



501c3 Non-Profit Organization Registration Form
Indiana University of Pennsylvania

Identification of Applicant

Form with fields for: Full Name of Organization, Mailing Address, Primary Contact, Telephone Number, Organizations Website, Employer Identification Number, Fax Number, Organizations Email.

Conditions and Restrictions

- 1. Items recycled to a non-profit organization by the University may not be sold for a period of three (3) years without prior written approval of the University.
2. Items provided as a recycled material by the University are non-returnable.
3. Items provided to be recycled by the University are "As Is - Where Is". The University does not warrant the recycled items.
4. The maintenance and repair of items to be recycled by the University are the responsibility of the non-profit organization.
5. Non-profit organizations registered with the University will receive notifications of surplus items that will be available for recycle services.
6. The non-profit organizations will have the time specified to choose and remove items available

Pick up of items to be recycled

- 1. Non-profit organizations are responsible for the transportation of the items to be recycled. The University will not make deliveries.
2. Items provided by the University must be picked up at a designated University location by the non-profit organization within five (5) business days of notification of the award for their services.

Please provide proof of your organizations 501c3 status

Signature line with fields for Print and Date.

By the above signature I (and my organization) understand and agree to all conditions and restrictions of the Guidelines for receiving recycled items of Surplus, Furniture, Fixtures, Equipment and Supplies as stated by Indiana University of Pennsylvania in this document and the Guideline Document.

Please return completed form to: Indiana University of Pennsylvania
Central Storeroom / Inventory Control
650 South 13th Street
Robertshaw Building
Indiana PA 15705