

**MINUTES OF THE
IUP UNIVERSITY SENATE**

MARCH 6, 2018

Chairperson Piper called the March 6, 2018 meeting of the University Senate to order at 3:30 PM, in Eberly Auditorium.

Attendance at the Senate meeting is on the Senate website under Meeting Minutes.

The minutes from the February 6, 2018 meeting were **APPROVED**.

Agenda items for the March 6, 2018 meeting were **APPROVED**.

REPORTS AND ANNOUNCEMENTS

President's Report

President Driscoll was unable to attend the meeting.

Provost's Report

Good afternoon.

I want to highlight two things today

- Midterm grades are open for faculty to submit between March 9th and March 26th. This is an important indicator for students so I encourage faculty to utilize this to provide feedback about student progress.
- The weekend of Marcy 23rd is one where your students may request faculty to “take it easy” related to unsanctioned events. I encourage you to remember the academic mission of the university.

I hope you all have a restful spring break.

Curriculum Revisions

In response to the Senate recommendations from the February 6, 2018 meeting, I accept the following:

From the University-Wide Undergraduate Curriculum Committee:

- A. The following courses are approved by me and may be offered immediately:
- FIN 400 – Estate Planning
 - FIN 426 – Seminar in Financial Planning
 - SOC 454 – Dimensions of Rural Public Health
 - GEOG 455 – Advanced Remote Sensing
 - RGPL 455 – Advanced Remote Sensing

- B. Program revisions from the following departments that will be forwarded to the Council of Trustees for final approval:
- The Bachelor of Arts in Religious Studies from the department of Religious Studies.
 - The Minor in Educational Psychology from the department of Educational and School Psychology.
- C. New track in the Bachelor of Science in Public Health/Global and Rural Communities from the interdisciplinary Public Health program.
- D. New minor in Hospitality Management from the department of Hospitality Management.

From the University-Wide Graduate Curriculum Committee:

- E. The following courses are approved by me and may be offered immediately:
- BIO 608 – Biology Teaching Practicum
 - GEOG 620 – Technical Issues in GIS

Chairperson's Report

- There are a lot of proposals coming through the IUP iwiki. It is very important that everyone attends the next two meetings.
- We wish everyone a wonderful spring break.
- The Provost and the Chairperson have talked about strategies for the unsanctioned IUPatty's day.

Vice Chairperson's Report

Remarks:

- I. SGA hosted a forum on diversity and inclusion last Thursday. We invited leaders from multicultural organizations to attend and give feedback on what they would like to see from the University and what SGA can do for them.
- II. SGA Elections are forthcoming. Petitions for executive board elections are available as of yesterday, and they are due, along with a grade and conduct check release, by Monday, April 2nd.
- III. This Thursday, March 8th, SGA will host our second-annual Business Fair, from 4-7 PM in the HUB Ohio room. Many local businesses will be present, and this is a great opportunity for students to meet employers, have some free food, and also to win some prizes!
- IV. SGA will host a Town Hall on Library Deaccession on Thursday, March 29th, at 7 PM in the HUB Monongahela Room. Invitations are going out to members of Provost Moerland's Deaccession Ad Hoc committee to speak as a panel to audience questions. This event will be open to all students, faculty, and staff. Please come, ready to respectfully ask the panel questions you may have regarding this process.

- a. Will be emailing fliers for this along with a pdf of our petitions and a flier for our business fair to the co-chairs of the council of chairs and I will be politely asking them to forward this along to their chairs, so-on and so-forth down the chain of command.
- V. Seeing as the unofficial date for unsanctioned St. Patrick’s Day celebrations is nearing, SGA would like to remind the general populace to make smart choices regarding their health and personal recreation that weekend. We have heard reports that Borough residents are fed up with the perceived policy of containment that borough and state police have normally taken toward celebrants, and instead, this year, they may be cracking down, hard. So, we ask that students take this into consideration and make smart decisions.

Rules Committee (Senator Korn)

- Phase I elections begin tomorrow. The number of nominees were very low as compared to other years. There was not enough people to run for certain committees, so the results of the election are already known. Special elections may be required for the curriculum committees. Please encourage people to run for the Senate. If the current trend continues then in the near future we will not have enough people to fill all the vacancies in the Senate.
- Phase II elections for committees will be held in mid to late April.
- The committee will meet Tuesday, March 20 at 3:30 PM in Davis 418.

University-Wide Undergraduate Curriculum Committee (Senator Sechrist)

FOR ACTION:

1. Department of Foreign Languages–Course Revision

APPROVED

Current and Proposed Catalog Description:

KORE 201 Intermediate Korean

4c-01-4cr

Prerequisite: KORE 102

A continuation of KORE 102. Focuses on communication through listening, speaking, reading, and writing. Students continue to learn to identify and write complicated Korean vowels and consonants. Builds on the three modes of communication—interpretive, interpersonal, and presentational—to build proficiency in using the Korean language in real-life situations. Also imparts knowledge of Korean culture and society. Attendance is required. Students may not register for or take a D/F repeat in KORE 201 when credit has already been received for a higher-numbered KORE course.

Rationale: This course was approved as a new course in spring 2017. It should have been proposed as a Liberal Studies Elective at the time, but the Liberal Studies Pause went into effect before it could be fully approved. This revision is simply to have the course approved as a Liberal Studies Elective in the category of Oral Communication, as all of the other 102 and 201 Foreign Language courses are already listed in this category. The catalog description is not changing.

2. Department of Journalism and Public Relations–Course Revisions, Course Title Change, Program Revision, and Program Catalog Description Change **APPROVED**

a. Course Revisions:

i. Current Catalog Description:

JRNL 327 Layout, Design, and Production **2c-3l-3cr**

Prerequisites: JRNL 105 or COMM 101

Basic techniques and theories of layout, design, and production, including typography, copy fitting, photo/art cropping and scaling, and steps in design process. Includes desktop publishing in the design of ads, newspapers, newspapers, newsletters, brochures, and magazines.

Proposed Catalog Description:

JRNL 327 Layout, Design, and Production **3c-0l-3cr**

Prerequisites: JRNL 105 or COMM 101

Teaches basic techniques and theories of layout, design, and production, including typography, copy fitting, photos/art cropping and scaling, and steps in design process. Includes desktop publishing in the design of ads, newspapers, newspapers, newsletters, brochures, and magazines.

Rationale: This change to the class and lab hours of Layout, Design, and Production recognizes that students in the class already have some degree of computer literacy and familiarity with digital media. This course was originally created at a time when students had less access to computers and electronic media; it was designed to introduce students to computer skills and software programs needed for layout and design. In its present state, the course includes 2 class hours and 3 lab hours. Taking into account that all students now enter the course with digital media skills, this proposal would delete lab hours, integrate lectures and skills-based design work, and change the course hours to 3 class hours, 0 lab hours and 3 credits.

ii. Current Catalog Description:

JRNL 400 Professional Preparation **1c-0l-1cr**

Prerequisite: JRNL 328

Prepares majors for the professional world by exploring short- and long-term career goals, creating materials for self-marketing, and managing the personal and behavioral transition from college to the workplace in newspapers, magazines, public relations, and visual journalism.

Proposed Catalog Description:

JRNL 400 Professional Preparation and Portfolio **3c-0l-3cr**

Prerequisite: JRNL 328

Prepares majors for the professional world by exploring short- and long-term career goals, creating an online professional portfolio and other materials for self-marketing, and managing the personal and behavioral transition from college to the workplace in newspapers, magazines, public relations, and visual journalism.

Rationale: This course is being revised from a 1 credit course to a 3 credit course to include the requirement that students plan, design and produce a professional online portfolio and then present the portfolio to a group of alumni and professionals. In addition to helping students better prepare for professional life following graduation, the online portfolios will be used as assessment tools to evaluate the program and to direct curriculum. Additionally, students will be required to attend networking events and job fairs to better achieve the student learning outcomes for this course.

b. Program Revision:

Current Program:

Bachelor of Arts–Journalism and Public Relations

Liberal Studies: As outlined in Liberal Studies section with the following specifications:
Mathematics: 3cr
Social Science: 9cr, no courses with JRNL prefix to program requirements
Liberal Studies Electives: 9cr, no courses with JRNL or COMM prefix

College:
 Foreign Language Intermediate Level (1, 7)

Major: 34
Required Courses:
 JRNL 102 Basic Journalistic Skills (2, 5) 3cr
 JRNL 105 Journalism and the Mass Media (2) 3cr
 JRNL 220 Writing for Media (2) 3cr
 JRNL 328 News Reporting (2, 5) 3cr
 JRNL 347 Journalism Law and Ethics 3cr
 JRNL 400 Professional Preparation 1cr

Controlled Electives:
 Other JRNL courses (as listed in this catalog) (3, 6) 18cr

Other Requirements: 0
 Department recommends a planned program of dual major, minor(s), or electives (4)

Free Electives: 30-37

Total Degree Requirements: 120

Proposed Program:

Bachelor of Arts–Journalism and Public Relations

Liberal Studies: As outlined in Liberal Studies section with the following specifications: 46-48
Mathematics: 3cr
Social Science: 9cr, no courses with JRNL prefix to program requirements
Liberal Studies Electives: 6-8cr, no courses with JRNL or COMM prefix

College: 0-6 0-8
 Foreign Language Intermediate Level (1, 6)

Major: 39 39
Required Courses:
 JRNL 102 Basic Journalistic Skills (2, 4) 3cr
 JRNL 105 Journalism and the Mass Media 3cr
 JRNL 215 Media Convergence in Journalism 3cr
 JRNL 220 Writing for Media (2) 3cr
 JRNL 328 News Reporting (2, 4) 3cr
 JRNL 347 Journalism Law and Ethics 3cr
 JRNL 400 Professional Preparation and Portfolio 3cr

Controlled Electives:
 Other JRNL courses (as listed in this catalog) (3, 5) 18cr

Other Requirements: 0
 Department recommends a planned program of dual major, minor(s), or electives (4)

Free Electives: 25-35

Total Degree Requirements: 120

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| <ul style="list-style-type: none"> (1) Intermediate-level foreign language may be included in Liberal Studies electives. (2) A grade of “C” or better is required for graduation with a degree in journalism and public relations. (3) A maximum of 6cr of internship can be applied to major. (4) Seventy-two of the 120 credits required for graduation must be outside Journalism and Public Relations (JRNL) and Communications Media (COMM) and within the Colleges of Fine Arts, Humanities and Social Sciences, and Natural Sciences and Mathematics. Credits beyond 48cr of combined JRNL and COMM courses will be in addition to the 120cr required for graduation. This requirement applies to double majors. (5) Course is not eligible for transfer from any other institution. (6) The last 15cr in journalism and public relations must be taken at IUP. (7) The foreign language requirement applies to all double majors. | <ul style="list-style-type: none"> (1) Intermediate-level foreign language may be included in Liberal Studies electives. (2) A grade of “C” or better is required in these courses (3) A maximum of 6cr of internship can be applied to major. (4) Course is not eligible for transfer from any other institution. (5) The last 15cr in journalism and public relations must be taken at IUP. (6) The foreign language requirement applies to all double majors. |
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c. Program Catalog Description Change

Current Catalog Description:

A bachelor of arts degree with a major in journalism and public relations at IUP prepares students to thrive in a wide variety of career fields, such as news media, public relations, entertainment, magazines, advertising, visual journalism, online journalism, web design, marketing, and social media.

