

DoD: Cybersecurity Scholarship Program (CySP)

Meeting Agenda on April 1, 2024

Minutes Approval

- Approval of the minutes of last meeting held 2/22/2024.

Announcements:

- Dr. Farag worked with all returning students to ensure they properly complete their renewal applications. All six returning applications were submitted via the tools and included in the submitted 2024-25 CySP grant.
- Dr. Farag submitted scholarship tuition waiver forms for all 13 students right after Add/Drop and they should have been processed and credited to your account a while ago and all issues some of you had have been promptly addressed. **Please confirm.**
- Ensured that the Next Gen System (IUP scholarship management system) assigns a \$13,500 stipend to each one of you in Spring 2023. **Please confirm the receipt of your spring stipend.**
- On Feb. 17, 2024, the IUP Cyber team participated in the NCAE-C NE Regional Hackathon and IUP team placed fourth. Thanks to all of you who helped in such an effort. Special thanks to Evan and Thomas for participating in the competition.
- After our last meeting, I requested the closure of your COOP book accounts and a financial report from the grant accountant to identify leftover balance for each one of you. I was waiting for the financial report for a while and had just received it on 3/28/2024 and this was the cause for delaying our meeting.

Discussions:

1. For all graduating students, did you receive any communication regarding your graduation and work start status?
2. As announced above, upon the receipt of the COOP financial report, I approved the use of remaining funds in each of your accounts so that each student will be able to buy an eReader. I then emailed each one of you on the same day detailed instructions on how to proceed, see below.

“I encourage you to use that money, ***so you need to make that purchase and email me all the below info by Friday, April 5th, at 12:00 PM.*** If I will not receive that info from you by April 5th, I would assume that you do not want to use that balance. Your reimbursement can NOT exceed \$XXX.XX..”

- Full Name in the format (*FN LN*)
 - Full mailing address in which the reimbursement check will be mailed to in the format (*street address, city, state, zip code*)
 - ***A PDF file contains proof of purchase that clearly shows your name and method of in-full payment.***
3. If you have not submitted your Cybersecurity Portfolio, you must do that by April 5. Thanks to nine of you who already submitted their portfolios.

Program Evaluation:

- This will be our last meeting this academic year and all of you need to complete the end-of-year survey.

Students' Reports:

- Any outstanding issues that might affect your academic performance or approved graduation date?? Please also report on your portfolio and contributions to the program.

Questions??

IUP Cybersecurity Scholarship Program Meeting Minutes

April 1st, 2024 - 11:15 AM

- Attended by: Dr. Waleed Farag (PI), Dr. Soundararajan Ezekiel, Vincent Emery, Thomas McGillan, Ben Reno, Noah Suley, Meghan Schilpp, Jared Gisen, Brody Rife, Noah Oberholtzer, James Searer, Malcolm Holden, Evan Crooks, Julia O'Brien, and James Saylor
- Move to approve minutes of last meeting by Vincent Emery, seconded by Ben Reno.

Renewal:

- 6 returning recipients for Fall 2024 semester, 7 recipients graduating May 2024.
- No issues recorded regarding balance/tuition for any students.

Announcements:

- Thank you to participating students in the NCAE Hackathon in February.
- Dr. Farag has requested for each student's COOP book accounts be closed.
 - Students should check their balance and look into purchasing an E-Reader/Tablet with any remaining funds.
 - Receipts for this purchase are to be sent to Dr. Farag for reimbursement.
- To be sent to Dr. Farag for textbook fund reimbursement, *due by April 5th*
 - Full name (FN LN)
 - Full mailing address to which the reimbursement address should be mailed (street address, city, state, zip code)
 - *A PDF file including the proof of purchase (receipt) and method of payment is **required** for reimbursement.*
- This textbook balance limited to 1 item with 1 protection plan.
- Students who have not yet submitted their Cybersecurity Portfolio must submit theirs to Dr. Farag by April 5th (Friday)

Discussions:

- Confirmation for graduating students that communication with work agencies is going well.
 - No grievances were noted.
- Student feedback survey regarding the effectiveness and implementation of the CySP Program over the past year.
- Closing remark/congratulations from Dr. Ezekiel
- Closing remark/thank-you from Dr. Farag

The final CySP meeting of the academic year was concluded.

