

**MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES OF INDIANA UNIVERSITY OF PENNSYLVANIA, HELD IN GORELL HALL, JOHN SUTTON HALL, THURSDAY, SEPTEMBER 13, 2012, AT 4:30 P.M. PURSUANT TO NOTICE GIVEN**

Susan Delaney, chair of the Council of Trustees, called the meeting to order.

**The following council members were present:**

Mrs. Susan S. Delaney, Chair  
Mr. Jonathan B. Mack, Vice Chair  
Dr. Mary Esther Van Shura, Secretary  
Mr. Mark A. Holman

Mr. Andrew S. Longacre  
Mr. David Osikowicz  
Mrs. Carolyn P. Snyder  
Mr. Gealy W. Wallwork

**The following council members were absent:**

Mr. James C. Miller  
Ms. Colleen M. Kopp  
The Honorable Samuel H. Smith

Ex Officio: Dr. John Cavanaugh, Chancellor of Pennsylvania State System of Higher Education

**The following advisory members were invited to attend:**

Dr. Mark J. Staszkiwicz, IUP APSCUF President  
Dr. David LaPorte, IUP Senate Chair  
Mr. Taylor Billman, IUP Student Government President  
Mr. Timothy G. Rupert, IUP Foundation Board President  
Mr. Richard Caruso, IUP Foundation Board Vice President  
Mr. Frank Kinter Jr., IUP Foundation Board Secretary/Treasurer  
Mr. Michael Staub, IUP Alumni Association President  
Mr. Jason Burkett, IUP Graduate Student Assembly President

**The following university administrators were also present:**

Dr. Michael Driscoll, President  
Dr. Gerald Intemann, Provost and Vice President for Academic Affairs  
Dr. Cornelius Wooten, Vice President for Administration and Finance  
Dr. Rhonda H. Luckey, Vice President for Student Affairs  
Mr. James Begany, Vice President for Enrollment Management and Communications  
Mr. Bill Speidel, Vice President for University Advancement  
Mrs. Robin A. Gorman, Executive Assistant to the President for Government and Community Relations  
Ms. Barbara J. Moore, Director of Institutional Research, Planning, and Assessment  
Dr. Timothy Mack, Dean of Graduate Studies and Research

**IUP COUNCIL OF TRUSTEES EXECUTIVE SESSION**

The IUP Council of Trustees met in Executive Session this afternoon and at special meetings on June 29, 2012, and August 16, 2012, to discuss personnel issues, collective bargaining/labor relations matters, acquisition of real estate, litigation, and other privileged and confidential matters.

## **READING AND CONSIDERATION OF THE MINUTES**

The following motion was approved:

**THAT THE MINUTES OF THE MEETINGS OF THE COUNCIL OF TRUSTEES HELD ON MAY 10, 2012; JUNE 29, 2012; AND AUGUST 16, 2012, BE APPROVED.**

## **REPORT OF THE PRESIDENT**

Dr. Driscoll thanked the Council of Trustees and the community for their warm welcome. He said his wife, Becky, and he are very happy to be here. He welcomed council members back to campus for the first meeting of the academic year and said he is enjoying his first meeting with the Council of Trustees.

Dr. Driscoll reported that the students have come back, and a number of things are happening on campus. The freeze enrollment numbers have not yet been finalized, but IUP will have around 15,300 students this year, which he believed would make IUP the largest university in the Pennsylvania State System of Higher Education and would break the university's record for enrollment.

Welcome Weekend was impressive, with thousands of people moving into student housing. Dr. Driscoll said he has never seen such a well-organized and regimented move-in process for students and their families. He heard many comments about how wonderful the campus looks and how well the move-in process went for everyone.

He also called to council members' attention some of the great things that happened at Freshman Convocation, including remarks by trustee Andrew Longacre and Professor Ben Rafoth. The speeches are available for viewing on YouTube and elsewhere. The speakers talked about achievement and focusing on goals moving forward, which is a good message for everyone at the university, not just students.

As students are oriented over the summer, so are new faculty members. Under the direction of Mary Anne Hannibal, new faculty members spent several days in August learning about the tools IUP offers them to do their jobs, about academic policies, and about the wonderful community of Indiana. Those who presented information, who are listed in the docket, have done a wonderful job getting new faculty members on campus and engaged moving forward.

