

UNIVERSITY SENATE AGENDA
EBERLY AUDITORIUM

September 12, 2017

3:30 – 5:00 p.m.

Approval of Order

- A. Approval of current agenda items and order.

Reports and Announcements

Appendix

Page(s)

- A. President Driscoll
- B. Provost Moerland
- C. Chairperson Piper
- D. Vice Chairperson Election

Standing Committee Reports

Chairperson

- | | | | |
|---|---------------------|---|------|
| A. Rules Committee | Korns | | |
| B. University-Wide Undergraduate Curriculum Committee | Sechrist/Greenawalt | A | 2-14 |
| C. University-Wide Graduate Committee | Moore/Frenzel | B | 15 |
| D. University Development and Finance Committee | Wick | | |
| E. Academic Affairs Committee | Dugan/ Witthöft | | |
| F. Awards Committee | Lipinski | | |
| G. Noncredit Committee | O’Neil | | |
| H. Library and Education Services Committee | McLaughlin | | |
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| J. Student Affairs Committee | Stocker | | |

Senate Representative Reports

Representative

- | | |
|---|---------|
| A. University Planning Council | Stocker |
| B. Presidential Athletic Advisory Council | Castle |
| C. Academic Computing Policy Advisory Committee | Schaney |
| D. University Budget Advisory Committee | Soni |

New Business

Adjournment

Appendix A
University-Wide Undergraduate Curriculum Committee
Co-Chairs Sechrist and Greenawalt

FOR ACTION:

1. Corrections

a. Department of Theater—Program Revision Correction

Current Liberal Studies Requirements:

Bachelor of Art--Theater/Musical Theater

Liberal Studies: As outlined in Liberal Studies section with the following specifications:

Fine Arts: MUSC 101 or DANC 102

Mathematics: 3cr

Liberal Studies Electives: 9cr, no courses with THTR prefix

Proposed Liberal Studies Requirements:

Bachelor of Art--Theater/Musical Theater

Liberal Studies: As outlined in Liberal Studies section with the following specifications:

Fine Arts: MUHI 101 or DANC 102

Mathematics: 3cr

Liberal Studies Electives: 9cr, no courses with THTR prefix

Rationale: When this revised program was approved by the Senate in November 2016, the wrong prefix was accidentally listed for the 101 course. There is no MUSC 101.

b. Department of Biology—New Course—Modify Prerequisite

Current Approved Catalog Description:

BIOL 205 Ecological Methods **2c-2l-3cr**

Introduces the standard approaches for hypothesis testing in biological research, including experimental design, data collection, and data analysis. Emphasizes the analysis and interpretation of ecological data sets. Computer instruction focuses on software programs commonly used for biological data analysis.

Proposed Catalog Description:

BIOL 205 Ecological Methods **2c-2l-3cr**

Prerequisites: BIOL 205; MATH 216 or 217

Introduces the standard approaches for hypothesis testing in biological research, including experimental design, data collection, and data analysis. Emphasizes the analysis and interpretation of ecological data sets. Computer instruction focuses on software programs commonly used for biological data analysis.

Rationale: When this new course was approved at Senate in March, the prerequisite line was accidentally omitted.

c. BS—Physical Education and Sport—Pre-Athletic Training—Program Revision

Current Description:

Major:

Core Requirements:

KHSS 143 Careers in Kinesiology, Health, and Sports Science 1cr

Proposed Description:

Major:

Core Requirements:

KHSS 135 Careers in Kinesiology, Health, and Sports Science 1cr

Rationale: The wrong course number for the Careers course was accidentally listed in the May 2017 Senate agenda.

d. Communications Media—New Course

COMM 207 Online Media Production

3c-01-3cr

Examines the development and production of media for online applications such as video sharing and social media sites. Discusses management, as well as the fiscal, ethical, and technological issues surrounding online media. Requires students to complete a production project where they develop and produce audio, video and other digital media components for online distribution for a social media campaign.

