CNAP: IUP Expansion of CAE-C Education Project Meeting Minutes for Wednesday, May 2nd, 2018

Meeting Commenced at 12:09pm in HSS 123

Attended by: Dr. Farag, Dr. Fiddner, Dr. Rafoth, Dr. Machado (via Zoom), Amber Stewart, Krista Sarraf, Alex Ashcom, and Sarah Bradshaw

1. April 11th minutes unanimously approved at 12:10 p.m.
2. Please submit feedback on RI form; feedback will determine the form of the final submission, and any requests will be considered. Preferably, feedback will be submitted within 7-10 days.
3. Camp Application and Information (June 4-8) has gone live; please work to publicize the camp information, as enrollment has been low, so far.
   a. Hardcopy of camp fliers to be included with remaining letters (Westmoreland County)
   b. IUP Daily Post on May 1
   c. Still seeking funding for lunch—the current plan requires increasing the lunch period time as well as the amount of supervision to move students to the Northern Dining area.
   d. Application deadline will be extended to May 23; update on website
   e. Alex will deliver fliers to local Indiana businesses in the week following finals
   f. Consider advertising on tvs in university buildings; sharing news post via social media, other.
4. GenCyber camp enrollment is strong; deadline for this is May 25
5. So far, no updates from PTC—send reminder to Dan Hughes and reconvene
6. Progress is being made on the research study
   a. 75 more participants were gained through the second survey administration
   b. Participation numbers from Westmoreland are holding at 30, professors have been sent a reminder to please administer the survey in a computer lab.
   c. Continue targeting network administrators and programmers for more qualitative data; hopefully Dr. Fiddner's efforts will help us connect with more people.
   d. Thanks to Dr. Rafoth/Krista for information and collaboration
7. Preparations for June 4-8 Camp
   a. We still have funds for guest speakers. For anyone seeking to invite a guest speaker, we do still have funds, but this is time sensitive as paperwork requires 2-3 weeks to process.
      i. Lee has other commitments; Hartle did not respond; Porsche will let us know
      ii. Possible contacts through Dr. Machado and Dr. Fiddner
      iii. Consider internal speakers?
   b. Consider the need for breakout groups to differentiate students based on age, skill level
   c. Camp Scheduling

       i.   Group project during session time to reduce need for speakers

     ii.   Tentatively: Five technical sessions by Dr. Farag, 2 guest speakers, 3 communication sessions by Dr. Rafoth/Krista, 3 PoliSci/critical thinking sessions by Dr. Fiddner, 1 Teambuilding session, 1 Group Project session

   iii.   Finalized titles, sessions due to Dr. Farag within 1-2 weeks

Submitted by Sarah Bradshaw