnan, Director	Phone: 724-357-2522
		Fax: 724-357-6232
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/ecommercetech	

Continuing activities conducted during the 2011-2012 fiscal year:

- Internet Marketing research for small and medium size local and regional companies.
- Redesign and update company websites for small companies
- Implement e-commerce functions in websites of small and medium size companies
- Provide one-on-one training and education to entrepreneurs on how to do business using the internet.
- Obtain internet marketing and e-commerce internships for undergraduate and MBA students.

New activities begun during the 2011-2012 fiscal year:

- Provide consulting support to start-up e-commerce operations and clients of SBDC
- Provide support for online market research surveys for local/regional companies

Other information for annual report:

- Three student teams worked on website review projects
- 11 undergraduate and 3 graduate internships in the E-commerce area
- MBA students who trained in the center's projects also worked on IUP departmental website redesigns and updates.

Center's plan for the upcoming year:

- Reorganization of the center as a joint venture of the Marketing and MIS department
- Create a system for generating projects/paid-internships from local/area businesses that would provide increased opportunity for our undergraduate and MBA students.
- Seek out externally funded grant opportunities for research in our domain.

Center's needs for the upcoming year:

- Student work study support for supporting the administrative and office related tasks of the center.
- Travel cost support to attend related regional "Chambers of Commerce" meetings to promote the center's programs and offerings to area businesses.

Personnel commitment to the operation of this unit:

5 hours/week by the center director and support from student volunteers recruited every year from college of business.

Financial operating commitment to this unit:

No separate financial commitment to this unit at present; department budgets of college of business support research costs; college Dean's office supports miscellaneous costs.

Sources of funding from IUP for personnel and operating commitments:

None

Center for E-Commerce and Technology Support

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Local/Regional Businesses	Private Companies	11				55,000.00
Individuals	Multiple organizations	21				1,050.00
TOTAL						56,050.00

Center for Family Business

July 1, 2011 – June 30, 2012

Contact:	Ms. Ellen Ruddock, Director	Phone: 724-357-2323
	Ms. Cathy R. Smith, Administrative Assistant	Fax: 724-357-7520
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/centerforfamilybusiness	

Continuing activities conducted during the 2009-2010 fiscal year (July 1, 2011 – June 30, 2012):

- “Leadership for the 21st Century” seminar was held at the KCAC July 1, 2012 with panelists: Tom Harley, Architect; Dan Prushnok, CEO Quintech; Anita Brattina, CEO All Facilities; Beth Gregg, CEO Environmental Service Laboratories, Inc. Forty business owners and professional advisors attended the event.
- “A Flawed Plan vs. a Suite Deal” seminar on business succession was presented at the KCAC on September 21, 2011. Jim Ummer, Attorney Rothman Gordon PC presented. Thirty business owners and professional advisors attended.
- CFB honored the Wayne S. Lockard Family, Distinguished Family Business 2012 on April 23. Lockard Co., Co Go’s, Pacific Pride, Pizza Hut, KFC, Kuzneski Lockard, Inc., and Enterprise Bank are some of their holdings. Bernard Lockard, Sr., Bernard Lockard, Jr., Larry Lockard and Doug Lockard did a presentation on the history of the family businesses which grew from a gas station. A traditional tree dedication and dinner followed the presentation in Eberly. Students from the Introduction to Entrepreneurship classes attended the presentation. Four honors students also attended the dinner with the family.
- CFB cosponsored with E-Magnify at Seton Hill University and SBA the Business Owners Symposium in Greensburg March 9, 2012. One hundred fifty people attended the half day breakfast, keynotes and sessions.
- CFB coordinated and celebrated the Management Services Group 20th Anniversary with a wrap up reception at the College Lodge on November 17, 2011. Business owner exhibits were included. Gifts of “Diary of a Small Business Owner” by Anita Brattina were given to each guest. Seventy-five people attended. Dr. Camp gave an overview of the impact of the MSG in the business community since the inception of the incubator in 1982.

New activities begun during the 2010-2011 fiscal year:

- CFB hosted “Succession Planning for the Next Generation of Your Business” at the Fairman Center in Punxsutawney on May 9, 2012 with presenters and panelists: Bill Lestitian, Attorney, Rothman Gordon PC; Dave Prushnok, Vice President, P&N Coal; John Prushnok, President, P&N Coal; Pamela Miller, 3rd generation CEO, Miller Brothers Furniture. Twenty-three business owners and professional advisors attended the event.
- “Employment Law at 50,000 Feet” seminar was presented by Alan Blanco, Rothman Gordon PC and Melissa Gormly assisting at Eberly on May 24, 2012. The event was cohosted by the Indiana County Bar Association. Thirty professional advisors and business owners attended.

Other information for Annual Report:

The Center for Family Business would like to honor two family business owners in the 2012-2013 fiscal year.

Center’s plans for the upcoming year:

- The Center would like to honor founding partners and the first Director with a plaque and pictures at a special open Advisory Board Meeting scheduled for that purpose.
- Plans for the next year are to provide educational seminars on two financial topics: “Meet the Lenders” and “Reading and Understanding Financial Statements”.

Center’s needs for the upcoming year:

Needs to be addressed in the next year are:

- a. Simplify online registration for events
- b. Secure another lead sponsor at the \$5,000 level. A lead sponsor from the financial industry would also be a good resource to share in programming. Prospects are banks, regional wealth management or regional CPA firms engaged in the business community of Western Pennsylvania. The IUP Center for Family Business would be a good partner fit for these firms.
- c. Certification of family business specialist is not necessary but would be an asset for the next Director. Attendance at the Family Firm Institute Annual Conference would be a helpful network for planning programming.

Changes in current ongoing community relationships:

The Center for Family Business expanded partnerships this year to include co-hosting events with the Indiana County Bar Association and the Punxsutawney Area Chamber of Commerce. The seminar with the Indiana County Bar Association was approved for continuing education credit by the Pennsylvania Legal Education organization, for one substantive CLE credit.

The personnel commitment to the operation of this unit:

Clerical

The financial operating commitment to this unit:

Clerical support and office 108 E ECOBIT

Organization or Individual Information		Number of Clients Served		Amount of Income Requested (<i>grants applied for or contracts bid on</i>)	Amount of Income Received (<i>grants, contracts, fees, etc.</i>)	Pro Bono Value (<i>If public service with no monetary remuneration</i>)
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Individuals -Seminars		121		10/20 per/person*	775.00	12,100
Individuals - Consulting		12				30,000
Individuals -Presentation		70				5,600
* Sponsors/Advisors Do Not						
Pay to Attend Seminars						
TOTAL		203			775.00	47,700

Excellence in Entrepreneurial Leadership (ExcEL) Center

July 1, 2011 – June 30, 2012

Contact:	Dr. Joette Wisnieski, Co-Director	Phone: 724-357-3871
	Mr. Eric Palmer, Co-Director	Fax: 724-357-5985
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/excel	

Continuing activities conducted during the 2011-2012 fiscal year:

The ExcEL Center operated without funding the 2011-2012 year. While no funding was present, the Center Co-Director did participate in the PASHEE statewide business plan competition planning committee and actively worked with IUP students who submitted plans. This was the first year for the PASSHE competition and greater involvement is planned for this upcoming year.

New activities begun during the 2011-2012 fiscal year:

As listed above, the Center's participation in the PASSHE business plan competition was new for the 11-12 year.

Other information for annual report:

This upcoming year the Center has a limited amount of funding. In order to best utilize the limited funding available, we have created the "Road to Success" program that will aid individuals at IUP who wish to submit a business plan to the PASSHE competition. A description of the program is listed below.

Center's plans for the upcoming year:

The ExcEL Centers "Road to Success" program is a workshop series developed to aid potential student entrepreneurs in taking their business concept and turning it into a reality. The program is marketed to ambitious students from across the University and will accept cohort of up to 15 qualified "pre-entrepreneurs" who are selected based on a description of their business concept and personal interview. The program consists of a full semester of structured workshop sessions, each bringing students closer to starting their business. Sessions are taught by university business faculty members along local business professionals such as attorneys, accountants, business insurance agents, bank loan officers, and public financing specialists.

Topics covered include:

- Business Planning
- Marketing Your Business
- Technology Planning
- Start-Up Legal Issues

- Insurance Needs
- Accounting Fundamentals
- Managing Your Business
- Financial Projections
- Methods of Financing

Participants in the program are paired with experienced business counselors who provide them with individualized one-on-one assistance throughout the process of getting ones business concept on paper. Typically, one session is conducted per week which allows counselors to meet with their assigned clients one to two times per week outside of the common sessions. The mix of common group sessions with individual meetings allows each member of the cohort to navigate through the business planning process with adequate guidance.

At the conclusion of the program, each member of the cohort will have created a business plan, developed a network of contacts, and be ready to turn their business concept into a reality. The top three business ideas will be chosen by a panel of independent judges and the top student(s) will be given a small monetary award and will become IUP's submission to the PASSHE Student Business Plan Competition where they can be awarded larger cash prizes and in-kind awards. The ExcEL Center will also assist the students with travel expenses related to attending the PASSHE Student Business Plan competition.

