

**MINUTES OF THE MEETING OF THE
COUNCIL OF TRUSTEES OF INDIANA
UNIVERSITY OF PENNSYLVANIA HELD IN
GORELL RECITAL HALL, JOHN SUTTON
HALL, THURSDAY, MARCH 22, 2012, AT
4:30 P.M. PURSUANT TO NOTICE GIVEN**

Mr. David Osikowicz, chair of the Council of Trustees, called the meeting to order.

The following council members were present:

Mr. David Osikowicz, Chair
Mr. Jonathan B. Mack, Secretary
Mr. James C. Miller, Treasurer
Ms. Colleen M. Kopp

Mr. Andrew S. Longacre
The Honorable Samuel H. Smith
Mr. Gealy W. Wallwork

The following council members were absent:

Mrs. Susan S. Delaney, Vice Chair
Mr. Mark A. Holman
Mrs. Carolyn P. Snyder
Dr. Mary Esther Van Shura

Ex Officio: Dr. John Cavanaugh, Chancellor, Pennsylvania State System of Higher Education

The following university administrators were also present:

Dr. David Werner, Interim President
Dr. Gerald Intemann, Provost and Vice President for Academic Affairs
Dr. Cornelius Wooten, Vice President for Administration and Finance
Dr. Rhonda H. Luckey, Vice President for Student Affairs
Mr. James Begany, Vice President for Enrollment Management & Communications
Mr. Bill Speidel, Assoc. V.P. - Foundation for IUP
Dr. Tim Mack, Dean of Graduate Studies and Research
Mrs. Robin Gorman, Executive Assistant to the President

The following university administrators were absent:

Ms. Barbara J. Moore, Director of Institutional Research, Planning, and Assessment

IUP COUNCIL OF TRUSTEES EXECUTIVE SESSION

The IUP Council of Trustees met in Executive Session in the afternoon to discuss personnel issues, collective bargaining/labor relations matters, acquisition of real estate, litigation, and other privileged and confidential matters.

READING AND CONSIDERATION OF THE MINUTES

The following motion was approved:

***THAT THE MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES HELD ON
DECEMBER 15, 2011, BE APPROVED.***

REPORT OF THE PRESIDENT

Dr. Werner began his report by discussing the budget. He noted that Governor Corbett has asked the state agencies to reduce their expenditures by 5% this year. We are still waiting for the Board of Governors to determine how we will respond to that request. In the meantime, here at IUP, we have made plans to address this reduction. If we plan well in advance, our goal has been to accomplish the savings without having undue negative impact upon university operations. Dr. Werner said that the principle strategy is to be looking at withholdings and expenditures of deferred maintenance which, of course, have negative implications down the road. The second strategy is by being very careful about refilling positions so that we keep dollars that might have been spent in personnel during the year free. As the year progresses, we will see how we will need to comply with that request and will then adjust those expenditure patterns. There are certainly many issues of maintenance that can be addressed with the funds that we currently have on hold pending resolution of the Governor's request. As everyone knows, the Governor has also proposed a 20% cut in the appropriations of the State System for next year. In addition to that 20% projected reduction in appropriated funds, we are also dealing with some unavoidable cost increases in utilities and in benefits for employees, principally centering around pension funds and healthcare cost increases. We are planning for this by looking at the budget for next year and making some estimates of what the various scenarios are that we might be facing. Our goal is to have a balanced budget in place for the first of July, and we are working diligently in that regard.

Our strategy in the short run is to do our best to make that 20% not come to pass, and with that in mind, we are engaged in a two-day, broad-based advocacy strategy on behalf of the State System. It will come to a particular focus in the first couple of days of April, when a combination of university presidents, but particularly students, will be in Harrisburg to talk to legislators about the importance of maintaining funding for the State System, particularly in light of the fact that 90% of the students of state institutions come from the Commonwealth, and the vast majority stay in the Commonwealth following graduation to participate in the economy of the Commonwealth.

Dr. Werner said that he had the opportunity to be one of several people who were able to testify at the Senate Appropriation hearings on February 28th to make the case for why the State System funding should not see a reduction and the implications it would have on the universities if that did come to pass. The budget for next year is a work in progress, but we will enter next year with a balanced budget.

Related to the budget for next year, Dr. Werner continued, is the change in the performance funding model for the State System. This process has been going on for a number of years, and we are at the point where we need to choose the specific measures that IUP will be judged on beginning July 1. Five of those are not optional, they are mandatory by the System. The other five, however, are under our control within some constraints. Through the University Planning Council, we have a number of committees examining alternative measures that we might choose. The goal here is to bring this to closure by June 1, so we can get the Chancellor's approval of those five additional measures before the start of the next fiscal year.