Last weekend, hundreds of students attended the annual IUP Day, which is organized by the Student Affairs staff and by students. The purpose of the event is to expose the students to all of the wonderful opportunities for leadership and other activities on campus. President Driscoll said he had a minor role with his wife, Becky, in scooping ice cream for the students. He believes they went through 30 gallons of ice cream, so the students were hungry and had a great time. They will find great opportunities for activities with IUP organizations, student clubs, fraternities, sororities, and all sorts of other experiences.

This evening, the university will celebrate the promotion of 12 faculty members to the rank of professor and 20 to associate professor. Being promoted is very hard work and an arduous process, Dr. Driscoll said, and he congratulated the faculty members in moving ahead in their careers, which benefits everyone at IUP in a significant fashion.

This weekend, the university will induct 12 men and 2 women into the IUP Athletic Hall of Fame. In addition, there will be two new honorary members, Walt and Sue Lewis. The newest honorees represent six different sports. After the luncheon in their honor on Saturday, IUP will welcome roughly 200 donors and fans to its second football pregame party. The day's events give IUP a chance to salute excellence in athletics and the generosity of people who provide philanthropic support to student-athletes.

He also highlighted the University Museum's display on IUP history and encouraged council members to visit it. The exhibit gives a lot of history about the leaders of the institution over time and about the people for whom buildings are named. He made note of an old issue of *IUP Magazine* featuring Council of Trustees Chair Susan Delaney, the first person for whom a Residential Revival building was named.

This year's First Commonwealth Bank Endowed Lecture will feature J. R. Martinez, an Iraq War veteran, actor, and motivational speaker. The lecture will take place in the Performing Arts Center on September 27, and President Driscoll encouraged council members to attend. Martinez's experience runs the gamut, from wounded veteran to daytime actor, from CNN documentary narrator to winner of the *Dancing with the Stars* television show. He thanked First Commonwealth Bank and the Student Cooperative Association for bringing another interesting and stimulating speaker through the series.

Homecoming is just around the corner on October 6, and IUP will welcome thousands of alumni back to Indiana for what will be Dr. Driscoll's first Homecoming, he noted. The event is as much for current students as it is for alumni and the community. The Alumni Relations office and Student Affairs staff members are hard at work to provide numerous student-oriented activities. Dr. Driscoll said he looked forward to seeing council members at Homecoming events. He mentioned he was hoping for good weather for the outdoor activities.

In conclusion, he thanked the many staff members who work so hard to put the Council of Trustees meetings together every quarter. The work that they do will start tomorrow for the next meeting, he said. He thanked, in particular, Patti Krausslach for her work in making sure the meetings run smoothly.

The following motion was approved:

**THAT THE REPORT OF THE PRESIDENT BE ACCEPTED.**

## **PUBLIC COMMENT**

No public comments were made.

## **NEW BUSINESS**

### **REPORT OF THE STUDENT AFFAIRS COMMITTEE**

Andrew S. Longacre was re-elected chair of the Student Affairs Committee and presented the following report:

The Student Affairs Committee met today and reviewed information presented in the docket regarding the Student Affairs Division's programs and student, staff, and faculty accomplishments.

Frank Condino, athletic director, provided an update regarding Intercollegiate Athletics' sports teams and two spring/summer performances that resulted in the Student Affairs Committee's recommending the following resolutions of commendation for the men's golf team and the women's tennis team be approved.

Larry Peterson, head coach of the women's tennis team, and the tennis team student-athletes who were present were invited to the podium.

**The following resolution for the women's tennis team and Coach Peterson for their 2011-12 season was approved by the Council of Trustees:**

**WHEREAS**, the IUP women's tennis team advanced to the NCAA Division II championship round for the second straight season after hosting and winning an Atlantic Regional and earned a trip to the championship match of the Pennsylvania State Athletic Conference (PSAC) tournament for the second straight year;

**WHEREAS**, this year's Atlantic Regional in Indiana was the first time the team has hosted an NCAA event in program history; the Crimson Hawks swept both West Liberty and the University of Charleston 5-0 to advance to the championship round in Louisville, Kentucky, May 16-19;

**WHEREAS**, the Crimson Hawks finished the year with a 22-8 overall record, setting the program record for wins in a season, breaking the previous record of 21 set last year;

**WHEREAS**, three players received postseason honors: Tanya Timko was named PSAC West Freshman of the Year, Tabtip Louhabanjong was named to the PSAC West first team in singles, and the duo of Louhabanjong and Katie Eaton was named first team in doubles;

**WHEREAS**, Larry Peterson was named the PSAC West and ITA Atlantic Region Coach of the Year;

**WHEREAS**, the Crimson Hawks were honored as the women's tennis squad with the highest grade-point average (3.74) at the Division II National Championships Festival in Louisville, Kentucky, and Tabtip Louhabanjong was honored with the Elite 89 award, given to a student-athlete in each sport with the highest cumulative grade-point average at the national championship round;

**NOW, THEREFORE, BE IT RESOLVED**, that the IUP Council of Trustees commends the IUP women's tennis team for its accomplishments in the 2011-12 season.

