DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on September 21, 2022

Minutes Approval

- Approval of minutes of the last meeting held 8/24/2022 (minutes file was sent by email).

Announcements:

- The fully executed grant was recently received by IUP and its effective date is 9/12/2022.

- Given that delay, I have secured the approval of the IUP Vice President for Finances to submit the scholarship tuition waiver forms for all students before the grant was award.

- Tuition/fees waivers were submitted on Aug. 30, 2022 and should have been processed by the Bursar's Office a while ago. **All, please confirm.**

- Students have been using the Coop Accounts set by the PI to buy their academic books this semester (with the exception of a couple of cases). If you still need to purchase any other books from the COOP, you need to do that ASAP.

- Right after the award of the grant on 9/12/2022, the PI has submitted requests to disburse scholarship stipends on the NextGen System ($13,500 to each student for each semester). These requests should had been processed a while ago and each of you should had received her/his stipend. **All, please confirm.**

- Regarding the computer purchase and as we agreed, the best and fasted way to acquire these is for NEW CySP recipients to purchase her/his favorite laptop/desktop then we will reimburse you for your expenses (up to $1,500). **The following information** needs to be submitted to me to initiate the processing of your reimbursement. So far, Jordan and Malcolm are the only two who sent me this info. All other NEW students, please do that ASAP. **Any questions??**
  - **Name of person to be reimbursed**
  - **Address to which check should be mailed**
  - **Proof of purchase (invoice with payment method shown)**

- There is one upcoming major cybersecurity event at IUP and **ALL CySP recipients are strongly encouraged and expected to participate in this event**:
  - The 15th annual Cybersecurity Day on Oct. 18th. Website is https://www.iup.edu/cybersecurity/activities/cyber-security-day/index.html. We need to recruit helpers to manage this event, see also the following discussion section.

- In addition, this Friday Sept. 23, an international delegation consists of 17 cybersecurity professionals from about 10 different countries are visiting IUP to know more about our

projects and activities in the cybersecurity area. This delegation is sponsored by the US Department of State and is visiting IUP for the first time. If any one of you would like to join this (from 10:30 AM – 12:00 noon), please let me know ASAP.

- **Health Insurance Coverage**. Based on our discussion last meeting, no one showed interest in the possible health insurance coverage. **Every recipient needs to officially opt in or out of this benefit in this meeting.** <mark>Please record the response of each student.</mark>

Discussion on Promoting the CySP program at IUP:

- Every CySP recipient is expected to continue to promote the program and participate at satisfactory levels on various selected and/or assigned activities to achieve this goal.

- So far, most of you are helping with various projects and activities but those who are not are strongly encouraged to contribute to the program.

- Opportunities for all CySP students include:
  - Signing up to help with the upcoming CSD on Oct. 18. **Please contact Malcolm for detailed assignments.**
  - Actively participating and playing leading roles in the Cybersecurity Club.
  - Participating in the upcoming CAE NE Hackathon in early spring 2023.
  - Participating in Cyber Competition and/or Hackathon such as the CAE NCX, NSA Code Breaker, etc.
  - Involvement into research projects with project Co-PIs.
  - Actively participating in the peer-mentoring program, see also below.

Registration for Spring Courses:

  - All CySP recipients are reminded with our previous discussion last meeting. The scholarship is ONLY covering your academic semester courses (fall and spring). No winter nor summer courses are covered. If you have any special situation, make sure you discuss this with the PI ASAP.

Peer-mentoring Updates:

Below are the assignments shared with you last meeting. Maria, Zaryn, and Zach, please report on any updates regarding this initiative.

  - Maria will be the peer-mentor for Malcolm, Alec, Ben and James.
  - Zaryn will be the peer-mentor for Jordan and Vincent
  - Zachary will be the peer-mentor for Meghan and Ethan

Students' Reports:

- Everyone, please quickly report on: academic progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio.

Renewal:

- It will be mainly based on your performance in this program, fulfillment of the obligations discussed before, and recommendation letter by the PI, see also agenda of last meeting.

Next Meeting is Schedule on Wednesday, Nov. 9 at 11:10 AM. All confirm availability.

Questions??