

Minutes for Cybersecurity Scholarship Program (CySP) Meeting

Wednesday April 7th, 2021 at 5:00pm in Dr. Farag's Zoom Room

Attended by: Dr. Waleed Farag, Dr. Xinwen Wu, Dr. Ezekiel, Brooklyn Kotula, Cassandra Lefever, Dylan Dewalt, Edward Pykosh, Jacob Neulight, Kaishia Ieraci, Nicholas Villano, Timothy Troy

Previous Minutes:

1. Tim Troy motions to approve previous meeting (March 3rd) minutes.
 - a. Seconded by Dr. Wu.
 - b. The Motion passes unanimously!

Announcements:

1. Congrats to the four returning IUP CySP students on receiving their renewal awards!
 - a. New CySP awardees will be announced sometime this month.
2. Fall 2021 CAE Hackathon
 - a. May be a chance that this returns in a similar format as the ones that took place in 2018 and 2019.
3. All book reimbursement allowance requests have been submitted and approved by Dr. Farag.
 - a. Students confirmed that they have received their reimbursements.
4. Stipend issue for Kaishia that was brought up last meeting has since been resolved.
5. Students are encouraged to take leadership roles and remain active in cybersecurity related programs at IUP.
6. Thank you to all CySP students for submitting their Cybersecurity Portfolios!
7. This is the final meeting for the 2020-21 Academic year.
 - a. Congrats to all that are graduating and that will be joining their DoD agencies!

Discussions:

1. No concerns were brought up by the students.
2. Be sure to take up leadership roles in Cybersecurity related activities at IUP.

Student Reports:

1. Jacob Neulight
 - a. Taking 15 credits for Fall 2021
2. Brooklyn Kotula
 - a. Graduating this semester!
3. Nick Villano
 - a. Taking 16 credits for Fall 2021
4. Tim Troy

- a. Graduating this semester!
5. Dylan Dewalt
 - a. Taking 15 credits for Fall 2021
6. Cassie Lefever
 - a. Taking 15 credits for Fall 2021
7. Eddie
 - a. Graduating this semester!
8. Kaishia
 - a. Graduating this semester!

Program Evaluation Survey:

1. Students are to complete an anonymous end-of-year IUP DoD CySP program evaluation survey provided by Dr. Farag

1. Dr. Farag Motions to Adjourn
- 2. Meeting adjourned at 5:33pm**

The next meeting of the IUP CySP shall be Fall 2021 TBA

Respectfully Submitted By: Edward Pykosh and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting Agenda on March 3, 2021

Minutes Approval

- Approval of the minutes of last meeting held January 26, 2021.

Announcements:

- A new grant proposal for the 2021-22 CySP was submitted in mid Feb. 2021. Thanks to those of you who helped recruit promising candidates to the IUP CySP.
- Dr. Farag was working with all returning students to ensure they properly complete their renewal applications. All four returning applications were included in the submitted 2021-22 CySP grant.
- Dr. Farag submitted scholarship tuition waiver forms for all eight students to the Bursar's Office. Your tuition/fees waivers should be in place at the moment. **Please confirm.**
- Ensured that the Next Gen System (IUP scholarship management system) assigns a \$12,500 stipend to each one of you in Spring 2021. **Please confirm the receipt of your spring stipend.**
- Regarding the book allowance use discussion that we had last meeting, the grant accountant and Dr. Farag have reached an agreement on how this can be done for items not available at the IUP bookstore. Detailed instructions were communicated to all of you in an email on Feb. 2, 2021. Below are these directions for your reference:
 - IUP will be able to reimburse you but you need to do the following:
 - Make sure the item(s) you purchased or will purchase is an allowable item according to the CySP regulations. If you are in doubt, please check with the PI first.
 - Identify the remaining allowance and make sure you have enough fund to cover the cost of your purchase. Then, communicate this info to the PI.
 - Email the PI a Request for Reimbursement (just create a word document) that contains all the required information and follow the instructions listed at the following link <https://www.iup.edu/financialoperations/services/accounts-payable/reimbursement-request-checklist/>
 - **Deadline to email me your request is this Friday, March 5.**
- On March 10 at 4 PM, representative(s) from NAVSUP will meet the new CySP candidates and all current CySP recipients are strongly encouraged to attend. Details on how to join this online session will be communicated to you once available.

- Please check the email I sent you on March 2nd regarding the BoolmCON security conference. Details can also be found on its website at <https://intranet.bloomu.edu/bloomcon>.
- Special thanks for Kaishia, Dylan, and Nicholas for their great help with the GenCyber Cybersecurity MS/HS camp held virtually last Feb.