Again this year, our local legislative delegation, Senator Don White and Representative David Reed, visited IUP, along with members of the local community, the county commissioners and members of other governing bodies. They received an overview of what is happening at IUP. It was a great chance for them to see some really spectacular programs at the university, such as the OSHA consultation program, our constable training program, our correctional educational program, our institute for mine mapping, our archival procedures in safety, and a tour of the nursing medical simulation lab. It was an opportunity to showcase some of the really exciting things that are happening at IUP. Dr. Werner indicated that he was really pleased to be engaged in this event, and he thought that it created a very positive image of the university in the minds of all of those who participated.

Last week, Dr. Werner presented the university's President's Medal of Distinction to Senator Don White to recognize the various contributions that he has made to the university and to the Commonwealth. There is a long list of accomplishments, and Dr. Werner said it was a pleasure to be involved in bestowing the President's Medal of Distinction upon Senator White.

Dr. Werner noted that it is hard to believe that we are ending our first year of operation of the Kovalchick Complex. He said it took a long time to get it in place, but it really has been a tremendous success for the university and for the community. The first completely sold out event was held earlier this month. The Eric Church country music concert drew a sold-out crowd of 4500 attendees, but that's just one of many events that have happened in the complex over this past year. There have been 127,000 people attending events in this center over the past year. Of that number, 107,000 attended 82 events in the arena, and the additional 142 conference events accounted for the other 20,000 people who attended these centers. Two major parts to the KCAC are the arena and the conference center. Obviously, the arena attracts the events with the largest crowds, but the meeting complex is also a very important part of the KCAC. Hosting 20,000 people at meeting events there is quite an accomplishment in the first year of operation.

Next week is the university's service awards event, for whom we are going to be recognizing 188 employees of the university. Twenty-five of those will be recognized for their service of twenty years, fifty-three for twenty-five years of service, twenty-four for thirty years, seven for thirty-five years, and one, Dr. Robert Millward who is involved with the Professional Studies in Education department doctoral program, will be honored for forty years of service.

Finally, Dr. Werner wished to draw attention to the accomplishments of our athletic teams during the course of the year. Two of our swimmers received national attention by being awarded All-American status, Jackie Hinson and Allyson Mitidieri. Our men's basketball and our women's basketball teams both did very well. They made it to the NCAA Regionals. Unfortunately, they did not make it to the finals, but it is quite an accomplishment to get into the NCAA, so we are really proud of their accomplishments.

In closing, Dr. Werner offered everyone the opportunity to see the fine work of the faculty of the art department of the university on display in the University Museum on the lower level of Sutton Hall. This is the first faculty art show in about a dozen years. Dr. Werner encouraged everyone to see some really outstanding works of art produced by the faculty of this institution in a very convenient format.

The following motion was approved:

THAT THE REPORT OF THE PRESIDENT BE ACCEPTED.

PUBLIC COMMENT

No public comments were made.

NEW BUSINESS

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

Gealy W. Wallwork, chair of the Administration and Finance Committee, presented the following report:

The Administration and Finance Committee reviewed and discussed the items appearing on pages 173 through 181 in the Docket Report and the Exhibits 1 through 6, which depict the highlights of the Administration and Finance Division.

DECEMBER 15, 2011, COMMITTEE MINUTES

The committee reviewed the December 15, 2011 minutes of the Administration and Finance Committee meeting. The committee approved the minutes as distributed.

CAPITAL SPENDING PLAN

The committee reviewed the proposed five-year capital spending plan, which is attached.

The committee was advised that the following motion would be presented for approval at the public meeting:

THAT THE FIVE-YEAR CAPITAL SPENDING PLAN THAT WAS DISTRIBUTED BE APPROVED FOR SUBMISSION TO THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION ON OR BEFORE APRIL 1, 2012.

Naming of Annual Facilities' Inspection Committee and Selection of Meeting Date for Inspection

The Administration and Finance Committee agreed that all committee members should participate in the annual facilities inspection if their respective schedules permit. After discussion, the committee selected the date of Friday, April 27, 2012 for the inspection to occur. The Office of the Associate Vice President for Facilities Management will coordinate the inspection plans. The committee will report its findings at the May 2012 Council of Trustees' meeting.