Center's needs for the upcoming year:

The Center Co-Directors hope that the administration will support the efforts of the Center in encouraging and aiding student entrepreneurs in their pursuit of business creation. This year we will be putting a concentrated effort (and some limited funding) toward aiding student entrepreneurs in their submissions to the PASSHE business plan competition. The administrations help in creating awareness about the competition and the ExcEL Center's Road to Success program outlined above would be beneficial.

Changes in current ongoing community relationships:

The ExcEL Center continues to find community partners in both the for profit and not for profit sector where mutually beneficial interaction can occur.

Personnel commitment to the operation of this unit:

The ExcEL Center is staffed by two Co-Directors. In the previous year, no funds were available to provide faculty releases or stipends. Administrative assistance to the Center is provided by Cathy Smith, the Finance Department Secretary.

Financial operating commitment to this unit:

The ExcEL Center has received approximately \$180,000 to operate from Fall of 2007 to the Fall of 2009. A no cost extension was granted in which will allow the center to operate until December of 2010. These funds were acquired by way of a competitive grant submission to the PASSHE System. Match funding has been provided by the ECOBIT and the Graduate

School. Limited funding is available in the 12-13 year in order to complete the Road to Success program described above.

Sources of funding from IUP for personnel and operating commitments:

Explained above.

ExcEL Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Semi finalists	Start ups	x		0	0	1000
TOTAL						\$1000

Government Contracting Assistance Program

July 1, 2011 – June 30, 2012

Contact: Mr. Ron Moreau, Director Phone: 724-357-7824
Fax: 724-357-3082
Affiliation: Eberly College of Business and Information Technology
Website: www.iup.edu/ptac

Continuing activities conducted during the 2011-2012 fiscal year (July 1, 2011 – June 30, 2012):

The Indiana University of Pennsylvania Government Contracting Assistance Program (GCAP) has been in operation since the fall of 1990. We have been a part of the Department of Defense, Defense Logistics Agency (DLA) funding program since 1991. In 1996, three stand alone Procurement Technical Assistance Centers (PTACs) (IUP, the Private Industry Council of Westmoreland/Fayette, Inc. (PIC) and the Southwestern Pennsylvania Commission (SPC)) joined as one in order to streamline our procurement outreach efforts, lower costs and improve our service to the clients. It is our intention to continue this regionally known and established relationship with the cooperation and support of the United States Department of Defense and our host organizations.

The core mission of a PTAC is to assist firms in selling their goods and services to the government (local, state, and federal). The IUP program is the lead sponsor/applicant for funding and together with our partners we provide procurement services to firms in the five counties of Allegheny, Armstrong, Fayette, Indiana and Westmoreland.

During this reporting period, our centers assisted client firms in securing 98 contracts totaling more than \$84,000,000. DLA calculates that a job is created and or saved as a result of each \$50,000 in contract awards. Utilizing this figure, our program directly affected over 1600 jobs in the past twelve months throughout the region. We sponsored or participated in 22 outreach programs and provided over 500 initial and follow up counseling sessions to our “active” client base of 393 firms.

The following report outlines our program’s successes for the current period and cumulatively.

<u>Data Elements</u>	<u>Current Period</u>	<u>Cumulative to Date</u>
(7) Active Client Base		
(a) Active Clients (last 12 mos., including Bid Match activity)	394	394
(b) Active Clients (last 12 mos., excluding Bid Match activity)	200	200

(c) Active Bid Match Clients (last 12 mos.)	259	259
(8) Number of Sponsored Outreach Events	14	88
(9) Number of Supported but Non-Sponsored Outreach Events	8	143
(10) Total attendees at Outreach Events in (8) & (9) Above	1,459	19,428
(11) Initial Counseling with all Small Business Concerns	71	929
(a1) Small Disadvantaged/Minority-Owned Business Concerns	13	164
(a2) Small Certified Disadvantaged Business Concerns	0	37
(b) Woman-Owned Small Business Concerns	13	248
(c) HUBZone Small Business Concerns	4	49
(d) Service-Disabled Vet-Owned Small Business Concerns	6	50
(12) Initial Counseling with other than Small Business Concerns	10	66
(13) Initial Counseling with Distressed Area Concerns	12	271
(14) Follow-up Counseling with All Small Business Concerns	455	7,203
(a1) Small Disadvantaged/Minority-Owned Business Concerns	84	1,032
(a2) Small Certified Disadvantaged Business Concerns	4	278
(b) Woman-Owned Small Business Concerns	103	2,108
(c) HUBZone Small Business Concerns	28	786
(d) Service-Disabled Vet-Owned Small Business Concerns	49	503
(15) Follow-up Counseling with other than Small Business Concerns	24	341
(16) Follow-up Counseling with Distressed Area Concerns	86	2,105
(17) # OF PRIME CONTRACTS RECEIVED BY CLIENTS		
(a) Recv'd by all category Small Businesses (Fed+DoD+State)	62	2,460
(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD+State)	2	140
(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD+State)	2	122
(c) Recv'd by WO Small Businesses (Fed+DoD+State)	2	954
(d) Recv'd by HUBZone Small Businesses (Fed+DoD+State)	7	115
(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD+State)	3	23
(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	6	195
(g) Awarded by DoD to all categories of Businesses (DoD)	61	2,041
(h) Awarded by Fed agencies to all Businesses (Fed)	7	339
(i) Awarded by State/Local Gov to all Businesses (State)	0	275

(18) DOLLAR VALUE OF PRIME CONTRACT AWARDS

(a) Recv'd by all category Small Businesses (Fed+DoD+State)	\$77,362,056.40	\$551,560,068.48
(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD+State)	\$5,500,000.00	\$89,737,817.52
(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD+State)	\$5,500,000.00	\$87,205,734.52
(c) Recv'd by WO Small Businesses (Fed+DoD+State)	\$551,896.00	\$90,541,651.12
(d) Recv'd by HUBZone Small Businesses (Fed+DoD+State)	\$2,138,718.16	\$62,486,639.49
(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD+State)	\$1,555,362.00	\$10,513,980.83
(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	\$936,693.59	\$240,960,763.05
(g) Awarded by DoD to all categories of Businesses (DoD)	\$12,733,030.73	\$508,291,770.72
(h) Awarded by Fed Agencies to all Businesses (Fed)	\$65,565,719.26	\$210,365,680.46
(i) Awarded by State/Local Gov to all Businesses (State)	\$0.00	\$73,863,380.35

(19) # OF SUBCONTRACTS RECEIVED BY CLIENTS

(a) Recv'd by all category Small Businesses (Fed+DoD)	30	574
(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD)	0	16
(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD)	0	13
(c) Recv'd by WO Small Businesses (Fed+DoD)	0	243
(d) Recv'd by HUBZone Small Businesses (Fed+DoD)	0	4
(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD)	0	1
(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	0	158
(g) Awarded by State/Local Gov to all Businesses (State)	0	35

(20) DOLLAR VALUE OF SUBCONTRACT AWARDS

(a) Recv'd by all category Small Businesses (Fed+DoD)	\$6,009,156.00	\$99,073,834.45
(b1) Recv'd by Small Disadv/Minority-Owned Businesses (Fed+DoD)	\$0.00	\$669,541.00
(b2) Recv'd by Small Certified Disadv Businesses (Fed+DoD)	\$0.00	\$509,708.00
(c) Recv'd by WO Small Businesses (Fed+DoD)	\$0.00	\$37,927,473.56
(d) Recv'd by HUBZone Small Businesses (Fed+DoD)	\$0.00	\$2,685,340.00
(e) Recv'd by Svc-Disabled Vet-Owned Small Bus (Fed+DoD)	\$0.00	\$49,219.00
(f) Recv'd by Other Than Small Businesses (Fed+DoD+State)	\$0.00	\$30,703,307.44
(g) Awarded by State/Local Gov to all Businesses (State)	\$0.00	\$17,848,683.00

The following conference/training events were sponsored by our center during the reporting period:

Approval Date	Start Date	Status	ID	Title	Attendance		
					Max.	Reg.	Att.
4/26/2012	4/26/2012	Open	0127090069	Procurement Supply Chain Management	0	0	94
4/19/2012	4/19/2012	Full	2706-2706.0027060025	Doing Business with the Commonwealth	50	0	50
3/27/2012	3/27/2012	Open	0127090068	Radio Show WDAD	0	0	75
3/9/2012	3/9/2012	Open	0127090066	Capabilities Statements	0	0	10
3/1/2012	3/1/2012	Open	2621.0026214160	Southwestern Pennsylvania Commission Annual Board of Directors Policy Retreat	0	0	50
2/8/2012	2/8/2012	Open	2621.0026214159	SPC/West Penn Power Energy Efficient and Procurement Workshop	40	0	25
1/25/2012	1/25/2012	Open	2621.0026214157	SBA / SPC Marcellus Shale Small Business Event	60	0	60
11/17/2011	11/17/2011	Open	0127090062	MSG Celebration	0	0	75
11/16/2011	11/16/2011	Open	2621.0026214154	Southwestern Pennsylvania Commission Annual Loan Review Committee Holiday Business Meeting	25	0	23
11/7/2011	11/7/2011	Open	0127090063	GCAP Radio Show	0	0	125
10/20/2011	10/20/2011	Open	2706-2706.0027060022	Doing Business with the Commonwealth	0	0	15
10/7/2011	10/7/2011	Open	2621.0026214155	Minority Enterprise Business Development Event	200	0	150
9/14/2011	9/14/2011	Open	2621.0026214153	Allegheny County Minority, Disadvantaged, and Woman-Owned Business and Procurement Event	50	0	40
7/25/2011	7/25/2011	Open	2621.0026214149	Allegheny League of Municipalities	0	0	0

