

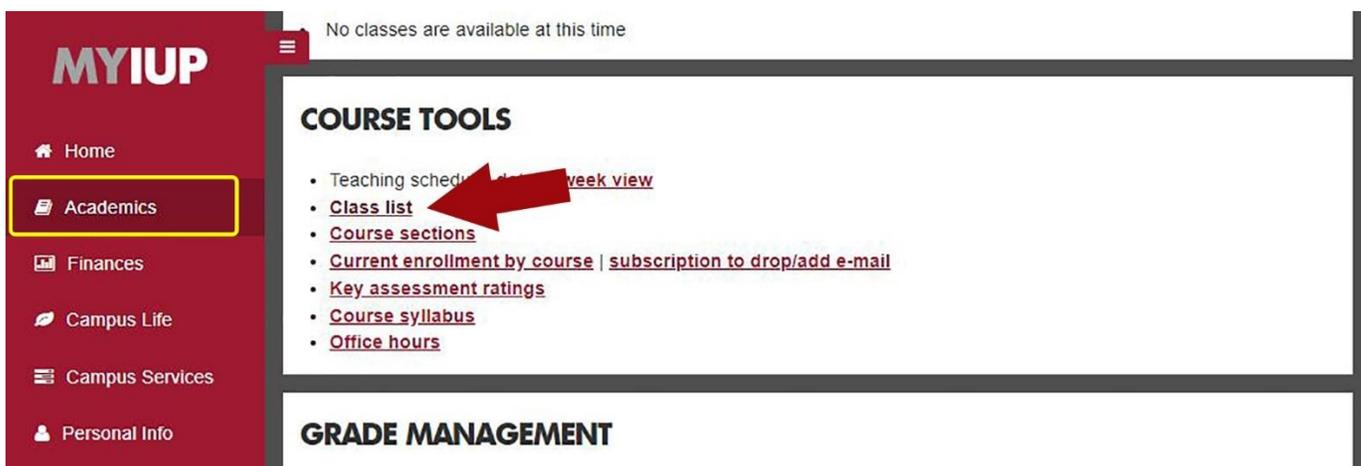
Accessing Banner 9 Class List

! DISCLAIMER: CLASS LIST VIEWS ARE DEFINED ACCORDING TO USER ROLES.

Faculty are permitted to only view their assigned classes.

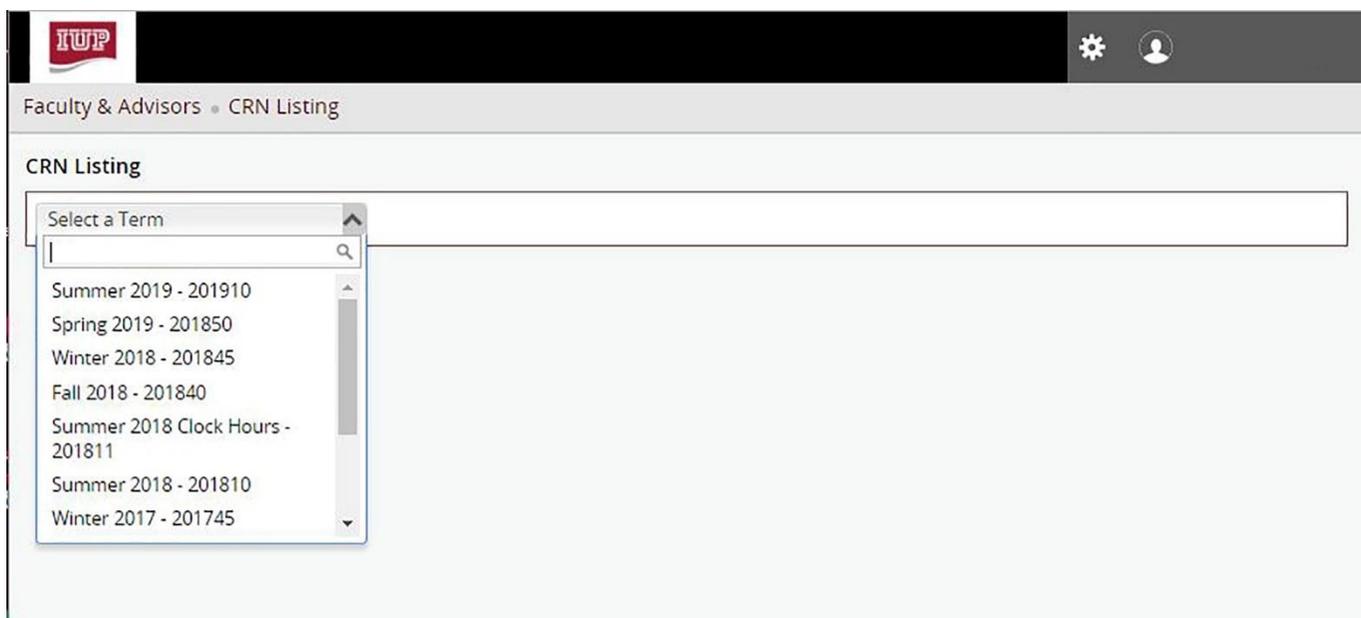
Deans, A. Deans, Chairpersons, and their direct support staff are authorized to view all class lists.

