MINUTES OF THE UNIVERSITY SENATE
April 2, 2002

Chairperson Nowell called the April 2, 2002 meeting of the University Senate to order at 3:20 p.m. in the Alumni Auditorium of the Eberly College of Business.

The following Senators informed the Senate leadership that they could not attend:

O. Agozino, M.Anthony, J. Butzow, C. Carranza, T. Eisenhower, T. Ferro, H. Goldsmith, K. Jackson, V. Mancuso, R. Marx, A. Novels, M. Numan, M. Piwinsky, M. Rahman, R. Ramsey, E. Receski, J. Rivera, E.Ruffner, L. Waszak.

The following Senators informed the Senate leadership that they could not attend:

S. Kodlick, C.Davis, J. Szymkowiak.

The following Senators were absent from the meeting:

M. Ashmall, R. Camp, S. Durbin, J. Fisher, C. Green, P. Higgins, T. Holm, R. Jacob, N. Kolb, C. Lakes, F. Nee, C. Orchard, K. Patrick, H. Powers, R. Ray, M. Redvay, S. Schroeder, M. Twal, V. Watson.

The following Senators (students) were absent from the meeting:

S. Jones, D. Brunner, J. Dom, A. Graham, A. Joynes, C. Munn, M. Pace, A. Santus, J. Sechler, M. Silva, R. Viegas, T. Williams.

The minutes of the February 26, 2002 meeting were **ACCEPTED**.

Agenda items for the April 2, 2002 meeting were **ACCEPTED.**

REPORTS AND ANNOUNCEMENTS

PRESIDENT'S REPORT (Dr. Pettit)

The President reported that the University Planning Council will hold its initial meeting on Thursday, April 4, and that he is optimistic about the prospects of sharing information on budget and planning matters and about our ability to collaborate in setting future directions for the university. He also reported that the budget situation is grim, with a three percent cut from Governor Schweiker on top of the cuts we are in the process of implementing. It will take a tuition increase of over 12 percent to make up the difference, and that is highly unlikely. The university will have to prepare for some very painful cuts. Meanwhile, on the brighter side, the President reported that in the last round of performance funding, IUP earned more performance money than any other System university by scoring "exemplary" on most indicators and below average on only one, "budget flexibility." The President attributes the relative poor showing on budget flexibility to the manner in which the System allocation formula historically has not

funded IUP for our entire mission and thus has under funded us relative to the other System universities. The President said that the presidents and the chancellor are in near unanimous agreement that the "budget flexibility" indicator is invalid, and that it probably will be replaced.

PROVOST'S REPORT (Dr. Staszkiewicz)

The provost had nothing to report, and asked for questions, of which there were none from the rest of the senate

CHAIRPERSON'S REPORT (Dr. Nowell)

Chairperson Nowell stated that he had no extensive report. He indicated that he was continuing to represent the Senate on the Academic Council and the Senate Governance Committee. He indicated that he will not be running for another term as chair, given that he would be on sabbatical next year.

VICE CHAIRPERSON'S REPORT (Senator Coulson)

Student Congress held a letter writing campaign to state legislatures concerning the tuition increase in the State System Schools. Student Congress raffled away a DVD player donated by Pat Brooks from the food services (to SC) for anyone whom signed or wrote a letter to their legislature. We also like to thank Senator Ira Goldberg for his hard work and efforts on this campaign.

Student Congress held Speak Up IUP town meeting this past Wednesday. Issues were discussed ranging from Financial Aid, Racial Issues on Campus, the campus Alcohol policy, and other pertinent issues facing the university. Thank you to all those students, administrators and faculty whom attended and participated in this event.

The SC Mascot committee led by President Cramer is continuing in their search for the mascot the majority of student want on this campus.

Student Congress Vice Presidential Debate was held 7:00pm last night in the Delaware room of the new Hub, and the Presidential Debate will be held this coming Monday April 8 at 6:30 pm in the Delaware room. We invite you all to attend.

I hope you all had a great Easter and have a good week!

<u>STANDING COMMITTEE REPORTS</u>

RULES COMMITTEE (Chairperson Radell)

See Appendix A, page 5 for this committee's information.

NON-CREDIT COMMITTEE (Chairperson Barton)

Will meet April 16, 2002 in Keith 100.

RESEARCH COMMITTEE (Chairperson Guth)

The USRC met on March 19, 2002 and the meeting was divided into two segments. The first half of the meeting was devoted to reviewing proposals for the USRC awards, while the second half was spent on reviewing Senate Fellowship proposals and the rankings from each College Research Committee.

The committee awarded $12,575 in USRC grants to the following individuals:

- Dr. Francisco E. Alarcon received $750 to present his paper "Factorization of Polynomials Over Finite Semifields" at the International Congress of Mathematicians in Beijing, China.

- Dr. Cecil Thomas Ault, Jr. received $1,500 to purchase a CATT Acoustic Program to create an acoustical model of The Rani Gumpha, a 2nd century B.C. Theater.

- Dr. William J. Dress received $1,335 for his project "Overbrowsing of Forests in Northwestern Pennsylvania: Potential Effects on the Soil System."

- Dr. Donald W. Buckwalter received $1,500 for his project "Central European Transportation GIS Compilation."

- Dr. Bernd Kulessa received $1,500 for his project "Detection and Delineation of Piezometric Surfaces in Polythermal Glaciers using Ground-Penetrating Radar (GPR)."

- Dr. Randy Martin received $1,491 for his project "An Assessment of the State of Criminological Theory."

- Dr. Jonathan N. Southard received $1,499 for his project "Identification of GHBP Membrane Anchor by Two-Hybrid Screening."

- Dr. Therese Wacker received $1,500 for her project "The Commissioning, World Premiere and Recording of a New Work for Piccolo and Wind Ensemble."

- Dr. Wenfan Yan received $1,500 for his speech "National Database and Equity in Higher Education" to be delivered at the International Conference on Higher Education in China.

The next USRC meeting will be on Tuesday, April 30 at 3:15 p.m. in 317 Clark Hall. Suggestions for alterations of USRC guidelines will be discussed.

STUDENT AFFAIRS COMMITTEE (Chairperson Hall)

This committee last met on March 19, 2002. Next year the committee plans to meet two times/month instead of the current one time/month. The next two meetings will be April 16, 2002 and April 23, 2002. There will be mascot discussion at the 4/16/02 meeting and the 4/23/02 meeting will review the campus civility policy and selection of the student trustee will occur. Finally, there will be a program on April 3, 2002 at 5:30 which is co-sponsored by the Provost's office and Student Affairs on student retention (to be held in Folger).

UNIV. DEVELOPMENT AND FINANCE COMMITTEE (Chairperson Domeracki)

No report; next meeting will be on Tuesday, April 9, 2002 in University Towers room 109.

ACADEMIC COMMITTEE (Chairperson Andrew)

See Appendix B, page 8 for this committee's information.

AWARDS COMMITTEE (Chairperson Jackson)

The committee has completed all activities for the year. No report

UNIVERSITY-WIDE UNDERGRADUATE CURRICULUM COMMITTEE (Chairpersons Sechrist and Numan)

See Appendix C, page 9 for this committee's information.

GRADUATE COMMITTEE (Chairpersons Kondo and Chambers)

See Appendix D, page 22 for this committee's information.

LIBRARY AND EDUATONAL SERVICES COMMITTEE (Chairperson Pagnucci)

See Appendix E, page 33 for this committee's information.

NEW BUSINESS

There was no new business to report.

ADJOURNMENT

With no further business, the meeting was adjourned at 4:59 p.m.

Respectfully Submitted,

Jonathan B. Smith, Ed.D.

Secretary-IUP Senate

APPENDIX A
Rules Committee
Chairperson Radell

Agenda Items from Rules Committee:

Item 1 **PASSED**

For a Vote. To be passed by a simple majority of those voting. Proposed to the Senate by email at least 15 days prior to April 2, 2002 in accordance with the Bylaw on amendments.

