

**MINUTES OF THE MEETING OF THE COUNCIL  
OF TRUSTEES OF INDIANA UNIVERSITY OF  
PENNSYLVANIA, HELD IN THE PNC ROOM,  
KOVALCHICK CONVENTION AND ATHLETIC  
COMPLEX, DECEMBER 14, 2017, AT 5:00 P.M.  
PURSUANT TO NOTICE GIVEN**

Samuel H. Smith, chair of the Council of Trustees, called the meeting to order.

**Attendance**

**The following council members were present:**

Mr. Samuel H. Smith, Chair  
Mrs. Joyce R. Fairman, Treasurer  
Mr. Glenn M. Cannon, Secretary

Mr. Caleb N. King  
Mr. James C. Miller  
Mr. David Osikowicz  
Mr. Nathan T. Spade

**The following council members were excused.**

Mr. Mark A. Holman  
Mrs. Susan S. Delaney

**The following advisory group members were invited to attend:**

Dr. David M. Piper, IUP Senate Chair  
Mr. Richard D. Caruso, Foundation for IUP Board President  
Mr. Terry L. Dunlap, Foundation for IUP Board Vice President  
Mr. Timothy J. Kronenwetter, Foundation for IUP Board Secretary/Treasurer  
Mr. John R. Ninosky Sr., IUP Alumni Association Board President  
Mr. Brian Swatt, Student Government Association President  
Ms. Meghan Delsite-Coleman, Graduate Student Assembly President  
Dr. Nadene L'Amoreaux, IUP APSCUF President  
Mr. Kenneth (Dave) Berberich, IUP SCUPA Co-president  
Ms. Julene Pinto-Dyczewski, IUP SCUPA Co-president

*Ex officio:* Dr. Karen M. Whitney, interim chancellor of Pennsylvania's State System of Higher Education, was not present.

**The following university administrators were present:**

Dr. Michael A. Driscoll, President  
Dr. Timothy Moerland, Provost and Vice President for Academic Affairs  
Dr. Cornelius Wooten, Vice President for Administration and Finance  
Dr. Rhonda H. Luckey, Vice President for Student Affairs  
Dr. Patricia C. McCarthy, Vice President for Enrollment Management  
Ms. Khatmeh Osseiran-Hanna, Interim Vice President for University Advancement  
Ms. Barbara J. Moore, Director of Institutional Research, Planning, and Assessment  
Mrs. Robin A. Gorman, Executive Assistant to the President for Government and Community Relations  
Dr. Pablo B. Mendoza, Assistant to the President for Social Equity

## **IUP COUNCIL OF TRUSTEES EXECUTIVE SESSION**

The IUP Council of Trustees met in executive session this day to discuss personnel issues, collective bargaining/labor relations matters, acquisition of real estate, litigation, and other privileged and confidential matters.

## **READING AND CONSIDERATION OF THE MINUTES**

The following motion was approved:

***THAT THE MINUTES FROM THE MEETING OF THE COUNCIL OF TRUSTEES ON SEPTEMBER 7, 2017, BE APPROVED.***

## **REPORT OF THE PRESIDENT**

President Michael Driscoll reported that he can see an emerging theme at IUP—collaboration and teamwork. He highlighted some of the areas that display this theme in his report.

The president noted that on September 11, Khatmeh Osseiran-Hanna stepped into the role of interim vice president for University Advancement. Many have met her since her arrival, and she has hit the ground running, sewing up several large gifts that were in the works before her arrival and forging new relationships. The university community is especially excited about two commitments of a million dollars each from Bill and Audrey Madia and Terry and Janet Serafini. A formal announcement about those gifts is forthcoming, but they illustrate IUP's progress in garnering philanthropic support from the alumni community. The president stated that he is proud of the fact that alumni like the Madias and the Serafinis trust IUP to use their charitable gifts to make great things happen for students and, ultimately, the world.

