



## ArtsPath • 2017-18 Artist Residency Planning Form

For residencies occurring between September 1, 2017, and August 31, 2018

**Planning Forms are accepted and approved on a first-come-first-served basis by county, dependent upon available funding.**

In order to receive PCA/ArtsPath funding for a *previously submitted and approved artist residency request*, the host coordinator must complete this planning form in full collaboration with the selected AIE Directory Artist. Final funding decisions are determined upon review of this form.

**IMPORTANT:** If you have not already secured your match funding through an initial request form and are using this planning form as your request and application, you must have secured funding at your requested percentage of all the artist-related fees prior to submitting this form (daily fee and applicable travel if more than 50 miles one way between artist's residence and host site). PCA/ArtsPath will cover up to 50% of the remaining artist-related fees and nearly all administrative fees. There is a 10% administrative cost applied to the artist fees. Additional costs such as supplies and other activities that directly support the residency may also be matched on a percentage basis as approved by ArtsPath on a case-by-case basis.

Please type or print. Do not exceed space allotted. Minimum of 10 pt. type.

Host School/Org: _____	District: _____
Host Coordinator: _____	Site Administrator/Principal: _____
Site Address: _____ _____	Host email: _____
	Administrator email: _____
Day Phone: _____	Evening phone: _____
Directory Artist: _____	Art Discipline: _____
Artist Phone: _____	Artist email: _____
Artist Address: _____	Billing Address: _____

Per-day fee agreed upon for the artist: \_\_\_\_\_ (minimum of \$200/day required)\*

Other Teachers/Hosts and Schools/Organizations Involved (if any): \_\_\_\_\_

*\*All fees agreed upon over the minimum are subject to final approval by ArtsPath.*

**Liability** – The artist and host site assume all liability if they elect to begin the residency prior to the completion of a fully executed agreement between the artist and ArtsPath, through the Research Institute

**Required Signatures** – By your signature below, you attest to your complete agreement and support of this application, including **financial commitment** should the residency be approved. All signatures are required before the application can be accepted and approved.

Host Coordinator/Teacher	Date	Directory Artist 2	Date
Site Administrator/Principal	Date	Directory Artist 3	Date
Directory Artist 1	Date	Directory Artist 4	Date

**NOTE: If more than 1 artist, contact info for additional artists will be added to the last page of the Planning Form**

**A host teacher/coordinator MUST be present at all times when the artist is working with students!**  
*The residency budget is created in consultation with ArtsPath, utilizing a Microsoft Excel spreadsheet*

### 1 RESIDENCY GOAL(S)

**Example:** *To integrate multicultural themes into the curriculum through students' creation of and responses to traditional African vessels, exploring the significance of decorative and functional art and their place in culture throughout time.*

### 2 RESIDENCY OBJECTIVES / OUTCOMES

**Note:** This is HOW you will achieve your goal(s). As appropriate, please use any of the following in formulating your objectives and outcomes. Specific references to the standards/skills being addressed should be made in each area utilized. Well-structured and planned residency projects should have multiple objectives and outcomes.

#### A. Curriculum Connections

- 1.) PA Core Standards
- 2.) National Core Arts Standards
- 3.) Webb's Depth Of Knowledge Levels
- 4.) Other areas important to your organization or school district

#### B. 21<sup>st</sup> Century Skills (<http://www.p21.org/our-work/p21-framework>)

#### C. Other

### 3 CORE GROUPS

**Note:** Not to exceed approx. thirty students per core group with no more than three core groups.

**Example:** *Two sections of eighth grade English students with 25 in each group and one section of seventh grade History students with 29.*

### 4 PLANNING TO DATE

**Note:** Please provide dates you have met for planning.

**Example:** *We discussed our ideas initially with the ArtsPath staff and met subsequently with the artist on two occasions (Feb. 1 and March 1). We also had several phone calls.*

### 5 DATES OF RESIDENCY

**Note:** Please give us either the firm dates discussed, or the basic time frame this residency will be actualized. The residency must begin between September 1, 2017, and August 31, 2018.

