



IUP Annual Security Report

And Fire Safety Report

Crime and Fire Statistics Representing Calendar Years 2012, 2013, 2014

Updated October 25, 2015

IUP Office of Public Safety

University Towers

850 Maple Street

Indiana, PA 15705

Phone: 724-357-2141

Fax: 724-357-2104

<http://www.iup.edu/police/>

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From IUP President

To the University Community:

It is up to each one of us to foster a secure and supportive environment at IUP — an environment in which everyone can feel safe to learn, visit, work, and live. The principles of responsibility and respect are most important. They are essential to any community and serve as the foundation for the success and productivity of our students, faculty, and staff. Truly safe campuses can only be achieved through everyone's cooperation.

This publication contains information about campus safety measures and reports statistics about crime in our university community. It also describes our efforts to combat sexual violence and alcohol and drug abuse. Please take the time to read it and help to foster a more caring and safe environment.

Remember, if you ever wonder whether you should report something you've observed, you probably should. This report tells you whom to call.

Michael A. Driscoll, President

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Dear Campus Community,

At IUP, we understand and take seriously our responsibility to promote a campus environment that is safe for all members of the campus community. At the same time, we recognize that IUP exists within a society in which crime does occur and that our university community may experience these same problems and concerns. In order to effectively protect against these circumstances, it is important that all members of the community—faculty, administrators, staff, and students—take appropriate precautions to enhance their personal safety and security.

This edition of IUP's Annual Security Report is in compliance with the Jeanne Clery Disclosure of Campus Security Policy, the Campus Crime Statistics Act of 1998, the Higher Education Reauthorization Act, the College and University Security Information Act (Act 73 of 1988), and the Violence Against Women Reauthorization Act of 2013.

The Clery report and the General Commonwealth of Pennsylvania Act 73 report were audited by JD Security Consultants, LLC, on July 13, 2007. As well, Margolis Healy and Associates, LLC, reviewed IUP's 2012 Safety and Security Report in July, 2013.

We place an emphasis on crime prevention and improvement of our security measures. The information provided in this publication is intended to increase your personal awareness of safety and security in our campus community. Please contact the Office of Public Safety if you would like copies of any of the documents referenced in this report. In addition, an electronic version of the report is published at: www.iup.edu/police.

DR. CORNELIUS WOOTEN,
VICE PRESIDENT FOR ADMINISTRATION AND FINANCE

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PREPARATION OF THE ANNUAL SECURITY REPORT AND DISCLOSURE OF CRIME STATISTICS

The University Police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by the University Police, information provided by other University offices such as Student Affairs, Office of Housing, Residential Living, and Dining, Student Conduct, other Campus Security Authority Coordinators, and information provided by local law enforcement agencies surrounding the Indiana, Punxsutawney, Northpointe, and Monroeville campuses. Each of these offices provides updated policy information and crime data. This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased or controlled by Indiana University of Pennsylvania (IUP). This report also includes institutional policies concerning campus security, sexual violence, alcohol and other drugs, missing residential students, and fire safety.

The University distributes a notice of the availability of this Annual Security and Fire Safety Report by October 1 of each year to every member of the University community. Anyone, including prospective students and employees, may obtain a paper copy of this report by contacting the University Police at 724-357-2141 or by visiting www.iup.edu/police.

The process used to develop and publish the Annual Security Report is outlined in detail in IUP ASR Development Handbook, which is available on the Office of Public Safety and Police website www.iup.edu/police and can be requested by calling University Police at 724-357-2141.

ABOUT THE OFFICE OF PUBLIC SAFETY AND POLICE Role, Authority, and Training

The Office of Public Safety and University Police protects and serves the community 24 hours a day, 365 days a year. The office is located at 850 Maple Street, University Towers, Indiana Campus, Indiana, PA 15705.

The Police Department is comprised of:

- 23 Police Officers, including 3 assigned to bicycle patrol
- 2 Security Officers
- 5 Civilian Dispatchers

University Police officers have full police authority on the campus and conduct foot, vehicle, and bicycle patrols, including those in residential areas, on a 24-hour basis.

IUP's police officers complete a training course required of all municipal police officers in Pennsylvania. These men and women are graduates of the Municipal Police Officers' Training Course and receive annual in-service training. Many of these officers have earned B.A. or M.A. degrees in criminology. University police officers are commissioned under Act 188 of 1982, as amended by Act 49 of 2003, and have the same authority as municipal police officers in Pennsylvania, being authorized to carry firearms and empowered to make arrests. All criminal incidents are investigated by the University police. All crimes that occur on campus or University property will be reported to University police.

University police officers carry firearms, batons, and mace. Otherwise, weapons are not permitted anywhere on campus. If someone must possess a weapon while at the university, s/he must complete a form to store it at the Office of Public Safety and University Police. Persons must have a valid reason for having a weapon in storage while at the university, e.g., hunting or membership in a firearm-shooting club or in any university-recognized student organization that requires weapons possession/use.

University police work diligently to build the kind of rapport with students that brings about trust. In an attempt to develop student relationships with University police, officers are assigned to specific residential buildings and serve as liaisons to residents. In addition, one University police officer is specifically assigned to patrol in and around the residential facilities from 8:00 p.m. to 4:00 a.m. High police officer visibility and consistency of patrols act as a deterrent to crime and provide students and staff the opportunity to get to know the officers.

Currently, University police officers patrol university grounds on bicycles, with bicycle officers working shifts as weather and staffing allows. Although bicycle officers have the same patrol responsibilities as other officers, they also participate in campus and community education on bicycle safety.

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Safety, Our Number One Priority

The University takes great pride in the community and offers students, faculty, and staff many advantages. This community is a great place to live, learn, work and study; however, this does not mean that the campus community is immune from all of the other unfortunate circumstances that arise in other communities. With that in mind, IUP has taken proactive measures to create and maintain a reasonably safe environment on campus.

Though the University is proactive with its policies, programs, and education, it is up to each one of us to live with a sense of awareness and use reasonable judgment when living, working, or visiting on campus.

Office of Public Safety and University Police Mission Statement: "Protecting our community through professional service, education, diversity and ethical accountability by promoting safety and security."

Our support for equity is grounded in our overall commitment to achieve a working, teaching, and learning environment that is free of discrimination and harassment, and with equality as our standard for all our community.

The IUP Safety Committee routinely evaluates safety matters such as exterior lighting, fire safety, traffic safety, and landscaping and recommends strategies for improvement. Safety and security problems requiring repair or renovation receive priority when reported through this committee. For more detailed information, access the website at [IUP Police](#).

Police Escort: Individuals are urged to practice personal security precautions and not to walk alone, especially during hours of darkness. When an escort is requested, every effort is made to accommodate the request. Although the IUP Police escort service is intended for on campus use only, specific requests for an escort within proximity to campus are considered on an individual basis. A member of University Police will provide the escort. To request the escort service, call University Police at 724-357-2141.

Operation ID: Students may have a personal identifier engraved on their valuables by contacting either a Residence Life staff member in their building or the University Police Department at 724-357-2141.

Working Relationship with Local, State, and Federal Law Enforcement Agencies

The IUP Police maintains a cooperative relationship with the State Police, Indiana Borough Police, Punxsutawney Borough Police, and surrounding police agencies. This includes inter-operative radio capability, training programs, special events coordination, and investigation of serious incidents. University Police work with local and state agencies on a request-for-emergency-assistance basis. University Police officers also may assist the Indiana Borough Police when there is a need for additional police officers. The Indiana Borough Police Department sends a fax of crimes that take place at off-campus locations, including those incidents involving recognized student organizations. The jurisdiction of the local police department extends throughout the local community, which includes the campus community, which lies within those boundaries. The University Police Department has authority on the university campus. The Indiana Borough, Punxsutawney, and Wilkins Township Police Departments, and the Pennsylvania State Police, under the Municipal Police Officer Jurisdiction Act, would assist the University Police Department on campus if they were requested.

Crimes Involving Student Organizations at Off-Campus Locations

IUP relies on its close working relationships with local law enforcement agencies to receive information about incidents involving IUP students and recognized student organizations, on and off campus. In coordination with local law enforcement agencies, police will actively investigate certain crimes occurring on or near campus. If the University Police learn of criminal activity involving students or recognized student organizations, they will coordinate with the appropriate external law enforcement agency to forward information about the situation to the Office of Student Conduct, as appropriate.

The University requires all recognized student organizations to abide by federal, state, and local laws, and University regulations. The University may become involved in the off-campus conduct of recognized student organizations when such conduct is determined to affect a substantial university interest (as defined in IUP's Student Conduct Policies and Procedures).

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REPORTING CRIMES AND OTHER EMERGENCIES

All IUP students and employees, as well as visitors to campus, are strongly encouraged to immediately report all criminal activity or other emergencies to the University Police Department, Indiana or Punxsutawney Borough Police, or the Pennsylvania State Police. University Police can be reached at 724-357-2141 or through one of the 75 blue light emergency phones strategically located around the Indiana campus. The University has a number of ways for campus community members and visitors to report crimes, serious incidents, and other emergencies to appropriate University officials.

Voluntary, Confidential Reporting

If crimes are never reported, little can be done to help other members of the community from also being victims. Community members are encouraged to participate in and support crime prevention efforts, including the prompt reporting of all crimes, even when the victim of such crime elects or is unable to make a report. The University community will be much safer when all community members participate in safety and security initiatives.

If you are the victim of a crime or want to report a crime, but do not want to pursue action within the University or criminal justice system, we ask that you consider filing a voluntary, confidential report. Depending upon the circumstances of the crime you are reporting, you may be able to file a report while maintaining your confidentiality. The purpose of a confidential report is to comply with your wish to keep your personally identifying information confidential, while taking steps to ensure your safety and the safety of others. The confidential reports allow the University to compile accurate records on the number and types of incidents occurring on campus. Reports filed in this manner are counted and disclosed in the Annual Security and Fire Safety Report. In limited circumstances, the Department may not be able to assure confidentiality and will inform you in that instance.

Anyone may call IUP Police at 724-357-2255 to report concerning information. Callers may remain anonymous.

Reporting to University Police

We encourage all members of the University community to report all crimes and other emergencies to University Police in a timely manner.

STUDENTS ALWAYS HAVE THE RIGHT TO PROCEED WITH A STUDENT CONDUCT REFERRAL AND UNIVERSITY HEARING RATHER THAN MAKING A REPORT OF AN INCIDENT TO UNIVERSITY POLICE.

University Police have a dispatch center that is available by phone at 724-357-2141 or in person 24 hours a day at the University Towers, 850 Maple Street, Indiana, PA. Though there are many resources available, IUP Police should be notified of any crime, whether or not an investigation continues, to assure the University can assess any and all security concerns and inform the community if there is a significant threat to the University community. Confidential reporting may be made by calling the IUP Police office through the Crime Tip Hot line at 724-357-2255. In addition to the University Police, there are campus security authorities (CSAs) to whom students and employees may report crime (see page 8).

Blue-Light Emergency Phones

The University has installed 75 blue-light emergency phones throughout the University campus. Phones are located in public areas of buildings including parking garages, elevators, residential facilities, administration buildings, and also numerous outdoor locations. Emergency phones provide direct voice communications to the University Police Dispatch Center. For more information, please visit www.iup.edu/police/services.

Anonymous Reporting

If you are interested in reporting a crime anonymously, you can call the Crime Tip Hotline at 724-357-2255.

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Reporting to Other Campus Security Authorities (CSAs)

While the University prefers that community members promptly report all crimes and other emergencies directly to the University Police at 724-357-2141, we also recognize that some may prefer to report to other individuals or University offices. The Clery Act recognizes certain University officials and offices as “Campus Security Authorities (CSA).” The Act defines these individuals as an “official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus student conduct proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.”

Campus security authorities (CSAs) are required to report all Clery crimes to University Police or the director of public safety, including but not limited to, crimes involving sexual assault, dating violence, domestic violence, stalking, and hate crimes. For a complete list of all crimes that must be reported, see page 36 referencing the definitions of crimes to be reported. CSAs are required to report allegations of sexual assault, dating violence, domestic violence, and stalking to the Compliance Officer/Title IX Coordinator through a Campus Security Authority Report (CSAR). See below for a detailed description of the CSAR review process. IUP has identified the following individuals as Coordinators for CSAs. They are the people to whom campus community members report crimes. Crimes may also be reported by contacting the offices listed below.

Campus Security Authorities Coordinators		Phone Numbers
Mr. Kevin Thelen, Director of Public Safety and University Police		724-357-2141
Ms. Sondra Dennison, Director of Residential Living, Deputy Title IX Coordinator		724-357-2696
Ms. Samantha Traver, Assistant Athletic Director for Compliance/Senior Women’s Administrator		724-357-6948
Mr. Bob Smith, Event Manager, Kovalchick Convention and Athletic Complex (KCAC)		724-357-5202
Mr. Lou Garzarelli, Executive Director and CEO, Student Cooperative Association		724-357-1374
Dr. Michele Petrucci, Assistant Vice President for International Education and Global Engagement		724-357-2295
Mr. David Berberich, Assistant Director for Student Living, Punxsutawney Campus		814-938-1442
Mrs. Virginia Altemus, Employee Relations Director		724-357-2431
Mr. Richard Muth, Director, Northpointe and Monroeville Campuses		724-294-3309
Ms. Paula Stossel, Division of Enrollment Management and Communications		724-357-1293
LTC Jason Freidt, BN Commander, Professor of Military Science		724-357-2399
Mr. Theo Turner, Interim Director, Center for Student Life		724-357-2598
Ms. Valerie Mercado, Compliance Officer/Title IX Coordinator		724-357-3402
IUP Offices with CSA Oversight Responsibilities	Indiana Pennsylvania 15705	Phone Number
University Public Safety and Police	University Towers, 850 Maple Street	724-357-2141
Associate Vice President for Human Resources	G-4 Sutton Hall, 1011 South Drive	724-357-2431
Office of Social Equity	B17 Delaney Hall, 920 Grant Street	724-357-3402
Office of Student Conduct	307 Pratt Hall, 201 Pratt Drive	724-357-1264
The Office of Housing, Residential Living, and Dining including all CAs, RDs, GRDs	G-37 Ruddock Hall, 1099 Maple Street	724-357-2696

Privilege

IUP recognizes and honors privilege granted by applicable statutes. IUP licensed psychologists, mental health counselors, and graduate students working under the supervision of a licensed psychologist in the Counseling Center, licensed psychologists and graduate students working under the supervision of a licensed psychologist in the Center for Applied Psychology, and physicians and nurse practitioners working in the Health Service, are not required to disclose any information concerning an alleged victim of sexual violence, including sexual assault, dating violence, domestic violence, and stalking, to the IUP Compliance Officer/Title IX Coordinator without an alleged victim’s consent. This privilege does not apply when the alleged victim is a minor.

Confidentiality

IUP individuals who support alleged victims of sexual violence may provide confidential services, at the request of the alleged victim. Although a legally recognized privilege may not attach to these roles, the University respects the alleged victim’s expectations of privacy to the extent permissible by law while still ensuring compliance with other reporting obligations. Individuals authorized to have confidentiality are required to report the nature, date, time, and general location of an allegation

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of sexual violence to the Compliance Officer/Title IX Coordinator. Confidentiality does not apply when the alleged victim is a minor. Unless the alleged victim consents to the release of his/her name, recognized individuals providing confidential services will not release the alleged victim's personally identifiable information to the Compliance Officer/Title IX Coordinator. Supervisors may submit a request to the Compliance Officer/Title IX Coordinator that personnel they supervise be officially recognized as having confidentiality.

Campus Security Authority Report and Review Team

Campus Security Authorities submit Campus Security Authority Reports (CSARS) to the Director of Public Safety and University Police in a timely manner without retaining a file copy. The Director of Public Safety and University Police reviews the reports for completion, accuracy, and the need for immediate follow up (as appropriate), then convenes the Campus Security Authority Report Review Team to provide additional review and to recommend the need for further investigation through the Student Conduct process and to monitor the completion of recommended follow-up action. In cases where the CSAR indicated that the victim elects not to proceed with either a student conduct hearing or police complaint, the Compliance Officer/Title IX Coordinator will investigate the details of the incident and take appropriate steps to resolve the situation, consistent with the University's obligation to provide a safe and nondiscriminatory environment for all students.

Timely Warning Reports – CRIME ALERTS

In an effort to provide timely notice to the campus community in the event of a Clery Act crime that may pose a serious or ongoing threat to members of the community, the Office of Public Safety and University Police issues "Crime Alerts." Depending upon the circumstances, the University Police will issue Crime Alerts for the following crimes: arson; aggravated assault; criminal homicide; robbery; burglary; sex assaults; and hate crimes. In cases involving victims of violence, the names of victims are held as confidential. University Police will post these warnings through a variety of ways, including but not limited to posters, e-mails, and media. The University also has the ability to send text message alerts to those who register their cell phone numbers. The text messaging can be a very effective way to send important information to the campus community.

The purpose of these Crime Alerts is to notify the campus community of the incident and to provide information that may enable community members to protect themselves from similar incidents. The University will issue Crime Alerts whenever the following criteria are met: 1) a crime is committed; 2) the perpetrator has not been apprehended; and 3) there is a substantial risk to the physical safety of other members of the campus community because of this crime. Such crimes include, but are not limited to: 1) Clery Act crimes that are reported to any campus security authority or the local police; or 2) the University determines that the incident represents an on-going threat to the campus community.

The Emergency Alert System would notify the campus community upon confirmation of a significant emergency or dangerous situation involving immediate threat to the health or safety of the campus community. E-mail communication would also be sent to the IUP community, and a message would be posted on the IUP Police website.

Additionally, the Office of Public Safety and University Police may, in some circumstances, issue Crime Alerts when there is a pattern of crimes against persons or property. At IUP, the Director of Public Safety/Police will generally make the determination, in consultation with other University offices, if a Crime Alert is required. However, in emergency situations, any police supervisor may authorize a Crime Alert. The University Police dispatch office is a 24/7 operation.

Emergency calls received by the dispatcher are sent to the shift supervisor, who will then call the director of Public Safety or designees if the emergency may require an emergency alert to be sent to the campus community. Once the decision is made to send an alert to the community, the Director of Public Safety will send the message. For incidents involving off campus crimes, the University may issue a Crime Alert if the crime occurred in a location used and frequented by the University population.

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EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Emergency Management at IUP

The Office of Public Safety and University Police are responsible for the Emergency Operations Plan (EOP). This plan is designed to be an all-hazards disaster response and emergency management plan that complies with FEMA guidelines for Higher Education that includes planning, mitigation, response, and recovery actions.

Our priorities are:

- Life safety, infrastructure integrity, and environmental protection during an emergency;
- Coordination with university departments to write, maintain, test, and exercise the EOP; and
- Cooperation, Integration, and Mutual Aid with local, state and federal planning, response, and public safety agencies and their EOPs.

The University's Emergency Operations Plan was updated in November of 2008, as a result of the Pennsylvania Emergency Management Agency (PEMA) format changes to emergency plans. This update was completed in conjunction with the URS Corporation and the University's Office of Public Safety. The plan is reviewed on an annual basis for updates. The most current update took place in August 2011, as a result of revisions made by PEMA. This plan is distributed to all offices on campus. Tabletop exercises have taken place and are planned for future tests of the plan.

There are four goals of the EOP:

1. Preparedness: Planning for an emergency or disaster event;
 2. Response: The planned response to an emergency or disaster event;
 3. Recovery: The process of returning to normal operations; and
 4. Mitigation: Steps taken to prevent the effects of an emergency or disaster itself.
- A hazard mitigation plan has also been written for the university in conjunction with the URS Corporation. The plan meets PEMA guidelines.

Drills, Exercises and Training

Annually, the University conducts an emergency management exercise to test emergency procedures. The scenarios for these exercises change from year to year, and include several departments from across the campus.

To ensure the University's emergency management plans remain current and workable, the University will conduct an emergency management exercise, at a minimum, once yearly. These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. The University conducts after-action reviews of all emergency management exercises. In 2014, a "no-notice" fire alarm and evacuation drill was held in a residential hall.

Emergency Notification

IUP is committed to ensuring the campus community receives timely, accurate, and useful information in the event of a significant emergency or dangerous situation on campus or in the local area that poses an immediate threat to the health and safety of campus community members. IUP uses One Call Now as an emergency notification service available to students, staff, and anyone in the University community who wants to subscribe. One Call Now can be used to send emergency messages within minutes of the occurrence of an incident or warning of an impending situation.

Alerts will be received only by those in the community who have registered to receive them. However, an outdoor emergency public address system is in place to inform those on campus of an emergency. The outdoor emergency speaker system is set up in two strategic locations to provide an audible voice message, either preprogrammed or by microphone. These messages can be initiated within the dispatch office at the University Police Department.

IUP performs a University-wide annual test of the system.

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The following procedures outline the process the University uses when issuing emergency notifications.

