

**MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES OF INDIANA UNIVERSITY OF PENNSYLVANIA, HELD THURSDAY, DECEMBER 10, 2020, AT 5:00 P.M. PERTINENT CONSTITUENTS ATTENDED IN PERSON AT THE KOVALCHICK CONVENTION AND ATHLETIC COMPLEX, WHILE OTHERS PARTICIPATED VIA ZOOM VIDEOCONFERENCING TO LIMIT THE NUMBER OF ATTENDEES IN ONE LOCATION, IN ACCORDANCE WITH COVID-19 GUIDELINES. THE PUBLIC WAS ABLE TO PARTICIPATE VIA ZOOM, PURSUANT TO NOTICE GIVEN.**

Samuel H. Smith, chair of the IUP Council of Trustees, called the meeting to order.

**The following council members were present:**

Mr. Samuel H. Smith, Chair  
Mr. Mark A. Holman, Vice Chair  
Mrs. Jennifer E. Baker

Mr. A. Tim Cejka  
Mr. David Osikowicz  
Ms. Abigaëlle Vertil, Student Trustee

**The following council members participated via Zoom videoconferencing:**

Mrs. Joyce R. Fairman, Secretary  
Mrs. Laurie A. Kuzneski, Treasurer  
Mrs. Susan S. Delaney

Mr. Nathan T. Spade  
Mrs. Anne White

**The following advisory group members were invited to participate via Zoom:**

Dr. David M. Piper, IUP Senate Chair  
Mr. Terry L. Dunlap, Foundation for IUP Board President  
Mr. John Simpson, IUP Alumni Association Board President  
Dr. Erika Frenzel, IUP APSCUF President  
Mrs. Erin Fritz Wood, SCUPA Co-president  
Ms. Farzaneh Jahangiri, IUP Graduate Student Assembly President  
Mr. Alexander Fefolt, IUP Student Government Association President

*Ex officio:* Dr. Daniel Greenstein, chancellor, Pennsylvania's State System of Higher Education, was not present.

**The following university administrators attended:**

Dr. Michael A. Driscoll, President  
Dr. Timothy S. Moerland, Provost and Vice President for Academic Affairs  
Dr. Debra Fitzsimons, Vice President for Administration and Finance  
Dr. Thomas C. Segar, Vice President for Student Affairs  
Dr. Patricia C. McCarthy, Vice President for Enrollment Management  
Ms. Khatmeh Osseiran-Hanna, Vice President for University Advancement  
Ms. Barbara J. Moore, Executive Director, Institutional Planning and Assessment  
Mr. Chris Noah, Chief Marketing Officer  
Ms. Elise Glenn, Chief Diversity and Inclusion Officer/Title IX Coordinator (participated via Zoom)  
Dr. Francisco Alarcón, Professor and Chair, Department of Mathematical and Computer Sciences

## **WELCOME NEW MEMBER TO THE IUP COUNCIL OF TRUSTEES**

Samuel Smith, chair, introduced Anne White, the newest member of the IUP Council of Trustees.

## **IUP COUNCIL OF TRUSTEES' EXECUTIVE SESSIONS**

The IUP Council of Trustees met in executive sessions to discuss personnel issues, collective bargaining/labor relations matters, acquisition of real estate, litigation, academic issues, and other privileged and confidential matters.

Because some of the constituents participated via Zoom videoconferencing, a roll-call vote was taken for each action item needing approval from the IUP Council of Trustees. The record of roll-call votes is attached to these minutes.

## **READING AND CONSIDERATION OF THE MINUTES**

The following motion was recommended for approval:

**THAT THE MINUTES FROM THE QUARTERLY MEETING OF THE IUP COUNCIL OF TRUSTEES HELD ON SEPTEMBER 10, 2020, BE APPROVED.**

**UPON A MOTION DULY MADE BY LAURIE KUZNESKI, SECONDED BY MARK HOLMAN, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

## **REPORT OF THE PRESIDENT**

President Driscoll thanked everyone for attending, some in person and others virtually. He said maybe soon they will be able to gather in person to continue the good work of stewarding IUP.

He welcomed the newest trustee, Anne White, and said he knows her love for IUP and that he looks forward to working with her.

In the morning, everyone heard the latest on the 2020-25 strategic plan, which the council would be asked to endorse in a few minutes. Dr. Driscoll thanked the trustees for believing in its merit. The strategic plan will be the backbone of the work as everyone strives to make IUP a more student-centered university.

Dr. Driscoll said he appreciates and values the individual and collective support and wisdom of the IUP Council of Trustees throughout this process. The university is coming to the end of a strong strategic plan that delivered great results, and the IUP community learned a great deal from developing the 2015-20 strategic plan and putting it into practice.

He also thanked Paula Stossel, Scott Moore, and the University Planning Council for their dedication to the new plan. It will carry the university confidently into the next generation of IUP.

The next generation of IUP is a prominent topic right now, mainly because of the challenges the university faces. IUP is in what is perhaps the toughest time in the university's history. But Dr. Driscoll said he knows IUP can overcome the challenges, as long as everyone steps forward and faces them.

Because of a decline in enrollment linked to a decreasing Pennsylvania population, a stagnant state appropriation, and increasing costs, the university has found itself in a tough financial spot. Amplify that by COVID-19, and one can see why this is the toughest time in IUP's history, Dr. Driscoll said.

It would be easy to do nothing and keep kicking the can down the road, he said, but there is a responsibility to do what is right for the university and its future. He said the decisions he and his team have had to make are the most challenging he has ever experienced.