Current Senate Bylaws wording:
H. University Development and Finance Committee
1. Function
The area of responsibility of the Committee shall be policies and issues pertaining to University development and planning, including the design, placement, and proper function of facilities; the efficient utilization of space; the maintenance and care of buildings and grounds; safety and security; and general improvement of the campus. In addition, the Committee shall advise the Senate on matters relating to the University capital and operating budgets.
2. Membership
a. Ex officio: The Vice President for Finance and the Director of Engineering and Construction Group.
b. Elected: Seven Faculty members and one At-Large member shall be elected by and from the Senate.
c. Three students shall be appointed by and from the Student Congress.
d. One non-voting Graduate student may be appointed by and from the Graduate Student Assembly.
e. One Staff member may be elected.

Proposed Senate Bylaws wording:
2. Membership
a. Ex officio: The Executive Director of Planning and Analysis or designee and the Vice President for Finance and Administration or designee.

Rationale for Change
In August 2000, in an effort to streamline administrative and financial operations and reduce costs, the President combined two campus divisions, the Administrative Division and the Finance Division, and created one division the Administration and Finance Division. At the same time, the President reorganized other areas to create a new division titled Planning and Analysis. The Planning and Analysis division is responsible for linking the planning, budgeting, and analysis functions of the campus. In this realignment the Budget Office moved from the old Finance Division to the new Planning and Analysis Division. Also as a result of this realignment the position of Vice-President for Finance was eliminated.

The Vice President for Finance, under existing Senate Bylaws, is an Ex officio member of the Development and Finance Committee. Since the position of Vice President for Finance was eliminated the Development and Finance Committee has been operating without information regarding the budget.

Given the administrative reorganization and the continued need for the Senate Development and Finance Committee to obtain adequate budget information on a regular and timely basis it is recommended that the current Senate Bylaws, Section V, H, 2a (Membership, ex oficio) be amended to read as proposed.

ITEMS 2 AND 3 ARE FOR SENATE INFORMATION:

Item 2

The Senate Constitution states that "*the University President and the Council of Trustees, (when possible), shall provide the University Senate an opportunity to review all policies and make recommendations prior to their implementation….* [If, occasionally it is necessary for administrators to] *modify policies when there is insufficient time to present such matters to the University Senate for consultation, the initiators of such policies shall immediately give notification of their action to the senate Chair and the Chair of the Rules Committee* [and to the chair of the relevant Senate committee]. *Such policies will automatically be included as New Business on the agenda of the Senate meeting immediately following such enactment."*

The following communication was received by Willard Radell, Senate Rules Committee Chair from Dr. Joan Fisher, Vice President for Institutional Advancement, on March 20, 2002, at 7:20 pm. This is interpreted as the required notice of an intent to modify an existing policy and is, therefore, offered by the Rules Committee as an agenda item under New Business.

As I learned from Commonwealth attorney, Bob Mulle today, there is both Board of Governors policy and state regulation that suggest that the affiliated boards and organizations that serve the university should not have constituencies, who are employed, as full participants. He suggested that to keep the Foundation at arms length from the university would imply that faculty and staff who serve not be full voting members but liaisons and / or ex officio only. To comply with his instructions might necessitate a change in the Foundation's by-laws. We certainly want some faculty representation and "insider" connection; just as you are preparing to get same from the faculty----so I would like to explore the ramifications and I will be prepared to speak to both the President, Dan Jack and to you at your convenience.

Item 3

The Senate authorizes the Senate Rules Committee to conduct the committee elections for the 2002-2003 Senate, electronically, by means of the "WEB."

Item 4 **WITHDRAWN**

Nominations are open from the Senate for the officers of the Senate (Chair and Secretary). It is understood that the officers nominated should be persons currently serving in the Senate. Nominations will close April 5. Send nominations to Rules Committee, Willard Radell, Chair, Ciboney@iup.edu .

Item 5 **WITHDRAWN**

Consider the possibility of current student senators being included in the 2002-2003 Senate Committee elections. Rationale: Student Senators for 2002-2003 are not selected before the committee elections must be held.

APPENDIX B
Academic Committee
Chairperson Andrew

For Senate Action:

Revisions to the Total University Withdrawal Policy

The Academic Committee presents the following revisions to the Total University Withdrawal Policy…..

Rationale for Revisions:
A. The current Total University Withdrawal Policy does not specify a deadline after which Total University Withdrawals may no longer be processed. The revised policy sets a deadline for Total University Withdrawals commensurate with the deadline for Individual Course Withdrawals, which is the two-thirds point of the semester for Fall, Spring, and Summer parts of term.
B. The current policy does not provide clear guidelines for exceptional cases. The revised policy specifies the grounds for requesting, processing, and granting exceptions.

1. THE TOTAL UNIVERSITY WITHDRAWAL POLICY **PASSED**

PURPOSE**:** The Total University Withdrawal policy provides students who are unable to complete a semester with the option of withdrawing from all classes, and thus from the university, for that semester.

DEADLINE**:** During the Fall and Spring semesters, Total University Withdrawals may be processed between the first day of classes and the end of the tenth week of the semester. During summer parts of term, the deadline is the two-thirds point of each summer course for which the student is registered.

EXCEPTIONS:
Late Withdrawal: Any undergraduate student who needs to withdraw from the university after the deadline must process a waiver through the office of the dean of his or her college. Approval of the waiver is contingent upon documentation of catastrophic circumstances preventing the student from completing the semester. Approved waivers must be submitted to the Advising and Testing Center and attached to the Total University Withdrawal form for processing as below.

Involuntary Withdrawal: Any undergraduate student involuntarily withdrawing from the university as a result of suspension or expulsion unrelated to violations of the Academic Integrity Policy will automatically have the designation of "W" assigned to each registered course as a result of such judicial action.

PROCESS: Undergraduate students voluntarily withdrawing from the university during the Fall, Spring, or Summer parts of term semester must process a Total University Withdrawal Form

with the Advising and Testing Center, Pratt Hall, 724-357-4067. Once the Total University Withdrawal has been processed, a withdraw designation ("W") will be assigned to all registered courses in the semester from which the student is withdrawing.

READMISSION: Students should refer to the Readmission Policy for Students Who Withdraw from the University Voluntarily for further information. Applications for Readmission are available in the Office of the Registrar, Clark Hall, 724-357-2217.

2. Readmission Policy for Students Who Withdraw from the University Voluntarily

The Academic Committee presents the following revision to the Readmission Policy for Students Who Withdraw from the University Voluntarily.

Rationale for Revision:

The current policy does not specify the readmission process for first-semester and transfer students who withdraw from the university during their first semester of full-time enrollment. The proposed policy makes such a specification by inserting the italicized addition into the fourth paragraph of the policy.

READMISSION POLICY FOR STUDENTS WHO WITHDRAW FROM THE UNIVERSITY VOLUNTARILY

Requests for readmission for academically dismissed students *or first-semester and transfer students who withdraw from the university voluntarily during their first semester of full-time enrollment* will be forwarded to the Office of the Dean of the college in which the student was enrolled at the time of dismissal or total university withdrawal for a decision on the student's readmission.

APPENDIX C
University Wide Undergraduate Curriculum Committee
Co-Chairs Sechrist and Numan

For Information:

1. Liberal Studies Committee Report:
   LAS 480 Latin American Studies Seminar approved for Liberal Studies Elective category and Non-Western Culture category.
   ANTH 430 Anthropology of Food approved for Liberal Studies Elective category and Non-Western Culture category.
   Approved changes to the Liberal Studies component for Bachelor of Arts – General Track in Anthropology and the Bachelor of Arts – Applied Anthropology Track.
   Approved Dr. James Jozefowicz, Economics Department approved for Type I (Professor Commitment) Writing Status.
   Approved Dr. Stephanie Jozefowicz, Economics Department approved for Type I (Professor Commitment) Writing Status.
   Approved the change in the Liberal Studies mathematics course from 121 to 115 for the Bachelor of Science in Marketing.
   Approved BIOL 113 Genetics in Modern Society for the Liberal Studies Non-Laboratory category.
   Approved LBST 499 Advocacy or Prejudice Disabilities in Film and Media, Dr. Joe Nolan, Special Education.

