

DoD: Cybersecurity Scholarship Program (CySP)

Meeting Agenda on April 19, 2022

Minutes Approval

- Approval of the minutes of last meeting held March 1, 2022.

Announcements:

- Returning student renewal as well as new CySP awardees will be announced sometime this month (I do expect this to happen soon).
- There might be a chance for another Hackathon in AY 2022-23 similar to the one IUP participated in spring 2022 and earlier years. We expect that CySP students will take the lead of our Cyber Team.
- All requests for reimbursements have been approved by the PI and should had been processed a while ago. Any issues??
- All CySP students (except one) have already submitted their Cybersecurity Portfolios. Thanks a lot, to all of you who submitted the portfolio. I still need the missing portfolio.
- This our last official meeting in this academic year. Congratulations to CySP recipients who will be graduating soon and joining their DoD agencies.

Discussions:

- For all CySP students, any problems, or comments you would like to make?
- CySP students are strongly encouraged to take leading roles in the Cybersecurity Club, mentor new recipients, and be actively involved.

Students' Reports:

- Any outstanding issues that might affect your academic performance or approved graduation date?? Please also report on your portfolio and contributions to the program.

Questions??

IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes

April 19, 2022 – 11:30 – 11:45

- Attended by: Dr. Waleed Farag (PI), Dr. Ezekiel (Co-PI), Nicholas Villano, Jacob Neulight, Dylan Dewalt, Neil Yoder, Cassandra Lefever, Zachary Cupp, and Zaryn Good
- Previous meeting minutes from March 1, 2022, were unanimously approved
- Announcements
 - New and returning awardees will be announced soon once the program receives confirmation from their superiors
 - These students will need to sign to confirm their acceptance and CC Dr. Farag in the emailed acceptance
 - CySP students are expected to participate and lead the Hackathon next year
 - No issues regarding reimbursements from any students
 - All students have submitted their portfolios
 - Congratulations to graduating students
 - All CySP students should be models for their peers
 - Should take leading in Cybersecurity Club
- Discussion
 - No issues reported by students regarding graduation and academic progress
 - No comments made by students regarding starting their internships or jobs

This was the final meeting for the semester. Good luck to all returning and graduating students.

Submitted by: Cassie Lefever and Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting Agenda on March 1, 2022

Minutes Approval

- Approval of the minutes of last meeting held February 1, 2022.

Announcements:

- A new grant proposal for the 2022-23 CySP was submitted on Feb. 28, 2022. Thanks to those of you who helped recruit promising candidates to the IUP CySP.
- Dr. Farag was working with all returning students to ensure they properly complete their renewal applications. All three returning applications were included in the submitted 2022-23 CySP grant.
- Dr. Farag submitted scholarship tuition waiver forms for all eight students to the Bursar's Office. Your tuition/fees waivers should be in place a while ago and all issues some of you had have been promptly addressed. **Please confirm.**
- Ensured that the Next Gen System (IUP scholarship management system) assigns a \$12,500 stipend to each one of you in Spring 2022. **Please confirm the receipt of your spring stipend.**
- Use of the created IUP bookstore accounts at the Co-op for Spring 2022 required textbooks up to your \$625 allowance. Any issues?
- Please check the email I sent you on Feb. 2nd regarding the BoolmCON security conference. Details can also be found on its website at <https://bloomcon1.wordpress.com/>.

Discussions:

1. For all CySP students, any problems or questions you would like to ask?
2. Updates on participation in the Cybersecurity club and other Cybersecurity related activities.
3. Cybersecurity portfolio was due yesterday. If you hadn't already emailed it to the PI, please do so ASAP.
4. Please make sure you review students' responsibilities documented in last meeting agenda. If you have any questions, please let us know.

Students' Reports:

- Any outstanding issues that might affect your academic performance or approved graduation date?? Please also report on your portfolio and contributions to the program.

Program Evaluation:

- To be discussed.

Next Meeting: April 11, 2022, at 11:30 AM, all confirm availability

Questions??

IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes

March 1, 2022 – 11:30 – 12:00

- Attended by: Dr. Waleed Farag (PI), Dr. Ezekiel (Co-PI), Nicholas Villano, Jacob Neulight, Dylan Dewalt, Neil Yoder, Cassandra Lefever, Maria Balega, Zachary Cupp, and Zaryn Good
- Previous meeting minutes from February 1, 2022, were unanimously approved
- Announcements
 - The new cycle proposal was submitted on February 28, 2022
 - After the last meeting, there were a few reported issues with the stipend (\$12,500) and tuition waivers
 - All issues were resolved
 - No new issues were reported
 - Book allowance (\$625)
 - No issues reported
 - BloomCON (<https://bloomcon1.wordpress.com/>)
 - Funds have been supplied in the past for those interested in attending this in-person event
- Discussion
 - No one reported any issues for this semester
 - Hackathon (4th place among 9 schools)
 - Dylan: hackathon was fun, just not enough prep for infrastructure
 - Nick: worked on CTF and found it a good learning experience
 - Any issues for graduation
 - All graduating students applied for graduation and reported no issues
 - One student has not submitted their portfolio that was due on February 28, 2022
 - No issues were reported regarding the portfolios
- Make sure to review student responsibilities that were documented in the last meeting
- Anonymous survey regarding the DoD CySP was filled out

The next meeting will be on April 11, 2022, at 11:30 and everyone confirmed their availability for it.

Submitted by: Cassie Lefever and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on February 1, 2022

Minutes Approval

- Approval of the minutes of the last meeting held Nov. 15, 2021.

Announcements:

- As announced during our last meeting and as a reminder, a new proposal for the 2022-23 CySP was release and all of you were notified back in November 2021.
- Thanks to those of you who helped recruiting promising candidates to the IUP CySP.
- **Three applications for renewal have already been submitted to me before the Feb. 1st deadline by: Maria, Zaryn, and Zachary.**
- Dr. Farag submitted scholarship tuition waiver forms for all eight students to the Bursar's Office the day after the add/drop period ended, see discussion below. Credits should be reflected on your Easy Pay accounts once these forms are processed.
- You should be able to use the created IUP bookstore accounts at the Co-op for Spring 2022 required textbooks up to your \$625 allowance.
- The PI has used the Next Gen System (IUP scholarship management system) to assign a \$12,500 stipend to each one of you in Spring 2022. Please confirm the receipt of your spring stipend.

Discussions:

- Dr. Ezekiel, any updates from the Department chair after you contacted him regarding providing recognition of the CySP recipients as per Jacob's suggestion.
- Based on the approved minutes of last meeting and IUP registration records the following is a list of credits you are taking this semester (all of you are taking 12 credits except Maria: 15 credits, Zachary: 16 credits, and Neil: 9 credits). Please ALL confirm.
- For returning students, any question regarding your returning applications??
- Letters of support for returning students need to come directly from Dr. Farag, the program director, and will be appended to the submitted applications.
- Updates on participation in the Cybersecurity club and other Cybersecurity related activities.
- **Cybersecurity portfolio: Deadline to email your updated file is Feb. 28, 2022.**
- Forming our Cyber Team to participate in the spring 2022 CAE NE Hackathon. Site, <https://www.ncaecybergames.org/students/> . We need CySP students to take the lead on this effort as has been the case in the past. Please coordinate with Franklin May, CS Club president, and keep Dr. Farag posted.

Students' Responsibilities:

- As a kind reminder, all student awardees need to maintain their eligibility throughout the AY 2021-22 including GPA, on-time graduation, not receiving other scholarships in excess of \$6,000, etc. Check the project website at www.iup.edu/DoDScholarship for a complete list of eligibility criteria.
- Awardees are also reminded that they need to abide with all project requirements including attending all monthly meetings, respond promptly to all emails, promote the scholarship and cybersecurity programs in our Department, participate in extracurricular activities such as Cyber Security Club and cybersecurity events, update the PI and Co-PI with grades, progress, and any outstanding issues, work with the project PIs on the assigned research project and produce a technical report, and maintain an up-to-date portfolio of cybersecurity-related activities.

Students' Reports:

- Any outstanding issues that might affect your academic performance or graduation plans. Also, please report on your portfolio and contributions to the program.

Next Meeting: March 1, 2022 at 11:30 AM, all confirm availability

Questions??

IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes

February 1, 2022 – 11:30 AM

- Attended by: Dr. Waleed Farag (PI), Dr. Ezekiel (Co-PI), Nicholas Villano, Jacob Neulight, Dylan Dewalt, Cassandra Lefever, Zaryn Good, Zachary Cupp, Maria Balega, and Neil Yoder
- Previous meeting minutes on November 15, 2021, were unanimously approved
- Renewal:
 - Deadline was date of meeting February 1, 2022
 - Maria, Zaryn, and Zachary's applications have all been submitted.
- Tuition Waivers have been submitted and students should be seeing this applied to their accounts in the coming weeks.
 - If there are any issues or errors with financial postings, information Dr. Waleed Farag.
- Stipends: All students have had their stipends processed aside from Neil Yoder.
- Recognition of recipients upon graduation: No updates have been made as of now. Updates will follow in the future.
- Credits:
 - Neil 9
 - Zachary 16
 - Maria 15
 - Remaining students 12
- No questions regarding returning applications.
- ***Cybersecurity Portfolio: Deadline to email you updated file is Feb 28, 2022.***
- Upcoming Hackathon <https://www.ncaecybergames.org/students/> :
 - Cyber security club meetings will be on matters pertaining to the upcoming event.
- Continue to assist at promoting the Cyber security scholarship.
- Graduating Students in May 2022
 - Cassie – on track to graduate on time (no problems)
 - Dylan - on track to graduate on time (no problems)
 - Nick - on track to graduate on time (no problems)
 - Neil - on track to graduate on time (no problems)

- Jacob - on track to graduate on time (no problems)
- Returning students (Zachary, Zaryn, and Maria) confirmed their plan to graduate in May 2023.

The next meeting March 1, 2022 at 11:30 AM, all have confirmed their availability.

Submitted by: Dylan Dewalt and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on November 15, 2021

Minutes Approval

- Approval of the minutes of the last meeting held Oct. 20, 2021.

Renewal:

- As all of you should know by now, the application for the new CySP cycle (AY 2022-23) has recently opened and all details you need to know can be found on the project website at <https://www.iup.edu/cybersecurity/grants/dod-cyber-scholarship-program/index.html>.
 - Application deadline for new and returning students is on Feb. 1, 2022.
 - Returning students will still need to submit a paper/pdf application.
 - An information session will be scheduled soon. **Any questions???**
 - See the agenda of the meeting on 8/27/2021 for additional details.

Announcements:

- Thanks for Dylan and Nicholas for their help with the build of the IUP sixth Cybersecurity Seminar on Cvent. The event was held on Nov. 4, 2021.
- Thanks for all CySP recipients who helped during the 14th Annual Cybersecurity Day held on Oct. 26, 2021.
- Scholarship tuition waivers and stipends for fall 2021. **Any problems???**
- Laptop reimbursement status. Dr. Farag has promptly submitted all reimbursement forms and documentation so that CySP students can get reimbursement for expenses they paid soon. **All students, please report on your reimbursement status.**

Spring course registration:

- ***Each of the five students who will be graduating this May needs to confirm that her/his graduation plan is going well and there are no problems that may prevent him/her from graduating on-time.***
- According to your registration records on Nov. 14, the number of credits each of you are currently registering for are: Cassie (12 credits), Neil (9 credits), Nick (15 credits), Dylan (12 credits), Jacob (12 credits), Zaryn (12 credits), Maria (12 credits), and Zack (16 credits)

Discussions:

- Forming our Cyber Team to participate in the spring 2022 CAE NE Hackathon. Site, <https://www.ncaecybergames.org/students/> . We need CySP students to take the lead on this effort as has been the case in the past. Please coordinate with Franklin May, CS Club president, and keep Dr. Farag posted.
- There might be fund to support student travel for a professional event but this is handled (if available this year) directly by the CySP PO.
- Cybersecurity Club updates: meetings topics, website, etc.
- Cybersecurity portfolio status.

Students' Reports:

- Any outstanding issues that might affect your academic performance and report on the contributions to the program.

Questions??

IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes

November 15, 2021 – 4:00 PM

- Attended by: Dr. Waleed Farag (PI), Dr. Ezekiel (Co-PI), Nicholas Villano, Jacob Neulight, Dylan Dewalt, Cassandra Lefever, Zaryn Good, Zachary Cupp, Maria Balega, and Neil Yoder
- Previous meeting minutes on October 20, 2021 were unanimously approved
- Renewal:
 - Deadline for returning student renewal is February 1, 2022
 - Stipend amount has increased to 27,000 (and 32,000 for Grad students)
 - Returning students will need to complete the old format of the form (the electronic pdf file not the new online application tool)
 - Information session soon
 - Complete details can be found on the scholarship website at www.iup.edu/DoDScholarship
- Scholarship tuition waivers and stipends: all students confirmed that they have received these benefits and reported no problems
- Laptop and other reimbursements:
 - Neil has been reimbursed
 - Nick has been reimbursed
 - Zaryn has NOT been reimbursed (expect to be reimbursed soon)
 - Zach has NOT been reimbursed (expect to be reimbursed soon)
 - Maria has been reimbursed
- Graduating students in May 2022
 - Cassie – on track to graduate on time (no problems)
 - Dylan - on track to graduate on time (no problems)
 - Nick - on track to graduate on time (no problems)
 - Neil - on track to graduate on time (no problems)
 - Jacob - on track to graduate on time (no problems)
- Registered courses: please notify Dr. Farag if there are any changes to the number of credits you will be taking
 - Cassie – 12 credits
 - Neil – 9 credits

- Nick – 12 credits
- Dylan – 12 credits
- Jacob – 12 credits
- Zaryn – 12 credits
- Maria – 12 credits
- Zack – 16 credits
- Cyber Team
 - 2022 Spring Hackathon
 - Volunteers: Dylan, Neil, Zach, Zaryn
 - Jacob and Nick have busy schedules, so they are thinking about it
- Travel Support
 - We don't have any money in the grant, but we may apply for funding through the CySP Program Office
- Cyber Security Club: try to get more involved in the club and share your experiences
- Portfolio: deadline is end of February or mid-March
- No problems reported by any students

The next meeting TBD (will be in the early spring semester)

Submitted by: Ms. Cassandra Lefever and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on October 20, 2021

Minutes Approval

- Approval of minutes of the last meeting held 8/27/2021, see attached minutes file.

Announcements:

- Please join me welcoming Neil Yoder. The CySP PO has recently offered Neil a scholarship and he has accepted the offer. So, he will join all of you in this scholarship cycle.
- Scholarship tuition waiver forms for all students have been processed by the Bursar's Office. **All, please confirm.**
- All students have been using their Coop Accounts to buy their academic books this semester. If you still need to purchase any other books, you need to do that ASAP.
- Scholarship stipends on Next Gen System (\$12,500 to each student for each semester) were processed once we received the grant in Sept 2021. Each of you should had received it a while ago. **All, please confirm.**
- We have also requested and received approval for Pre-Award Cost Approval.
- Regarding the computer purchase, after a lot of discussions behind the scene, we agreed that the best and fastest way to acquire these is to ask students to purchase her/his favorite laptop/desktop then we will reimburse you for your expenses (up to \$1,500). **The following information** needs to be submitted to me to initiate the processing of your reimbursement. So far, Maria is the only one who sent me this info. All other new students, please do that ASAP.
Any questions??
 - **Name of person to be reimbursed:**
 - **Address to which check should be mailed:**
 - **Proof of purchase (invoice with payment method shown):**
 - **Total amount to be reimbursed:**
 - **Detail of item(s) purchased:**
 - **Purpose of item(s):**
- All CySP students were notified by the PI in an email on Sept. 21 about the availability of the Additional Degree Approval Form. Any questions about this??
- There are two upcoming major cybersecurity events at IUP and **ALL CySP recipients are strongly encouraged and expected to participate in both events:**

- The 14th annual Cybersecurity Day on Oct. 26th. Website is <https://www.iup.edu/cybersecurity/activities/cyber-security-day/index.html>. We need to recruit helpers to manage this event, see also the following discussion section.
- The 6th annual Cybersecurity Seminar on Nov. 4th to be held virtually. Website <https://www.iup.edu/extended/events/cyber-security-seminar/index.html>.
- **Health Insurance Coverage.** Based on our discussion last meeting, no one showed interest in the possible health insurance coverage. **Every recipient needs to officially opt in or out of this benefit in this meeting. Cassie, please record Responses.**
- CySP recipients may work during the school year provided that all the following conditions are satisfied. **Any questions or concerns regarding this??**
 - You inform the PI that you are working.
 - The total # of work hours are less than 20 per week.
 - Work will not impact your academic study and plan for on-time graduation.
 - You are committed to fulfill IUP scholarship program requirements such as being involved in basic research, peer-mentoring activities, and/or other activities.