In October, thousands of alumni came back to Indiana for Homecoming. More than 900 attended the pregame party—a wonderful occurrence in relation to the alumni strategic plan. And, while the enthusiasm for the university was remarkable that day, Dr. Driscoll said he also wanted to acknowledge that it was a rather quiet event in terms of student celebration. He also acknowledged the work of those within the campus community and of the university's external partners in I-ACT.

The president noted that the students themselves acted as their own monitors. He was impressed with all the peer-to-peer communication between students who wanted to make sure their own reputations remained untarnished.

Dr. Driscoll addressed the creation of IUP's Diversity Action Plan and the work of the President's Commission on Diversity and Inclusion. A draft plan was recently distributed to the university community, and feedback is requested from everyone by March, in time to present a final version at the next Council of Trustees quarterly meeting.

Dr. Driscoll explained that the draft plan covers improving the atmosphere and support systems, encouraging the campus community to actively engage with people of diverse backgrounds, examining the financial resources committed to diversity and inclusion issues, and much more. The draft plan recommends administrative changes, as well as diversity training and other initiatives. The president noted that changing culture can be complicated, but the goal is to honor the most basic of concepts: To do the right thing and create a place that embraces mutual respect.

Dr. Driscoll noted that collaboration is also key to the university's approaches to retention and persistence. A group that Vice President Patti McCarthy has formed, the Task Force on Undergraduate

Retention and Persistence, began working on September 29 and is on a tight deadline. The group has completed data collection, has identified national best practices, and has analyzed rates and outcomes at IUP. It is now in the midst of refining recommendations to get undergraduate retention and persistence rates to 80 percent.

The president had challenged the university community by declaring IUP will improve the second-year retention rate to 80 percent by 2022. Everyone is rising to that challenge, and next fall's enrollment outlook is quite positive. Undergraduate recruiting efforts have ensured that 3.5 percent more prospective freshmen have made deposits on their attendance for fall 2018. More transfer students also have committed. Applications for graduate programs have increased by 53 percent. Regarding freshman retention from this semester to next, there has also been an increase. More than 86 percent of them will return in January. Last year, just 74 percent returned. The number of students who have registered for the winter session is up by 11.5 percent.

Dr. Driscoll said that it is in a collaborative spirit that IUP is tackling the budget. The budget is not static—it takes constant attention—and he is pleased with the status of the work being done. The willingness of so many people to try to do things differently and collaboratively makes it work. The president stated that spending is not the problem—revenue is. Through careful collaboration with the University Budget Advisory Committee and IUP's model of shared governance, the university has instituted a series of permanent and one-time cuts that have allowed it to reach a balanced budget.

The president noted that while IUP is cutting more, it also has in place a process for reinvesting in strategic initiatives related to recruitment and retention by using the ideas of faculty and staff members. A subcommittee of the University Budget Advisory Committee is reviewing proposals submitted by members of the university community, and he expects that grant awards will be made in the next few weeks. Dr. Driscoll wanted to thank the entire university community—particularly Vice President Cornelius Wooten and his team.

Dr. Driscoll said that IUP athletics teams, in particular, showcased collaboration and teamwork this season. IUP athletes work hard, every day, representing the university.

The women's volleyball team earned a win in the NCAA tournament for the first time in 12 years. Student-athletes Gabby Egler and Natalie Cignetti earned all-region honors and were named to the All-Atlantic Region team. Ms. Cignetti went on to be named to the Atlantic Region All-Tournament team and made the All-America honorable mention roster.

The men's cross country team competed in the NCAA national meet, while the golf team took another PSAC championship. Student-athlete Josh Bartley was crowned the individual league champion.

Dr. Driscoll noted that the IUP football team saw some large crowds in Miller Stadium this year. The team's motto was "All In," and Dr. Driscoll said that truly *all* were in—from first-year head coach Paul Tortorella to all the players, the marching band on the edge of the end zone, and even the water boys on the sidelines. With a PSAC championship, it was a season for the ages, the president said, and he thanked the entire team for a great ride to the national semifinal game and the honor to host it.

Dr. Driscoll said that the university still has much to look forward to with winter sports. The undefeated women's basketball team earned a number-five ranking in the WBCA NCAA Division II Top 25 Coaches' Poll.