2011-2012 Fee Increases

The revised student fee proposals for Academic Year 2012-2013, as depicted in Exhibit 5, were reviewed by members of the Council of Trustees. These proposed fees were provided to the Trustees at the December 15, 2011 Council of Trustees' meeting for review.

The following motion was approved:

THAT THE FEE INCREASES FOR 2012-2013, AS SHOWN IN EXHIBIT 5, BE APPROVED.

Procurements and Services

As required by Act 13 and Act 188, the committee reviewed the procurements and services since the last meeting, as depicted in Exhibit 6 of the Docket Report.

The following motion was approved:

THAT, AS REQUIRED BY ACT 13 AND ACT 188, PROCUREMENTS AND SERVICES NEGOTIATED OR AWARDED BY THE PRESIDENT FROM OCTOBER 1, 2011, THROUGH DECEMBER 31, 2011, FOR \$4,641,494.25, INCLUDING CARD PURCHASES AS SHOWN IN EXHIBIT 6 OF THE DOCKET REPORT, BE APPROVED.

Resolution for Authorization to Enter into a Third Supplemental Sublease Agreement for Matters Related to a Multipurpose Recreational Facility

The following motion is recommended for approval:

NOW, THEREFORE, BE IT RESOLVED, that the Council of Trustees of Indiana University of Pennsylvania

REVIEWED AND RECOMMENDED FOR APPROVAL THE RESOLUTION FOR AUTHORIZATION TO ENTER INTO A THIRD SUPPLEMENTAL SUBLEASE AGREEMENT FOR MATTERS RELATED TO A MULTIPURPOSE RECREATIONAL FACILITY.

Approved this twenty-second day of March 2012.

Astorino Presentation: New Humanities Building Project Update

Astorino & Associates provided an update on the progress of the design for the new humanities building.

Budget Status Report

Dr. Wooten provided a status report regarding the Educational and General budget for the period of July 1, 2011, through January 31, 2012.

Mid-Year Budget Report

The vice president for Administration and Finance submitted the Mid-Year Budget Report for Fiscal Year 2011-2012 for review by the committee. This document contains detailed information related to budget and institutional data.

Emergency Operations Plan Update

The IUP Department of Public Safety and the IUP Army ROTC Program are exchanging Emergency Operations Plan information in order to complement readiness in times of emergency operations. The IUP Emergency Operations Plan will be updated to include the ROTC contingent as an added source of personnel manpower when emergency operations are executed.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

Jonathan Mack presented the following report for Susan Delaney, chair of the Academic Affairs Committee:

Approval of Senate Actions

The Academic Affairs Committee recommends that the following University Senate actions, which have the endorsement of the president and the provost, be approved:

- Program revision approved at the December 6, 2011, meeting of the University Senate:
 - The Doctor of Education from the Educational and School Psychology Department
- Program revisions approved at the January 24, 2012, meeting of the University Senate. These revisions are as follows:
 - The Bachelor of Science in Safety Sciences, along with a name change to Bachelor of Science in Safety, Health, and Environmental Applied Science, as well as a revision of the minor's name to Minor in Safety, Health, and Environmental Applied Science from the Safety Sciences Department

The following action is recommended:

THAT THE ACADEMIC AFFAIRS COMMITTEE APPROVES THE SENATE ACTIONS WHICH WERE APPROVED AT THE DECEMBER 6, 2011, AND JANUARY 24, 2012, MEETINGS OF THE UNIVERSITY SENATE AND SUBSEQUENTLY APPROVED BY INTERIM PRESIDENT WERNER.

Approval of Honorary Degree

The Academic Affairs Committee recommends the approval of an honorary Doctor of Humane Letters degree be presented to Clyde Mills McGeary.

The following action is recommended:

THAT THE ACADEMIC AFFAIRS COMMITTEE RECOMMENDS AWARDING AN HONORARY DOCTOR OF HUMANE LETTERS DEGREE TO CLYDE MILLS MCGEARY AT COMMENCEMENT ON MAY 12, 2012. THE AWARDING OF THIS DEGREE HAS THE SUPPORT OF THE ACADEMIC AFFAIRS COMMITTEE OF THE UNIVERSITY SENATE AND HAS THE APPROVAL OF THE UNIVERSITY SENATE.