Discussion on Promoting the CySP program at IUP:

- Every CySP recipient is expected to continue to promote the program and participate at satisfactory levels on various selected and/or assigned activities to achieve this goal.
- So far, Cassandra, Dylan, Nicholas, Maria, and Zaryn are helping with various projects including the building of the CSS event on the Cvent online system. All other are strongly encouraged to contribute to the program.
- Opportunities for all CySP students include:
 - Signing up to help with the upcoming CSD on Oct. 26. **Please contact Franklin May wxyx@iup.edu for detailed assignments.**
 - Actively participating and playing leading roles in the Cybersecurity Club.
 - Participating in Cyber Competition and/or Hackathon such as the CAE NCX, NSA Code Breaker, etc.
 - Dr. Farag will also explore if there will be a CAE NE Hackathon in this academic year similar to what some of you participated in previous years.
 - Involvement into research projects with project Co-PIs.
 - Actively participating in the peer-mentoring program. **Student Report!**
 - Continue or start participating in research projects with the Co-PIs.

Registration for Spring Courses:

- All CySP recipients need to info Dr. Farag of how many credits already registered or will register for incoming spring. ***If this changes, the PI must be notified.***

- **As discussed before during our last meeting and clearly indicated by Ms. Smitely, during the orientation before the fall semester, the CySP scholarship only covers courses in the traditional academic year (fall and spring semesters). PLEASE do NOT register for courses in other sessions (winter or summer) without consulting Dr. Farag because you might end up paying the tuitions and fees of these courses out of pocket.**

Students' Reports:

- Everyone, please quickly report on: academic progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio.

Renewal:

- It will be mainly based on your performance in this program, fulfillment of the obligations discussed before, and recommendation letter by the PI, see also agenda of last meeting.

Next Meeting is Schedule on Monday, Nov. 15 at 4 PM. All confirm availability.

Questions??

IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes

October 20, 2021 – 4:00 PM

- Attended by: Dr. Waleed Farag (PI), Dr. Ezekiel (Co-PI), Nicholas Villano, Jacob Neulight, Dylan Dewalt, Cassandra Lefever, Zaryn Good, Zachary Cupp, Maria Balega, Neil Yoder
- Previous meeting minutes on August 27, 2021 were unanimously approved
- Welcome Neil Yoder to the program
- Each student confirmed that they received their stipend and tuition waiver
 - Not including Neil since he joined the program late
 - Students have their Coop account for buying necessary textbooks. Buy any remaining textbooks ASAP
- Laptops: new students will pay for their own laptop/desktop and save all receipts so that they can be reimbursed for up to \$1500
 - Info needed for reimbursement:
 - Name of person to be reimbursed
 - Address to which check should be mailed
 - Proof of purchase (invoice with payment method shown)
 - Total amount to be reimbursed
 - Detail of item(s) purchased
 - Purpose of item(s)
 - All new students confirmed their understanding
- Additional degree forms: everyone confirmed that they are not currently interesting in receiving an additional degree
 - The deadline for this year has passed, but start thinking about the next cycle
- Cybersecurity Day (10/26/2021)
 - Highly recommended that you attend
 - It is a professional event, so aim to dress business casual
 - Attendance can be a good addition to your portfolio
- Cybersecurity Seminar (11/4/2021)
 - Highly recommended that you attend
 - Attendance can be a good addition to your portfolio

- Health insurance: everyone confirmed that they are not interested in getting health insurance through the scholarship program
- Additional work (outside of scholarship)
 - Conditions:
 - You inform the PI that you are working
 - The total # of work hours are less than 20 per week
 - Work will not impact your academic study and plan for on-time graduation
 - You are committed to fulfill IUP scholarship program requirements such as being involved in basic research, peer-mentoring activities, and/or other activities
 - According to Dr. Farag, this does not include breaks (winter, thanksgiving, spring, etc.)
- (Dylan's tip) Self report deposits of over \$10,000 to your bank account to not get your account flagged
- Student Requirements:
 - Must promote the program to other students
 - Get involved in projects and event in the computer science department
 - Cyber Security Day and Cybersecurity Seminar
 - Cyber Security Club
 - This is a good place to recruit new students
 - Programming challenges (NSA Codebreaker, Hackathon, etc.)
 - Research projects
 - Peer mentoring
 - Maintain good academic standing
- Spring course registration:
 - CySP recipients confirmed the following spring registration info: Cassie (12 credits), Neil (9 credits), Nick (12 credits), Dylan (12 credits), Jacob (12 credits), Zaryn (12 credits), Maria (12 credits), and Zack (16 credits)
 - All graduating students confirmed that they are on track to graduate in May
- Winter/Summer courses: not a part of academic semesters, so the scholarship will not pay it
 - Talk to Dr. Farag first before committing to taking summer/winter courses
- Always check with Dr. Farag regarding anything related to the CySP program including course registration.

