Liberal Studies Committee Minutes October 11, 2007 3:30 p.m. Clark Hall 317

Present: E. Auvil, M. Browne, D. Pistole, S. Reid, F. Slack, M. Swinker, T. Wacker, B.G. Wilson Excused: M. Sadler, Y. Asamoah, M. Hildebrandt, C. Zoni

Minutes of the October 3 meeting were approved on a Wacker/Swinker motion.

The committee reviewed and discussed the Type I Writing Intensive proposal, PHIL 481, from Bradley Rives. 1.) Request for clarification regarding the Term Paper: What is the nature of the opportunity for revision, when and how does this occur? When and how are peer edits conducted? It is suggested that these items be included in the course schedule. What are the guidelines/criteria for the draft version of this paper? Do the mechanics of writing play any part in the evaluation of the term paper and other writing assignments? Perhaps provide a grading rubric. 2.) Request for clarification regarding peer edits and class participation. Is this one grade or two separate grades? How are these items being evaluated? 3.) Request for correction: The course schedule should reflect a 14 week semester and a culminating activity during the final examination period. 4.) Related to the 14 week schedule is a request for clarification on the Summary Paper assignment. How many Summary Papers are being handed in for a grade if two grades are being dropped? With a 14 week semester are students handing in 13 papers or 12 and dropping two grades? Request clarification on the first page of the course syllabus where the Summary Papers are described. The committee is confused by the parenthetical phrase "(excluding the week of the mid-term)" as this appears to suggest a mid-term test. 5.) On page one of the syllabus under the Short Analysis Papers: a correction in the first sentence. It appears it should read "second is due by the end of week 12." 6.) On the course outline and in the Term Paper Topics and Tips, the committee suggests that references and reading lists be in alphabetical order. 7.) Please include page numbers. 8.) Correction on Summary Chart, in the first column Total should be 13 rather than 11.

The committee did not take action on the proposal and requests a revised syllabus and a grading rubric for the Term Paper if one is used for evaluation.

Meeting adjourned at 3:55 on a Swinker/Pistole motion