Respectfully submitted by Noah Suley and Dr. Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on February 2, 2024

Minutes Approval

- Approval of the minutes of the last meeting held Nov. 10, 2023.

Announcements:

- As announced during our last meeting, a new proposal for the 2024-25 CySP was released and all of you were notified back in November 2023.
- Thanks to those of you who helped recruit promising candidates to the IUP CySP.
- **All six CySP returning students, please confirm that you submitted your renewal application via AVUE tool by the Feb. 1st deadline. The grant PI reminded all returning students with the following and also sent an email reminder on Jan. 22.**
 - Part of your application is a required Letter of Support (LoS) that will be written by me. *So, please email me ASAP your updated resume so I can complete this letter.*
 - I will email you the signed LoS by the end of this month.
 - Please remember that the deadline is Feb. 1.
 - *You will be using the same tool you used last year, make sure you have access to it and start your application ASAP.*
 - Complete info and instructions on how to apply can be found on our project website at www.iup.edu/DoDScholarship
- **The other SEVEN graduating students, please confirm that ALL your graduation requirements will be fulfilled this semester, and you will be able to graduate this May.**
- *All students, please confirm the exact # of credits you registered for this spring and confirm that no changes to these figures will happen.* Dr. Farag will then submit scholarship tuition waiver forms for all students to the Bursar's Office. Credits should be reflected on your Easy Pay accounts once these forms are processed.
- As announced before, you should be able to use the created IUP bookstore accounts at the Co-op for Spring 2024 required textbooks up to your \$625 allowance.
- After about one month into the spring, these accounts will be closed so that we can assess if the leftover balance for each one may be used to buy an eReader. We will discuss updates at the next meeting.
- The PI has used the Next Gen System (IUP scholarship management system) to assign a \$13,500 stipend to each one of you in Spring 2024. Please confirm the receipt of your spring stipend.

Discussions:

- For returning students, any questions regarding your submitted returning applications??
- Letters of support for returning students who sent Dr. Farag, the program director, their resumes were emailed to each student well before the application deadline.
- Updates on participation in the Cybersecurity club and other Cybersecurity related activities.
- Forming our Cyber Team to participate in the spring 2024 CAE NE Hackathon. Site, <https://www.ncaecybergames.org/>. We need CySP students to take the lead in this effort as has been the case in the past. Please coordinate with Meghan, CS Club president, and keep Dr. Farag posted.
- As a reminder, given input from the CySP PM regarding eligibility to receive other FA in addition to your CySP financial package, IUP FA has ruled that because the CySP financial package far exceeds IUP Cost of Attendance (COA), IUP CySP students are NOT eligible to receive additional FA.

Students' Responsibilities:

- As a kind reminder, all student awardees need to maintain their eligibility throughout the AY 2023-24 including GPA, on-time graduation, etc. Check the project website at www.iup.edu/DoDScholarship for a complete list of eligibility criteria.
- Awardees are also reminded that they need to abide with all project requirements including attending all monthly meetings, respond promptly to all emails, promote the scholarship and cybersecurity programs across IUP, participate in extracurricular activities such as Cyber Security Club and cybersecurity events, update the PI and Co-PI with grades, progress, and any outstanding issues, work with the project PIs on the assigned research project and produce a technical report, and maintain an up-to-date portfolio of cybersecurity-related activities.
- **Student performance:** please be aware that each year a comprehensive report outlining the performance of each CySP recipient and her/his contribution to the program is authored by the PI and submitted to the funding agency. Any questions??
- I have not yet received Cybersecurity Portfolios from 10 of you. You need to email me your portfolio no later than **March 1, 2024 at 4 PM**.

Students' Reports:

- Any outstanding issues that might affect your academic performance or graduation plans. Also, please report on your portfolio and contributions to the program.

Next Meeting: March 18, 2024 at 11:15 AM, all confirm availability

Questions??