- Everyone confirms their understanding of this point
- Portfolios – are required and they are a good chance to record your accomplishments and document your skills
 - Good practice for your future
- Renewal: we haven't heard about the next cycle, but we know it will be a new system for applications
- Graduation recognition (cords)
 - Issue with limits on how much of our information can be shared
 - Dr. Ezekiel will check with the Department chair to see if we can get anything
 - May not happen because it must go through a lot of people to get approved

The next meeting will be on Monday, November 15 at 4 pm (confirmed by everyone)

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on August 27, 2021

Announcements:

1. Congratulations to all the selected scholarship recipients: Cassandra, Dylan, Jacob, Nicholas, Maria, David, Zachary, and Zaryn.
2. We are seeking a volunteer to record minutes from meetings.
3. Official grant has NOT been awarded yet as of today, 8/27/2021, but do NOT worry.
4. Over the past few weeks, the grant PI, Dr. Farag, have met and collaborated with several offices at IUP, to ensure that all scholarship recipients receive ALL the scholarship benefits in spite, of the fact that, the grant is in the pipeline, and we haven't received it yet.
 - We have already established cost centers for the grant (in preparation for the official receipt of the fully executed grant).
 - I will submit your tuition/fees waiver, as soon as possible but do not worry because there will be NO late fees on delayed tuition/fees payment for you, till later in Sept.
 - The waiver form will be based on the following figures and every recipient must confirm them with me during this meeting. Maria 13 cr, Zaryn 14 cr, David 15 cr, Zachary 15 cr, Cassandra 15 cr, Dylan 15 cr, Jacob 15 cr, and Nicholas 16 cr.
 - We will hold soon a grant kick-off meeting with representatives from the IUP Research Institute (RI) and the Grant Accounting, once we receive the grant.
 - As communicated to you before by email, here are the instructions on how to obtain your textbooks. Each of you should have a semester-based allowance of \$625 for required textbooks. We have already worked with the Coop to establish these accounts and had received the directions below, on how to order your required textbooks. If you still have questions about textbooks ordering, **please contact the bookstore directly.**
 - Students should go to our store (Coop) website www.iupstore.com and order their books online. They need to go through the textbook ordering process and then select "house account" as their payment type. Their credit balance will then be used to allow for purchase.
 - We had many discussions regarding financial aid to make sure that all of you receive your complete scholarship benefits. In summary:
 - All of you should receive complete DoD Scholarship benefits.
 - You may be able to also receive other supports up to a max of \$6,000 annually in addition to all of your scholarship benefits.
 - **If you still have any questions about your Financial Aid (FA)/other scholarships/awards, please contact IUP FA office.**

- I will create the DoD CySP scholarship on Next Gen System and assign \$12,500 to each student for each semester, once the grant is officially received.
- Each **NEW** student needs to provide the specs and a quote, for his/her desired laptop to the PI. These requests will be first reviewed and then approved.
- You might be eligible for health insurance coverage. Is anyone interested?

Students' Responsibilities:

1. Maintain your eligibility throughout the AY 2021-22. GPA above 3.2, on-time graduation, not accepting additional scholarships/awards in excess of \$6,000, etc. Please refer to the project website at www.iup.edu/DoDScholarship for the complete list of scholarship eligibility criteria.
2. Participate in the DoD internship (if requested).
3. You might be able to work provided that all the following conditions are satisfied:
 - The number of work hours does not exceed 20 hours per week.
 - Work will not impact your academic study and plan for on-time graduation.
 - Inform the PI and commit to fulfill IUP scholarship program requirements such as being involved in basic research and/or peer-mentoring activities.
4. You **MUST** abide with the project requirements listed below:
 - A. Attend **ALL** monthly meetings and respond promptly to all email correspondences and/or requested information from the project PI, and funding agency.
 - B. Promote the CySP & cybersecurity among other students, in our department.
 - C. Participate in extracurricular activities, such as, Cybersecurity Club, cyber competitions, IUP Cybersecurity Day (Oct. 26), Cybersecurity Seminar (Nov. 4), etc.
 - D. Update the PI and Co-PI with grades, progress, and any outstanding issues that might affect your academic performance.
 - E. Work with the project PI's on the assigned cybersecurity research projects, peer-mentoring activities and/or other assigned tasks intended to enhance the CySP at IUP.
 - F. Submit a portfolio of your involvement in cybersecurity-related activities. This portfolio needs to have documentation of activities, such as, club meetings, colloquia, workshops, conferences, etc. These portfolios will be reviewed and assessed. ***Are there any returning student who is willing to share her/his portfolio with newer students?***

Renewal:

It will be mainly based on your performance in this program, recommendation letter from the PI, and fulfillment of the obligations listed above.

Next Meeting Time??

Questions??

IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes

August 27, 2021 – 4:00 PM

- Attended by: Dr. Waleed Farag (PI), Nicholas Villano, Jacob Neulight, Dylan Dewalt, Cassandra Lefever, David Gallaher, Zaryn Good, Zachary Cupp, Maria Balega
- Official Grant
 - Has not been awarded yet, but the Dean signed the grant on August 27, 2021. This means that the funds are likely to be received sometime next week
 - No late fees will be charged while waiting for the funds to be received
- Courses
 - Each student confirmed that they are taking the originally agreed upon number of credits this semester
 - Any changes in the number of credits this semester must be reported to Dr. Farag as soon as possible as it may affect the scholarship funds
- Textbooks
 - Each student receives \$625 for **required** textbooks
 - No issues were reported from the students regarding the funds for textbooks
 - Some students are currently waiting for books because many books are in backlog
- Additional financial aid
 - Scholarship recipients can receive a maximum of \$6000 in additional scholarships/grants
 - The DoD scholarship will be applied first to school fees because it is a full scholarship
 - Other scholarships may be dropped because many are based on financial aid
 - No questions or issues regarding this was reported by students
- Stipend receipt
 - Half of the total stipend (\$12500) will be received by the student through the same method that the student would regularly receive any refund from IUP EasyPay
 - This is typically by a check in the mail or direct deposit
 - No questions from students
- Laptop stipend – no grant to start order but turn in specs soon. Will take weeks to deliver. Up to \$1500
 - Laptop fund is up to \$1500
 - Since the grant has not been received, orders cannot be made yet
 - New students should decide on specs soon so that the order can be submitted as soon as possible
 - Will take weeks to receive
- Health insurance
 - Students have the opportunity for insurance
 - Jacob is possibly interested in receiving insurance through the scholarship
 - Everyone else was not interested
- Student Responsibilities
 - Maintain 3.2 GPA or higher
 - Participate in the internship if it is required by your agency
 - Attend monthly meetings
 - Promote CySP and cybersecurity to other students

- Participate in cybersecurity/computer science extra curriculars
- Questions regarding scholarship
 - Always email Dr. Farag first with any questions regarding the scholarship
 - Any time there are any issues, reach out to Dr. Farag
 - When emailing questions to the scholarship people, always CC Dr. Farag
 - When emailing your agency, do not CC Dr. Farag as that work does not involve him directly
- Working – Students are allowed to work up to 20 hours a week and must inform Dr. Farag of that work
- Portfolio
 - Students must submit a portfolio at end of semester
 - Dylan sent out sample portfolios to all new students for example
- Summer and winter semesters
 - Always discuss with Dr. Farag if there is a possibility of taking a summer/winter class
 - Fees will not be covered by the scholarship if it is not discussed with Dr. Farag
 - It will not be covered unless it is necessary to graduate on time
 - Any changes to your originally reported graduation date must be reported to Dr. Farag as soon as possible
- Renewal is based off the student’s performance and a recommendation letter from Dr. Farag
- If a student is interested in taking free Udemy courses, reach out to Dylan
- Peer mentoring
 - Students are not currently assigned, but may be in the future
 - Try to assist other students

The next meeting is currently TBD