Confirming the Existence of a Significant Emergency or Dangerous Situation and Initiating the Emergency Notification System

The Office of Public Safety and University Police and /or other campus first responders may become aware of a critical incident or other emergency situation that potentially affects the health and/or safety of the campus community. Generally, campus first responders become aware of these situations when they are reported to the Police Dispatcher or upon discovery during patrol or other assignments.

Once first responders confirm that there is, in fact, an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the campus community, first responders will notify supervisors in the Office of Public Safety and University Police or other authorized University office to issue an emergency notification.

The University's authorized representatives will immediately initiate all or some portions of the University's emergency notification system. If, in the professional judgment of first responders, issuing a notification potentially compromises efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency, the University may elect to delay issuing an emergency notifications. As soon as the condition that may compromise efforts is no longer present, the University will issue the emergency notification to the campus community.

Determining the Appropriate Segment or Segments of the Campus Community to Receive an Emergency Notification

University and/or local first responders on the scene of a critical incident or dangerous situation will assist those preparing the emergency notification with determining what segment or segments of the University community should receive the notification. Generally, campus community members in the immediate area of the dangerous situation (i.e. the building, adjacent buildings, or surrounding area) will receive the emergency notification first.

The University may issue subsequent notifications to a wider group of community members. In addition to the emergency notification that may be issued via the University mass notification system, the University will also post applicable messages about the dangerous condition on the University homepage to ensure the rest of the campus is aware of the situation and the steps they should take to maintain personal and campus safety. If the emergency affects a significant portion of the entire campus, University officials will distribute the notification to the entire campus community.

Determining the Contents of the Emergency Notification

The office responsible for issuing the emergency notification (usually the Chief of Police) will, in concert with University and local first responders, determine the contents of the notification. The University has developed a wide range of template messages addressing several different emergency situations. The individual authorizing the alert will select the template message most appropriate to the on-going situation and modify it to address the specifics of the present incident. In those cases where there are no pre-determined template messages in the system, the individual authorizing the alert will develop the most succinct message to convey the appropriate information to the community. The goal is to ensure individuals are aware of the situation and that they know the steps to take to safeguard their personal and community safety.

Procedures Used to Notify the Campus Community In the event of a situation that poses an immediate threat to members of the campus community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of emergency notification to all or a segment of campus community. These methods of communication include the mass notification system, One Call Now, the University's e-mail system, and verbal announcement within a building and public address system on police cars. The University will post updates during a critical incident on the homepage.

Enrolling in the University's Emergency Notification System

We encourage members of the campus community to enroll in the Emergency Notification System by visiting [The Emergency Notification System](#).

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Background Checks:

Prospective students are requested to provide disciplinary records from previous academic institutions and report prior felony convictions. A student with prior felony convictions must provide additional background information, which is reviewed and evaluated before an admission decision is made. Pre-employment background checks are conducted for all successful candidates for instructional and non-instructional vacancies, all volunteers, and individuals who work with conferences, events, workshops, and seminars (see [Background Investigation Policy](#)).

Sex Offender Registration – Campus Sex Crimes Prevention Act: Campus Sex Crimes Prevention Act of 2000

The Campus Sex Crimes Prevention Act of 2000 (CSCPA) amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act. The Wetterling Act sets minimum state standards for state sex offender registration and community notification standards. Under the CSCPA, there are provisions relating to registration and community notification for sex offenders who are enrolled in or work at institutions of higher education. In addition to Wetterling, the CSCPA amends the Clery Act and the Family Educational Rights and Privacy Act of 1974.

Under the CSCPA, Indiana University of Pennsylvania is required to inform the campus community where sex offender registration information can be obtained. The CSCPA does not require the University Police to maintain a list of registered Pennsylvania sex offenders. Information currently required under the law is maintained by the Pennsylvania State Police and is accessible at [Megan's Law](#).

Mandatory Reporting of Child Abuse:

Employees are required to report allegations of child sexual abuse, which are contemporary and related to the university (location, programs, event, personnel, students, vendors), in accordance with BOG Policy 2014-01. Mandated reporters must immediately make an oral report of suspected child abuse to the Department of Public Welfare (DPW) by calling 1-800-932-0313, or a written report to DPW using electronic technologies when available. If an oral report is made, a written report shall also be made within 48 hours to DPW or the county agency assigned to the case as prescribed by DPW. Immediately following the report to DPW, the mandatory reporter must notify the University Police who will assume responsibility for facilitating the university's cooperation with the investigation of the report.

SECURITY OF AND ACCESS TO UNIVERSITY FACILITIES

On the IUP Indiana campus, administrative buildings are open from 7:00 a.m. until 10:00 p.m., Monday through Friday. Clark Hall is only open from 7:00 a.m. until 5:00 p.m. Academic buildings during breaks and on weekends are only open for authorized scheduled activities. During weekends and breaks, access to individual classrooms and laboratories is limited to those enrolled in the courses meeting there. Likewise, access to most programs is limited to those enrolled in the program or otherwise authorized to have access.

Many cultural and athletic events held in the University facilities are open to the public. Other facilities such as the bookstore, library, and performance center are likewise open to the public. Only those who have recognized institutional authority and responsibilities are issued keys to a building.

Residential Facilities Access

In our residential facilities, doors leading directly to student rooms are locked 24 hours a day. All students, staff, and faculty have access to the study and meeting rooms within the suite-style facilities from 8am-8pm during the academic year. All main exterior doors have alarms that will ring if the door is held or propped open for a specified length of time. In addition, video surveillance cameras are located at all exterior doors. Residents must use their I-Card to gain entry to their building. If the card access system malfunctions, the problem is promptly reported for repair. All on-campus student room/apartment doors are equipped with a high-security locking system. In our traditional halls and apartment building, doors are locked twenty-four hours a day.

When a lost or stolen room/apartment key is reported, a lock change is promptly completed. Room/apartment windows are secured with a latch or handle, and malfunctions are repaired promptly when reported. To provide increased security, each student room/apartment door has a peephole. In addition, security alarms are located in all traditional residential facility shower areas to be used in case of an emergency. Students are advised to keep their doors locked at all times.

All students are expected to participate in maintaining a safe and secure environment by reporting suspicious behavior to the University Police or Residence Living staff as well as not holding residence hall doors open for those they do not know.

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Residential students are encouraged to report unescorted visitors to a Residential Living staff member or University Police. Additionally, students are asked to deny entry into residential facilities to students/visitors who are not residents of the building. Residential facilities are staffed every day. University Police personnel also conduct regular checks throughout on-campus residential facilities.

Security Considerations for the Maintenance of Campus Facilities

IUP is committed to campus safety and security. At the University, locks, landscaping, and outdoor lighting are designed for safety and security. Sidewalks are designed to provide well-traveled, lighted routes from parking areas to buildings and from building to building. Sidewalks and building entrances are illuminated to provide well-traveled, lighted routes from parking areas to buildings and from building to building. Maps showing the best lit and most traveled routes across campus are available online at [Maps and Directions](#). Facilities Management, in conjunction with representatives from the Office of Public Safety and University Police, conducts surveys of University property twice each year to evaluate campus lighting. We encourage community members to promptly report to the University Police any security concern, including concerns about locking mechanism, lighting, or landscaping.

Resident Student Safety

Residential Living Staff: The residential facilities are supervised by professional, graduate, and paraprofessional staff members. A full-time, live-in professional or graduate director manages each building. These individuals are assigned to areas on campus and are supervised by the Director of Residential Living. Undergraduate students (community assistants) are assigned to each building and have the greatest amount of direct contact with residents. These students are on duty on a rotating basis from 8:00 p.m. to 8:00 a.m., Sunday through Thursday, and from 9:00 p.m. to 8:00 a.m. on Friday and Saturday. While on duty, these staff members periodically tour the buildings to identify and report potential safety or security concerns.

Our Residential Living staff members include 83 community assistants and 15 full-time and graduate directors. All levels of staff receive training in security and fire-safety procedures during the staff training process. Staff members encourage residents to take reasonable precautions to enhance their personal safety. Residential Living staff members also conduct announced health and safety inspections in each resident's room five times per academic year.

Guests/Visitors: Guests/visitors to residential buildings must be escorted at all times. Each guest or visitor is expected to abide by all university rules and regulations. Overnight guests can visit a particular room for up to three consecutive days, but no more than nine days in any given month. However, advance written consent of all residents in the room must be obtained. Guest permission forms are available in each building office. Resident hosts are expected to monitor and accept responsibility for the behavior of their guests. Students are asked to determine the identity of suspicious individuals in the building and report their presence to University Police or the building staff.

Break/Vacation Housing: During those periods when classes are not in session (Thanksgiving break, semester break, spring break, etc.), the traditional residence halls and suites are closed, and break housing is provided for international students, student teachers who need to remain on campus, athletes who must remain on campus for practice or competition, and other on-campus students with special needs to remain on campus. During those break periods, authorized students are housed in a specific residential facility; all others are closed. University Towers and Wallwork remain open for residents of those facilities, except during the summer. Similar to the academic year, all exterior doors are locked 24 hours a day, and residents use their I-Card to gain access to the building. University Police have one permanent police officer assigned to patrol residence buildings from 8:00 p.m. to 4:00 a.m. daily. Crime prevention officers also patrol from 7:00 a.m. to 3:00 p.m. in and around the buildings and investigate any suspicious activity. A staff member is on duty each night, and other precautions are taken by staff in efforts to maintain a safe and secure environment.

Housing for Special Program Participants: Throughout the year, particularly during the summer months, the university provides housing to guests who visit the campus for special programs, workshops, camps, or conferences. Security during these activities is provided through University Police and Summer Housing Representatives employed by the Office of Housing, Residential Living, and Dining. Except during check-in and check-out, all buildings are locked 24 hours a day. However, in special cases, the Office of Housing, Residential Living, and Dining may grant exceptions to this lock-up time. Summer Housing Representatives are undergraduate employees of the Office of Housing, Residential Living, and Dining. These persons are hired to assist with various functions of housing special groups, including aspects related to group safety and security. They can be reached 24 hours a day, either in the building office or by phone. On-call numbers Summer Housing Assistants are posted in all applicable buildings. All entrance doors into residential facilities are checked daily to ensure they are locked. Doors not securing properly are repaired quickly. When a room key is reported lost/stolen, an immediate lock change is completed for that room.

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Personal Safety

Theft, disorderly conduct, and alcohol-related offenses are very common on university campuses. Despite law enforcement's efforts, serious crimes do occur on campuses. It is important to report any suspicious incidents to police and always remain alert and vigilant.

There are many guidelines to help you be more alert and aware of the situation to prevent such serious crimes. Such as:

- Know your surroundings;
- Be alert;
- Call for help; and
- Report any suspicious people and/or activity, immediately.
-

While the University community is a reasonably safe environment, crimes do occur. In addition to the Clery Act reported crimes, theft is a common crime that does occur.

Theft is a common occurrence on college campuses as theft is a crime of opportunity. Confined living arrangements, recreation facilities, and many open classrooms and laboratories provide thieves with endless opportunities. Occupants of the residential facilities often feel a sense of security and home atmosphere and become too trusting of their peers. Classrooms and laboratories are unlocked during much of the day.

It is important to be very vigilant when it comes to suspicious persons. The following is a list of suggestions to help reduce risk of theft:

- Never leave items and valuables lying around unsecured.
- Doors should be locked at all times.
- Keep doors to residential facilities, labs, classrooms locked when not occupied.
- Don't provide access to unauthorized persons in the buildings or classrooms.
- Do not keep large amounts of money with you. Lock all valuables, money, jewelry, checkbooks in a lock box or locked drawer.
- Keep a list of all valuable possessions including the make, model, and serial numbers.
- Take advantage of the Engraving Programs to have all valuables engraved with specific identifying marks. Contact the University Police at 724-357-2141 or visit University Towers, Indiana Campus, to engrave your items.
- Don't leave laptop computers or textbooks unattended in labs or libraries, even if it is for a short period of time.
- Don't lend credit cards or identification cards to anyone.
- Report loitering persons or suspicious persons to police immediately.

Identity theft is a crime in which someone wrongfully obtains and uses another person's personal information in some manner that involve fraud or deception, typically for economic gain. This personal data could be a Social Security number, bank account, or credit card information. Persons involved in identity theft often use computers or other forms of media to assist them. There are measures you can take to prevent this from happening to you:

- Do not give anyone your personal information unless there is a reason to trust them and it is for good reason.
- Never give your credit card information, date of birth, or other information over the telephone, unless you can confirm the person receiving that information.
- Complete a credit check frequently to assure there is no suspicious activity.
- Examine financial information often to assure all transactions which you have authorized are properly reflected.
- Use computer security software on computers and install firewalls.

IUP Annual Security Report

IUP'S SEXUAL ASSAULT/SEXUAL VIOLENCE POLICIES AND PROCEDURES

IUP is committed to ending all forms of interpersonal violence. The [IUP Sexual Harassment and Sexual Violence Policy](#) prohibits sexual harassment or sexual violence, including sexual assault, domestic violence, dating violence, and stalking, and provides reporting procedures. The University's [Student Conduct Policies and Procedures](#) (Student Conduct Code) also prohibits sexual harassment or sexual violence, including sexual assault, domestic violence, dating violence, and stalking, and provides reporting procedures for allegations in which the alleged perpetrator is a student. IUP's Haven Project offers support to victims of interpersonal violence, including assisting victims in accessing resources on and off campus.

Title IX of the Educational Amendments of 1972 prohibits discrimination based on sex. Sexual harassment of students, which includes acts of sexual violence, is a form of sex discrimination prohibited by this federal law. Questions about IUP's Title IX procedures can be directed to Ms. Valerie Mercado, IUP's Compliance Officer/Title IX Coordinator, Office of Social Equity, vmercado@iup.edu, 724-357-3402, Indiana Campus.

Title IX Coordinator and Deputy Coordinator

IUP's Compliance Officer/Title IX Coordinator has responsibility for overseeing the implementation of the University's Sexual Harassment and Sexual Violence Policy, as well as compliance with PASSHE, Commonwealth, and federal laws and regulations addressing sexual violence, including sexual assault, dating violence, domestic violence, and stalking. The Title IX Coordinator's work is supported by a Title IX Deputy Coordinator.

When incidents of sexual harassment and/or sexual violence, including domestic violence, dating violence, and stalking occur and are reported to University Police, campus security authorities (CSAs), the coordinators of the CSAs (see page 8 of this report), or the Compliance Officer/Title IX Coordinator, IUP takes immediate and effective steps to end sexual harassment and sexual violence.

If the student does not want to proceed with a student conduct complaint or police report, the Compliance Officer/Title IX Coordinator will investigate to determine what occurred and take appropriate steps to resolve the situation, mindful of the University's obligation to provide a safe and nondiscriminatory environment for all students.

Retaliation against individuals who report sexual harassment and/or sexual violence and/or who participate in university conduct hearings will not be tolerated and will be addressed through the appropriate university process (University Police, Student Conduct, and/or Human Resources). Retaliation includes, but is not limited to: intimidation, threats, coercion, and/or discrimination perpetrated directly, indirectly, and/or through third parties, which involves any type of media, social media, etc.

Defining Rape, Sexual Assault, Domestic Violence, Dating Violence, Stalking

In Pennsylvania, **rape** is defined as when a person engages in sexual intercourse with a person by forcible compulsion or the threat of forcible compulsion that would prevent resistance by a person of reasonable resolution, or when a person is unconscious or when the person knows that the victim is unaware that the act is occurring.

In Pennsylvania, **sexual assault** is defined as when a person engages in sexual intercourse or deviant sexual intercourse with a complainant without the victim's consent.

Domestic Violence – violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child, by a person cohabitating or formerly cohabitating with the victim, and/or by a person whose situation is as a domestic partner under the law.

Dating Violence – Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the relationship is determined by consideration of length of relationship, type of relationship, and frequency of interaction.

Stalking – Course of conduct directed at a specific person that would cause a reasonable person to fear for safety of self or others or suffer substantial emotional distress.

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IUP has effective systems in place to support a victim of sexual violence. Trained personnel work closely with a victim to provide information about reporting. If a student chooses not to proceed with a disciplinary complaint or police report, and the University is aware of the allegation, the Title IX investigatory process will determine the appropriate steps to be taken in accordance with IUP's Sexual Harassment/Sexual Violence Policy while mindful of University's obligation to provide a safe and nondiscriminatory environment for all students.

The following information provides steps to follow should sexual violence occur.

- Get to a safe place as soon as possible.
- Try to preserve all physical evidence – The victim should not shower, bathe, or wash any part of your body. Do not use the toilet or douche. Do not change clothing, brush your teeth, gargle, or comb your hair.
- Seek medical attention. If you were sexually assaulted, you should receive information about disease and pregnancy prevention. You also can have evidence collected at a hospital emergency department. Evidence collection should occur as soon as possible.
- The victim can request an advocate to assist him/her. An advocate will provide information about resources and options for reporting the crime, seeking medical care, counseling, and other services. Advocacy Services are free and confidential and are available 24 hours a day, 7 days a week. Advocates are available through the Haven Project at the Alice Paul House in Indiana at 724-349-4444; HAVEN in Kittanning at 724-548-8888; Passages, serving Punxsutawney, at 800-793-3620; and PAAR, serving the Monroeville Center, at 866-363-7273.
- Contact the police – Sexual assault, domestic violence, dating violence, and stalking are crimes. It is important to remember that reporting a crime is not the same as prosecuting the crime. The decision to prosecute may be made at another time. Final decision to prosecute is determined by the District Attorney.

Sexual Assault, Domestic Violence, Dating Violence, Stalking Procedures:

A victim should be encouraged to access the following support services.

1. **University Police at 724-357-2141:** This office will assist the victim in reporting the sexual assault/violence and refer him/her to the appropriate office for follow-up through the legal and/or university student conduct system. In cases requiring urgent measures, victims should contact the local emergency-operating center at 911. Ensure that the victim is in a safe and secure environment, and encourage him/her to preserve all physical evidence. When reporting the sexual assault/violence to the university police, the victim relinquishes the right to decide if legal and/or university student conduct action will be taken against the person who perpetrated the assault. The University Police will take immediate and appropriate action to investigate any allegation of sexual assault and, if evidence exists, will take appropriate action to end the sexual violence and prevent its recurrence.

If the student does not want to proceed with a student conduct complaint or police report, the Compliance Officer/Title IX Coordinator will investigate to determine what occurred and take appropriate steps to resolve the situation, mindful of the University's obligation to provide a safe and nondiscriminatory environment for all students.

Even if the allegation is not subject to a criminal investigation, the University Police Department will address the effects of the allegation. Police investigators are available for consultation and/or support with regard to questions concerning procedures and services that are available for sexual assault/violence victims. University Police are available to provide escort services to victims who are victims of sexual assault/violence, upon request of the victim.

2. **Medical Attention:** If the alleged abuse or assault occurred within the last seventy-two hours, encourage the victim to seek medical attention at a nearby hospital. Each hospital has the facilities and expertise to conduct medical-legal examinations, even if the victim prefers not to prosecute. An Indiana Campus student should be referred to the Health Service at the Center for Health and Well-Being at 724-357-2550 if the alleged assault occurred *more than* seventy-two hours earlier. If the Health Service is closed, refer the student to the emergency department of the nearest hospital. This step is important, so that s/he receives proper assessment and treatment of any physical injuries sustained in the assault.
3. **Counseling/Advocacy Services:** The Haven Project at IUP's Counseling Center, on the Indiana Campus, is available to students from all campuses to provide confidential counseling services at 724-357-2621. 24 hour advocacy services are available through the Haven Project at the Alice Paul House in Indiana at 724-349-4444; HAVIN (the Survivor Abuse Center) in Kittanning at 724-548-8888; Passages, serving Punxsutawney, at 800-793-3620; and PAAR, serving the Monroeville Center, at 866-363-7273.

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Support Offices/Agencies	Phone Numbers
Alice Paul House	800-435-7249
Indiana Campus: Alice Paul House IUP Haven Project Indiana Regional Medical Center Emergency Department (forensic examination) IUP Counseling Center IUP Advising and Testing Center IUP Health Service (non-forensic examination)	724-349-4444 724-357-3947 724-357-7121 724-357-2621 724-357-4067 724-357-2550
Monroeville Center: PAAR (Pittsburgh Action Against Rape) Forbes Regional Hospital Emergency Department	866-363-7273 412-858-2323
Northpointe Campus: HAVIN, Inc. (Sexual Assault Survivor Support) Armstrong County Memorial Hospital	724-548-8888 800-841-8881 724-543-8500
Punxsutawney Campus: Passages (Sexual Assault Survivor Support) Crossroads Project (Domestic, Dating Violence, Stalking) Punxsutawney Area Hospital	800-793-3620 800-598-3998 814-938-1800

4. **Campus Security Authority Coordinators (CSACs) to Whom Crimes May Be Reported:**

The designated campus security authorities are obligated to file a Campus Security Authorities' Report (CSAR) and initiate an investigation of the incident. The following individuals serve as coordinators of CSAs.