Comments by Dr. Intemann

Provost Intemann provided an overview on three topic areas: academic programming, faculty/student research and scholarship, and the workforce plan. Regarding academic programming, Dr. Intemann highlighted the continued growth and popularity by our students of the Winter Session. The number of credit hours has increased by 10 percent and sessions offered by 17 percent when compared to last year. When compared to the previous year, they increased by more than 60 percent. Additionally, two graduate programs have been approved to be offered at the Harrisburg Dixon Center in response to PASSHE's request and student need. These programs are the M.S. in Employment Labor Relations, which is scheduled to begin in Fall 2012, and the D.Ed. in Curriculum and Instruction, slated to begin in Fall 2013. Regarding scholarship and research, Dr. Intemann indicates that IUP's external funding awards for 2011-2012 to date are \$7.8 million. This is somewhat down from last year; however, we are cautiously optimistic that, despite economic concerns, we will achieve our goal of \$12.8 million. Dr. Intemann also announced that Research Appreciation Week is April 2-6, 2012. During this week, faculty members and students will present their research, and a special celebration of Women in Math, Science, and Technology is planned. Provost Intemann indicates that progress continues regarding the workforce plan. Some programs have been eliminated and some placed in moratorium, while others are being restructured to improve their viability and quality. A full report is anticipated at the May meeting of the Council of Trustees.

Art Presentation

Mr. Steven Loar, along with freshman students Kayla Ihrig and Brandon McDonald, discussed the One Island initiative—using art as an environmental remediation. Mr. Loar detailed the initiative, some of the diverse venues through which materials are gathered, and how he is using this avenue to promote student scholarship. The program utilizes plastic materials that are thrown away in a multitude of three-dimensional sculptures. Additionally, both Mr. Loar and the students provide workshops for K-12 students that both educate and allow for artistic expression. Mr. McDonald is using the initiative as part of his individual creative works, while Ms. Ihrig is working to provide Taos Pueblo Native Americans alternative shelters using recycled plastic waste.

REPORT OF THE UNIVERSITY RELATIONS COMMITTEE

James Miller, chair of the University Relations Committee, presented the following report:

Discussion

Mr. William Speidel updated the committee on the division. Numerous Crimson Huddles were hosted by the Events and Development staffs during the basketball season. The Alumni Relations office held many events and activities, including the most recent trip to Florida, in which more than 105 guests participated. Washington, D.C., and Philadelphia were sites of two alumni student networking events in which 118 participated, as well.

The IUP Ambassadors hosted the 2012 CASE ASAP District 2 Conference, March 2–4. More than 115 students and advisors from 15 universities in the Mid-Atlantic region attended seminars on

programming for student alumni associations, philanthropy, professional development, and networking. The IUP Ambassadors won the following awards:

- Outstanding External Program: Young Alumni Achievement Awards
- Tried & True Programming (programming established for at least three years with proven success): IUP's Tuition Raffle Program
- Outstanding Advisor: Sara Lawer

Because this was at the district level, these programs, along with Sara, will advance to the national/international competition at CASE's annual conference in August.

He reviewed a video from Annual Giving's Tuition Freedom Day on January 24. The event highlights the importance of private gifts.

Mr. Speidel reported that Marts & Lundy has completed the first draft for the University Relations Division of the comprehensive development audit focusing on the fund-raising process. Dr. Werner and Mr. Speidel presented the executive summary findings. This report identifies the strengths, weaknesses, and recommendations for improvement of the overall program.

Mr. Speidel reviewed the fund-raising dashboard results from March 11, 2012. The cash received, almost \$4.3 million, is an increase over the previous year by 27 percent. Also, the Annual Giving program's results, with \$823,000 received, increased by 6.67 percent over the same time in the previous year.

REPORT OF THE STUDENT AFFAIRS COMMITTEE

Andrew Longacre, chair of the Student Affairs Committee, presented the following report:

The Student Affairs Committee met today to review and discuss the items appearing on pages 211-215 of the Docket Report regarding programs and student, staff, and faculty accomplishments within the Student Affairs Division.

On behalf of the Student Affairs Committee, I invite coach Chris Villa and student-athlete Jaclyn Hynson to join me at the podium to accept a resolution of commendation for Ms. Hynson.

WHEREAS, Jaclyn Hynson broke a national record in the 200 yard butterfly at the NCAA Division II Swimming Championships, finishing first with a time of 1:58.84;

WHEREAS, at the NCAA championships, she earned All-American status in four events—the 200 yard butterfly, 200 yard individual medley, 100 yard butterfly, and 200 yard backstroke;

WHEREAS, she finishes her three years at IUP by earning All-American status 11 times total and by achieving one national record, two PSAC records, two PSAC championship meet records, and six school records, as well as being part of two school relay records;

NOW, THEREFORE, BE IT RESOLVED, that the IUP Council of Trustees commends the outstanding accomplishments of women's swimmer Jaclyn Hynson.

