PC4A Biweekly Meeting
January 24, 2024 at 3:30 PM
Agenda

Previous Meeting Actions

1. Approval of minutes from January 10, 2024, meeting.

Announcements/Updates

1. Invoice Updates
   a. Thank you to all partners who submitted invoices on time. Partners are asked to continue spending funds according to their budget, goals, and objectives.

Partner	Budget Spent
Overall	16%
LO	25%
BC3	12%
BUCKS	0%
MCCC	12%
NCC	9%
PHCC	20%
WCCC	27%

2. Quarterly Report Updates
   a. Thank you to all partners who submitted their quarterly report on time. Please be on the lookout for communication from the PI and PM in case additional information is requested to accurately report on your activities.
3. Virtual DoD Discussion Panel
   a. Partners are asked to provide feedback on the possibility of IUP hosting a virtual discussion panel with current/previous DoD CySP awardees. Panel guests will discuss the following with PC4A partner students:
      i. Hiring process for employment with DoD
      ii. Impressions of internship experiences
      iii. Tasks/responsibilities during a typical workday
      iv. Impressions of CySP application process, and benefits
      v. Explanation of current research projects at IUP
4. POGIL Workshops
   a. East PA Workshop: April 5, 2024 from 9:00 am to 4:00 pm
   b. West PA Workshop: April 12, 2024 from 9:00 am to 4:00 pm
   c. Partners are asked to begin distributing the workshop flyer and encouraging faculty to register via the [online registration form](#).
5. One-on-one Partner Meeting Notification
   a. All partners will be required to attend a one-on-one meeting with the PI and PM to review project progress, goals, and budgets. These meetings are expected to be held in early March, and partners will be provided with an agenda prior to the meeting.

6. 2024 FIRST Championship Conference – Call for Presenters
    a. FIRST is looking for session proposals for the upcoming conference to be held in Houston TX April 17-20,2024 in the following topics:
        i. Business & Marketing
        ii. Engineering
        iii. Equity, diversity, inclusion
        iv. Event Experience
        v. Game Strategy
        vi. Implementation and Success Stories
        vii. Informational Topics
        viii. Programming
        ix. Schools and Education
    b. Submit proposals here, which are due by February 9, 2024.
    c. Contact championshipconferences@firstinspires.org with any questions.
7. New PC4A Event Calendar
    a. To better track activities, a new PC4A event calendar has been created and will be shared with all partners soon. The calendar will be updated after each bi-weekly meeting and partners are asked to review the calendar for accuracy and completeness.
8. Partner Updates