DEPARTMENT TENURE COMMITTEE (dTC) Permission to access candidate’s personnel file

to: Department Tenure committee (DTC)

 Candidate gives this form to the DTC chair; DTC takes this with them to review HR file

|  |  |
| --- | --- |
| from: |  |

|  |  |
| --- | --- |
| date: |  |

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have filed an application for Tenure with
 Applicant’s Name

the President on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
 Date

I hereby grant the Department Tenure Committee access to my official personnel file for the purpose of verifying information in my application.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Signature of Applicant Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Campus Address ­­Phone