IUP Cybersecurity Scholarship Program Meeting Minutes

February 2nd 2024 - 11:15 AM

- Attended by: Dr. Waleed Farag (PI), Dr. Soundararajan Ezekiel, Ben Reno, Noah Suley, Meghan Schilpp, Jared Gisen, Brody Rife, Noah Oberholtzer, James Searer, Malcolm Holden, Evan Crooks, Julia O'Brien, and Vincent Emery
- Not in Attendance: James Saylor, Thomas McGillan
- Move to approve minutes of last meeting by Jared, 2nd by Brody

Renewal:

- Confirmed returning students applied for new CySP cycle (AY 2024-25)
- Deadline for new and returning students was Feb.1, 2024
- Graduating students confirmed that their graduation requirements will be fulfilled this semester.
- All CySP recipients confirmed their number of credits this semester and that there is no plan to change these numbers:
 - Ben – 12
 - Brody – 7
 - Noah S – 16
 - Meghan – 12
 - James – 7
 - Malcolm – 6
 - Julia – 15
 - Noah O – 16
 - Jared – 12
 - Evan – 12
 - Vincent – 6

Announcements:

- Students all have \$625 allowance at IUP bookstore for Spring 2024
 - Within one month, these accounts will close so that leftover balance for possible eReader can be assessed. Updates will be discussed next meeting.
- PI has used Next Gen System to assign \$13,500 stipend to each student in Spring 2024.
 - All students confirmed they received stipend.
- Students cannot accept any other financial aid or scholarship other than CySP financial package.
- Students must maintain GPA and graduation requirements for CySP.

Discussions:

- If textbook is not in IUP Bookstore, buy it from third-party and keep receipt. Then send that information to Dr. Farag to be reimbursed using the \$625 textbook allowance.
- Cybersecurity Club competition – First club meeting this past week, where students were registered for NCAE Cyber Games Hackathon
 - Trying to recruit more members, those that have already competed twice cannot again.
- CySP students are responsible for attending all CySP meetings, participate in extracurricular activities, respond promptly to all emails, promote the scholarship and cybersecurity programs across IUP, update the PI and Co-PI with grades, progress, and any outstanding issues, work with project PIs on assigned research projects and produce technical report and maintain up-to-date portfolio of cybersecurity-related activities.
- Need to send Dr. Farag cyber security portfolio by March 1, 2024 at 4PM if students have not sent them yet.
- Any CySP students who is working need to notify Dr. Farag via email and ensure that they do not work more than 20 hours to ensure compliance with scholarship regulations.

Next Meeting: March 18, 2024 at 11:15AM

Respectfully submitted by Malcolm Holden and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on November 10, 2023

Minutes Approval

- Approval of the minutes of the last meeting held Oct. 9, 2023.

Renewal:

- As all of you should know by now, the application for the new CySP cycle (AY 2024-25) has recently opened and all details you need to know can be found on the project website at <https://www.iup.edu/cybersecurity/grants/dod-cyber-scholarship-program/index.html>.
 - Application deadline for new and returning students is on Feb. 1, 2024.
 - Returning students will need to submit an online application via the AVUE tool used in their last year application.
 - A Zoom information session is scheduled on Monday, 11/20, at 11:15 AM. **Any questions???**
 - See the agenda/minutes of the meeting on 9/1/2023 for additional details regarding renewal.

Announcements:

- Thanks for all CySP recipients who helped during the 16th Annual Cybersecurity Day held on Oct. 31, 2023.
- Scholarship tuition waivers and stipends for fall 2023. **Any problems???**
- Laptop/computer reimbursement status. Dr. Farag has promptly submitted all reimbursement forms and documentation so that CySP students can get reimbursed for expenses they paid. **All students, please report on your reimbursement status.**
- Status of fall 2023 book allowance use. Please report.
- On Nov. 16, 2023, about five representatives from NAVSUP will visit IUP and deliver a presentation at 11 AM in 232 Str. Hall that all of you are strongly encouraged to attend. Also, CySP students who will join NAVSUP will briefly meet with the team at 10:30 AM in the same room. Lastly, if anyone of you is interested in joining us for lunch on that day, please confirm with me now.

Spring course registration:

- ***Each of the SEVEN CySP students who will be graduating this May needs to confirm that her/his graduation plan is going well and there are no problems that may prevent him/her from graduating on-time.***
- All 13 CySP students, please report the exact number of credits that you registered for coming spring.
- As discussed several times before, the scholarship will ONLY pay for academic year courses (fall/spring). If you have any questions regarding this, please contact Dr. Farag.