This report shows the conferences and training events we participated in during the period:

Approval Date	Start Date	Status	ID	Title	Max.	Reg.	Att.
6/22/2012	6/22/2012	Open	2706-2706.0027060026	Federal Procurement Seminar	50	0	40
5/23/2012	5/23/2012	Open	0127090067	Procurement Expo	0	0	72
3/2/2012	3/2/2012	Full	2706-2706.0027060024	Marcellus Shale; Small Business Impacts and Expectations	55	0	55
2/15/2012	2/15/2012	Open	0127090065	WOSB Certification Breakfast Briefing	15	0	15
1/28/2012	1/28/2012	Open	0127090064	Indiana County Chamber EXPO 2012	300	0	300

10/14/2011	10/14/2011	Open	2706-2706.0027060023	Marcellus Shale Career Forum	50	0	50
8/4/2011	8/4/2011	Open	2706-2706.0027060021	Marcellus Shale Procurement Fair	0	0	135
8/1/2011	8/1/2011	Open	2621.0026214150	Congressman Mark Critz Economic Development Event	0	0	0

New activities begun during the 2011-2012 fiscal year:

With the help and support of the IUP Graduate School (Hillary Creely & Jean Serio), our center was awarded the time and experience of a web site developer to fully update the GCAP presence on the web. This timely award and program fit nicely into the needs of GCAP. DLA had recently required all PTAC centers to have an interactive web site – needless to say, we now have a powerful online tool for anyone to visit and utilize. The site can be found at <http://www.iup.edu/ptac>

Other information for the Annual Report:

This past year was the first year that the program was able to utilize matching funds to hire a student worker. With the help and support of the Eberly College of Business, GCAP was able to hire a bright criminology major in her freshman year. We hope to be able to retain her throughout her college career as funding is available. She has proven to be a great asset in developing & researching items for the new web site as well as assisting clients with the day to day activities of the center.

Center’s plans for the upcoming year:

In the coming year one of our major goals is to acquire professional certifications for our staffers at the three centers (Indiana, Greensburg and Pittsburgh). Through webinars, online training opportunities (Defense Acquisition University (DAU)) and via our national organization APTAC (Association of Procurement Technical Assistance Centers), we hope to advance the knowledge of our counselors to better service our clients in the ever changing world of government contracting.

Our four primary counselors bring a total of more than 70 years of government contracting experience to the table; however we feel it necessary to not only maintain our core counseling skills, but advance our knowledge base in areas concerning woman owned business programs, veterans initiatives, and businesses registration requirements.

Center’s needs for the upcoming year:

The center is currently operating in a base year of funding (with two option years) through August 31, 2012. Our option year funding proposal to DLA has been submitted for the continuation of the project – we should receive notice of funding in late July or early August. Support and matching funds have been committed pending notice of the award, staff is in place

and our resources are up to date. Essentially, we have everything in place to continue with the success of the program.

Changes in current ongoing community relationships:

We have been very fortunate in our relationship building efforts with other economic development organizations throughout the entire five county region. The following groups promote, support and/or provide educational and business assistance services to our clients on a regular basis:

- SBA 8A program
- Minority Business Development Council
- National Center for Defense Manufacturing & Machining
- Minority Business Opportunity Committee (MBOC)
- Fayette County Chamber of Commerce
- Regional Minority Purchasing Council
- National Association of Women Business Owners
- The National Education Center for Women
- Pennsylvania Department of Transportation Supportive Services
- New Kensington Chamber of Commerce
- Vietnam Veteran Leadership Council
- Veterans Affairs
- Veteran’s Business Outreach Center at Robert Morris University
- Mid Atlantic Regional Council
- Veteran Business Development Corporation
- Pittsburgh Technology Council
- Catalyst Connection (Pittsburgh)
- Indiana County Chamber of Commerce
- Indiana County Center for Economic Operations
- Armstrong County Planning & Development
- StrongLand Chamber of Commerce
- Westmoreland County Industrial Development Corporation
- Westmoreland County Chamber of Commerce
- Economic Growth Connection of Westmoreland County
- Fay-Penn Economic Development Council
- Seton Hill University’s E-Magnify Center for Women Entrepreneurs
- St Vincent College’s SBDC

I can only see this list growing as we continue to expand our network and promote the activities of the center to all demographics of business owners and types.

The personnel commitment to the operation of this unit:

IUP	100% Commitment Program Manager Full time 100% Commitment Student Worker @ 15 hours a week
PIC	40% Commitment Contracting Specialist Full Time 15% Commitment Secretary Full Time
SPC	100% Commitment Contracting Specialist Full Time 50% Commitment Contracting Specialist Full Time

The financial operating commitment to this unit:

2011-12	DLA	IUP	PIC	SPC	Totals
Cash	\$189,364	\$67,964	\$0	\$91,334	\$348,662
In Kind	\$0	\$0	\$9,500	\$0	\$9,500
Totals	\$189,364	\$67,964	\$9,500	\$91,334	\$358,162

Sources of funding from IUP for personnel and operating commitments (e.g. assigned complement, college operating budget transfer, etc.):

Indiana University of Pennsylvania will be providing \$45,165 in cash and \$22,799 of indirect support for a total of \$67,964

IUP will receive \$21,706 in indirect under the current years funding.

Government Contracting Assistance Program

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Business Firms	Private firms	394 firms		189328	189364	
TOTAL		394		189328	189364	

Management Services Group

July 1, 2011 – June 30, 2012

Contact:	Dr. Robert Boldin, Co-director	Phone: 724-357-2179
	Dr. Steve Osborne, Co-director	Fax: 724-357-4514
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/business/msg	

Management Services Group is an umbrella organization which manages the Eberly College of Business and Information Technology's outreach programs, including:

- Center for Family Business
- Excellence in Entrepreneurial Leadership Center
- Government Contracting Assistance Program
- Small Business Development Center
- Small Business Incubator
- Small Business Institute
- WEDnetPA GFT Grant Program

There is no annual report for the Management Services Group, as it is the sum total of the centers and institutes that operate under it.

Small Business Development Center

Contact: Mr. Tony Palamone, Director Phone: 724-357-7915
Fax: 724-357-5985

Affiliation: Eberly College of Business and Information Technology

Website: www.iup.edu/business/sbdc

Continuing activities conducted during the 2011-2012 fiscal year:

- Assisted clients in raising \$3,041,306 in loan and equity financing
- Worked with 172 clients
- Provided information to numerous others 100+
- Provided over 4430 hours of faculty, staff and student consulting time
- Delivered 15 programs with 175 attendees. Three were sponsored in concert with the Center for family Business

New activities begun during the 2011-2012 fiscal year:

Background

We had traditionally been the smallest SBDC in the State receiving by far the least funds and having the smallest population base to serve.

During the last two years as funding was cut across the SBDC network, our center actually received an increase in funding and began to receive Federal funds for the first time. This increase came with a concomitant increase in our deliverables, but no increase in our geographic coverage area. Our challenge was to add to and to restructure our staff, increase our client intake and add to our geographic coverage area.

In January of 2011, we hired a consultant to help increase our intake and our capability to handle an increased workload. That consultant has helped us restructure how we deliver work and the types of projects we can take on. We are using utilizing more students in the delivery of SBDC work products.

Our intention is to continue in that direction providing more hands on experience for Graduate Assistants, graduate students and student interns. We hope to deliver basic services regarding business plan development and provide Facebook marketing assistance using undergraduates. We also plan to offer a higher level of strategic planning, marketing and growth services and involving staff and grad students.

Other information for the annual report:

Increased student involvement referenced above.

Our work is provided confidentially and we cannot release details of our engagements with clients without a signed publicity release. We do obtain signed releases from several clients yearly and develop success stories which are available on our web pages.

Center's plan for the upcoming year:

We have increased our client intake in the face of declining start-up activity as consumer confidence is not high and this affects people thinking about starting or expanding a business. We have been working on becoming more visible, thus also increasing inquiries from potential clients. Our efforts in this regard are just now beginning to impact.

Additionally, we have been at the forefront of the statewide organization's efforts to develop a set of growth services for existing companies with high growth potential. In this connection it is our intention to offer several of these services in the upcoming year. One service is to set up Advisory Boards for several companies with growth potential. We have applied for an SBA Portability Grant in the hopes of acquiring some funding for this effort.

The second set of series in this area would involve a relatively new business planning tool known as the Business Model Canvas. The tool focuses on the company's Business Model as a way of gaining a common understanding of how the company creates, delivers and captures value. A clear understanding sometimes provides insights into how to compete more effectively.