## **6 SPACE/SET-UP/TECHNICAL REQUIREMENTS**

**Note:** The host school is responsible for providing a suitable studio/working environment for the artist as well as any necessary supplies to actualize any projects described in this application.

**Example:** *The district offers an art room, three potters' wheels, a kiln, sufficient clay and glazes, and a wide variety of tools.*

## **7 SCHEDULE OF EVENTS**

**Please include a sequence of events and/or activities. You may list a day-by-day schedule or a more general outline such as describing the beginning, middle, and end of the residency.**

**Note:** There must be a minimum of ten days in residence (exclusive of days dedicated to planning and evaluation). However, the days do not have to be sequential but should be completed within a reasonably limited time frame, generally within one month.

**Example:** *(DAY 1-2) The artist is introduced to the core group and the facility. The artist will discuss his artwork and provide an ethnic orientation. Parents of core group members will be invited to participate. Etc.*

## **8 OTHER STUDENT GROUPS**

**Example:** *Other students taught by the eighth grade English teacher will have contact with the artist. Teachers, life-skills, and gifted students will also be invited to interact with the artist in assembly environments.*

## **9 OTHER TEACHER INVOLVEMENT**

**Example:** *The artist will provide a hands-on workshop, enabling all teachers involved to create their own vessels. The artist will also be meeting, as available, with groups of teachers throughout the school.*

## **10 COMMUNITY/PARENTAL INVOLVEMENT**

**Example:** *Parents and guardians of core group students will be invited to work collaboratively with the artist and the students for at least one session.*

## **11 PRESENTATIONS/PERFORMANCES/EXHIBITIONS**

**Example:** *A gallery-style opening will be held on the last day of the residency for all students, teachers, and parents, and will remain on exhibit for one month.*

## **12 MEDIA AND ADVOCACY COVERAGE**

**Note:** All materials must acknowledge the Pennsylvania Council of the Arts and ArtsPath.

**Example:** *The ArtsPath office will be consulted to discuss press opportunities as well as advocacy with civic leaders and other elected officials.*

## **13 RESIDENCY ARTIST PROFESSIONAL ACTIVITY**

**Note:** An important component of this program is for others at the host site to witness the creative process of a professional artist with the artist expected to be in residence equivalent to ten or more full work days.

**Example:** *When not in a class or presentation, the resident artist will work on pottery she is currently creating for an upcoming exhibit.*

## **14 EVALUATION/FOLLOW-UP**

**Note:** Artist, teacher/coordinators, and students will be given evaluation instruments to complete as part of the residency. We encourage artists and coordinators to seek other meaningful ways for evaluation as well as concrete ideas teachers/coordinators may use in the future.

**Example:** *The students will keep journals to record their experiences. The Museum's evaluation tools will be utilized and the teachers involved will meet with the artist following the residency to discuss future possibilities within lesson plans.*

## **15 LIVELY ARTS EDUCATIONAL OUTREACH TIE-IN**

*Whenever possible, participating teachers and artists are asked to make some level of connection between the residency and one of the events being offered by the Lively Arts at IUP. Go to <http://www.iup.edu/livelyarts> to view the wide variety of offerings that can significantly enrich your residency by being integrated into the residency design.*

## **16 OTHER INFORMATION**

*Is there another information you would like to share with ArtsPath about this project? Something especially unique? Special outreach? Non-traditional partnerships? Special needs populations served?*

**Please return completed form to:  
Indiana University of Pennsylvania  
Lively Arts | ArtsPath  
IUP Performing Arts Center, Rm. 202  
Indiana, PA 15705-1008**

***For assistance, contact Jeff Wacker at (724) 357-2787, or at [jwacker@iup.edu](mailto:jwacker@iup.edu)***