Fred Joseph, head coach of the men's golf team, and student-athlete Zack Kempa were invited to the podium.

**The following resolution for the men's golf team and Coach Joseph for their 2011-12 season was approved by the Council of Trustees:**

**WHEREAS**, the IUP men's golf team advanced to its fifth straight national championship round as the Crimson Hawks competed in the 2012 NCAA Division II National Championships Festival in Louisville, Kentucky, advancing after placing second out of twenty teams at the Atlantic/East Super Regional;

**WHEREAS**, the Crimson Hawks finished fourteenth out of twenty teams at the national championships, with sophomore Zack Kempa finishing in a tie for fifth place overall by shooting a six-under par 210, while IUP, as a team, finished with a 20-over par 884;

**WHEREAS**, senior Brad Boyle wrapped up his career by being named the PSAC Men's Golfer of the Year, while Fred Joseph was named the PSAC Coach of the Year;

**WHEREAS**, Zack Kempa was named first team All-PSAC, while junior Sean Sweithelm and freshman Jack Owen were each named to the second team;

**WHEREAS**, Zack Kempa was also named an All-American by the Golf Coaches Association of America and, along with Brad Boyle and Jack Owen, was named All-Atlantic Region by PING, while Fred Joseph was named the Atlantic Region Coach of the Year;

**NOW, THEREFORE, BE IT RESOLVED**, that the IUP Council of Trustees commends the IUP men's golf team for its accomplishments in the 2012 season.

Elizabeth Kincade, associate professor and chairperson/director, Counseling Center, provided a snapshot of the utilization and outcomes of counseling services for enrolled students and the national trends on the mental needs of college-age students. Also discussed were IUP's efforts to promote the development of students' self-awareness, self-management, and emotional regulation skills, along with efforts to mitigate high-risk behaviors and intervene when environments and experiences place students at risk.

## **REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE**

Gealy Wallwork was re-elected chair of the Administration and Finance Committee and presented the following report:

The Administration and Finance Committee reviewed and discussed the items appearing on pages 1 through 11 in the Docket Report and in Exhibits 1 through 7, which depict the highlights of the Administration and Finance Division.

### **Election of Committee Chair**

The Administration and Finance Committee conducted the annual election for committee chairperson. Gealy Wallwork was nominated and elected unanimously to serve as committee chairperson.

### **May 10, 2012, Committee Minutes**

The committee reviewed the May 10, 2012, minutes of the Administration and Finance Committee meeting. The minutes were approved as distributed.

### **Procurements and Services, Purchasing Card Expenditures**

As required by Act 13 and Act 188, the committee reviewed the procurements and services since the last meeting, as depicted in Exhibit 5 of the Docket Report.

**The following motion was approved by the Council of Trustees:**

**THAT, AS REQUIRED BY ACT 13 AND ACT 188, PROCUREMENTS AND SERVICES NEGOTIATED OR AWARDED BY THE PRESIDENT FROM APRIL 1, 2012, THROUGH JUNE 30, 2012, FOR \$111,883,552.10, INCLUDING CARD PURCHASES AS SHOWN IN EXHIBIT 5 OF THE DOCKET REPORT, BE APPROVED.**

### **Fiscal Year 2012-13 Educational and General Budget**

The committee reviewed the Fiscal Year 2012-13 Educational and General Budget. The July 9, 2012, assumptions from PASSHE were incorporated in the budget projection. PASSHE state funding remains the same as Fiscal Year 2011-12, with no increase or decrease. With level funding, IUP received an additional \$985,061 in state appropriations as a result of the allocation formula. A 3 percent increase in both tuition and the Technology Fee increase was approved. The performance funding allocation will be determined before the October Board of Governors (BOG) meeting. Based on conservative enrollment projections; increases in salary, wage, and benefit expenses for all bargaining units; and IUP's projected expenditures, the budget is presently balanced. This was accomplished by all divisions' reducing expenditures by more than \$1.1 million through permanent reductions in Fiscal Year 2012-13.