The university has analyzed academic programs, student demand, future workforce needs, and finances. To focus on and invest in IUP's strengths and in meeting the future needs of students and society, the university will merge, place in moratorium, or close some programs. The difficult decision to retrench some faculty members and reduce the number of non-faculty employees was also made. It's not something anyone ever wanted to do, President Driscoll said. But if the university keeps drawing from its financial reserves to cover expenses, IUP will be insolvent within four years. IUP must act now.

Work continues with IUP's people and with their union leadership to find the best way to move ahead, Dr. Driscoll said. As an example, of the 81 faculty retrenchment letters sent on October 30, he has been able to withdraw 18, almost all because of other faculty members who chose to leave, most through well-deserved retirement.

Vice President Fitzsimons and her team have worked and continue to work tirelessly to find ways for IUP to better balance the budget. They are owed sincere thanks, Dr. Driscoll said.

The new strategic plan has informed the aspirational vision called IUP NextGen that will help drive IUP to a successful future. IUP NextGen is a work in progress. Team members from across the university will flesh out and implement the vision and will keep working to build a strong IUP that will continue to transform the generations of students to come, Dr. Driscoll said.

The restructuring plan has raised some concerns. Having heard from students, faculty and staff members, alumni, and community members, Dr. Driscoll said he is impressed with their passion for IUP and with their focus on what is best for everyone. He takes their concerns seriously.

People care about IUP, and they do not want to see it struggle. Passion is infectious, and if everyone continues working together with the common goal of ensuring a bright future for the university that everyone loves, this next generation of IUP can be a great one, Dr. Driscoll said.

This is by no means a bad-news report, he said. Great work is being done by great people across the entire university. He went on to give a few examples.

Last month, IUP was recognized for pivoting from mostly in-person learning to virtual learning when IUP won the "Top COVID Pivot" award from the Pittsburgh Technology Council at its annual Tech 50 Awards.

When the pandemic hit, IUP shifted online more than 1,500 courses taught by almost 650 faculty members in a matter of 10 days in March. *Ten days.*

This is validation that IUP's quick action when the pandemic started was done well, was done thoroughly, and was done efficiently.

Dr. Driscoll congratulated Provost Moerland and Bill Balint, chief information officer, for their leadership in this endeavor, as well as the countless faculty and staff members who helped turn a trying time into a triumphant one.

Also last month, IUP signed an articulation agreement with Westmoreland County Community College, which has a campus here in Indiana. Under terms of this agreement, students enrolled at Westmoreland, who plan to complete a bachelor's degree at IUP, will be given automatic acceptance to IUP, so long as they have completed all admissions requirements. This agreement will provide an avenue to introduce IUP to many more potential students. And for those students, this agreement also provides access to IUP resources such as housing, dining, and advising, which will help them along the way.

Despite the pandemic's grip on the world, IUP has continued to see a flow of support from alumni and other friends to back the \$75-million Imagine Unlimited campaign. Dr. Driscoll said IUP will soon be ready to declare victory, and that's a powerful statement from its supporters. Not only do officials expect to meet the goal, they hope to surpass it by a significant amount.

Also, December 1 was a record-setting Giving Tuesday. Dr. Driscoll said he was thrilled to report that more than \$46,000 was raised, thanks to the generosity of more than 220 donors. Their gifts will go to the Student Assistance Fund, which helps Crimson Hawks who need a hand as they work toward graduation.

In the midst of a culture shift to being a more student-centered university, these fundraising successes serve as harbingers of good days ahead, Dr. Driscoll said.

At the last quarterly meeting, IUP was in the final stages of the semester headcount for fall, and there were hints of good news. When the students were added up, the total was 10,067. Although that is a slight decrease from last year, it is about three percentage points higher than IUP had budgeted for, which is a pleasant surprise during tough financial times.

Vice President McCarthy and her staff have led the hard work of recruiting during a pandemic, the entire university team stepped up to do that work, and the statistics have shown that their work has paid off. President Driscoll congratulated them all.

Dr. Driscoll said he has talked a lot about diversity, equity, and inclusion, and he will continue to do so, because it is so important.

Now, like everything else, the work to make IUP a community where people of all backgrounds and beliefs are free to work and learn together has been impacted by the pandemic. But that has not stopped these efforts, Dr. Driscoll said.

The university has continued its programming, using technology to educate the IUP community on topics related to diversity, inclusion, and equity. This is being done because it is vital to students' success and because it is required of us as humans to create unity rather than division, Dr. Driscoll said.

With the leadership of Elise Glenn, chief diversity and inclusion officer, and Vice President Segar, the university community has worked hard to create an inclusive community, and that work will continue, no matter the circumstances the university faces, President Driscoll said.

As he closed his remarks, Dr. Driscoll said he had to mention two things related to the pandemic that aren't so pleasant.

First, as was the case with September commencement, which was a replacement for May's commencement, the December ceremony on Saturday was changed to a virtual celebration. That decision was made for safety's sake. Although IUP would like to celebrate its graduates in person, this was the right decision, Dr. Driscoll said. He said he misses standing on the stage, shaking every graduate's hand, and seeing the smiles on their faces as they reach a milestone moment.

Second, the Pennsylvania State Athletic Conference recently made decisions that affect a lot of student-athletes and coaches. Fall sports will not take place in the spring as IUP had hoped. This is also for safety's sake. In addition, the PSAC opted to cancel the winter sports seasons. Those opportunities to cheer on the Crimson Hawks in the next few months will be missed. Officials are still hopeful that a spring sports season will happen. The IUP community will welcome the opportunity to support its student-athletes when they compete again.