In addition to these traditional, journalistic career fields, department graduates combine their outstanding communication skills with other fields about which they are passionate and land jobs in hospitals, hotels, politics, advocacy, sports, and planning, just to name a few, where strategic communication is essential.

This major’s curriculum is flexible enough to allow students to pick up a second major, or a minor or two, and still graduate within four years. This is how journalism and public relations majors differentiate themselves in the workforce.

With six required courses (18 credits), students are empowered to individualize their degrees specifically in line with their interests and passions. Students choose six more major electives (18 additional credits), out of the 24 (72 credits) the department offers, to complete the major requirements.

All journalism and public relations students are required to pass a basic-writing-skills test before completing the degree. Students may make as many scheduled attempts as needed to pass the test with a grade of 70 percent or better.

Students in the College of Humanities and Social Sciences are also required to reach the intermediate level of a foreign language, which typically translates to three semesters (12 credits) of the student’s choice of a foreign language. These requirements make journalism and public relations graduates more marketable.

For students who choose to major in something else at IUP, the department offers an 18-credit minor that complements any major.

Successful alumni of this program represent a network of professionals throughout communications industries. This network assists students who seek internships, which are plentiful and strongly encouraged. These practical experiences often lead to job opportunities after graduation. Employers know, if students can communicate professionally, they can succeed.

Students who choose to study journalism and public relations at IUP graduate as accomplished communicators. Study with the Journalism and Public Relations Department, and you will learn to change the world with your words.

Proposed Catalog Description

A bachelor of arts degree with a major in journalism and public relations at IUP prepares students to thrive in a wide variety of career fields, such as news media, public relations, entertainment, magazines, advertising, visual journalism, online journalism, web design, marketing, and social media.

In addition to these traditional, journalistic career fields, department graduates combine their outstanding communication skills with other fields about which they are passionate and land jobs in hospitals, hotels, politics, advocacy, sports, and planning, just to name a few, where strategic communication is essential.

This major's curriculum is flexible enough to allow students to pick up a second major, or a minor, and still graduate within four years. This is how journalism and public relations majors differentiate themselves in the workforce.

With **seven required courses (21 credits)**, students are empowered to individualize their degrees specifically in line with their interests and passions. Students choose six more major electives (18 additional credits), out of the 24 (72 credits) the department offers, to complete the major requirements.

All journalism and public relations students are required to pass a basic-writing-skills test before completing the degree. Students may make as many scheduled attempts as needed to pass the test with a grade of 70 percent or better.

Students in the College of Humanities and Social Sciences are also required to reach the intermediate level of a foreign language, which typically translates to three semesters (12 credits) of the student's choice of a foreign language. These requirements make journalism and public relations graduates more marketable.

For students who choose to major in **another program** at IUP, the department offers an 18-credit minor that complements any major.

Successful alumni of this program represent a network of professionals throughout communications industries. This network assists students who seek internships, which are plentiful and strongly encouraged. These practical experiences often lead to job opportunities after graduation. Employers know if students can communicate professionally, they can succeed. Students who choose to study journalism and public relations at IUP graduate as accomplished communicators.

Rationale: The program is being revised to come into compliance with the Pennsylvania State System's required number of Liberal Studies credits and to better define Student Learning Outcomes, including measurements for the outcomes. This revision also includes making an existing course, JRNL 215 Media Convergence in Journalism, a required course to teach students multimedia skills required in upper level courses and broadening the scope of JRNL 400 Professional Preparation to include the development of an in-depth online professional portfolio, which is designed to both benefit students and facilitate assessment efforts in the program.

3. Department of Anthropology–New Course

APPROVED

ANTH 470 Environmental Archaeology

3c-01-3cr

Prerequisites: ANTH 244 or GEOS 201 or permission of the instructor

Explores past human interactions with the natural environment, including plants, animals, climate, and geologic landscapes. Incorporates hands-on practice in the scientific techniques used to reconstruct ancient environments, including analysis of pollen, sediments and soils, and microfauna. Uses computer software to graph and interpret data sets. Illustrates archaeological case studies designed to illustrate both how environmental conditions and natural hazards (e.g., volcanoes, tsunamis) impacted past human populations, as well as how people have altered and modified their environment through time. Examines these interactions using a diachronic and

comparative perspective, from the evolution of hominins millions of years ago to the recent phenomenon of the Anthropocene.

Rationale: Environmental Archaeology has previously been taught as one of our many ANTH 481/581 Special Topics. Due to faculty expertise, the course can now be taught regularly and additionally serve as an unrestricted elective for undergraduate students in the Sustainability Studies Program under Category A, Cluster 1 (Ethics, Culture & Society).

**4. Department of Communication Disorders, Special Education and Disability Services–
Modification of Prerequisite APPROVED**

Current Course Title and Prerequisite:

EDEX 269 Identifying and Understanding Children with Academic and Social Learning Needs from Preschool through Adolescence 3c-01-3cr
Prerequisites: EDEX 110, early childhood education/special education majors only.

Current Course Title and Prerequisite:

EDEX 269 Identifying and Understanding Children with Academic and Social Learning Needs from Preschool through Adolescence 3c-01-3cr
Prerequisites: EDEX 110 or 111, early childhood/special education majors or early childhood education majors only

Rationale: EDEX 269 is a course in which students are exposed to characteristics of and methods of instruction for persons with emotional/behavioral disorders, learning disabilities or traumatic brain injury and was originally in the second Field Experience block in the ECSP curriculum thus requiring Step 1. Over time program faculty came to realize that exposure to the information contained EDEX 269 while in the field was not advantageous for our students. A change was made in 2015 to move EDEX 269 out of the field experience block so students would be better prepared for their field experiences. We did not change the prerequisites for EDEX 269 when we moved the course out of the block in 2015. Since 2015 department personnel have been doing course overrides for EDEX 269 because of the curriculum sequence change. We would like a prerequisite change to facilitate ease of registration for ECSP majors and help decrease the number of overrides written for this course.

**5. Departments of Professional Studies in Education and Communication Disorders,
Special Education and Disability Services–Modification of Prerequisite APPROVED**

Current Course Title and Prerequisite:

ECED 280 Maximizing Learning: Engaging All PreK to Grade 4 Learners 3c-01-3cr
Prerequisites: Early childhood education/special education major, admission to Teacher Education Step 1

Proposed Course Title and Catalog Description:

ECED 280 Maximizing Learning: Engaging All PreK to Grade 4 Learners 3c-01-3cr

Prerequisites: Early childhood education/special education majors or early childhood education majors only

Rationale: ECED 280 is a course in which students are first exposed to lesson plan development and was originally in the first Field Experience block in the ECSP curriculum thus requiring Step 1. Over time program faculty came to realize that learning to write lesson plans while in the field was not advantageous for our students. A change was made in 2014 to move ECED 280 out of the field experience block so students would be better prepared for their first field experience by learning to write lesson plans earlier in the curriculum sequence. We did not change the prerequisites for ECED 280 when we moved ECED 280 out of the block in 2014. Since 2014 department personnel have been doing course overrides for ECED 280 because of the curriculum sequence change. We are now asking for a change in prerequisites to facilitate ease of registration for ECED and ECSP majors and help decrease the number of overrides written for this course. This course is currently restricted to Early Childhood Education/Special Education majors. It is a required course for Early Childhood Education majors and therefore this major needs to be added to the prerequisites.

6. College of Humanities and Social Sciences–Course Deletions

APPROVED

Department of Anthropology

Prefix	No.	Title
ANTH	286	Marriage, Kinship and Family
ANTH	312	World Ethnography
ANTH	313	Pre History
ANTH	319	Kinship and Social Organization
ANTH	321	Methodology of Cross-Cultural Analysis
ANTH	322	Culture and Personality
ANTH	337	Childhood and Society
ANTH	342	Health and Medicine
ANTH	371	Cultural Area Study
ANTH	401	Social and Cultural Change
ANTH	417	Cultural Resource Management
ANTH	471	Internship in Anthropology

Department of Economics

Prefix	No.	Title
ECON	202	Economic Problems
ECON	210	Principles of Economics
ECON	221	Macroeconomic Analysis
ECON	305	Mathematics for Economists I
ECON	306	Mathematics for Economists II
ECON	320	History of Economic Thought
ECON	321	History of Economic Thought
ECON	332	Government and Business
ECON	333	Regulation of Industry

ECON	336	State and Local Finance
ECON	340	Economic Development II
ECON	341	History of Economic Development of the U.S.
ECON	342	History of Economic Development Modern Europe
ECON	344	Public Finance
ECON	347	History of Economic Thought
ECON	348	International Economics
ECON	349	Comparative Economics Systems
ECON	350	Comparative Economics Systems
ECON	351	Russian Economic Development
ECON	369	Contemporary Economic Issues
ECON	371	Economics of Labor Legislation
ECON	372	Economics of Wages and Employment
ECON	390	Honors in Economics
ECON	450	Internship
ECON	480	Seminar

Department of English

Prefix	No.	Title
ENGL	1	Speech Fundamentals
ENGL	102	English II
ENGL	103	Introduction to Theatre
ENGL	105	Journalism and Mass Media
ENGL	120	Journalistic Writing
ENGL	315	American Literature to 1820
ENGL	351	Literature of Discursive Reason
ENGL	365	16 th Century Prose and Poetry
ENGL	391	Works from the Medieval Period
ENGL	422	Technical Writing II
ENGL	469	Oral Interpretation
ENGL	472	Public Speaking
ENGL	496	For Study in Theatre
ENGL	499	Graduate Seminar

Department of Foreign Languages

Prefix	No.	Title
FNLG	394	European Novel
FNLG	482	Independent Study
FRNC	252	French IV
FRNC	253	Intermediate Composition and Conversation
FRNC	364	18 th Century Literature
FRNC	391	Special Projects in French Literature
FRNC	461	Structure of French and English