Center's needs for the upcoming year:

Monetary support.

Unless we get the Portability Grant I will not be able to keep the Counselor we put on because of the receipt of Federal Funds and the Federal Jobs Act money. I cannot continue to meet the metrics required for continuation of the SBDC by myself.

We have met with William Speidel about raising some money through the Foundation from our natural stakeholders, i.e. banks & economic development divisions of utilities, but have not had any feedback relative to this effort or prospect.

Changes in current ongoing community relationships:

We are continuing to gradually increase our profile, have worked with some highly visible and influential people in the community, and the appreciation of our services is increasing.

Personnel commitment to the operation of this unit:

Historically, we have only had one full time staff person (our Director), a 1/8 time fiscal assistant/clerical person, 2 faculty members on quarter time alternate workload assignment for the Fall and Spring semesters, and an occasional Graduate Assistant.

The funding increase allowed us to add a half time consultant and graduate student helpers. The increased funding also came along with an increases match requirement. I should note that newly proposed match requirements will lower our match requirements. The effect might be less need to show as much match from Alternate workload assignments, but not the need for cash which will actually be higher in order to effectively operate and meet program impact requirements.

Unfortunately the long term funding prospect seems downward. This trend threatens our ability to maintain our current levels of service and our growth track. We have received a temporary reprieve through an infusion of funds from the 2010 Jobs Act, which allowed us to take our half time consultant to full time for the remainder of 2011 and 2012.

Federal Jobs Act funds allowed us to increase the half-time consultant to full time and the fiscal assistant/clerical assistance to 75% time. We have now cut back the Fiscal Assistant/clerical person to half-time and face the prospect of only being able to afford the Consultant for one day a week starting in January.

Financial operating commitment to this unit:

Varies depending on grants received and funding level, but in the opinion of this writer represents one of the least expensive avenues for credible, positive public relations the university has available.

Sources of funding from IUP for personnel and operating commitments:

The College of Business has provided ¼ time alternate workload releases to two faculty members to participate in the SBI Program, which puts together student teams to work on actual projects with businesses. These projects are reported on by the SBDC and become part of our deliverables. This staff commitment is used to help make our cash match to the grants we receive.

In the last year we received some assistance from the Graduate School in the form of a GA and some cash match. This support was appreciated, but essentially was funded from the minimal amount of indirects we were able to claim on our federal grants.

Small Business Development Center

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
				\$136,437	\$136,437	
Assisted clients in raising \$3,041,306 in loan and equity financing	Individual entrepreneurs and businesses	Virtually all of our clients are PA residents				
Worked with over 172 clients on business development issues, e.g. business plans, marketing plans, etc.	Individual entrepreneurs and businesses					
Provided business development and operations information to over 100 others	Individual entrepreneurs and businesses					
Provided over 4430 hours of faculty, staff and student consulting time in concert with SBI	Individual entrepreneurs and businesses					
Delivered 15 Workshop/seminars with 175 attendees	Individual entrepreneurs and businesses					
TOTAL				\$136,437	\$136,437	

Small Business Incubator
July 1, 2011 – June 30, 2012

Contact:	Dr. Robert Boldin, Director	Phone: 724-357-2179
		Fax: 724-357-4514
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.iup.edu/incubator	

Continuing activities conducted during the 2011-2012 fiscal year (July 1, 2011 – June 30, 2012):

Provide rental space and support services for the Incubator tenants as well as the general community.

At the end of calendar year December 31, 2011 Incubator tenants' sales amounted to \$14,255,013. This sales figure is reported collectively and does not identify any particular company due to confidentiality issues.

Companies/organizations within the Incubator employed 79 persons in full-time and part-time jobs.

New tenants this reporting period:

Chasers Now
Fast Times Screen Printing
Hartwick Properties
Moreau Technical Services
White Ram Energy

Tenants Graduating this period:

Chasers Now
Hartwick Properties
Patterson Medical

Several tenants expanded their operation and added square footage:

Boys & Girls Club of America
Deal Machine
Moreau Technical Services

New activities begun during the 2011-2012 fiscal year:

Updated and distributed our brochure

Working on Entrance and Exit Policies What it takes to be a tenant and when it is time to exit.

New Board Members added to Advisory Board

Other information for Annual Report:

We are considering initiating some sort of security deposit or last month's rent in advance for new tenants. This concept will be written into their lease if approved by the State Attorney General's Office.

Center's plans for the upcoming year:

Continue to work with the Chamber of Commerce, Indiana County office of Planning and Development and other organizations to improve economic climate.

Center's needs for the upcoming year:

Additional funding (\$4500) needed for the repair of one of the air conditioning units that services incubator space at Robertshaw. Continue to look for funding for on-going renovations to attract today's Hi-Tech firms.

Personnel commitment to the operation of this unit:

Support is obtained from MSG faculty and staff as required to assist entrepreneurs and the program overall. We also provide assistance to companies outside the Incubator.

Financial operating commitment to this unit:

ECOBIT provides funding for personnel; IUP provides space, utilities and parking.

Sources of funding from IUP for personnel and operating commitments:

Dr. Robert Boldin, Director receives 1/4 release time from ECOBIT to manage the Incubator.

Small Business Incubator

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Incubator tenants and other businesses in the	Individual Businesses	15	N/A	-0-	\$101,664.73 Rental Income	-0-
TOTAL					\$101,664.73	

Small Business Institute
July 1, 2011 – June 30, 2012

Contact:	Dr. Stephen Osborne, Director	Phone: 724-357-5760
	Dr. Joette Wisnieski, Assistant Director	Fax: 724-357-5743
Affiliation:	Eberly College of Business and Information Technology	
Website:	www.eberly.iup.edu/sbi	

Continuing activities conducted during the 2011-2012 fiscal year:

In-depth consulting projects (300 – 500 hours per project)

Fall 2011 Clients

- Chambers of Commerce Service Corporation (CCSC)
- Hometown Pharmacy (Various locations)
- Renda Broadcasting
- Bradigan's (Kittanning)
- Gatti Pharmacy

Spring 2012 Clients

- Chamber of Comm. Ser. Corp. (CCSC) (Cranbury)
- Qponomics (Los Angeles based, with PA Operations)
- Indiana Regional Medical Center (IRMC)
- Small Business Development Center (SBDC)
- Renda Broadcasting
- Uptown Fitness
- Nano - Apps
- Luxenburg's Jewelers

New activities begun during the 2011-2012 fiscal year:

New clients, continuation of existing consultation services.

Other information for the annual report:

- 51 students involved @ approximately 80-100 hours per student
- 2 faculty members and 1 staff member involved

Center’s plans for the upcoming year:

1. Submit 2 projects to the SBIDA National Project of the Year Competition. Although we received no national awards this past year, we are regular recipients of such awards.
2. To continue to provide consulting services. The Fall Program includes the following projects in the fall and a comparable number in the spring.
 - Chambers of Commerce Service Corporation (CCSC)
 - D’s Six Packs and Dogs.(Monroeville)
 - Drive Personal Fitness
 - G.R.I.P Solutions
 - Indiana Country Club
 - Pro-Packet
 - Walnut Hill Winery

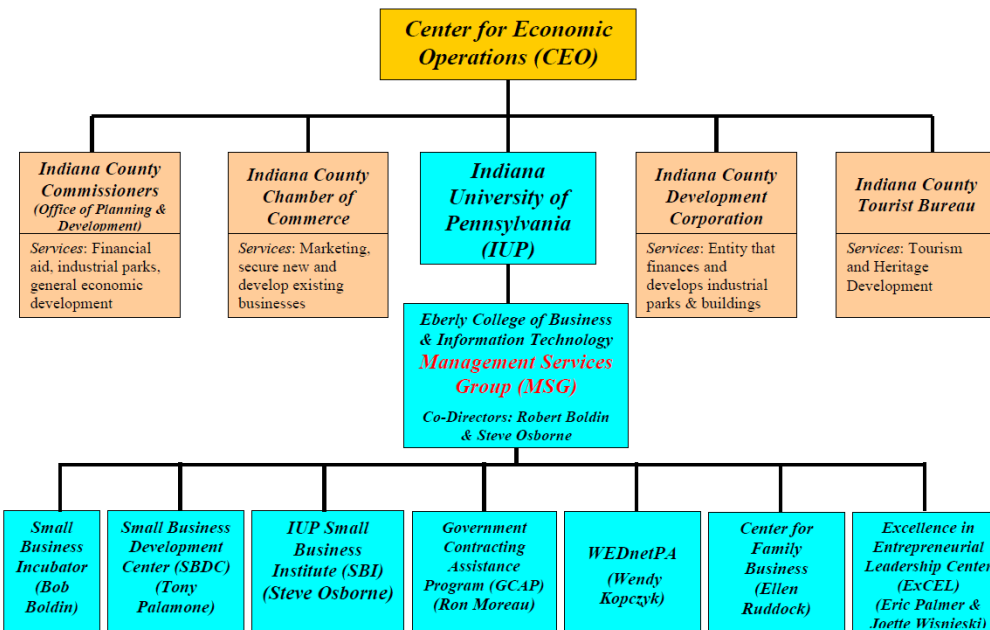
Center’s needs for the upcoming year:

Funding – Funding continues to be a constraint. Center receives no IUP or external funding. Occasionally, clients provide donations to the Center.

