

## 2021-2022 SPECIAL CIRCUMSTANCES APPEAL

Student's Last Name \_\_\_\_\_ First Name \_\_\_\_\_

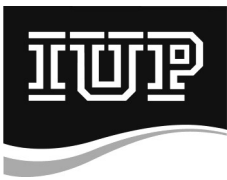
Student's IUP ID No. @ \_\_\_\_\_ Address \_\_\_\_\_

Student's Email Address \_\_\_\_\_

Because the FAFSA may not always portray a clear picture of your financial situation, the Special Circumstances Appeal may allow for additional consideration in certain situations. Your aid package may remain the same, be increased, or be reduced based on the financial information that has been submitted. Submitting an appeal for special circumstances does not guarantee that an adjustment will be made to your aid package. Decisions will be communicated to the student via the Financial Aid Messages section of MYIUP accessible by logging in to [www.my.iup.edu](http://www.my.iup.edu). This form only applies to federal financial aid. **Please Note:** Undergraduate, Pennsylvania residents should also report a change in circumstances to PHEAA at 1.800.692.7392.

**Section I—Special Circumstances for Consideration:** Please indicate which special circumstance applies to you. Documentation listed as required but not submitted along with this form will cause a delay in the review of your request. **Please list your IUP Student ID Number at the top of all documentation submitted.** **Please note:** All documentation **MUST** be submitted no later than **30 days prior to the student's last date of attendance** for the award year and/or term for the student to be considered for additional aid eligibility.

Special Circumstance	For a Dependent Student	For an Independent Student	Required Documentation
__ <b>Loss of Employment</b>	You or your parents income earned in 2021 will be less than what was earned in 2019.	Your (or your spouse's) income earned in 2021 will be less than what was earned in 2019.	- Special Circumstances Appeal Form - Signed 2020 Federal Tax Return - Letter from employer indicating date of termination - Final pay statement showing year-to-date earnings - Unemployment award letter (if applicable)
__ <b>Other Loss of Income</b> *Alimony *Child Support *Retirement *Pension *Social Security *Workers Compensation	You or your parent received benefits in 2019 which have ceased or been reduced in 2021.	You (or your spouse) received benefits in 2019 which have ceased or been reduced in 2021.	- Special Circumstances Appeal Form - Signed 2020 Federal Tax Return - 2019/20 Benefit statement listing total amount received - 2021 Benefit statement or court documents listing updated amount to be received and effective date
__ <b>Unusual Expenses</b> *Medical, Dental, or Nursing Home *Elementary or Secondary School Tuition	You or your parent paid expenses not covered by insurance or paid tuition for another family member to attend elementary or secondary school.	You (or your spouse) paid expenses not covered by insurance or paid tuition for a child to attend elementary or secondary school.	- Special Circumstances Appeal Form - Signed 2020 Federal Tax Return - Copy of medical bills showing expenses paid that were not covered by insurance for 2021 Or - Copy of invoice or bill from elementary or secondary school showing cost of tuition for 2021
__ <b>Separation or Divorce</b>	Your parents separated or divorced AFTER filing the FAFSA but prior to 12/31/2021.	You and your spouse separated or divorced AFTER filing the FAFSA but prior to 12/31/2021.	- Special Circumstances Appeal Form - Signed 2020 Federal Tax Return - Divorce decree, separation agreement, or proof of separate residences (lease agreement, utility bill, etc.) - 2020 W-2 for parent with whom student will continue to reside (or student, if independent)
__ <b>Death of Parent or Spouse</b>	A parent has died AFTER filing the FAFSA.	Your spouse has died AFTER filing the FAFSA.	- Special Circumstances Appeal Form - Signed 2020 Federal Tax Return - Death Certificate - 2020 W-2 for living parent (or student, if independent)
__ <b>One-Time Payment Received</b>	Your parents received a one-time lump sum payment of monies in 2019.	You (or your spouse) received a one-time lump sum payment of monies in 2019.	- Special Circumstances Appeal Form - Signed 2020 Federal Tax Return - Documents detailing one-time payment amount, source, and reason - Receipts showing one-time payment amount has been spent



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Section II—Income and Benefits: Please provide the income and benefits that you and your family received and will continue to receive between January 1, 2021 and December 31, 2021. If a question does not apply to you, or if you do not expect to receive any income from that source, indicate "0". Do not leave any blanks. If your parent is divorced, separated, or widowed, only include information about the parent with whom you are living. If you, the student, are divorced, separated, or widowed, do not include information about your spouse. The Financial Aid Office may request further documentation to verify this information.

Table with 5 columns: Source of Income, Father / Step-parent, Mother / Step-parent, Student, Student's Spouse. Rows include Income Earned from Work, Unemployment Compensation, Interest and / or Dividend Income, Worker's Compensation, Pensions and / or Annuities, Severance Pay, Retirement Benefits, Disability Benefits, Social Security Benefits (taxable), Child Support, Alimony, Welfare Benefits, Other: \_\_\_\_\_, and 2021 TOTAL ANTICIPATED INCOME.

Section III—Explanation of Special Circumstances: Please explain the reason for your Special Circumstances Appeal in detail. Please provide all pertinent information that will assist the Financial Aid Office in having a better understanding of your circumstances. Use an additional sheet if necessary.

Four horizontal lines for writing the explanation of special circumstances.

Section IV—Certification Statement: I certify that all of the information on this form is true and complete to the best of my knowledge. If requested, I agree to provide further documentation to substantiate the information provided. I understand that all special circumstance appeals are reviewed on a case-by-case basis and this request does not guarantee approval and may not result in an actual change in my financial aid package. I understand review of this request can take up to four weeks for processing by the Financial Aid Office at IUP. I understand all documentation must be submitted 30 days prior to the student's last date of attendance for the term and/or award year for the student to be considered for additional aid eligibility.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent or Spouse Signature \_\_\_\_\_ Date \_\_\_\_\_