Campus Security Authorities Coordinators	Phone Numbers
Mr. Kevin Thelen, Director of Public Safety and University Police	724-357-2141
Ms. Sondra Dennison, Director of Residential Living, Deputy Title IX Coordinator	724-357-2696
Ms. Samantha Traver, Assistant Athletic Director for Compliance/Senior Women's Administrator	724-357-6948
Mr. Bob Smith, Event Manager, Kovalchick Convention and Athletic Complex (KCAC)	724-357-5202
Mr. Lou Garzarelli, Executive Director and CEO, Student Cooperative Association	724-357-1374
Dr. Michele Petrucci, Assistant Vice President for International Education and Global Engagement	724-357-2295
Mr. David Berberich, Assistant Director for Student Living, Punxsutawney Campus	814-938-1442
Mrs. Virginia Altemus, Employee Relations Director	724-357-2431
Mr. Richard Muth, Director, Northpointe and Monroeville Campuses	724-294-3309
Mrs. Paula Stossel, Division of Enrollment Management and Communications	724-357-1293
LTC Jason Freidt, BN Commander, Professor of Military Science	724-357-2399
Mr. Theo Turner, Interim Director, Center for Student Life	724-357-2598
Ms. Valerie Mercado, Compliance Officer/Title IX Coordinator	724-357-3402

5. **Requesting Academic, Living, Transportation, Work Accommodations:**

Victims can request accommodations if their safety or well-being is at risk. Students can receive assistance in requesting accommodations from the Haven Project at IUP, 724-357-3947. Examples of accommodations include changing academic schedules, or on-campus housing assignments, use of IUP's escort system, and adjustments to work assignments.

- a. **Academic Accommodations:** Options include total university withdrawal, discrete course withdrawal, or change of course section. To discuss options:
 Indiana Campus contact the Office of Advising and Testing at 724-357-4067;
 IUP Monroeville Center contact the School of Graduate Studies at 724-357-2222;
 IUP at Northpointe contact administrative office at 724-294-3300;
 IUP at Punxsutawney contact administrative office at 814-938-6711.
- b. **On-Campus Living:** Contact the residence director or the Director of Residential Living.
- c. **Transportation:** Contact University Police at 724-357-2141.
- d. **Work Accommodations:** Contact your supervisor.
 IUP employees also can contact the Compliance Officer/Title IX Coordinator and/or the Associate Vice President for Human Resources.

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UNIVERSITY STUDENT CONDUCT PROCEDURES AND SANCTIONS

If there is reason to believe that a student has sexually assaulted another person and the university has sufficient information to file a student conduct referral, action will be taken within the university's student conduct system, regardless of whether the case is pursued by the victim or under state, criminal, or civil codes. The crimes of rape, sexual assault, domestic violence, dating violence, and stalking, when perpetrated by students are adjudicated under the Student Conduct Policies and Procedures. Possible university sanctions for rape, sexual assault, domestic violence, dating violence, and/or stalking include, but are not limited to: no contact with the victim(s), removal from university-owned/operated housing, stayed suspension, suspension, and/or expulsion from the University. The student handbook, *The Source: A Student Policy Guide*, outlines the Student Conduct Policies and Procedures and can be accessed at [The Source](#). The Student Conduct Policy and Procedures are included in this document. For more information, call the Office of Student Conduct on the Indiana campus, 724-357-1264. The accused student (and alleged victim(s) of violence, if involved) may select an advisor to advise him/her at the student conduct proceeding. The advisor may consult and interact privately with the accused student or alleged victim(s) during student conduct proceedings. The advisor is not permitted, however, to represent the accused student or alleged victim(s) of violence. Information concerning student conduct proceedings including the outcome of any student conduct hearing related to violence shall be available to the victim at the same time the information is provided to the alleged perpetrator.

The rights of victims and IUP's institutional responsibilities include:

- Orders of protection;
- No contact orders
- Restraining orders.

IUP'S OFFICE OF STUDENT CONDUCT

The mission of the Office of Student Conduct is to promote a safe, orderly, and civil University community and to encourage and inspire students to become good citizens by engaging in personal responsibility, ethical decision making, and demonstrating respect for the rights and safety of others.

Student Conduct Policies and Procedures

The Office of Student Conduct is responsible for administering the Student Conduct Policies and Procedures, which articulates the behavioral standards and the equitable procedures employed by the University to respond to allegations of student misconduct.

The Student Conduct Policies and Procedures is administered at all University campuses on University property and may also address off campus student misconduct when a student's behavior affects a substantial university interest.

Students who are found responsible for violations may be subject to sanctions ranging from Disciplinary Warning or Disciplinary Probation to Suspension or Expulsion from the University. Students residing in University-owned/operated housing may also lose the privilege of living on campus when found to have violated University rules and regulations and/or conditions of the housing contract.

Parental Notification Policy

The University reserves the right to report student conduct information to the parents or legal guardians of students. Federal legislation authorizes IUP to disclose student disciplinary records concerning violations of the University's rules and regulations governing the use or possession of alcohol or controlled substances that involve students who are under the age of 21 and financially dependent to parents or legal guardians. The University also reports non-alcohol or drug-related incidents to parents or legal guardians of dependent students under circumstances described in the Student Conduct Policies and Procedures, found in [The Source](#).

Students found in violation of Policies and Regulations regarding Student Conduct also may be assigned developmental and educational interventions designed to promote greater awareness, improved decision making, and to further deter future misconduct.

In instances where there is reasonable cause to believe a student is an immediate threat to the safety of himself/herself or other persons or property or is an immediate threat to disrupt essential campus operations, the Vice President for Student Affairs may implement an Interim Suspension of the student.

University regulations and policies and procedures governing student conduct are available at [The Source](#).

If you have additional questions, special needs, or wish to request a hard copy of the Student Conduct Policies and Procedures, contact the Office of Student Conduct at 724-357-1264.

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Education and Awareness Programs

In an effort to promote safety awareness, the University Police maintains a strong working relationship with the community. This relationship includes offering a variety of safety and security programs, services and crime prevention programs. Numerous presentations are conducted each semester to inform students about safety and security issues and procedures. Additionally, security issues are discussed at residential floor meetings. Floor and hall programs on topics such as personal safety and security, rape prevention, and prevention of vandalism and theft are held throughout the year. Students who have particular safety and security concerns should consult their community assistants or their resident director or graduate resident director.

University-Wide Training

Under the direction of IUP's Title IX Coordinator, IUP has a hybrid train-the-trainer model to educate members of the University community regarding Title IX requirements related to recognizing and responding to allegations of sexual misconduct. Trainers include representatives from academic colleges and university divisions; they present to their fellow employees within their college/division. In addition to the face-to-face facilitation, IUP offers an online module for those who work remotely or are unable to attend their departmental meeting. Training content includes an overview of assisting students in distress, recognizing and responding to allegations of sexual violence, Title IX, campus and community resources for victims of violence, and reporting procedures which comply with University policies and federal laws regarding reporting allegations of sexual violence and child sexual abuse. As of May 2015, 190 trainings were provided to employees and students. As of May 2015, 1,558 employees (100%) participated in the training and 3,479 students received the university-wide training provided by one of the university's trained trainers.

The Haven Project - Employee Training

IUP has a comprehensive sexual violence prevention program administered through its Center for Health and Well-Being. Known as the Haven Project, this program provides student education and employee training about sexual assault, dating/relationship violence, and stalking. The content of the education meets the criteria outlined in the Pennsylvania Public School Code "Sexual Violence Education at Institutions of Higher Education."

In 2014-15, The Haven Project offered six trainings attended by 81 professional and student employees. Topics were diverse and included university victim services, bystander intervention, identifying and combatting culture that promotes sexual/domestic violence, and engaging people of color in violence prevention efforts.

The Haven Project provided two Student Conduct Board trainings. An overview of adjudicating a sexual assault case was provided to 44 new board members. The first was on October 9, 2014 with 39 participants and the second was held on March 26, 2015 with five participants. This training provided information for adjudicating stalking, cyber-stalking, sexual assault, intimate partner violence, victim response, and the impact on trauma.

The Haven Project - New Student Orientation

The Haven Project offered 57 peer-facilitated workshops addressing sexual violence prevention through freshman, transfer, and international student orientation. Total participation is estimated at 2,981 students. This represents 91% percent of IUP's 3,271 newly registered freshmen, international, and transfer students. All attendees also received a handout that provided required notification as outlined in SAVE and Clery Acts and Pennsylvania Public School Code. The services available through the Haven Project are advertised in the New Student Guide, university website, and the residential video marquee during fall move-in.

All parents attending Parent Orientation learn about the prevalence of sexual violence among college students and how to assist their student if s/he tells them s/he was victimized. Campus survivor services are also reviewed.

The Haven Project – Annual Education

IUP's Haven Project implements an annual sexual violence prevention education plan. The major components include campus-wide educational campaigns, educational programs, and awareness activities.

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Campus-wide Educational Campaigns

September

The Green Light Campaign is part of The Haven Project's efforts to increase awareness about the vital role consent plays in sexual relationships. Through print, social media, and information tables, students were encouraged to "Get the Green Light" (consent) before engaging in any sexual activity. "Turn the Red Zone (time between start of fall semester and Thanksgiving Break) Green" was also a campaign used to discuss sexual violence, healthy relationships, and consent.

Six O'clock Series is a well-established campus lecture series. In September, a program on Healthy Relationships was presented at the Punxsutawney campus for first year students.

Peer Educators facilitated a guided discussion on Domestic Violence in response to the Ray Rice Abuse Case. The majority of the participants were male, which allowed for conversation around masculinity and how men can be engaged in violence prevention.

RAINN (Rape, Abuse, Incest National Network) Day

IUP students decorated umbrellas to display in the Oak Grove and "chalked the walk" with anti-sexual violence messages on sidewalks in IUP's common space. Students distributed pocket-size cards that list campus and community resources to fellow students.

October

Six O'clock Series is a well-established campus lecture series. In October a panel presented IUP's Bystander Intervention program. This event was the kick off to IUP's expansion of its bystander intervention program. The Step UP bystander intervention program was initially designed by University of Arizona. Recognized for its prosocial impact, this program has been adopted by many universities and the National Collegiate Athletic Association.

Domestic Violence Awareness Month

IUP's football team joined efforts to increase awareness of domestic violence by dedicating an October game to this issue. Players wore purple ribbons on their helmets. Three information tables were available at the game and announcements about domestic violence services were made. Players recorded public service announcements which were played on the local radio station.

The Haven Project also collaborated with LGBTQIA Advocacy to host a candle light vigil during Spirit Week, IUP's LGBT Awareness campaign. The vigil allowed students to reflect on or remember those impacted by violence, bullying and hate.

January

Stalking Awareness

Information was disseminated about stalking and cyber-stalking through social and print media.

The Haven Project also coordinated a panel of speakers, including the District Attorney, a victim advocate from the Alice Paul House, a corporal from the Indiana Borough Police Department, and the Director of the Haven Project to discuss the impact of stalking and campus/community resources.

February

Healthy Relationships

Valentine's Day was used as an opportunity to offer a campus-wide media campaign to educate students on what comprises a healthy relationship, the importance of consent, and the prevention of sexual violence.

The Haven Project was invited to discuss campus violence resources with members of the IUP Army ROTC as part of their SHARP requirements.

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March

Safe Spring Break

This campaign reinforced the prevention of sexual assault and stalking when traveling on break.

April

Take Back the Night

Take Back the Night is a march through IUP campus to show support for victims or victims of sexual violence. A survivor Speak Out followed the 2014-2015 march. Over 800 people participated in this march.

The Haven Project - Educational Activities and Media Campaigns

- The Haven Project staff offered 35 educational programs/events attended by over 1,626 participants.
- Ten newsletter editions, four bulletin boards, and five table tents addressing sexual assault, intimate partner violence, stalking, consent, alcohol and violence, healthy relationships were posted in residence and dining halls.
- Posters defining sexual assault, domestic violence, and stalking and advertising Haven Project services were distributed in all residential facilities and prominent campus locations including dining halls, student union, recreational facilities, library, the Center for Student Life, and Center for Health and Well-Being. 3,852 posters and flyers were distributed in 2014-15.
- Twenty-eight information tables visited by 964 people were also hosted in the library and dining halls.
- A robust social media campaign was also used. Posts through Instagram, twitter and Facebook were used. Individual students and student organizations were invited to post videos and messages in support of sexual violence prevention.

Additional University-Wide Educational Efforts

The IUP Police Department provides a Crime Prevention Unit to students, staff, and faculty to increase personal safety awareness. The officers in this unit have advanced training in crime prevention and provide a wide variety of programs on topics including, but not limited to, sexual assault, drug and alcohol awareness, personal safety, theft, and vandalism. Community-oriented police officers present public safety and security educational programs to students in the officers' assigned building(s). Anyone may schedule a program by calling University Police at 724-357-2141. The number of crime prevention programs provided by University Police annually was:

2012: 412

2013: 529

2014: 79*

***Persistent staffing shortages precluded presentation of safety awareness programs at previous levels)**

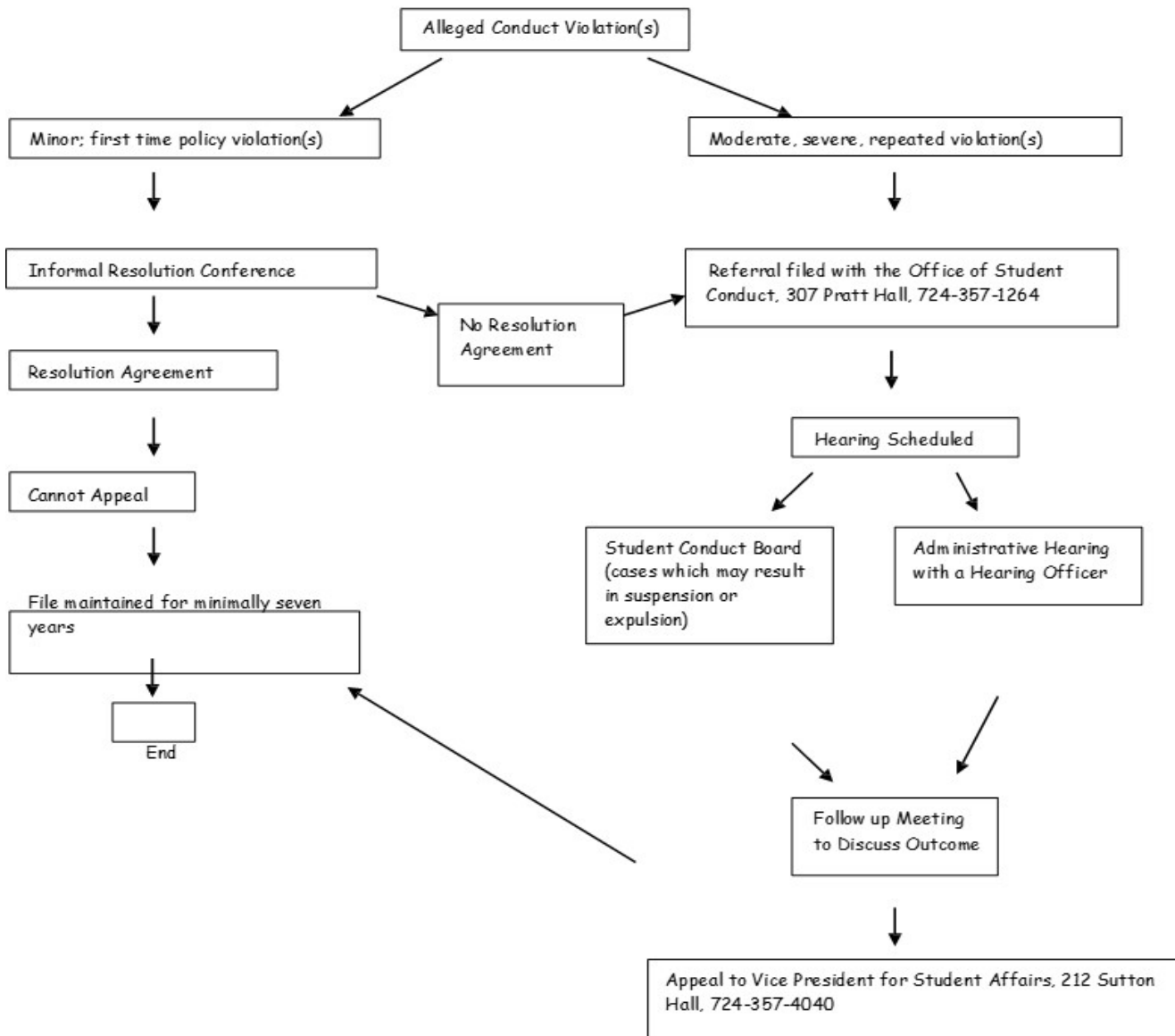
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STUDENT CONDUCT POLICIES AND PROCEDURES

Office of Student Conduct (OSC) 724-357-1264

www.iup.edu/studentconduct/default.aspx

Flow Chart for Adjudication of Conduct Allegations —used for cases other than those involving violence—



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STUDENT CONDUCT POLICIES AND PROCEDURES Office of Student Conduct 724-357-1264

A. Introduction

IUP is an academic community within the society at large. As a community, the university has developed a code of standards and expectations that are consistent with its purpose as an educational institution. IUP reaffirms the principle of student freedom, coupled with an acceptance of full responsibility for one's behavior and the consequences of such behavior. As a member of the academic community and of the larger society, a student retains the rights, protection, guarantees, and responsibilities which are held by all citizens. The University conduct system does not eclipse, in intention or application, the constitutional rights and guarantees of students.

When responding to behavior that violates federal, state, and local laws and ordinances, the university does not replace the criminal justice system or other responses in the larger community. The student should expect to be held accountable for her/his behavior through both the legal system and the university student conduct system. The primary function of the student conduct system is to adjudicate alleged policy violations by students that occur on campus. The University reserves the right to adjudicate violations by students in off-campus locations when those violations might adversely affect the University community.

The Office of Student Conduct (OSC) supports the academic mission of the university by encouraging behavioral change in the student while protecting the rights of the members of the university community and by promoting security, responsible behavior, civility, openness, justice, and respect. Through enforcement of university policies and procedures a student is challenged to take responsibility for her/his actions, demonstrate respect for her/himself, property, and other individuals, and develop skills that will enhance lifelong problem solving, communication, and decision-making abilities.

A student conduct hearing is the university's investigative process for addressing allegations of policy violations committed by students. The University Student Conduct process is separate from the investigation process implemented through the criminal system. The University investigation of allegation(s) may occur without any individual filing a police report. A University Conduct case may proceed without an individual making a report to the police.

Parent(s)/guardian(s) can have significant influence over their student's choice to follow the behavioral expectations of the university and are welcomed as partners in the student conduct process in accordance with the provisions of the Family Educational Rights and Privacy Act (FERPA).

B. Definitions

1. The term "university" shall refer to the community of faculty, staff, and students at IUP, as well as to premises and facilities.
2. The term "University premises/facilities" shall mean all buildings or grounds owned, leased, operated, controlled, or supervised by the University or the Student Cooperative Association or other recognized University affiliates.
3. The term "student" shall include any person currently enrolled, in the process of registration, or who will be registered for an academic term, course, program, or activity at the University within the next academic year. Persons who withdraw from the University after allegedly violating one or more student conduct regulations and persons who are not officially enrolled for a particular term, but who have a continuing relationship with the University are also considered "students."
4. The term "faculty member" shall mean any person employed by the university who holds academic rank or performs teaching or research duties.
5. The term "staff member" shall mean any person employed by the university or the Student Cooperative Association who is not considered faculty.
6. The term "adjudicator" shall refer to any University official or Student Conduct Board authorized by the University to impose sanctions upon any student(s) found to have violated one or more student conduct regulations (see section "G. Adjudicator Structure and Selection").
7. The term "referring party" shall refer to any person who submits a statement to the Office of Student Conduct alleging a student has violated one or more student conduct regulations. The referring party may be a victim of the alleged behavior, including as a victim of violence.
8. The term "accused student" shall refer to any student accused of violating one or more student conduct regulations. Within this document, the term "student" can refer to one or multiple students.

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9. The term "witness" shall refer to any person who has been identified by the referring party and/or the accused student as having relevant information concerning the alleged violation of one or more Student Conduct Regulations.
10. The term "victim" shall refer to any person who alleges that s/he has been directly impacted by the misconduct of the accused student. The term "victim of violence" shall refer to a victim who alleges that s/he has been assaulted (assault is defined by Student Conduct Regulations "C7a Assault/Dating Violence/Domestic Violence" and "C7c Attempted or completed sexual assault"). A victim of violence shall be afforded the same information and rights in the university student conduct process as those afforded to a referring party and accused student.
11. The term "advisor" shall refer to any person identified by an accused student or victim to consult privately with that person during University student conduct meetings and/or hearings.
12. The term "University regulation" shall mean any written policy of the University as found in, but not limited to, this document, the contracts for residential rooms/suites/apartments (including dining contracts), the University website, and the graduate and undergraduate catalogues.
13. The term "sanction" shall mean one or more consequences or requirements imposed by an adjudicator on a student found to have violated one or more Student Conduct Regulations.
14. The term "organization" shall mean a group of persons who have complied with University requirements for registration or recognition.
15. The term "university (sponsored) activity" shall mean any activity on or off campus, which is initiated, aided, funded, authorized, or supervised by the university or the Student Cooperative Association (Co-op).
16. The terms "will" and "shall" are to be used in the imperative sense, not imparting a choice.
17. The term "may" is to be deemed permissive, imparting a choice.
18. The terms "Vice President for Student Affairs", "Associate Dean of Students of Campus Living and Learning", and "Associate Dean of Students, Student Life and Community Engagement", refer to individuals holding those positions or their designees.
19. The term Student Cooperative Association (Co-op) shall mean the organization, funded by student activity fees, incorporated to provide educational, literary, social, recreational and cultural benefits of the students and faculty of Indiana University of Pennsylvania and to operate a bookstore and other facilities.