2. Honors College Committee Report
   The following courses were previously approved as LBST 499/Honors, and will now be listed as HNRC 499/Honors:
   Global Survival, Dr. Jerry Pickering, Biology
   Mind and Brain: Perspectives on Human Consciousness, Dr. Andrew Browe, Biology, and Dr. Dan Boone, Philosophy
   Aging in America, Dr. Teresa Shellenbarger, Nursing
   Other and Another: Ecology, Gender, and Culture, Dr. Patrick Murphy, English
   Social Change: Making It Happen, Dr. Charlene Bebko, Marketing
   Wilderness in American Culture, Dr. Michael Vella, English
   Work Without Choice: Forced Labor Systems Through History, Dr. Willard Radell, Economics
   Poetry and Song, Dr. James Dearing, Music
   The Cultural Context of New Orleans, Dr. Lorraine Wilson, Music
   Social Darwinism, Dr. Stephen Sanderson, Sociology

3. The following courses have been approved by the UWUCC to be offered in a distance education format:
   CRIM 210 Criminal Law, Dr. John C. Thomas, Jr.
   CRIM 481 Terrorism, Dr. John J. Gibbs
   BLAW 235 Legal Environment of Business, Dr. Martha Troxell

For Action:

1. Department of Anthropology

A. New Courses **PASSED (1 Nay Vote)**

1. ANTH 430 Anthropology of Food 3c-0l-3sh

All humans must obtain food in order to ensure their subsistence, but the ways in which we satisfy this basic physiological need is not the same for everyone. This course will examine how human evolutionary history influences contemporary consumption patterns. We will discuss how patterns of human migration influenced the development of cuisines, and how what we eat is often determined by historical patterns of colonization and contemporary political struggles. We will discuss the cultural basis for definitions of what is edible and what is prohibited. Finally, we will examine patterns of food use in our culture, and discuss how science may influence our patterns in years to come.

Rationale: This course is intended for majors and minors in Anthropology as well as students who have an interest in the subject matter, regardless of major. The course can also be used to fulfill the liberal studies elective and nonwestern designations. For Anthropology majors, this will be one of the upper division electives that will count towards the degree.

2. ANTH 460 Ethnographic Field School 6c-0l-6sh

Prerequisite: ANTH 456 or permission of instructor

Ethnographic research training in the field. The course emphasizes the application of qualitative research methods, the recording of data in research journals and the maintaining of field diaries, the categorizing and organizing of data, and the writing of research reports.

Rationale: This course is intended for majors and minors in anthropology as well as students who have an interest in the subject matter, regardless of major. For majors, this will be one of the upper division electives that will count towards the degree.

B. Description of Curriculum Change – Revision **PASSED**

Current catalog description:

The General Anthropology Track continues the student's education in all of the subfields of anthropology, preparing the student for a graduate education in anthropology or in one of the many related fields. The general track also provides a solid base for interdisciplinary study with a number of other fields including biology, philosophy, political science, psychology, religious studies, sociology, and Spanish.

Proposed catalog description:

The General Anthropology Track ensures that students receive a strong foundation in all four subdisciplines of Anthropology while simultaneously permitting them a great deal of freedom to explore a variety of issues in Anthropology, and to tailor the curriculum to the students' own interests. The General Track is suitable for any Anthropology major, or students seeking to double major in Anthropology.

C. Program Revisions

PASSED

Current Program:

Bachelor of Arts--General Anthropology Track

Liberal Studies: As outlined in Liberal Studies section with the following specifications: **Mathematics:** MATH 217 **Social Science:** SOC 151 (recommended) **Liberal Studies Electives:** BTED/COSC/IFMG 101 (recommended), no courses with ANTH prefix	**53-54**
College: Foreign Language Intermediate Level (1)	**0-6**
Major:	**33**
Required Courses:	
ANTH 211 Cultural Anthropology	3sh
ANTH 222 Biological Anthropology	3sh
ANTH 233 Language and Culture	3sh
ANTH 244 Basic Archaeology	3sh
ANTH 456 Field Research Methods	3sh
Controlled Electives:	
One theory course: ANTH 480 or SOC 447(2)	3sh
Three courses in Topical Area Ethnography such as: ANTH 271, 272, 273, 274, 314	9sh
Two additional ANTH electives (300 or 400 level)	6sh
Other Requirements:	**0**
Free Electives:	**37-38**
Total Degree Requirements:	**124**

(1) Intermediate-level Foreign Language may be included in Liberal Studies electives.
(2) SOC 447 may be taken only with approval of the advisor.

Proposed Program:

Bachelor of Arts--General Anthropology Track

Liberal Studies: As outlined in Liberal Studies section with the following specifications: **Mathematics:** MATH 217 **Social Science:** GEOG 104 (recommended) **Liberal Studies Electives:** BEDU/COSC/IFMG 101 (recommended), no courses with ANTH prefix	**53-54**
College: Foreign Language Intermediate Level (1)	**0-6**
Major:	**36**
Required Courses:	
ANTH 211 Cultural Anthropology	3sh
ANTH 222 Biological Anthropology	3sh
ANTH 233 Language and Culture	3sh
ANTH 244 Basic Archaeology	3sh
ANTH 456 Field Research Methods *or* ANTH 317 Archaeology Research Design and Analysis	3sh
ANTH 480 Anthropology Seminar	3sh
Controlled Electives:	
Two courses in Topical Area Ethnography such as: ANTH 271, 273, 274, 314	6sh
Three additional ANTH electives (300 or 400 level)	9sh
One additional ANTH elective (any level)	3sh
Other Requirements:	**0**
Free Electives:	**34-35**(2)
Total Degree Requirements:	**124**

(1) Intermediate-level Foreign Language may be included in Liberal Studies electives.
(2) SSHE Board of Governors' Policy states that at least 40% of the coursework in a degree must consist of courses numbered 300 and above.

Current Program:
Bachelor of Arts Anthropology-Applied Anthropology Track

Liberal Studies: As outlined in Liberal Studies section with the following specifications: **53-54**
Mathematics: MATH 217
Social Science: SOC 151 (recommended)
Liberal Studies Electives:
BTED/COSC/IFMG101, no courses with ANTH prefix

College: **0-6**
Foreign Language Intermediate Level (1)

Major: **36**
Required Courses:

ANTH 211	Cultural Anthropology	3sh
ANTH 222	Biological Anthropology	3sh
ANTH 233	Language and Culture	3sh
ANTH 244	Basic Archaeology	3sh

Controlled Electives:

Two methods courses: ANTH 360, 456	6sh
One theory course: ANTH 480 or SOC 447 (2)	3sh
One area course: ANTH 314 or ANTH 271/272/273/274	3sh
Two additional ANTH electives (300 or 400 level)	6sh
Internship in Anthropology (3)	6sh

Other Requirements: (recommended) **0**

ENGL 322	Technical Writing
SOC 231	Contemporary Social Problems
SOC 457	Computer Use in Sociology

Free Electives: **34-35**

Total Degree Requirements: **124**

(1) Intermediate-level Foreign Language may be included in Liberal Studies electives.
(2) SOC 447 may be taken only with permission of the advisor.
(3) Internship is highly recommended but may be replaced by 6sh of pragmatic skill courses upon approval of advisor.

Proposed Program:
Bachelor of Arts Anthropology-Applied Anthropology Track

Liberal Studies: As outlined in Liberal Studies section with the following specifications: **53-54**
Mathematics: MATH 217
Social Science: GEOG 104 (recommended)
Liberal Studies Electives:
BTED/COSC/IFMG 101(recommended), no courses with ANTH prefix

College: **0-6**
Foreign Language Intermediate Level (1)

Major: **36**
Required Courses:

ANTH 211	Cultural Anthropology	3sh
ANTH 222	Biological Anthropology	3sh
ANTH 233	Language and Culture	3sh
ANTH 244	Basic Archaeology	3sh
Two methods courses: ANTH 360, 456		6sh
One theory course: ANTH 480		3sh

Controlled Electives:

One area course: ANTH 314 or ANTH 271/273/274	3sh
Two additional ANTH electives (300 or 400 level)	6sh
Internship in Anthropology (2)	6sh

Free Electives: **34-35**(3)

Total Degree Requirements: **124**

(1) Intermediate-level Foreign Language may be included in Liberal Studies electives.
(2) Internship is highly recommended but may be replaced by 6sh of pragmatic skill courses upon approval of advisor.
(3) SSHE Board of Governors' Policy states that at least 40% of the coursework in a degree must consist of courses numbered 300 and above.