Discussions:

- Forming our Cyber Team to participate in the spring 2024 CAE NE Hackathon. Site, <https://www.ncaecybergames.org> . We need CySP students to take the lead on this effort as has been the case in the past. Please coordinate with Meghan, CS Club president, and keep Dr. Farag posted.
- There might be fund to support student travel for a professional event but this is handled (if available this year) directly by the CySP PO.
- Cybersecurity Club updates: meetings topics, website, etc.
- Cybersecurity portfolio status.

Students' Reports:

- Any outstanding issues that might affect your academic performance and report on the contributions to the program.

Questions??

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on October 9, 2023

Minutes Approval

- Approval of minutes of the last meeting held 9/1/2023 (minutes file was sent by email).

Announcements:

- The fully executed grant was recently received and internally awarded by IUP on 9/15/2023.
- Given that delay, I have secured the approval of IUP administration to submit the scholarship tuition waiver forms for all students before the grant was awarded.
- Tuition/fees waivers were submitted in early September and should have been processed by the Bursar's Office a while ago. **All, please confirm.**
- Students have been using the Coop Accounts set by the PI to buy their academic books this semester. If you still need to purchase any other books from the COOP, you need to do that ASAP.
- Also, before the award of the grant on 9/15/2023, the PI submitted requests to disburse scholarship stipends on the NextGen System (\$13,500 to each student for each semester). These requests should had been processed a while ago and each of you should had received her/his stipend. **All, please confirm.**
- Regarding the computer purchase and as we agreed, the best and fastest way to acquire these is for NEW CySP recipients to purchase her/his favorite laptop/desktop then we will reimburse you for your expenses (up to \$1,500). **The following information** (sent to you before by email) needs to be submitted to me to initiate the processing of your reimbursement. So far, Evan, Thomas and Brody are the only students who sent me this info. All other NEW students, please do that ASAP. **Any questions??**
 - **Name of person to be reimbursed**
 - **Address to which check should be mailed**
 - **Proof of purchase (invoice with payment method shown)**
- There is one upcoming major cybersecurity event at IUP. So far, we have three-four personnel from the DoD who will be presenting at this event including the director of the DoD STEM. **ALL CySP recipients are strongly encouraged and expected to participate in this event:**
 - The 16th annual Cybersecurity Day on Oct. 31th. Website is <https://www.iup.edu/cybersecurity/activities/cyber-security-day/index.html>. We need to recruit helpers to manage this event, see also the following discussion section.

- In addition, the PC4A project is sponsoring a regional Cybersecurity conference called [BSides](#) to be held in Johnstown on Oct. 26, 2023. If any of you are interested, we have discount codes and registration will cost students only \$10 after the discount.

Discussion on Promoting the CySP program at IUP:

- Every CySP recipient is expected to continue to promote the program and participate at satisfactory levels on various selected and/or assigned activities to achieve this goal.
- So far, most of you are helping with various projects and activities but those who are not are strongly encouraged to contribute to the program.
- Opportunities for all CySP students include:
 - Signing up to help with the upcoming CSD on Oct. 31. **Please contact Meghan for detailed assignments.**
 - Actively participating and playing leading roles in the Cybersecurity Club.
 - Participating in the upcoming CAE NE Hackathon in early spring 2024.
 - Participating in Cyber Competition and/or Hackathon such as the CAE NCX, NSA Code Breaker, etc.
 - Involvement into research projects with project Co-PIs.
 - Actively participating in the peer-mentoring program, see also below.

Registration for Spring Courses:

- All CySP recipients are reminded with our previous discussion last meeting. The scholarship is ONLY covering your academic semester courses (fall and spring). No winter nor summer courses are covered. If you have any special situation, make sure you discuss this with the PI ASAP.

Peer-mentoring Updates:

Below are the assignments shared with you last meeting. Meghan, Vincent, Malcolm, James, and Benjamin please report on any updates regarding this initiative.

- Meghan & Vincent will be the peer-mentors for Thomas.
- Malcolm will be the peer-mentor for Evan and Jared.
- James Searer will be the peer-mentor for Julia and Noah O.
- Benjamin will be the peer-mentor for Brody, James Saylor, and Noah S.

Students' Reports:

- Everyone, please quickly report on: academic progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio.