Discussions:

1. For all CySP students, any problems or questions you would like to ask?
2. Updates on participation in the Cybersecurity club and other Cybersecurity related activities.
3. Cybersecurity portfolio is due today. If you hadn't already emailed it to the PI, please do so ASAP.
4. Please make sure you review students' responsibilities documented in last meeting minutes. If you have any questions, please let us know.

Students' Reports:

- Any outstanding issues that might affect your academic performance or approved graduation date?? Please also report on your portfolio and contributions to the program.

Next Meeting: April 7, 2021 at 5 PM, all confirm availability

Questions??

Minutes for Cybersecurity Scholarship Program (CySP) Meeting

Wednesday March 3rd, 2021 at 5:00pm in Dr. Farag's Zoom Room

Attended by: Dr. Waleed Farag, Dr. Xinwen Wu, Dr. Ezekiel, Cassandra Lefever, Dylan Dewalt, Edward Pykosh, Jacob Neulight, Kaishia Ieraci, Nicholas Villano, Timothy Troy

Previous Minutes:

1. Dr. Ezekiel motions to approve previous minutes.
 - a. Seconded by Ieraci.
 - b. The Motion passes unanimously!

Announcements:

1. A new grant proposal was submitted for 2021-2022 academic year CySP was submitted mid-February 2021.
 - a. Thank you to all who helped recruit new candidates.
 - b. All four returning students were included on this grant proposal.
2. Tuition waivers for this semester and stipends for this semester have been submitted and should be applied to your IUP accounts.
 - a. All students confirmed that their waivers have been processed.
 - b. One issue was reported regarding the stipend.
 - i. Issue is being investigated.
3. Book store funds:
 - a. An agreement has been reached by Dr. Farag and our grant account regarding purchasing required classroom materials that are not available at the IUP Co-op Store.
 - b. An email was sent to all CySP recipients on Feb. 2, 2021.
 - c. Below are the steps to be reimbursed:
 - i. IUP will be able to reimburse you but you need to do the following:
 - ii. Make sure the item(s) you purchased or will purchase is an allowable item according to the CySP regulations. If you are in doubt, please check with the PI first.
 - iii. Identify the remaining allowance and make sure you have enough fund to cover the cost of your purchase. Then, communicate this info to the PI.
 - iv. Email the PI a Request for Reimbursement (just create a word document) that contains all the required information and follow the instructions listed at the following link
<https://www.iup.edu/financialoperations/services/accounts-payable/reimbursement-request-checklist/>
 - d. **The deadline to submit the above information is Friday, March 5th**
4. On March 10th at 4pm, NAVSUP will be visiting IUP for an information session.

- a. All potential and current CySP students are highly encouraged to attend.
- b. Details on how to join session will be sent to us once available.
5. Please check email sent to you on March 2nd about BloomCON security conference.
 - a. Details can be found at <https://intranet.bloomu.edu/bloomcon>.
6. Special thanks to Kaishia, Dylan, Nicholas, and Cassie for their help with the GenCyber Cybersecurity camp held this past month!

Discussion

1. No problems or questions reported by CySP Students.
2. Cybersecurity portfolio is due **Today**.
 - a. Please email this to Dr. Farag if you have not already.
3. Please review the students' responsibilities documented in the last meeting minutes!

Student Reports:

1. No issues brought up regarding academics, all students who are graduating are on track for graduation.
 - a. Eddie – All good, no issues brought up.
 - b. Jacob – Declared a criminology minor!
 - c. Dylan – Looking to declare minor in Cybersecurity, in paperwork phase.
 - d. Tim – Academics good, working with sponsoring agency to get onboarded after graduation.
 - e. Nick – Officially declared minor in Criminology.
 - f. Cassie – Interested in picking up an additional minor.
 - g. Kaishia – All good, plans on attending BloomCON
 - h. All are participating in relevant Cybersecurity activities.

1. Dr. Ezekiel Motions to Adjourn
2. **Meeting adjourned at 5:43pm**

The next meeting of the IUP CySP shall be April 7, 2021 at 5pm

Respectfully Submitted By: Edward Pykosh and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on January 26, 2021

Minutes Approval

- Approval of the minutes of the last meeting held Nov. 18, 2020.

Announcements:

- As announced during our last meeting and as a reminder, a new proposal for the 2021-2022 CySP was release and all of you were notified back in November 2020.
- Thanks to those of you who helped recruiting promising candidates to the IUP CySP.
- **Four applications for renewal are to be submitted to me by the Jan. 29 deadline for: Dylan, Cassandra, Nicholas and Jacob.**
- Dr. Farag will submit scholarship tuition waiver forms for all eight students to the Bursar's Office once the add/drop period ends, see discussion below.
- You should be able to use the created IUP bookstore accounts at the Co-op for Spring 2021 required textbooks up to your \$650 allowance.
- The PI has used the Next Gen System (IUP scholarship management system) to assigns a \$12,500 stipend to each one of you in Spring 2021. Please confirm the receipt of your spring stipend.