In closing, Dr. Driscoll thanked all in attendance for their time and commitment to IUP. While the university faces challenges, he and the team will take them on knowing that they have the ability,

desire, and drive to overcome these challenges. He thanked the attendees for all they do for this institution.

The following motion was recommended for approval:

**THAT THE REPORT OF THE PRESIDENT BE ACCEPTED.**

**UPON A MOTION DULY MADE BY SUSAN DELANEY, SECONDED BY TIM CEJKA, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

## **PUBLIC COMMENT**

There were no public comments.

## **NEW BUSINESS**

### **REPORT OF THE AUDIT COMMITTEE**

Joyce Fairman, chair of the Audit Committee, presented the following report:

The Audit Committee of the IUP Council of Trustees is made up of Joyce Fairman, Laurie Kuzneski, and Nathan Spade. On November 10, 2020, Mrs. Fairman, Mrs. Kuzneski, and Mr. Spade conducted an exit conference with representatives from the accounting firm CliftonLarsonAllen to discuss results of the annual audit of the IUP financial statements for the fiscal year that ended June 30, 2020. Also in attendance from IUP were Debra Fitzsimons, vice president for Administration and Finance; Richard White, interim associate vice president for Finance; and Gregory Cessna, associate director of Financial Operations. Nancy Gunza and Jared Clark, of CliftonLarsonAllen, LLP, provided an overview of the IUP financial statements, discussed accounting standards, and answered questions from Audit Committee members. The Audit Committee is pleased to report that CliftonLarsonAllen rendered an unmodified opinion on the IUP financial statements for the fiscal year that ended June 30, 2020.

The Audit Committee recommended the following motion for approval:

**THAT IUP'S AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR THAT ENDED JUNE 30, 2020, BE ACCEPTED AS DISTRIBUTED TO THE IUP COUNCIL OF TRUSTEES.**

**UPON A MOTION DULY MADE BY JOYCE FAIRMAN, SECONDED BY JENNIFER BAKER, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

### **REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE**

Tim Cejka, chair of the Administration and Finance Committee, presented the following report:

The Administration and Finance Committee reviewed and discussed the items appearing on pages 96 through 101 in the Docket Report and in Exhibits 1 through 5, which depict highlights of the Administration and Finance Division.

#### **Comments by Vice President**

Debra Fitzsimons provided an update and comments related to the general business, administrative, and financial operations of the university. She also highlighted accomplishments of the Administration and Finance Division.

## **September 10, 2020, Committee Minutes**

The committee reviewed the September 10, 2020, minutes of the Administration and Finance Committee meeting. The minutes were approved as distributed.

### **2021-22 and 2022-23 Fee Increases**

The committee reviewed the Student Fee Proposals for academic year 2021-22 and 2022-23, as distributed.

The following motion was recommended for approval:

**THAT THE FEE INCREASES FOR 2021-22 AND 2022-23, WHICH WERE DISTRIBUTED, BE APPROVED.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY LAURIE KUZNESKI, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

### **Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the IUP Alumni Association**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the IUP Alumni Association:

The following motion was recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THIS RESOLUTION IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY SUSAN DELANEY, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

### **Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the Foundation for IUP**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the Foundation for IUP:

The following motion was recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THIS RESOLUTION IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY MARK HOLMAN, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

### **Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the IUP Research Institute**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the IUP Research Institute:

The following motion was recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THIS RESOLUTION IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY JENNIFER BAKER, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

**Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for Residential Revival Indiana**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for Residential Revival Indiana:

The following motion was recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THIS RESOLUTION IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY SUSAN DELANEY, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

**Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the Student Cooperative Association**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the Student Cooperative Association:

The following motion was recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THIS RESOLUTION IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY ABIGAELE VERTIL, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

**Resolution to Purchase Real Estate, 131 and 133 West Mahoning Street, Borough of Punxsutawney, Jefferson County, Pennsylvania**

The committee reviewed the Resolution to Purchase Real Estate, 131 and 133 West Mahoning Street, Borough of Punxsutawney, Jefferson County, Pennsylvania:

**WHEREAS**, Indiana University of Pennsylvania desires to acquire an approximately 30,000-square-foot, mixed-use commercial building, situated on a 0.42-acre site and identified as 131 and 133 West Mahoning Street, Borough of Punxsutawney (Punxsutawney, PA 15767), in Jefferson County;

**WHEREAS**, Indiana University of Pennsylvania, consistent with the IUP Culinary Arts Master Plan dated October 2018, has demonstrated a need for the purchase of certain real estate, including the aforementioned mixed-use commercial building;

**WHEREAS**, the current owners of this property desire to support the IUP Culinary Arts Master Plan by conveying the property to Indiana University of Pennsylvania through a combination of sale and donation;

**WHEREAS**, the university will provide a viable and acceptable financial plan for funding the procurement of this property;

**WHEREAS**, the IUP Council of Trustees ensures that funding will be available for the purchase of this property;

**WHEREAS**, the university will make the purchase of this property under the condition that all of the proper due diligence is performed, with positive outcomes, according to the standards of Pennsylvania's State System of Higher Education and subject to review and approval by the chancellor;

The following motion was recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THE IUP COUNCIL OF TRUSTEES HEREBY AUTHORIZES THE PRESIDENT OF THE UNIVERSITY OR HIS DESIGNEE TO TAKE THE NECESSARY STEPS, INCLUDING PAYMENT AND RECOGNITION OF DONATION, TO ACQUIRE THE PROPERTY DESCRIBED HEREIN.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY MARK HOLMAN, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

## **REPORT OF THE ACADEMIC AFFAIRS COMMITTEE**

Mark Holman, chair of the Academic Affairs Committee, presented the following report:

### **Approval of Senate Actions**

The Academic Affairs Committee recommends that the University Senate actions, which have the endorsement of the president and the provost, be approved. Because of the high number of actions, Mr. Holman provided a summary of actions and, for complete information, referenced the Senate Actions document provided.

