

# CRIMSON CHRONICLE

Fall 2013

## The New Applied Research Lab is Open!

After a brief hiatus this summer for reorganization and relocation, the new Applied Research Lab (ARL) is open in Stright Hall 107B and is ready to serve the IUP community.

The new ARL is a student-run statistics consulting service staffed by five graduate assistants with administrative oversight from the School of Graduate Studies and Research.

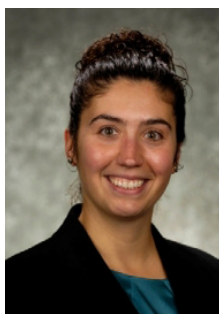
ARL graduate assistants are skilled, trained, and ready to assist faculty, staff, and students in the IUP community with survey instrument design, data organization, graphical presentation of data, statistical software such as SPSS, and the online survey tool Qualtrics. In the event a question arises that is beyond the expertise of the ARL graduate assistants, the [IUP Center for Statistics Education](#) in Pennsylvania has agreed to accept authorized referrals from the ARL.

For additional information about available services, please visit the [ARL website](#) or make an appointment by contacting the ARL via e-mail at [arl-ga@iup.edu](mailto:arl-ga@iup.edu), or by phone at 724-357-4530.

## New Principal Investigators Handbook Now Available

The SGSR is pleased to announce that the new PI Handbook for faculty and staff engaged in externally-funded research is **now available!** This handbook was written collaboratively between the SGSR, the IUP Research Institute (RI), Grant & Special Fund Accounting, Human Resources, and Procurement and was reviewed by the RI Advisory Board and the University Senate Research Committee (USRC).

The PI Handbook aims to provide helpful information for individuals seeking and working with external funding. Specifically, the PI handbook provides information about existing PASSHE & IUP policies, state and federal regulations, IUP procedures, services, and general grantsmanship information. This same information is currently available on existing IUP websites but it is not in a consolidated form. The Revised PI Handbook remedies this and replaces the severely outdated PI Handbook that was removed from the SGSR & RI websites over three years ago.



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THE NEWSLETTER OF  
THE SCHOOL OF GRADUATE  
STUDIES AND RESEARCH

[www.iup.edu/graduatestudies](http://www.iup.edu/graduatestudies)



## Also in the Issue:

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- IUP Innovates
- IUP Faculty Land More Grants
- Curriculum Handbook Revised
- Graduation Announcements
- IUP's Institutional Animal Care and Use Committee (IACUC)
- Graduate Student Accomplishments