Changes in current ongoing community relationships:

In addition to the client organizations with which we interact, we are also involved in the public/ governmental sector as well as members of the Indiana County Center for Economic Operations:

Indiana County Center for Economic Operations (CEO)



Personnel commitment to the operation of this unit:

1. Dr. Stephen Osborne - .25
2. Dr. Joette Wisnieski - .25

Financial operating commitment to this unit:

None committed, has been self-funded.

Sources of funding from IUP for personnel and operating commitments:

See above

Small Business Institute (SBI)

Organization or Individual Information		Number of Clients Served		Amount of Income Requested	Amount of Income Received	Pro Bono Value
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Chambers of Commerce Service Corporation (CCSC)	Private	Yes		0	0	\$5,000+
Hometown Pharmacy (Various locations)	Private	Yes		0	0	\$5,000+
Renda	Private	Yes		0	0	\$5,000+
Bradigan's (Kittanning)	Private	Yes		0	0	\$5,000+
Gatti Pharmacy	Private	Yes		0	0	\$5,000+
Chamber of Comm. Ser. Corp. (CCSC) (Cranbury)	Private	Yes		0	0	\$5,000+
Qponomics (Los Angeles based, PA Operations)	Private	Yes		0	0	\$5,000+
Indiana Regional Medical Center (IRMC)	NFP	Yes		0	0	\$5,000+
Small Business Development Center (SBDC)	NFP - IUP	Yes		0	0	\$5,000+
Renda Broadcasting	Private	Yes		0	0	\$5,000+
Uptown Fitness	Private	Yes		0	0	\$5,000+
Nano - Apps	Private	Yes		0	0	\$5,000+
Luxenburg's Jewelers	Private	Yes		0	0	\$5,000+
TOTAL						\$65,000+

Applied Research Lab		
July 1, 2011 – June 30, 2012		
Contact:	Dr. Christoph Maier, Coordinator	Phone: 724-357-4530
		Fax: 724-357-2890
Affiliation:	School of Graduate Studies and Research	
Website:	www.iup.edu/arl	

Continuing activities conducted during the 2011-2012 fiscal year:

The Applied Research Lab is a statistics consulting center and thus an integral part of the research and public service mission at IUP. In its outreach to the university and the community, the ARL offers access to a variety of services and resources related to research design and analysis. Find more information from the ARL brochure at the end of this annual report.

The ARL was open from 8:00 a.m. until 4:00 p.m. each weekday during the Fall 2011 and Spring 2012 semesters. The ARL was also open from 9:00 a.m. until 4:00 p.m. during the Summer 2011 and from 9:00 a.m. until 3:00 p.m. during Summer 2012.

Most of our clients are students working on theses or dissertations, but regardless of whether our clients are faculty, students, staff, or community members, clients frequently express appreciation for our help.

Clients:

The Applied Research Lab (ARL) worked with 19 clients on projects that had begun prior to this fiscal year.

The ARL worked with 115 new clients this year, for a total of 134 new and continuing clients. These are distributed as follows.

	Undergraduate	Masters	Doctoral	Faculty	Staff	Instructional	Outside	Total
Dissertation	0	0	62	1	0	0	0	62
Thesis	0	19	0	0	0	0	0	19
Class projects	0	6	6	1	0	0	0	13
Research/Grants	1	2	2	17	2	0	2	26
Institutional	0	0	1	5	7	0	0	13
Total	1	27	71	24	9	0	2	134

Additionally, we had hundreds of one-time email, telephone, and walk-in consultations, usually for questions regarding Qualtrics or SPSS.

Workshops and Presentations:

ARL staff conducted the following workshops.

Date	Topic	Presenters	# Attendees
11 July 2011	Introduction to Qualtrics (Food and Nutrition Graduate Interns)	Christoph Maier	14
25 July 2011	Overview of the ARL (ENGL 815—Gloria Park)	Christoph Maier	13
02 August 2011	Overview of the ARL (EDSP 965 —Joe Kovaleski)	Christoph Maier	12
24 August 2011	Overview of the ARL (New Faculty Orientation)	Christoph Maier	60
03 September 2011	SPSS: t-test, descriptive statistics, graphs (NURS 622—Nashat Zuraikat)	Christoph Maier	10
07 September 2011	Overview of the ARL (ALS 882 —Bob Millward)	JJ Roth, Tom Coyne	15
10 November 2011	SPSS to APA: Making SPSS automatically format tables in APA style	JJ Roth	22
24 February 2012	Overview of the ARL (ALS 883—Bob Millward)	Christoph Maier	20
20 March 2012	Introduction to Qualtrics	Adam Clarke Matthew Rancourt	12
5 April 2012	Practical Strategies for Increasing Power	Christoph Maier	23
20 April 2012	Using NVivo for Literature Reviews	JJ Roth	43
TOTAL			244

New activities begun during the 2011-2012 fiscal year:

The ARL instituted two major initiatives and two major programs this year.

Major Initiatives

ARL consultants began implementing many of the communication strategies which are suggested by Janice Derr in her book “Statistical Consulting: A Guide to Effective Communication.”

We have moved entirely away from paper folders for our clients. All documents for clients are stored electronically on the ARL computer drive. Additionally, clients now receive detailed email summaries of meetings and analyses. All communications are stored in the client’s log file, a word document with hyperlinks to relevant documents.

Major Programs

In Fall 2011, the IUP Project and Assignment Technology Help (PATH) Computer Lab was shut down. The PATH Lab was available to all IUP students for software assistance on assignments. The ARL expanded its research focus to accommodate graduate students, who need help with some of the more complex features of Word and Adobe Acrobat Pro for theses and dissertations.

In response to a December 2011 request from one of our clients, the ARL organized and facilitated a teaching circle for faculty who teach research classes at IUP. A total of 16 faculty members from ten departments joined the circle. The teaching circle met four times during the semester with nine of the members attending at least one of the meetings.

This was offered in conjunction with the Center for Teaching Excellence (CTE).

The feedback from members was overwhelmingly positive and thus we intend to continue the teaching circle in 2012-2013, establishing a D2L or Moodle website for members so that we can post minutes and share resources.

Center's plans for the upcoming year:

Besides continuing the usual operations, the ARL is hoping to offer some webinars in place of workshops so that students and faculty can watch the recorded webinar at their convenience. This is important because many graduate students are rarely at IUP and it will allow researchers to go back and watch the webinar at the point in their research where they will apply the concepts.

Centers needs for the upcoming year:

No changes

Personnel commitment to the operation of this unit:

Dr. Christoph Maier received a three-week contract during 2011 Summer 2 and 2012 Summer 1 to serve as Coordinator of the ARL. He also received a 50 percent alternate workload equivalency during the academic year 2011-2012.

The following ARL assistants were employed as special, full graduate assistants at 10 or 20 hours per week during the academic year 2011-2012: JJ Roth (Criminology at 20 hours); Elijah Rach (Applied Mathematics at 10 hours per semester); Kayla Copeland (Applied Mathematics; Spring semester at 10 hours); Matthew Rancourt (Applied Mathematics; Spring semester at 20 hours); Thomas Coyne (Educational Psychology at 20 hours); Adam Clarke (Psychology at 10 hours per semester); Ding Yu (Psychology at 10 hours per semester).

During 2011 Summer 2, three graduate assistants were employed as high-tech student workers for a combined total of about 50 hours per week at the ARL: Dane Alabran (Applied Mathematics), Adam Clarke (Psychology), and Yutai Ma (graduate student doing summer internship). Together they worked an average of 54 hours per week.

During 2012 Summer I, two graduate assistants were employed as high-tech student workers: Thomas Coyne (Educational Psychology) and Meiyen Chen (graduate student doing summer internship). Together they worked an average of 48 hours per week.

Financial operating commitment to this unit:

The ARL received an operating budget of \$4500 for general operating expenses in FY 2011-2012 from the School of Graduate Studies and Research.

Sources of funding from IUP for personnel and operating commitments:

The School of Graduate Studies and Research provided funding for five full graduate assistantships; 50% of the ARL coordinator's salary and benefits for the academic year 2011-2012; and six weeks of summer faculty contract during FY 2011-2012. In addition, \$6010.51 was provided by the School of Graduate Studies and Research for various software licenses and renewals and \$4587 was provided for high-tech summer graduate student workers.