Discussions:

- Based on the approved minutes of last meeting the following is a list of credits you are taking this semester (Dylan: 15 credits, Tim: 12 credits, Jacob: 13 credits, Kaishia: 6 credits, Eddie: 16 credits, Nick: 17 credits, Cassie: 15 credits, and Brooklyn: 17-Wt+Sp). Please confirm including any credits that might had been taken last Winter.
- For returning students, any problems with your applications??
- Letters of support for returning students need to come directly from Dr. Farag, the program director, and will be appended to the submitted application.
- Updates on participation in the Cybersecurity club and other Cybersecurity related activities.
- Cybersecurity portfolio: Deadline to email your updated Spring 2021 is Feb. 24, 2021.

Students' Responsibilities:

- As a kind reminder, all student awardees need to maintain their eligibility throughout the AY 2020-21 including GPA, on-time graduation, not receiving other scholarships in excess of \$5,500, etc. Check the project website at www.iup.edu/DoDScholarship for a complete list of eligibility criteria.

- Awardees are also reminded that they need to abide with all project requirements including attending all monthly meetings, respond promptly to all emails, promote the scholarship and cybersecurity programs in our Department, participate in extracurricular activities such as Cyber Security Club and cybersecurity events, update the PI and Co-PIs with grades, progress, and any outstanding issues, work with the project PIs on the assigned research project and produce a technical report, and maintain an up-to-date portfolio of cybersecurity-related activities.

Students' Reports:

- Any outstanding issues that might affect your academic performance and report on your portfolio and contributions to the program.

Next Meeting: Feb. 24, 2021 at 5 PM, all confirm availability

Questions??

Minutes for Cybersecurity Scholarship Program (CySP) Meeting

Tuesday, January 26, 2021 at 5:00pm in Dr. Farag's Zoom Room

Attended by: Dr. Waleed Farag, Dr. Xinwen Wu, Cassandra Lefever, Brooklyn Kotula, Edward Pykosh, Jacob Neulight, Kaishia Ieraci, Nicholas Villano, Timothy Troy

Previous Minutes:

1. Pykosh motions to approve previous minutes.
 - a. Seconded by Dr. Wu
 - b. The Motion passes unanimously!

Announcements:

1. New 21-22 CySP proposal cycle forms were released in November 2020.
2. Thanks to those who helped recruited new potential candidates for the IUP CySP.
3. Four renewal applications are to be submitted to Dr. Farag by Jan. 29 for:
 - a. Dylan
 - b. Cassandra
 - c. Nicholas
 - d. Jacob
4. Dr. Farag shall submit scholarship tuition waiver forms for all eight students at the end of the add/drop period.
5. You are able to use your IUP bookstore account at the Co-op Store for Spring 2021 for required textbooks of an amount of \$650.
6. Dr. Farag has submitted our \$12,500 stipend through NextGen.
 - a. All recipients confirmed that stipend is in their EasyPay accounts

Discussions:

1. Confirmed list of credits each student is taking this (Spring 2021) semester:
 - a. Dylan: 15
 - b. Tim: 12
 - c. Jacob: 13
 - d. Kaishia: 6
 - e. Eddie: 16
 - f. Nick: 17
 - g. Cassie: 15
 - h. Brooklyn: 17 (Including Winter + Spring)
2. No active issues reported for returning student applications.
 - a. Some previous issues regarding using Adobe Acrobat Pro but have since resolved.
 - b. Letter of support will need to come directly from Dr. Farag and will be appended to your submitted application.
3. If you would like to participate in IUP Cyber Security camp (virtual) as a volunteer, please let Dr. Farag know ASAP.
4. Cybersecurity Portfolio deadline to submit is Feb. 24, 2021. to Dr. Farag.

Student Responsibilities:

1. Recipients are reminded to abide by all IUP CySP project requirements including:
 - a. Attending all monthly meetings.
 - b. Respond to all email communications.
 - c. Promote the CySP and other cybersecurity programs at IUP.
 - d. Participate in extracurricular activities
 - e. Maintain academic requirements (GPA, on time graduation).
 - f. Not to receive any other scholarships in excess of \$5,500.
2. Check the project website at www.iup.edu/DoDScholarship for a complete list of eligibility criteria.