The president reported that nearly 800 students will graduate on December 16. He is pleased that Teresa Shellenbarger, this year's Distinguished University Professor, will serve as keynote speaker.

The following motion was approved:

***THAT THE REPORT OF THE PRESIDENT BE ACCEPTED.***

## **PUBLIC COMMENT**

None.

## **NEW BUSINESS**

### **REPORT OF THE AUDIT COMMITTEE**

James C. Miller, chair of the Audit Committee, presented the following report:

The Audit Committee of the IUP Council of Trustees comprises James Miller and Joyce Fairman. On November 13, 2017, Mr. Miller and Mrs. Fairman conducted an exit conference with representatives from the accounting firm CliftonLarsonAllen to discuss the results of the annual audit of the IUP financial statements for the fiscal year that ended June 30, 2017. Also in attendance from IUP were Cornelius Wooten, vice president for Administration and Finance; Susanna Sink, associate vice president for Finance; and Rick White, director of Financial Operations. Lori Finegan and Mark Gillett, both of CliftonLarsonAllen, provided an overview of the IUP financial statements, discussed accounting standards, and answered questions from the Audit Committee members. The Audit Committee is pleased to report that CliftonLarsonAllen rendered an unmodified opinion on the IUP financial statements for the fiscal year that ended June 30, 2017.

The following motion was approved:

***THAT IUP'S AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR THAT ENDED JUNE 30, 2017, BE ACCEPTED AS DISTRIBUTED TO THE IUP COUNCIL OF TRUSTEES.***

### **REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE**

David Osikowicz, chair of the Administration and Finance Committee, presented the following report:

The Administration and Finance Committee reviewed and discussed the items appearing on pages 75 through 83 in the Docket Report and in Exhibits 1 through 5, which depict the highlights of the Administration and Finance Division.

#### **September 7, 2017, Committee Minutes**

The committee reviewed the September 7, 2017, minutes of the Administration and Finance Committee meeting. The minutes were approved as distributed.

#### **Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the IUP Alumni Association**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the IUP Alumni Association:

The following motion was approved:

***NOW, THEREFORE, BE IT RESOLVED***, that this resolution is approved by action of the Council of Trustees during the quarterly meeting held December 14, 2017, in Indiana, Pennsylvania.

**Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the Foundation for IUP**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the Foundation for IUP:

The following motion was approved:

***NOW, THEREFORE, BE IT RESOLVED***, that this resolution is approved by action of the Council of Trustees during the quarterly meeting held December 14, 2017, in Indiana, Pennsylvania.

**Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the IUP Research Institute**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the IUP Research Institute:

The following motion was approved:

***NOW, THEREFORE, BE IT RESOLVED***, that this resolution is approved by action of the Council of Trustees during the quarterly meeting held December 14, 2017, in Indiana, Pennsylvania.

**Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for Residential Revival Indiana**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for Residential Revival Indiana:

The following motion was approved:

***NOW, THEREFORE, BE IT RESOLVED***, that this resolution is approved by action of the Council of Trustees during the quarterly meeting held December 14, 2017, in Indiana, Pennsylvania, and Residential Revival Indiana is recognized as an affiliated entity as that term is defined in Board of Governors Policy 1985-04-A and the associated Procedures/Standard Number 2013-15, subject to fulfillment of all other requirements for recognized affiliated entities.

**Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the Student Cooperative Association**

The committee reviewed the Certifying Resolution: Board of Governors Policy 1985-04-A, University External Financial Support for the Student Cooperative Association:

The following motion was approved:

***NOW, THEREFORE, BE IT RESOLVED***, that this resolution is approved by action of the Council of Trustees during the quarterly meeting held December 14, 2017, in Indiana, Pennsylvania.

**Resolution to Purchase Real Estate, 507 South 13th Street, White Township, Indiana County, Pennsylvania**

The committee reviewed the Resolution to Purchase Real Estate, 507 South 13th Street, White Township, Indiana County, Pennsylvania:

The following motion was approved:

***NOW, THEREFORE, BE IT RESOLVED***, that the IUP Council of Trustees hereby authorizes the president of the university or his designee to take the necessary steps, including payment, to acquire the property described herein.