C. Student Conduct Regulations

The list of offenses which follows is not meant to be exclusive as to the grounds that might lead to the initiation of the student conduct system which may lead to sanctions being imposed against a student. The university reserves the right to discipline any student for any action (or any inaction in a situation where the student has a duty to act) that an ordinary, reasonable, intelligent college student knows or should know might result in discipline. This simply means that the university reserves the right to issue discipline for reasonable cause. The provisions of this clause are incorporated by reference in any notice of misbehavior, so long as the notice fairly describes the act(s) or omission(s) with which the student is charged. The university maintains the right to amend its rules and to make such amendments effective immediately upon appropriate public notification of students.

The following actions and/or behaviors are expressly prohibited. It is the responsibility of each student to become familiar with these regulations.

1. Unauthorized Entry/Unauthorized Use

- a. Attempted or completed entry into or use of university facilities or property without authorization.
- b. Attempted or completed entry into the property of any individual, group or entry without authorization.

2. Property

- a. Theft or other unauthorized possession of University property or the property of any individual, group, or entity.
- b. Destruction and/or damage to University property or to the property of any individual, group, or entity.

3. Event Registration: Facilities Use

Violation of policies or regulations governing the registration of student organizations, events on campus, and/or use of university facilities.

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4. Alcohol

- a. Possession of alcoholic beverages on university premises or facilities except as provided in the University Alcohol Policy.
- b. Possession of alcoholic beverages off campus by individuals under the age of twenty-one or illegal possession by an individual.
- c. Consumption of alcohol on university premises or facilities (including underage drinking) except as provided in the University Alcohol Policy.
- d. Consumption of alcohol off campus by individuals under the age of twenty-one.
- e. Excessive use of alcohol resulting in a state of intoxication that endangers oneself or other members of the community. Excessive use includes (but is not limited to) use resulting in a need for medical attention, inability to function without assistance, unconsciousness, inability to recall events, incoherent or disoriented behavior, loss of control of bodily functions, and/or having a blood alcohol level of .16 or more.
- f. Driving while under the influence of alcohol (blood alcohol level above .08 for individuals over twenty-one; blood alcohol level over .02 for individuals under the age of twenty-one).
- g. Sharing, furnishing, and/or distributing alcohol by persons of any age to persons under the age of twenty-one, including, but not limited to, charging admission to a social event where alcohol is served, hosting or organizing a social gathering where persons under the age of twenty-one consume alcohol, and/or providing alcohol.

5. Transportation

- a. Violation of university regulations and Student Cooperative Association (Co-op) policies governing the use of automobiles, motorcycles, or other motor vehicles parked or driven on university property and designated parking areas.
- b. Skateboarding, in-line skating, and bicycling on university property in a manner that cuts, grinds, or that may deface the edges of steps and other property is prohibited.
- c. Bicycles will be operated in a safe manner on campus and riders will comply with state and local regulations governing the use of bicycles.

6. Obstruction/Disruption

Obstruction or disruption of teaching, research, administration, disciplinary procedure, or other university activities including its public service functions, or of other authorized activities, and/or the performance of duties of University personnel.

7. Assault/Dating Violence/Domestic Violence/Harassment/Retaliation/Sexual Assault/ Stalking a. 1 Assault - physical conduct which threatens or endangers the health, safety, or well-being of any person or group. Abuse includes (but is not limited to) hitting, kicking, slapping, punching, pushing, and/or spitting on another person or persons.

2 Dating Violence – Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the relationship is determined by consideration of length of relationship, type of relationship, and frequency of interaction.

3 Domestic Violence – Violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child, by a person cohabitating or formerly cohabitating with the victim, and/or by a person whose situation is as a domestic partner under the law.

b. Harassment/Retaliation – Repeated, severe or pervasive actions directed towards specific individual(s) with the intent or effect to harass or alarm including actual, attempted or threatened physical contact or acts that serve no legitimate purpose. Retaliation against any person, including individuals who report incidents, who initiate a complaint, act as a witness, assist with or participate in the conduct process in any way, is prohibited. Retaliating behaviors include, but are not limited to, actions meant to interfere with another's participation in the conduct process or threaten after the fact due to such participation. Retaliation includes, but is not limited to: intimidation, threats, coercion, damage to any property, action with the intent to influence outcomes, and/or discrimination perpetrated directly, indirectly, and/or through third parties, involving any communication medium.

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c. Attempted or completed sexual assault - includes (but is not limited to) sexual penetration, oral sex, genital contact, and/or touching of a sexual nature that is perpetrated against the will of the victim by a person or persons known or unknown to the victim. This includes engaging in sexual behavior with a person who is unable to consent.

Sexual activity requires consent, which is defined as positive, unambiguous, and voluntary agreement to engage in specific sexual activity throughout a sexual encounter. Consent cannot be inferred from the absence of a "no". A clear "yes," verbal or otherwise, is necessary. Consent to some sexual acts does not imply consent to others, nor does past consent to a given act imply present or future consent. Consent must be ongoing throughout a sexual encounter and can be revoked at any time.

Consent cannot be obtained by threat, coercion, or force.

Consent cannot be obtained from someone who is asleep or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition. A person is mentally or physically incapacitated when that person lacks the ability to make or act on decisions to engage in sexual activity. Consent cannot be obtained from a person whom you know, or reasonably should know, to be incapacitated.

d. Stalking – Repeated conduct toward another person including (but not limited to) willfully following and/or contacting someone verbally, in writing, by telephone, electronic media, a third party, or by any other means with the intent and/or effect of creating fear or emotional distress.

8. Drugs

a. Paraphernalia - Any equipment, product or material of any kind (containing evidence of any illegal drug and/or controlled substance) that is primarily intended or designed for use in planting, growing, harvesting, manufacturing, compounding, converting, concealing, producing, processing, preparing, injecting, ingesting, inhaling, smoking, or otherwise introducing into the human body a controlled substance. Examples include, but are not limited to items such as bongs, roach clips, miniature spoons, syringes, and various types of pipes.

b. Illegal Possession/Personal Use of Drugs and/or Controlled Substances - Examples of illegal and/or controlled substances include but are not limited to cocaine, heroin, morphine, marijuana, ecstasy, gamma hydroxyl butyrate (GHB), amphetamines, solvents, oxycontin, methamphetamines, anabolic steroids, and lysergic acid diethylamide (LSD).

c. Sharing, Furnishing, and/or Distributing Drugs - The action, intent, and/or possession of materials used for sharing, distributing, delivering, manufacturing, and/or selling drugs and/or controlled substances except as expressly permitted by law.

d. Misuse of Medications or Other Substances- misuse of over the counter medications, prescriptions, and/or other legal materials or substances, creating potential danger to self or others.

e. Driving while under the influence of drugs.

9. Disorderly Conduct

Behavior that disrupts or interferes with the orderly functions of the university, obstructs, impairs or perverts the administration of law, other duty, or governmental function (including preventing a lawful arrest and/or resisting arrest), intentionally or recklessly creates a substantial risk of bodily injury, intentionally or recklessly creates a risk, creates a hazardous or physically offensive condition, fails to disperse upon official order, engages in a brawl or tumultuous behavior, causes public inconvenience, annoyance or alarm, makes unreasonable noise, breaches the peace, participates in acts which serve no legitimate purpose, and/or would be considered lewd or indecent by a reasonable person including (but not limited to) voyeurism, public urination/defecation, public exposure of private body parts, etc.

10. Noncompliance

Failure to:

comply with the direction of an authorized University or Student Cooperative Association official acting in the performance of her/his duties.

provide identification when requested to do so by a University or Student Cooperative Association official, including Community Assistants.

comply with the direction of any person responsible for a facility or registered function who is acting in accord with those responsibilities.

fulfill any sanction(s) levied as a result of a student conduct proceeding.

meet with an authorized University or Student Cooperative Association official or staff member when directed to do so.

Note: The individuals referenced above must identify themselves and state the reason for a directive.

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11. Contractual Obligations

Failure to honor all contracts with and debts to the university (including terms and conditions of the "Residence Hall Housing License Agreement and Dining Services Contract," the "Housing License Agreement for Apartment Living", the "Suite Housing License Agreement and Dining Services Contract") and/or to the Student Cooperative Association.

12. Weapons/Explosives

Possession and/or use of any weapon, which is any object used to inflict a wound or cause injury.

This includes but is not limited to: possession and/or use of firearms, ammunition, knives, swords, nun chucks, stun guns, BB guns, look-alike weapons, or explosives, such as fireworks, unsecured compressed air cylinders, or dangerous chemicals, except as authorized for use in class, in connection with university-sponsored research, or in another approved activity (provisions may be made to store firearms with the University Police).

13. Fire/General Safety

a. Fire Safety - Tampering with safety devices including (but not limited to) alarm systems, fire extinguishers, exit signs, smoke/heat detectors, fire hoses, etc. Failure to conform to safety regulations (including but not limited to) falsely reporting an incident, failure to evacuate facilities in a timely manner in emergency situations or in response to fire alarms, inappropriate use of the fire alarm system, etc. In addition, individuals are responsible for the safe use and disposal of outdoor grills, tobacco products, and other fire-related items in areas authorized for such use.

b. General Safety – Conduct that unreasonably or recklessly threatens or endangers the well-being of any person is prohibited.

14. Arson

Illegally setting, attempting to set, creating, or causing a fire.

15. Gambling

All forms of gambling are prohibited unless a license has been secured and approval to solicit has been granted by the appropriate university office. Gambling consists of the payment of a consideration or fee for the chance to win a prize, the winner of which is determined by chance.

16. Dishonesty/Fraud

Dishonest or fraudulent behavior, such as forgery, alteration, or misuse of documents, records, or identification (including but not limited to I-cards, credit cards, debit cards, pin numbers, and/or computer usernames/passwords), or knowingly furnishing false information to university or Student Cooperative Association officials. Academic dishonesty and fraud are covered by the Academic Integrity Policy and Procedures.

17. Complicity

Presence during any violation of university policy in such a way as to condone, support, or encourage that violation. (NOTE: Students who anticipate or observe a violation of university policy are expected to remove themselves from the situation and are encouraged to report the violation.)

18. Other

Apparent or alleged violation of federal, state, and local ordinances and other university regulations as prescribed in this handbook, a housing license agreement, the university catalog, and other official university publications, including publications on the University website.

D. Jurisdiction

The primary function of the student conduct system is to adjudicate alleged policy violations by students that occur on campus. The university reserves the right to adjudicate violations by students in off-campus locations when those violations might adversely affect the University community.

Referrals of alleged behavioral violations will be adjudicated through the university student conduct system which is coordinated within the Office of Student Conduct, 307 Pratt Hall.

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E. Procedures

Pre-hearing Procedure

Anyone may file university conduct charges against a currently enrolled student by completing a Conduct Case Referral Form located on the student conduct website, www.iup.edu/studentconduct/ and submitting it to the Office of Student Conduct, 307 Pratt Hall.

This form must be complete, including references to the applicable behavior regulations listed in this document, *Section C, Student Conduct Regulations*, and corresponding explanations. Incomplete conduct referral forms, including forms without the signature of the referring party will not be accepted.

1. Charges of a violation can originate from any member of the university community and shall be reported to the Office of Student Conduct within 15 calendar days of the incident unless justifiable circumstances, as determined by the Office of Student Conduct, make such notification impossible or impractical.

a. If a victim of violence is the referring party, s/he may elect not to proceed with a Student Conduct hearing.

2. A designated university official within the Office of Student Conduct will review the case and determine whether the case should be adjudicated by the student conduct system, and, if so, whether the case will be handled in an Informal Resolution Conference (IRC), assigned to a hearing officer, or heard by a university Student Conduct Board. Sexual Harassment, Sexual Violence, Dating Violence, Domestic Violence, and Stalking cases will not be handled via Informal Resolution Conference. In cases involving multiple accused students and/or multiple incidents, the Office of Student Conduct will determine if the students and/or incidents are to be adjudicated together or separately.

3. If an Informal Resolution Conference (IRC) is scheduled, the accused student will be notified of the expectation to participate in resolving minor first-time policy violations that do not require investigation. An informal resolution conference involves a meeting between the accused student and an assigned adjudicator to discuss the charge(s). If the accused student and the adjudicator reach an informal resolution of the charges, an appropriate sanction or sanctions will be issued and kept on file at the University according to the records policy (see "Records and Recording Keeping").

4. A student conduct hearing will be scheduled under the following circumstances:

a. If the accused student and the IRC adjudicator fail to reach an informal resolution.

b. The allegations involve assault, harassment/retaliation, sexual assault, stalking, dating violence, or domestic violence.

c. If the IRC adjudicator determines that the charges require further examination.

d. If a designated university official determines that the case is of moderate severity.

e. If the alleged incident involves more than one individual and a hearing is necessary to complete a thorough examination of the allegations.

f. If the outcome of the hearing may result in removal from/loss of university-owned/operated housing, stayed suspension, suspension, or expulsion.

5. If a student conduct hearing is scheduled, the accused student and any victim of violence shall be informed in writing of the alleged violation(s), the date(s), time(s), and location(s) of the alleged violation(s) and a summary of the actions which led to the charge(s). Notification of charges against the accused student shall also include, but is not limited to, the following information:

a. The date, time, and location of the hearing.

b. Whether the case will be adjudicated by a hearing officer, a Student Conduct Board, or a Special Interim Student Conduct Board.

c. Information regarding due process rights afforded the accused student and any victim of violence prior to and during the hearing.

6. An accused student any victim of violence will be given a minimum of three (3) calendar- days' notice prior to appearing before the assigned adjudicator. In cases assigned to a Student Conduct Board, the accused student and any victim of violence will be given a minimum of ten (10) calendar-days' notice between notification of the charges and appearance before the assigned Student Conduct Board.

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7. The accused student (and alleged victim(s) of violence, if involved) may select an advisor to advise him/her at the student conduct proceeding. The advisor may consult and interact privately with the accused student or alleged victim(s) during student conduct proceedings. The advisor is not permitted, however, to represent the accused student or alleged victim(s) of violence.

8. The accused student may waive in writing his/her right to a hearing and accept one or more sanctions as determined by the adjudicator. The sanction(s) will reflect the severity of the current charge(s) against the student, as well as any previous disciplinary record. A student who waives his/her right to a hearing forfeits any right to appeal the sanction(s) as determined by the adjudicator. A Hearing Waiver is not an option for cases involving victims of violence.

9. Students who are considered an immediate or substantial threat to themselves, others, and/or property may be issued an interim suspension by the Office of the Vice President for Student Affairs (see section "K. Interim Suspensions.")

F. General Guidelines for Student Conduct Hearings

A student conduct hearing is the university's investigative process for addressing allegations of policy violations committed by students. The University Student Conduct process is separate from the investigation process implemented through the criminal system. The University investigation of allegation(s) may occur without any individual filing a police report. A University Conduct case may proceed without an individual making a report to the police.

Students who do not participate in an informal resolution of the charge(s) against them shall participate in a student conduct hearing. Guidelines used by hearing officers or Student Conduct Boards include:

1. The accused student shall have his/her case heard by an impartial adjudicator.
2. In situations where the original referring party is no longer available or cannot attend the hearing for unavoidable reasons, or in the case of a victim of violence making the referral who wishes not to be present at the hearing, the referring party may send a proxy to the hearing to represent him/her throughout the proceedings. In cases involving victim(s) of sexual harassment and/or violence, a neutral party designated by the University will vocalize questions on behalf of accused student(s) and victim(s) of violence.
3. The referring party will present charges and relevant information and may ask questions of all hearing participants.
4. The accused student shall have a fair and reasonable opportunity to answer, explain, and defend her/himself against charges presented at the hearing, to present information and to call relevant witnesses to appear on his/her behalf.
5. If the accused student chooses not to appear before the assigned adjudicator, her/his case will be adjudicated based upon the information presented at the scheduled hearing.
6. Witnesses will be asked to provide relevant information and to respond to questions from the referring party, the accused student, and the hearing officer or Student Conduct Board members/chairperson. Witnesses who are not victims of violence are not permitted to ask questions of hearing participants.
7. In cases involving allegations of violence, victims will be treated as a referring party for the purposes of the Student Conduct hearing.
8. All student conduct hearings are closed except to designated/approved participants.
9. The accused student and alleged victim(s) may select an advisor to advise her/him at the Student Conduct proceeding. Other witnesses may request the presence of an advisor, subject to the approval of the hearing officer or Student Conduct Board chairperson. The advisor may consult and interact privately with the accused student or alleged victim(s) during student conduct proceedings. However, the advisor is not permitted to have a verbal role in the proceedings.

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10. To the extent permitted by law, an alleged victim of violence may choose to be present throughout the entire hearing or s/he may opt to provide his/her information at the designated time only.

11. The accused student may waive in writing her/his right to a hearing and accept one or more sanctions as determined by the adjudicator. The sanction(s) will reflect the severity of the current charge(s) against the student, as well as any previous student conduct record. A student who waives her/his right to a hearing forfeits any right to appeal the sanction(s) as determined by the adjudicator. A Hearing Waiver is not an option for cases involving victims of violence.

12. A hearing officer or Student Conduct Board shall have the authority during Student Conduct proceedings to hold an individual in contempt. Contempt is defined as disorderly or disrespectful conduct by hearing participants and/or the intentional misrepresentation of facts. Individuals found to be in contempt may be removed from the hearing and students may be charged with violating applicable Student Conduct Regulations.

13. The accused student shall receive a written account of the decision of the adjudicator. A decision will be based upon information sufficient to make a reasonable person believe that a fact sought to be proved is more likely true than not. In cases involving allegations of assault and sexual assault, the University will disclose the results of a Student Conduct proceeding to the victim.

G. Adjudicator Structure and Selection

In formal student conduct proceedings, the student accused of violating Student Conduct Regulations will have her/his case heard before one of the following:

1. Hearing Officer – University representative who is designated by the Office of Student Conduct and is appointed by the University President of IUP to adjudicate cases at the Administrative Hearing level.

2. A University Student Conduct Board – A Student Conduct Board consists of four to six members, at least one of whom is staff or faculty and one of whom is a student, selected from a pool of prospective members who have been trained to participate as Student Conduct Board members and appointed by the University President. A chairperson designated by the Office of Student Conduct oversees the hearing. Board members are trained in the investigatory and fact finding process.

a. Special Interim Student Conduct Boards - The University reserves the right to establish Special Interim Student Conduct Boards appointed by the Office of Student Conduct to expedite adjudication of student disciplinary cases when it is impractical for the university Student Conduct Board to convene. These boards, composed of two or more persons and a chairperson, may be convened to hear cases when an interim suspension has been issued and the accused student wishes to waive her/his right to ten (10) calendar days' notice to a hearing (see Section E 4, 9), and/or the case must be heard at times impractical for a Student Conduct Board to convene (for example, final exam week, vacation periods, summer school, etc.).

b. Student Conduct Boards addressing sexual violence – In cases involving sexual violence, board members, who serve on these boards, have been specifically trained to examine and adjudicate allegations.

Hearing Officers and the University Student Conduct Board have delegated authority from the University President to adjudicate student conduct cases.

H. Procedures for cases adjudicated by hearing officers

1. An accused student may challenge the assignment of a specific hearing officer to her/his case.

This challenge must be presented in writing to the Office of Student Conduct at least one (1) working day prior to the scheduled date and time of the hearing. Upon reviewing the details of the challenge, the Associate Dean of Students for Student Life and Community Engagement or her/his designee will either uphold the challenge and appoint an alternate hearing officer and arrange a new hearing time, or deny the challenge. Failure to act shall be deemed denial.

2. A hearing officer will withdraw from adjudicating any case in which s/he feels s/he cannot reach a fair and objective decision.

3. The hearing officer will review all material, hear all information pertinent to the case from the referring party, the accused student and all witnesses, clarify issues raised and render a decision based on the information presented at the hearing.

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4. Following the hearing, the hearing officer will schedule a time to meet with the accused student (if possible) to issue a decision, and, if the student is found "in violation" of any university regulation, issue one or more sanctions. This information is also presented to the student in writing within seven (7) calendar days.

5. A hearing officer's decision will be based on all information presented at the hearing. If the accused student is found "in violation" of any university regulation, all materials within the student's past and present student conduct file will be used to determine appropriate sanction(s).