## Important Dates:

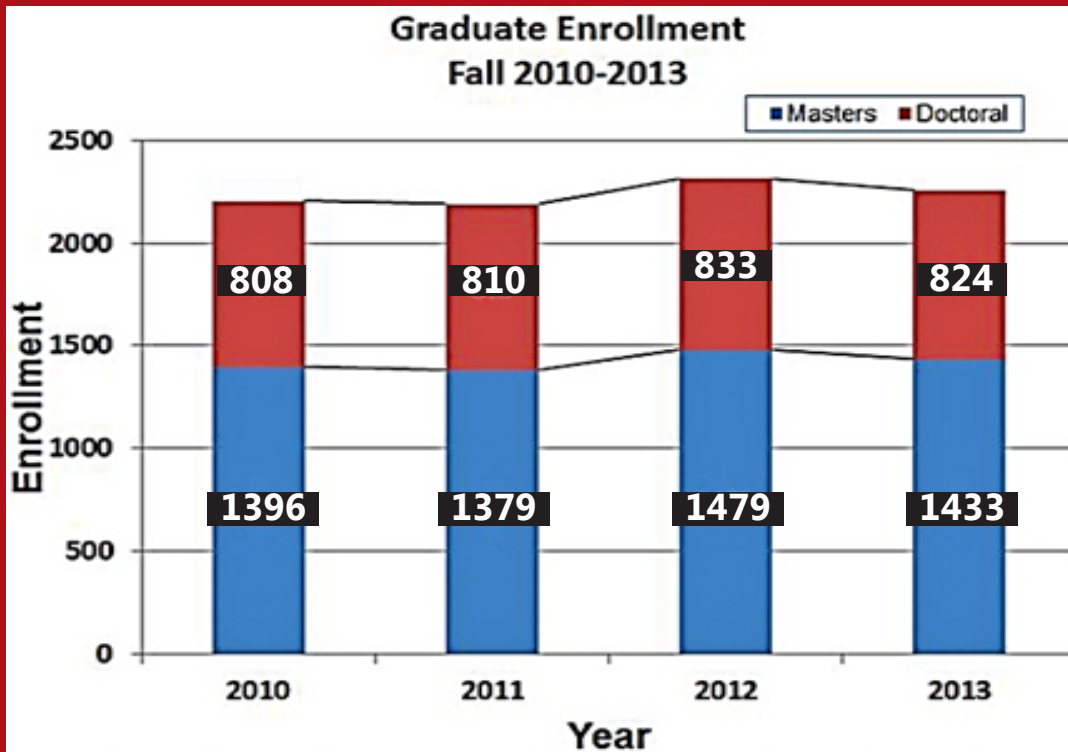
- Nov 15: Electronic thesis/dissertation must be submitted to ProQuest.
- Dec 1: Both master's and doctoral candidates must apply for graduation through URSA.
- Dec 15: Master's candidates who anticipate a May 2014 graduation must file in the SGSR a Research Topic Approval Form; Doctoral candidates who anticipate an August 2014 graduation must file in the SGSR a Research Topic Approval Form.

# Graduate Studies and Research Program Spotlight

## Fall 2013 Enrollment

Tim Mack, Dean

IUP's fall graduate enrollment was 2,257 students, which is 64 less than last year. However, our four-year trend is that graduate enrollment is relatively **stable**:



Our master's enrollment has ranged from 1396 to 1479 over this four-year period, and our doctoral enrollment has ranged from 808 to 833.

# Graduate Studies and Research Program Spotlight

## IUP Innovates!

Hidden in the Fall 2013 graduate enrollment is a great deal of dynamic change and innovation:

### New Graduate Programs: @Northpointe

- Health Services Administration, Masters

### Main Campus

- New Safety Sciences Ph.D.
- New Nanoscience PSM
- New Applied and Industrial Chemistry PSM
- 69 New Mini GAs
- Fifteen \$1000 New Graduate Scholarships
- New Summer Contracts for Master's Coordinators



### New Daytime Programs: @Monroeville

- Counselor Education, Masters

### New Graduate Programs: @Harrisburg

- Employment and Labor Relations, Masters
- Nursing Ph.D.
- Curriculum and Instruction, D. Ed.