Rational for General Anthropology Track:
The primary motivation in modifying the General Track is to increase the academic rigor of this curriculum. The number of hours required to complete the track is being increased to 36sh to match the other two tracks in Anthropology. We are requiring more courses numbered at the 300 level or above. In the past we found that the General Track fulfilled the needs of many of our majors, but for a select few it was chosen simply because it was perceived as an easier path to follow; in the worst case scenario students could take only 10 courses in Anthropology, with seven at the 200 level. With the proposed modification, all students will be provided with a rigorous foundation in anthropological methods and theory, they will be familiar with all four subdisciplines, and they will gain cross cultural knowledge.

Our second motivation was to "clean up" the curriculum to reflect the current practices of our students and to eliminate courses that are not being offered any longer. We have found that the GEOG 104 course is a good complement to the introductory sequence of Anthropology courses and hence one that we would like to recommend it to our majors, as we have been doing unofficially through the advising process for some time. Two courses are being deleted from the controlled electives, the first ANTH 272 is being deleted because it has not been offered in over seven years, and there is little likelihood that we will be able to staff this course in the future, so in order to have a more accurate representation of available courses, we believe this course should be deleted from the list of options. The second course that is being deleted, SOC 447 as an alternative to ANTH 480, is being deleted, as this course no longer exists. ANTH 480 is offered with sufficient frequency that all of our majors are able to complete this class as part of their course of study, and we believe this course is an essential component for a degree in Anthropology in all of our tracks, a sentiment that was reinforced in our five year self-study and supported by our external reviewers.

Rational for Applied Anthropology Track:
The proposed changes are for modest deletions from the list of optional courses, in part reflecting the patterns of course enrollments that our students have followed for the past few years. We have found that that GEOG 104 course is a good complement to the introductory sequence of Anthropology courses and hence one that we would like to recommend it to our majors. Two courses are being deleted from the controlled electives; the first ANTH 272 is being deleted because it has not been offered in over seven years. SOC 447 as an alternative to ANTH 480 is being deleted as this course no longer exists. ANTH 480 is offered with sufficient frequency that all of our majors are able to complete this class as part of their course of study and we believe this course is an essential component for a degree in Anthropology in all of our tracks. The other courses on the "recommended" list are not actually taken by many students in the Applied Track, so we are deleting the recommendation to correspond with actual practice.

2. Department of Mathematics—Program Revision **PASSED**

Current Program:		**Proposed Program:**	
Minor - Mathematics	**17**	**Minor – Mathematics**	**17**
Required Courses: MATH 121 and 122 or MATH 123 and 124	8sh	**Required Courses:** MATH 121 and 122 or MATH 123and 124	8sh
Controlled Electives: Other courses for math majors, MATH 216 and 219 may be included.	9sh(1)	**Controlled Electives:** Other courses for math majors, MATH 219 may be included.	9sh(1)
(1) The following courses are excluded: MATH 100, 101, 102, 110, 117 214, 217, 417, 418, and courses for the elementary education concentration in mathematics.		(1) The following courses are excluded: MATH 100, 101, 105, 110, 115 117, 214, 217, 417, 418, and courses for the elementary education concentration in mathematics.	

Rationale:

MATH 102 is no longer offered and has been removed from the catalog. Therefore, the reference to it in the minor should be deleted.

Pre-calculus courses such as MATH 100 and 110 have previously been excluded from counting toward the minor. MATH 105 is also a pre-calculus course, but through an oversight when it was approved in 1998, we failed to revise the minor to exclude this course. We are attempting to correct that error at this time.

MATH 115 Applied Mathematics for Business was approved in spring, 2001. It replaces MATH 121 for students in the College of Business and is meant to be a one semester course including an introduction to calculus. The minor in mathematics continues to require a two-semester calculus sequence. We do not want students to count both MATH 121 and 115 toward the minor since there is significant overlap in the courses. We will continue to count MATH 115 toward the minor in applied statistics.

MATH 216 was not a required course for mathematics majors when the old catalog description of the minor was written. Several years ago, MATH 216 was added to the list of courses required by all mathematics majors. Thus it is now included in the minor under the phrase "Other courses for math majors."

3. Department of History -- Course Deletions **PASSED**

A. HIST 204 International Relations 3c-0l-3sh
B. HIST 323 Modern France 3c-0l-3sh

Rationale: These courses have been inactive for a number of years. For reasons of course sequencing, it is desirable to use the numbers for new courses the department has developed and proposed; deleting those inactive courses will free up the numbers for this use. Because the courses have not been offered for some time, their deletion will not affect any current students or any other academic programs or departments.

4. Department of Safety Sciences – New Courses **PASSED**

A. SAFE 420 Law and Ethics in the Safety Profession 3c-0l-3sh
Prerequisite: Junior standing
Examines ethical and legal issues that present themselves to practicing safety professionals. Students will identify and evaluate these issues in terms of their own value system, as well as legal and prudent practice within the safety, health and environmental profession. Specific reference is made to participation of the safety professional in workers' compensation cases, Occupational Safety and Health Review Commission hearings, class action suits and trials by jury.

Rationale: This course is being introduced as a professional elective for students within the safety sciences programs although it is likely to be of value to students in other majors such as criminology and some business programs. It incorporates and area of professional practice recommended by the safety sciences' accrediting body, the Related Accreditation Commission (RAC) of the Accreditation Board for Engineering and Technology (ABET).

B. SAFE 443 Construction Safety 3c-0l-3sh
Prerequisites: SAFE 211 and junior standing or permission
Designed to provide an in-depth coverage of hazard recognition, evaluation, and control principles for the variety of phases of construction. Information regarding the development of a construction safety program along with extensive coverage of federal standards related to the construction industry is also provided.

Rationale: This course is being introduced as a professional elective for students within the safety sciences programs. It incorporates an area "construction safety" which is recommended by the safety sciences' accrediting body, the Related Accreditation Commission of the Accreditation Board for Engineering and Technology (ABET).

This course has also been approved to be offered as a distance education course.

5. Department of Biology—New Courses **PASSED**

A. BIOL 123 Perspectives in Cell and Molecular Biology 1c-0l-1sh

Prerequisite: BIOL 111

Designed for those who are interested in entering the Cell and Molecular Biology Track. The course will introduce the latest advances in the fields of molecular biology and biotechnology, as well as the career possibilities and professional responsibilities in these fields. It is designed to aid students in clarifying career goals and introduce them to the literature of molecular biology, including electronic resources. It will include field trips that might take place on weekends.

Rationale:

The course is designed to be a 1-credit non-laboratory science course that students must fulfill as part of their requirements for the Cell and Molecular Biology Track in the Department of Biology. Students majoring in Biology can count this course as a controlled elective.

B. BIOL 113 Genetics in Modern Society 3c-0l-3sh

Prerequisite: Non-biology majors and non-biology minors only.

Intended primarily to provide the student with an appreciation and comprehension of the field of genetics as it applies to the human condition. The course introduces the topic of human heredity as a means to understand genetic disorders, genetic therapies and alternative reproductive strategies. It provides an introductory background of the field of genetics and current biotechnology related to genetics, which is suitable for non-majors. Using this background, the student will be presented with the most recent events in the field of human genetics and its effect on society.

Rationale:

This course is designed to be a 3-credit non-laboratory science course that students may elect in order to fulfill part of their Liberal Studies requirements for the 4-3-3 science option. It is intended for non-biology majors and non-biology minors only.

6. Department of MIS and Decision Sciences—Course Revision **PASSED**

Current Catalog Description:
QBUS 215 Business Statistics
Prerequisites: MATH 121, 214
Expands upon the probabilistic concepts developed in MATH 214 to orient the student toward managerial decision making using quantitative methodologies. Topics covered include classical regression analysis, forecasting, Bayesian decision theory, linear programming, and simulation.

Proposed Catalog Description:
QBUS 215 Business Statistics 3c-0l-3sh
Prerequisites: MATH 115, 214
Expands upon the probabilistic concepts developed in MATH 214 to orient the student toward managerial decision making using quantitative methodologies. Topics covered include classical regression analysis, forecasting, Bayesian decision theory, linear programming, and simulation.