Renewal:

- It will be mainly based on your performance in this program, fulfillment of the obligations discussed before, and recommendation letter by the PI, see also agenda of last meeting.

Next Meeting is Schedule on Wednesday, Nov. 8 at 11:15 AM. All confirm availability.

Questions??

IUP Cybersecurity Scholarship Program Meeting Minutes

October 9th, 3034 - 11:15 AM

- Attended by: Dr. Waleed Farag (PI), Dr. Soundararajan Ezekiel, Meghan Schilpp, Jared Giesen, Thomas McGillan, James Saylor, Noah Suley, Noah Oberholtzer, James Searer, Brody Rife, Evan Crooks, Julia O'Brien, Ben Reno, Malcolm Holden, and Vincent Emery

Announcements:

- All should have received tuition/Fee Waivers: ALL CONFIRMED
- All should have received 13,500 Stipend: ALL CONFIRMED
- New CySP Scholars can purchase a new laptop/desktop (Up to \$1,500), Scholars need to send Dr.Farag their specs ASAP by the end of the week. should purchase the laptop after sending specs and will get refunded. Must show payment method (name of account), total price, and item list.
- There is one upcoming major cybersecurity event at IUP. So far, we have three-four personnel from the DoD who will be presenting at this event including the director of the DoD STEM. **ALL CySP recipients are strongly encouraged and expected to participate in this event:**
 - The 16th annual Cybersecurity Day on Oct. 31th. Website is <https://www.iup.edu/cybersecurity/activities/cyber-security-day/index.html>. We need to recruit helpers to manage this event, see also the following discussion section.
- In addition, the PC4A project is sponsoring a regional Cybersecurity conference called [BSides](#) to be held in **Johnstown on Oct. 26, 2023**. If any of you are interested, we have discount codes and registration **will cost students only \$10 after the discount**.
- Scholars should create a portfolio for the scholarship, Malcolm will be sending an example.

Discussion on Promoting the CySP program at IUP:

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- Every CySP recipient is expected to continue to promote the program and participate at satisfactory levels on various selected and/or assigned activities to achieve this goal.
- So far, most of you are helping with various projects and activities but those who are not are strongly encouraged to contribute to the program.
- Opportunities for all CySP students include:
 - Signing up to help with the upcoming CSD on Oct. 31. **Please contact Meghan for detailed assignments.**
 - Actively participating and playing leading roles in the Cybersecurity Club.
 - Participating in the upcoming CAE NE Hackathon in early spring 2024.
 - Participating in Cyber Competition and/or Hackathon such as the CAE NCX, NSA Code Breaker, etc.
 - Involvement into research projects with project Co-PIs.

- Actively participating in the peer-mentoring program, see also below

Registration for Spring Courses:

- All CySP recipients are reminded with our previous discussion last meeting. The scholarship is ONLY covering your academic semester courses (fall and spring). No winter nor summer courses are covered. If you have any special situation, make sure you discuss this with the PI ASAP.
- Graduating Students reported that they are all on track to graduate in the spring

Renewal

- Scholars who are renewing should be preparing for next CySP cycle including maintaining GPA requirement

Question:

- Honors college has another session towards end of the semester, do we still have accesses to book accounts
 - Yes you will be able to use your account
- Do we get refunded extra money from book accounts
 - No direct refund, but you can use it to buy a E-Reader
- Does laptop fund include tax
 - Yes, students will be reimbursed up to \$1,500 for the laptop.

Next meeting is scheduled on Wednesday, Nov. 8 at 11:15 am. All scholars confirmed they will attend

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on September 1, 2023

Announcements:

