

**Undergraduate
Journals:
Submission Guide**

Undergraduate Journals

As well as showcasing your hard work psychological studies, undergraduate publications are extremely helpful in achieving student goals of entrance into graduate programs of study, especially at the Ph.D. level. Although most journals focus on student-run empirical research, papers can also be submitted for publication that are faculty run empirical studies that you assisted with, theoretical research, historical research, and book reviews. All students are encouraged to seek out help from faculty members and pursue publication in areas that interest them.

Information on journals found here includes: website URL, descriptions of journal, submission deadlines, submission process, and submission guidelines. For more information on journals that you are interested in, visit the websites as they are listed.

Feel free to copy down any information in this binder into your own notes or ask a student office worker to photocopy a page for you if one is available.

Journals

Psychology Only

Modern Psychological Studies

Psi Chi Journal of Psychological Research

The Yale Review of Undergraduate Research in Psychology

Social Sciences, Including Psychology

Intersections

Journal of Integrated Social Sciences

Undergraduate Research Journal for the Human Sciences

All Subjects

Discussions

Journal of Undergraduate Research and Scholarly Excellence

Student Pulse

Psychology Only

Modern Psychological Studies

<http://modernpsychologicalstudies.weebly.com>

“Modern Psychological Studies or MPS is a journal devoted to publishing research by undergraduates in Psychology. We seek high quality manuscripts for publication in any area of psychology. Although we are primarily interested in publishing empirical research (quantitative and qualitative), we also publish literature reviews. MPS is published by the Department of Psychology at the University of Tennessee at Chattanooga, and MPS has been in existence since 1992. We publish two volumes per year (Fall and Spring).”

Deadlines:

November 15 for the Fall Edition.

April 15 for the Spring Edition.

We try to have earlier deadlines so that if your paper is accepted with edits you have time, usually 2 weeks, to make the proper edits before the journal goes into print.

Submission Types: Empirical research, literature reviews

Submission Process:

Send submissions electronically and or questions via: mpsjournal@gmail.com

Submission Guidelines:

1. An undergraduate student must be the first author on the manuscript but faculty members can be co-authors. We will publish papers submitted by graduate students if the research described in the paper was completed as an undergraduate.
2. We only publish original research. Please do not submit papers that are being reviewed or have been published by other journals. However, research that has been presented at a conference is acceptable for submission.
3. Manuscripts must be written in APA format according the 6th edition guidelines. With a maximum 150 word abstract.
4. Please send your submission to us electronically in Microsoft word format using 12 point font. Include on the first page of the manuscript: 1) Title of paper, 2) Names of the authors, 3) Name and address of your school. 4) Name, phone, current address of primary contact where he/she can be reached at all times. PLEASE PROVIDE AN ADDRESS FOR EMAIL AND REGULAR MAIL. We will correspond with you by email.

Psi Chi Journal of Psychological Research

http://www.psichi.org/?page=JN_Submissions

“The Psi Chi Journal of Psychological Research encourages all Psi Chi members—undergraduate students, graduate students, and faculty—to submit manuscripts for publication. Submissions are accepted for review throughout the year. Although manuscripts are limited to empirical research, they may cover any topical area in the psychological sciences.”

Deadlines: Rolling

Submission Types: Empirical research

Submission Process:

Please send ALL submissions and inquiries through our portal. Manuscripts are peer reviewed, which takes approximately 10 to 12 weeks.

Authors’ work is judged in comparison to others at their developmental level.

Once the work is peer reviewed, the primary author will receive e-mail notification (approximately three months after initial submission) for acceptance; acceptance with minor revisions; the encouragement for major revisions and resubmission; or rejection.

Accepted manuscripts are generally published within a year after initial submission according to submission dates, revision turnaround time, and at the discretion of the Editor.

If you have any questions about the submission process, e-mail the Managing Editor at psichijournal@psichi.org.

Submission Guidelines:

1. Is the primary author a Psi Chi member?
 - The first author of a submitted manuscript must be a member of Psi Chi at the time of submission.
 - Additional authors may include non-Psi Chi members.
2. Is the manuscript empirical?
 - Empirical articles include original data collection, secondary data analysis, or meta-analysis.
3. Is the contribution original?
 - Only original manuscripts (not published or accepted for publication elsewhere) will be accepted.
4. Is this paper ready to be judged by reviewers?
 - Reviewers will be prompted to evaluate your paper based on the level of work expected of undergraduate students, graduate students, or faculty.
 - Authors who completed their research as an undergraduate student may submit it after graduation; however, if those students are enrolled in a graduate program, the work will be compared to that of graduate students rather than other undergraduates.
5. Is the research timely?