Student Reports:

1. None to report, everyone's academics are good. All are participating in relevant Cybersecurity activities.

1. Pykosh Motions to Adjourn
2. **Meeting adjourned at 5:52pm**

The next meeting of the IUP CySP shall be February 24, 2021 at 5pm

Respectfully Submitted By: Edward Pykosh and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on November 18, 2020

Minutes Approval

- Approval of the minutes of the last meeting held Oct. 14, 2020.

Announcements:

- Scholarship tuition waivers and stipends for fall 2020. **Any problems???**
- Please remember that if you still have money in your Co-Op account, you have to use it ASAP. Some items must require Dr. Farag's approval.
- Below are the most recent updates regarding the status of your laptops/PCs Purchase. **Any questions??**
 - Dylan and Edward picked their laptop.
 - Nicholas and Jacob laptops were picked up in Oct.
 - Cassandra laptop was delivered yesterday and was picked today.
- Thanks a lot for all who helped with the Cybersecurity Day on Oct. 2020.

Discussions:

- Cybersecurity Club updates: meetings topics, website, etc.
- Cybersecurity portfolio status.
- All must indicate in this meeting how many cr they plan to take this Spring (an winter if approved). **Eddie, please record.**

Students' Reports:

- Any outstanding issues that might affect your academic performance and report on the contributions to the program.

Renewal:

- The CFP was recently released and communicated to all of you who are due for renewal and an information session was offered earlier today.
- IUP deadline is Jan. 29, 2021 and needed info/forms are posted on the website at www.iup.edu/DoDScholarship. See the agenda of the meeting on 9/4/2020 for additional details.

Questions??

Minutes for Cybersecurity Scholarship Program (CySP) Meeting

Wednesday, November 18, 2020 at 5:00pm in Dr. Farag's Zoom Room

Attended by: Dr. Waleed Farag, Dr. Soundarajan Ezekiel, Dr. Xinwen Wu, Cassandra Lefever, Dylan Dewalt, Edward Pykosh, Jacob Neulight, Kaishia Ieraci, Nicholas Villano, Rodney Cesar, Timothy Troy

Previous Minutes:

1. Dewalt motions to approve previous minutes
 - a. Seconded by Ieraci
 - b. The Motion passes unanimously!

Announcements:

1. Are there any additional problems or issues with your Fall 2020 stipend?
 - a. No problems were brought up
2. If you have any money remaining in your Co-op Store account (for Fall 2020), please use it as soon as possible
3. Student Laptop's Update
 - a. All new CySP students have received their laptops
4. Cybersecurity Day in Oct. 2020
 - a. Was very organized and thank you for your help!

Discussions:

1. Cybersecurity club updates
 - a. Feel free to step up and be involved in a higher capacity in the club!
 - b. Hosted a Mini-Hackathon recently
2. Cybersecurity portfolio status
 - a. Keep this updated as this will help you as you leave IUP
 - b. Please submit an updated version of this to Dr. Farag by the end of the Fall 2020 semester
3. Credits is each student taking in Spring 2021:
 - a. Dylan – 15 credits
 - b. Tim -12 credits
 - c. Jacob – 13 credits
 - d. Kaishia -6 credits
 - e. Eddie -16 credits
 - f. Rodney – Graduating
 - g. Nick – 17 credits
 - h. Cassie – 15 credits
 - i. No students are planning on taking any Winter courses this year

Student Reports:

1. Dylan Dewalt

- a. No known academic issues, trying to attend Cybersecurity club meetings
2. Tim Troy
 - a. No known academic issues, Attends Cybersecurity club, and Helped with Cybersecurity Day and Cybersecurity Seminar
3. Kaishia Ieraci
 - a. No known academic issues, Attends Cybersecurity club, Hackathon, and Helped with Cybersecurity Day and Cybersecurity Seminar
4. Jacob Neulight
 - a. No known academic issues, Attends Cybersecurity club meetings, Hackathon, and Helped with Cybersecurity Day and Cybersecurity Seminar. Also is keeping up with cybersecurity related news
5. Edward Pykosh
 - a. No known academic issues, Helped with Cybersecurity Day and Cybersecurity Seminar. Assisting in taking Minutes for IUP CySP and recruiting students to apply for the scholarship
6. Cassandra Lefever
 - a. No known academic issues. Helped with Cybersecurity Day and Cybersecurity Seminar. Working on IoT research with IUP faculty
7. Rodney Cesar
 - a. No known academic issues, preparing for graduation. Working with a new Hackathon event coming up
8. Nicholas Villano
 - a. No known academic issues, Attends Cybersecurity club, and Helped with Cybersecurity Day and Cybersecurity Seminar. Assisted with app development of Cybersecurity Seminar

Renewal:

1. IUP's CySP renewal deadline is set for Jan. 29, 2021.
 - a. Dylan, Jacob, Nick, and Cassie plan on reapplying for AY 2021-2022
 - b. There is a new Resume format to follow on the website
 - c. Official Digital Transcript is to be submitted to Dr. Farag
 - d. All relevant forms can be found at www.iup.edu/DoDScholarship

1. Meeting adjourned at 5:44pm

The next meeting of the IUP CySP shall be Early Spring 2021

Respectfully Submitted By: Edward Pykosh and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on October 14, 2020

Minutes Approval

- Approval of minutes of the last meeting held 9/4/2020, see attached minutes file.