1. Congratulations to all the selected scholarship recipients: Vincent, Malcolm, Meghan, James Searer, Benjamin, Evan, Jared, Thomas, Julia, Noah O., Brody, James Saylor, and Noah S.
2. We are seeking a volunteer to record minutes from meetings.
3. I would like to thank all NEW students for attending the required boot camp in GWU in Washington, DC last July.
4. Official grant has NOT been awarded yet as of today, 9/1/2023, but do NOT worry. We have just received yesterday a 90-day pre-award authorization which will allow us to start various grant activities soon.
5. Over the past few weeks, the grant PI, Dr. Farag, have met and collaborated with several offices at IUP, to ensure that all scholarship recipients receive the scholarship benefits in spite, of the fact that, the grant is in the pipeline, and we haven't received it yet.
 - We have already established cost centers for the grant (in preparation for the official receipt of the fully executed grant).
 - I will submit your tuition/fees waiver for each one of you, as soon as possible but do not worry because I contacted FA and other IUP offices to ensure that there will be NO late fees on delayed tuition/fees payment for you.
 - The waiver form will be based on the number of credits you are registered for this fall. Every one of you is asked to confirm this number in this meeting and confirm that there is NO plan to change this number until add/drop is over.
 - The PI will hold soon a grant kick-off meeting with representatives from the IUP Research Institute (RI) and the Grant Accounting, once we receive the grant.
 - I have worked with the IUP bookstore to create special accounts for you as communicated to all of you in my email dated 8/19/2023. Below are the instructions on how to obtain your textbooks. Each of you should have a semester-based allowance of \$625 for required textbooks. If you still have questions about textbooks ordering, **please contact Ms. Breanne Donahue bdonahue@iup.edu directly.**
 - Students should go to our store (Coop) website www.iupstore.com and order their books online. They need to go through the textbook ordering process and then select "Scholarship" payment method, then "DoD" subcategory. Your credit balance (\$625) will then be used to allow for purchase.
 - You may also stop by the bookstore and let them know that you are a recipient of the DoD CySP Scholarship..

- We had many discussions regarding financial aid to make sure that all of you receive your complete scholarship benefits. In summary:
 - All of you should receive complete DoD Scholarship benefits.
 - IUP FA office communicated to me that “in most cases, the CySP awards are well in excess of a student’s cost of attendance at IUP and they generally have to cancel (or greatly reduce) any IUP scholarships awarded.”
 - **If you still have any questions about your Financial Aid (FA)/other eligibility to receive any other scholarships/awards, please contact IUP FA office.**
- I have created the DoD CySP scholarship on Next Gen System and will assign \$13,500 to each student in each semester very soon and hopefully the grant will be officially received by then.
- *All CySP recipients are reminded that the scholarship ONLY covers your academic semester courses (fall and spring). No winter NOR summer courses are covered. Please make sure you ALWAYS consider this when registering for your courses and planning your graduation date.*
- Each **NEW** student needs to work on identifying the desired specs for his/her laptop/PC. Please email me a link to your choice for approval. Once the grant will be awarded, I will ask each new student to go ahead and purchase your machine and you will be reimbursed for up-to \$1,500.
- I have contacted all of you during the grant negotiation phase regarding the potential for health insurance coverage and ALL of you had declined that. Therefore, there will be NO benefits in this area in this year grant.

Students’ Responsibilities:

1. Maintain your eligibility throughout AY 2023-24. GPA above 3.2, on-time graduation, actively participating in the program and in all mandatory activities, etc. Please refer to the project website at www.iup.edu/DoDScholarship for the complete list of scholarship rules and requirements.
2. Participate in the DoD internship (if requested).
3. You might be able to work provided that all the following conditions are satisfied:
 - The number of work hours does not exceed 20 hours per week.
 - Work will not impact your academic study and plan for on-time graduation.
 - Inform the PI and commit to fulfill IUP scholarship program requirements such as peer-mentoring, promoting the program, and other activities, see below.
4. Peer-mentoring. In order to help new students know more about the program and get the experience from returning students, please note the following assignments that are mainly based on your DoD agency.
 - Meghan & Vincent will be the peer-mentors for Thomas.

- Malcolm will be the peer-mentor for Evan and Jared.
- James Searer will be the peer-mentor for Julia and Noah O.
- Benjamin will be the peer-mentor for Brody, James Saylor, and Noah S.

