PC4A Biweekly Meeting

February 6, 2023 at 3:30pm

Agenda

Previous Meeting Actions

1. Approval of minutes from January 23, 2023 meeting.
2. Update on Action Items:

Action Item	Status
Provide any requested information for quarterly report	Complete
Update tutoring jotform to include disclaimer	Complete

Announcements/Updates

1. Quarterly Report Updates.
   a. 1st Quarterly Progress Report submitted on 1/27/2023.
   b. 1st Quarterly Financial Report submitted on 1/27/2023.
2. Virtual Lab Voucher Updates.
   a. Cengage codes sent to partners on 2/3/2023.
   b. TestOut vouchers will be purchased for students to use during the fall 2023 term.
3. Invoice Reminders.
   a. Partners need to be spending funds in accordance with their scope of works, and submit monthly invoices as needed.

Partner	Budget Spent:	Grant Progress (Y1):
BC3	0%	
BUCKS	8.9%	
MCCC	0%	41%
NCC	<1%	
PHCC	0%	
WCCC	0%	

4. WC Tutoring Sessions/Workshops.
   a. No tutoring sessions scheduled yet.
   b. If any partner faculty are going to require use of the tutoring service as part of their courses, please let Lydia Taylor know as soon as possible.
   c. The first WC Workshop begins Wednesday, February 8, 2023. Please publicize these workshops with your students (the flyer can be found on our website).
5. NSF NCSES report on diversity in STEM workforce.
   a. View the full report here.
   b. A report review meeting was held on January 31, 2023. Recording of the meeting will be available in the coming weeks.
6. Updates on Faculty Development Workshops.
7. Review of social media graphics.
8. Information on Transfer Agreements.
9. Information on CAE Applications.