- The Editor reserves the right not to review projects completed more than one year before submission.
- 6. For faculty authors, is a student coauthor included?
 - Faculty must have at least one student coauthor. All authors who submit work they completed as an undergraduate must have a faculty mentor who has reviewed the manuscript and affirmed the work was primarily that of the student(s).
- 7. Is the manuscript fewer than 35 pages including all references, tables, figures, and appendices.
- 8. Has the manuscript been written according to APA Style?
 - All manuscripts must be prepared according to the Publication Manual of the American Psychological Association (6th ed.).
 - Refer to the "[Checklist for Manuscript Submission](#)" found on APA's website to check the accuracy of your paper for APA style prior to submission
- 9. Does the manuscript reference other *Psi Chi Journal* articles? (We highly encourage this!)

What to Submit:

1. A **cover letter** that includes
 - identifying information for the primary author including an e-mail address;
 - the primary author's Psi Chi membership ID number;
 - a description of the primary author's educational status (e.g., an estimated or actual date of graduation, or description of faculty appointment);
 - a statement that the manuscript is original (not published or accepted for publication elsewhere); and
 - a statement that the research was carried out with approval of an institutional review board and following proper procedures for the protection of human participants or animal subjects.
2. For research papers with an undergraduate listed as the first author, submit a **sponsoring statement** that specifies that the research adhered to APA ethical standards and that the mentor has read and critiqued the manuscript on
 - content;
 - method;
 - APA style;
 - grammar;
 - overall presentation; and
 - that the planning, execution, and writing of the manuscript represent primarily the work of the undergraduate student.
3. A **cover page** in APA style (with manuscript title, authors' names, institutional affiliations, and possibly an author note).
4. A **masked manuscript** following these guidelines:
 - All authors' identifying information (e.g., name and school) is removed from all sections of the entire manuscript.
 - The manuscript is in Microsoft Word.
 - The manuscript includes figures, tables, and charts generated in either Microsoft Word or Excel (in black and white or grayscale only).
 - Scanned images or illustrations (also in black and white or grayscale only) must have a resolution of at least 600 dpi, and authors must be able to show that they have permission to use all images/illustrations.
 - The manuscript must adhere to APA style.

The Yale Review of Undergraduate Research in Psychology

<http://www.yale.edu/yrurp/index.html>

“The Yale Review of Undergraduate Research in Psychology is an annual journal that showcases the best and most original research in psychology conducted by undergraduates from around the world. We publish research in all areas of psychology, including clinical, developmental, cognitive, and social psychology. Our goal is to contribute to the scientific advance by encouraging serious, quality research early in students' academic careers. We provide a platform for undergraduate scientists to share their findings, and aim to bring together a community of young psychologists from both the United States and abroad.”

Deadlines: MAY 9TH, 2014 at 11:59PM

Submission Types: The Yale Review of Undergraduate Research in Psychology will consider three types of submissions:

Theoretical/Literature Review:

This type of submission may (1) give perspectives on current problems, issues, or new developments in the field of psychology; (2) review and synthesize literature in the field of psychology, and/or (3) present new/emergent theoretical frameworks in the field of psychology. Senior theses and comprehensive projects would be appropriate submissions in this category.

Empirical Research Paper:

This type of submission should follow the classic format of an empirical psychology journal article, with an abstract, introduction, methods, results, and discussion sections.

Short Report:

This type of submission is expected to present new and innovative empirical research in a concise format.

Page numbers are flexible and other types of submissions will be considered, provided that they are APA formatted. Clear, parsimonious writing is expected in all cases.

Submission Process:

- Fill out and sign (type your name) this Submission Application and Waiver Attach (1) the Submission Application and Waiver form and (2) your Microsoft Word formatted submission (see format requirements above) to an email with the subject "Submission". Send the email to yrurpeditors@gmail.com by May 9th.
- Editorial Policy: papers submitted to the Yale Review of Undergraduate Research in Psychology will be reviewed using a BLIND REVIEW procedure. Reviewers will not know the author's name, university, year in college, or any other personal information.