5. You **MUST** abide with the project requirements listed below:

- A. Attend ALL monthly meetings and respond promptly to all email correspondences and/or requested information from the project PI, and funding agency.
- B. Promote the CySP & cybersecurity among other students, in our department.
- C. Participate in extracurricular activities, such as, Cybersecurity Club, cyber competitions, IUP Cybersecurity Day (Oct. 31), etc.
- D. Update the PI and Co-PI with grades, progress, and any outstanding issues that might affect your academic performance.
- E. Work with the project PI's on the assigned cybersecurity research projects, peer-mentoring activities and/or other assigned tasks intended to enhance the CySP at IUP.
- F. Submit a portfolio of your involvement in cybersecurity-related activities. This portfolio needs to have documentation of activities, such as, club meetings, colloquia, workshops, conferences, etc. These portfolios will be reviewed and assessed. ***Are there any returning student who is willing to share her/his portfolio with newer students?***

Renewal:

It will be mainly based on your performance in this program, recommendation letter from the PI, and fulfillment of the obligations listed above.

Next Meeting Time??

Questions??

IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes

September 1st, 2023 – 11:15 AM

- Attended by: Dr. Waleed Farag (PI), Dr. Soundararajan Ezekiel, Meghan Schilpp, Jared Giesen, Thomas McGillan, James Saylor, Noah Suley, Noah Oberholtzer, James Searer, Brody Rife, Evan Crooks, Julia O'Brien, Ben Reno, Malcolm Holden

Announcements

- Congratulations to all selected scholarship recipients.
- Thanks to all new students who attended required boot camp.
- Official grant not rewarded yet, but 90-day pre-award authorization was received – waiting on agency notification.
- Book stipend accounts are set up at Co-Op Store
 - \$625 in library accounts. Contact Mrs. Breanne Donahue bdonahue@iup.edu with any questions.
 - To use: when ordering, select Scholarship > DoD category of payment.
- Offices have been contacted to prevent any late fees on tuition payments, etc.
- Tuition waiver only applies to courses taken during fall/spring semester. NOT winter or summer sessions.
- IUP FA office communicated that “in most cases, the CySP awards are well in excess of a student’s cost of attendance at IUP and they generally have to cancel (or greatly reduce) any IUP scholarships awarded.”
- All students declined health insurance coverage so there will be no funds for it this school year.
- If any student wishes to work during the year, they must report to the PI and pass following requirements:
 - Maintain 3.2 GPA
 - Work under 20 hours/week
 - Work not affecting their academic studies
- Students MUST abide with the project requirements listed below:

- Attend ALL monthly meetings and respond promptly to all email correspondences and/or requested information from the project PI, and funding agency.
- Promote the CySP & cybersecurity among other students, in our department.
- Participate in extracurricular activities, such as, Cybersecurity Club, cyber competitions, IUP Cybersecurity Day (Oct. 31), etc.
- Update the PI and Co-PI with grades, progress, and any outstanding issues that might affect your academic performance.
- Work with the project PI's on the assigned cybersecurity research projects, peer-mentoring activities and/or other assigned tasks intended to enhance the CySP at IUP.
- Submit a portfolio of your involvement in cybersecurity-related activities. This portfolio needs to have documentation of activities, such as, club meetings, colloquia, workshops, conferences, etc. These portfolios will be reviewed and assessed.

Discussion

- Students report no problems with book stipend.
- Tuition waiver will be submitted after add/drop period.
- Stipend will be two sums of \$13500 awarded, one per semester.
 - Any meal plans costs will be covered and subtracted from this stipend.
- Each NEW student needs to identify the desired specs for his/her laptop/PC. Please email Dr. Farag a link to your choice for approval. Once the grant will be awarded, each new student should go ahead and purchase the machine and then will be reimbursed for up-to \$1,500.
 - Include complete transaction information.
 - Purchase in one transaction in full, NOT payment plan.
 - Keep receipts of all purchases to send for reimbursement.

- Record name and address of whose credit card was used for reimbursement.
 - Dr. Ezekiel recommends purchasing computer with high computational power for better longevity in future.
- Students are required to do summer internship if their agency requires them to do so, other than those graduating this year.
- Mentors assigned:
 - Meghan & Vincent will be the peer-mentors for Thomas.
 - Malcolm will be the peer-mentor for Evan and Jared
 - James Searer will be the peer-mentor for Julia and Noah O
 - Benjamin will be the peer-mentor for Brody, James Saylor, and Noah S.
- Students will have to submit cybersecurity portfolios; Malcolm volunteered his to be sent as an example.

Next Meeting: Wednesday October 4, 2023

Respectfully submitted by Malcolm Holden and Dr. Farag.