The following is complete information recommended for approval:

- Program revisions approved at the September 8, 2020, meeting of the University Senate. The revisions are as follows:
  - From the Department of Biology
    - Bachelor of Science in Biology
  - From the Department of Management
    - Variability of Delivery Proposal for the Master of Business Administration (MBA and Executive MBA)
- Program revisions approved at the October 6, 2020, meeting of the University Senate. The revisions are as follows:
  - From the Department of Theatre, Dance, and Performance
    - Bachelor of Arts in Theatre, Musical Theatre Track
  - From the Department of Anthropology
    - Bachelor of Arts in Anthropology, Applied Anthropology Track
  - From the Department of Geography and Regional Planning
    - Bachelor of Arts in Geography and Geographic Information Science (GIS)
    - Master of Science in Geographical Sciences and Planning
  - From the Department of Marketing
    - Minor in Marketing
  - From the Department of Biology
    - Minor in Biomedical Science
  - From the Department of Accounting



- Minor in Accounting
  - From the Department of English
    - Doctor of Philosophy in Composition and Applied Linguistics (CAL)
    - Doctor of Philosophy in Literature and Criticism
- Program revisions approved at the November 3, 2020, meeting of the University Senate. The revisions are as follows:
  - From the Department of Geoscience
    - Bachelor of Science in Geology
  - From the Department of Professional Studies in Education
    - Urban Education Certificate
  - From the Department of Theatre, Dance, and Performance
    - Bachelor of Arts in Theatre
  - From the Department of Mathematical and Computer Sciences
    - Bachelor of Science in Computer Science, Cyber Security Track
    - Bachelor of Science in Computer Science, Software Engineering Track
    - Bachelor of Arts in Computer Science
    - Bachelor of Science in Mathematics, Actuarial Science and Statistics Track (includes name change)
  - From the Department of Food and Nutrition
    - Bachelor of Science in Nutrition, Dietetics Track
  - From the Department of Geography and Regional Planning
    - Bachelor of Science in Regional Planning (merging of two tracks)
  - From the Department of Management
    - Master of Business Administration
- New certificate, Secondary Science Education, from the Kopchick College of Natural Sciences and Mathematics, approved at the September 8, 2020, meeting of the University Senate
- New certificate, Water Resources/Watershed Management, from the Department of Geography and Regional Planning, approved at the September 8, 2020, meeting of the University Senate
- New track, Philosophy, Politics, and Economics (PPE), from the Department of Philosophy, approved at the October 6, 2020, meeting of the University Senate
- New certificate, Applied Theatre and Performance, from the Department of Theatre, Dance, and Performance, approved at the October 6, 2020, meeting of the University Senate
- New certificate, Preschool Education, from the Department of Human Development, Fashion, and Interior Design, approved at the October 6, 2020, meeting of the University Senate
- New certificate, Infant-Toddler Development, from the Department of Human Development, Fashion, and Interior Design, approved at the October 6, 2020, meeting of the University Senate
- New certificate, Applied Theatre and Performance, from the Department of Theatre, Dance, and Performance, approved at the November 3, 2020, meeting of the University Senate
- Deletion of Culinary Dietetics Track, Nutrition, Bachelor of Science, from the Department of Food and Nutrition, approved at the September 8, 2020, meeting of the University Senate
- Program moratorium for Certified Respiratory Therapist Track, Respiratory Care, Bachelor of Science, from the Department of Nursing and Allied Health Professions, approved at the September 8, 2020, meeting of the University Senate
- Program moratorium for Geography Track, Social Studies Education, Bachelor of Science in Education, from the Department of Geography and Regional Planning, approved at the October 6, 2020, meeting of the University Senate
- Program moratorium for Master of Science in Nanoscience for Industrial Materials, from the Department of Physics, approved at the October 6, 2020, meeting of the University Senate
- Program moratorium for Master of Science in Applied and Industrial Chemistry, from the Madia Department of Chemistry, approved at the October 6, 2020, meeting of the University Senate

- Program moratorium for Shale, Gas, and Energy Certificate, from the Department of Safety Sciences, Geosciences, and Geography and Regional Planning, approved at the November 3, 2020, meeting of the University Senate
- Program moratorium for Nanomanufacturing Track, Physics, Bachelor of Science, from the Department of Physics, approved at the November 3, 2020, meeting of the University Senate
- Program Moratorium for English-Language Arts Track, Middle-Level Education, Bachelor of Science in Education, from the Department of Professional Studies in Education, approved at the November 3, 2020, meeting of the University Senate
- Program moratorium for Social Studies Track, Middle-Level Education, Bachelor of Science in Education, from the Department of Professional Studies in Education, approved at the November 3, 2020, meeting of the University Senate
- Program moratorium for Pre-law Track, Philosophy, Bachelor of Arts, from the Department of Philosophy, approved at the November 3, 2020, meeting of the University Senate
- Revision of the following policy approved at the October 6, 2020, meeting of the University Senate:
  - Guidelines for Accelerated Bachelor's to Master's Degree Programs and Early/Dual Policy (graduate)
- Revision of the following policies approved at the November 3, 2020, meeting of the University Senate:
  - Academic Advising Policy
  - Dual Baccalaureate Degrees Policy
  - Re-enrollment/Readmission Policy
- At an emergency meeting of the University Senate on November 18, 2020, the following temporary modification for fall 2020 only was approved, in response to the COVID-19 pandemic:
  - Effective immediately, undergraduate and graduate students will have the option to convert two fall 2020 courses to pass-fail grading for the fall 2020 semester.