Submission Guidelines:

- Research may be of either an empirical nature or more theoretical, as in a literature review. The work presented must be original, unpublished, and the author's own. The work must have been conducted under a faculty supervisor, either independently (outside the curriculum), or for a course.
- While authors are free to submit to multiple journals, they must immediately notify the Editors-in-Chief of the YRURP if their work is going to be published elsewhere, at which point it will be removed from our consideration. If an author accepts an offer to be published in the YRURP she or he must immediately withdraw from consideration at other journals and transfer the exclusive copyright to the YRURP.
- The lead author must have conducted her or his research while an undergraduate (or equivalent) student at an accredited college or university anywhere in the world. The submission itself must have been composed no later than six (6) months after the author's commencement or graduation ceremony. This extended timeframe is to accommodate research conducted during senior year.
- While the lead author must be an undergraduate (or have been an undergraduate when the research was conducted; see above), additional authors may be graduate students or even faculty.
- Eligibility is not limited to students pursuing a degree in psychology or a related field. Any student who meets the above requirements is invited to submit, provided her or his submission meets the criteria described below:

What to Submit:

- Submissions must be formatted as Microsoft Word documents (.doc) and according to the guidelines of the most recent edition of the Publication Manual of the American Psychological Association.
- Submissions should include sections in the following order (all one Word document):
 1. A cover page, including the following information:
 - Lead Author Name, Class of (Year of Graduation)
 - College or University Affiliation
 - Email Address
 - Mailing Address
 - Second (and Third, etc.) Author Information - as above
 - Research Conducted Under (Name of Faculty Supervisor)
 - Research Area: (e.g., Clinical, Neuroscience, Cognitive...)

***Note: please do not include your name or identifying information anywhere but the cover page**

2. The following sections, in APA format:

- Title Page
- Abstract
- Introduction
- Methods
- Results
- Discussion
- References
- Appendix, including figures, graphs, etc. (as necessary)

IMPORTANT: If there are multiple authors listed on a paper, each author must agree on the final version of the manuscript. This can be a critical issue in a case where a student submits a manuscript and gets accepted when the faculty member or a graduate student intends to submit it to a different journal.

Social Sciences, Including Psychology

Intersections

<http://depts.washington.edu/chid/intersections/publications.php>

“Intersections is published online two and three times yearly and features challenging undergraduate work from students around the world in the Arts, Humanities, and Social Sciences.”

Deadlines: Rolling

Submission Types: Any

Submission Process:

Send submissions electronically and or questions to intersections submissions@gmail.com

Submission Guidelines:

FILE FORMAT

All submissions must be emailed as Microsoft Word attachments [PDF files will not be accepted].

DOCUMENT FORMATTING

If your paper contains a table of contents and/or an index, please delete. Create a cover page that includes the full article title, your name, your current contact information, an abstract, and a short, academically-oriented bio.

CITATIONS

If your submission employs parenthetical citation conventions such as APA, ASA, or Chicago, we ask that you convert your citations to footnotes.

GRAPHIC DATA & ILLUSTRATIONS

If your submission has graphic data or images, please make sure each element is titled or captioned. Please do not send us tables and charts that have been copied and pasted from other sources (a violation of copyright law).

If you use data from other sources for your tables or charts, they must be: created/recreated in Microsoft Word; remain fully editable for formatting purposes; and include complete source information [author(s), article title, journal/book title, publisher, and page number].

Journal of Integrated Social Sciences

<http://www.jiss.org/>

“JISS attempts to provide a platform that fills the void of a unified approach in the social sciences. We are launching our peer-reviewed journal with several disciplines in mind that are central to the social sciences: Psychology, Sociology, Political Sciences, and Gender Studies.

Our hope is that students and professionals alike will take advantage of this outlet for their ideas and quality work, to be shared with others, thereby bridging the isolation that often exists between the various social disciplines.

We are therefore particularly interested in interdisciplinary and/or holistically oriented projects and invite you to share such investigations with the rest of the scholarly community.”

Submission Types:

Research reports. These papers are reports of original research, using experimental or non-experimental methods, conducted in the laboratory, field settings, or archival sources.

Brief reports. These papers are reports of original research, and consist of preliminary results that suggest new areas of investigation.

Theoretical contributions. These papers are original contributions to the theoretical foundations of social sciences.

Commentaries. These are short papers in response to articles published in this or other journals. If the commentary pertains to articles published in JISS, they will typically be published along with the original authors' reply.

Book reviews. These are reviews of books relevant to the social sciences invited by the editors.

Submission Process: Authors are required to submit manuscripts via the submission page of this website. In the case of student authors, their work must be submitted by a faculty sponsor, who certifies that he/she has guided the students through the research process and has read and checked the manuscript for accuracy, both in terms of content as well as in terms of structure. The faculty sponsor's name always appears on the publication.

What to Submit:

In technical details, JISS follows the simplified APA format, as in the 6th Edition of the APA Publication Manual. In addition to your paper, please submit the following:

Cover letter: Please write and include a cover letter as the first page of the manuscript that briefly details the paper. Be sure to include the following information: all authors have agreed to this submission, and this research has not been published elsewhere. State explicitly under which discipline of the social sciences (e.g., psychology or sociology) the article concentrates most on. The names and email addresses of all authors (including the faculty sponsor/advisor) need to be listed in this cover letter.