FRNC	480	Nancy Summer Program
FRNC	499	Internship in French
GREK	151	Greek I
GREK	152	Greek II
GREK	222	Greek Conversation
GREK	251	Greek III
GREK	252	Greek IV
GREK	281	Special Topic
GREK	322	Advanced Greek Conversation
GREK	351	Advanced Greek I
GREK	352	Advanced Greek II
GREK	482	Independent Study
GRMN	11	German Oral Practice I
GRMN	111	German I
GRMN	112	German II
GRMN	12	German Oral Practice II
GRMN	202	German IV
GRMN	222	Conversation IV
GRMN	290	Special Projects I
GRMN	291	Special Projects I
GRMN	391	Special German Literature
GRMN	480	Special Topics
GRMN	484	Two Continental German Authors
GRMN	499	Internship in Germany
ITAL	481	Special Topics
LATN	251	Latin III
LATN	252	Latin IV
LATN	281	Special Topic
LATN	351	Advanced Latin Language I
LATN	352	Advanced Latin Language II
LATN	361	Development of Roman Culture and Literature
LATN	362	Latin Conversation and Composition
LATN	371	Survey of Latin Literature I
LATN	372	Survey of Latin Literature II
LATN	373	Survey of Latin Literature I
LATN	481	Special Topics
LATN	482	Independent Study
LATN	488	Independent and Government Internship
RUSS	102	Russian II
RUSS	151	Russian I
RUSS	152	Russian II
RUSS	251	Russian III
RUSS	252	Russian IV
RUSS	351	Advanced Russian Language I

RUSS	352	Advanced Russian Language II
RUSS	361	Development of Russian Culture and Literature I
RUSS	362	Development of Russian Culture and Literature II
RUSS	367	19 th Century Russian Literature I
RUSS	368	19 th Century Russian Literature II
RUSS	369	20 th Century Russian Literature I
RUSS	370	20 th Century Russian Literature II
RUSS	371	Introduction to Russian Poetry
RUSS	372	Russian Drama
RUSS	381	Introduction to Russian Poetry
RUSS	382	Introduction to Russian Drama
RUSS	391	Special Projects II
RUSS	481	Special Topics
RUSS	482	Independent Study
RUSS	483	Russian Linguistics
SPAN	100	Pennsylvania-Valladolid
SPAN	103	Intermediate Spanish
SPAN	104	Intermediate Spanish
SPAN	111	Intensive Elementary Spanish
SPAN	121	Spanish Health Care for Professionals I
SPAN	122	Spanish Health Care for Professionals II
SPAN	151	Spanish I
SPAN	152	Spanish II
SPAN	202	Spanish IV
SPAN	211	Intensive Intermediate Spanish
SPAN	222	Intermediate Spanish Conversation and Grammar/Business
SPAN	251	Spanish III
SPAN	252	Spanish IV
SPAN	253	Intermediate Composition and Conversation
SPAN	254	Commercial Spanish
SPAN	291	Special Projects I
SPAN	322	Advanced Conversation II
SPAN	352	Advanced Spanish Language II
SPAN	361	Development of Spanish Culture and Literature I
SPAN	363	Development of Latin American Culture and Literature I
SPAN	365	Spanish Literature Before 1650
SPAN	367	19 th Century Spanish Literature
SPAN	368	20 th Century Spanish Literature
SPAN	370	Golden Age Drama
SPAN	371	The Spanish Novel
SPAN	376	Spanish American Literature
SPAN	391	Special Projects-Spanish Literature
SPAN	399	Pennsylvania-Valladolid
SPAN	403	Applied Linguistics

SPAN	426	Golden Age Drama
SPAN	480	PCIE IND-Mexican Summer Program
SPAN	499	Internship Spanish

Department of Geography and Regional Planning

Prefix	No.	Title
GEOG	471	Aerospace Workshop

Department of History

Prefix	No.	Title
HIST	102	History of Civilization II
HIST	103	History of U.S. and Pennsylvania I
HIST	104	History of U.S. and Pennsylvania II
HIST	111	American Politics
HIST	112	History of Satellites
HIST	203	U.S. History for Historians
HIST	210	Ancient Civilization
HIST	212	Ancient and Medieval Europe
HIST	214	Themes in American History
HIST	232	History of England Since 1688
HIST	335	History of East Asia
HIST	344	Industrializing America
HIST	347	Organized Crime
HIST	352	History of England to 1688
HIST	353	History of England 1688-
HIST	354	History of Russia
HIST	367	Native American History
HIST	368	U.S. Urban History
HIST	371	Modern Middle East
HIST	376	History of Middle East
HIST	377	History of Ancient Greece
HIST	378	History of Rome
HIST	380	Medieval Europe I
HIST	389	History of Women
HIST	392	Crimes and Punishment History
HIST	393	Seminar: Local History
HIST	484	Indians of North America
HIST	485	Internship
HIST	490	History Honors I
HIST	491	History Honors II

Department of Journalism

Prefix	No.	Title
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JRNL	101	General Administrative Justice
JRNL	338	News Analysis
JRNL	393	Document Design I
JRNL	399	Internship
JRNL	423	Management in Mass Communication
JRNL	449	Public Affairs Reporting
JRNL	494	Document Design II

Department of Philosophy

Prefix	No.	Title
PHIL	151	Principles of Sociology
PHIL	200	Religion and Culture
PHIL	201	Ethics
PHIL	205	Human Justice
PHIL	206	Religions of Man
PHIL	210	World Scriptures
PHIL	250	Biblical Interpretation
PHIL	300	Philosophy of Language
PHIL	310	Western Religious Thought in Development
PHIL	311	Oriental Religious Philosophy and Thought
PHIL	312	Biblical Archaeology
PHIL	322	Logic and Language
PHIL	327	American Philosophical Thought
PHIL	328	Aesthetics
PHIL	331	Theory of Knowledge
PHIL	340	Contemporary Western Theology
PHIL	370	Religions of China and Japan
PHIL	380	Islam
PHIL	400	Ethics and Public Policy
PHIL	405	Justice and Human Rights
PHIL	430	Readings Colloquium
PHIL	440	Contemporary Western Religious Thought

Department of Political Science

Prefix	No.	Title
ITST	101	World Politics
ITST	281	Special Topic
ITST	482	Independent Study
PLSC	102	Military Science I
PLSC	120	Introduction to Political Science
PLSC	252	Contemporary Political Problems
PLSC	298	News Interpretation
PLSC	331	Contemporary Social Problems

PLSC	346	Political Sociology
PLSC	349	Judicial Process
PLSC	352	Public Opinion
PLSC	357	Labor and Business in Politics
PLSC	377	Political Behavior
PLSC	378	Intern Organizations
PLSC	379	Developing Nations
PLSC	386	Atlantic Community
PLSC	398	News Interpretation
PLSC	399	News Interpretation
PLSC	401	Studies in Political Science
PLSC	402	Readings in Political Science
PLSC	423	Political Philosophy
PLSC	424	Modern Political Thoughts
PLSC	444	Science Technology and Publications
PLSC	457	Labor and Business in Politics
PLSC	458	Political Science Internship
PLSC	459	Political Science Internship
PLSC	485	Honors in Political Science
PLSC	488	Political Science Internship
PLSC	499	Political Science Internship

Department of Religious Studies

Prefix	No.	Title
RLST	410	Early Christian Thought
RLST	440	Modern Christian Thought

Department of Sociology

Prefix	No.	Title
SOC	101	Introduction to Sociology
SOC	102	Social Problems
SOC	106	Physical Science II
SOC	110	Introduction to Anthropology
SOC	201	Social Welfare
SOC	202	Communication Analysis
SOC	262	Modern Social Institutions
SOC	313	Pre History
SOC	331	Human Sexuality
SOC	334	Population Trends and Problems
SOC	339	The Community
SOC	343	Development of Social Theory
SOC	344	Introduction to Social Research
SOC	346	Political Sociology

SOC	351	Sociology of Aging
SOC	371	Culture Area Studies
SOC	405	Community Organization and Change
SOC	407	Human Services Management
SOC	412	World Ethnography
SOC	445	Social Stratification
SOC	449	Marx and Marxism
SOC	451	Special Readings in Sociology
SOC	457	Computer Use in Society
SOC	459	Development of Social Services
SOC	471	Fieldwork
SOC	480	Sociology Seminar
SOC	484	Readings in Sociology
SOC	492	Independent Study
SOWK	301	Social Work Methods
SOWK	302	Intervention Strategies/Social Work
SOWK	346	History and Philosophy of Social Welfare
SOWK	401	Social Casework
SOWK	403	Social Group Work
SOWK	405	Community Organizations
SOWK	407	Human Services Management
SOWK	455	Social Research Methodologies
SOWK	459	Development of Social Services
SOWK	471	Field Placement/Social Work
SOWK	480	Social Work Seminar
SOWK	481	Special Topics
SOWK	482	Independent Study
SOWK	483	Readings in Social Work

Rationale: These courses are outdated and are being deleted.

7. Department of Geography and Regional Planning-New Course, Course Revisions, and Course Title Change

APPROVED

a. New Course

GEOG 475 Spatial Analysis Techniques

3c-01-3cr

Prerequisites: GEOG 316 or 419

Presents concepts underlying spatial analysis techniques and provides hands-on experience operationalizing spatial analysis methods through use of Geographic Information Systems (GIS) hardware and software.

Rationale: The justification for the course is mainly that undergraduate students should have exposure to this material in their undergraduate Geography curriculum. When the existing GEOG 675 was written it was not feasible to deliver some of this content to undergraduate students, both because they had little exposure to these concepts and the complexity of hardware

and software interfaces precluded effective mastery of techniques. Now, undergraduate students specializing in geospatial techniques have a higher level of exposure to necessary concepts, and the software has evolved to make operationalization of spatial analysis techniques more feasible.

b. Course Revisions:

i. Current Catalog Description:

GEOG 337 Historical Geography **3c-01-3cr**

Studies of past geographies, geographical change through time, and historical perspectives on the cultural landscape are included. Historical geography of the United States is emphasized.

Proposed Catalog Description:

GEOG 337 Historical Geography **3c-01-3cr**

Includes studies of past geographies, geographical change through time, and historical perspectives on the cultural landscape. Emphasizes historical geography of the United States.

Rationale: The course is being revised because it has not been offered in 15 years and has dropped out of the catalog. The content was converted into a synthesis course called Time and Place. The catalog description is being revised slightly to reduce words. The outcomes have been updated; but because of the historical nature of the course the outline remains the same. The course will be a track option in the department's new Human Geography Track.

ii. Current Catalog Descriptions:

GEOG 415 Remote Sensing **3c-01-3cr**

Deals with air photographs, satellite imagery, thermal sensing, and radar imagery and their application to deriving information about the earth's physical and cultural landscapes. (Also, offered as RGPL 415; may not be taken for duplicate credit.)

RGPL 415 Remote Sensing **3c-01-3cr**

Deals with air photographs, satellite imagery, thermal sensing, and radar imagery and their application to deriving information about the earth's physical and cultural landscapes. (Also, offered as GEOG 415; may not be taken for duplicate credit.)