I. Procedures for cases adjudicated by Student Conduct Board

1. Any accused student appearing before a Student Conduct Board may challenge any member of the board sitting in judgment of her/his particular case. Upon hearing the details of the challenge, the Student Conduct Board will, by majority vote (challenged member not voting), either uphold or deny the challenge.

2. A Student Conduct Board member will withdraw from participating in any case in which the member feels that s/he cannot reach a fair and objective decision.

3. The Student Conduct Board serves as the University's investigation of the allegations, asking questions to determine the facts of the case. The Student Conduct Board will review all materials and hear all information pertinent to the case from the referring party, the accused student, and all witnesses. Members of the Student Conduct Board shall be free to ask relevant questions in order to clarify information which is presented.

4. A Student Conduct Board hearing will be digitally recorded by the University and the recording will be retained at the University in accordance with the records and recordkeeping policy (see section M). Under no circumstances are other individuals permitted to record student conduct hearings.

5. After hearing all the information, the board will privately make its decision and, if necessary, determine appropriate sanction(s). If the accused student is found "in violation" of university regulations, all materials within the student's past and present student conduct file shall be used to determine appropriate sanctions.

6. Upon the conclusion of the hearing, the Student Conduct Board chairperson will schedule a time to meet with the accused student to communicate the board's decision and, if the student is found "in violation" of university regulations, to communicate the sanction(s). This information is also presented to the student in writing within seven (7) calendar days.

7. In cases where the Student Conduct Board recommends expulsion as the appropriate sanction, the chairperson will recommend the sanction in writing to the Vice President for Student Affairs or her/his designee within three (3) calendar days.

J. Sanctions

Violations of Student Conduct Regulations which demonstrate malicious intent towards the race, gender, color, religion, national origin, disability, and/or sexual orientation of another person or persons may result in increased sanctions.

1. A hearing officer or Student Conduct Board may impose one or more sanctions from the sanctions listed below.

2. Any sanction may be put on hold or "stayed" from implementation for a specified period of time as determined by the hearing officer or Student Conduct Board.

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3. Sanctions which may be imposed include the following:

a. Disciplinary Warning: A written warning may be given to the student that indicates that s/he has been found "in violation" of an IUP regulation and that failure to comply with IUP regulations in the future may result in referral to the student conduct system to be handled as a second offense. A warning remains in effect for a specific period of time, as determined by the adjudicator.

b. Community Service or Educational Task: A task which benefits the individual, campus, or community.

c. Disciplinary Probation: Disciplinary Probation is an indication that a student's status at the university is seriously jeopardized. During the probationary period, if the student is found "in violation" of another policy/regulation, a more serious sanction will be levied, including possible suspension or expulsion from the university. Disciplinary Probation is in effect for a specific period of time, as determined by the adjudicator.

d. Disciplinary Removal from University Owned/Operated Housing: This sanction removes a student from University owned/operated housing facilities on either a temporary or a permanent basis. This is a more severe sanction usually taken in response to serious or repeated violations of university regulations or housing policies/regulations.

e. Loss of Eligibility for University Owned/Operated Housing: The student, whether currently living in university owned/operated housing facilities or not, is denied future eligibility for University owned/operated housing on a temporary or permanent basis.

f. No Visitation in University Owned/Operated Housing/Facilities: This sanction prohibits a student from being present within University owned/operated housing or other designated facilities for any purpose for a specific time period as determined by the adjudicator.

g. No Contact: A student is prohibited from any form of communication/contact with one or more persons in any manner, including, but not limited to, contact via electronic media, personal contact, contact via a third party, etc.

h. Restitution: A student may be required to pay for damages to property, including but not limited to, personal and University/Co-op property, and/or for personal injury. Payment will be made under guidelines determined by the Office of Student Conduct.

i. Fine: A student may be billed an amount of money as determined by the highest sanction assigned by the hearing officer or Student Conduct Board.

j. Letter to Parent(s) or Legal Guardian(s): The student's parent(s) or legal guardian(s) receive a copy of the hearing officer's or Student Conduct Board's decision. This does not apply if the student is twenty-one years of age or older or if the student presents documentation to demonstrate independence (as defined in section 152 of the Internal Revenue Code).

k. Suspension: A student may be suspended from the university for a specific period of time, not to be less than the remainder of the current semester. Suspension requires that a student remove her/himself from University or Student Cooperative Association owned or affiliated entities or properties. S/he is not permitted to attend classes or social activities or to be present on University/Student Cooperative Association property during the period of suspension. *This sanction can be recommended to the Vice President for Student Affairs by a hearing officer. The Vice President for Student Affairs or her/his designee shall endeavor to respond to the accused student in writing regarding the recommendation of suspension within five (5) calendar days of receiving it.*

l. Expulsion: The Student Conduct Board may recommend to the Vice President for Student Affairs that a student be expelled from the institution. Expulsion from the University is permanent dismissal. The Vice President for Student Affairs or her/his designee shall endeavor to respond to the accused student in writing regarding the recommendation of expulsion within five (5) calendar days of receiving it.

K. Interim Suspension

In a situation where it is determined that a student's continued presence constitutes an immediate threat of harm to the student, other individuals, or University or Student Cooperative Association premises or facilities, the Vice President for Student Affairs or her/his designee may suspend a student from the University pending final disposition of the case.

1. Within the five (5) calendar days of issuance of the Interim Suspension, unless circumstances warrant an extension, an Interim Suspension Review hearing or Student Conduct Board hearing will be conducted to review the circumstances of the suspension (Interim Suspension Review) or to adjudicate the case (Student Conduct Board hearing).

2. The Interim Suspension Review officer or Student Conduct Board will then continue the suspension or take other action based upon the information presented at the Interim Suspension Review hearing or the Student Conduct Board hearing. The burden of proof in Interim Suspension Review hearings or Student Conduct Board hearings lies with the University and not the accused student.

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3. If the Interim Suspension is not upheld, the accused student will immediately be reinstated. The student cannot be penalized for missing class and will be guaranteed the opportunity to make up academic work missed during the semester in which the suspension was imposed. It is the responsibility of the accused student to make arrangements with faculty members for completing missed work.

L. Appeals

1. Grounds for Appeal: Upon receiving notification of the outcome of a student conduct hearing, an accused student and/or the referring party (and alleged victim(s) of violence, if involved) may appeal in writing for any of the following reasons:

- a. Procedural error that likely impacted the hearing outcome.
- b. New information (applies when there is an acceptable reason to explain why the information could not be presented at the original hearing).
- c. Inappropriate sanctions that resulted in one or more of the following: loss of eligibility to live in and/or visit University-owned/operated housing, stayed suspension, suspension, and/or expulsion.

2. Procedure for Appeal:

- a. The accused student and/or referring party (and alleged victims(s) of violence, if involved) must present a written request that specifically articulates one or more reason(s) for appeal from the grounds listed above to the Vice President for Student Affairs or her/his designee within ten (10) calendar days of notification of the hearing decision. The ten (10) day requirement may be waived by the Vice President for Student Affairs or her/his designee where extenuating circumstances prevail and only if the grounds for appeal are met.
- b. In cases that do not involve interim suspension, once an appeal is filed all sanctions are placed on hold with the exception of any sanction prohibiting contact with a victim of violence.
- c. The Vice President for Student Affairs or her/his designee may hear the appeal or direct the appeal to be heard by a Student Conduct Board by a hearing officer.
- d. Upon considering an appeal, the Vice President for Student Affairs or her/his designee may reverse the original decision, sustain the decision, reduce or increase the severity of the sanction, reopen the case with the original Student Conduct Board, or require that the case be reheard by a new Student Conduct Board. The record for appeal is the student conduct file (see "Records and Record Keeping").
- e. Appeals of a suspension implemented by the Vice President for Student Affairs or her/his designee are heard by the University President.
- f. Appeals for expulsion must be submitted to the Office of the President. The University President shall respond to an accused student in writing regarding the appeal of an expulsion decision.
- g. Decisions on all appeals shall be rendered within ten (10) calendar days, unless justifiable circumstances make adherence to this time frame infeasible.

M. Records and Record Keeping

The Office of Student Conduct will maintain student conduct files, which contain all necessary and appropriate correspondence, hearing officer and Student Conduct Board decisions, and other documentation pertinent to any student conduct cases involving the accused student. Material deemed unnecessary may be discarded at any time. Student conduct records will be maintained for minimally seven (7) years.

The University will not release a student's conduct records without the written consent of the student. The only exceptions to this guideline are those outlined in the Family Educational Rights and Privacy Act of 1974 (See IUP Student Records Policy).

N. Review of Student Conduct Policies and Procedures

The Student Conduct Policies and Procedures shall be reviewed minimally every five (5) years. The Student Conduct Policies and Procedures shall be updated as needed to be in compliance with Federal laws. The review process shall be coordinated by the Associate Dean of Students for Student Life and Community Engagement. The Office of Student Conduct has the authority to resolve questions pertaining to Student Conduct Policies and Procedures. Questions regarding interpretation of the Student Conduct Policies and Procedures should be directed to the Office of Student Conduct, 307 Pratt Hall.

Approved by University Senate on April 17, 2012.

Presented for Information to University Senate on September 9, 2014.

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IUP POLICIES GOVERNING ALCOHOL AND OTHER DRUGS

Federal law requires IUP to notify annually all faculty, staff, and students of the following:

The University prohibits the unlawful possession, use, manufacture or distribution of alcohol or controlled substances by students, faculty, staff, and guests in buildings, facilities, grounds, or property controlled by the University or used as part of University activities. For students, this includes prohibiting the possession and consumption of any beverage containing alcohol in a residential facility room except by individuals who are 21 years or older within University Towers residential facility where alcoholic beverages are permitted. This also includes prohibiting the presence of students under the age of twenty-one in residential facility rooms where alcohol is present. In addition, the smoking of any material is prohibited in all facilities of IUP at all locations.

University policies, Indiana Borough and Punxsutawney Borough ordinances, and state and federal laws regarding the possession, use, and sale of alcoholic beverages or drugs are vigorously enforced. Persons responsible for incidents involving alcohol and drugs in residential facilities will be confronted, and incidents will be documented by residential facility staff members and the University Police. Student use, sale, or possession of alcohol and illegal drugs is prohibited on campus. Possession and/or consumption of alcoholic beverages are prohibited in all university-owned residential buildings, except for one apartment-style hall, where residents of legal age (21 or older) are allowed to consume alcohol in the privacy of their apartments. No alcohol is permitted in public areas, including hallways. The student handbook [*The Source: A Student Policy Guide*](#) and the Office of Student Conduct are available to provide additional information on drug and alcohol policies. It is recommended that all students read [*The Source: A Student Policy Guide*](#) and ask all pertinent questions.

Policies and Regulations regarding Student Conduct

IUP is committed to the maintenance of a learning and working environment free from the unlawful use of drugs and alcohol and in accordance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989. It is the intent and obligation of the University to provide a drug-free, healthful, safe, and secure work environment free of drug and alcohol abuse. As such, the University prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as any part of its activities.

Legal Consequences of Drug Violations

The unlawful manufacture, distribution, possession, or use of a controlled substance or alcohol on university premises or while conducting University business off University premises is absolutely prohibited. All applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs or alcohol will be applied. The legal consequences of alcohol and other drug violations are described below.

Alcohol

Alcohol is the most socially acceptable drug in our society. Although it is considered legal for persons aged 21 and older, the use and distribution of alcohol is regulated by state and federal laws.

The Student Conduct Policies and Procedures identifies the following actions concerning alcohol as expressly prohibited:

- Possession of alcoholic beverages on university premises or facilities, except as provided in the [University Alcohol Policy](#).
- Possession of alcoholic beverages off campus by individuals under the age of 21.
- Consumption of alcohol on University premises or facilities (including underage drinking), except as provided in the [University Alcohol Policy](#).
- Consumption of alcohol off campus by individuals under the age of 21.
- Excessive use of alcohol resulting in a state of intoxication that endangers oneself or other members of the community.
- Driving while under the influence of alcohol (blood-alcohol level above .08 for individuals over age 21; blood-alcohol level over .02 for underage individuals).
- Sale and/or distribution of alcohol by persons of any age to persons under the age of 21, including, but not limited to, charging admission to social events where alcohol will be served.

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The Pennsylvania Liquor and Crimes Code imposes these penalties for the following alcohol violations:

- If a person is under 21 and purchases, consumes, possesses, or transports alcoholic beverages; misrepresents his/her age to secure alcoholic beverages; and/or possesses a false identification card, that individual may be fined up to \$500 and will lose his/her driver's license for ninety days. For second and third offenses, the penalty increases substantially.
- If an individual sells or furnishes alcoholic beverages to minors or manufactures or sells a false identification card, he/she may be fined a minimum of \$1,000.00 for the first violation and a fine of \$2,500.00 for each subsequent violation and lose his/her driver's license for ninety days.

Penalties for driving under the influence of alcohol or another controlled substance have a tiered approach. The combination of an individual's Blood Alcohol Content (BAC) level, and prior offenses, determines the licensing requirements and penalties. For detailed information visit Pennsylvania Department of Transportation's [.08 DUI Legislation](#).

Homicide by vehicle while driving under the influence is a felony and carries penalties of not less than three years in prison, a fine, and suspension of operating privileges.

Medical Amnesty

Under Pennsylvania [ACT 66](#), a person under the age of 21 will be protected from prosecution for the possession or consumption of alcoholic beverages if law enforcement, including University police, became aware of the possession or consumption solely because the individual was seeking medical assistance for someone else.

The legislation is defined in the Crimes Code of Pennsylvania, otherwise referred to as Title 18, and specifically defined in Section 6308 (Purchase, consumption, possession or transportation of liquor or malt or brewed beverages) subsection (f) *Exception for person seeking medical attention for another*: A person shall be immune from prosecution for consumption or possession under subsection (a) if he/she can establish the following :

- 1) The only way law enforcement officers became aware of the person's violation of subsection (a) is because the person placed a 911 call, or a call to campus safety, police, or emergency services, in good faith, based on a reasonable belief and reported that another person was in need of medical attention to prevent death or serious injury.
- 2) The person reasonably believed he/ she was the first person to make a 911 call or call to campus safety, police or emergency services, and report that a person needed immediate medical attention to prevent death or serious injury.
- 3) The person provided his/her own name to the 911 operator or equivalent campus safety, police or emergency officer.
- 4) The person remained with the person needing medical assistance until emergency health care providers arrived and the need for his/ her presence had ended.

The person seeking the assistance must reasonably believe s/he is the first to do so, must use his or her real name with authorities, and must stay with the individual needing medical assistance.

IUP's Bystander Involvement (Medical Amnesty) Policy states:

The safety and general welfare of the members of the IUP and Indiana communities are of paramount importance. When individuals need help, the university encourages students to offer assistance regardless of location on- or off-campus property. Sometimes students may hesitate to offer help to others for fear that they may risk conduct consequences for their own behavior in a situation (for example, drinking alcohol while under the age of 21). The community's best interests are served when individuals report crimes, call 911, and seek help for those in need of assistance. It is the intent of this policy that a student, who makes the contact in compliance with Pennsylvania Act 66, not be referred to the Office of Student Conduct for alleged behavior violations related to alcohol (C4 a, b, c, d, and e of the [Student Conduct Policies and Procedures](#)).

Areas Open to the Public

IUP prohibits the possession and use of alcoholic beverages in areas open to the public. However, the use of alcoholic beverages, subject to the laws of the Commonwealth, may be permitted at University-sponsored activities as defined by [IUP's Alcohol Policy](#).

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Private or Closed Areas

The possession and use of alcoholic beverages are prohibited in conference rooms, offices, office reception rooms, closed buildings, and areas of buildings not open to the public or from which the public has been excluded, except: the use of alcoholic beverages, subject to the laws of the Commonwealth, may be permitted in specific private or closed areas designated by, and with the prior approval of, as defined by [IUP's Alcohol Policy](#).

Education and Research Areas

IUP specifically prohibits the use, possession and dispensing of alcoholic beverages in classrooms, lecture halls, laboratories, libraries, research areas, or within buildings, arenas or areas where athletic events, lectures, or concerts are held, during such events or activities. Permission will not be granted to use or possess alcoholic beverages in a facility which is being used for one of the above functions, as defined by [IUP's Alcohol Policy](#).

Policies Specific to Students

Any student who violates this policy is subject to disciplinary action including sanctions as outlined in the Student Conduct Policies and Procedures in addition to any penalties resulting from violating local, state and or federal law. Students who are found responsible for violations may be subject to sanctions ranging from Disciplinary Warning or Disciplinary Probation to Suspension or Expulsion from the University. Students residing in University-owned/operated housing may also lose the privilege of living on campus as a result of violating University rules and regulations or conditions of the housing contract. Through the student conduct process, when a student is found to be in violation of the Student Conduct Policies and Procedures which result in suspension from the university, s/he may be sanctioned to participate in and complete a drug and alcohol rehabilitation program approved by an appropriate health or law enforcement agency before s/he will be eligible to register for university courses.

Controlled Substances

Students and employees of Indiana University of Pennsylvania should be aware that law enforcement agencies have also taken a stricter stance concerning possession of illegal drugs. State and federal statutes and court interpretations have given the police broader powers in determining and prosecuting drug offenses. For example, the simple possession of marijuana is punishable by up to \$500 and/or thirty days in jail. Simple possession of any amount of cocaine constitutes a misdemeanor punishable by up to three years in prison and/or a \$5,000 fine. However, law enforcement agencies can now apply a looser definition of what constitutes intent to sell, therefore making the penalties much stricter. If an individual is charged with possession with intent to sell, s/he could face a sentence of no less than five years and no more than life and fines of up to \$2 million. These penalties cover all illicit drugs and increase considerably for second offenses.

IUP Alcohol Policy

IUP seeks to encourage and sustain an academic environment that both respects individual choice and promotes the health, safety, and welfare of all members of the university community. Accordingly, the university offers these statements for guidance and the policies, which follow as regulation of alcoholic beverages, consistent with the statutes and laws of the Commonwealth of Pennsylvania.

In support of its mission, the university sponsors educational programs on the physical, psychological, social, and behavioral effects of alcohol consumption. It provides substance-free activities to promote social interaction, and it provides services and resources for community members who experience difficulty in dealing with personal or family alcohol-related issues. IUP's alcohol policy and programs are intended to encourage community members to make responsible decisions about the use of alcoholic beverages and to promote a safe, lawful, and healthy environment for social interaction.

While acknowledging that alcohol may play a role in some social settings, the university expects all members of the community to recognize the potential for alcohol-related problems whenever it is consumed. Such problems are harmful to the mission of the university. Alcohol consumption will not be considered an excuse for misconduct but rather as an aggravating factor to the misconduct in question. The university expects that members of the campus community who choose to consume or serve alcoholic beverages will abide by state law in a low-risk manner as a result of making an informed decision. This decision should be based upon consideration of the consequences to self, to others, and to the community at large and with full awareness and understanding of individual and group accountability, behavioral consequences, relevant policies, regulations, and laws.

Since IUP students live among the permanent residents of the Indiana community, the university also expects alcohol-related behavior to be in accordance with local community standards. Such standards are not tolerant of gatherings which are boisterous and/or in violation of Pennsylvania alcohol laws. The university reserves the right to initiate disciplinary proceedings when students violate alcohol laws on or off campus.

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The preceding statements exist for the guidance of all university community members. The regulations, which follow, are intended to govern the use of alcoholic beverages on property owned, operated, or supervised by the university or Student Cooperative Association.