Applied Research Laboratory

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
Individual assistance with research	IUP students, faculty, staff, and community	133				
Classroom presentations	IUP faculty request classroom presentation	120				
SPSS workshops	IUP students, faculty and staff	32				
Qualtrics Workshops	IUP students, faculty and staff	26				
NVivo Workshop	IUP students, faculty and staff	43				
Statistics Workshops	IUP students, faculty and staff	23				
Research Teaching Circle	IUP faculty	16				
One-time Telephone consultations	IUP students, faculty, staff, and community	Not tracked but in the hundreds				
TOTAL		More than 393				

Mid-Atlantic Addiction Research and Training Institute

July 1, 2011 – June 30, 2012

Contact:	Dr. Victor Garcia, Director	Phone: 724-357-1240
	Dr. Alex Heckert, Associate Director	Fax: 724-357-3944
Affiliation:	School of Graduate Studies and Research	
Website:	www.iup.edu/marti	

Continuing activities conducted during the 2011-2012 fiscal year:

There were major personnel and program changes at MARTI during the 2009-2010 fiscal year as a consequence of the retirement of Drs. Robert J. Ackerman and Edward Gondolf, respectively the Director and the Director of Research. Personnel changes continued in the 2010-2011 fiscal year as MARTI restructures itself and grows. Dr. Heckert, Director of Training, is now Associate Director. Despite this change, he still remains in charge of the annual MARTI Summer School. To assist him in MARTI training activities and with the MARTI Summer School, Ray Brannon, a doctoral student in the ALS doctoral program, was recently appointed Director of Development and Conferences, a joint appointment with MARTI and the Administration and Leadership Studies – Research and Training Center (ALS-RTC) (directed by Dr. John Anderson). He will be working with us on the 25th annual summer conference, as well as in developing additional trainings and conferences. In the Fall 2011, Dr. Christian Vaccaro—Assistant Professor, Sociology—was appointed as a MARTI Research Associate and in a relatively short time has launched a major MARTI research initiative, the Veterans Reintegration Project, to be discussed in greater detail later. Dr. Vaccaro’s many scholarly pursuits can found on the MARTI webpage (www.iup.edu/MARTI). This current fall semester, Dr. Bill Donner’s collaboration with MARTI will be formalized. He, too, will be appointed as a research associate. MARTI’s ex-Administrative Assistant, Crystal Deemer, now the department secretary for the Sociology Department, continues to advise and assist MARTI in some administrative matters. These changes in personnel are designed to continue and strengthen MARTI’s intramural- and extramural-funded research and treatment mission.

During the fiscal year covered in this report, Dr. Garcia continued to devote much of his time to his multiyear, NIH-funded ethnographic research project, “The Origins and Transformation of Drug Use among Migrant Mexican Farmworkers” (Grant 5 R01 DA019690-03, National Institute of Drug Abuse (NIDA)). At this time, he is completing the final report for this project. He also continues to prepare manuscripts for publications related to this project and others completed in the past, and to participate in other related activities, including developing two new MARTI initiatives. Additionally, Dr. Garcia, together with MARTI’s Caring About Latino Student Achievement (CALSA) Program (visit www.iup.edu/MARTI), continue to work on a NIH-funded Short-Term Research Education Program to Increase Diversity in Health-Related Research project. Together with the Anthropology department, they have been researching and preparing a preliminary proposal for a Global Health Minor. This minor is essential to the development of

MARTI's NIH-funded short-term research education program. The CALSA students, with support from the College of Humanities and Social Sciences, have also continued their outreach efforts to minority students on campus and their recruitment labors. Retaining and attracting talented minority students to IUP are essential to the development of successful CAMP and Short-Term Research Education Program funding applications. Dr. Heckert invested time in preparing for and setting up the 24th Annual Summer School Conference and invested much time developing new initiatives and pursuing a variety of possible grant opportunities with MARTI's new research associates, as will be discussed later. He also participated in a number of professional activities.

New activities begun during the 2011-2012 fiscal year:

MARTI has also started three new research and training initiatives. One of them, the Cancer and Mexican Immigrant Women Drinking Project, is in collaboration with NIH researchers at Drexler University and University of Delaware. It centers on cancer research among Mexican immigrant women in Southern Chester County, where Dr. Garcia has conducted research among Mexican immigrants and migrants since 1993. A number of NIH-funded projects are being developed to examine the relationship of drinking and cancer rates among the women. The first of the projects was developed into a NIH RO3 funding application, titled "Concordant Healthy Drinking in Citizen, Migrant & Non-Migrant Mexican Couples," and submitted at Drexler University for NIH review this past June. Our application (1R03AA022230-01) is currently under review by the "Social Science and Population Studies A" review panel. As part of the collaborate effort and with the aim of developing a publication track record on our proposed area of study, we also wrote and submitted for publication consideration "Characterization of Alcohol Use in Women of Mexican Heritage: Does Birthplace Matter and Impacts on Health" at the *Journal of Addictions Nursing*. The manuscript is based on secondary data analyses of a number of existing databases in both the United States and Mexico. It, too, is under current review. Other related publication manuscripts are in the works.

This collaborative MARTI initiative is being headed by Dr. Thomas Hardie, Associate Professor, Division of Graduate Nursing, Doctor of Nursing Practice Department at Drexler University. His extensive research addresses cancer survivorship, drug abuse, and suicide. He has published and presented across a broad range of nursing/psychiatric topics and is actively engaged in a number of research efforts. One of his specialties is psychiatric nursing, and he has administrative (former director of nursing), teaching (retired full professor from the University of Delaware), research (adjunct full professor at the University of Pennsylvania and several fellowships) and clinical practice experiences (therapist). His most recent position was the Director of Nursing Research and Grants at Widener University. Dr. Hardie has served as an expert panel member and section author for the NIAAA alcohol curriculum modules for nursing and is the current chair of the research committee of the National Board of Osteopathic Medical Examiners, Research Committee.

The second initiative, started in the fall semester by Dr. Garcia but not mentioned at all in the last MARTI report, is the College Assistance Migrant Program (CAMP) Project. The purpose of CAMP is to assist migrant and seasonal farmworkers and members of their immediate family to complete their first academic year of college and to continue in postsecondary education. CAMP is administered by the Office of Elementary and Secondary Education of the U.S.

Department of Education. Dr. Garcia, together with MARTI's CALSA students, was developing a CAMP funding application in collaboration with the Kennett Consolidated School District in Southern Chester County, where Dr. Garcia has recruited Latino students to IUP for years. In preparation for the funding application, Dr. Garcia started to explore memorandums of collaboration and understanding with different divisions at IUP including, but not limited to, the College of Humanities and Social Sciences and the Office of the Vice President for Enrollment Management and Communications. Despite these efforts, Dr. Garcia did not have enough time to complete the application. Dr. Garcia and the CALSA students will continue this initiative and complete the funding application in the fall semester.

The third MARTI funding initiative is the Veterans Reintegration Project spearheaded by Dr. Christian Vaccaro, Assistant Professor of Sociology and MARTI's recently appointed research associate in consultation with Drs. Victor Garcia, Alex Heckert, Michele Papakie, Krys Kaniasty, and John Mills. This initiative, based on an appropriations paper, "Developing and Assessing Family Based Systemic Therapy for Young Veteran's Readjustment to Civilian Life," is one of 4 (out of 20) selected by the IUP Appropriations Committee. Reportedly, this 2.8 million dollar appropriations request was "well received on Capitol Hill." This multidisciplinary and multiyear project will develop and assess family-based systemic therapy for preventing and treating substance abuse issues and mental health problems of military personnel upon their return to civilian life. The first three years of the project will include phases of both exploratory research and clinical trials and culminate with the establishment of a new human services training program for veterans' families at IUP. We will be recruiting IUP students who are OIF/OEF veterans as research assistants for data collection. The researchers will seek to understand the risks for and resiliencies of diverse populations of veterans that could lead to better family-based systemic therapy for reducing substance abuse, domestic violence, and mental health problems. The project will provide veterans' families and other caregivers with much needed training, counseling, and supportive services that are cost effective and evidence-based. Building on this well-received project, Dr. Vaccaro has pursued related funding possibilities. In particular, he submitted a research application to the RKG Foundation, "LOI - Veterans Reintegration Research," RKG Foundation (\$25,000). It was not funded. Together with his colleagues in the Veterans Reintegration Project, he is currently developing another research proposal, "Needs Assessment for Rural Pennsylvania OIF/OEF Veterans' Services to Inform Implementation of Caregivers and Veterans Omnibus Health Services Act," The Center For Rural Pennsylvania (\$50,000).

Other information for annual report:

During the period of this report, MARTI employed one graduate assistant and seven undergraduate students. In regards to the undergraduate students, five worked as research assistants, helping Dr. Garcia with his research projects, and two were instrumental in running CALSA. The students, all from different academic disciplines, were trained to conduct literature searches, transcribe and translate (Spanish-English) interviews, perform content analyses of the transcriptions, write brief narratives, and prepare tables and graphs.

Research and grant development is highly contingent on the dissemination of research findings and participation in professional activities, such as participating in workshops and serving as a grant reviewer. These and other activities not only position researchers for successful funding, they also contribute to the recognition of the research institute. Drs. Garcia, Heckert, and Vaccaro have been very successful at these professional activities.

Dr. Victor Garcia's Related Professional Activities

During this past report period, most of Dr. Garcia's writing efforts have centered around two major writing projects. One of them is a book that was in the works for a couple of years but is now finished. It is scheduled to be printed in the coming months. The book title and description is as follows:

Garcia, Victor, and Bobby C. Alexander. *Barriers Faced by Hispanic Students Transferring from Community Colleges to University: An Ethnographic Approach*. New York: Edwin Mellen Press, in press.