1. Get started by signing into **MyIUP**
2. Under the **Academics** Tab locate **Course Tools**
3. Select the **Class List** link



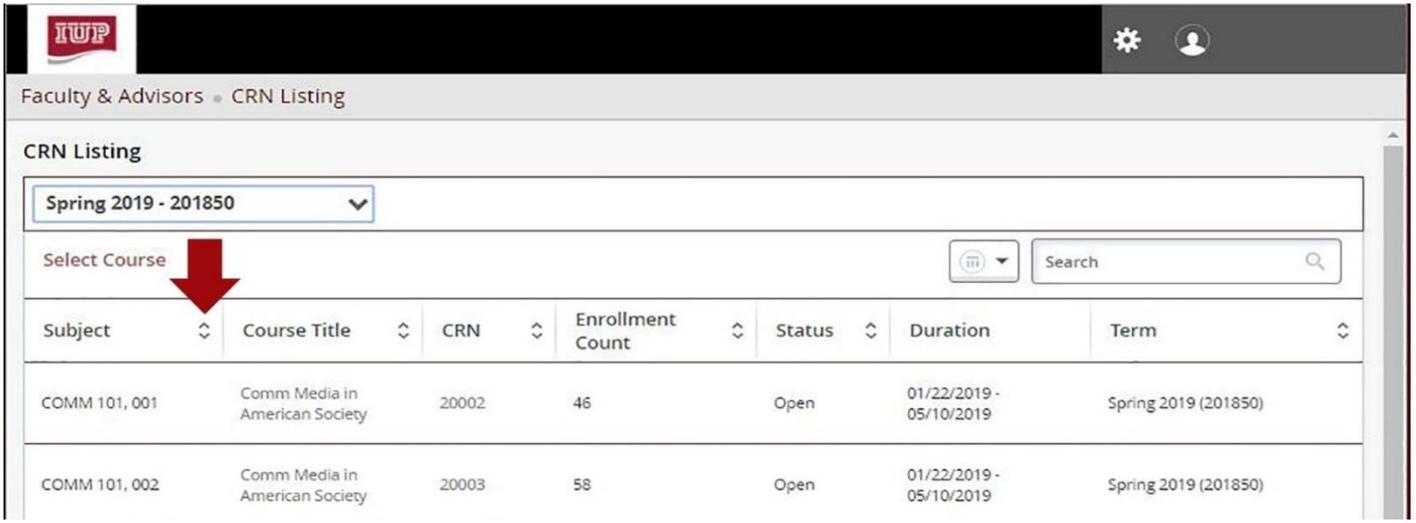
The screenshot shows the MyIUP interface. On the left is a red navigation sidebar with the MyIUP logo and menu items: Home, Academics (highlighted with a yellow box), Finances, Campus Life, Campus Services, and Personal Info. The main content area has a header that says "No classes are available at this time". Below this is a "COURSE TOOLS" section with a list of links: Teaching schedule, **Class list** (indicated by a red arrow), Course sections, Current enrollment by course | subscription to drop/add e-mail, Key assessment ratings, Course syllabus, and Office hours. Below the Course Tools is a "GRADE MANAGEMENT" section.

4. After clicking the link, you will see the below screen
5. Select a **Term**. Courses will populate below after a term is selected.



The screenshot shows the "CRN Listing" page. At the top left is the IUP logo. The breadcrumb trail reads "Faculty & Advisors > CRN Listing". The page title is "CRN Listing". Below the title is a search bar and a dropdown menu labeled "Select a Term". The dropdown menu is open, showing a list of terms: Summer 2019 - 201910, Spring 2019 - 201850, Winter 2018 - 201845, Fall 2018 - 201840, Summer 2018 Clock Hours - 201811, Summer 2018 - 201810, and Winter 2017 - 201745.

 Use the toggle arrows on any category to sort them accordingly.