Title page: The title page of the manuscript must contain the title, author names, abstract, and keywords.

The Title Page should be structured as follows:

- Title of the contribution
- Names of authors (in proper order, with any faculty sponsor listed as last author)
- Highest achieved degree for each author (e.g., none, BA/BS, MA/MS, Ph.D./Psy.D., etc.)
- Institution affiliation for each author
- Abstract: 100 to 200 (max.) words
- Key words: 5-10

Authors information: brief biographical information. All authors should give at least some information about their backgrounds of interest in looking at human behavior and mental processes from multiple perspectives and information about current work in progress (rather than the listing of honors and accomplishments of the past). At the very least, the complete postal address should be included, and if existent: the URL for the Web site and the e-mail address. In the case of undergraduate/graduate student submissions, a brief biographical statement of the faculty sponsor following the above criteria must also be included.

Technical Guidelines:

Emphasis. An emphasis within the text is to be marked in italics.

The main text should be sent in as a **Microsoft Word** document (.doc) in English. You should **NOT** use a hyphenation program, a footnote program or any special printing formats!

Each paragraph needs to be consecutively numbered. E.g.:

End of first paragraph. [1]

End of next paragraph. [2]

Notes: Please number the notes consecutively in agreement with the numbering in the text. **Do not use a footnote program.** Footnotes are to be listed at the end of the text (prior to the reference page).

References: Please use APA style as outlined in the Publication Manual of the American Psychological Association: Sixth Edition.

Figures, tables and graphics: Illustrations, tables and graphics should be numbered consecutively in the text as Table 1, Table 2 etc. or rather Figure 1, Figure 2 etc. and additionally be given a title. **The tables, illustrations and graphics are to be placed directly into the appropriate section of the text.** Upon successful review, we may request that these tables and figures be sent as extra documents (if applicable as GIF or JPEG files) to the Editorial Staff. It is important that space markers for overviews, tables and graphical material in the text are numbered accordingly and that the numbers and titles are identical in the non textual files.

Audio and video materials. JISS will include as supportive materials examples of evidence in audio and/or video formats. The audio or video files should not be sent with the original submission. We will request them upon review of the initial manuscript submission (placements of these audio/video materials should, however, be indicated in the initial manuscript - e.g., "*** INSERT AUDIO HERE ***"). Upon successful review of the initial manuscript, we will request these files for inclusion. Such attachments always need to be in standard formats (.wav, .mp3, .mpg, .mov, etc.) and their placements in the article should be indicated in the same manner as tables or graphics (titled and numbered). No audio/video files may exceed 9MB total.

Undergraduate Research Journal for the Human Sciences

http://www.kon.org/CFP/cfp_urjhs.html

“The URC Undergraduate Research Journal is an annual online national, reviewed journal dedicated to the publication of undergraduate student research. The twofold purpose of the journal is to foster and reward the scholarly efforts of undergraduate human sciences students as well as to provide a valuable learning experience. The articles represent primarily the work of the undergraduate student(s).”

Deadlines: Rolling

Submission Types: Empirical Research

Submission Process: Send submissions to:

URC/URJ Call for Papers

4990 Northwind Drive, Suite 140, East Lansing, MI 48823-5031

(T) 517.351.8335 - dmitstifer@kon.org

Submission Guidelines:

1. The primary author of a submitted paper must be an undergraduate student. Papers from graduate students will be accepted only if the work was completed as an undergraduate student. Additional authors other than the primary author may include other undergraduate students and the faculty mentor or supervisor.
2. Only original papers (not published or accepted for publication elsewhere) will be accepted. (Oral or poster presentations with printed abstracts do not count as published papers.) If you intend to publish elsewhere, be sure to prevent possible copyright issues.
3. Manuscripts may be 1000 - 3500 words or longer if approved by the Editor.
4. All papers must be prepared according to the guidelines for authors for the discipline represented (APA).