Rationale:
The Mathematics Department's new course, MATH 115 Applied Mathematics for Business, has been approved as a replacement for the MATH 121 Calculus I for Business, Natural, and Social Sciences.

7. Department of Management—Course Revision **PASSED**

Current Catalog Description:
MGMT 330 Production and Operations Management
Prerequisites: MATH 121, 214, junior status, Eberly College of Business and Information Technology or approved major.
Study of the process of converting an organization's inputs into outputs whether in goods-producing or service industries. Provides an overview of concepts, tools, and techniques used in management of production and operations function in organizations.

Proposed Catalog Description:
MGMT 330 Production and Operations Management 3c-0l-3sh
Prerequisite: MATH 115, 214, junior status, Eberly College of Business and Information Technology or approved major.
Study of the process of converting an organization's inputs into outputs whether in goods-producing or service industries. Provides an overview of concepts, tools, and techniques used in management of production and operations function in organizations.

Rationale:
It is quite easy to explain MATH 115 for MATH 121. This course was jointly developed between College of Business representatives and Mathematics Department representatives to be a course that would best fit the needs of ECOBIT students. Students will be advised to take MATH 115 unless they have a strong reason to take the more general calculus course.

The changes in the objectives and course outline reflect an updating of curriculum to reflect changes in this subject matter and suggestions made by stakeholders.

8. Department of Marketing--Program Revision **PASSED**

Current Program

Bachelor of Science--Marketing

Liberal Studies: As outlined in Liberal Studies section with the following specifications:	**54-56**
Mathematics: MATH 121	
Social Science: ECON 121, PSYC 101	
Liberal Studies elective: BTED/COSC/IFMG 101, ECON 122, MATH 214, no courses with MKTG prefix	
College: Business Administration Core	**33**
Required courses:	
ACCT 201 Accounting Principles I	3sh
ACCT 202 Accounting Principles II	3sh
BLAW 235 Legal Environment of Business	3sh
BTST 321 Business and Interpersonal Comm	3sh
FIN 310 Finance I	3sh
IFMG 300 Info Systems: Theory and Practice	3sh
MGMT 310 Principles of Management	3sh
MGMT 330 Production and Operations Mgmt	3sh
MGMT 495 Business Policy	3sh
MKTG 320 Principles of Marketing	3sh
QBUS 215 Business Statistics	3sh
Major: Marketing	**27**
Required courses:	
ACCT 300 Managerial Accounting	3sh
MKTG 321 Consumer Behavior	3sh
MKTG 420 Marketing Management	3sh
MKTG 421 Marketing Research	3sh
MKTG 422 Seminar in Marketing	3sh
ECON --- Advanced Economics Elective: 300/400-level course	3sh
Controlled electives:	
Three courses from list: ECON 331, 345 MGMT/MKTG 350, MKTG 430, 431, 432, MKTG 433, 434, 435, 436, 437, 493(3sh max)	9sh
Other Requirements:	**0**

Proposed Program

Bachelor of Science--Marketing (*)

Liberal Studies: As outlined in Liberal Studies section with the following specifications:	**54-56**
Mathematics: MATH 115	
Social Science: ECON 121, PSYC 101	
Liberal Studies elective: BTED/COSC/IFMG 101, ECON 122, MATH 214, no courses with MKTG prefix	
College: Business Administration Core	**33**
Required courses:	
ACCT 201 Accounting Principles I	3sh
ACCT 202 Accounting Principles II	3sh
BLAW 235 Legal Environment of Business	3sh
BTST 321 Business and Interpersonal Comm	3sh
FIN 310 Finance I	3sh
IFMG 300 Info Systems: Theory and Practice	3sh
MGMT 310 Principles of Management	3sh
MGMT 330 Production and Operations Mgmt	3sh
MGMT 495 Business Policy	3sh
MKTG 320 Principles of Marketing	3sh
QBUS 215 Business Statistics	3sh
Major: **Marketing**	**27**
Required courses:	
MKTG 321 Consumer Behavior	3sh
MKTG 420 Marketing Management	3sh
MKTG 421 Marketing Research	3sh
MKTG 422 Seminar in Marketing	3sh
Controlled electives:	
Five courses from the following: MGMT/MKTG 350, MKTG 430, 431, 432, MKTG 433, 434, 435, 436, 437, 438, MKTG 439, 440, 441, 481(3sh max.), MKTG 482 (3sh max), 493(3sh max), a maximum of two (6sh) senior level non MKTG prefix courses from complementary areas (such as ACCT, COMM, ECON, GEOG, JRNL, IFMG, MATH, MGMT, PSYC, etc.) to	15sh

Free Electives:	**8-10**
Total Degree Requirements:	**124**

meet individual student program and career preparation needs (with advisor permission)

Other Requirements:	**0**
Free Electives: (Maximum of 5 sh in Business Courses)	**8-10**
Total Degree Requirements:	**124**

(*) Distribution Requirement: All Eberly College of Business and Information Technology majors (except those majoring in Business Education) must take a minimum of 50 percent of their degree requirements (i.e., at least 63 sh) in non-business coursework.

Rationale:

Major requirements are changing from 18 semester hours to 12 semester hours, and the elective requirements are changing from 9 semester hours to 15 semester hours. Several courses are being deleted from the major and several have been removed from the list of controlled electives. Seven courses are being added to the controlled electives.

These changes reflect the current practice in other major Marketing degree programs in the country where the Marketing core consists of the essential marketing sub-areas. Courses such as Managerial Accounting and Advanced Economic Electives are not included as required major core courses in Marketing programs at other universities. We have therefore removed these two courses from the list of major required courses. However, we have added the provision for students to pursue up to 6 semester hours of interdisciplinary courses as major area electives.

By increasing the number of controlled electives from three to five as well as adding to the list of available choices, students will have a greater opportunity to pursue their specific career and professional interest areas in Marketing. The Eberly College of Business and Information Technology Advisory Council as well as Marketing alumni have repeatedly recommended expanding the number and the choice of electives available to Marketing Majors.

Also, by increasing the number of controlled electives it will permit faculty to extend advanced courses in their areas of specialization as well as permit greater flexibility in scheduling and enrollment management.

In order to give flexibility to marketing majors to select interdisciplinary elective courses from a wider range of Marketing related disciplines, specific courses in ECON were substituted with a statement allowing students to select two courses from Marketing related complementary areas (such as Accounting, Economics, Finance, Journalism, Communications Media, Psychology, Math, Geography) to suit their individual career needs.

The Liberal Studies mathematics requirement has been changed to match the new college requirement MATH 115.

9. Department of Theatre and Dance—New Courses **PASSED**

A. DANC 281 Special Topics var-1-3sh

Prerequisite: As appropriate to course content

Special topics are offered on an experimental or temporary basis to explore topics that are not included in the established curriculum. A given topic may be offered under any special topic identity no more than three times. Special topics, numbered 281 are offered primarily for lower-level undergraduate students.

B. DANC 481 Special Topics var-l-6sh

Prerequisite: As appropriate to course content

Special topics courses are offered on an experimental or temporary basis to explore topics that are not included in the established curriculum. A given topic maybe offered under any special topic identity no more than three times. Special topics numbered 481 are primarily for upper-level undergraduate students.

C. DANC 482 Independent Study var-l-6sh

Prerequisite: Prior approval through advisor, faculty member, department chairperson, dean, and Provost's Office.

Independent study in dance may be either purely academic or may be a practical production project, supported by a written document giving evidence of significant scholarly investigation or original, creative effort. May be repeated to a maximum of 6sh. Approval is based on academic appropriateness and availability of resources.

Rationale:

Last year when we created the DANC prefix, we forgot to establish special topics and independent study options.

APPENDIX D
University-Wide Graduate Committee
Chairpersons Kondo and Chambers

FOR ACTION

1. **New Courses:**

a) SOC 638 Seminar on At-Risk Children **PASSED** 3c-0l-3sh
Start Term: Spring 2003
Examines the impact of societal structures on children in the United States today. The emphasis is on the adverse impact of poverty and related conditions, such as poor health care, neglect, homelessness, parental drug abuse, and neighborhood violence. Economic, political, and cultural factors that produce these conditions are reviewed and compared with those in other countries with better child outcomes. This review and comparison lead to a consideration of implications for social policy change.

b) NURS 581 Special Topics **PASSED** 3c-0l-3sh
Start Term: Summer 2002
Topical courses offered on an experimental basis.

c) NURS 681 Special Topics **PASSED** 3c-0l-3sh
Start Term: Summer 2002
Topical courses offered on an experimental basis.

