

# DoD: Cybersecurity Service Academy (CSA)

## Meeting's Agenda on January 27, 2025

### *Minutes Approval*

- Approval of the minutes of the last meeting held Nov. 6, 2024.

### *Announcements:*

- As announced during our last meeting, a new solicitation for the 2025-26 CSA was released and all of you were notified back in November 2024.
- Thanks to those of you who helped recruit promising candidates to the IUP CSA.
- **All six CSA returning students, please confirm that you will submit your renewal application via AVUE tool by the Feb. 1<sup>st</sup> deadline. The grant PI reminded all students with the following and also sent several email reminders.**
  - Part of returning application is a required Letter of Support (LoS) that will be written by me. *If you have not email me your updated resume, please do so ASAP so I'll be able to complete this letter and send it to you before the deadline.*
  - Please remember that the deadline is Feb. 1.
  - *You will be using the same tool you used last year, make sure you have access to it and start your application ASAP.*
  - Complete info and instructions on how to apply can be found on our project website at [www.iup.edu/DoDScholarship](http://www.iup.edu/DoDScholarship)
- **The other SEVEN graduating students, please confirm that ALL your graduation requirements will be fulfilled this semester, and you will be able to graduate this May.**
- *All students, please confirm the exact # of credits you registered for this spring and confirm that no changes to these figures will happen.* Dr. Farag will then submit scholarship tuition waiver forms for all students to the Bursar's Office. Credits should be reflected on your Easy Pay accounts once these forms are processed which can take some time.
- As announced before, you should be able to use the created IUP bookstore accounts at the Co-op for Spring 2025 required textbooks up to your \$500 allowance.
- After about one month into the spring, these accounts will be closed so that we can assess if the leftover balance for each one may be used or not. We will discuss updates at the next meeting.
- The PI has used the Next Gen System (IUP scholarship management system) to assign a \$14,500 stipend to each one of you in Spring 2025. Please confirm the receipt of your spring stipend.

### ***Discussions:***

- For returning students, any questions regarding your returning applications??
- Letters of support for returning students who sent Dr. Farag, the program director, their resumes will be emailed to each student before the end of this week.
- Updates on participation in the Cybersecurity club and other Cybersecurity related activities.
- Forming our Cyber Team to participate in the spring 2025 CAE NE Hackathon. Site, <https://www.ncaecybergames.org/>. **Feb. 15 or March 15??** We need CSA students to take the lead in this effort as has been the case in the past. Please coordinate with Thomas, CS Club president, and keep Dr. Farag posted.

### ***Students' Responsibilities:***

- As a kind reminder, all student awardees need to maintain their eligibility throughout the AY 2024-25 including GPA, on-time graduation, etc. Check the project website at [www.iup.edu/DoDScholarship](http://www.iup.edu/DoDScholarship) for a complete list of eligibility criteria.
- Awardees are also reminded that they need to abide with all project requirements including attending all monthly meetings, respond promptly to all emails, promote the scholarship and cybersecurity programs across IUP, participate in extracurricular activities such as Cyber Security Club and cybersecurity events, update the PI and Co-PI with grades, progress, and any outstanding issues, work with the project PIs on the assigned research project and produce a technical report, and maintain an up-to-date portfolio of cybersecurity-related activities.
- **Student performance:** please be aware that each year a comprehensive report outlining the performance of each CSA recipient and her/his contribution to the program is authored by the PI and submitted to the funding agency. Any questions??
- ***I have not yet received Cybersecurity Portfolios from 8 of you. You need to email me your portfolio no later than Feb 7, 2025, at 4 PM.***

### ***Students' Reports:***

- Any outstanding issues that might affect your academic performance or graduation plans. Also, please report on your portfolio and contributions to the program.

***Next Meeting: end of Feb. or beginning of March 2025 during the common hour. Please be tuned.***

***Questions??***