**Resolution to Purchase Real Estate, 527 South 13th Street, White Township, Indiana County, Pennsylvania**

The committee reviewed the Resolution to Purchase Real Estate, 527 South 13th Street, White Township, Indiana County, Pennsylvania:

The following motion was approved:

***NOW, THEREFORE, BE IT RESOLVED***, that the IUP Council of Trustees hereby authorizes the president of the university or his designee to take the necessary steps, including payment, to acquire the property described herein.

**Procurements and Services, Purchasing Card Expenditures**

As required by Act 13 and Act 188, the committee reviewed the procurements and services since the last meeting, as depicted in Exhibit 5 of the Docket Report.

The following motion was approved:

***THAT, AS REQUIRED BY ACT 13 AND ACT 188, PROCUREMENTS AND SERVICES NEGOTIATED OR AWARDED BY THE PRESIDENT FROM JULY 1, 2017, THROUGH SEPTEMBER 30, 2017, TOTALING \$52,083,983.07, INCLUDING CARD PURCHASES AS SHOWN IN EXHIBIT 5 OF THE DOCKET REPORT, BE APPROVED.***

**Alternate Tuition Proposals**

The committee reviewed the proposed action item to authorize the president, or his designee, to facilitate matters with System personnel to present to the Board of Governors on December 20, 2017, three alternate tuition proposals related to

- A. Out-of-state undergraduate tuition rate (US residents only), a rate of 145 percent
- B. An international undergraduate tuition rate
- C. Tuition rate related to IUP regional campuses (Punxsutawney and Northpointe)

**Comments by Vice President**

Cornelius Wooten provided an update and comments related to the general business, administrative, and financial operations of the university. He also highlighted accomplishments of the Administration and Finance Division.

### **Budget Status Report**

Dr. Wooten provided a status report regarding the Educational and General budget for the period of July 1, 2017, through November 30, 2017.

### **Proposed Student Fees, 2018-19**

Dr. Wooten provided an overview of the 2018-19 proposed fee summary. A justification booklet containing the supporting documentation for the proposed fees was provided to each member of the Council of Trustees for review. The 2018-19 proposals will be submitted for approval at the March 2018 Council of Trustees meeting.

### **Performance Funding Results**

Barbe Moore provided a review of performance funding dollars received based on the fiscal year 2016-17 results.

### **Emergency Operations Plan Update**

Training on the new Emergency Operations Plan was provided to Cabinet members in October and is being scheduled for other Incident Response Team members during the winter break. The Emergency Operations Center build-out in University Towers has been finalized and is now operational. The director of Public Safety is serving as a member of the Indiana County Emergency Management Agency's Hazard Mitigation Plan Steering Committee and is working to incorporate IUP needs into the county's updated plan. IUP Department of Public Safety and Facilities Management personnel participated in the PEMA-sponsored Indiana County Winter Weather Emergency exercise on December 6, and IUP Public Safety personnel are in Pittsburgh today, December 14, for the Region 13 Security and Risk Symposium, sponsored by PEMA and the governor's Office of Homeland Security. All Public Safety supervisors have participated in FEMA-sponsored webinar training that explains the newly released updates to the National Incident Management System protocols.

## **REPORT OF THE ACADEMIC AFFAIRS COMMITTEE**

Glenn M. Cannon presented the following report:

### **Approval of Senate Actions**

The Academic Affairs Committee recommended that the following University Senate actions, which have the endorsement of the president and the provost, be approved:

- Program revisions approved at the September 12, 2017, meeting of the University Senate. These revisions are as follows:
  - From the Department of Communications Media, revision of the Bachelor of Science in Communications Media/Media Marketing, Bachelor of Science in Communications Media/Media Production, and Bachelor of Science in Communication Media/Media Studies tracks
- Program revisions approved at the October 3, 2017, meeting of the University Senate. These revisions are as follows:
  - From the Department of Hospitality Management, revision of the Bachelor of Science in Hospitality Management