The following motion was recommended for approval:

**THAT THE COUNCIL OF TRUSTEES APPROVE THE SENATE ACTIONS WHICH WERE APPROVED AT THE SEPTEMBER 8, OCTOBER 6, NOVEMBER 3, AND NOVEMBER 18, 2020, MEETINGS OF THE UNIVERSITY SENATE AND SUBSEQUENTLY APPROVED BY PRESIDENT DRISCOLL.**

In addition, new degree program, Bachelor of Fine Arts in Graphic Design and Illustration, from the Department of Art and Design, approved at the October 6, 2020, meeting of the University Senate

**THAT THE COUNCIL OF TRUSTEES AT INDIANA UNIVERSITY OF PENNSYLVANIA APPROVE THE BACHELOR OF FINE ARTS IN GRAPHIC DESIGN AND ILLUSTRATION TO MOVE FORWARD TO THE CHANCELLOR OF THE STATE SYSTEM OF HIGHER EDUCATION FOR FINAL APPROVAL.**

**UPON A MOTION DULY MADE BY MARK HOLMAN, SECONDED BY DAVID OSIKOWICZ, AND UNANIMOUSLY CARRIED, THE MOTIONS WERE APPROVED.**

### **Provost Report**

Provost Timothy Moerland provided updates on a number of topics within Academic Affairs as follows:

Today's report from Academic Affairs included some three pages of curriculum items for consideration that have been passed by the University Senate at its meetings September 8, October 6, and November 3. These items are listed in full in the board book.

In addition to the scheduled meetings of Senate, a special meeting was held November 18 to consider as an urgent matter a temporary change to the Pass/Fail grading policy for fall 2020 only. This policy change proposal was brought forward by the Student Government Association and the standing Academic Affairs Committee of Senate. It proposed an expanded opportunity, with limits, for students to take a course with a P/F grading option instead of a normal letter grade. The rationale for the proposal is the continuing extraordinary circumstances, and the accompanying high levels of stress, that have been caused by the COVID-19 pandemic. The proposal was passed by Senate, 75-27. This temporary change to the P/F policy is not a perfect remedy—there are none that meet the challenges being faced—but it is a good and appropriate one for the circumstances. Note that IUP is far from unique in taking such measures this fall; there are numerous examples across the nation, including some partner institutions in the State System.

Implementation of the back-office systems to accommodate the revised grading policy was far from simple, and the timeline was very short. IUP did it—more properly, IUP is still doing the large amount of manual effort involved in this—and the incredible efforts of the Office of the Registrar and the always superb IT team must be acknowledged.

This is the same IT team that received the “Top COVID Pivot” award from the Pittsburgh Technology Council during its November 12 Tech 50 Awards event. Yes, IUP is proud of its IT team.

As suggested by this recognition, despite the pandemic, IUP continues to adapt and move to provide the best possible instructional experiences for students. Part of this is helping faculty members gain the skills that are necessary for effective teaching via technology. This has been done through multi-day workshops called “Academies.” The first academy was in the latter part of summer, the second was in October, and the newest installment is coming up next week. And here, the efforts of IUP’s Instructional Design team and the terrific people who make up the Center for Teaching Excellence—and especially the director of the CTE, Stephanie Taylor-Davis—must be acknowledged.

Some reminiscing: Some may recall that IUP just recently completed the process of reaccreditation with the Middle States Commission on Higher Education (also known as Middle States, or MSCHE). It turns out that “just recently” was 2016, which perhaps is a little more in the past than people might choose to recall. Yes, the game is afoot once again.

It turns out that a milestone in the next accreditation cycle occurs in fall 2021. This milestone is the midpoint peer review, which is based on the yearly report to Middle States. It includes, among other things, a review of IUP’s accumulated financial and student achievement data. Middle States is generally interested, and understandably so, in the effects COVID-19 has had on its members.

It is believed that IUP is in a good position in its preparations for this review. Since 2016, the university has made significant progress in assessment—of student outcomes, of the institution, and of its trustees. IUP is in this good position because of a core group of forward-looking guardians who make up the standing Accreditation Committee. This committee is co-chaired by Karen Rose Cercone, of the provost’s office, and Chris Kitas, of the Office of Institutional Research, Planning, and Assessment.

An interesting aside: MSCHE requires that its member institutions display on their website their membership in the MSCHE. This is part of the required public disclosure of consumer information that members are obligated to provide. However, compliance has been slow in coming, and MSCHE has been getting a bit testy about the issue. This was brought up in a Middle States informational webinar that was held in October. To make the point about how to do it right, some samples of web pages from “good” institutions were shown—and, yes, IUP was held up as a model. It never hurts to be a good example in the eyes of the institutional accreditor.