Proposed Catalog Descriptions:

GEOG 415 Introduction to Remote Sensing **3c-01-3cr**

Introduces concepts, principles, methods, and theories applied in and through remote sensing of the earth's physical and cultural features. Includes understanding the physical principles of the electromagnetic spectrum, the technological underpinnings of a variety of sensors, and applications of these technologies. Applies industry standard software packages in the geospatial sciences to illustrate course concepts and build software

recognition and application skills. (Also, offered as RGPL 415; may not be taken for duplicate credit.)

RGPL 415 Introduction to Remote Sensing

3c-01-3cr

Introduces concepts, principles, methods, and theories applied in and through remote sensing of the earth's physical and cultural features. Includes understanding the physical principles of the electromagnetic spectrum, the technological underpinnings of a variety of sensors, and applications of these technologies. Applies industry standard software packages in the geospatial sciences to illustrate course concepts and build software recognition and application skills. (Also, offered as GEOG 415; may not be taken for duplicate credit.)

Rationale: The technology and methods for remote sensing have undergone major advancements in the past several years and both the course content and description need to be updated to reflect these changes. For example, satellite technology and photography is advancing at a rapid pace and has become the standard source of data for remote sensing applications. The title is changing because an Advanced Remote Sensing course has been added.

8. Liberal Studies and UWUCC approved the following:

APPROVED

- KORE 201 Intermediate Korean as a Liberal Studies Elective in the Oral Communication category.

University-Wide Graduate Curriculum Committee (Senator Moore)

FOR ACTION:

1. DEPARTMENT: EDUCATIONAL AND SCHOOL PSYCHOLOGY

APPROVED

NEW PROGRAM

Degree: Educational Specialist (Ed.S.) Degree in School Psychology

Rationale: The Educational Specialist (Ed.S.) degree in School Psychology is being proposed for a number of reasons. First, the Educational and School Psychology Department (EDSP) has recently undergone a significant revision to their doctoral program and associated coursework that includes many courses taken by their master's and certificate students. Thus, a program revision is necessary to update their course sequence and requirements. Second, EDSP is seeking to remain current with other school psychology training programs in both PA as well as across the United States.

Requirements: The current School Psychology program is a specialist-level certificate program approved by the National Association of School Psychologist and meets Pennsylvania Department of Education and CAEP training standards. The proposed Educational Specialist (Ed.S.) degree in School Psychology will be a full-time program that will require 72 credit hours of continuous full-time study and will replace the current certificate program. The Ed.S. degree will follow a scientist-practitioner training model that will be advised by a committee comprised of the core faculty. Individuals with a bachelor's degree will be permitted to enter the program as master's degree candidates or to apply directly to the doctoral program. During completion of their master's level coursework, students will be permitted to apply for acceptance into the Ed.S. program in school psychology. Individuals

who already possess a master's degree in a closely allied field from an accredited institution will be permitted to apply directly into the Ed.S. portion of the program, but may be required to make up certain master's degree courses. Completion of the entire program involves a minimum of 72 credits beyond the bachelor's degree being required for the Ed.S. degree.

Summary for Master's Degree

Title	Masters of Education (M.Ed.)
Description	The Educational Psychology program is designed for those who plan to pursue certification in school psychology after the master's degree or for students who desire the master's as a terminal degree. The program includes a minimum of 36 credits, culminating in the Master's of Education (M.Ed.) degree. All students complete coursework in educational and general psychology; individual differences; the cognitive, affective, and social bases of behavior; behavioral studies; research; and electives. Students must maintain a grade point average of at least 3.25 in the master's program in order to be eligible to apply for the school psychology certification sequence. Continuous enrollment of a minimum of 6 credits per semester and 6 credits per summer session is required for the M.Ed. degree unless waived by the Coordinator of the Certification Program and the School Psychology Committee.
Requirements	<p>Course Requirements</p> <p>Fall</p> <p>EDSP 789 Psychometric Theory (3 credits)</p> <p>EDSP 711 Introduction to School Psychology (3 credits)</p> <p>EDSP 755 Practicum (1 credit)</p> <p>EDEX 650 Education of Exceptional Persons and Youth (3 credits)</p> <p>Elective #1 (3 credits)</p> <p>Spring</p> <p>EDSP 746 Academic Interventions (3 credits)</p> <p>EDSP 813 Academic Assessment (3 credits)</p> <p>GSR 615 Elements of Research (3 credits)</p> <p>EDSP 755 Practicum (2 credits)</p> <p>Summer</p> <p>EDSP 705 Multicultural Issues in Schools and Communities (3 credits)</p> <p>EDSP 747 Psychology of Human Development (3 credits)</p> <p>EDSP 748 Fundamentals of Behavior Change (3 credits)</p> <p>Elective #2 (3 credits)</p>

Summary for School Psychology (Ed.S.) Degree

Title	School Psychology (Ed.S.) degree
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Description	<p>The <i>School Psychology</i> (Ed.S.) degree program is designed to provide the student with specific clinical skills necessary to function as a school psychologist. The program includes a minimum of 36 credits beyond the M.Ed. in Educational Psychology Degree, culminating in Ed.S. degree in School Psychology. Courses focus on the multiple roles of the school psychologist, including counseling, assessment, intervention, consultation, exceptionalities, law/ethics, and the use of psychological skills in multicultural educational settings. The certification program includes a number of practica experiences and an internship that encompass a minimum of 1,200 hours, at least half of which must occur in a school setting. Students must maintain a grade point average of at least 3.25 and a grade of B or better in all department courses. Department courses are identified by their assigned prefix code of EDSP in the title. Continuous enrollment in a minimum of 9 credits per semester and 6 credits per summer session is required for the certification program unless waived by the Coordinator of the Certification Program and the School Psychology Committee.</p>
Requirements	<p>Course Requirements</p> <p>Fall</p> <p>EDSP 745 Counseling for School Psychologists (3 credits)</p> <p>EDSP 812 Cognitive Assessment (3 credits)</p> <p>EDSP 763 Assessment of Personality and Behavior (3 credits)</p> <p>EDSP 755 Practicum (2 credit)</p> <p>Spring</p> <p>EDSP 760 Group Counseling for School Psychologists (3 credits)</p> <p>EDSP 814 Advanced Assessment for Low Incidence Disabilities (3 credits)</p> <p>EDSP 818 Instructional Consultation (3 credits)</p> <p>EDSP 849 Advanced Practicum in School Psychology and Supervision (3 credits)</p> <p>EDSP 755 Practicum (1 credit)</p> <p>Summer</p> <p>EDSP 717 Applied Educational Research Methods (3 credits)</p> <p>EDSP 849 Advanced Practicum in School Psychology and Supervision (3 credits)</p>

	Internship (2 semesters full-time) Fall EDSP 852 Internship (3 credits) Spring EDSP 852 Internship (3 credits)
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2. DEPARTMENT: EMPLOYMENT AND LABOR RELATIONS

APPROVED

NEW COURSE

Course: ELR 851: Conflict Resolution

Rationale: Conflict Resolution is a required course for Doctoral students in the ALS program. The course is also listed as a 751 course for Employment and Labor Relations and Health Service Administration students. A doctoral level only course provides more research opportunities within the course requirements and makes clear the distinction between the master level work requirements and the doctoral level work requirements.

Summary:

Course	ELR 851: Conflict Resolution
Credits	3
Prerequisite	None
Description	Provides students with an in-depth analysis of conflict resolution in many settings, primarily in the employment relationships. The student will examine the current theory in conflict resolution; the legal, ethical, and emotional issues that are common in disputes; and the format by which employment disputes are resolved.

3. DEPARTMENT: ENGLISH

APPROVED

COURSE REVISIONS

Course: ENGL 846

Rationale: We are changing the name and minimally revising the catalogue description (changing TESOL to applied linguistics) to reflect ongoing programmatic curriculum revision and the upcoming program name change. These changes reflect a broader appeal of the program for those interested in teaching languages other than English. Understanding composition for multilingual individuals is not theoretically limited to those whose focus is English. Our Ph.D. program is not a pedagogy program, but is rather a teacher/scholar model research program, so the title and catalog description changes better encompass the changes being made in the program.

Current Title: Advance Seminar in Literacy	Proposed Title: Research Seminar
Current Catalog Description: Explores a single topic in depth in the fields of Composition and TESOL. Topic are	Proposed Catalog Description: Explores a single topic in depth in the fields of Composition and Applied Linguistics. Topics

announced in advance and have recently included narrative inquiry, writing centers, computers in composition, alternative research methods, discourse analysis, and assessment. May be taken more than once.	are announced in advance and have recently included narrative inquiry, writing centers, computers in composition, alternative research methods, discourse analysis, and assessment. May be taken more than once.
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COURSE REVISION

Course: ENGL 848

Rationale: The course title is being changed to reflect a broader and more current understanding of how the term "TESOL (Teaching English as a Second or Other Language)" can be seen to reflect a deficit model of language acquisition. Applied Linguistics is a broader term and encompasses more approaches and broader areas of research than just TESOL. The new term broadens the appeal of the program to those interested in teaching languages other than English.

Current Title: Advanced Topics in Linguistics

Proposed Title: Topics in Composition and Applied Linguistics

**4. DEPARTMENT: NURSING AND ALLIED HEALTH PROFESSIONS
PROGRAM REVISION**

APPROVED

Program: Simulation and Technology Certificate

Rationale: PASSHE has reduced the number of credit requirements for a Certificate from 18 to 12 credits.