## **Emergency Operations Plan**

The IUP Public Safety and University Police Department sponsored an Active Shooter Drill in cooperation with several area agencies and IUP departments on Saturday, July 14, 2012. The drill was intended to exercise the emergency personnel response to an active shooter/bomb threat scenario.

The drill tested IUP's Emergency One Call Now system and the outdoor speaker system. Coordinated agency response, bomb detection, hospital readiness, ambulance response, fire safety readiness, and many other possible components that would occur in an actual emergency were also tested. Communications Media is working with Public Safety and University Police to develop a documentary of the drill for possible use in emergency readiness education.

## **Presentation of Projects**

Updates were presented for several ongoing projects, including the humanities building, the dining project, and the design concept for the Fine Arts courtyard at Sprowls and Cogswell. These projects are on schedule.

## **Presentation: Kovalchick Complex First-Year Operating Status Report**

A status report on the first-year operations of the Kovalchick Complex was presented.

## **REPORT OF THE ACADEMIC AFFAIRS COMMITTEE**

Jonathan Mack was elected chair of the Academic Affairs Committee. He presented the following report:

### **Provost Report**

Provost Gerald Intemann provided an overview of the latest academic developments. The academic year started off with what is expected to be a record number of students with limited issues noted. He highlighted the 28 new tenure track faculty members regarding their diversity in both focus and academic preparation. Provost Intemann outlined some of the major achievements over the previous year obtained through the hard work and dedication of the faculty and staff. These include significant progress on the transition to the new Liberal Studies program, a successful reversal in the four-year trend in declining graduate student enrollment, the ongoing planning and designing of the new Humanities and Social Sciences building, and the accreditation/reaccreditation of a number of academic programs.

Dr. Intemann highlighted his proposed academic priorities, including strategic development and growth of the faculty through more than 40 faculty searches that will not only replace many vacant faculty positions, but also create new lines both in programs with growing enrollment and high quality, as well as establish research clusters that will encourage multidisciplinary collaboration between new and existing faculty across departments and colleges. Additionally, Provost Intemann outlined plans to explore new financial models for distance education and summer programming, along with efforts to promote more effective academic advising to improve student retention and degree completion.

### **Geography and Regional Planning**

Faculty members John Benhart, Brian Okey, and Richard Hoch, along with undergraduate students Aaron Shaffer (Geography) and Chris Townley (Regional Planning) and graduate students Alex Hall and Chris Wells (Geography), provided an excellent presentation regarding linkages between the emerging energy industries and IUP's Geography and Regional Planning programming. Drs. Okey and Hoch highlighted their current research in water and reservoir monitoring related to both Marcellus drilling

and ongoing coal mining. The students outlined how the linkages to both in-class instruction and field research support and augment both their education and potential employment in the future.

## **REPORT OF THE UNIVERSITY ADVANCEMENT COMMITTEE**

James C. Miller was re-elected chair of the University Advancement Committee for the 2012-13 academic year. In Mr. Miller's absence, Jonathan Mack presented the following report:

The University Advancement Committee elected Jim Miller as its chairperson for the 2012-13 academic year.

Bill Speidel, vice president for University Advancement, shared highlights of the division's activities and initiatives as of the end of the fiscal year, June 30, 2012, and updated the committee on the first few months of the new fiscal year.

The Alumni Relations staff held 62 events with more than 4,000 alumni in attendance throughout the country. There were 10 Distinguished Alumni Awards and 6 Young Alumni Achievement Awards presented this past year.

Through the efforts of the Development staff, the Foundation for IUP received more than \$5.6 million in private gifts, which was a 9.3 percent increase over 2010-11, and the Research Institute received \$450,000 in private grants, for a total of \$6,059,932 in private support to IUP.

Mr. Speidel summarized special events funded by private gifts, such as the First Commonwealth Endowed Lecture with Valerie Plame Wilson and Joseph Wilson, "The Politics of Truth"; and the Helwig Distinguished Artist program featuring Bernadette Peters.

Mr. Speidel outlined initiatives for the division for 2012-13, including the Alumni Relations office's three-year strategic plan, which will address the following: 1) IUP on the Road/presidential receptions, 2) the communications plan, 3) alumni advocates, and 4) the cultivation role in fund-raising. Also, the division will focus attention in the Pittsburgh region and address efficiencies in Advancement Services and the Development office.