Rationale: Special topics designations are needed to develop and offer graduate nursing electives.

d) ART 680 Graduate Studio Critique **PASSED** 3 s.h.
Start Term: Fall 2002
Graduate Studio Critique is a multi-disciplinary course for studio majors seeking the M.A. and M.F.A. degrees. Selected studio faculty and all graduate students will meet weekly to critique work and projects in-progress. The course will also enable students with techniques for leading and participating in the group critique process as a vehicle for growth and understanding. **Prerequisite**: Graduate Student Standing

Rationale: This course will fulfill standards set by the National Association of Art and Design (NASAD), our accrediting body. NASAD requires that all M.A./M.F.A. studio degrees be comprised of 50% graduate level only courses, where 65% of the degrees should be in studio related courses. It strengthens our graduate program by providing a needed forum for our students to analyze and generate projects with graduate students only under the guidance of graduate faculty.

e) ARHI 682 Graduate Seminar in Art History **PASSED** 3 s.h.
Start Term: Fall 2002
This course will consider current topics and various periods of art addressed in recent literature. These may deal with new discoveries of newly published works, methodological approaches, ideological issues, and controversies in the field. The concentration will vary and will concentrate on one area for the entire semester, i.e. Asian Art or Medieval Art. Students will be required to research an issue and present their results in written form, as well as in an informal class lecture. **Prerequisites**: Graduate Standing and/or advanced art history major (undergraduate by permission of instructor).

Rationale: This course will fulfill standards set by NASAD. Students are to have 50% of their degree in graduate level courses for all M.A./M.F.A. degrees. 15% of the graduate degrees should be dedicated to studies in the visual arts, such as: history, critical analysis, aesthetics, and related humanities. This art history course was devised to fulfill that requirement and provide a forum where students can study a wide variety of art history periods and topics.

f) ARHI 683 Graduate Seminar in Theory and Criticism **PASSED** 3 s.h.
Start Term: Fall 2002
The purpose of the course is to introduce students to some of the most important theories shaping the world of visual art today. The course will not only contextualize these theories historically and culturally but also offer various opportunities of applying them.

Rationale: This course will fulfill standards set by NASAD. Students are to have 50% of their degree in graduate level courses for all M.A./M.F.A. coursework. 15% of the degrees should be dedicated to studies in the visual arts such as history, critical analysis, aesthetics, and related humanities. This art history course was devised to fulfill that requirement, and provide a forum for discussion of contemporary issues in theory and criticism.

2. Variability in Delivery:
a) Second Certification and M.Ed. in Early Childhood **PASSED**
Start Term: Fall 2002
In 1997, the M.Ed. Program in Early Childhood on main campus was gradually phased out, the curriculum was updated, and the entire program was reviewed and taken through the approval process. The revised program was relocated to Johnstown in the fall of 1998. There are no curricular changes in credits, courses, or course titles.

Cohort I in Johnstown graduated last summer and Cohort II in Johnstown will graduate next spring. The immediate plan is to replace Cohort I (that graduated in 2001) with Cohort III in Johnstown. Cohort II would be replaced by Cohort IV. It would be offered at the Armstrong site, provided that there is sufficient enrollment of students who meet the rigorous entrance requirements. If either location does not materialize, another location (Monroeville) would be pursued for Cohort III or IV. At any given time only 2 cohorts will be in operation. Two cohorts have been in Johnstown all along, so there are no additional resource implications. The Johnstown cohort would be supported by Continuing Education with replacement. The Armstrong cohort would be supported by the Armstrong Campus with replacement**.**

The goal of the Variability in Delivery Proposal is to continue to have two cohorts operating in a staggered fashion. The way that the courses are scheduled, no faculty member is at teaching at both off-campus locations during the same semester. Because this program is part-time only, working with the program is only ¼ of a faculty member's load in any given semester. Senior faculty with credentials in early childhood education would continue to be the instructors for the program. There is no plan to use any temporary faculty to deliver the program. All Departments and individual faculty members affected by this plan have agreed to continue with Cohorts III and IV and have provided letters of support.

b) Department of Nursing and Allied Health Professions (NAHP)
M.S. in Nursing, Administration Track **PASSED**
Start Term: Fall 2002

The NAHP department proposes to offer, for an initial one-time only, the 36-credit nursing administration track at the IUP Monroeville Graduate and Professional Center in Monroeville, PA. It is proposed that a cohort of students will begin the track in the Fall 2002 semester and earn a MS degree by completing the track by the end of the fall semester 2003. Given the numbers of registered nurses who live and work in this catchment area, it is expected that a cohort of approximately 25-27 students can be recruited. No changes to the graduate program are proposed. The nursing administration track will continue to be offered on the main campus as usual.

Rationale: Fast tracking of graduate programs for advanced practice in nursing is becoming a national trend. The American Association of Colleges of Nursing, the American Nurses Association, the American Organization of Nurse Executives, and the National League for Nursing have concluded that in order to overcome workforce issues in health care that discourage long-term commitment to a career in nursing, career progression initiatives must include moving nurses through graduate studies more rapidly. Most of the main campus students come from areas north and east of Indiana. Utilizing the Monroeville site for graduate education increases the department's recruitment opportunities for nurses who until now have not considered attending classes at IUP's main campus. Therefore, main campus enrollment should not be negatively affected. In fact, the reputation of the department may be so enhanced with this additional method of delivery that enrollment on main campus might increase. There is no other graduate nursing program offered in the Monroeville area. This program proposal places the IUP's Department of Nursing and Allied Health Professions on the cutting edge of nursing education in Western Pennsylvania. It allows us to be competitive by meeting the needs of the nursing profession in offering a competitive, cost effective option for graduate education.

It is proposed that nursing administration track courses will be offered on Fridays (5:30p.m. - 8 p.m.) and Saturdays (9 a.m.-11:30 a.m.; 12:30 p.m.- 3 p.m.) The following course schedule is proposed:

Fall 2002			
	NURS 614	Health Care Organizations and Policy	3sh
	NURS 619	Leadership Strategies for Nursing	3sh
	NURS 620	Theoretical Foundations of Nursing	3sh
Spring 2003			
	NURS 622	The Practice of Nursing Research I	3sh
	NURS 729	Nursing Administration	3sh
	*Controlled Elective		3sh
Summer Session			
	NURS 610	Health Promotion and Social Issues	3sh
	NURS 730	Financial Management in Health Care	3sh
	*Controlled Elective		3sh
Fall 2003			
NURS 731 Nursing Administration Practicum			6sh
NURS 623 The Practice of Nursing Research II			3sh
Total Credits			**36 sh**

*Students will choose from a list of controlled electives.

2. Major Program Revision:
MA/MFA -- Start Term: Fall 2002 **PASSED**
Old Catalog Description:
The two advanced studio degrees offered by the Department of Art, the Master of Arts and the Master of Fine Arts, focus on breadth and depth of knowledge in the visual arts, emphasize performance and competence as an artist, and foster artistic growth and maturity across a wide range of creative endeavors.
Those students who intend to teach studio in higher education settings, or those who wish to become professional artists, will usually seek admission to the Master of Fine Arts degree. The overall M.F.A. degree program at IUP requires the successful completion of a minimum of sixty credits of course work distributed accross several required categories of study. An M.F.A. work exhibition marks the final formal step in degree completion. The Department of Art has structured the overall M.F.A. degree as an initial thirty-credit program (culminating in an M.A. degree in studio) and the final thirty credits focusing on the completion of the terminal degree in the visual arts, the Master of Fine Arts.
The Master of Fine Arts degree program at IUP follows the guidelines and standards that have been adopted by the College Art Association and the National Association of Schools of Art and Design. Nationally, the M.F.A. is used as a guarantee of a high level of professional competence in the visual arts.
Admission Requirements
Individuals seeking admission to graduate study within the Department of Art must meet the general admission standards and adhere to academic policies set by the Graduate School and Research at IUP. The specific policies of the Graduate School and Research are set forth in this catalog.