<p>Current Catalog Description: The Simulation and Technology certificate will present an avenue to prepare nurses and faculty for roles in clinical practice and education, including those teaching in licensed practical nurse (LPN), pre-licensure registered nurse (RN), graduate nursing, and staff development settings. The certificate program will provide courses that focus on leadership, pedagogical teaching strategies, curriculum design or evaluation methods, designing, implementing, and evaluating simulation scenarios, informatics, teaching via distance education, and the use of</p>	<p>Proposed Catalog Description: The Simulation and Technology certificate will present an avenue to prepare nurses and faculty for roles in clinical practice and education, including those teaching in licensed practical nurse (LPN), pre-licensure registered nurse (RN), graduate nursing, and staff development settings. The certificate program will provide courses that focus on leadership, pedagogical teaching strategies, curriculum design or evaluation methods, designing, implementing, and evaluating simulation scenarios, informatics, teaching via distance education, and the use of technology in the classroom and clinical settings.</p>
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<p>technology in the classroom and clinical settings.</p> <p>The 18-credit certificate will include courses related to leadership, informatics, teaching strategies, and simulation for the graduate student to use technology and simulation in a clinical or lab setting under the guidance of an experienced informatics nurse or faculty. The certificate will include the following courses:</p> <ul style="list-style-type: none"> • NURS/HSAD 555 Informatics in Health Care • NURS 619 Leadership Strategies for Nursing • NURS 722/723/725 (students will select one of the following courses to complete) <ul style="list-style-type: none"> o NURS 722 Measurement and Evaluation in Nursing Education o NURS 723 Program Development in Nursing Education o NURS 725 Teaching Strategies for Nursing Curricula • NURS 781 Simulation in Nursing Education 	<p>The 12-credit certificate will include courses related to leadership, informatics, teaching strategies, and simulation for the graduate student to use technology and simulation in a clinical or lab setting under the guidance of an experienced informatics nurse or faculty. The certificate will include the following courses:</p> <table border="1" data-bbox="841 583 1414 1283"> <tr> <td>NURS/HSAD 555 Informatics in Health Care</td> <td>3 credits</td> <td></td> </tr> <tr> <td>NURS 711 Simulation in Nursing Education</td> <td>3 credits</td> <td></td> </tr> <tr> <td>NURS 864 Technology in Nursing Education</td> <td>3 credits</td> <td></td> </tr> <tr> <td>If Education Track: NURS 722/723/725 (one of these) or</td> <td></td> <td></td> </tr> <tr> <td>If Administrative Track: NURS 619/729/732 (one of these)</td> <td>3 credits</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	NURS/HSAD 555 Informatics in Health Care	3 credits		NURS 711 Simulation in Nursing Education	3 credits		NURS 864 Technology in Nursing Education	3 credits		If Education Track: NURS 722/723/725 (one of these) or			If Administrative Track: NURS 619/729/732 (one of these)	3 credits				
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If Education Track: NURS 722/723/725 (one of these) or																			
If Administrative Track: NURS 619/729/732 (one of these)	3 credits																		

5. COURSE DELETIONS

APPROVED

Department: ANTHROPOLOGY

Courses: ANTH 522, 571, 593, 594, 595, 693, 794

Department: ECONOMICS

Courses: ECON 520, 521, 522, 525, 530,534, 536, 541, 550, 552, 553, 554, 555, 556, 571, 572, 573, 580, 582, 583

Department: ENGLISH

Courses: ENGL 50, 500, 503, 504, 505, 506, 507, 508, 512, 513, 514, 517, 520, 521, 522, 523, 525, 527, 528, 529, 530, 532, 533, 534, 535, 536, 537, 538, 540, 541, 542, 543, 544, 545, 547, 548, 550, 551, 552, 553, 554, 555, 556, 557, 560, 561, 562, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 582, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 597, 598, 599, 600, 601, 603, 604, 610, 611, 612, 613, 615, 616, 617, 620, 629, 631, 633, 634, 635, 640, 642, 650,

660, 661, 665, 666, 669, 670, 672, 673, 677, 678, 679, 680, 682, 683, 684, 685, 686, 687, 691, 695, 697, 701

Department: FOREIGN LANGUAGE

Courses:

FRNC 51, 52, 56, 580, 599, 681, 682, 851

GRMN 510, 511, 512, 513, 520, 530, 54, 540, 541, 55, 553, 56, 595, 599, 610, 751, 851

RUSS 51, 52, 53, 54, 55, 56

SPAN 500, 501, 506, 51, 52, 521, 522, 523, 524, 525, 526, 53, 530, 535, 54, 540, 545, 55, 56, 560, 565, 570, 580, 585, 590, 599, 600, 601, 951, 952

Department: GEOGRAPHY AND REGIONAL PLANNING

Courses: GEOG 551, 621, 622, 666

Department: HISTORY

Courses: HIST 510, 512, 523, 532, 534, 547, 548, 552, 553, 554, 555, 556, 557, 558, 559, 561, 566, 568, 570, 571, 574, 576, 580, 582, 589, 590, 592, 593, 595, 599, 602, 611, 692

Department: JOURNALISM

Course: JRNL 581

Department: PHILOSOPHY

Courses: PHIL 505, 580, 582, 583, 584, 585, 699

Department: POLITICAL SCIENCE

Courses: PLSC 501, 502, 510, 511, 544, 552, 557, 564, 572, 573, 574, 576, 577, 578, 579, 580, 586, 590, 591, 595, 597, 598, 599, 613, 672, 673, 682, 695

ITST 540, 598

Department: RELIGIOUS STUDIES

Courses: RLST RLST 550, 580, 584

Department: SOCIOLOGY

Courses: SOC 514, 522, 534, 543, 551, 556, 559, 560, 561, 562, 563, 564, 565, 567, 572, 590, 591, 599, 640, 660, 663, 674, 676, 690

FOR INFORMATION

April 10th is the deadline for the UWGC to receive proposals for review for the May 2018 Senate meeting.

The following course was approved by the UWGC to be offered as distance education course:

- SOC 732/832: Addiction and the Family

The following course was approved by the UWGC as a Special Topic Course:

- COMM 781: Special Topics in Strategic Communication

The following course was approved by the UWGC as a dual list:

- ELR 751/851: Conflict Resolution

Research Committee (Senator Schwartz)

The committee's report was provided as a pdf file and the committee will meet Tuesday, March 20 at 3:30 pm in Stright 101.

Student Affairs Committee (Senator Stocker)

The committee will meet on Tuesday, March 20 at 3:30 PM in the Knowlton Room of the HUB.

FOR ACTION:

Policy Revision: Hazing Policy

APPROVED

Rationale:

- The Hazing Policy had not been reviewed since 1990s.
- The language within policy was outdated and narrow.
- The title needed to be changed to reflect "Anti-Hazing".
- The policy needed to clarify that the policy applies to all student organizations (recognized and sponsored), not just fraternities and sororities.
- There exists the opportunity to incorporate language and direction from pending PA legislation about Anti-Hazing.

PROPOSED POLICY:

Subject: **Anti-Hazing Policy (Proposed Revisions-March 6, 2018)**

Date:	Distribution Code:	Reference Number:
Revision Date: Spring 2018	A and All Students	
Proposed Revision: March 6, 2018		
Addition _____	Originating Office:	President's Approval
Deletion _____	Center for Multicultural Student Leadership and Engagement (MCSLE)	
New Item _____		

POLICY:

No chapter, team, club, colony, unit, student, alumnus/alumna, advisers, and/or other persons associated with a university recognized or sponsored organization shall conduct or condone any activity which can be described as "hazing."

The university reserves the right to adjudicate any university recognized or sponsored organization for any action (or inaction in a situation where the organization has a duty to act – for example, failing to intervene when a policy violation and/or crime is occurring) that an ordinary, reasonable, intelligent individual or group of individuals know or should know might result in corrective or disciplinary action.

DEFINITIONS:

Hazing

IUP defines hazing as "any action, situation, activity or complicity in activity, which recklessly or intentionally endangers the mental, emotional, and/or physical health or safety of a student or alumnus or which willfully

destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in any University organization.”

The term “hazing” shall include, but not be limited to:

1. Any brutality of a physical nature, which may include but is not limited to: whipping, beating, branding, paddling, kicking, striking, pushing, shoving, tackling, forced calisthenics, and exposure to the elements.
2. Any forced physical activity which could adversely affect the mental, physical, and/or emotional health of an individual, and any activity which is or has the potential to be physically or mentally harmful, painful, or injurious, such as the forced or required consumption of any food, drink, liquor, drug, or other substance.
3. Any activity which could subject the individual to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment or degradation. Examples include, but are not limited to: promoting servitude, berating or verbally harassing individuals, throwing items at or on individuals, forcing individuals to carry items or wear apparel which is undignified, requiring public stunts such as forcing individuals to yell when entering or departing a physical structure or in the presence of designated individuals, forcing individuals to use “pledge” entrances or exits, requiring individuals to run personal errands, intentionally creating labor or clean-up work, requiring individuals to wear scant clothing or to be nude; any other forced activity which could adversely affect the mental or emotional health or dignity of the individual.
4. Any activity which has the potential to be frightening, morally compromising, degrading, and/or unduly deceptive, including deception designed to convince the individual of impending pain, injury, or non-initiation.
5. Any activity which endangers or has the potential to endanger the academic performance of the individual, such as not allowing adequate time for, or interfering with academic commitments; activities conducted between the hours of midnight and 8:00 a.m., and forced exclusion from social and/or verbal contact with any other individual.
6. Any willful destruction or removal of public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in a University organization.
7. Any violation of federal, state, or local law or rule or university policy, as directly or indirectly relates to the initiation or admission into, affiliation with, or continued membership in a University organization.

Organization

The term organization in this policy refers to organizations that are either recognized or sponsored by the University.

Recognized Organization

A “recognized organization” is defined as any student organization which has completed the application process for recognition or re-recognition as outlined by the Center for Multicultural Student Leadership and Engagement (MCSLE) and which has been approved for recognition by IUP’s Student Government Association and MCSLE.

Sponsored Organization

A “sponsored organization” is defined as any organization that receives human, financial, and/or material support, guidance, and/or benefit from the University.

Recognized or sponsored organizations include, but are not limited to: a fraternity, sorority, association, corporation, order, society, corps, club, or service, social or similar group, whose members are primarily students.

PRESUMPTIONS

1. New member-related activities by nature must reflect the best interests of the new members, members of the organization, the university, and the Indiana community.
2. Training and education that have clear objectives and relevance to the tasks and responsibilities of an organization’s members are not considered to be hazing.
3. For the purposes of this policy, any activity or situation upon which the initiation or

admission into or association with, or continued membership in, an IUP recognized or sponsored organization is directly or indirectly conditioned, shall be presumed to be forced, coerced, or otherwise demanded, independent of the willingness of an individual to participate.

4. The negligence or consent of the individual or any assumption of risk by the individual are not defenses to actions which violate this policy.
5. All IUP students and organizations are responsible for abiding by this policy, both on campus and off campus, including privately-owned facilities and/or property.
6. Organizations are responsible for any activity in violation of this policy by any individual or group associated with the organization (prospective members, members, auxiliary, and alumni), unless it is proven that the group or individual activity was independent of, and occurred without the knowledge and/or consent of the organization. Such responsibility will apply equally to situations in which one or more individuals associated with the organization knew or should have known of the activity and failed to make every reasonable attempt to prevent or stop it.
7. The filing of charges at IUP against an organization does not preclude the filing of charges at IUP against an individual student or the filing of civil and/or criminal charges against the organization and/or individual.

