

SAP ICONS – Quick Reference Sheet

Standard Toolbar Icons

Icons	Keyboard Shortcut	Description	Icons	Keyboard Shortcut	Description
	Enter key	Enter/Continue		Ctrl + G	Continue Search
	Ctrl + S	Save		F1	Help
	F3	Back		Ctrl + Page Up	Scroll to top of document.
	Shift + F3	Exit System Task.		Page Up	Scroll up one page.
	F12	Cancel		Page Down	Scroll down one page
	Ctrl + P	Print		Ctrl + Page Down	Scroll to last page of document.
	Ctrl + F	Find		None	Create new session.
	Alt + F12	Customize local layout.	(PC only)		

Application Toolbar Icons

Icons	Keyboard Shortcut	Description	Icons	Keyboard Shortcut	Description
	F8	Execute		None	Update/Refresh
	F5	Overview		Shift + F5	Get variant
	Shift + F2	Delete		Shift + F1	Selection screen help
	Ctrl + Shift + F6	Add to Favorites. Click on item, then icon.		Shift + F2	Delete from Favorites. Click on item, then icon

Navigation Icons

Icons	Keyboard Shortcut	Description	Icons	Keyboard Shortcut	Description
	Enter	Enter/Continue/Copy		F12	Cancel
	F8	Scroll left		Shift + F1 Shift + F7	Scroll right Next item
	Ctrl + Shift + F1	Move Favorites Up		Ctrl + Shift + F2	Move Favorites Down
	F7	Previous layout/screen		F8	Next layout/screen
	Ctrl + F10	User menu		Ctrl + F11	SAP menu
	F6	Display Period screen			