The 2016 Middle States accreditation self-study and successful outcome were tightly linked to the rollout of IUP’s then-new strategic plan. That plan has run its course. Chris Noah, Scott Moore, and Paula Stossel presented an overview of IUP’s next strategic plan.

The IUP Council of Trustees requested that the strategic plan be endorsed for implementation over the next five years.

The following motion was recommended:

**THAT THE COUNCIL OF TRUSTEES ENDORSE THE STRATEGIC PLAN.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY ABIGAELE VERTIL, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

Mr. Smith commended all for their hard work on the strategic plan.

## **REPORT OF THE STUDENT AFFAIRS COMMITTEE**

Abigaëlle Vertil, chair of the Student Affairs Committee, presented the following report:

Dr. Segar provided a fall 2020 student update, Senate actions regarding revisions to the Preferred First Name Policy, and his spring 2021 student outlook.

Student Support and Community Standards Director Adam Jones spoke about the Student Support and Engagement Team (SSET), of which he is cochair. He provided information about the recent outcomes assessment of the SSET guides and programming. The results of a survey conducted with the guides showed the effectiveness of the guide training and how it has significantly influenced the guides' ability to provide support. The Student Involvement Survey results indicated how participation in programming positively influenced student academic success, campus pride, empowerment, and value of and respect for others and themselves.

Valerie Baroni, director of Housing and Dining, shared how IUP Dining managed operations during COVID-19. She talked about communication, safety, and real-time feedback from students. In addition, the ongoing commitment to diversity and inclusion was discussed.

Athletics Director Todd Garzarelli provided an update on IUP Athletics. He spoke about Pennsylvania State Athletic Conference sports, IUP coaches and staff members, and the Student-Athlete Speaker Series.

There was one University Senate action that the Student Affairs Committee recommended for approval, which has the endorsement of the president and the vice president:

- Preferred First Name Policy Revision

The following action was recommended by the Student Affairs Committee:

**THAT THE COUNCIL OF TRUSTEES APPROVE THE SENATE ACTION THAT WAS APPROVED AT THE OCTOBER 6, 2020, MEETING OF THE UNIVERSITY SENATE AND SUBSEQUENTLY APPROVED BY PRESIDENT DRISCOLL.**

**UPON A MOTION DULY MADE BY ABIGAELE VERTIL, SECONDED BY JENNIFER BAKER, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

## **REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE**

Jennifer Baker, chair of the University Advancement Committee, presented the following report:

The University Advancement Division report from Vice President Khatmeh Osseiran-Hanna provided an update on the Imagine Unlimited Campaign. The campaign goal is in sight, with hopes to exceed the \$75-million goal.

With a focus on securing commitments of \$25,000 and greater for identified priorities of the campaign, as of November 30, 2020, more than \$438,000 has been raised through cash gifts and pledge commitments. An additional \$2,265,000 is under consideration by several foundations and donors, with expected gift closures before the end of the calendar year. Planned Giving has brought in more than \$946,000 and also expects more than \$2.5 million in planned gifts by December 31. Leadership Society membership is at 194 as of November 30, with 23 first-time society-level gifts. Annual Giving leveraged the impact of a number of matching donors for Giving Tuesday to exceed its goal on December 1 by more than 232 percent. Including matching gifts, it raised \$46,528, with a goal of \$20,000. The Foundation for IUP has created 15 new funds this fiscal year and has paid more than \$2.9 million in scholarships to 1,601 students for fall 2020.

In response to COVID-19, University Advancement has raised more than \$319,000 for the Student Assistance Fund and the IUP Food Pantry. More than \$337,000 has been awarded to 433 students as of November 30 to help continue their education in spite of financial difficulty caused by the pandemic. In addition, 8,350 care calls have been made to alumni and friends.

The Office of Alumni and Friends has leveraged volunteers and virtual avenues to extend its constituent outreach beyond the local region. Collaborative events, such as virtual reunions, Homecoming, commencement champagne toasts, IUP Night for Networking, and a Metropolitan Panel featuring alumni volunteers as panelists, have kept the alumni/IUP connection strong in these unprecedented times. A total of 538,109 electronic communication pieces sent to all constituents had an average open rate of 18 percent. The Crimson Network continues to grow and create many networking groups to increase student and alumni communication and connection.

The Office of Advancement Services kicked off the Blackbaud Financial EdgeNEXT second historical database project in October, with data migration beginning in December. The capture of non-gift entry for constituent records was launched to reflect a fuller picture of support and engagement with IUP. The administration of the Student Assistance Fund has been assumed by Advancement Services, to include reporting and making awards.

The new director of Corporate and Foundation Relations has focused on building consistent and effective communication, both internally and externally, for this potential area of growth for IUP. Three foundation proposals and one corporate foundation grant letter of intent are currently pending, and new corporate relationships have been launched with Telehealth Suite and JARI Growth Fund, Inc.

Highlights of the Office of Engagement and University Events include the annual 9/11 campus ceremony, a virtual Leadership Society reception with a livestream of the IUP Jazz Ensemble, collaboration on coordination of virtual commencement ceremonies, coordination of recording Government Outreach 2020 with the office of Congressman Glenn Thompson, and, of course, the Kopchick Hall groundbreaking.

University Advancement continues to facilitate collaboration between IUP and Indiana Regional Medical Center to conduct COVID-19 testing, completing more than 12,000 tests since May 2020. IUP is the only university in the country without a medical school that is engaged in community COVID-19 testing with a regional hospital partner. This partnership is a foundation for increased collaboration with IRMC on future projects with broad benefits, improving regional public health and health services now and into the future.

