

2025-2026 Graduate Assistant Payroll Calendar

- If you withdraw or quit your Graduate Assistantship, you must notify SGSR Office immediately.
- GA's may not begin work until Email 3 is received
 - It is your responsibility to follow through with the hiring process to be added to the student payroll system. Your stipend will be **delayed** if you fail to submit/sign all paperwork that is required by Human Resources/Payroll Services.
- Stipend payments are calculated by dividing your total stipend listed in your contract by 16 for full year contracts or 8 for single semester contracts.
 - The number of payments will be shortened depending on when you have been authorized to begin working.
 - There will be no stipend payments during the holiday/winter break!
- If you continue to work on your assistantship during any holiday/winter break, **your GA Coordinator will be required to submit a Student profile sheet so hours can be reported in eTime.**

#	Fall 2025 Pay Period Dates	Fall 2026 Pay Dates
1	08/23/25 - 09/05/25	09/19/25
2	09/06/25 – 09/19/25	10/03/25
3	09/20/25 – 10/03/25	10/17/25
4	10/04/25 – 10/17/25	10/31/25
5	10/18/25 – 10/31/25	11/14/25
6	11/01/25 – 11/14/25	11/28/25
7	11/15/25 – 11/28/25	12/12/25
8	11/29/25 – 12/12/25	12/26/25

#	Spring 2025 Pay Period Dates	Spring 2025 Pay Dates
1	01/24/26 - 02/06/26	02/20/26
2	02/07/26 - 02/20/26	03/06/26
3	02/21/26 - 03/06/26	03/20/26
4	03/07/26 - 03/20/26	04/03/26
5	03/21/26 - 04/03/26	04/17/26
6	04/04/26 - 04/17/26	05/01/26
7	04/18/26 - 05/01/26	05/15/26
8	05/02/26 - 05/15/26	05/29/26