

Minutes for the CNAP Committee Meeting September 6, 2017 at 11:00 AM in 306 HSS

Attended By: Drs. Waleed Farag, Dighton (Mac) Fiddner, Crystal Machado, Ben Rafoth, Krista Sarraf, Alex Ashcom, and Lydia Taylor

1. The six different phases of the project were discussed, with responsibilities assigned to instructors as follows:
 - Research Component: Dr. Machado
 - Tutoring/Writing Center: Dr. Rafoth
 - Weekend Workshops & Cybersecurity local consortium: Dr. Fiddner
 - Web Portal, Summer Camp, and Weekend Workshops: Dr. Farag
2. Holding a version of the GenCyber summer camp was discussed to fulfill the CNAP summer camp requirement.
3. Dr. Rafoth is working on small lesson plans to help tutors better aid students.
4. Ms. Sarraf is working on PowerPoint tutorials for student to self-learn writing skills.
5. Writing, speaking, listening, and reading were suggested as the possible focus of the learning skills questionnaire.
6. Dr. Rafoth and Dr. Machado will collaborate to more thoroughly define “soft skills.”
7. Dr. Machado will get permission to administer surveys in classrooms.
8. Dr. Fiddner will reach out to professors and professionals in the area to determine which skills are required in industry.

9. All members were advised to use the shared folder on the X: drive for storing all grant related documents.

10. The meeting was adjourned at 12:15 PM.

Submitted by: Lydia Taylor