



**Kathleen Jones White  
Writing Center**

# **BUSINESS WRITING & SOFT SKILLS WORKSHOPS**

**Expand your writing and soft skills by attending the free workshops offered by the Kathleen Jones White Writing Center!**

**Workshops are held via zoom from 7:00-8:00pm.**



**Scan the QR code to join a session, or contact [w-center@iup.edu](mailto:w-center@iup.edu) for more information**



**Strategic  
Language for  
Professional  
Communication**



**Resume  
Writing  
Workshop**



**Cover  
Letter  
Workshop**



**Intro to  
Technical and  
Professional  
Writing**



**Selling your  
Proposal in  
Professional  
Settings**