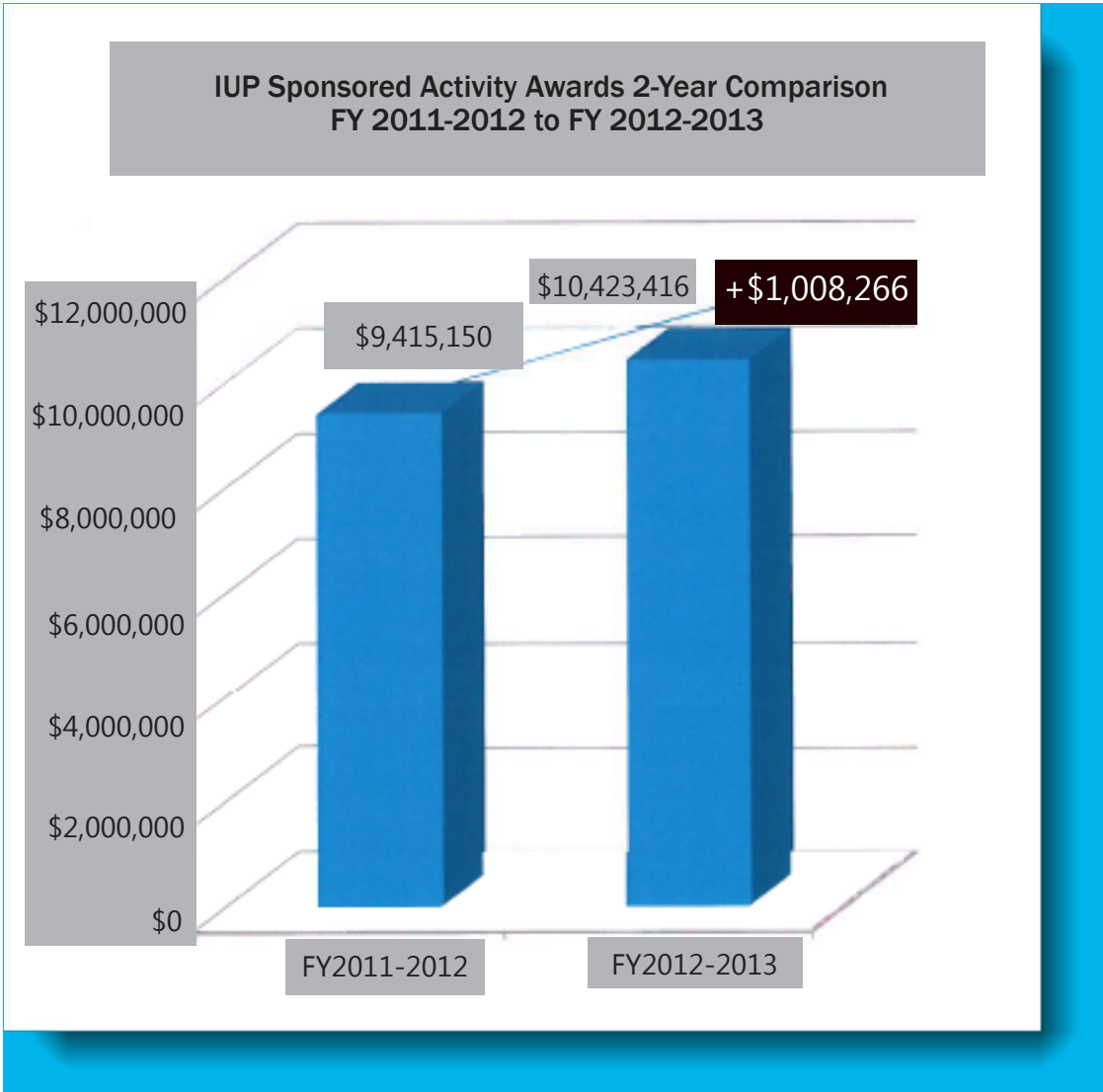
It is the innovation by the graduate programs that really helped IUP this year. The SGSR estimates that our enrollment would have declined by more than 264 students, instead of 64, without all of this innovation.

Congratulations to IUP's innovators!

# Graduate Studies and Research Program Spotlight

## IUP Faculty Land More Grant\$

Congratulations to IUP faculty, who brought in over \$1 million more in grants for FY 2012-13 than the previous year:



IUP also has a Federal grants performance funding measure and our Federal grants awards increased by over \$393,000 compared with the previous reporting year.

# School of Graduate Studies and Research Announcements

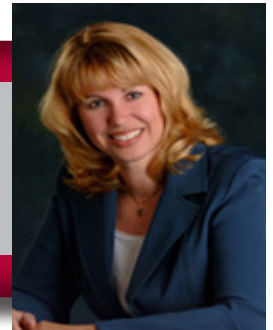
## Curriculum Handbook Revised

A revision to the graduate curriculum handbook was passed by the senate in April, 2013. The new handbook substantially streamlines the graduate curriculum process and represents many hours of work by the University Wide Graduate Committee. You can find the new handbook [here](#) on the SGSR Website.