The Student Affairs Committee recommends that the resolution of commendation for Jaclyn Hynson be approved, and I so move.

Next, the committee heard from Dr. Frank Condino, athletic director, who provided a summary of the accomplishments in sports during the winter season.

Dr. Rhonda Luckey, vice president for Student Affairs, reported to the committee on assessments

of the impact of IUP's living-learning efforts on student achievement of learning outcomes. In addition, Dr. Luckey shared that the Student Affairs Division is finalizing its five-year plan addressing positive change related to high-risk alcohol behaviors. Dr. Luckey announced that Aramark has been selected as the university's dining vendor and that planning for the construction of a new dining hall behind Stapleton Library is under way, with the assistance of the firms of IKM and Ricca Newmark. Finally, Dr. Luckey reported that a housing master-planning process has begun, facilitated by the firm of Perkins Eastman, and that initial recommendations are expected to be presented to the Council of Trustees in September 2012.

Ms. Betsy Sarneso, assistant director, Center for Student Life, reported to the committee that one-third of Greek community members made the Dean's List in the Fall semester after achieving a grade-point average of 3.25 or higher, and 39 Greeks earned a perfect 4.0 GPA. Ms. Sarneso introduced five fraternity and sorority members, Max DePriest, Rachel Mankowski, Ben Saxton, Ray Smith, and Kim Zisman. These students shared their accounts of how their Greek life experiences have affected their lives personally, professionally, and academically through their service, philanthropic, and leadership roles with their organizations. They also shared a video of recent Greek life activities that showcased how Greek life has helped them to live the values of growth, cooperation, development, and advancement and how it has been a defining experience for them as IUP students.

REPORT OF THE ENROLLMENT MANAGEMENT & COMMUNICATIONS COMMITTEE

The Hon. Samuel Smith presented the following report for Dr. Mary Esther Van Shura, chair of the Enrollment Management & Communications Committee:

The Enrollment Management and Communications Committee reviewed and discussed the items appearing on pages 221-228 of the Docket Report summarizing the division's activities, programs, and accomplishments.

Mr. James Begany, vice president for Enrollment Management and Communications, provided an update on the division and highlighted activities to be conducted in the next fiscal year that will serve as key indicators of performance in support of the university's strategic plan.

Mr. Begany and Mr. Michael Husenits, director of Admissions, presented information on the progress toward recruitment goals for Fall 2012 and initiatives for meeting the current demographic challenges in the recruitment and enrollment of Pennsylvania high school graduates.

Mr. Mark Anthony, director of the Center for Career Development, presented student-outcome results from an alumni survey.

Dr. Michael Powers, interim director of Communications, presented updates on the Get My Story campaign, graduate program landing pages on the website, and smartphone applications.

OTHER BUSINESS

APPOINTMENT OF NOMINATING COMMITTEE

The following motion was approved:

THE FOLLOWING IUP COUNCIL OF TRUSTEES MEMBERS WILL SERVE ON THE NOMINATING COMMITTEE FOR THE NEXT TERM OF OFFICERS THAT WILL BE ELECTED AT THE MAY 10, 2012, COUNCIL OF TRUSTEES' PUBLIC MEETING:

***MR. JAMES C. MILLER, CHAIR
THE HONORABLE SAMUEL H. SMITH
MR. MARK A. HOLMAN***

APPROVAL OF AMENDED BYLAWS AND COMMITTEE ASSIGNMENTS

The following motion was approved:

THAT THE BYLAWS BE AMENDED TO INCLUDE A FIFTH COT COMMITTEE, "ENROLLMENT MANAGEMENT & COMMUNICATIONS."

THAT THE COMMITTEE ASSIGNMENTS INCLUDE DR. MARY ESTHER VAN SHURA AS CHAIR OF THE ENROLLMENT MANAGEMENT & COMMUNICATIONS COMMITTEE.

MEETING DATES

The following motion was approved:

THAT THE CALENDAR OF MEETINGS FOR 2012-2013 BE APPROVED:

***SEPTEMBER 13, 2012
DECEMBER 13, 2012
MARCH 14, 2013
MAY 16, 2013***

RESOLUTION SETTING THE NEXT MEETING DATE

The following motion was approved:

THAT THE NEXT MEETING OF THE COUNCIL OF TRUSTEES BE HELD ON MAY10, 2012.

ADJOURNMENT

THE MEETING ADJOURNED AT 5:10 P.M.

**Jonathan B. Mack
Secretary, IUP Council of Trustees**