

**PC4A Biweekly Meeting**  
**April 17, 2023 at 3:30pm**  
**Agenda**

**Previous Meeting Actions**

1. Approval of minutes from April 10, 2023 meeting.
2. Update on Action Items:

<b>Action Item</b>	<b>Status</b>
Send Baseline Data to partners	Complete

**Announcements/Updates**

1. Quarterly Report Updates
  - a. Thank you to all partners who submitted their quarterly reports. Additional information may be requested to best show progress at each school.
2. Baseline Data
  - a. Certification Survey has been approved by the OHRO, and all partners are asked to distribute the survey as soon as possible.
  - b. Partners are permitted to offer exam vouchers (to randomly selected respondents) if it is included in their budget. Please let the PM know if you would like to offer an exam voucher drawing.
3. Partner Progress Report
  - a. All partners are asked to share not only progress, but challenges, changes to their original plans, lessons learned, and best practices to promote more consortium collaboration.
4. Questions