### Some of the more substantial changes include:

- An option to develop a "podium neutral" syllabus of record when developing a new course. This eliminates the need to create a separate "on-line" course syllabus when converting the course to include delivery via Distance Education.
- A new program format that mirrors the format required by PASSHE. This eliminates the need to rewrite a proposal that has been approved by IUP Senate prior to submitting it to PASSHE.
- Elimination of multiple paper copies replaced by a requirement to submit an electronic version of the proposal to the SGSR Dean's Associate.
- Elimination of redundancy and updated requirements (The new manual is approximately 1/3 the length of the former version).
- New fillable cover sheets for curriculum proposals and Distance Education proposals.

*Dr. Shari Robertson  
Dean's Associate  
srobert@iup.edu*



## IUP Commencement for Graduate Students

Paula Stossel, Assistant Dean for Administration

The Commencement ceremony for graduate students will be held on Saturday, December 14, 2013 at 9:30 a.m. in Fisher Auditorium. All December masters and doctoral graduates are invited to attend. August 2013 MFA and doctoral students are also invited to attend and be hooded. All students must report to the Performing Arts Center no later than 8:30 a.m.

RSVP for the Commencement ceremony by logging on to [MyIUP](#). Family and friends are welcome to attend the ceremony and do not need tickets in order to do so.

A professional photographer will be on site to distribute information about purchasing photographs.

Immediately after the ceremony, President Michael Driscoll will host a reception honoring all graduates, families, and guests in the Blue Room, Sutton Hall.

For additional information about the Commencement ceremony for graduate students or December graduation, contact Paula Stossel, Assistant Dean for Administration ([pstoss@iup.edu](mailto:pstoss@iup.edu)).

# School of Graduate Studies and Research Announcements

## Attention December Graduates:

Remember to apply for December graduation by logging on to [MyIUP](#). The deadline for masters and doctoral students to apply for graduation is December 1, 2013.

## Important Changes for Graduate Students Writing Theses or Dissertations

In August 2013 the School of Graduate Studies and Research (SGSR) posted a revised [Thesis/Dissertation Manual](#) describing several key changes for graduate students effective immediately. These changes were reviewed and approved by the University-Wide Graduate Committee and the University Senate. They include the following:

- Graduate students must submit their theses or dissertations electronically, and paper submissions will no longer be accepted.
- Graduate students must defend their theses or dissertations at least **two weeks** prior to the ProQuest upload deadline for their planned graduation date. For December 2013 graduates, the defense deadline was November 1, and the ProQuest upload deadline is November 15. To see all other deadlines, [click here](#).
- Graduate students must submit their theses or dissertations for review and submit all necessary forms for graduation (publishing agreement, thesis/dissertation signature page, survey of earned doctorates [Ph.D. only]) to the SGSR at least **two weeks** prior to the ProQuest upload for their planned graduation date. For December 2013 graduates, this deadline was November 1, and the ProQuest upload deadline is November 15.
- All theses and dissertations submitted to the SGSR will be reviewed for plagiarism using third-party software [iThenticate](#).
- The most current edition of an academic discipline's style guide must be used by students within one year of that style guide's release.

The Thesis and Dissertation Manual has also been updated to include clarifications for the most frequently asked questions, navigation improvements, additional guidance through figures and supplemental text, and hyperlinks to content on School of Graduate Studies and Research web pages.

If you have any questions, please visit the [Thesis/Dissertation homepage](#) or e-mail: [grad-research@iup.edu](mailto:grad-research@iup.edu)

## IUP Monroeville Graduate and Professional Center

In July 2013, IUP's new 10-year lease for the Monroeville Graduate and Professional Center was executed. As a result, final planning and installation of three new SMART Boards is underway. Additionally, after the end of the Fall 2013 term, our near-12,000 square foot space will receive a "face lift" to include new paint and new carpet.

To learn more about offering courses or programs at the Center or if you are interested in hosting a meeting at IUP Monroeville, contact Paula Stossel. ([pstoss@iup.edu](mailto:pstoss@iup.edu)) For additional information go to: [www.iup.edu/monroeville](http://www.iup.edu/monroeville)

## IUP Research Institute Highlight



Fall 2013 has been an exciting time for research at IUP. The Research Institute team is busy working on many new initiatives including some intercollege collaborations! We celebrated sponsored activity at IUP recently with our **Annual Researchers' Reception** held at Cosumel's Mexican Restaurant on Thursday, September 26, 2013.