- Program revisions approved at the November 7, 2017, meeting of the University Senate. These revisions are as follows:
  - From the Women's and Gender Studies committee, revision of the Women's and Gender Studies Minor
- A new Applied Associate in Culinary Arts program from the Academy of Culinary Arts approved at the September 12, 2017, meeting of the University Senate
- A new Master of Science in Strategic Communication from the Communications Media Department, approved at the September 12, 2017, meeting of the University Senate
- A new track approved at the October 3, 2017, meeting of the University Senate:
  - In the Bachelor of Arts in Political Science, a new track in homeland security from the Political Science Department
- New minors approved at the October 3, 2017, meeting of the University Senate:
  - Restaurant and Food Service, Hotel and Lodging Management, and Special Event/Tourism Management minors from the Hospitality Management Department
- New minors approved at the November 7, 2017, meeting of the University Senate:
  - In Professional Leadership and in Community and Civic Leadership from Teamwork and Leadership Studies
- Program deletions approved at the November 7, 2017, meeting of the University Senate:
  - Associate in Science in Electro-optics program from the Department of Physics
  - The Bachelor of Arts in Chemistry, as well as the Bachelor of Arts in Chemistry/Pre-medical Track, from the Department of Chemistry
- Program moratorium approved at the November 7, 2017, meeting of the University Senate:
  - The MEDU track within the Master of Education by the Department of Professional Studies in Education
- Program title change from the Department of Anthropology for the Bachelor of Science in Education—Social Science Education/Anthropology Track to the Bachelor of Science in Education—Social Studies Education/Anthropology Track, approved at the November 7, 2017, meeting of the University Senate.

The following motion was approved:

***THAT THE COUNCIL OF TRUSTEES APPROVES THE SENATE ACTIONS THAT WERE APPROVED AT THE SEPTEMBER 12, OCTOBER 3, AND NOVEMBER 7, 2017, MEETINGS OF THE UNIVERSITY SENATE AND SUBSEQUENTLY APPROVED BY PRESIDENT DRISCOLL.***

### **Archives and Special Collections**

Harrison Wick provided an excellent overview of the archives and special collections housed at IUP. He shared examples of various artifacts he stores, including the 1931 Homecoming football, a video of the 1936 commencement procession, and a petition signed by President Abraham Lincoln from IUP's extensive Lincoln collection. Mr. Wick also shared examples of some rare books purchased through endowments made to the library. These include a first-edition *Origin of Species* (1859), by Charles Darwin. IUP has one of only 1,250 copies made and is one of only 164 libraries, including those at Harvard and Duke, that has this first-edition volume. Other rare books he shared include an illustrated Spanish manuscript on goat skin from 1635 and a rare volume of *Paradise Lost*. IUP Special Collections and University Archives houses IUP records such as the Council of Trustees minutes from

1871-72 to the present, Pennsylvania manuscripts including an extensive library from the Rochester and Pittsburgh Coal company, as well as the rare book collection. Mr. Wick highlighted the role that archives and special collections play for IUP faculty members and students and for the academic community at large.

## **REPORT OF THE STUDENT AFFAIRS COMMITTEE**

Caleb N. King, chair of the Student Affairs Committee, presented the following report:

The Student Affairs Committee met with Stephen Roach, athletic director; Samantha Traver, assistant athletic director for compliance and women's administrator; and Ryan Rebholz, sports information director, who provided an update on Intercollegiate Athletics' strategic plan and on fall 2017 sports and student-athlete successes. In addition, the Student Affairs Committee recommended that a resolution of commendation be approved for the men's golf team.

### **Resolution of Commendation for the IUP Golf Team**

**WHEREAS**, the IUP men's golf team won the 2017 Pennsylvania State Athletic Conference Championship for the 28th time in program history at the Hershey Country Club in October;

**WHEREAS**, the Crimson Hawks rallied from three strokes back after the opening round and finished five shots ahead of second-place California University of Pennsylvania;

**WHEREAS**, senior Joshua Bartley earned individual medalist honors by shooting a three-under 139 during the two-round tournament, including a five-under 67 on the second day;

**WHEREAS**, Mr. Bartley became the 15th IUP men's golfer to win the individual title since 1993;

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of Trustees of Indiana University of Pennsylvania commends the IUP men's golf team for its accomplishments in the 2017 fall season.