Announcements:

- Scholarship tuition waiver forms for all nine students have been processed by the Bursar's Office.
- All nine students have been using their Coop Accounts to buy their academic books this semester. Any additional books need to be purchased as soon as possible.
- Scholarship stipends on Next Gen System (\$12,500 to each student for each semester) were processed on 9/15/2020 when the grant was officially received. All students should have received stipends around the time of disbursement.
- Grant staff requested and received approval for Pre-Award Cost Approval.
- All five NEW students have communicated to the PI, Dr. Farag, the specs and quotes for their desired laptops. These requests were approved by the PI, and immediately forwarded to the IUP purchase office. Below are the most recent updates regarding the status of these Purchase Orders (POs).
 - Computers for Dylan and Edward are available at the Department office and ready to be picked up, see attachment #1 email sent by our secretary with additional details.
 - Nicholas laptop is expected to be delivered between Oct. 21-28, 2020.
 - Jacob laptop is expected to be delivered around Oct. 30, 2020.
 - Cassandra laptop is expected to be delivered around Nov. 16, 2020.
- There are two upcoming cybersecurity (virtual) events at IUP and **all CySP recipients are strongly encouraged and expected to participate in both events:**
 - The 13th annual Cybersecurity Day on Oct. 20th. Website is <https://www.iup.edu/cybersecurity/activities/cyber-security-ia-day/>. Helpers need recruited to assist in event management, more details to come.
 - The 5th annual Cybersecurity Seminar on Nov. 5th at the KCAC. Website <https://www.iup.edu/extended/events/cyber-security-seminar/>
- **Health Insurance Coverage.** We have been working for over a month with various offices at IUP to come up with a process on how this benefit can be handled, see the details in attachment #2, an email from Ms. Lowery of the IUP Research Institute for details. **Every recipient needs to officially opt in or out of this benefit in this meeting. Responses to be recorded by Eddie.**

- CySP recipients may work during the school year provided that all the following conditions are satisfied:
 - The total # of work hours are less than 20 per week.
 - Work will not impact your academic studies and plan for on-time graduation.
 - Students are committed to fulfill IUP scholarship program requirements including involvement in basic research, peer-mentoring activities, and/or other activities.

Discussion on Promoting the CySP program at IUP:

- Every CySP recipient is expected to continue to promote the program and participate at satisfactory levels on various selected and/or assigned activities to achieve this goal.
- So far, Cassandra is helping with the CAE research project, Eddie is helping with recording minutes, Nicholas and Dylan are helping with the online system for the Nov. 5th event.
- Opportunities for all CySP students include:
 - Signing up to help/monitor the six Zoom sessions of the CSD on Oct. 20. **Interested students please sign up as soon as possible.**
 - Actively participating and playing leading roles in the Cybersecurity Club.
 - Participating in Cyber Competition and/or Hackathon. Although the signing up for the DoE Cyberforce competition deadline was Oct. 2, we can still have a chance to volunteer as red/blue team, please see details at <https://cyberforcecompetition.com/volunteers/>.
 - Dr. Farag will explore if there will be a CAE Hackathon in this academic year similar to the event held last fall.
 - Involvement in research projects with project Co-PIs.
 - Actively participating in the peer-mentoring program. **Program reports requested.**
 - Continue or start participating in research projects with the Co-PIs. Status report from last year (Rodney, Kaishia, Brooklyn, and Tim) and new participants?

Students' Reports:

- All recipients need to provide a report on the following: academic progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio.

Renewal:

- It will be mainly based on your performance in this program, fulfillment of the obligations discussed before, and recommendation letter by the PI, see also agenda of last meeting.

Next meeting is scheduled on Wednesday, Nov. 18 at 5 PM.

Questions??

**Attachment #1: Email from our secretary sent on 10/14/2020
regarding computer availability**

Hello Dylan and Edward,

The laptops that you ordered have arrived. I have them in my office. I will be in the office from 1-4 today and 7:30-11:30 on Friday morning if you would like to pick them up.

Thank you.

