IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes
September 1st, 2023 – 11:15 AM

- Attended by: Dr. Waleed Farag (PI), Dr. Soundararajan Ezekiel, Meghan Schilpp, Jared Giesen, Thomas McGillan, James Saylor, Noah Suley, Noah Oberholtzer, James Searer, Brody Rife, Evan Crooks, Julia O'Brien, Ben Reno, Malcolm Holden

Announcements

- Congratulations to all selected scholarship recipients.
- Thanks to all new students who attended required boot camp.
- Official grant not rewarded yet, but 90-day pre-award authorization was received – waiting on agency notification.
- Book stipend accounts are set up at Co-Op Store
    - $625 in library accounts. Contact Mrs. Breanne Donahue bdonahue@iup.edu with any questions.
    - To use: when ordering, select Scholarship > DoD category of payment.
- Offices have been contacted to prevent any late fees on tuition payments, etc.
- Tuition waiver only applies to courses taken during fall/spring semester. NOT winter or summer sessions.
- IUP FA office communicated that "in most cases, the CySP awards are well in excess of a student's cost of attendance at IUP and they generally have to cancel (or greatly reduce) any IUP scholarships awarded."
- All students declined health insurance coverage so there will be no funds for it this school year.
- If any student wishes to work during the year, they must report to the PI and pass following requirements:
    - Maintain 3.2 GPA
    - Work under 20 hours/week
    - Work not affecting their academic studies
- Students MUST abide with the project requirements listed below:

- Attend ALL monthly meetings and respond promptly to all email correspondences and/or requested information from the project PI, and funding agency.
- Promote the CySP & cybersecurity among other students, in our department.
- Participate in extracurricular activities, such as, Cybersecurity Club, cyber competitions, IUP Cybersecurity Day (Oct. 31), etc.
- Update the PI and Co-PI with grades, progress, and any outstanding issues that might affect your academic performance.
- Work with the project PI's on the assigned cybersecurity research projects, peer-mentoring activities and/or other assigned tasks intended to enhance the CySP at IUP.
- Submit a portfolio of your involvement in cybersecurity-related activities. This portfolio needs to have documentation of activities, such as, club meetings, colloquia, workshops, conferences, etc. These portfolios will be reviewed and assessed.

Discussion

- Students report no problems with book stipend.
- Tuition waiver will be submitted after add/drop period.
- Stipend will be two sums of $13500 awarded, one per semester.
  - Any meal plans costs will be covered and subtracted from this stipend.
- Each NEW student needs to identify the desired specs for his/her laptop/PC. Please email Dr. Farag a link to your choice for approval. Once the grant will be awarded, each new student should go ahead and purchase the machine and then will be reimbursed for up-to $1,500.
  - Include complete transaction information.
  - Purchase in one transaction in full, NOT payment plan.
  - Keep receipts of all purchases to send for reimbursement.

- - Record name and address of whose credit card was used for reimbursement.
  - Dr. Ezekiel recommends purchasing computer with high computational power for better longevity in future.
- Students are required to do summer internship if their agency requires them to do so, other than those graduating this year.
- Mentors assigned:
  - Meghan & Vincent will be the peer-mentors for Thomas.
  - Malcolm will be the peer-mentor for Evan and Jared
  - James Searer will be the peer-mentor for Julia and Noah O
  - Benjamin will be the peer-mentor for Brody, James Saylor, and Noah S.
- Students will have to submit cybersecurity portfolios; Malcolm volunteered his to be sent as an example.

Next Meeting: Wednesday October 4, 2023

Respectfully submitted by Malcolm Holden and Dr. Farag.