The following motion was approved:

### ***THAT THE COUNCIL OF TRUSTEES APPROVES THE RESOLUTION OF COMMENDATION FOR THE IUP GOLF TEAM***

Mr. Roach, Ms. Traver, and Mr. Rebholz shared Intercollegiate Athletics' plans for aligning the strategic planning expectations with the university strategic plan and the goals of the Division of Student Affairs.

Betsy Sarneso, assistant director for Greek Life and Student Engagement, and Ron Binder, associate dean of students at the University of Pittsburgh at Bradford, shared the results of the strategic planning process of the Greek Life Strategic Planning Committee. The draft strategic plan introduces five goals and associated strategies and tactics, which are aligned with the IUP strategic plan. The five goals are as follows:

1. Promote and enhance a positive fraternity/sorority life experience.
2. Achieve an environment that promotes individual/chapter accountability and sound risk-management practices.
3. Provide quality facilities and resources that support the fraternity/sorority experience and that address the varying chapter needs.
4. Enhance the undergraduate experience of fraternities and sororities to foster high interest in new membership.
5. Provide optimal support and guidance for fraternities and sororities to enable mission fulfillment.

The strategic plan will be finalized in the coming months.

Rhonda Luckey, vice president for Student Affairs, shared the division's fall 2017 report focusing on student success. Dr. Luckey also shared the university's efforts to support students with concerns as they adjust to college life.

## **REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE**

James C. Miller, chair of the University Advancement Committee, presented the following report:

### **Discussion:**

The University Advancement Division update began with a report from Khatmeh Osseiran-Hanna, interim vice president.

Ms. Osseiran-Hanna shared the advancement division's vision and mission, which support the strategic plan of the university. She gave an overview of the goals for fiscal year 2017-18, which included elevating the advancement profile of IUP; increasing funds to IUP from private sources to develop sustainable and stronger institutional partnerships, facilitate collaboration outcomes, and grow private grant funding; increasing alumni engagement; and ensuring best-practice business systems to support IUP and advancement.

Year-to-date outcomes were highlighted for all units in the advancement division. The most notable were that more than 2,000 alumni participated in alumni events at the IUP campus in Indiana and in Boston, New York, Philadelphia, Pittsburgh, and Washington, DC. More than 600 came out to cheer on the Crimson Hawks during football pregame festivities in the playoffs, quarterfinals, and semifinals.

Year-to-date outright cash in is at \$2,242,228, an increase of \$748,204 from \$1,494,024 last year. Alumni giving rose by 50 percent to \$1,310,941, and the number of alumni donors went up by 7 percent from 2,530 to 2,702. This year, the division launched a new Giving Tuesday initiative, which garnered \$10,000 from 111 people, 60 of whom were students.

Mary Morgan, director of Alumni Relations, presented results of the Alumni Attitude Study conducted last May. The survey was conducted in the spring via e-mail and distributed to more than 50,000 alumni. The 3,979 responses represented a 7.71 percent response rate, consistent with the national average. IUP values the opinion of its alumni, and by asking for their input, the university is reinforcing this important relationship. In this study, 89 percent rated their opinion of IUP as good to excellent, 94 percent ranked their decision to attend IUP as good to great, 72 percent described their alumni years as good, and 59 percent expressed loyalty to IUP. Based on the results, the Office of Alumni Relations outlined its future plans, which will include developing more student engagement opportunities, increasing coordination with campus partners in alumni and student engagement, and developing more strategic communications.

## **REPORT OF THE ENROLLMENT MANAGEMENT COMMITTEE**

Joyce R. Fairman, Chair of the Enrollment Management Committee, presented the following report:

### **Discussion:**

Patricia McCarthy, vice president for Enrollment Management, opened the committee meeting by sharing a video of the president's holiday slide show, a production of the Office of Communications and Marketing. This slide show featured some of the excellent work done by the university and its

students, both on campus and in the community, in support of the university strategic plan.

