



Indiana University of Pennsylvania

www.iup.edu

College of Education and Communications
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APPLICATION FOR APPROVAL OF EXCESS ACADEMIC LOAD

Complete ALL information below. Incomplete forms will NOT be processed.

If you cannot register for excess academic load 2 days after submitting this request, please contact the office of the College of Education and Communications (COEC) in 104 Stouffer Hall or (724) 357-2483.

APPROVAL IS REQUESTED FOR: ___ Fall ___ Spring ___ Summer ___ Winter

Name: _____ Class: Fr So Jr Sr Banner: @ _____

Major: _____ Phone: _____ Email: _____

Permission is granted based on academic progress:

Request for (Circle One): Fall/Spring Semesters

18 credits require 2.75 CGPA
19 credits require 3.00 CGPA
20 credits require 3.25 CGPA
20+ credits require 4.0 CGPA

Winter Term

4.1-5.9 credits require 3.0 CGPA
6 credits require 3.25+ CGPA

IF YOU DO NOT HAVE THE REQUIRED CGPA OR YOU ARE REQUESTING MORE THAN 20 CREDITS/4 CREDITS FOR A GIVEN SEMESTER/TERM, YOU MUST HAVE YOUR ADVISOR PROVIDE JUSTIFICATION AND SIGN FOR THIS REQUEST ON THE BACK OF THIS FORM.

Transfer Credits	IUP Earned Credits	IUP Quality Points	IUP CGPA	COE USE ONLY Verified by:
				Date:

List all coursework you plan to register for if approval is granted.

Dept	Number	Course Title	Credits
TOTAL number of credits for which approval is requested (MUST EXCEED 17.9 or 4):			

___ Approved ___ Denied

Associate Dean, College of Education and Communications Date

Entered in Banner: By Whom and Date