Vice President Osseiran-Hanna noted several upcoming events, including a virtual celebration toast for commencement on December 10 and Celebration Weekend in April 2021.

## **ENROLLMENT MANAGEMENT COMMITTEE REPORT**

Joyce Fairman, chair of the Enrollment Management Committee, presented the following report:

Patricia McCarthy, vice president for Enrollment Management, opened the committee meeting by presenting updates on select activities within the Division of Enrollment Management. These initiatives include continued progress on the university Strategic Enrollment Plan, the signing of a dual admissions agreement between IUP and Westmoreland County Community College, and progress toward scholarship centralization.

A university enrollment update was provided for the winter 2020, spring 2021, and fall 2021 semester admission data for undergraduate, graduate, and culinary admissions. Retention to spring for the fall 2020 freshman cohort was discussed.

Amber Haupt, director of Graduate Admissions, and Paula Stossel, associate vice president for Enrollment Management, presented "Graduate Admissions: Evolution and Strategy." Mrs. Stossel presented a comparison of the historical approach to graduate recruitment and the current approach, which is more holistic, data driven, and refined. Mrs. Haupt provided an overview of the Graduate Admissions office, then provided a detailed explanation of some of the current recruitment approaches and activities. One such activity, a graduate early admissions initiative, encourages undergraduate students to begin their graduate studies while still enrolled as undergraduates. The graduate early admissions program has shown very positive results from an enrollment perspective. Mrs. Haupt also discussed the recruitment travel and in-person events that IUP has participated in this year, as well as the successful transition to and use of virtual events.

Mrs. Haupt described a new communication plan for graduate admissions and explained that focus on the student experience was key. With the addition of a new survey designed to collect further feedback from students on their graduate admissions experience, the staff will continue to listen to student needs. Finally, Mrs. Haupt highlighted the importance of relationships and partnerships, both on and off campus, to successfully recruit graduate students.

## **OTHER BUSINESS**

### **Approval of Student Trustee Nominee**

Mr. Smith briefly explained the new process change to Act 188. The student member of the IUP Council of Trustees is now appointed by the State System Board of Governors. Once the current student trustee graduates, the nominee will start in the fall of the 2021-22 academic year.

The following action was recommended by the Student Trustee Search Committee:

**THAT THE COUNCIL OF TRUSTEES APPROVE THE NOMINATION OF MAURA KING AS THE NEXT IUP STUDENT TRUSTEE.**

**UPON A MOTION DULY MADE BY TIM CEJKA, SECONDED BY ABIGAELE VERTIL, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

### **Approval of President Michael A. Driscoll's 2019-20 Annual Review Report**

The following motion was recommended for approval:

**THAT THE 2019-20 ANNUAL REVIEW REPORT FOR PRESIDENT MICHAEL A. DRISCOLL BE APPROVED.**

**UPON A MOTION DULY MADE BY JENNIFER BAKER, SECONDED BY JOYCE FAIRMAN, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

## **RESOLUTION SETTING THE NEXT MEETING DATE**

The following motion was recommended for approval:

**THAT THE NEXT MEETING OF THE COUNCIL OF TRUSTEES BE HELD MARCH 18, 2021.**

**UPON A MOTION DULY MADE BY ABIGAELE VERTIL, SECONDED BY JENNIFER BAKER, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

## **ADJOURNMENT**

The following motion was recommended for approval:

**THAT THE MEETING BE ADJOURNED AT 5:51 P.M.**

**UPON A MOTION DULY MADE BY LAURIE KUZNESKI, SECONDED BY JOYCE FAIRMAN, AND UNANIMOUSLY CARRIED, THE MOTION WAS APPROVED.**

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**Mrs. Joyce R. Fairman**  
**Secretary, IUP Council of Trustees**

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**On behalf of Mrs. Joyce R. Fairman**

## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**THAT THE MINUTES FROM THE QUARTERLY MEETING OF THE COUNCIL OF TRUSTEES HELD ON SEPTEMBER 10, 2020, BE APPROVED.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.



## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**THAT THE REPORT OF THE PRESIDENT BE ACCEPTED.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

**Public Meeting  
 December 10, 2020**

**MOTION:**

The following motion is recommended for approval:

**THAT IUP’S AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR THAT ENDED JUNE 30, 2020, BE ACCEPTED AS DISTRIBUTED TO THE IUP COUNCIL OF TRUSTEES.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

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The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**THAT THE FEE INCREASES FOR 2021-22 AND 2022-23, WHICH WERE DISTRIBUTED, BE APPROVED.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

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The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

**Public Meeting  
 December 10, 2020**

**MOTION:**

The following motion is recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THE CERTIFYING RESOLUTION: BOARD OF GOVERNORS POLICY 1985-04-A, UNIVERSITY EXTERNAL FINANCIAL SUPPORT FOR THE IUP ALUMNI ASSOCIATION, IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

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The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

**Public Meeting  
 December 10, 2020**

**MOTION:**

The following motion is recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THE CERTIFYING RESOLUTION: BOARD OF GOVERNORS POLICY 1985-04-A, UNIVERSITY EXTERNAL FINANCIAL SUPPORT FOR THE FOUNDATION FOR IUP, IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Holman	<u>  2  </u>	_____	_____
<u>  x  </u>	Fairman	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Baker	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Cejka	<u>  1  </u>	_____	_____
<u>  x  </u>	Delaney	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Spade	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Vertil	<u>  ✓  </u>	_____	_____
<u>  x  </u>	White	<u>  ✓  </u>	_____	_____