~ Becky

Becky Anne Hilditch

Department of Mathematical and Computer Sciences
210 South 10th Street, Indiana, PA 15705
233 Stright Hall
P: 724-357-2608
Email: hilditch@iup.edu



Attachment #2: Email from Ms. Lowery of the IUP RI sent on 9/25/2020 regarding the detailed Process for requesting Health Insurance Coverage

Hi Waleed,

The student will need to investigate insurance options that meet their need. The Healthcare.gov website is what was used to get a quote for cost of coverage at pre-award time and would be a place to start. The plan we used in the proposal was the Mid-Range Plan UPMC Advantage Silver Plan \$343/month. Availability and costs of plans may have changed between proposal time and now.

Once the student has found a plan that meets their needs and secures coverage we can reimburse them for up to \$343/month for no more than 12 months, but reimbursement for insurance coverage is limited to their time as a participant in the program. For example: if they graduate in May 2021, the insurance coverage that will be reimbursed cannot extend past May 2021.

I have confirmed with Grants and Special Funds Accounting that we will handle this reimbursement process in a similar manner as we do the CoOp Books for these participants. Below is my understanding of the process:

1. Participant secures suitable health care coverage (maximum reimbursable amount of \$343 per month, \$4,116 per year). End date of coverage to be reimbursed cannot be beyond their participation in the grant program.
2. Student submits a reimbursement request to Accounts Payable.
3. Accounts Payable processes the reimbursement request.

Tim McCroskey can answer any additional questions about the reimbursement process that you or the student may have.

Take care,
Ute

Ute Lowery
Grant and Contract Specialist
IUP Research Institute
1179 Grant Street, Suite 1
Indiana, PA 15701

ulowery@iup.edu

Minutes for Cybersecurity Scholarship Program (CySP) Meeting

Wednesday, October 14, 2020 at 5:00pm in Dr. Farag's Zoom Room

Attended by: Dr. Waleed Farag, Dr. Soundarajan Ezekiel, Dr. Xinwen Wu, Brooklyn Kotula, Cassandra Lefever, Dylan Dewalt, Edward Pykosh, Jacob Neulight, Kaishia Ieraci, Nicholas Villano, Rodney Cesar, Timothy Troy

Previous Minutes:

1. Ezekiel moved to approve previous minutes
 - a. Seconded by Troy
 - b. The Motion passes unanimously.

Announcements:

1. Official Grant was received on 9/15/2020.
 - a. All student scholarship tuition forms have been processed by the Bursar's Office.
 - b. Coop Store accounts are still active and if you still need purchase any other book, please do that ASAP.
 - c. Fall 2020 stipends (\$12,500) have been awarded to all nine students.
 - d. Student Laptops:
 - i. All five new scholarship have submitted their laptop specs and quotes to Dr. Farag.
 - ii. Requests were approved and submitted to the IUP purchase office for acquisition:
 1. Dewalt and Pykosh's Computers are ready for pickup.
 2. Villano's laptop is expected to arrive Oct. 21-28, 2020.
 3. Neulight laptop is expected to arrive Oct. 30, 2020.
 4. Lefever's laptop is expected to arrive around Nov. 16, 2020.
2. Virtual Cybersecurity events
 - a. 13th annual Cybersecurity Day
 - i. October 20th
 1. <https://www.iup.edu/cybersecurity/activities/cyber-security-ia-day/>
 2. Please try and recruit helpers to assist us in managing this event.
 - a. Will be discussed further
 - b. 5th Annual Cybersecurity Seminar at the KCAC
 - i. Nov. 5th
 1. <https://www.iup.edu/extended/events/cyber-security-seminar/>
 - c. All CySP recipients are strongly encouraged and expected to participate in both events
3. Health Insurance
 - a. We have worked with multiple IUP offices to create a process on how this benefit can be handled.
 - b. See attached email in this meeting's agenda from Ms. Lowery for details regarding this.

- c. Every recipient needs to opt in or opt out
 - i. All 9 CySP recipients have verbally opted out of this benefit.
- 4. General employment by CySP recipients are allowed provided that all the following conditions are satisfied:
 - a. Must have approval from Dr. Farag.
 - b. You are only allowed to work less than 20 hours per week.
 - c. Work shall not impact academic study.
 - d. You are committed to fulfill the IUP scholarship program requirements.