Dr. McCarthy then presented an overall enrollment update, which included recruitment for fall 2018 and persistence to spring 2018 for students enrolled at IUP in fall 2017. Currently, new freshman deposits for fall 2018 are up by 17 students over the same point in time last year, and graduate admission is up over 53 percent compared to the same time last year. Enrollment into the spring semester by new and continuing students, which includes undergraduate and graduate students, is up over 2.1 percentage points over the same point in time last year. Notably, enrollment by new fall 2017 freshmen into spring is up by almost 8 percentage points.

Paula Stossel, assistant vice president for Graduate Enrollment Management and Processing, and Daniel Burkett, associate professor of Mathematics, co-chairs of the of the Task Force on Undergraduate Retention/Persistence (TOUR), gave a presentation on the group's progress to date, including methodology, research, and data as they pertain to retention/persistence. Also in attendance were Malaika Turner, director of Residential Living and Well-Being, and Michele Norwood, assistant vice provost for Undergraduate Student Success, who were part of the IUP team that attended a two-and-a-half-day intensive workshop on retention and persistence, which helped to formulate initial areas of focus for TOUR's work. Drs. Turner and Norwood also served as two of the subcommittee chairs on TOUR. The task force will complete its charge with a summary of recommendations to be presented to the President's Cabinet by mid-January 2018.

## **OTHER BUSINESS:**

### **Approval of the President's 2017 Triennial Review**

The following motion was approved:

***THAT THE COUNCIL OF TRUSTEES APPROVES THE 2017 TRIENNIAL REVIEW FOR PRESIDENT MICHAEL A. DRISCOLL***

### **Resolution of Appreciation for Jonathan B. Mack**

**WHEREAS**, Jonathan B. Mack has served admirably and faithfully on the Council of Trustees of Indiana University of Pennsylvania from 2009 to 2017 in roles that included Council of Trustees vice chair and Academic Affairs Committee chair;

**WHEREAS**, Mr. Mack generously afforded his time to IUP in circumstances of high visibility, including speaking at President Michael Driscoll's inauguration and representing the Council of Trustees at commencement ceremonies;

**WHEREAS**, during his tenure on the Council of Trustees, Mr. Mack also represented IUP on Pennsylvania's State System of Higher Education Board of Governors, which required an extraordinary volunteer commitment that included attending meetings in Harrisburg, serving on the board's executive committee, and serving as chair of the audit committee;

**WHEREAS**, while in service to higher education, Mr. Mack remained a leader within the legal profession by acting as a Pennsylvania Bar Association Judicial Evaluation Commission panel member, being named a Pennsylvania Super Lawyer for six consecutive years, from 2011 to 2016, and being recognized by the National Association of Distinguished Counsel in 2015;

**WHEREAS**, in addition to his service to IUP, the State System, and the legal profession, Mr. Mack has displayed a deep commitment to his community as president of the J. S. Mack Foundation, as a member of the Indiana Area School District Board of Directors, as a Salvation Army Advisory Board

member, and as an elder of the Summit Church, among many other community organization affiliations;

**NOW, THEREFORE, BE IT RESOLVED**, that the IUP Council of Trustees expresses its deepest appreciation and admiration for Jonathan B. Mack's leadership and service to the council, to IUP, and to the greater community.

The following motion was approved:

***THAT THE COUNCIL OF TRUSTEES APPROVES THE RESOLUTION OF APPRECIATION FOR JONATHAN B. MACK***

**Resolution Setting the Next Meeting Date**

The following motion was approved:

***THAT THE NEXT MEETING OF THE COUNCIL OF TRUSTEES BE HELD MARCH 22, 2018, AT THE IUP NORTHPOINTE CAMPUS.***

**ADJOURNMENT**

**Motion to Adjourn the Meeting**

The following motion was approved:

***THAT THE MEETING BE ADJOURNED AT 5:50 P.M.***

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**Mr. Glenn M. Cannon  
Secretary, IUP Council of Trustees**