Abstract: Barriers Faced by Hispanic Students Transferring from Community Colleges to University: An Ethnographic Approach is based on a FIPSE (Fund for the Improvement of Postsecondary Education) U.S. Department of Education project, titled "An Ethnographic/Social Science/Community-Based Model to Recruit and Retain Hispanics" [\$600,000 for 3 years – 1999-2001—was awarded to Drs. Victor Garcia, Laura Gonzalez, Rita M. Kelly, Bobby Alexander, University of Texas, Dallas]. Dr. Garcia participated in this project for four years and was on staff at UT Dallas as a research scientist during this time. The project was one of the first of its kind in the country and generated much interest. To this date, it continues to generate interest. *Barriers Faced by Hispanic Students Transferring from Community Colleges to University: An Ethnographic Approach* is a case study, and some of the results and observations are generalizable to other community college systems outside of the Dallas County Community College District (DCCCD), a major project site in conjunction with UT Dallas. Dallas is one of the nation's new Hispanic settlement areas, and its Hispanic population growth since 1980 has been characterized as "hyper growth" by some demographers. Dr. Alexander and I review the extant literature on the barriers to transfer for Latino community college students and take pains to frame its observations within the broader extant literature. We explicitly eschew making [formal, tested] policy recommendations to enhance Hispanic transfer rates. This approach is appropriate and refreshing, according to one of the reviewers. We have a narrow window and we try not to infer too much from the vantage point we had in the project. However, we do have compelling observations on a much understudied but critically important topic for young Latinos. They provide a much better understanding of what Latinos do in community colleges and how they fare, and our book performs some heavy-lifting in illuminating the thorny problem of Hispanic transfer from community colleges to the university.

The other major writing project, one that has consumed much of Dr. Garcia's time and effort this year, is a final report for his multiyear and multisite ethnographic research on transnational Mexican farmworkers working in Pennsylvania's mushroom industry. The research project is "The Origins and Transformation of Drug Use among Migrant Mexican Farmworkers" (Grant 5 R01 DA019690-03). The report is nearly 180 single-spaced pages and will be submitted soon.

The due date is August 31, 2012. The program officer has been alerted to its arrival and awaits it as do others interested in his work. Dr. Garcia is working on securing a book contract to publish his results. His research project is his third NIH-funded research project on this labor force.

Abstract: The research project addressed drug use among transnational Mexican migrants, predominantly solo males. The current knowledge attributes the problem primarily to situational factors associated with living and working in U.S. farming regions but fails to consider other community factors in the United States (i.e., drug availability, proximity to bars and other sites of drug use, and the presence of a drug subculture in surrounding communities) and Mexico (i.e., norms surrounding drug use, drug availability, and the presence of a drug subculture) as well as individual factors (i.e., background characteristics and predisposing factors). The roles of these community and individual factors are unclear, as are the relationships between these factors and their specific connections to drug use. We developed a binational social ecology model of drug use comprised of community, individual, and other factors in the United States and Mexico to understand the manner in which these factors contribute to drug use among transnational migrants. In order to substantiate and elaborate on the key factors in the social ecology model, we explored the contributing factors in both the United States and Mexico through four progressive field studies conducted over a three-year period. The field studies were conducted in a major mushroom-producing region of southeastern Pennsylvania and in the Mexican state of Guanajuato, the location of the home communities of the Mexican migrants working in Pennsylvania. This approach is essential to gaining access to the migrant population and to describing the complexity of factors contributing to drug use among the migrants. The first field study was conducted in the municipality of Kennett, PA in order to collect ethnographic data about community and individual factors related to migrant drug use, employing primarily participant observation, intensive interviews, and focus groups. The second field study was conducted in select communities found in three municipalities of Guanajuato, Mexico, where we examined community and predisposing factors in the hometowns of the migrant farmworkers in Kennett, PA, using the same methods as in the first field study. The third field study took place in the municipality of Kennett again and focused on case studies. Thirteen migrants were selected as subjects for in-depth cases. Their family histories, employment histories, migration practices and histories, drug use or non-drug use histories, along with other factors, were examined using ethnographic interviews, observations, informal interviews, social network analysis, and genealogies. The fourth and last field study was conducted in Guanajuato and consisted of revisiting informants and kin of the case studies to clarify and resolve discrepancies in the data. The findings will contribute to a comprehensive understanding of drug use among migrant farmworkers and to the design of bi-national substance abuse intervention and prevention programs.

Additionally, as regards writing projects, Dr. Garcia finished the following manuscripts:

Garcia, Victor, Thomas Hardie, Carolee Polek, Marcia Welsch, and Laura Gonzalez.
“Characterization of Alcohol Use in Women of Mexican Heritage: Does Birthplace Matter and Impacts on Health.” *Journal of Addictions Nursing*. Print.

Garcia, Victor. "Immigration and Farming: Latino Farmers, Food Production, and Economic Contributions, Fourth Biennial Siglo XXI: Forging the Future of Latinos in a Time of Crisis Conference." New York: City University of New York, Feb. 2012.

He also served as a reviewer in the following capacities:

- Community Influences on Health Behavior (CIHB), Health of the Population on Integrated Review Group, Center for Scientific Review, National Institutes of Health, Bethesda, MDz
- NSF Graduate Research Fellowship Program, Anthropology and Linguistics Panel, National Science Foundation, Washington, DC

Dr. Alex Heckert's Related Professional Activities

As he did in the last report period, Dr. Heckert continues to disseminate the results of his scholarly activity in high quality, peer-reviewed journals and books. His publications include:

Shoenberger, N., A. Heckert, and D. Heckert. "Techniques of Neutralization Theory and Positive Deviance." *Deviant Behavior*. 2012. In press.

Bonach, K. and A. Heckert. "Predictors of Secondary Traumatic Stress Among Children's Advocacy Forensic Interviewers." *Journal of Child Sexual Abuse* 21.3 (2012): 295-314. Print.

Goodrich, K., R. Darling, A. Heckert, and R. Ramsey. "Learning about Disabilities: Unique Attitudes of People with Learning versus Physical Disabilities." *Disability and Society*. Under review.

Heckert, A. and D. Heckert. "Using a New Typology of Deviance to Analyze Ten Common Norms of the United States Middle-Class." Rpt. in *Constructions of Deviance: Social Power, Context, and Interaction*. Ed. Patricia Adler and Peter Adler. Edition 7. Albany, NY: Wadsworth. Print.

Dr. Heckert also developed and pursued grant proposals, contracts, and appropriation white papers. These activities are as follows:

- Vaccaro, C., A. Heckert, V. Garcia, and M. Papakie. (2012). *Needs Assessment for Rural Pennsylvania OIF/OEF Veterans' Services to Inform Implementation of Caregivers and Veterans Omnibus Health Services Act*. Center for Rural Pennsylvania Grant Proposal, \$50,000. LOI resulted in invitation for full proposal, September 10, 2012.
- Vaccaro, C., A. Heckert, V. Garcia, J. Mills, M. Papakie, and K. Kaniasty. (2012). *Developing and Assessing Family Based Systemic Therapy for Young Veteran's Readjustment to Civilian Life*. \$2.8 million appropriations request. One of 4 (out of 20) selected by IUP Appropriations Committee.

- Boser, S., J. Anderson, A. Heckert, D. Yerger, B. Donner, and S. Zimmerman. (2012). *Assessment Tool to Maximize Opportunities for Sustainability through Shale Gas Drilling*. \$1.6 million appropriations request. One of 4 (out of 20) selected by IUP Appropriations Committee.
- Boser, S., J. Anderson, A. Heckert, D. Yerger, B. Donner, and S. Zimmerman. (2011). *Marcellus Shale Industry: Case Studies on Impact to Rural Counties*. The Center for Rural Pennsylvania. \$100,000. LOI invited for full submission. Not funded.
- Heckert, A. and W. Schmidt. (2011). *Public Guardianship Survey*. The Center for Rural Pennsylvania. \$50,000. LOI prepared but not invited for full submission. However, the feedback we received was very positive. In our literature review we cited a public guardianship study conducted in 2007 that provided the data that the Center and the State Areas on Aging Office were seeking. They thanked us for bringing it to their attention. This project was sponsored by MARTI.

Dr. Heckert also developed a number of other grant-related projects. He was part of a prospective team to seek funding to evaluate juvenile justice work-training programs. Meetings related to that project were held in Harrisburg and in State College, although no grant proposals emerged from that team to date. He also continues to work with Dr. John Anderson and the ALS-RTC in collaborative projects related to juvenile justice.

As Director of Training, now Associate Director, Dr. Heckert, in conjunction with Crystal Deemer, successfully offered the 24th Annual MARTI Summer School in July 2012. The Annual Summer School is co-sponsored with the Administration and Leadership Studies– Research and Training Institute (ALS-RTC). Planning for the 25th Annual MARTI Summer School has begun. The 25th Annual Conference will be cosponsored with the ALS-RTC and is developing a co-sponsorship with Dr. Dennis Daley of the University of Pittsburgh, who is the PI for the ATS Node of the NIDA Clinical Trials Network. The proposal was submitted to NIDA for \$25,000 to support the Summer Conference.

