

Indiana University of Pennsylvania
Frequently Considered Areas for Gramm-Leach-Bliley Covered Data

Area	Type of Information	Explanation
Academic Affairs-Admin/Deans	Student aid eligibility, and employee benefit/retirement data	In awarding academic scholarships and employment of faculty and staff.
Academic Affairs-Instructional Faculty and Chairs, Study Abroad Coordinators	Student financial data	Awarding academic scholarships and collection of program registrations and fees.
Accounting Services, Controller and Travel Office	Banking, personnel, and financial data	All activities related to cash management. Tax preparation, personal reimbursements, and salary and benefit expenditure reporting.
Admissions	Student and parent financial data	Awarding scholarships and collection of application fees.
Alumni Affairs	Credit card/banking information	Receipt of donations and gifts, purchases, and reservations for alumni-related activities. Provides alumni names/information to vendors for University marketing purposes.
Athletics	Student financial data	Awarding athletic scholarships and housing/meal awards.
Budget Planning	Employee compensation and benefit data	Budgeting and reporting of university expenses.
Bursar	Student and parent financial data; credit card, banking, and registration data	Student refunds, direct deposit, installment payment, emergency loans, account collections, loan collections and tax reporting (1098 and 1041).
Facilities Management/Engineering and Construction	Student, parent and employee financial data	Exposure to university administrative offices and office material. Budgeting and expensing plant and maintenance projects.

Area	Type of Information	Explanation
Financial Aid	Student and parent financial data	In awarding and administering financial aid and processing of FASFA.
Foundation	Credit card/banking information	Receipt of donations and gifts, purchases, and reservations for alumni-related activities.
School of Graduate Studies and Research	Student and parent financial data	Awarding academic scholarships.
Health Center	Credit card/banking information	Collection of health service fees and processing of insurance.
Honors College	Student and parent financial data	Awarding academic scholarships.
Housing & Residence Life	Student and parent financial data	Processing housing and dining deposits and employment of Resident Directors and Resident Assistants.
Human Resources/Payroll	Employee benefit, personal deduction, retirement contribution and banking information	Employment processing, compensation, tax reporting, collection of levies
I-Card	Student banking information	Cash to card transactions.
Information Technology - IT Services	Administration of central information systems for Human Resource, Financial, and Student records. Administration of network, PC and office system services that are used by IUP offices listed herein to process, transmit, and store covered data.	IUP Information Assurance Guidelines.
Information Technology - IT Services, College Technology Managers, and Affiliates	Administration of network, PC and office system services that are used by IUP offices listed herein to process, transmit, and store covered data.	IUP Information Assurance Guidelines.
Institutional Research	Student and employee salary and benefit information, university banking systems, student financial aid	University reporting and data warehousing.
Internal Review	Student and employee salary and benefit information, university banking systems, student financial aid	Ensure university compliance with GAAP, federal, state, and local regulations.

Area	Type of Information	Explanation
International Affairs	Student and parent financial data	Awarding international waivers, evaluating and recommending student visa status based on financial aid.
IUP Research Institute	Employee salary and benefit data, banking information	Administering and reporting for externally funded grants and contracts.
Library	Customer banking information	Collection of fees and fines.
Military Science (ROTC)	Student financial data	Awarding ROTC scholarships.
Office of the President	Student and parent financial data	Resolving student issues.
Public Safety	Student and employee banking, vehicle, and driver license information	Collection of parking fines and fees.
Purchasing Services	Vendor financial and policy information	Administration of contracts with service providers, ensuring 3rd party language and compliance.
Registrar / Scheduling	Student financial and banking/credit card data, and student records	Diploma replacement and transcript processing.
Student Affairs - Administration	Student financial data	Awarding scholarships.
Student Cooperative Association	Student financial data	Processing of emergency loans, event management, administrative support for student clubs and organizations.