Also presented was a preliminary outline in preparation for a comprehensive campaign.

## **REPORT OF THE ENROLLMENT MANAGEMENT AND COMMUNICATIONS COMMITTEE**

Mary Esther Van Shura was re-elected chair of the Enrollment Management and Communications Committee and presented the following report:

The Enrollment Management and Communications Committee reviewed and discussed the items appearing on pages 81-85 of the Docket Report summarizing the division's activities, programs, and accomplishments.

Michael Husenits, director of Admissions, presented information on fall 2012 enrollment and progress toward enrollment goals for fall 2013.

James Begany, vice president for Enrollment Management and Communications, provided an update on changes within the division, overall enrollment for fall 2012, and a summary of activities being conducted that will serve as key performance indicators of success.

Enid Resenic, director of Administrative Services, Culinary Arts Admissions, provided an update on Academy of Culinary Arts enrollment for fall 2012 and highlighted the performance and outcomes of the second year class.

Carmella Manges, associate vice president for Communications and Marketing, provided an office update and presented strategies and vision for an integrated marketing plan.

## **OTHER BUSINESS**

### **APPOINTMENTS TO THE AUDIT COMMITTEE**

The following motion was approved:

**THAT THE APPOINTMENTS/REAPPOINTMENTS TO THE AUDIT COMMITTEE BE MADE AS FOLLOWS: JAMES MILLER, CHAIR, AND MEMBERS GEALY WALLWORK AND JONATHAN MACK.**

### **APPOINTMENTS OF LIAISONS TO THE FOUNDATION FOR IUP BOARD**

The following motion was approved:

**THAT THE LIAISON APPOINTMENTS/REAPPOINTMENTS TO THE FOUNDATION FOR IUP BOARD BE MADE WITH GEALY WALLWORK, JAMES MILLER, AND ANDREW LONGACRE.**

### **APPOINTMENTS TO THE INFORMAL REVIEW OF THE PRESIDENT**

The following motion was approved:

**THAT AN APPOINTMENT TO THE COMMITTEE BE MADE WITH DAVID OSIKOWICZ, CHAIR, AND MEMBERS TO BE APPOINTED AT THE DECEMBER 13, 2012, MEETING.**

### **APPOINTMENTS TO THE STUDENT TRUSTEE SEARCH COMMITTEE**

The following motion was approved:

**THAT THE APPOINTMENTS TO THE STUDENT TRUSTEE SEARCH COMMITTEE BE MADE WITH ANDREW LONGACRE, CHAIR, AND GEALY WALLWORK.**

### **RESOLUTION OF APPRECIATION FOR MR. DAVID OSIKOWICZ**

**The following Resolution of Appreciation for David Osikowicz was approved by the Council of Trustees:**

**WHEREAS**, David Osikowicz served honorably as the chairperson of the Indiana University of Pennsylvania Council of Trustees from May 2006 to May 2012;

**WHEREAS**, David Osikowicz demonstrated a high level of professional knowledge and concern for all facets of the university during its continuing development, while motivating and inspiring all with whom he worked;

**WHEREAS**, under David Osikowicz's leadership, the university constructed the Fairman Centre and the Kovalchick Convention and Athletic Complex, completed a housing replacement project, and made considerable progress in many other ventures;

**WHEREAS**, David Osikowicz always displayed tact and diplomacy in the resolution of problems in the fulfillment of his duties as chairperson and led the Council of Trustees steadily through presidential transitions;

**WHEREAS**, David Osikowicz continues to provide loyal service to the university as a member of the Council of Trustees;

**NOW, THEREFORE, BE IT RESOLVED**, that the IUP Council of Trustees expresses its sincere appreciation to David Osikowicz for his leadership and continuing commitment to Indiana University of Pennsylvania.

Approved this thirteenth day of September 2012.

#### **RESOLUTION SETTING THE NEXT MEETING DATE**

The following motion was approved:

**THAT THE NEXT MEETING OF THE COUNCIL OF TRUSTEES WILL BE HELD ON DECEMBER 13, 2012.**

#### **ADJOURNMENT**

The following motion was approved:

**THAT THE MEETING BE ADJOURNED AT 5:15 P.M.**

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**Mary Esther Van Shura**  
**Secretary, IUP Council of Trustees**