Standard Departmental Admission Requirements
The applicant must either be a graduate of an accredited B.F.A., B.A., or equivalent degree program with a major in one of the studio concentrations offered by IUP or be judged by the Graduate Committee of the Department of Art to possess necessary prerequisite studio proficiency. Admission to study in graduate studio is based upon the nature, extent, and quality of preparation in art history, studio, criticism, and related academic and art-related content areas.

If the applicant is deemed to be deficient in a particular area of undergraduate preparation (art history, studio, or related area), the Graduate Committee of the Department of Art may recommend and require satisfactory completion of undergraduate credits that will eliminate any areas of deficiency. *Undergraduate credits will not count toward any segment of graduate course work at either the M.A. or M.F.A. degree levels.* The sole purpose of the completion of the recommended undergraduate course work is to ensure entry-level competency and ability to engage in serious scholarly and creative studies.

Those seeking admission at either the Master of Arts level or the Master of Fine Arts level must declare upon application the studio areas that will constitute the major and minor areas of studio concentration.

A slide portfolio of twenty slides reflecting the best and most recently completed work in the applicant's major and minor areas of concentration must be submitted along with at least three letters of recommendation, transcripts from all previously attended schools (undergraduate or graduate), goal statement, completed application, and application fee. All of the above materials must be received by the Graduate School and Research before a review of materials can take place. There are only two reviews a year:

Review	**Date for receipt of materials by the Graduate School and Research**
Spring	March 15
Summer	June 15

Please allow ample time for materials to arrive at IUP. If any are missing, the applicant will not be reviewed. Please note dates above are not postmarked dates.

A goal statement must be submitted by the applicant specifying the ares of concentration and articulating substantive reasons for seeking a graduate degree in the visual arts at either the M.A. or M.F.A. level.

New Catalog Description:
Program Objectives
The Department of Art offers two advanced studio degrees, the Master of Arts (M.A.) and the Master of Fine Arts (M.F.A.). The Master of Arts studio degree seeks to convey the precepts of contemporary fine art aesthetics and professional practices. Similar to the M.F.A., the M.A. in Studio Arts is a practice-oriented degree. It differs from the M.F.A. in that it is an initial graduate degree; it is meant to prepare students for professional practice directed toward the creation of works of art, the application and transmission of knowledge about works of art, and their interrelationships with each other and with other aspects of culture. The M.A. is an initial 30-credit degree during which students develop artistically and professionally. An M.A. thesis is optional upon completion of coursework. Opting out of the thesis, which is a written and exhibition project, requires an extra studio course in either the major or minor area. The M.F.A. is a terminal 60 - credit degree that fosters the development of a coherent aesthetic argument in a chosen media, which culminates in the exhibition of a body of work in a thesis exhibition. Preparation in professional practice is exercised through professional level experiences in the exhibition of this body of work. The M.F.A. is intended for students wishing to become professional artists and who want to teach in higher education settings.

The M.A. and the M.F.A. degree programs at IUP follow the guidelines and standards of the College Art Association and the National Association of Schools of Art and Design. Nationally, the M.F.A. is the degree, which signals the highest level of professional competence in the visual arts.

Admission Requirements
Individuals seeking admission to graduate study within the Department of Art must meet the general admission standards and adhere to academic policies established by the Graduate School and Research at IUP. These specific policies of the Graduate School and Research are described in the Graduate Catalog.
An applicant must either be a graduate of an accredited B.F.A., B.A. or equivalent degree program or be judged to possess the necessary prerequisite studio proficiency. Admission into the M.A. or M.F.A. program of the Department of Art is based on the nature, extent, and quality of preparation in studio, art history, criticism, and other academic subjects. If an applicant is deemed to be deficient in any of these particular areas, the graduate committee may require satisfactory completion of certain undergraduate courses.

Application for Admission
1. Application Form and Fee
2. Official Transcripts - include all undergraduate/graduate course work
3. Resumé
4. Artist/Goal Statement (1 page) articulating the subject matter and artistic content of the applicant's work as well as professional goals.
5. Three Letters of Recommendation - These letters should be written by professional artists or educators in the arts with whom the applicant has recently studied or worked, and who can assess the applicant's studio and scholastic competencies.

6. Slide Portfolio - Twenty slides representing the applicant's professional artistic work. Each slide should be identified by its number, medium, size and date of completion. Slides should be contained in a plastic slide sheet. A supplementary slide reference sheet should also be included, identifying each slide by its number, title of work, medium, size, and date of completion.

Application Deadlines

All of the application materials must be received by the Graduate School and Research before a review of materials can take place. There are only two reviews a year:

Review	**Receipt date of materials**
Spring	March 15
Summer	June 15

Please allow ample time for materials to arrive at IUP. If any are missing, the applicant will not be reviewed. Please note dates above are not postmarked dates.

Students seeking Assistantships must apply by the March 15 deadline.

MASTER OF ARTS (M.A.)

Current

Major Studio Concentration (Dual Level)* 12 sh
Minor Studio Concentration (Dual Level)* 6 sh

ART 615 Art Seminar (Graduate Level) 3 sh
Art History (Dual Level)** 3 sh
ARHI 507 Medieval Art – 3 sh
ARHI 508 Italian Renaissance Art – 3sh
ARHI 509 Baroque and Rococo Art – 3sh

Electives (Graduate Level) 3 sh
ART 850 M.A.Thesis/Exhibition (Grad. Level) 3 sh
M.F.A. Exhibition 0 sh

Total 30 sh

*****Graduate Studio Courses (Dual Level) that can count towards the major and minor studio concentration are:
ART 668 Graduate Studio in Printmaking
ART 644 Graduate Studio in Fibers
ART 647 Graduate Studio in Jewelry and Metal Work
ART 640 Graduate Studio in Ceramics
ART 650 Graduate Studio in Sculpture
ART 662 Graduate Studio in Oil Painting
ART 661 Graduate Studio in Drawing
ART 653 Graduate Studio in Woodworking
** Select one of ARHI 507, 508 or 509

Proposed

Major Studio Concentration (Dual Level)***** 6 sh
Minor Studio Concentration (Dual Level) 6 sh
ART 680 Graduate Studio Critique 3 sh
ART 615 Art Seminar 3 sh
Art History 3 sh
Select one course from the following:
ARHI 682 Graduate Seminar in Art History 3 sh
ARHI 683 Graduate Seminar in Theory and Criticism 3 sh
Electives (Graduate Level) 6 sh
ART 850 M.A. Thesis / Exhibition 3 sh
or
No Thesis Option (Extra Course in Major or Minor Studio)

Total 30 sh

*****Graduate Studio Courses (Dual Level) that can count towards the major and minor studio concentration are:
ART 557Graduate Studio in Printmaking
ART 559 Gradute Studio in Fibers
ART 560 Grduate Studio in Jewelry and Metal Work
ART 572 Graduate Studio in Ceramics
ART 573 Graduate Studio in Sculpture
ART 574Graduate Studio in Painting
ART 575 Graduate Studio in Drawing
ART 576 Graduate Studio in Woodworking

MASTER OF FINE ART (M.F.A.)

Current

(M.A. credits above are included in the M.F.A. Breakdown below)

Major Studio Concentration (Dual Level)*	27 sh
Minor Studio Concentration (Dual Level)*	12 sh
ART 615 Art Seminar (Graduate Level)	3 sh
Art History (Dual Level)	12 sh
ARHI 507 Medieval Art –	3 sh
ARHI 508 Italian Renaissance Art –	3sh
ARHI 509 Baroque and Rococo Art –	3sh
Electives (Graduate Level)3 sh	
ART 850 M.A.Thesis/Exhibition (Graduate Level)	3 sh
M.F.A. Exhibition 0 sh	
Total	**60 sh**

*Graduate Studio Courses (Dual Level) that can count towards the major and minor studio concentration are:
ART 668 Graduate Studio in Printmaking
ART 644 Graduate Studio in Fibers
ART 647 Graduate Studio in Jewelry and Metal Work
ART 640 Graduate Studio in Ceramics
ART 650 Graduate Studio in Sculpture
ART 662 Graduate Studio in Oil Painting
ART 661 Graduate Studio in Drawing
ART 653 Graduate Studio in Woodworking

Residency Requirement: Master of Fine Arts Degree
The residency requirement for the M.F.A. is the same as that for a student within a doctoral program at IUP. Please refer to that section of the catalog for details.