IMPLEMENTATION

1. The official leaders, which may be either elected officer(s) or designated leaders within an organization, are responsible for informing individuals associated with the organization (prospective members, members, auxiliary, and alumni) of this policy. This policy should be clearly communicated by the official leaders to the membership at the first meeting of the organization each semester and to the new members prior to the commencement of the first new member activity and should be posted in a prominent place.
2. For recognized organizations, the Hazing Compliance Agreement portion of the Organization Recognition Form must be completed and submitted to the Center for Multicultural Student Leadership and Engagement (MCSLE), Elkin Hall, within thirty days of the commencement of fall semester classes or the election of new officers, to certify acknowledgement of all conditions of this policy. Failure to submit the completed form within the deadline will result in interim suspension of recognition until the completed form is received.
3. All non-academic initiation or affiliation new-member activities must be discontinued seven days prior to the first day of the final examination period each semester and remain discontinued through the end of the final examination period.

JURISDICTION AND PROCEDURES

1. Charges of violations of this policy by an organization should be referred to the Office of Student Conduct for an administrative hearing conducted by the Recognized Organization Review Board (RORB).
 - A. In all cases of alleged violations of this policy, the organization adviser, university department/associate, and/or general headquarters of the organization (when applicable) will be notified.
 - B. During the period of formal investigation or adjudication of alleged violations of this policy, all new member-related activities, organization activities, and/or university recognition/sponsorship of the organization may be summarily suspended.
2. Charges of violations of this policy by a student should be referred to the Office of Student Conduct for an administrative hearing conducted in accordance with the Code of Conduct.
3. Organizations and individuals may also be criminally charged with a violation of the Pennsylvania Anti-Hazing Law, 24 P.S. 5351 et seq.

VIOLETIONS AND SANCTIONS

1. For violations of this policy by an organization, sanctions shall be defined as follows:
 - A. Probation: A specified length of time in which repeated violation of this policy or violation of other specified policies result in increased sanctions against the organization.

- B. **Mandatory Activity:** The required participation by the organization in specified group activity, service projects, educational programs, and/or other assignments.
 - C. **Restitution:** The repayment of the monetary value of damages, losses, or injuries that resulted from a violation of this policy.
 - D. **Social Limitation or Suspension:** A specific length of time in which the organization is denied formal or informal sponsorship of or participation in one or more of the following: social activities, formals, university events or activities, or any event of a social nature.
 - E. **Intramural Suspension:** A specific length of time in which the organization may not participate in individual or team sports or the Greek intramural league, earn intramural points, or receive any championship titles.
 - F. **Suspension of Recognition or Sponsorship Benefits:** A specific length of time in which the organization maintains university recognition or sponsorship but is denied one or more benefits of recognition or sponsorship which may include, but is not limited to: Student Cooperative funding, use of university or Co-op facilities, office space or property, bulk mailing services, and/or other benefits made available to the organization.
 - G. **Withdrawal of University Recognition or Sponsorship:** A specified or unspecified length of time or series of conditions under which university recognition or sponsorship is withdrawn and cannot be regained by the organization. The organization and any semblance of its membership ceases to function at the University, is denied all benefits of university recognition or sponsorship and no longer falls under the jurisdiction of the Recognized Organization Review Board. For the organization or any semblance of its membership to regain university recognition or sponsorship, the demonstration of evidence of organizational changes intended to eliminate the potential for repeated violations of this policy may be required.
2. The minimum sanction for violation(s) of this policy by a recognized or sponsored organization includes, but is not limited to:
 - A. a one-semester probation;
 - B. seven weeks of social limitation or suspension, intramural suspension, and/or suspension of recognition benefits; and
 - C. Imposition of certain mandatory activities, including but not limited to a revision of the organization's new member education program.
 3. The maximum sanction for violation(s) of this policy by an organization is withdrawal of university recognition or sponsorship for the organization for the period of time determined by the Recognized Organization Review Board.
 4. Repeated violation of this policy or violation of any probation enacted as a result of this policy by an organization will result in the minimum sanction of a one-year probation and a one-semester suspension of social, intramural, and/or recognition benefits, with a maximum sanction of withdrawal of university recognition/sponsorship of the organization for the period of time determined by the Recognized Organization Review Board.
 5. In order to determine appropriate sanction(s), mitigating or aggravating circumstances may be considered.

DISTRIBUTION:

Distribution
Code

Description

A

All Employees
All Students

CURRENT POLICY (with changes noted)

Anti-Hazing Policy

- Center for Multicultural Student Leadership and Engagement: 724-357-2598
Office of Student Conduct: ~~724-357-1264~~

No chapter, team, club, colony, unit, student, alumnus/alumna, advisers, and/or other persons associated with a university recognized or sponsored organization shall conduct or condone any activity which can be described as "hazing." activities. ~~Permission or approval by a person being hazed is not a defense.~~

The university reserves the right to adjudicate any university recognized or sponsored organization for any action (or any inaction in a situation where the organization has a duty to act- for example, failing to intervene when a policy violation and/or crime is occurring) that an ordinary, reasonable, intelligent individual or group of individuals know or should know might result in corrective or disciplinary action

A. Definition

IUP defines hazing as "any action, situation, activity or complicity in activity, which recklessly or intentionally endangers the mental, emotional, and/or physical health or safety of a student or alumnus or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in, any University organization." ~~any mental or physical requirement or request placed upon any new member, member affiliate, or alumnus which causes or has the potential to cause endangerment of the physical, emotional, or mental health or safety of the participant; physical or mental discomfort, pain, injury, fright, degradation, moral compromise, coerced sexual activity, or servitude; The IUP definition of hazing includes, but is not limited to, the following:~~

The term "hazing" shall include, but not be limited to:

1. Any brutality of a physical nature, which may include but is not limited to: whipping, beating, branding, paddling, kicking, striking, pushing, shoving, tackling, forced calisthenics, and exposure to the elements.
~~Any activity which endangers or has the potential to endanger the physical health of participants, such as paddling, whipping, kicking, striking, beating, pushing, shoving, tackling, branding, and ordering calisthenics.~~
2. Any forced physical activity which could adversely affect the mental, physical, and/or emotional health of an individual, and any activity which is or has the potential to be physically or mentally harmful, painful, or injurious, such as the forced or required consumption of any food, drink, liquor, drug or other substance.
3. Any activity which could subject the individual to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment or degradation (for example, examples include, but are not limited to, promoting servitude, berating or verbally harassing individuals, throwing items at or on individuals, forcing individuals to carry items or wear apparel which is undignified, requiring public stunts such as forcing individuals to yell when entering or departing a physical structure or in the presence of designated individuals, forcing individuals to use "pledge" entrances or exits, requiring individuals to run personal errands, intentionally creating labor or clean-up work, requiring individuals to wear scant clothing or to be nude, any other forced activity which could adversely affect the mental or emotional health or dignity of the individual.
4. Any activity which has the potential to be frightening, morally compromising, degrading, and/or unduly deceptive, and including deception designed to convince the participant individual of impending pain, injury, or non-initiation.
5. Any activity which endangers or has the potential to endanger the academic performance of the individual, such as not allowing adequate time for, or interfering with academic commitments; activities conducted between the hours of midnight and 8:00 a.m., and forced exclusion from social and/or verbal contact with any other individual.

6. Any willful destruction or removal of public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in a University organization.
7. Any violation of federal, state, or local law or rule or university policy, as directly or indirectly relates to the initiation or admission into, affiliation with, or continued membership in an IUP recognized a University organization.
 Any activity which is in violation of any federal, state, or local law or rule or university policy, such as the illegal use of alcohol or any controlled substance in any form or quantity as part of any new member related activity and violation of IUP student behavior regulations, including unauthorized entry, "raids," possession/theft/destruction/damage of property, improper obstruction/disruption of university activities, abuse/harassment, and disorderly/obscene conduct.

Organization

The term organization in this policy refers to organizations that are either recognized or sponsored by the University.

Recognized Organization

A "recognized organization" is defined as any student organization which has completed the application process for recognition or re-recognition as outlined by the Center for Multicultural Student Leadership and Engagement (MCSLE) and which has been approved for recognition by IUP's Student Government Association and MCSLE.

Sponsored Organization

A "sponsored organization" is defined as any organization that receives human, financial, and/or material support, guidance, and/or benefit from the University.

POLICY STATEMENT

Recognized or sponsored organizations include, but are not limited to: a fraternity, sorority, association, corporation, order, society, corps, club, or service, social or similar group, whose members are primarily students.

B. Presumptions

1. New member-related activities by nature must reflect the best interests of the new members, members of the organization, the university, and the Indiana community.
2. Training and education that have clear objectives and relevance to the tasks and responsibilities of an organization's members are not considered to be hazing.
3. For the purposes of this policy, any activity or situation upon which the initiation or admission into or association with, or continued membership in, an IUP recognized or sponsored organization is directly or indirectly conditioned, shall be presumed to be forced, coerced, or otherwise demanded, independent of the willingness of an individual to participate.
~~notwithstanding.~~
4. The negligence or consent of the participant individual or any assumption of risk by the participant individual are not defenses to an action brought pursuant to this policy actions which violate this policy.

5. All IUP students and ~~recognized~~ organizations are responsible for abiding by this policy, both on campus and off campus, including privately-owned facilities and/or property.
6. **Recognized Organizations** are responsible for any activity in violation of this policy by any individual or group associated with the organization (~~new prospective~~ members, members, auxiliary, ~~or alumnus~~ **and alumni**), unless it is proven that the group or individual activity was independent of, and occurred without the knowledge **and/or** consent of the ~~recognized~~ organization. Such responsibility will apply equally to situations in which one or more ~~members~~ **individuals associated with the organization** knew or should have known of the activity and failed to make every reasonable attempt to prevent or stop it.
7. The filing of charges at IUP against an ~~recognized~~ organization does not preclude the filing of charges at IUP against an individual student or the filing of civil and/or criminal charges against the organization and/or individual.

C. Implementation

1. The official leaders ~~officers, primarily the president,~~ **which may be either elected officer(s) or designated leaders within an organization, of each organization** are responsible for **informing individuals associated with the organization** (~~new prospective~~ members, members, ~~and appropriate alumni/ae~~ **auxiliary and alumni**) of this policy. This policy should be ~~read~~ clearly communicated by the ~~president~~ **official leaders** to the membership at the first meeting of the organization each semester and to the new members prior to the commencement of the first new member activity and should be posted in a prominent place. ~~for the new members and members to see.~~
2. **For recognized organizations**, the *Hazing Compliance Agreement* portion of the *Organization Recognition Form* must be completed and submitted to the **Center for Multicultural Student Leadership and Engagement (MCSLE), 307 Pratt Elkin Hall**, within thirty days of the commencement of fall semester classes or the election of new officers, to certify acknowledgement of all conditions of this policy. **Failure to submit the completed form within the deadline will result in interim suspension of recognition until the completed form is received.**
3. All non-academic initiation or affiliation new-member activities must be discontinued seven days prior to the first day of the final examination period each semester and remain discontinued through the end of the final examination period.

