

Alexandra M. Stossel
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Education

Indiana University of Pennsylvania (IUP), Indiana, Pennsylvania December 2016
Bachelor of Arts in Music
GPA 4.0/4.0
Summa Cum Laude Graduate
Dean's List 7/7
Provost's Scholar
Sutton Scholarship 7/7

Work Experience

Piano Faculty, Seton Hill University Community Music Program 2019-present

- Providing private piano instruction
- Monitoring student success and progress
- Scheduling individual instruction sessions
- Processing time sheets
- Recording lesson attendance

Director of Liturgy and Music
St. Thomas More University Parish and Our Lady of the Assumption Parish 2018-present

- Managing 30-40 staff members and volunteers
- Coordinating events with 800+ attendees
- Obtaining copyright license permission
- Copyright reporting (CCLI and OneLicense)
- Recruiting volunteers
- Training and mentoring new members of the music program
- First point of contact for music program
- Design weekly worship aid with Publisher program

IUP Ballet and Music Theater Piano Accompanist 2018-present

- Providing instruction at a collegiate level
- Supervising, organizing, and running rehearsals

Teaching Artist, IUP Community Music School 2017-2019

- Used data management software (Studio Helper)
- Organized and scheduled programming for studio recital
- Provided individual weekly instruction for 50 students

Administrative Assistant for Senior VP and Development Department
Pittsburgh Symphony Orchestra

2017

- Provided administrative support
- Assisted Senior VP in preparing reports
- Supervised volunteers
- Processed daily deposit
- Entered data and charitable gift information for development department (Tessitura)

Student Employment as Piano Instructor, IUP Community Music School

2015-2016

- Provided private instruction
- Recorded lesson and scheduling information
- Reported to Director of the Community Music School

Background Checks and Clearances

- Act 34 PA State Police Criminal Record Check
- Act 151 PA Child Abuse History Clearance
- Act 114 FBI Fingerprint Clearance
- State Mandated Title IX and Protection of Minors Training

Professional Organizations

- National Pastoral Musicians
- American Harp Society