Policy

1. Alcoholic beverages are not permitted on university or Student Cooperative Association grounds or in buildings including residential buildings, except as provided below:
 - a. Alcoholic beverages may be possessed and served at university functions provided that written permission is granted by the appropriate vice president or his or her designee prior to the event. When alcoholic beverages are served, the event host is responsible for supervision of the event and for ensuring that state law is followed.
 - b. University Towers: Residents who are of legal age may consume alcohol in the privacy of their apartments. Parties which involve kegs or similarly large amounts of alcohol are prohibited. Behavior resulting from the use of alcohol or a party situation which is disruptive to an individual and/or the community may result in conduct action. Alcohol is not permitted in public areas.
 - c. University or Student Cooperative Association professional staff members whose permanent place of residence is on campus may possess and consume alcoholic beverages in their residence.
 - d. Non university guests who rent or schedule university facilities following the university scheduling policy may serve alcoholic beverages, providing that approval is granted by the Vice President for Student Affairs and that all applicable laws, ordinances, and university policy are followed.
 - e. Alcoholic beverages are prohibited on all Student Cooperative Association properties except the University Lodge. To serve alcohol at the University Lodge, all participants must be of legal age and the sponsor must show proof of Host Liquor Liability Insurance of at least \$500,000 with IUP, the Student Cooperative Association, and the College Student Union Association named as additional insurers. Alcohol permission forms are available from the director of the Hadley Union Building and Campus Recreation.
2. Alcoholic beverages are not permitted within gymnasiums or fields at athletic events.
3. State funds may not be used to purchase alcoholic beverages.
4. On-campus publicity for any campus or off-campus event sponsored by recognized organizations or members of the IUP community may not include the advertising of the availability of alcohol at those events and may not use the availability of alcohol as an incentive to attend those events. Unless an event is specifically advertised as nonalcoholic, the use of illustrations or terminology which imply the use of alcohol in this community is prohibited.
5. The university reserves the right to make further regulations regarding the possession and consumption of alcoholic beverages on campus as necessary.
6. Criminal Penalties - The following represents a summary of relevant articles from the Pennsylvania Crimes Code and Indiana Borough ordinances. Statutes for alcohol violation come from the Pennsylvania Crimes Code Title 18, Pennsylvania Liquor Code Title 47 and Indiana Borough ordinances.
 - a. A person, under the age of 21, commits a summary offense if he/she attempts to purchase, purchases, consumes, possesses or knowingly and intentionally transports any liquor or malt or brewed beverages. Maximum fine \$500 plus court costs and mandatory loss of your driver's license for 90 days for a first offense, one year for a second offense and subsequent offenses. The police department making an arrest for 6308 is obligated to notify the parents or guardians of the minor charged (Pa C.S.A. 6308).
 - b. A person is guilty of a summary offense for a first violation and a misdemeanor of the third degree for any subsequent violations if he/she is under the age of 21 and knowingly and falsely represents him/herself to be 21 years of age or older, for the purpose of obtaining any liquor or malt or brewed beverages. Maximum fine is \$500 plus court costs and loss of driver's license (Pa C.S.A. 6307).
 - c. A person is guilty of a misdemeanor of the third degree if he/she knowingly, willfully, and falsely represents to any licensed dealer, or other person, that a minor is of legal age for the purpose of inducing a person to sell or furnish any liquor, malt or brewed beverages. The minimum penalty is a fine of not less than \$300 (Pa C.S.A. 6309).
 - d. A person commits a misdemeanor of the third degree if he/she intentionally and knowingly sells or intentionally and knowingly furnishes, or purchases with the intent to sell or furnish, any liquor or malt or brewed beverages to a person who is less than 21 years or age. Minimum penalty for violating this subsection is a fine not less than \$1000 for the first violation and a fine of \$2500 for each subsequent violation plus court costs (Pa C.S.A. 6310.1A).

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- e. A person commits a misdemeanor of the second degree if he/she intentionally, knowingly or recklessly manufactures, makes, alters, sells or attempts to sell an identification card falsely representing the identity, birth date or age of another. Minimum penalty is a fine of not less than \$1000 for the first violation and a fine of not less than \$2500 for each subsequent violation (Pa C.S.A. 6310.2).
- f. A person commits a summary offense for a first violation and a misdemeanor of the third degree for any subsequent violation if he/she, is under 21 years of age and possesses an identification card that falsely identifies the person as being 21. It is also a violation to use the identification card of another individual. Minimum penalty is a fine not more than \$500 plus court costs (Pa C.S.A. 6310.3).
- g. It is unlawful for any person who is an operator or any occupant in a motor vehicle to be in possession of an open alcoholic beverage container or to consume any alcoholic beverages or controlled substances. This is a summary offense with a maximum penalty of \$300 (Pa C.S.A. 3809).
- h. A person is guilty of a summary offense if he/she appears in any public place under the influence of alcohol or a controlled substance. Penalty is a maximum fine of \$300 plus court costs (Pa C.S.A. 5505).
- i. A minor (under 21 years of age) shall not drive, operate or be in physical control of a motor vehicle while having alcohol in his/her system. This is a summary offense with a fine of \$100 (Pa C.S.A. 3718).
- j. A person shall not drive, operate or be in physical control of the movement of a vehicle while under the influence of alcohol or a controlled substance to a degree that renders the person incapable of safe driving. For an individual who is 21 years of age or older, the Blood Alcohol Content is .08, for a minor under 21, the Blood Alcohol Content is .02. It is a misdemeanor for a first offense.

Pennsylvania Liquor Code Title 47

Sales of alcoholic beverages without a Liquor Control Board license or the purchase of such beverages from an unlicensed source of liquor or malt or brewed beverages are prohibited. Maximum penalty is \$300 fine, 90 days in jail plus \$200 per ounce of alcohol sold. (Approximately \$4000 fine would be imposed for each keg used illegally).

Indiana Borough Ordinance #1376

It is unlawful to possess an open container of an alcoholic beverage while in or upon public streets, alleys, parks or other public grounds. Fine is a maximum amount of \$100 plus court costs.

Alcohol Liability in Pennsylvania

In December, 1986, the United States Court of Appeals for the Third Circuit, in a case titled Fasset vs. Delta Kappa Epsilon (New York), the Villanova chapter of Delta Kappa Epsilon, et. al., reviewed the law of Pennsylvania concerning the liability of a social host who serves alcohol. The court held that particular defendants could be held liable if they had an intention to promote or facilitate the consumption of alcohol by a minor or attempted to aid in the consumption of alcohol by minors. Consequently, the court held that the president of the fraternity that sponsored the party (because he helped organize the party), the treasurer of the fraternity who signed a check for the purchase of the alcohol, and three other individuals who allowed their apartment to be used for the party where minors were served intoxicating beverages could all be held liable for injuries to the intoxicated minor and any third parties injured by the minor.

Thus, individuals in Pennsylvania who furnish alcoholic beverages to minors not only commit a violation of law, but they also render themselves potentially liable for any injuries the minor might sustain and for any injuries that third parties might sustain due to an act of an intoxicated minor. Individuals potentially liable for such damages include not only those who physically furnish the alcohol to the minor but any persons who aid and assist in the furnishing of the alcohol through its purchase or through organizing, hosting, or supporting the event at which the alcohol is made available.

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Resources

Members of the university community who experience alcohol-related problems or who are concerned about another who may be having such difficulties are encouraged to seek assistance from any of the following agencies:

On campus:

The Center for Health and Well-Being:

Alcohol, Tobacco, and Other Drugs	724-357-1265
The Counseling Center	724-357-2621

Off campus:

The Open Door	724-465-2605
Armstrong Indiana Drug & Alcohol Commission, Inc.	724-354-2746

It is a violation of state law and university policy for a student under 21 years of age to attempt to purchase, consume, possess, or transport alcoholic beverages. It is unlawful to sell, furnish, and give alcoholic beverages or to permit alcoholic beverages to be sold, furnished or given to any minor.

Tailgating with alcoholic beverages will be confronted and will likely be charged with "open containers in an unauthorized area."

Residents will be held responsible for activities that occur in their rooms, and will be referred to the Office of Housing, Residential Living, and Dining, the Office of Student Conduct, and/or University Police if guests are violating the on-campus alcohol policies listed above.

Failure to comply with the direction or to present identification to University Officials acting in the performance of their duties is a violation of the Policies and Regulations regarding Student Behavior and will result in a referral to the Office of Student Conduct. It is against the Policies and Regulations regarding Student Conduct to supply false information, such as name, age, etc. to University officials who are acting in the performance of their duties.

Illegal Substances (Drugs)

It is a violation of state law and university policy to illegally possess, use, distribute, manufacture, sell or be under the influence of other drugs. Students who violate this policy will be referred to the office of Office of Housing, Residential Living, and Dining, the Office of Student Conduct, and/or Office of Public Safety and University Police.

It is against the residential facility policy for a student to be in a residential facility (room, common area, common building, building entryway, or quad area immediately adjacent to the residential facility) and in the presence of an illegal substance. Students who are in the presence of an illegal substance in these areas will be referred to the Office of Housing, Residential Living, and Dining, the Office of Student Conduct, and/or Office of Public Safety and University Police.

Since IUP students live among the permanent residents of the Indiana community, the university also expects student behavior to be in accordance with local community standards. The university reserves the right to initiate disciplinary proceedings when students violate drug laws on or off campus.

Know the signs of high-risk alcohol or drug consumption:

- Passed out or difficult to awaken.
- Cold, clammy, pale or bluish skin.
- Slowed breathing.
- Vomiting (asleep or awake).

Know how to help:

- Immediately call 911;
- While waiting for medical help to arrive:
- Turn a vomiting person on his/her side to prevent choking; clear vomit from the mouth.
- Keep the person awake.
- NEVER leave the person unattended.

Policies Specific to Faculty and Staff

As a condition of University employment, employees who violate this policy are subject to disciplinary action including, but not limited to, a warning, written reprimand, suspension, or dismissal consistent with applicable collective bargaining agreements and local, state, and federal law. Disciplinary action may include participation in and successful completion of a drug and alcohol rehabilitation program approved by an appropriate health or law enforcement agency.

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Underage Drinking

It is illegal for anyone under 21 years of age to attempt to purchase, purchase, consume, possess, or knowingly and intentionally transport any liquor, malt or brewed beverage. It is also illegal to lie about age to obtain alcohol and to carry a false identification card.

Penalty	1st Offense	2nd Offense	Subsequent Offense
Fine	0-\$500	0-\$1000	0-\$1,000
Jail	0-90 days	0-90 days	0-90 days
License Suspension	90 days	1 year	1 year

By law, the local police department and University Police are required to notify parents or guardians of all underage drinking violations. IUP's Alcohol Policy prohibits students consuming beverage alcohol who are under the age of 21. Not only is this against the State law, it also violates the Policies and Regulations regarding Student Behavior.

Carrying False I.D.

It is illegal for anyone under 21 to possess an identification card falsely identifying that person by name, age, date of birth, or photograph as being 21 or older to attempt to obtain liquor, malt, or brewed beverage by using the identification card of another or by using an identification card that has not been lawfully issued to or in the name of the person who possesses the card.

Public Drunkenness

Public drunkenness is a crime when a person appears in any public place manifestly under the influence of alcohol or a controlled substance to the degree that he may endanger himself or other persons or property, or annoy persons in his vicinity. Public drunkenness also leads to other behaviors and important health concerns. Often public drunkenness contributes to criminal mischief and disorderly conduct on campus. Persons must be responsible for their own actions and know their limits and tolerance levels before consuming alcohol.

Driving Under the Influence (DUI)

In Pennsylvania the illegal level for DUI is .08% Blood Alcohol Content (BAC) and .02% BAC for minors. The law emphasizes treatment and a three-tier penalty system based on BAC and prior offenses: 1) general impairment (.08-.099%), 2) high rate of alcohol (.10-.159%) and 3) highest rate of alcohol (.16% and above). Also, drivers with any amount of a Schedule I, II, or III controlled substance not medically prescribed (or their metabolites) may not drive, operate, or be in actual physical control of a vehicle. It is illegal for anyone under 21 years of age to drive a vehicle with a blood alcohol content of .02 or higher. A first-time offense individual, under certain circumstances, may qualify for an Accelerated Rehabilitative Disposition (ARD) program.¹

Refusing a Chemical Test

Any person who drives a motor vehicle automatically gives consent to one or more chemical test (e.g. breath, blood, or urine). This implied consent means that a person does not have the right to an attorney before testing. If a person refuses to submit to a chemical test: 1) the test will not be done; 2) the person's license will be suspended for one year; 3) the person will most likely be charged with DUI.

Open Container Law

In Pennsylvania, there is no state law prohibiting open containers of alcohol in public. However, many local governments have enacted such ordinances. The Borough of Indiana has such an ordinance.

Related Offenses

Possession of Small Amount of Marijuana

A person violates the law when s/he unknowingly, knowingly or intentionally possesses a small amount of marijuana (Hashish), a Schedule I substance, and is not authorized by law to possess such substance, and is outlined under the Controlled Substances, Drugs, Device and Cosmetic Act of 1972. Persons engaged in such activity will most likely face criminal charges and referred to the Office of Student Conduct for an alleged violation of the Policies and Regulations regarding Student Conduct.

¹ Depending on your Blood Alcohol level you may be charged under additional subsections of the DUI statute. Note: If a student is from a state other than Pennsylvania and the home state is part of the national compact on DIO enforcement (46 states are), the student *must fulfill these penalties in Pennsylvania* and his/her license from the home state will be suspended, if applicable.

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Possession of Drug Paraphernalia

A person violates the law when s/he possesses, with the intent to use, drug paraphernalia which is used for packaging, manufacturing, injecting, ingesting, inhaling or otherwise introducing into the human body a controlled substance in violation of the Controlled Substances, Drugs, Device and Cosmetic Act of 1972.

Synthetic Marijuana

Effective March 1, 2011, the U.S. Drug Enforcement Agency classified synthetic marijuana as an illegal substance. This drug may also known as Spice, K2, Demon, Wicked, Black Magic, Voodoo Spice, and Ninja Aroma. Individuals found responsible for manufacturing, possessing, importing/exporting or distributing these substances will face criminal and civil penalties. University students engaging in these activities will also be held responsible under the University's Policies and Regulations regarding Student Behavior.

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LIST OF PENALTIES FOR CONTROLLED SUBSTANCE VIOLATIONS – CHART 1

Federal Trafficking Penalties for Schedules I, II, III, IV, and V (except Marijuana)				
Schedule	Substance/Quantity	Penalty	Substance/Quantity	Penalty
II	Cocaine 500-4999 grams mixture	First Offense: Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Second Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.	Cocaine 5 kilograms or more mixture	First Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life. Second Offense: Not less than 20 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual. 2 or More Prior Offenses: Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
II	Cocaine Base 28-279 grams mixture		Cocaine Base 280 grams or more mixture	
IV	Fentanyl 40-399 grams mixture		Fentanyl 400 grams or more mixture	
I	Fentanyl Analogue 10-99 grams mixture		Fentanyl Analogue 100 grams or more mixture	
I	Heroin 100-999 grams mixture		Heroin 1 kilogram or more mixture	
I	LSD 1-9 grams mixture		LSD 10 grams or more mixture	
II	Methamphetamine 5-49 grams pure or 50-499 grams mixture		Methamphetamine 50 grams or more pure or 500 grams or more mixture	
II	PCP 10-99 grams pure or 100-999 grams mixture	PCP 100 grams or more pure or 1 kilogram or more mixture		
Substance/Quantity		Penalty		
Any Amount Of Other Schedule I & II Substances		First Offense: Not more that 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than Life. Fine \$1 million if an individual, \$5 million if not an individual.		
Any Drug Product Containing Gamma Hydroxybutyric Acid		Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.		
Flunitrazepam (Schedule IV) 1 Gram				
Any Amount Of Other Schedule III Drugs		First Offense: Not more than 10 yrs. If death or serious bodily injury, not more that 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. Second Offense: Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.		
Any Amount Of All Other Schedule IV Drugs (other than one gram or more of Flunitrazepam)		First Offense: Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual. Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.		
Any Amount Of All Schedule V Drugs		First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. Second Offense: Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.		

CONTROLLED SUBSTANCES, USES AND EFFECTS – CHART 2

Drugs	CSA Schedules	Trade or Other Names	Medical Uses	Physical Dependence	Psychological Dependence	Tolerance	Duration (Hours)	Usual Methods	Possible Effects	Effects of Overdose	Withdrawal Syndrome
NARCOTICS											
Heroin	I	Diacetylmorphine, Horse, Smack	None in U.S., Analgesic Antitussive	High	High	Yes	3-6	Injected, sniffed, smoked	• Euphoria • Drowsiness • Respiratory depression • Constricted pupils • Nausea	• Slow and shallow breathing • Clammy skin • Coma • Possible death	• Watery eyes • Runny nose • Yawning • Loss of Appetite • Tremors • Panic • Cramps • Nausea • Chills and sweating
Morphine	II	Duramorph, MS-Contin, Roxanol, Oramorph SR	Analgesic	High	High	Yes	3-6	Oral, smoked, injected			
Codine	II,III,IV	Tylenol w/Codine, Empirin w/Codine, Roblussin A-C, Fiorinal w/Codine, APAP w/Codone	Analgesic, Antitussive	Moderate	Moderate	Yes	3-6	Oral, injected			
Hydrocodone	II,III	Tussanex, Vcodin, Hydrocod, Lorcet	Analgesic, Antitussive	High	High	Yes	3-6	Oral			
Hydromorphone	II	Dilaudid	Analgesic	High	High	Yes	3-6	Oral, injected			
Oxycodone	II	Percodan, Percocet, Tylox, Roxicod, Roxicodone	Analgesic	High	High	Yes	4-5	Oral			
Methadone and LAAM	II	Dolophine, Methadose, Levo-alpha-acetylmethadol, Levomefentanyl acetate	Analgesic, Treatment of Dependence	High	High	Yes	12-72	Oral, injected			
Fentanyl and Analogs	II	Innovar, Sublimaze, Alfenta, Sufenta, Duragastic	Analgesic, Adjuvant to Anesthesia, Anesthetic	High	High	Yes	10-72	Injected, Transdermal patch			
Other Narcotics	II,III,IV	Percodan, Percocet, Tylox, Opium, Darvon, Talwin [®] , Buprenorphine, Meperidine (Pethidine), Demerol [®]	Analgesic, Antidiarrheal	High - Low	High - Low	Yes	Variable	Oral, injected			
DEPRESSANTS											
Chloral Hydrate	IV	Noclex, Somnos, Felsules	Hypnotic	Moderate	Moderate	Yes	5-8	Oral	• Slurred speech • Disorientation • Drunken behavior without odor of alcohol	• Shallow respiration • Clammy skin • Dilated pupils • Weak and rapid pulse • Coma • Possible death	• Anxiety • Insomnia • Tremors • Diarrhea • Convulsions • Possible death
Barbiturates	II,III,IV	Amylal, Fiorinal, Nembutal, Seconal, Tuinal, Pentobarbital, Pentobarbital	Anesthetic, anticonvulsant, sedative hypnotic, veterinary euthanasia agent	High - Moderate	High - Moderate	Yes	1-16	Oral, injected			
Benzodiazepines	IV	Alivan, Dalmane, Diazepam, Librium, Xanax, Serax, Valium, Tranxene, Versivan, Versed, Halcion, Paxipam, Restoril	Sedative, hypnotic, anticonvulsant, hypnotic	Low	Low	Yes	4-8	Oral, injected			
Gluethimide	II	Doriden	Sedative, hypnotic	High	Moderate	Yes	4-8	Oral			
Other Depressants	I,II,III,IV	Equanil, Miltown, Naladar, Placidyl, Valmid, Methaqualone	Sedative, hypnotic, Anxiolytic, Sedative, Hypnotic	Moderate	Moderate	Yes	4-8	Oral			
STIMULANTS											
Cocaine	II	Coke, Flako, Snow, Crack	Local anesthetic	Possible	High	Yes	1-2	Sniffed, smoked, injected	• Increased alertness • Excitation • Euphoria • Increased pulse rate & blood pressure • Insomnia • Loss of appetite	• Agitation • Increased body temperature • Hallucinations • Convulsions • Possible death	• Apathy • Long periods of sleep • Irritability • Depression • Disorientation
Amphetamine/ Methamphetamine	II	Biphentamine, Desoxyn, Dexedrine, Oberol, Ios	Attention deficit disorder, narcolepsy, weight control	Possible	High	Yes	2-4	Oral, injected, smoked			
Methylphenidate	II	Ritalin	Attention deficit disorder, narcolepsy	Possible	High	Yes	2-4	Oral, injected			
Other Stimulants	I,II,III,IV	Adipox, Dixer, Ionamin, Mellet, Plegine, Captagon, Senerex, Tenulin, Teganil, Preli-2, Preliun	Weight control	Possible	High	Yes	2-4	Oral, injected			
CANNABIS											
Marijuana	I	Pot, Apapuzco Gold, Grass, Reefer, Sinsmilla, Thai Sticks	None	Unknown	Moderate	Yes	2-4	Smoked, oral	• Euphoria • Relaxed inhibitions • Increased appetite • Disorientation	• Fatigue • Paranoia • Possible psychosis	• Occasional reports of insomnia • Hyperactivity • Decreased appetite
Tetrahydrocannabinol	I,II	THC, Marinol	Antinauseant	Unknown	Moderate	Yes	2-4	Smoked, oral			
Hashish and Hashish Oil	I	Hash, Hash oil	None	Unknown	Moderate	Yes	2-4	Smoked, oral			
HALLUCINOGENS											
LSD	I	Acid, Microdot	None	None	Unknown	Yes	8-12	Oral	• Illusions and hallucinations • Altered perception of time and distance	• Longer hallucinations • More intense "trip" episodes • Psychosis • Possible death	• Unknown
Mescaline and Peyote	I	Mescal Buttons, Cactus	None	None	Unknown	Yes	8-12	Oral			
Amphetamine Variants	I	2,5-DMA, STP, MDA, MDMA, Ecstasy, DOM, DOB	None	Unknown	Unknown	Yes	Variable	Oral, injected			
Phencyclidine and Analogs	I,II	PCP, PCPY, TCP, PCP, Hog, Loveboat, Angel Dust	None	Unknown	High	Yes	Days	Oral, smoked			
Other Hallucinogens	I	Bolofenine, Ibogaine, DMT, DET, Psilocybin, Psilocyn	None	None	Unknown	Possible	Variable	Smoked, oral, injected, sniffed			
ANABOLIC STEROIDS											
Testosterone (Cypionate, Enanthate)	III	Depo-Testosterone, Delatestyf	Hypogonadism	Unknown	Unknown	Unknown	14-28 days	Injected	• Virilization • Acne • Testicular atrophy • Aggressive behavior • Edema	• Unknown	• Possible depression
Nandrolone (Decanoate, Propionate)	III	Nandrolone, Durabolin, Deca-Durabolin, Deca	Anemia, breast cancer	Unknown	Unknown	Unknown	14-21 days	Injected			
Oxymetholone	III	Anadrol-50	Anemia	Unknown	Unknown	Unknown	24	Oral			

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FEDERAL TRAFFICKING PENALTIES - MARIJUANA – CHART 3 (as of January 1, 1996)

1,000 kg or more mixture; or 1,000 or more plants	Marijuana	<input type="checkbox"/> Not less than 10 years, not more than life. <input type="checkbox"/> If death or serious injury, not less than 20 years, not more than life. <input type="checkbox"/> Fine not more than \$4 million individual, \$10 million other than individual.	<ul style="list-style-type: none"> • Not less than 20 years, not more than life. • If death or serious injury, not more than life. • Fine not more than \$8 million individual, \$20 million other than individual.
100 kg to 999 kg mixture; or 100 to 999 plants	Marijuana	<input type="checkbox"/> Not less than 5 years, not more than 40 years. <input type="checkbox"/> If death or serious injury, not less than 20 years, not more than life. <input type="checkbox"/> Fine not more than \$2 million individual, \$5 million other than individual.	<ul style="list-style-type: none"> • Not less than 10 years, not more than life. • If death or serious injury, not more than life. • Fine not more than \$4 million individual, \$10 million other than individual.
50 to 99 kg mixture; or 50 to 99 plants	Marijuana	<input type="checkbox"/> Not more than 20 years. <input type="checkbox"/> If death or serious injury, not less than 20 years, not more than life. <input type="checkbox"/> Fine not more than \$1 million individual, \$5 million other than individual.	<ul style="list-style-type: none"> • Not more than 30 years. • If death or serious injury, not more than life. • Fine \$2 million individual, \$10 million other than individual.
Less than 50 kg mixture	Marijuana	<input type="checkbox"/> Not more than 5 years. <input type="checkbox"/> Fine not more than \$250,000, \$1 million other than individual.	<ul style="list-style-type: none"> • Not more than 10 years. • Fine \$500,000 individual, \$2 million other than individual.
10 kg or more	Hashish		
1 kg or more	Hashish Oil		

*Includes hashish and hashish oil (Marijuana is a Schedule I Controlled Substance.)