D. Jurisdiction and Procedure

1. Charges of violations of this policy by an ~~recognized~~ organization should be ~~filed in the IUP~~ **referred to the Office of Student Conduct for an administrative hearing conducted by the Recognized Organization Review Board (RORB)**. ~~Charges of violations of this policy by an individual student should be filed in the Office of Student Conduct.~~
2. ~~Administrative hearings of alleged violations of this policy by a recognized organization will be conducted by the Recognized Organization Review Board (RORB) in accordance with policy as detailed in this publication.~~
 - A. In all cases of alleged violations of this policy, the organization adviser, **university department/associate**, and/or general headquarters of the organization (**when applicable**) will be notified.

- B. During the period of formal investigation or adjudication of alleged violations of this policy, all new member-related activities, organization activities, and/or university recognition/~~with the university policy.~~ **sponsorship** of the organization may be summarily suspended.

2. Charges of violations of this policy by a student should be referred to the Office of Student Conduct for an administrative hearing conducted in accordance with the Code of Conduct.

~~Administrative hearings of alleged violations of this policy by an IUP student will be conducted by the IUP Judicial System in accordance with policy as detailed in this publication.~~

- 3. ~~Recognized Organizations and/or individuals may also be held responsible for criminal misconduct in violation~~ **be criminally charged with a violation of** the Pennsylvania Anti-Hazing Law, **24 P.S. 5351 et seq.** ~~ACT 175, considered a third-degree misdemeanor. punishable by up to a year's imprisonment.~~

E. Violations and Sanctions

~~4. 1. For violations of this policy by an recognized-organization, sanctions shall be defined as follows:~~

- A. Probation: A specified length of time in which repeated violation of this policy or violation of other specified policies result in increased sanctions against the organization ~~; no additional sanctions are necessarily implied by the imposing of a problem.~~
- B. Mandatory Activity: The required participation by the organization in specified group activity, service projects, educational programs, **and/or** other assignments.
- C. ~~Final~~ Restitution: The repayment of the monetary value of damages, losses, or injuries **that resulted from** a violation of this policy. ~~within a specified period of time.~~
- D. Social Limitation or Suspension: A specific length of time in which the organization is denied formal or informal sponsorship of or participation in one or more of the following: ~~inter- or intraorganizational~~ social activities, formals, ~~all-Greek or all-~~ university events or activities, or any ~~other~~ event of a social nature.
- E. Intramural Suspension: A specific length of time in which the organization may not participate in individual or team sports or the Greek intramural league, earn intramural points, or receive any championship titles.
- F. Suspension of Recognition **or Sponsorship** Benefits: A specific length of time in which the organization maintains university recognition **or sponsorship** but is denied one or more benefits of recognition or sponsorship which may include, but is not necessarily limited to the following: Student Cooperative funding, use of university or Co-op facilities, office space or property, bulk mailing services, and/or ~~specified~~ other benefits made available ~~through recognition~~ **to the organization.**
- G. Withdrawal of University Recognition **or Sponsorship**: A specified or unspecified length of time or series of conditions ~~in~~ **under** which university recognition **or sponsorship** is withdrawn and cannot be regained by the organization. The organization and any semblance of its membership ceases to function at the University, is denied all benefits of university recognition **or sponsorship** and no longer falls under the jurisdiction of the

university organization judicial system **Recognized Organization Review Board**. For the organization or any semblance of its membership to regain university **recognition or sponsorship**, ~~may involve~~ the demonstration of evidence of organizational changes intended to eliminate the potential for repeated violations of this policy **may be required**.

2. The minimum sanction for violation(s) of this policy by an ~~an~~ **recognized or sponsored** organization ~~normally will result in the minimum sanction of~~ includes, but is not limited to:
 - A. a one-semester probation;
 - B. seven weeks of social **limitation or suspension**, intramural suspension, and/or suspension of recognition benefits; and
 - C. **Imposition of certain mandatory activities, including but not limited to** a revision of the organization's new member education program.
3. The maximum sanction for violation(s) of this policy by an ~~recognized~~ organization is withdrawal of university recognition **or sponsorship for the organization** for the period of time determined by the Recognized Organization Review Board.
4. Repeated violation of this policy or violation of any probation enacted as a result of this policy by an ~~recognized~~ organization will result in the minimum sanction of a one-year probation and a one-semester suspension of social, intramural, and/or recognition benefits, with a maximum sanction of withdrawal of university recognition/**sponsorship** of the organization for the period of time determined by the Recognized Organization Review Board.
5. In order to ~~fashion~~ **determine** an appropriate sanction **(s)**, mitigating or aggravating circumstances may be considered.

University Development and Finance Committee (Senator Wick)

The committee will meet on Tuesday, March 21 at 3:30 pm in Stapleton 302.

FOR ACTION:

1) Unmanned Aerial Systems Policy

APPROVED

POLICY STATEMENT

Subject: Unmanned Aerial Systems (UAS)

Date: October 1, 2017

Distribution Code: A-1

Reference Number:

Originating Office:

Department of Public Safety

Purpose: To define requirements for the use of Unmanned Aerial Systems (UAS) for University purposes and on Indiana University of Pennsylvania (University) property.

Scope: This policy governs the operation and use of UAS (including small UAS and model aircraft) on University property and for University purposes regardless of use location. The policy applies to all

members of the University community including faculty, staff, students, and administrators as well as visitors to and / or contractors working at IUP campuses.

Background and Definitions:

The Federal Aviation Administration (FAA) has jurisdiction over all navigable airspace in the United States. The FAA's primary mission is to ensure the safe and efficient oversight and management of the National Airspace System (NAS). All aircraft, whether manned or unmanned, are subject to FAA rules and regulations. Any operation of aircraft that endangers public safety, either on the ground or in the air, is prohibited by the FAA.

Definitions

Unmanned Aerial System (UAS): Any remotely operated or controlled model aircraft intended to fly within the NAS operated without the possibility of direct human intervention from within or on the aircraft. Includes devices commonly referred to as "drones," and may also include communications, support, and navigational equipment. FAA regulations apply to all types of UAS regardless of weight or size.

University property: Any land, grounds, buildings, or facilities owned, leased, managed or controlled by the University per formal contract or legal agreements. Also included are University owned streets, sidewalks, and bike paths.

Objectives:

The objectives of the UAS policy include the following:

- Define policy and protocols for acquiring authorization and making required notification to operate UAS on behalf of the University
- Ensure UAS operations support scholarly and public safety activities without compromising community privacy and safety

Policy:

UAS may be operated on University property for academic, research or public safety activities in accordance with federal, state and local laws and regulations and University policies. Operation of UAS on University property must be approved by the Department of Public Safety (DPS). Recreational or personal use of UAS on University property is prohibited, even if such use is a permitted "hobby" use under state or federal laws and regulations.

University departments or employees wishing to fly UAS for University-related purposes off University property must have appropriate permits and property owner permission for the location of the flight. They must also comply with any federal, state, and local laws and regulations of the jurisdiction where the UAS flight is conducted.

Requests for UAS operations on University property must be submitted to the DPS at least five business days prior to the date of anticipated flight. If approved, UAS operators are then required to confirm they will be flying as scheduled by notifying the DPS at (724) 357.2141 at least one hour before flight operations. Departments that are frequent users of UAS may acquire a standing authorization to fly from the DPS; however, the DPS must still de-conflict requests for flight operations with any other known event(s) or other issues and notification must still be made to DPS within one hour of flight time.

Users of UAS may be asked to stop the UAS flight or leave University property if they do not comply with this policy or are otherwise engaging in conduct that is considered harmful or dangerous to the University or persons on University property.

Indoor use of UAS in campus buildings is limited to locations and times where the use will not interfere with use of the facility. Operators may be held responsible for interfering with academics or other authorized activities if the UAS is flown indoors in an unsafe manner or in violation of this policy.

Any individual or organization found to be operating UAS on University property or at a University-sponsored event in violation of approved status or any federal, state or local laws or regulations, or in violation of applicable University policies, may be directed by an authorized University official to immediately cease operation of the UAS. Violations may be referred to a University disciplinary process (student conduct or employee) and may be considered regarding future UAS authorization requests.

Use of UAS by the DPS will require compliance with this policy during normal operations; however, an emergency, DPS will follow internal Department protocols. **NOTE:** "Emergency," in this context, will use the same definition as referenced under the "**SCOPE**" section of the IUP Emergency Operations Plan. Declaration of an emergency will be handled according to the IUP Emergency Operations Plan, *Functional Annex A: Emergency or Disaster Declaration*. As such, waiver of the UAS policy for a DPS operational exemption will be made by the President of IUP or designee.

Responsibilities:

A. The Department of Public Safety (DPS) will:

- I. Publish University protocols specifically related to scheduling flights and acquiring authorization to operate UAS according to federal, state, and local laws and regulations on its website.
- II. Evaluate requests for operation of UAS on University property in accordance with any public safety related concerns for specific flight requests and de-conflict special event operations.
- III. Record flight notifications and all relevant flight information in the DPS records management system.
- IV. Investigate reports of UAS-involved property damage, personal injury, privacy concerns or other matters with proper notification and/or deferral to outside agencies as appropriate.
- V. Make referrals of violations of this policy and applicable federal, state and local laws and regulations, as appropriate.
- VI. Make notification of UAS flights to Facilities Management or other public safety agencies or entities of UAS flights, as appropriate.
- VII. Provide statements or letters of University self-insurance, as appropriate, for operation of UAS at off-campus venues.

B. UAS Operators will:

- I. Comply with federal, state, and local laws and regulations for operation of UAS.
- II. Comply with University policy and flight protocols before operation on University property.
- III. Be responsible for all pre-flight safety checks, maintenance and upkeep of aircraft.
- IV. Not use UAS to monitor or record activities where there is a reasonable expectation of privacy. This includes but is not limited to: restrooms, locker rooms, residence halls, events involving minors, child care facilities and health/medical facilities.

