

Minutes of the PC4A Biweekly Meeting

Held virtually on October 10, 2022 at 3:30pm

Members Present: Kami Abdala, Farah Bennani, Rory Butler, Michael Caglia, Christine Delahanty, Waleed Farag, Maureen Farley, Sadie Hauck, Becky Hays, Tracey Johnson, Sherri Mack, Greg Paonessa, Michelle Robinson, Christie Sever, Lydia Taylor, Leisa Zuccolotto,

Meeting Information

1. Minutes from the first and second meetings were approved by Leisa Zuccolotto, seconded by Sherri Mack.
2. Lydia Taylor has been hired as the Grant Project Manager and will be in touch with all partners soon to offer assistance.
3. An application to purchase the pc4a.edu domain has been submitted and is currently under review (expected wait is 4 to 6 weeks). Updates will be provided to all partners as they are available.
4. Dr. Farag has been invited to give a presentation at the NPED meeting which will be held on Tuesday, October 4, 2022. This meeting is a kick-off call for all recipients of the DoD grant.
5. All partners have submitted their scope of work and can expect review and feedback provided within the week. All scopes of work should focus on the following:
 - a. Alignment with activities and grant objectives
 - b. Proposed budget
 - c. Timeline
6. Jamie Bretz provided an overview of the MCCC Scope of Work which included the following highlights:
 - a. MCCC will work closely with its marketing team to create a strategy that meets their local demographics and targets underrepresented populations
 - b. New equipment in networking labs will be purchased, as well as virtualization software
 - c. Exam vouchers will be provided to students for certification exams
 - d. Certifications may be provided to faculty to increase opportunities for current faculty to teach more courses within MCCC's programs
 - e. Bootcamp style courses will be offered for tutoring and certification prep
 - f. A Computer Science Advisor will be hired to assist students and increase enrollment
 - g. A Computer Science Career Coach will be hired to offer resume building, interview prep, and other career seminars.
 - h. Faculty will be provided education to better understand transfer agreements and employment opportunities
 - i. DoD/DIB representatives will be added to the MCCC Computer Science Advisory Board
7. Partners expressed concern as to how to handle purchasing/distribution of certification exam vouchers. All members are asked to share ideas on how to best handle voucher disbursement. Some ideas already shared include:
 - a. Offering best performing students the vouchers
 - b. Boot camps specifically for cert prep
 - c. Incorporating cert prep into current curriculum/tying to a course

- d. Integrate with Workforce Department to offer cert prep courses
- 8. Rory Butler and Christine Delehanty provided an overview of the BCCC Scope of Work which included the following highlights:
 - a. Focus will be on aligning the current cybersecurity program with ACM and NSA requirements with updated program launching in the Fall of 2023
 - b. BCCC will now be a testing center and there are plans to integrate the testing center with preparatory boot camps to encourage certification
 - c. This fall, BCCC will pilot a short course that will raise awareness and appreciation in cybersecurity. This course will offer a micro-credential.
 - d. Focus on taking cybersecurity beyond the world of IT.
- 9. All partners were reminded of the upcoming GenCyber Summer Camp that IUP will be hosting on-site in Summer 2023. Partners who are located within driving distance of the IUP main campus are encouraged to help publicize the camp.
- 10. All partners were asked to reach out to their institution's data management team/registrar to create a baseline for the stated objectives of the grant.
- 11. All partners should be thinking about what type of soft skills education would best fit their students needs, and what type of faculty development would best fit their faculty's needs. Each partner will be contacted soon regarding these two activities which will be provided by the lead institution.
- 12. The next meeting is scheduled for Monday, October 17, 2022 at 3:30 pm EST.
- 13. With no further business, the meeting concluded at 4:30 pm EST.

Action Items

Item	Person Responsible
Send MCCC's Scope of Work PowerPoint to all partners	Jamie Bretz
Review and send feedback for all submitted Scope's of Work	Dr. Waleed Farag
Carefully review and finalize Scope of Work and submit to PI as soon as possible	All partners
Consider best offerings for soft skills and faculty development	All partners

Respectfully submitted by Lydia Taylor and Dr. Waleed Farag