Dr. Christian Vaccaro's Related Professional Activities

During his brief tenure as a MARTI Research Associate, Dr. Vaccaro has been very productive and has made many contributions to MARTI and the university. As discussed earlier, he was also instrumental in starting a new MARTI initiative, The Veterans Reintegration Project.

Dr. Vaccaro and his colleague in Sociology were recently awarded a book contract. The book, as the following reveals, is based on his doctorate research:

Vaccaro, Christian and Melissa Swauger. *Unleashing Manhood in the Cage: Masculinity, Fighting, and Mixed Martial Arts*. Surry, United Kingdom: Ashgate Publishing, 2012. Print.

Abstract: Unleashing Manhood in the Cage examines what the sport of Mixed Martial Arts can tell us about the state of gender relations in modern society. Dubbed by promoters as “The most controversial event of the decade,” The Ultimate Fighting Championship became the catalyst for the new sport of Mixed Martial Arts, which has

proliferated across the United States and the world. This book explores why and how the male participants in the sport dedicate considerable time, energy, and their health to take part in competitive events. They undertake these efforts and assume these risks for their shot at glory and a chance to show others they are a real man. Sociology tells us that gender is a complex system of inequality that requires more than identifying differences between men and women but also how it is an intertwined system of power relations that is tied into culture, organizations, social interactions, and selfhood. *Unleashing Manhood in the Cage* takes you inside mixed martial arts and the lives of the men in this unique sporting culture to give insight into the complexities that comprise the current state of gender relations in modern American society.

Dr. Vaccaro's other publications are as follows:

Rohlinger, Deana, Christian Vaccaro, Miriam Sessions, and Heather Mauney. "Identity in Action: Personal Identity and Argumentation in the Terri Schiavo Case." *Social Problems* 2012. Under review.

Vaccaro, Christian, Doug Schrock, and Janice McCabe. "Managing Emotional Manhood: Fighting and Fostering Fear in Mixed Martial Arts." *Social Psychology Quarterly* 74.4 (2011): 414-437. Print.

His professional presentations include the following:

- Vaccaro, Christian. "The Gender Embodiment Cycle in Mixed Martial Arts" Eastern Sociological Society. New York, NY, 2012.
- Martin, James and Christian Vaccaro. "Epic Glory: Manhood Acts in a Campus LARPing Group" Eastern Sociological Society. New York, NY, 2012.
- Kahle, Lindsay and Christian Vaccaro. "Testing the Effects of Bullying and Cyber-bullying on Delinquency Using the Pennsylvania Youth Survey" Eastern Sociological Society. New York, NY, 2012.
- Vaccaro, Christian. "The Gender Embodiment Cycle in Mixed Martial Arts" North-Central Sociological Association. Pittsburgh, PA, 2012.
- Martin, James and Christian Vaccaro. "Epic Glory: Manhood Acts in a Campus LARPing Group" North-Central Sociological Association. Pittsburgh, PA, 2012.
- Kahle, Lindsay and Christian Vaccaro. "Testing the Effects of Bullying and Cyber-bullying on Delinquency Using the Pennsylvania Youth Survey" North-Central Sociological Association. Pittsburgh, PA, 2012.
- Vaccaro, Christian. "Gender Structure and Framing Men's Actions in the Sport of Mixed Martial Arts" Pennsylvania Sociological Society. Greensburg, PA, 2011.

- Martin, James and Christian Vaccaro. "Social Awkwardness, Nerdism, and Manhood Acts in a Campus LARPing Group" Pennsylvania Sociological Society. Greensburg, PA, 2011.
- Kahle, Lindsay and Christian Vaccaro. "Testing the Effects of Bullying and Cyberbullying on Delinquency Using the Pennsylvania Youth Survey" Pennsylvania Sociological Society. Greensburg, PA, 2011.

Dr. Vaccaro's professional presentations also include the following invited talks:

- Vaccaro, Christian. "Unleashing Manhood in the Cage: Masculinity, Fighting, and Mixed Martial Arts." The Pennsylvania State University. Altoona, PA, 2012.
- Vaccaro, Christian. "Unleashing Manhood in the Cage: Masculinity, Fighting, and Mixed Martial Arts." Youngstown State University. Youngstown, OH, 2012.

Center's plans for the upcoming year:

MARTI's plans for the coming year are to continue with its major research and training activities. In particular, it will continue the three major initiatives discussed in section two of this report: Cancer and Mexican Immigrant Women Drinking Project, CAMP Project, and the Veterans Reintegration Project. The emphasis will be on developing funding proposals for each of these initiatives. MARTI-CALSA will also continue to work on a NIH-funded Short-Term Research Education Program to Increase Diversity in Health-Related Research project.

Arrangements are also being made for the Department of Sociology and MARTI to host Onur Unlu, who is a Ph.D. student at Yalova University in Turkey. He is coming to the U.S. and IUP to work on his dissertation with assistance from Dr. Heckert from September 2012 until September 2013. Specifically he is working on a dissertation that explores the concept of Positive Deviance, and he desires to work with Dr. Heckert because of his expertise and journal articles on the topic.

Additionally, MARTI will continue its annual Summer Conference. The 24th Annual MARTI Summer School Conference was cosponsored with the Administration and Leadership Studies – Research and Training Center (ALS-RTC), which is directed by Dr. John Anderson and is based at the Dixon Center in Harrisburg. MARTI will continue to work with the ALS-RTC to cosponsor the Annual Summer School Conference as well as explore conference and grant-funded opportunities. As mentioned earlier, Ray Brannon, a doctoral student in the ALS doctoral program was recently appointed Director of Development and Conferences, a joint appointment with MARTI and ALS-RTC.

Center's needs for the upcoming year:

MARTI's needs for the upcoming year have not changed from the last fiscal year. They are as follows:

- Clerical support: MARTI has very limited clerical support. Ms. Crystal Deemer, MARTI's ex-Administrative Assistant, continues to provide some assistance because of MARTI's association with the Sociology Department, and she continues to assist MARTI as it proceeds with its transition under new leadership.
- Graduate Assistant: MARTI was not allotted a separate Graduate Assistant (GA) for this coming year for research support and other assistance. One GA was designated through the Department of Sociology and was assigned to Dr. Heckert. She will assist with the conference and training components of MARTI. The return of the Research GA is important for operating MARTI's student-based programs, such as CALSA, and for assisting Dr. Garcia in the pursuit of additional grant funding.
- Release Time for Directors: Developing competitive research grants is a challenge without release time from teaching. Researchers at competitor research institutes and universities have half the teaching load of researchers at IUP.
- An Increase in Operating Budget: An increase in MARTI's current operating budget will allow the institute to expand its research and training activities and, more importantly, to develop competitive external funding applications.

Personnel commitment to the operation of this unit:

The current personnel commitment to the operation of MARTI has changed since the last report as a result of restructuring and growth. It continues to consist of Dr. Garcia, Director, and Alex Heckert, newly appointed Associate Director. A sociology MARTI-designated graduate assistant and at least four undergraduate students will also be working at MARTI. We made one faculty appointment, Dr. Christain Vacarro, as a MARTI Research Associate. Dr. Bill Donner will soon be appointed as MARTI Research Associate. MARTI also continues its collaborative working relationship with the ALS-RTC, which is under the direction of Dr. John Anderson and Ms. Sheri Zimmerman. We are also considering other faculty appointments to help solidify and expand the work and mission of MARTI. They will be announced in the near future.

Financial operating commitment to this unit:

The financial operating commitment to MARTI consists of MARTI's operating budget (\$3,500), College of Humanities and Social Sciences funds (\$4,000), a designated fund account (\$5,222), funds from ALS-RTC for conference development (\$10,000), possibly federal work study (\$2,238), and Dr. Garcia is also receiving 25 percent release from teaching in the Fall 2012 and Spring 2013.

Sources of funding from IUP for personnel and operating commitments:

Sources of funding from IUP for personnel and operating commitments consist of quarter release per semester for Dr. Garcia (made possible by the College of Humanities and Social Sciences); MARTI's operating budget; a designated fund account; College of Humanities and Social Sciences funds; conference development monies from ALS-RTC, and possibly a work-study student assigned to MARTI through the First Year Experience Federal Work Study Program.

Mid-Atlantic Addiction Research and Training Institute

Organization or Individual Information		Number of Clients Served		Amount of Income Requested <i>(grants applied for or contracts bid on)</i>	Amount of Income Received <i>(grants, contracts, fees, etc.)</i>	Pro Bono Value <i>(If public service with no monetary remuneration)</i>
Service provided to	Type of Organization Receiving Service	PA Residents	Non-PA Residents			
IUP Latino Students		120	1		\$4,000	\$4,500
Community Organizations	Non-Profit Organizations	500+				\$6,000
Latino Families in So. Chester County		28				\$4,500
MARTI Summer School at IUP	MH workers, judicial workers, educators	65				
TOTAL		713+			\$4,000	\$15,000

Below is a list of centers whose Director/s or Dean of their College elected to be inactive for the 2012-2013 fiscal year:

Center for Educational and Program Evaluation
Center for Middle Eastern Studies
Center for Music Teaching and Learning