- V. Not use UAS to observe or record campus events or performances (without authorization), or for any unlawful purpose.
- VI. Not fly over people (Note: this severely limits UAS flights on University property)
- VII. Not fly above 400 ft.
- VIII. Not fly outside daytime hours, defined as 30 minutes before official sunrise to 30 minutes after official sunset
- IX. Not fly in an unsafe manner
- X. Not fly beyond the operator's ability to see the UAS
- XI. Not fly while under the influence of alcohol or drugs
- XII. Not fly in a manner that interferes with air traffic
- XIII. Not fly close to another UAS or other objects so as to create a collision hazard

Related Websites:

Additional information regarding the FAA's UAS program and links to the federal laws and regulations:
<http://www.faa.gov/uas/>

Policy last updated: March 29, 2018

2) Five-Year Priority Spending Plan

APPROVED

**Proposed Five-Year Priority Spending
Plan Indiana University of Pennsylvania**

The following is the proposed five-year project funding priority order of commonwealth capital projects for IUP:

Proposed 2017-18

**Replacement of Weyandt and Walsh Halls - Phase II Construction
Replacement of Weyandt and Walsh Halls - Original Furnishings and Equipment (OF & E)
Demolition of Foster Hall - Obsolete and Underutilized Buildings**

Proposed 2018-19

No IUP Appropriation

Proposed 2019-20

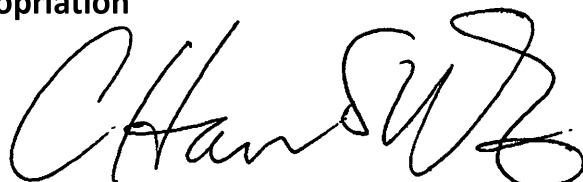
No IUP Appropriation

Proposed 2020-21

No IUP Appropriation

Proposed 2021-22

No IUP Appropriation



2/13/18

Proposal Accepted and Voted upon by the Development & Finance Committee

Academic Affairs Committee (Senator Dugan)

The committee will meet on Tuesday, March 20 at 3:30 PM in the Conemaugh Room of the HUB.

Non-Instructional Committee (Senator O'Neil)

FOR INFORMATION:

March 6, 2018

Interview: Clinical Medical Assistant Program

Committee member attendees: Tess O'Neil, Chair, Sudipta Majumdar, Tim Hibsman, Mike Husenits, Marcy Rearick, Melinda McIsaac

Interviewees: Dr. Mary E. Williams, Mr. Rich Muth

Background information

The DuBois Business College in DuBois, PA offered a very successful Clinical Medical Assistant (CMA) Program. This school closed its doors. Rich Muth reached out to them with the idea of IUP Punxsutawney hosting this program. The DuBois school was very cooperative, even supplying the curriculum. Mary Williams and Rich Muth have put together a comparable program to the one taught in DuBois. Teaching the program at Punxsutawney will hopefully draw the students from the already established market from the DuBois program. The IUP program, however, will have clinical lab classes used to develop skills that allow graduates to perform in clinical areas of health care as a clinical medical assistant. The Clinical Medical Assistant student studies patient care, specialty examinations, and procedures, minor office surgery, diagnostic testing, phlebotomy, infection control, pharmacology and patient education.

Upon successful completion of the program students will receive a certificate for Clinical Medical Assistant and will be prepared to take the certification exam. More details:

- 1800 Clock Hours
- 18-month program of student that is 72 weeks in length
- 30 Courses of 60 hours each

- Cohorts will begin in April and October 2018
- Financial Aid is available to those who qualify

In addition, graduates may receive the following credentials with successful completion of certification exams.

- Medical Assistant
- Medical Office Assistant
- Billing & Coding Specialist
- Phlebotomy Technician
- HIPPA
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint

Instructors will be hired through the IUP Office of Extended Studies.

The Cost of the Program

\$16,500 tuition

\$2,000 (estimate) for textbooks, uniforms, lab fees and certification exams

The application fee is \$25.

Target area for students to be recruited for this program consists of the following counties:

- Jefferson
- Indiana
- Clearfield
- Armstrong
- Clarion

The committee agrees that this is an ample opportunity for the Punxsutawney campus to serve the surrounding community, as well as establish a program that may feed into recruiting for degree programs at the Indiana campus.

Library Education and Services Committee (Senator McLaughlin)

FOR ACTION:

The **IT Acceptable Use Policy** was brought forward to the Senate.

Senator Korn's had two questions regarding the definition of personally identifiable information that is given by the National Institute of Standards and Technology. This definition is part of the proposed policy.

- Should class rosters and information that has student's names be stored on the H drive?
- Should student photographs be stored on the H drive?

Senator McLaughlin responded by saying that the information contained in Senator Korn's questions could be considered as personally identifiable information. It is okay to store it as long as it is important and necessary to the work that you are doing. The purpose of the policy is to avoid security issues and breaches of this information.

MOTION: A motion was made to allow Dr. John Chrispell from the Department of Mathematics to address the Senate. The motion was **APPROVED**.

Dr. Chrispell told the Senate that he helped draft this policy. The goal of the policy is to look out for things such as social security and driver license numbers. The intent of the policy is not to look for photos, but photos could be considered as personally identifiable information.

Senator Sherwood wanted to know if the policy has anything to do with the Spherion software that is being put on faculty member's computers. Dr. Chrispell responded that the software has been in use for the last five years and it will be used via scans to help faculty members identify any personally identifiable information that is on their computer. This information can be stored on your computer as long as it is stored in an appropriate fashion such as being encrypted. Scans will be done for faculty members or faculty members can do the scans themselves.

Instructions on how to use the software will be provided.

IT ACCEPTABLE USE POLICY

APPROVED

Purpose

This policy addresses the use of information technology resources (IT resources) at Indiana University of Pennsylvania ("the university"). IT resources are intended to support the university's instructional, research, and administrative operations.

Scope

This policy applies to all users of IT resources owned or operated by Indiana University of Pennsylvania. Users include students, faculty, staff, contractors, and guest users of computer network resources, equipment, or connecting resources.

Objective

The objective of this policy is to create a framework to ensure that IT resources are used in an appropriate fashion, and support the university's mission and institutional goals.

Policy

Use of the university's IT resources is a privilege and signifies agreement to comply with this policy. Users are expected to act responsibly and follow the university's policies and any applicable laws related to the use of IT resources. This policy provides regulations to assure IT resources are allocated effectively.

While the university recognizes the role of privacy in an institution of higher learning, and will endeavor to honor that ideal, there should be no expectation of privacy of information stored on or sent through university-owned IT resources, except as required by law. For example, the university may be required to provide information stored in IT resources to someone other than the user as a result of court order, investigatory process, or in response to a request authorized under Pennsylvania's Right-to-Know statute (65 P.S. §67.101 et seq.). Information stored by the university may also be viewed by technical staff working to resolve technical issues.

Definitions

For the purposes of the IUP Acceptable Use of IT Resources Policy (AUP), IT resources include the university computer network, all university-owned devices, and all university-provided software systems regardless of what computer network is being used. This is inclusive of all content transmitted over the university computer network by any device regardless of ownership.

Proposed Addition: The National Institute of Standards and Technology (NIST) defines Personally Identifiable Information (PII) as any information about an individual, including (1) any information that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and (2) any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information.

Responsibilities

RESPONSIBILITIES OF USERS OF IT RESOURCES

- Respect the intellectual property of authors, contributors, and publishers in all media.
- Protect user identification, password information, and the system from unauthorized use.
- Adhere to the terms of software licenses and other contracts. Persons loading software on any university computer must adhere to all licensing requirements for the software. Except where allowed by university site licenses, the copying of university-licensed software for personal use is a violation of this policy.
- Comply with federal, state, and local laws, relevant university personal conduct regulations, and the terms and conditions of applicable collective bargaining agreements. Applicable laws include, but are not limited to, those regulating copyright infringement, copyright fair use, libel, slander, and harassment.
- Become acquainted with laws, licensing, contracts, and university policies and regulations applicable to the appropriate use of IT resources. Users are expected to use

good judgment and exercise civility at all times when utilizing IT resources, and respect the large, diverse community utilizing these resources in a shared manner.

- Understand the appropriate use of assigned IT resources, including the computer, network address or port, software, and hardware.
- Comply with the university's Use of E-mail as an Official Means of Communication Policy. Electronic mail should never be considered an appropriate tool for confidential communication. Messages can be forwarded or printed, and some users permit others to review their e-mail accounts. Message content can be revealed as part of legal proceedings. Finally, messages are sometimes not successfully delivered due to a technical issue requiring authorized IT personnel to review message content as part of the troubleshooting process.
- ***Proposed Addition: "Protect Personally Identifiable Information (PII) on IUP's network by only storing sensitive information when necessary on university drives, and adhering to best practices for the proper storage of PII."***

PROHIBITED USES OF IT RESOURCES

- Providing false or misleading information to obtain or use a university computing account or other IT resources.
- Unauthorized use of another user's account and attempting to capture or guess passwords of another user.
- Attempting to gain or gaining unauthorized access to IT resources, or to the files of another user. Attempting to access restricted portions of the network, an operating system, security software, or other administrative applications without authorization by the system owner or administrator.
- Interfering with the normal operation, proper functioning, security mechanisms, or integrity of IT resources.
- Use of IT resources to transmit abusive, threatening, or harassing material.
- Copyright infringement, including illegal sharing of video, audio, software, or data.
- Excessive use that overburdens or degrades the performance of IT resources to the exclusion of other users. This includes activities which unfairly deprive other users of access to IT resources or which impose a burden on the university. Users must be considerate when utilizing IT resources. The university reserves the right to set limits on a user through quotas, time limits, and/or other mechanisms.
- Intentionally or knowingly installing, executing, or providing to another a program or file on any of the IT resources that could result in the damage to any file, system, or network. This includes, but is not limited to computer viruses, trojan horses, worms, spyware, or other malicious programs or files.

Procedures

Violations of this policy will be reported to appropriate levels of administrative oversight, depending on the statutes and policies violated. Suspected violations of federal and state statutes and local ordinances shall be reported to the director of Public Safety (chief of campus police) for official action.

Non-statutory violations of the Acceptable Use Policy, such as “excessive use,” may be reported to the chief information officer, the associate vice president for Human Resources, the Office of Student Conduct, and/or the director of Public Safety (chief of campus police).

A university employee or student who violates this policy risks a range of sanctions imposed by relevant university disciplinary processes, including denial of access to any or all IT resources. He or she also risks referral for prosecution under applicable local, state or federal laws.

The University Senate—via the Library and Educational Services Committee—is responsible for recommending the university’s Acceptable Use Policy. Questions regarding the applicability, violation of the policy, or appropriate access to information should be referred to the chief information officer.

Rescission

- Computing Resources Policy
- Computer Software Policy
- E-mail Privacy Policy

Publications Statement

This policy should be published in the following publications:

- Administrative Manual
- Student Handbook
- IUP Catalog
- IUP website

Distribution

- All employees
- All students
- All affiliates with access to IT resources at IUP

Document History

Date	Description
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April 29, 2014	Removed ambiguous phrase
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University Planning Council (Senator Stocker)

There was no report.

Presidential Athletic Advisory Committee (Senator Castle)

The committee will meet on April 16 and a pdf file containing the minutes from the February 12, 2018 meeting was displayed.

Academic Computing Policy Advisory Committee (Senator Chadwick)

The next meeting is March 21 from 3-4 pm in Stouffer 138.

University Budget Advisory Committee

There was no report.

New Business

There was no new business.

The meeting adjourned at 4:10 pm.

Respectfully submitted by
Russell Stocker
University Senate Secretary