Identifying Substance Use and Abuse

<u>School Performance</u>	<u>Social Interaction</u>	<u>Behavioral Changes</u>	<u>Physical Changes</u>
<ul style="list-style-type: none"> Change in academic performance Increased absences Disciplinary problems Dropping of cocurricular activities 	<ul style="list-style-type: none"> Unusual changes in peer group Feelings of loneliness Legal difficulties (CUI, underage drinking, etc.) Disregard for family Unusual change in personal grooming habits Withdrawal or isolation 	<ul style="list-style-type: none"> Violence or bizarre behavior Depression Lack of motivation Memory loss Inappropriate laughter Collecting drug paraphernalia Anxiety Paranoia 	<ul style="list-style-type: none"> Red, puffy, or glassy eyes Runny nose Nausea or vomiting Nosebleeds Tremors Insomnia Persistent, hacking cough Slurred speech Balance and coordination problems

Notes:

- Alcohol and other drug use during pregnancy increases risk of physical harm to fetus.
- Additional risk of harm may occur from toxic impurities present in street drugs.
- Additional risk of harm may occur from the use of prescription drugs in ways other than prescribed.
- Drugs taken by injection can increase the risk of infection (e.g. HIV, hepatitis, etc.) through needle contamination.

For more information visit: www.drugabuse.gov.

IUP Drug and Alcohol Abuse Education Programs

Alcohol, Tobacco, and Other Drug Programs (ATOD):

The ATOD in the Center for Health and Well-Being provides the following services:

- Educational programs** offering current information on the health risks and symptoms of alcohol and other drug use for students, faculty, and staff members.
- Peer education programs** provided by trained student educators offering informational and interest programs to the University community.
- Alcohol and marijuana BASICS education workshops** for students who have violated the university alcohol and/or drug policy.

Students, faculty, and staff members may contact the program director, Alcohol, Tobacco, and Other Drugs, for more information by calling **724-357-1265**.

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Area Treatment Resources:

AA (Alcoholics Anonymous)
Al-Anon and/or Alateen
724-801-8788

ARC Manor
200 Oak Avenue
Kittanning, PA 16201
724-548-7607

Armstrong/Indiana Drug and Alcohol Commission
10829 U.S. Route 422
Shelocta, PA 15774
724-354-2746

Bureau of Drug and Alcohol Programs
02 Kline Plaza
Harrisburg, PA 17104
717-783-8200

IUP Counseling Center
Suites on Maple East, G31 IUP
Indiana, PA 15705
724-357-2621

The Gateway Center
Moffett Run Road
Aliquippa, PA 15001
412-766-8700

Greenbriar
800 Manor Drive
Washington, PA 15301
724-225-9700

The Open Door
334 Philadelphia Street
Indiana, PA 15701
724-465-2605

Twin Lakes Center
P.O. Box 909
Somerset, PA 15501 1-800-452-
0218

If you suspect that a friend has a drug problem, contact either the IUP's Counseling Center at 724-357-2621, or ATOD Program at 724-357-1265. If concerned about an employee, contact Office of Human Resources at 724-357-2431 for more information about the State Employee Assistance Program (SEAP).

Other Sources of Information:

Toll-free information is listed below:

Drug and Alcohol Information and Treatment Helpline:	1-800-453-2124
National Council on Alcoholism and Drug Dependency:	1-800-NCA-CALL (622-2255)
National Institute on Drug Abuse:	1-800-662-HELP (4357)
State Employee Assistance Program (SEAP):	1-800-692-7459

Consultation, Information, and Referral:

IUP employees may consult the State Employee Assistance Program (SEAP) for information about counseling, treatment, rehabilitation, or reentry programs. For more information about SEAP, call the Office of Human Resources at 724-357-2431 or call State Employee Assistance Program (SEAP) at 1-800-692-7459.

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CONCERN AND RESPONSE TEAM (CART)

The University has a Concern and Response Team (CART) that works with members of the university community to help assist students whose concerns deserve intervention and support. CART collaborates with campus experts to address student concerns and situations when a student's behaviors may pose risks to individuals and/or the university community. If an observed behavior involves a matter of very urgent concern, including imminent danger, University Police is available for assistance or advice at 724-357-2141. Non-disciplinary student concerns may be reported through an on-line incident report form. Providing support to students may be protected by federal privacy law (Family Education Rights and Privacy Act) and therefore become confidential information. Inquiries regarding the manner in which the University supports students' concerns can be directed to the Office of the Vice President for Student Affairs at 724-357-4040.
<http://www.iup.edu/supportingstudents/default.aspx>

MISSING RESIDENTIAL STUDENT NOTIFICATION POLICY

The Clery Act requires institutions that maintain on-campus housing facilities to establish a missing-student notification policy and related procedures (20 USC 1092 (j) Section 488 of the Higher Education Opportunity Act of 2008).

When it is determined that a residential student is missing from the University, staff at IUP, in collaboration with local law enforcement, will be guided by this Missing Residential Student Notification Policy and related procedures.

- 1. PURPOSE:** The purpose of this policy is to respond to missing residential student alerts in a timely manner.
- 2. SCOPE:** While the scope of policy and procedures is directed primarily to the Student Affairs Division and IUP Police Department, all members of the university community, students, faculty, staff, and administrators, are encouraged to report to University Police when they believe that a student is missing.
- 3. OBJECTIVE:** The objectives of the Residential Missing Student Policy include the following:
 - Clearly define the reporting protocol when a residential student is presumed missing;
 - Announce reporting requirements; and
 - Establish procedures for implementing the policy.
- 4. POLICY:** As required by the Higher Education Opportunity Act, and consistent with IUP's commitment to student safety, this policy establishes notification procedures in the event that a residential student is presumed missing.

5. DEFINITIONS:

- A. Residential Student: a person who resides in on-campus housing, has a signed housing contract, and is currently enrolled at the university.
- B. Missing: a residential student is presumed missing if s/he is unaccounted for more than 24 hours.
- C. University Members: all IUP faculty, staff, clerical personnel, administrators, and students.
- D. Authorized Campus Officials: President, all Vice Presidents, and/or their designees.

6. RESPONSIBILITIES:

- A. The IUP Police Department will:
 - Provide notification of this policy in the Annual Security Report;
 - Inform residential students via email at the start of every academic semester of the option of registering through URSA, a confidential contact person, to be notified if a student is presumed missing;
 - Publish this policy university-wide through the Annual Security Report;
 - Investigate when a residential student is reported missing, including coordinating with Student Affairs Division personnel; and
 - Initiate emergency contact procedures, including notifying designated confidential contact persons, custodial parents, legal guardians, university officials, and appropriate law enforcement agencies.

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- B. The Office of Housing, Residential Living and Dining will assist in the communication about and investigation of a student presumed missing by notifying University Police of a missing student and taking action to locate the student.
- C. Residential students are responsible for ensuring that their contact information is current and accurate.

7. PROCEDURES:

A. University Police will:

- Inform residential students at the start of each academic semester via e-mail of the option of registering a confidential contact person, through [MyIUP](#), to be contacted by the university 24 hours after the time the student is determined to be missing.
- Inform residential students under the age of 18 and not emancipated that University Police is required to notify custodial parents or legal guardians within 24 hours after the time a student is determined to be missing.
- Inform appropriate law enforcement agencies within 24 hours after the time that the student is determined missing.
- Inform university employees, who receive a report that a student is missing, or has independent information that a student is missing, that they should immediately report the information or evidence to the IUP Police Department.
- Upon receipt of a report of a presumed missing person, notify the Office of Housing, Residential Living, and Dining, whose staff will determine whether the missing person is a Residential Student.
- If the student is determined to be missing, contact the relevant outside law enforcement authorities and provide the relevant information. Notify and request assistance of all pertinent law enforcement agencies, including, if known, those operating in the student's normal routes of travel or hometown
- Notify all law enforcement agencies involved of status reports during the course of the investigation.
- Encourage the person making the report to report the missing person to local police.
- Follow General Order governing investigating missing/endangered persons.

B. IUP Office of Housing, Residential Living, and Dining staff will:

- Conduct a preliminary investigation in order to verify the situation and to determine the circumstances which exist relating to the reported missing residential student, including: attempting to contact the student via phone, text message, e-mail; visiting the residential student's room to verify whereabouts and/or wellness, and, in some cases, delivering a message to contact a parent or family member who is searching for them; conducting a health and safety check of the room, if no one answers at the student's residence; gathering information from roommates, suitemates, hallmates, friends, neighbors, etc.; checking card access system logs; checking dining usage records; coordinating with the Concern and Response Team to determine:
 - class attendance; or
 - participation in university activities, organizations, services (health, counseling, disabled student services).
- Report findings to University Police for appropriate continued follow-up, as specified in 7.A.

8. PUBLICATION STATEMENTS AND DISTRIBUTION: The IUP Office of University Safety will publish and transmit this policy to all members of the university community through the Annual Security Report.

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ANNUAL DISCLOSURE OF CRIME STATISTICS

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)) requires colleges and universities across the United States to disclose information about crime on and around their campuses. The University Police maintains a close relationship with all police departments where IUP owns or control property ensure that crimes reported directly to these police departments that involve the University are brought to the attention of the University Police.

The University Police collects the crime statistics disclosed in the charts through a number of methods. Police dispatchers and officers enter all reports of crime incidents made directly to the department through an integrated computer aided dispatch systems/records management system. After an officer enters the report in the system, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The Department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook and the FBI National Incident-Based Reporting System Handbook (sex offenses only). In addition to the crime data that the University Police maintains, the statistics below also include crimes that are reported to various campus security authorities, as defined in this report. The statistics reported here generally reflect the number of criminal incidents reported to the various authorities. The statistics reported for the sub categories on liquor laws, drug laws and weapons offenses represented the number of people arrested or referred to the Office of Students Conduct authorities for respective violations, not the number of offenses documented. The definitions of reportable crimes follow:

Murder/Manslaughter – defined as the willful killing of one human being by another.

Negligent Manslaughter – is defined as the killing of another person through gross negligence.

Forcible sex offenses – is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Including: forcible rape, forcible sodomy, sexual assault with an object, forcible fondling.

Non forcible sex offense – unlawful, nonforcible sexual intercourse, including, incest and statutory rape. **Domestic**

Violence – violence committed by current or former spouse or intimate partner of the victim, by person with whom victim shares a child, by person cohabitating or formerly cohabitating with the victim, by person situation as domestic partner under the law.

Dating Violence – Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the relationship is determined by consideration of length of relationship, type of relationship, and frequency of interaction.

Stalking – Course of conduct directed at a specific person that would cause a reasonable person to fear for safety of self or others or suffer substantial emotional distress.

Robbery – is defined as taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault – is defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary – is the unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft – is the theft or attempted theft of a motor vehicle.

Arson – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Hate Crimes – includes all of the crimes listed above that manifest evidence that the victim was chosen based on one of the categories of bias listed below, plus the following crimes.

Larceny/Theft—includes, pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.

Simple Assault—an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Intimidation—to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism or Property (except Arson)—to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Categories of Prejudice: Race – A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind.

Gender – A preformed negative opinion or attitude toward a group of persons because those persons are male or female. **Gender Identity**- A person's private sense, and subjective experience, of their own gender.

Religion – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

Sexual Orientation – A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

Ethnicity/national origin – A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions.

Disability – A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

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INDIANA CAMPUS (Main) 2012-2013-2014 CRIME STATISTICS REPORT

Reported Crimes	On Campus			Residence Halls			Non-Campus			Public Property		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
Crime												
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Aggravate Assault	2	2	0	0	1	0	0	0	0	0	1	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Auto Theft	1	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	2	0	0	0	0	0	0	0	0	0
Forcible Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Burglary	11	10	11	8	6	6	0	0	0	0	0	0
Forcible Sex Offense	2	4	6	2	4	5	0	0	5	0	0	0
Non-forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Arrests												
Liquor Laws	353	203	252	225	142	117	0	0	0	0	0	0
Drug Laws	86	87	70	67	56	58	0	0	0	0	0	0
Weapons Laws	0	0	0	0	0	0	0	0	0	0	0	0
Referrals												
Liquor Laws	*298	243	196	*298	225	184	13	0	4	0	2	0
Drug Laws	44	58	98	41	57	79	4	0	5	0	0	0
Weapons Laws	1	1	5	1	3	5	1	0	0	0	0	0
Stalking	NA	1	0	NA	1	0	NA	0	0	NA	0	0
Domestic Violence	NA	4	0	NA	4	0	NA	0	0	NA	0	0
Dating Violence	NA	6	5	NA	6	5	NA	0	1	NA	0	0

□ Denotes caveat in liquor law referrals for 2012 (typographical error)

Hate crimes are reported to the University Police Department, campus officials, and other law enforcement agencies. A hate crime is defined as a crime committed that is intentionally directed at a person or persons selected on the basis of actual or perceived race, gender, gender identify, religion, sexual orientation, ethnicity, or disability. For crimes listed above, and all locations (off-campus, non-campus, private property, and residential facilities, there were no hate crimes, in 2012, 2013, or 2014, reported for the Indiana campus. **THERE WERE NO UNFOUNDED CRIMES IN THE 2014 REPORT FOR THE INDIANA CAMPUS.**

MONROEVILLE GRADUATE AND PROFESSIONAL CENTER 2012, 2013, 2014 CRIME STATISTICS

Crimes are reported to the Monroeville Center, 400 Penn Center Boulevard, Building 4, Suite 900 Pittsburgh, PA 15235, campus officials, and other law enforcement agencies at the Monroeville Center. These reports of crime are compiled in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998.

IUP's Monroeville Center enrolls about 87 part-time graduate students and employs 1 full-time and 1 part-time non student employees. This campus is a commuter campus. The center is 12,000 square feet comprised of a student computer lab, kitchen, classrooms, faculty work area, and individual counseling training rooms. There are no university-owned or operated residential facilities for the Monroeville Center.

Procedures for Reporting Criminal Actions: Crimes are reported at the Monroeville Center to the University Police, Wilkins Township Police Department, Dispatch 412-473-3056, or 911. In an emergency, the university employee promptly notifies 911. IUP Indiana Campus investigators may investigate crimes when necessary.

Access to University Facilities: The Monroeville Center is open to students during the following times: 1:00 p.m.–9:00 p.m. Monday and Wednesday, 11:00 a.m.–10:00 p.m. Tuesday, 9:30 a.m.–10:00 p.m. Thursday, 1:00 p.m.–6:30 p.m. Friday, and 8:00 a.m.–4:30 p.m. Saturday.

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Reported Crimes	On Campus			Non-Campus			Public Property		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Crime									
Murder	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Aggravate Assault	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Auto Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Forcible Burglary	0	0	0	0	0	0	0	0	0
Non-forcible Burglary	0	1	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offense	0	0	0	0	0	0	0	0	0
Arrests									
Liquor Laws	0	0	0	0	0	0	0	0	0
Drug Laws	0	0	0	0	0	0	0	0	0
Weapons Laws	0	0	0	0	0	0	0	0	0
Referrals									
Liquor Laws	0	0	0	0	0	0	0	0	0
Drug Laws	0	0	0	0	0	0	0	0	0
Weapons Laws	0	0	0	0	0	0	0	0	0

THERE WERE NO REPORTED INCIDENTS OF SEXUAL VIOLENCE, INCLUDING SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING OR UNFOUNDED CRIMES IN THE 2014 REPORT FOR THE MONROEVILLE CAMPUS.

Hate crimes are reported to the University Police Department, campus officials, and other law enforcement agencies.

A hate crime is defined as a crime committed that is intentionally directed at a person or persons selected on the basis of actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, or disability. For crimes listed above, and all locations (off-campus, non-campus, or private property), there were no hate crimes, in 2012, 2013, or 2014, reported for the Monroeville Center.

NORTHPOINTE CAMPUS 2012, 2013, 2014 CRIME STATISTICS

These reports of crime are compiled in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998. IUP’s Northpointe campus, 167 Northpointe Boulevard, Freeport, PA 16229, enrolls about 150 full-time undergraduate and part-time graduate students and employs seven non-student employees. This campus is a commuter campus. The Administrative Suite (Room 101) is responsible for security on the Northpointe campus.

Procedures for Reporting Criminal Actions: Crimes are reported to IUP at Northpointe, campus officials, and other law enforcement agencies at the Northpointe campus. All campus and community members are strongly encouraged to immediately report criminal activity to the Administrative Suite (Room 101) at 1-800-889-0872. In an emergency, the university employee promptly notifies the local Emergency Operating Center for assistance. During hours when the Administrative Suite is closed, the local police department should be notified at 911. IUP main campus investigators may investigate crimes when necessary.

Access to University Facilities: The Northpointe campus building is locked between 9:30 p.m. and 7:30 a.m. unauthorized persons are not permitted in the buildings during these hours. If it is necessary for an employee to gain admittance to a building that is closed, proper identification must be presented to the authorized university employee. All entrance doors are checked daily to ensure they lock and operate properly. Doors that are not securing properly are repaired. There are no university-owned or operated residential facilities on the Northpointe Campus.

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Reported Crimes	On Campus			Non-Campus			Public Property		
	2012	2013	2014	2012	2013	2014	2012	2013	2014
Crime									
Murder	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Aggravate Assault	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Auto Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Forcible Burglary	0	0	0	0	0	0	0	0	0
Non-forcible Burglary	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offense	0	0	0	0	0	0	0	0	0
Arrests									
Liquor Laws	0	0	0	0	0	0	0	0	0
Drug Laws	0	0	0	0	0	0	0	0	0
Weapons Laws	0	0	0	0	0	0	0	0	0
Referrals									
Liquor Laws	0	0	0	0	0	0	0	0	0
Drug Laws	0	0	0	0	0	0	0	0	0
Weapons Laws	0	0	0	0	0	0	0	0	0

THERE WERE NO REPORTED INCIDENTS OF SEXUAL VIOLENCE, INCLUDING SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING OR UNFOUNDED CRIMES IN THE 2014 REPORT FOR THE NORTHPOINTE CAMPUS.

Hate crimes are reported to the University Police Department, campus officials, and other law enforcement agencies. A hate crime is defined as a crime committed that is intentionally directed at a person or persons selected on the basis of actual or perceived race, gender, gender identify, religion, sexual orientation, ethnicity, or disability. For crimes listed above, and all locations (off-campus, non-campus, or private property), there were no hate crimes, in 2012, 2013, or 2014, reported for the Northpointe Campus.