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To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THE CERTIFYING RESOLUTION: BOARD OF GOVERNORS POLICY 1985-04-A, UNIVERSITY EXTERNAL FINANCIAL SUPPORT FOR THE IUP RESEARCH INSTITUTE, IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Holman	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Fairman	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Baker	<u>  2  </u>	_____	_____
<u>  x  </u>	Cejka	<u>  1  </u>	_____	_____
<u>  x  </u>	Delaney	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Spade	<u>  ✓  </u>	_____	_____
<u>  x  </u>	Vertil	<u>  ✓  </u>	_____	_____
<u>  x  </u>	White	<u>  ✓  </u>	_____	_____

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

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To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

**Public Meeting  
 December 10, 2020**

**MOTION:**

The following motion is recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THE CERTIFYING RESOLUTION: BOARD OF GOVERNORS POLICY 1985-04-A, UNIVERSITY EXTERNAL FINANCIAL SUPPORT FOR RESIDENTIAL REVIVAL INDIANA, IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THE CERTIFYING RESOLUTION: BOARD OF GOVERNORS POLICY 1985-04-A, UNIVERSITY EXTERNAL FINANCIAL SUPPORT FOR THE STUDENT COOPERATIVE ASSOCIATION, IS APPROVED BY ACTION OF THE IUP COUNCIL OF TRUSTEES DURING THE QUARTERLY MEETING HELD DECEMBER 10, 2020, IN INDIANA, PENNSYLVANIA.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.



## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**NOW, THEREFORE, BE IT RESOLVED, THAT THE IUP COUNCIL OF TRUSTEES HEREBY AUTHORIZES THE PRESIDENT OF THE UNIVERSITY OR HIS DESIGNEE TO TAKE THE NECESSARY STEPS, INCLUDING PAYMENT AND RECOGNITION OF DONATION, TO ACQUIRE THE PROPERTY DESCRIBED HEREIN, THE RESOLUTION TO PURCHASE REAL ESTATE, 131 AND 133 WEST MAHONING STREET, BOROUGH OF PUNXSUTAWNEY, JEFFERSON COUNTY, PENNSYLVANIA.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

**Public Meeting  
 December 10, 2020**

**MOTION:**

The following motion is recommended for approval:

**THAT THE COUNCIL OF TRUSTEES AT INDIANA UNIVERSITY OF PENNSYLVANIA APPROVE THE BACHELOR OF FINE ARTS IN GRAPHIC DESIGN AND ILLUSTRATION TO MOVE FORWARD TO THE CHANCELLOR OF THE STATE SYSTEM OF HIGHER EDUCATION FOR FINAL APPROVAL.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**THAT THE COUNCIL OF TRUSTEES APPROVE THE SENATE ACTIONS WHICH WERE APPROVED AT THE SEPTEMBER 8, OCTOBER 6, NOVEMBER 3, AND NOVEMBER 18, 2020, MEETINGS OF THE UNIVERSITY SENATE AND SUBSEQUENTLY APPROVED BY PRESIDENT DRISCOLL.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

**Public Meeting  
 December 10, 2020**

**MOTION:**

The following motion is recommended for approval:

**THAT THE COUNCIL OF TRUSTEES ENDORSE THE STRATEGIC PLAN.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

**Public Meeting  
 December 10, 2020**

**MOTION:**

The following action is recommended for approval:

**THAT THE COUNCIL OF TRUSTEES APPROVE THE SENATE ACTION THAT WAS APPROVED AT THE OCTOBER 6, 2020, MEETING OF THE UNIVERSITY SENATE AND SUBSEQUENTLY APPROVED BY PRESIDENT DRISCOLL.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following action is recommended for approval:

**THAT THE COUNCIL OF TRUSTEES APPROVE THE NOMINATION OF MAURA KING AS THE NEXT IUP STUDENT TRUSTEE.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**THAT THE 2019-20 ANNUAL REVIEW REPORT FOR PRESIDENT MICHAEL A. DRISCOLL BE APPROVED.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.

## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

**THAT THE NEXT MEETING OF THE COUNCIL OF TRUSTEES BE HELD ON MARCH 18, 2021.**

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.



## IUP Council of Trustees

### ROLL CALL – VOTE

Public Meeting  
December 10, 2020

#### MOTION:

The following motion is recommended for approval:

#### MOTION TO ADJOURN THE MEETING AT 5:51 P.M.

Present		AYE	NAYE	Abstain
<u>  x  </u>	Smith	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Holman	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Fairman	<u>  2  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Baker	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Cejka	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Delaney	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Kuzneski	<u>  1  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Osikowicz	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Spade	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	Vertil	<u>  ✓  </u>	<u>      </u>	<u>      </u>
<u>  x  </u>	White	<u>  ✓  </u>	<u>      </u>	<u>      </u>

**The roll is called in alphabetical order, except that the presiding officer's name is called last and only when his/her vote will affect the result.**

Note: Enter "1" under "AYE" for first affirmative vote, "2" for second, etc., same in "NAYE" column for negative votes. Use third column for those abstaining.

To verify the vote and to correct possible errors, the presiding officer repeats the vote after each member responds to his/her name.

The presiding officer announces the final number of those voting on each side, and the number answering present, and declares the result.