We added a little healthy competition this year and challenged the academic deans to a contest. The college with the highest percentage of employees in attendance received the "Crimson Cup" to display and up to \$2,000 in research/sponsored activity dollars. The college with the highest number in attendance received up to \$1,000 in research/sponsored activity dollars.

**Michael Hood** and the College of Fine Arts won the top prize with 35% attendance and **Mark Correia** and the College of Health & Human Services won the 2nd prize with the most attendees. **Scott Decker** of the Employee and Labor Relations Dept. won the random drawing for a gift certificate from Cosumel's Restaurant. Congratulations to all and thank you to everyone who attended!



## IUP Research Institute Highlight

The first quarter of 2013 shows that IUP is committed to sponsored activity and understands the benefits that come along with external grants/contracts. After just 3 months, **IUP has received \$1,889,961 in external dollars** – a comparison to last fiscal year's first quarter of \$1,811,062. A **four percent increase** over last year! IUP should be extremely proud of this accomplishment, especially given the challenging economic times we are currently facing.



To continue support of all sponsored activity at IUP, the RI continues to offer workshops on varying areas of grantsmanship: Our "Nuts & Bolts" Workshop Series is in its fourth year and continues to improve. Presentations on Finding Funding, Pre award/Proposal development, Building Effective Grant Budgets, and Post-Award/Compliance are the standard four workshops. We also offer customized, more focused sessions to selected faculty groups and/or classes. If you are interested in a presentation, please contact the Research Institute at 724-357-2223. We are happy to be your grants resource office!

Here's to hoping the remainder of the academic year continues to bring prosperity in grantsmanship! If you have an interest in sponsored activity, call us at 724-357-2223 or visit us at 1179 Grant St., Suite One (at the point of Grant/Oakland). Check out all of our resources on our website at <http://www.iup.edu/researchinstitute>.

Thank you for your commitment,  
**Your Research Institute Team**



## Research Highlight

### IUP's Institutional Animal Care and Use Committee (IACUC)

As usual, IUP's Institutional Animal Care and Use Committee (IACUC) has been busy working on several new initiatives that will improve its ability to serve the IUP research and teaching community.

We are happy to report that **our IACUC website has been streamlined and improved**, and now includes links to even more resources to assist our IUP community. We've collected and made available our 'IACUC Memos to Investigators,' updated our protocol forms, and provided links to even more external animal care and use guides, from federal funding agencies as well as professional societies. We hope that these materials are useful to you.

In July, IUP was visited by an inspector from the USDA, charged with verifying that our IACUC and investigators are meeting their requirements in terms of animal health and welfare. Once again, **we passed the inspection** without violation: a big 'thank you' to all involved for their diligence in ensuring animal protections.

In response to USDA recommendations, the IACUC has initiated oversight of teaching uses of animals, bringing us in line with IACUC function at other institutions. For 2013-14, we are asking all faculty utilizing Animal Welfare Act (AWA) - covered species in their courses to submit protocols for animal use prior to the onset of teaching activities. This supervision will be extended to all teaching uses of vertebrate animals in 2014-15.

**We've also adopted a series of online animal care-and-use training modules**, which will standardize the training our investigators, instructors and their students complete. Stay tuned for an announcement - these training materials will become available in the Fall of 2013.

**What's on the horizon?** Plenty! In addition to expanding our supervision of teaching uses of animals, the IACUC expects to:

- use the updated **Moodle 2.0** for enhanced electronic protocol submission/review
- integrate biological, chemical, and radiological **safety 'checks'** into our protocols
- test a system for **post-approval monitoring**

It's going to be a busy year!

IUP's IACUC can be found online at [www.iup.edu/iacuc](http://www.iup.edu/iacuc). Questions or concerns? E-mail us at: [iacuc-info@iup.edu](mailto:iacuc-info@iup.edu)

### Graduate Student Accomplishments

To view our Graduate Student Accomplishments, **CLICK HERE!**