In addition to the information that appears in this catalog, applicants are advised to request a copy of the *Program Overview and Admission Procedures* document from the Department of Art that describes in slightly more detail the policies and procedures relative to the Master of Art and Master of Fine Arts degree program.

The total minimum number of credits for the M.F.A. degree: 60 semester hours. IUP brackets the (M.A./M.F.A.) as a means of building toward the minimum sixty-credit standard. Those with an M.A. from another accredited institution of higher learning may be considered for the M.F.A. degree at IUP.

Proposed

Major Studio Concentration (Dual Level)*		21 sh
Minor Studio Concentration (Dual Level)*		9 sh
ART 680 Graduate Studio Critique (counted towards major credits)		9 sh
ART 680 Graduate Studio Critique (counted towards minor credits)		3 sh
ART 615 Art Seminar		3 sh
Art History		6 sh
ARHI 682	Graduate Seminar in Art History	3 sh
ARHI 683	Graduate Seminar in Theory and Criticism	3 sh
Electives (Graduate Level)6 sh		
ART 850 M.F.A. Thesis / Exhibition		3 sh
Total		60 sh

*Graduate Studio Courses (Dual Level) that can count towards the major and minor studio concentration are:
ART 557 Graduate Studio in Printmaking
ART 559 Graduate Studio in Fibers
ART 560 Graduate Studio in Jewelry and Metal Work
ART 572 Graduate Studio in Ceramics
ART 573 Graduate Studio in Sculpture
ART 574 Graduate Studio in Painting
ART 575 Graduate Studio in Drawing
ART 576 Graduate Studio in Woodworking

Residency Requirement: Master of Fine Arts Degree
The residency requirement for the M.F.A. is the same as that for a student within a doctoral program at IUP. Please refer to that section of the catalog for details.

In addition to the information that appears in this catalog, applicants are advised to request a copy of the *Program Overview and Admission Procedures* document from the Department of Art that describes in slightly more detail the policies and procedures related to the Master of Art and Master of Fine Arts degree programs.

Course number changes:
Catalog Start Term: Fall 2002 **PASSED**

1.	**From:**	
	ART 640 Graduate Studio in Ceramics	3-18 s.h.
	To:	
	ART 572 Graduate Studio in Ceramics	3-18 s.h.
2.	**From:**	
	ART 644 Graduate Studio in Fibers	3-18 s.h.
	To:	
	ART 559 Graduate Studio in Fibers	3-18 s.h.
3.	**From:**	
	ART 647 Graduate Studio in Jewelry and Metal Work	3-18 s.h.
	To:	
	ART 560 Graduate Studio in Jewelry and Metal Work	3-18 s.h.
4.	**From:**	
	ART 650 Graduate Studio in Sculpture	3-18 s.h.
	To:	
	ART 573 Graduate Studio in Sculpture	3-18 s.h.
5.	**From:**	
	ART 653 Graduate Studio in Woodworking	3-18 s.h.
	To:	
	ART 576 Graduate Studio in Woodworking	3-18 s.h.
6.	**From:**	
	ART 661 Graduate Studio in Drawing	3-18 s.h.
	To:	
	ART 575 Graduate Studio in Drawing	3-18 s.h.
7.	**From:**	
	ART 662 Graduate Studio in Oil Painting	3-18 s.h.
	To:	
	ART 574 Graduate Studio in Oil Painting	3-18 s.h.

8. From:

ART 668 Graduate Studio in Printmaking	3-18 s.h.

To:

ART 557 Graduate Studio in Printmaking	3-18 s.h.

Rationale for number changes:
These courses are dual listed, as such they could not hold 600 level numbers. We are bringing these courses in compliance to Graduate School and Research standards regulating graduate courses dual listed with 400 level undergraduate courses. None of the course descriptions or titles have been changed.

Rationale for Program Revision:
Following more than ten years of successful delivery of these degrees, the Department of Art initiated a self-study process to seek accreditation by the National Association of Schools of Art and Design (NASAD). NASAD is the only accrediting agency covering the whole field of art and design recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S. Department of Education. Consultants visited the IUP campus on October 24 and 25, 1994, with NASAD evaluators arriving in October 1997. During these visits, external professionals confirmed the department's conclusion that there was a need to redesign the graduate program's format and curriculum.

Curriculum Changes:
The linked nature of our degrees demands that students write a thesis after their M.A. in order to continue into the MFA. Although other universities offer an M.A. with a thesis, mostly as an option, virtually none offer the M.A. linked to the M.F.A. as in our current configuration. This curriculum proposal seeks to amend our curriculum to better serve our students and reflect standard practices of the delivery of M.A. and M.F.A. degrees set by NASAD. Both the M.A. and the M.F.A. will remain at their current credit levels, the M.A. at 30-credits and the M.F.A. at 60-credits. However, the M.A. and the M.F.A. will no longer be linked, they will be independent degrees. The M.A. degree will offer a thesis option, with an additional 3 credits in the major studio area to satisfy a non-thesis option. The M.F.A. will now require a Thesis, which will replace the M.F.A. Summative Statement. Two new Art History courses as well as a new studio course (Studio Critique) will be graduate-only courses to satisfy the 50% requirement set by NASAD for both degrees. In addition, graduate electives will increase as recommended by NASAD.

Policies and procedures relevant to the administration of the Master of Arts degree will remain intact. The Master of Fine Arts, the terminal degree, requires a minimum of 60 semester hours of credit and a minimum of two years of study on campus: "It is a common national practice to admit M.F.A. students through a rigorous M.F.A. admissions procedure, and to involve them in a two or three year residency program" (NASAD Consultant's Report).

During their letter dated Nov. 12, 1999, NASAD did not raise any issues concerning the revision to our graduate program. All outstanding issues were in reference to the undergraduate revision,

which it also reviewed and which the department is bringing into compliance and being reviewed by the UWUCC. Although accreditation will only be given to the entire undergraduate and graduate areas together, Senate approval of this graduate revision will confer the graduate degrees as accreditable by NASAD.

APPENDIX E
Library and Educational Services Committee
Chairperson Pagnucci

Library User Survey Report:

The Senate LESC has reviewed and discussed a detailed report on a survey of library users (faculty and students). The survey was conducted randomly last year and was quantitatively analyzed by a small committee. The full report is available for download on the web at:

http://www.lib.iup.edu/whatsnew/whatsnew.html

While difficult to condense in a few words, the 11 page report did include some issues of special note. These included interest in longer Fri./Sat. library hours and concern among faculty and students about the adequacy of the library book and journal collections. Another issue worth mentioning was that a large percentage of the IUP community members had limited awareness of the many excellent resources available from the IUP Library web site:

http://www.lib.iup.edu/

Use of Interlibrary Loan for journals not in the IUP collection and use of PALCI for books not available could be expanded and would help alleviate some, though not all, of the concern about collections. More efficient advertising of resources and more education of the IUP community are two identified starting issues. Increased library funding would also address issues raised in the survey.

The library is forming a committee to create an Action Plan based on the survey results. The LESC has asked to have a representative on this committee. The LESC will review the Action Plan when it is available.

TUC Representative:

The LESC will also be appointing a **representative** to serve on the **Technology Utilities Council** (TUC).

Upcoming LESC Meetings and Issues:

The LESC will be discussing the Library Budget, the campus ESF allocation, and the campus Printer Budget at it's next meeting. Campus Technology and Email Policies are still being reviewed by an LESC subcommittee (Pagnucci, Piwinsky, Mukasa, Sadler, and McFerron).

Remaining LESC Meetings for Spring, 2002, are:
April 9th Tue., 3:15-5 p.m. in 101 Stabley in Stapleton Library
April 30th Tue., 3:15-5 p.m. in 101 Stabley in Stapleton Library

Visitors to the committee meetings are always welcome.