PUNXSUTAWNEY CAMPUS AND ACADEMY OF CULINARY ARTS 2011, 2012, 2013 CRIME STATISTICS

IUP's Punxsutawney campus, 1012 Winslow Street, Punxsutawney, PA 15767, enrolls approximately 250 full- and part-time undergraduate students and 200 Culinary Arts students. The campus dean, located in the central office at 1012 Winslow Street, is responsible for security on the Punxsutawney campus. University Police officers are on duty on the campus during the critical hours for student safety on campus. The officers are commissioned and have powers of arrest. Officers are graduates of the Municipal Police Officers' Training Course and receive annual in-service training. Police officers patrol by foot and assist local and state agencies by request in emergency situations. They also may assist the Punxsutawney Borough Police, when requested. The University Police officers report all safety, security, and university behavioral violations to the IUP administration. They carry firearms and have arrest authority.

All IUP students and employees, as well as visitors to campus, are strongly encouraged to immediately report criminal activity or other emergencies to the University Police, Pennsylvania State Police, or Punxsutawney Borough Police departments. The University Police can be reached at 724-464-3825. There is an emergency bluelight phone that can be used to report emergencies as well. Confidential reporting may be made by calling the University Police through the IUP hot line at 724-357-2255. In addition to University Police, there are campus security authorities to whom students and employees may report crime. The number to call is 814-938-6711. This number is located in the IUP Punxsutawney campus administration office, where staff members are available Monday through Friday from 8:00 a.m. to 4:30 p.m. Emergency calls after regular business hours should be directed to the University Police.

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Punxsutawney Campus and Academy of Culinary Arts Access to University Facilities: Administrative building common areas and one computer lab are open 16 hours a day, seven days per week. Unauthorized persons are not permitted in the buildings during these hours. If it is necessary for an employee to gain admittance to a part of the administrative building that is locked, proper identification must be presented to the custodial staff or the dean's designee.

Security Features of the Living Center and Rooms: Exterior doors to the Living & Fairman Centers are locked 24 hours a day. Residents' I-Cards are activated to gain entry through the main entranceways. Each suite has a solid door with a locking device, and students are issued keys for their bedrooms. When a lost/stolen room key is reported, a lock change is ordered to prevent security risks. All Living and Fairman Center entrance doors are checked daily to ensure they lock. Doors not locking properly in the Living and Fairman Center are repaired immediately after notification.

Procedures for Reporting Criminal Actions: All campus and Academy of Culinary Arts community members are strongly encouraged to report criminal activity immediately to the campus dean at 814-938-6711 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. After 4:30 p.m., University Police, who patrol campus grounds and buildings, can be reached at 724464-3825. The university will take immediate and appropriate action on behalf of the health, safety, and welfare of all members of the campus. If neither of the above can be reached, call the Punxsutawney Borough Police at 814-938-6220.

These reports of crime are compiled in accordance with the provisions of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998.

Reported Crimes	On Campus			Residence Halls			Non-Campus			Public Property		
	2012	2013	2014	2012	2013	2014	2012	2013	2014	2012	2013	2014
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Aggravate Assault	1	0	1	1	0	1	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Auto Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Burglary	0	0	0	0	0	0	0	0	1	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Arrests												
Liquor Laws	6	13	12	6	13	12	0	0	0	0	0	0
Drug Laws	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Laws	0	0	0	0	0	0	0	0	0	0	0	0
Referrals												
Liquor Laws	1	16	13	1	16	13	0	0	0	0	0	0
Drug Laws	0	7	7	0	7	7	0	0	0	0	0	0
Weapons Laws	1	0	0	1	0	0	1	0	0	0	0	0
Stalking	NA	0	0	NA	0	0	NA	0	0	NA	0	0
Domestic Violence	NA	0	0	NA	0	0	NA	0	0	NA	0	0
Dating Violence	NA	0	1	NA	0	1	NA	0	0	NA	0	0

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THERE WERE NO REPORTED INCIDENTS OF SEXUAL VIOLENCE, INCLUDING SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING OR UNFOUNDED CRIMES IN THE 2014 REPORT FOR THE PUNXSUTAWNEY CAMPUS.

Hate crimes are reported to the University Police Department, campus officials, and other law enforcement agencies. Hate crime is defined as a victim was intentionally selected on the basis of actual or perceived race, gender, gender identity, sexual orientation, ethnicity, or disability. For crimes listed above, and all locations (off-campus, non-campus, private property, or on-campus residential facility), there were no hate crimes, in 2012, 2013, or 2014, reported for the Punxsutawney Campus.

NOTICE: On July 1, 2015, the Protection of Victims of Sexual Violence and Intimidation Act became Pennsylvania law. This act provides a mechanism for a court to issue civil orders to protect victims of sexual violence or intimidation, where the perpetrator is not a family or household member. The bill provides the ability to seek protection orders for sexual offenses including rape; involuntary deviate sexual intercourse; aggravated indecent assault; indecent assault; endangering welfare of children, if the offense involved sexual contact with the minor victim; corruption of minors, if the offense involved sexual contact with the victim; sexual abuse of children; unlawful contact with a minor; and sexual exploitation of children. The court may grant appropriate relief needed to end abuse including prohibiting direct or indirect contact with the victim, regardless of whether the victim seeks criminal prosecution.

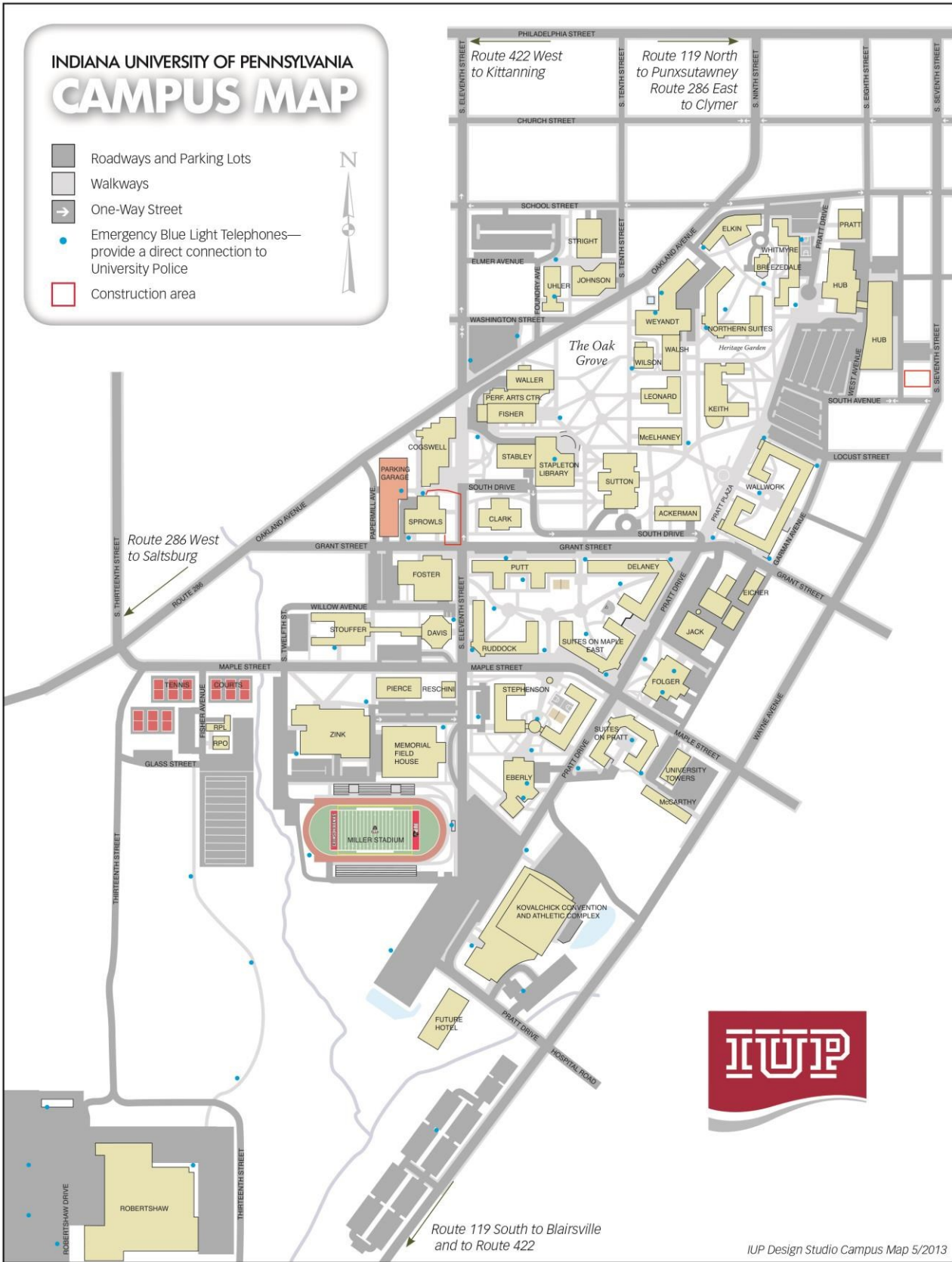
County courts have established protocols to ensure the implementation of this act. Representatives from IUP's Haven Project (victim services and prevention education provider), University Police and Office of Student Conduct can provide information on where to apply for a protection order.

NOTE: For 2014, there were no unfounded crimes on the Indiana, Punxsutawney, Monroeville or Northpointe campuses.

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INDIANA CAMPUS (MAIN) MAP



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Daily Crime and Fire Log

Office of Public Safety and University Police maintains a Daily Crime and Fire Log of all crime and fire incidents reported to the Office. The University Police publishes the Daily Crime and Fire Log, Monday – Friday, when the University is opened. The log is available 24 hours per day to members of public. This log identifies the type, location, and time of each criminal incident reported to University Police. The local newspaper and the local television and radio stations contact University Police to acquire information from this log.

The most current information is available in the lobby of the Office of Public Safety and University Police building located at 850 Maple Street, University Towers, Indiana, PA 15701.

ANNUAL FIRE SAFETY REPORT

The Higher Education Opportunity Act enacted on August 14, 2008, requires institutions that maintain on-campus residential facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution. The following report details all information required by this act for IUP.

Definitions: The following terms are used within this report. Definitions have been obtained from the Higher Education Opportunity Act:

On-Campus Student Housing – A student residential facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within a reasonable contiguous area that makes up the campus.

Fire – Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Some examples of an “instance of open flame or burning in a place not intended to contain the burning” are as follows:

Trash can fire

- Trash can fire
- Oven or microwave fire
- Burning oven mitt on a stove
- Grease fire on a stovetop
- Flame coming from an extension cord
- Burning wall hanging or poster

The second example of reportable fire with open flame or uncontrolled burning may involve instances of gas stove fires, fuel burner fires, or boiler fires. The important thing to remember with the examples listed above is that all fires that fit the above listed categories need be reported, regardless of size, cause, or resulting damages to persons or property.

A Fire Emergency exists when

- a building fire alarm evacuation alarm sounds;
- An uncontrolled fire or imminent fire hazard occurs in any building or area of campus; or there is smoke present or an odor of burning material.

Fire Log

A fire log will be maintained in the office of the dispatcher in the University Public Safety/Police Department and will be available for inspection at any time. The fire log will contain the following:

- Fires reported;
- Dates of fires reported;
- Nature of the fire;
- Date and time of the fire; and General location of the fire.

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Residential Facilities Fire Drills

Fire drills are conducted each semester in all on-campus residential facilities during the school year to allow occupants to become familiar with and practice their evacuation skills. The drills are conducted by the Residence Directors, Community Assistants, the Office of Housing and Residential Living, and University Police.

Fire Safety

IUP takes fire safety very seriously and continues to enhance its programs to the university community through education, engineering, and enforcement. Educational programs are presented throughout the year to faculty, staff, and students so they are aware of the rules and safe practices. These programs, which are available at all campus locations, include identification and prevention of fire hazards, actual building evacuation procedures and drills, specific occupant response to fire emergencies, and hands-on use of fire extinguishers.

IUP is committed to fire safety in its residential facilities as well as other locations on campus. All residential facilities are equipped with smoke detectors and fire alarm systems that ring into the University Police Dispatch Desk, which is staffed 24 hours a day, seven days a week. University residential facilities have sprinkler systems, smoke detectors, fire extinguishers, emergency exit doors, audible alarms, and emergency lighting systems, and every effort has been made to ensure that the systems are inspected, within each residential facility, twice a year. Residential facilities also have designated Areas of Rescue, which are located on suite floors, and an alarm can be sounded by pulling a notification panel that rings into the University Police office. Officers are dispatched immediately to Areas of Rescue.

Additionally, Dining Service staff members at the University are trained annually on hands-on use of fire extinguishers and emergency procedures in the event of a fire.

The University maintains and tests all fire alarms and automatic fire suppression systems in accordance with the appropriate National Fire Protection Association Standard to insure system readiness and proper operation in the event of a fire emergency.

Additional protection is provided by University Police Officers who are trained for initial response to fire incidents occurring at University facilities. Officers provide assistance in building evacuation and extinguishment / confinement of small fires.

Fire Statistics for On-Campus Residential Facilities Indiana and Punxsutawney Campuses

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Number of fires in residential facilities	0	1*	3*
Number of deaths as a result of fires	0	0	0
Number of injuries	0	0	0
Cost of structural damage	\$2,721		\$3,970.45

***2013 – cause of fire was disposal of hot ashes from a hookah smoking device ignited paper in a trash receptacle.**

***2014**

1. Cause of fire was burning paper ignited by cigarette lighter in a trash receptacle; Ruddock Hall; property damage \$2,670.45.
2. Cause of fire was burning paper ignited by cigarette lighter ignited floor carpet; Suites on Pratt; property damage \$50.00.
3. Cause of fire was cooking oil on stovetop ignited while cooking; Wallwork Hall; property damage \$1,250.00.

Fire Safety Education and Training Programs for Students, Faculty and Staff

- Fire extinguisher training is provided to Residence Life staff, along with building evacuation and gathering points.
- Safety inspections are made in each residential room twice a semester.
- Fire drills are conducted once each semester in all residential, academic, and annually in office buildings.
- Fire extinguisher training is made available each year to all staff/employees.

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- Fire extinguishers are inspected monthly.
- All residential buildings are equipped with sprinkler systems.
- Fires that have occurred are reported to 911 and the University Police dispatcher.
- A fire log is maintained at the Office of Public Safety and University Police. This log is available to the public to read upon request.

Description of On-Campus Residential Facilities Fire Safety Systems

Facility	Address	Fire Alarm Monitoring Done On Site (by UPD)	Partial Sprinkler System	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of fire drills each calendar year
Delaney Hall (East)	920 Grant Street	x		x	x	x	x	1/semester
Delaney Hall (West)	950 Grant Street	x		x	x	x	x	1/semester
Elkin	945 Oakland Ave	x		x	x	x	x	1/semester
McCarthy	1030 Wayne Ave	x		x	x	x	x	1/semester
Northern Suites	955 Oakland Ave	x		x	x	x	x	1/semester
Putt Hall	1000 Grant Street	x		x	x	x	x	1/semester
Ruddock Hall	1099 Maple Street	x		x	x	x	x	1/semester
Stephenson Hall	950 Maple Street	x		x	x	x	x	1/semester
Suites on Maple East	901 Maple Street	x		x	x	x	x	1/semester
Suites on Pratt	601 Pratt Drive	x		x	x	x	x	1/semester
University Towers	850 Maple Street	x		x	x	x	x	1/semester
Wallwork Hall	455 Pratt Drive	x		x	x	x	x	1/semester
Whitmyre	290 Pratt Drive	x		x	x	x	x	1/semester
Punxsutawney	264 Center Street, Punxsutawney	x		x	x	x	x	1/semester
Fairman Center	Street, Punxsutawney	x		x	x	x	x	1/semester

Who Can Report a Fire?

There are no restrictions concerning who reports fires in residential facilities on IUP campuses. Residents, faculty, and staff members, and visitors are encouraged to report fires as quickly as they can in order to facilitate safe fire emergency procedures and to improve the gathering of reportable statistics. Individuals are encouraged to call the desk of the University Police Department at 724-357-2141 to immediately report a fire. Police dispatchers will send officers to the scene of a reportable fire, and officers will initiate emergency action. Residents in a living facility on the university campus can immediately report a fire to any Residence Life staff member as well. Staff members are instructed to notify University Police immediately regarding fires inside or near a university facility.

Fire Alarms

Fire alarms ring into the desk of the police dispatcher at 724-357-2141. Fire calls are received at a panel that connects each residential facility and administrative building with fire codes such as active fires, trouble codes, pull stations, and smoke detectors. This state-of-the-art system gives responding officers much needed information regarding locations and types of alarms and saves critical time in responding to the appropriate areas. Students may not disregard fire alarms or refuse to

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evacuate a building when a fire alarm is sounding, regardless of the nature of the alarm. All building occupants are expected to exit a building in a fire alarm situation in any building on IUP campuses. Students who refuse to exit buildings during fire alarms are subject to disciplinary action as indicated in the Policies and Regulations regarding Student Behavior.

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Fire Incident Evacuation

When the fire-detection system in a residential facility is activated, sounding an alarm throughout the building, all occupants are required to promptly exit the building using the safest possible route. When outside, they must proceed to a predetermined holding area located at least 200 feet from the building and remain in that location until they receive further instructions from a staff member, police officer, or fire department representative. All staff members receive training on the established evacuation procedures to follow for the specific building in which they reside. They also receive training conducted by a member of the local fire department on the proper procedures for using a fire extinguisher.

At the opening of each semester, staff members on all residential facility floors conduct a mandatory meeting to include all of their floor residents, at which time they review the procedures that must be followed to safely evacuate the building if the fire-detection system sounds and activates an alarm throughout the building.

To ensure that building residents understand exactly what they need to do immediately after the building fire alarm system is activated; a fire drill is conducted in all residential facilities shortly after the beginning of the fall semester, spring semester, and summer sessions. If staff members observe any building occupants who do not follow the established evacuation procedures, they are instructed to counsel those occupants on the correct procedures to follow if the building alarm system sounds at any time in the future.

Banned Electrical Appliances

Because of the potential for accidents that may occur due to the use of certain electrical appliances, the following electrical appliances are restricted or prohibited in all university residences:

- Potpourri burners
- Space heaters (except during extreme conditions approved by the university)
- Fog machines
- Halogen lamps
- Hot plates, hot pots, and similar devices
- Popcorn poppers
- Toasters and toaster ovens
- Iron, except in approved areas designated by the university

These listed appliances are examples of heat-producing devices that are prohibited. Residents are encouraged to contact their residence director if they have questions regarding approved electrical appliances.

Additional Fire Safety Rules

Candles and open flames of any kind are strictly prohibited in the residential facilities, as are incense burners and like heat producing devices. These items will be confiscated and may not be returned. Violations may result in disciplinary action as indicated in the Policies and Regulations regarding Student Behavior. Smoking is prohibited in all residential facilities.

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IMPORTANT PHONE NUMBERS *Coordinator of Campus Security Authorities

Indiana Main Campus

Alice Paul House, Indiana
www.alicepaulhouse.org
724-349-4444 AND 800-435-7249

Indiana Borough Police Department
www.indianaboro.com
724-349-2121

Indiana Regional Medical Center
www.indianarmc.org
724-357-7000

IUP Counseling Center
www.iup.edu/counselingcenter
724-357-2621

IUP Health AWAREness
www.iup.edu/healthawareness
724-357-4799

IUP Alcohol, Tobacco, and Other Drugs Program
www.iup.edu/atod
724-357-1265

IUP Advising and Testing Center
www.iup.edu/advisingtesting
724-357-4067

IUP Office of Housing, Residential Living, and Dining*
www.iup.edu/housing
724-357-2696

IUP Office of Human Resources
www.iup.edu/humanresources
724-357-2431

IUP Office of Intercollegiate Athletics*
www.iupathletics.com
724-357-4295

Open Door Hot Line
www.theopendoor.org
724-465-2605 AND 877-333-2470

University Police Department
www.iup.edu/police
724-357-2141
University Police Department Crime Tip Hot Line
www.iup.edu/police 724-357-2255

IUP Center for Student Life*
www.iup.edu/studentlifecenter
724-357-1264

IUP Center for Health and Well-Being
www.iup.edu/chwb
724-357-9355

IUP Health Service
www.iup.edu/healthservice
724-357-2550

Monroeville Center

Monroeville Center (Administrative Office)*
www.iup.edu/monroeville
412-824-1999

Forbes Regional Hospital www.ahn.org
412-858-2000

Northpointe Regional Campus

Northpointe Campus (Administrative Office)*
www.iup.edu/northpointe
724-294-3300

Armstrong County Memorial Hospital
www.acmh.org
724-543-8500

ACMH Psychiatric Services
<http://acmh.org/services/behavior-health>
724-543-8493

HAVIN (Kittanning Survivor Abuse Center)
www.havingpa.org
724-548-8888 AND 800-841-8881

Punxsutawney Regional Campus

Punxsutawney Campus (Administrative Office)*
www.iup.edu/punxsutawney
814-938-6711

Punxsutawney Campus Dean
www.iup.edu/punxsutawney
814-938-6711

Punxsutawney Area Hospital
www.pah.org
814-938-1800