What to Submit:

- a. An e-mail attachment of the complete paper. Verify that the file is virus-free. The following PC formats are acceptable: Microsoft Word, WordPerfect, or Rich Text Format.
- b. Cover page including name, mailing address, telephone, e-mail address, a short biographical sketch, and IRB statement.
- c. Keywords (5-8) on the cover page. The main purpose of keywords is to enable successful searching in a database for the main message of your paper. When selecting keywords always think about how any reader might interrogate the database.
- d. Short abstract (2-4 sentences).
- e. Camera-ready graphics and photographs, PowerPoint files, or .jpg graphic files are welcome.

f. A sponsoring statement from the faculty supervisor who attests: (a) that the supervisor has read and critiqued the manuscript and (b) that the planning, execution, and writing of the manuscript represent primarily the work of the undergraduate student(s).

g. If human subjects are used, a statement must be included to indicate institutional Internal Review Board (IRB) approval of the research.

All Fields

Discussions

<http://www.case.edu/provost/source/discussions/>

“Discussions is the undergraduate research journal of Case Western Reserve University. The journal is peer-reviewed and run by students. Our main objective is to present the best of undergraduate research from across the country, and I believe that current research is pushing the bounds of our knowledge and allowing our society to progress forward like never before.”

Deadlines: April 11, 2014 at 5:00 pm – Fall Publication Deadline

Types of Submissions: Empirical studies (your own or a project you assisted with), Innovative theoretical research

Submission process: Complete the submission form found on their website. Includes section to attach paper.

Technical Guidelines:

12 pt. Times New Roman font

Double-spaced

Pages should not be numbered

References in APA format

Figures and images must be well-labeled and referenced in the text.

All figures should be included in the article document. If your article is selected for submission, you will be asked to provide high-quality (300 DPI) image files for all of your figures.

All tables should be included in the article document. If your article is selected for submission, you will be asked to provide the tables in their Excel format.

Figures should have legends and error bars, if necessary.

Your acknowledgements should be written in the first person and should credit anyone who advised or assisted in you in your research. (e.g. "I would like to thank...")

Your biography should be brief and written in the third person. (e.g. "Sarah Smith is a second-year student studying physics at CWRU. She is involved with... , wishes to do... , etc.")

Journal of Undergraduate Research and Scholarly Excellence

<http://jur.colostate.edu/>

“JUR is a peer-reviewed, undergraduate journal registered with the Library of Congress that accepts submissions of any subject, from any undergraduate institution. We receive hundreds of submissions for publication every year, from institutions ranging from small liberal arts colleges to international institutions. The review process for publication includes peer, graduate, and faculty referees, ensuring that the Journal publishes competitive material that follows the Journal’s standards for academic, creative, and passionate work.”

Deadlines: Rolling

Types of Submissions: Any [Research, Review, Journalism Article, Creative Writing (including fiction, non-fiction, poetry, and prose), Photography and Visual Art (must be accompanied by a brief description)]

Submission Process:

Fill out the permission to publish form. Read this document very carefully. You may fill this out electronically, but please print out the last page to include a handwritten signature, scan the document, and return via email.

Send your submission and permission to publish form to the managing editor at submit.jur@gmail.com.

After submitting, you will hear from our managing editor within a few days. Within another one to two weeks, an editor assigned to your work will contact you to start the review process. Depending on the length of the work and extent of edits, the entire review process will usually take a total of 12 to 16 weeks

Submission Guidelines:

Authors must be enrolled at an accredited institution of higher education at the time the submitted work was created. Students who have recently graduated may submit work up to one year after the date of their graduation.

All submissions must not be under consideration, in part or in whole, by any other publication, nor should the work have already been published in any citable form.

Submission to JUR implies that all authors have read and agreed to its content and that any experimental research reported in the manuscript has been performed with the approval of an appropriate ethics committee.

Research carried out on human subjects must comply with the 2009 Helsinki Declaration.

Internationally recognized guidelines must be followed for any research involving animals.

The methods section of the work must include a statement indicating the name of the body that gave ethical approval, with a reference number if appropriate.

Student Pulse

<http://www.studentpulse.com/>

“Student Pulse is an online open-access academic journal focused on publishing the work of university students from around the world in a wide range of academic disciplines. By highlighting undergraduate research and the academic work of graduate students, Student Pulse endeavors to facilitate the dissemination of the best student scholarship into the public, professional, and academic discourse.”

Deadlines: Rolling

Types of Submissions: unspecified (generally refers to “research”)

Submission Process: Fill out submission form found on their website.

Submission Guidelines:

Who can submit?

Undergraduate and graduate students are invited to submit to Student Pulse. Work completed while enrolled at a university is also acceptable.

What are the length requirements?

There are no formal length requirements, however it is unlikely that we will accept submissions below 1,500 words. Most submissions are between 2,500 and 7,000 words. Longer works are also considered.

What citation style should I use?

Format in-text references, endnotes, and reference lists according to APA guidelines. Submissions without complete and proper citations will not be considered. (The only exception is for work submitted as "Opinion.")