Promotion of the CySP at IUP:

1. **Every CySP receipt should (and is expected) to continue to promote our program**
 - a. We should also participate in related activities
2. Opportunities to promote CySP
 - a. Attending and participating in the IUP Cybersecurity Club.
 - b. Assisting in the six Cybersecurity Day sessions on Oct. 20.
 - i. 9am to 9:40am
 1. Tim Troy and Dylan Dewalt
 - ii. 9:40am to 10:30am
 1. Brooklyn Kotula and Cassie Lefever
 - iii. 10:45am to 11:35am
 1. Rodney Cesar and Jacob Neulight
 - iv. 12:50pm to 1:50pm
 1. Eddie Pykosh, Nick Villano, and Kaishia Ieraci
 - v. 2pm to 2:50pm
 1. Eddie Pykosh, Rodney Cesar
 - vi. 3pm to 4pm
 1. Eddie Pykosh, Rodney Cesar, Tim Troy, Brooklyn Kotula
 - c. Participating in Cyber Competition and/or Hackathon
 - i. Dr. Farag will explore and see if there will be a CAE Hackathon this AY
 - d. DoE Cyberforce competition volunteer
 - i. <https://cyberforcecompetition.com/volunteers/>
 - ii. Dylan Dewalt, Brooklyn Kotula, Rodney Cesar, and Tim Troy will consider participating.
 - e. Research project involvement with Co-PIs
 - i. Continuation or Start participating in research projects
 1. Rodney will continue their current research from last year.
 2. Tim, and Brooklyn will email Dr. Ezekiel to update him with their status.
 3. Kaishia will email Dr. Farag to update him with their status.
 - f. Assist in the peer-mentoring program

Students' Reports:

1. No known issues with anyone, all is well.
2. Please let Dr. Farag know ASAP if you see any upcoming academic issues that could impact your scholarship.

Scholarship Renewal:

- Based on academic merit and performance within the CySP program as discussed before.
 - Also, by recommendation of Dr. Farag.
-
- **Meeting adjourned at 6:10pm**

The next meeting of the IUP CySP shall be Wednesday, November 18th at 5pm

Respectfully Submitted By: Edward Pykosh and Dr. Waleed Farag

DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on September 4, 2020

Announcements:

1. Congratulations to all the selected scholarship recipients: Kaishia, Rodney, Brooklyn, Tim, Cassandra, Edward, Dylan, Jacob, and Nicholas.
2. CySP grant staff are seeking a volunteer to record minutes for all meetings.
3. As of today, September 4, 2020, the official grant has not yet been awarded however recipients should not worry and will be kept informed of all progress.
4. Over the past few weeks, the grant PI, Dr. Farag, has met and collaborated with several offices at IUP to ensure that all scholarship recipients receive all scholarship benefits in spite of the delay in grant funds disbursement.
 - Cost centers for the grant are in the process of being established.
 - Dr. Farag will submit recipient tuition/fees waivers. No late fees will be assigned for delayed payments on tuition and fees until September 25, 2020.
 - The waiver form will be based on the following figures, and each recipient must confirm with Dr. Farag during this meeting:
 - Kaishia 12cr, Rodney 11cr, Brooklyn 16cr, Tim 16cr, Cassandra 16cr, Edward 15cr, Dylan 16cr, Jacob 15cr, and Nicholas 15cr.
 - A grant kink-off meeting will soon be held with representatives from the IUP Research Institute (RI) and the Grant Accounting once the grand is awarded.
 - As previously communicated to recipients by email, below are instructions on how to obtain textbooks. Each recipient will have a semester-based allowance of \$625 for required textbooks. The Coop has already been given directions on how recipients are to order textbooks, and accounts have been established. All questions regarding the ordering of textbooks should be directed to **Ms. Carly Krouse** <zbgy@iup.edu>.
 - Visit the online store (Coop) website to order textbooks. In-person textbook ordering in not allowed.
 - Upon checkout, choose “Co-op Store House Account” as tender type.
 - The order will be processed through the recipients scholarship funds under each student's name.
 - Below is a review of all discussions regarding scholarship recipient financial aid:
 - All should receive complete DoD Scholarship benefits.

- Students can retain their Federal Pell Grant and PHEAA (Pennsylvania) State Grant, as both are entitlement programs.
- All other financial aid, including other IUP scholarships, were cancelled as CySP takes up all financial need for students.
- **Questions about financial aid/other scholarships should be directed to Ms. Alisa DeStefano aldestef@iup.edu.**
- Dr. Farag will create the DoD CySP scholarship on Next Gen System and assign \$12,500 to each student for each semester, once the grant is officially received.
- Each **NEW** student needs to provide the specs and a quote, for his/her desired laptop to the PI. These requests will be first reviewed and then approved.
- Recipients might be eligible for health insurance coverage. Anyone interested should contact Dr. Farag.

