

# PC4A Biweekly Meeting

## August 8, 2023 at 1:45 PM

### Agenda

#### Previous Meeting Actions

1. Approval of minutes from June 15, 2023 meeting.
2. Update on Action Items:

Item	Person Responsible
Send Cert Release Form to Sherri and Jamie	Complete
Check on submitted RSVP forms	Complete

#### Announcements/Updates

1. Data Analysis
  - a. Dr. Paul Hawkins has been hired to analyze PC4A baseline data. His report will be included in the Annual Report and will be made available to partners as soon as possible.
2. Hiring of Marketing Assistant
  - a. PC4A is currently looking for a marketing assistant to help with social media efforts. If any partner knows someone who would be interested, please send their contact information to the PM.
3. Certification and Employment Survey Updates
  - a. Partners are asked to continue to send reminder emails/post the survey on social media. Data will be collected through August 31, 2023.

Partner	Responses Collected
BC3	22
BUCKS	9
MCCC	12
NCC	22
PHCC	20
WCCC	3

4. New PC4A Website
  - a. Bios and headshots for each Co-PI and Senior Personnel should be sent to [ltaylor@iup.edu](mailto:ltaylor@iup.edu) **as soon as possible**.
  - b. Partners are asked to please share any marketing materials, photos, participation statistics, etc. **as soon as available** to be included on the new website.
5. [All Lines Technology Opportunities](#)
  - a. The PM met with representatives from All Lines Technology to discuss services, internships, and other opportunities for collaborations. A separate meeting can be scheduled with each interested partner.
6. [S3TEM Soft Skills Training](#)
  - a. Funded by the National Nuclear Security Administration, S3TEM provides soft skills training through seminars, workshops, and a virtual lab. If partners are interested in pursuing training opportunities for their students, please contact the PM.
7. Bi-weekly meeting schedule for Fall 2023.
  - a. All participants will be asked to discuss the meeting schedule for the upcoming fall semester.
8. Partner updates since last July meeting/Questions.