Faculty & Advisors • CRN Listing

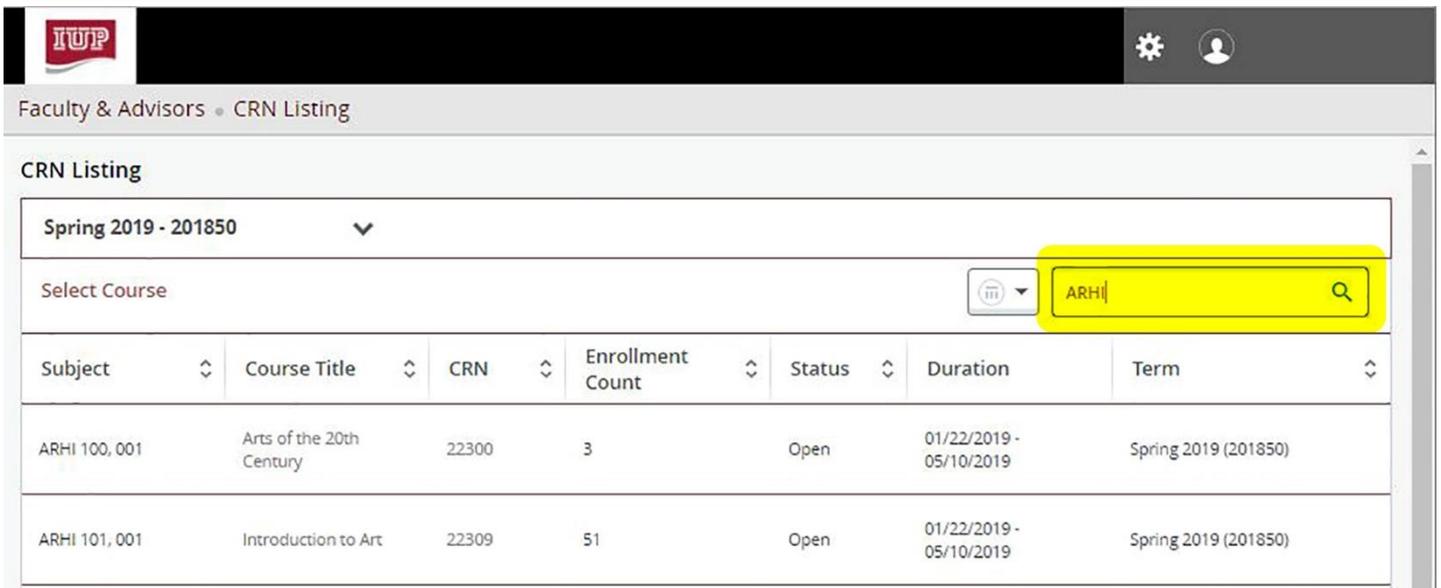
CRN Listing

Spring 2019 - 201850

Select Course  Search 

Subject	Course Title	CRN	Enrollment Count	Status	Duration	Term
COMM 101, 001	Comm Media in American Society	20002	46	Open	01/22/2019 - 05/10/2019	Spring 2019 (201850)
COMM 101, 002	Comm Media in American Society	20003	58	Open	01/22/2019 - 05/10/2019	Spring 2019 (201850)

6. To search for a specific class, use the search bar on the right side as shown below. Selecting the course subject will take you into the class list and display student profiles.



Faculty & Advisors • CRN Listing

CRN Listing

Spring 2019 - 201850

Select Course  ARHI 

Subject	Course Title	CRN	Enrollment Count	Status	Duration	Term
ARHI 100, 001	Arts of the 20th Century	22300	3	Open	01/22/2019 - 05/10/2019	Spring 2019 (201850)
ARHI 101, 001	Introduction to Art	22309	51	Open	01/22/2019 - 05/10/2019	Spring 2019 (201850)

 A record bar can be accessed by scrolling to the bottom of pages to adjust views using arrow buttons and drop-down menus.

- View student information two ways for two different views:
 - Selecting the name takes you to the student advising profile.
 - Selecting the profile picture gives you the view listed below.

Faculty & Advisors • [CRN Listing](#) • Class List

CRN Listing Export Print

Spring 2019 - 2018 ARHI 100 | 22300

[Course Information](#)

Class List Wait List Summary View

Summary Class List [Email] [Filter] Search

<input type="checkbox"/>	Student Name	ID	Registration Status	Level	Credit Hours	Midterm	Final	Class
<input type="checkbox"/>	 Alharref, Sara	@035	Web Add	Undergraduate	3	No Access	No Access	Sophomore
<input type="checkbox"/>	 Alharref, Magdal T	@035	Web Add	Undergraduate	3	No Access	No Access	Sophomore

<input type="checkbox"/>	 Hawkins, Norm N	@032	Web Add	Undergraduate	3	No Access	No Access	Junior
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Degree: Bachelor of Science

Study Path

Level: Undergraduate

Program: Physics/Pre-Engineering, BS

Catalog Term: Fall 2018

Admit Term: Fall 2018

College: College of Nat Sci and Math

Campus: Indiana

Major: Physics

Department: Physics

Concentration: Pre-Engineering

Degree: Certificate

Study Path

Level: Undergraduate

Program: Japan Studies Certificate

Catalog Term: Fall 2018

Admit Term: Fall 2018

College: College of Humanities/Soc Sci

Campus: Indiana

Major: Japan Studies

Department: College of Humanities/Soc Sci

- Finally, scrolling to the bottom of the class list, you see this record bar which can be adjusted or used to skip through pages using the arrow buttons and drop-down menu.

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 Per Page