Students' Responsibilities:

1. Maintain your eligibility throughout the AY 20-21. GPA above 3.2, on-time graduation, no additional scholarships in excess of \$5,500, etc. Please refer to the project website at www.iup.edu/DoDScholarship for the complete list of scholarship eligibility criteria.
2. Participate in the DoD internship (if requested).
3. Student **MUST** abide with the project requirements listed below:
 - A. Attend ALL monthly meetings.
 - B. Respond promptly to all email correspondences and/or requested information from the project PI, and funding agency.
 - C. Promote the CySP & cybersecurity among other students, in our department.
 - D. Participate in extracurricular activities, such as, Cybersecurity Club, cyber competitions, IUP Cybersecurity Day (Oct. 20), Cybersecurity Seminar (Nov. 5), etc.
 - E. Update the PI and Co-PI's with grades, progress, and any outstanding issues that might affect your academic performance.
 - F. Work with the project PI's on the assigned cybersecurity research projects, peer-mentoring activities and/or other assigned tasks intended to enhance the CySP at IUP.
 - G. Submit a portfolio of your involvement in cybersecurity-related activities. This portfolio will consist documentation of activities, such as, club meetings, colloquia, workshops, conferences, etc. These portfolios will be reviewed and assessed, see attached template.

Renewal:

It will be mainly based on your performance in this program and fulfillment of the obligations listed above.

Next Meeting Time??

Questions??

IUP Cybersecurity Scholarship Program (CySP) Meeting Minutes

September 4, 2020 at 9am - Dr. Farag's Zoom Room

Attended by: Dr. Waleed Farag, Brooklyn Kotula, Cassandra Lefever, Dylan Dewalt, Edward Pykosh, Jacob Neulight, Kaishia Leraci, Nicholas Villano, Timothy Troy

Excused: Rodney Cesar

New:

1. Official Grant
 - a. Has NOT been awarded yet, but do not worry.
 - b. Dr. Farag has been working behind the scenes to make sure everything is ready to go.
 - IUP will not charge us late fees.
 - c. Once the grant is received, Dr. Farag will process our tuition waivers and stipends.
2. Courses
 - a. Avoid taking winter courses unless you need to take some to graduate on time.
 - b. Will be dealt with on a case-by-case basis.
3. Books fund
 - a. Each student has a semester-based allowance of \$625 for required textbooks.
 - b. The accounts are already created and active.
 - c. If you have additional questions or issues, please let Ms. Carly Krouse (KBGY@iup.edu) know.
4. Benefits information
 - a. All CySP recipients should receive complete DoD scholarship benefits.
 - b. If you receive Federal Pell Grant and PHEAA grants, you will still retain these.
 - c. Any other scholarships, including other IUP scholarships will be cancelled.
 - d. You do not need to submit a FASFA as DoD CySP Scholarship recipients.
 - e. If you have any additional questions regarding this, please contact Alisa DeStafano at aldestef@iup.edu.
 - f. Once grant is received, Dr. Farag will send the semester stipend (\$12,500) through NextGen.
5. Laptops
 - a. New students can receive a laptop (up to \$1500).
 - Please provide specs and quote of your desired laptop to Dr. Farag.
6. Health Insurance
 - a. Please contact Dr. Farag if interested. **If not, please email Dr. Farag indicating that you decline the available coverage.**

7. Student Responsibilities

- a. Maintain academic standards for 2020-2021 Academic year (3.2 GPA, on time graduation).
- b. Participate in the DoD internship (if requested).
- c. Must abide with the follow IUP project requirements.
 - Attend all monthly meetings.
 - Promptly respond to all communications from your PI, and DoD CySP, and your DoD agency.
 - Promote the DoD CySP and cybersecurity around IUP.
 - Participate in extracurricular actives such as:
 - Cybersecurity Club.
 - Cyber Competitions.
 - IUP Cybersecurity Day (Oct. 20).
 - Cybersecurity Seminar (Nov. 5).
 - Update Dr. Farag with your academic progress and academic concerns.
 - Work with project PI and Co-PIs on relevant cybersecurity research projects and events intended to enhance the CySP at IUP.
 - Create and submit a cybersecurity portfolio with your involvement of cybersecurity-related activities such as:
 - Club meetings, colloquia, workshops, conferences, and relevant activities.
 - You can still attend virtual cybersecurity conferences.

8. Peer Mentoring

- Returning students will provide guidance to the new students to implement an effective peer-mentoring program. The assigned groups are:
 - Kaishia and Brooklyn will assist Nicholas, Jacob, and Eddie
 - Tim Troy will assist Dylan Dewalt
 - Rodney will assist Cassandra Lefever

9. Renewal

- Mainly based on academic merit and performance as well as fulfillment of the obligations listed above.

10. Meeting Adjourned at 9:56am

The next meeting of the IUP DoD CySP group will be around early Oct. Time TBD.

Respectfully Submitted By: Edward Pykosh and Dr. Waleed Farag