Rationale: Online media is an area of production that is increasingly in demand by both students and employers. Graduates seeking careers in media and communications occupations, including print and broadcast journalists, photographers, and many other areas are expected to translate information into digital media for online distribution on web sites, social media sites, and video sharing channels like YouTube and Vimeo. Additionally, the course will be part of a future interdisciplinary certificate program in online media with JRNL and ART. At the May 2017 Senate meeting, Senate was informed that this had been approved to be offered as a distance education course, but its approval as a new course was accidentally left off of the Senate agenda.

e. Communication Disorders, Special Education, and Disability Services—Credit Correction

Current Approved Title and Credit Information:

SPLP 420 Speech Clinic

1c-01-1cr

Proposed Title and Credit Information:

SPLP 420 Speech Clinic

var-1-3cr

Rationale: When this course was approved at the December 2016 Senate meeting the credit information was accidentally listed as 1cr it should have been var-1-3cr as it has been.

2. Academy of Culinary Arts—New Program

Associate in Applied Science in Culinary Arts

Liberal Studies: As outlined in the Liberal Studies section with the following specifications: 21-22

English: ENGL 101	3cr
Mathematics: MATH 101	3cr (1)
Humanities: HIST 196, 197, 198 or ENGL 121 or PHIL/RLST course	3cr
Natural Science: Lab or Non-Lab Science	3-4cr
Social Science	3cr
Liberal Studies Electives: COSC/IFMG 101 and FDNT 145	6cr (2)(3)

Major Culinary Arts:

Required Courses:

Completion of Culinary Program Coursework and Externship 39
 9 credits from the Culinary Program will articulate toward the Liberal Studies requirement

The remaining 12-13 will be completed in one additional semester at the Punxsutawney Regional Campus either before or after the Culinary Externship.

Total Degree Requirements: 60

- (1) CMGT 1200 is established as equivalent to MATH 101
- (2) CMGT 1301 and CKRY 2001 are established as equivalent to LS Elective FDNT 145
- (3) COMP 1000 and COMP 2000 are established as equivalent to COSC/IFMG 101

Department of Culinary Arts

The Department of Culinary Arts offers a five-semester Associate in Applied Science Degree in Culinary Arts. This distinctive program combines hands-on learning experiences in the kitchen laboratory, instruction in fundamental culinary theory, liberal studies coursework, and a paid externship in the industry to provide each student with the necessary skills and knowledge to begin a successful career in the field of culinary arts. The program consists of the 16-month, competency-based culinary arts curriculum plus 12 credits of Liberal Studies requirements.

This contemporary approach to learning enables students to achieve advanced levels of proficiency in culinary techniques and business management skills combined with a basic foundation of liberal arts knowledge.

The Department of Culinary Arts also offers a 16-month, non-credit Certificate in Culinary Arts and a 24-month, non-credit Certificate in Culinary Arts and Baking and Pastry Arts. Both programs are accredited by the American Culinary Federation.

Graduates may elect to transfer 42 credits of course work toward a Bachelor of Science degree program in Hospitality Management, 32 credits toward a Bachelor of Science degree program in Nutrition, or 21 credits toward a Bachelor of Science degree program in Family and Consumer Science Education.

Rationale: Due to evolving workplace requirements, students completing Culinary and Baking and Pastry Arts associate programs are more sought after. Comparable schools and programs are now offering an Associate in Applied Science Degree, which many employers now prefer. Employers, students, and families have become interested in institutions offering degrees. By offering only one option, a certificate, it has become increasingly difficult to attract and recruit students to IUP Academy of Culinary Arts. With an option for obtaining an Associate in Applied Science Degree, enrolled culinary students would develop a stronger relationship with IUP. Additionally, students succeeding in acquiring an AAS culinary degree would receive a needed boost in confidence to pursue a Bachelor’s Degree at Indiana campus. Furthermore, graduates would receive a viable, sought after degree making them more coveted as industry professionals.

3. Department of Communications Media—Program Revisions

a. Current Catalog Description:

Proposed Catalog Description:

B.S.—Communications Media/Media Marketing Track

B.S.—Communications Media/Media Marketing Track

Liberal Studies: As outlined in Liberal Studies section with the following specifications: 46-47
Mathematics: 3cr
Social Science: PSYC 101
Liberal Studies Electives: 6cr, BTED/COSC/IFMG 101, ECON 122

Liberal Studies: As outlined in Liberal Studies section with the following specifications: 46-47
Mathematics: 3cr
Social Science: PSYC 101
Liberal Studies Electives: 6cr, BTED/COSC/IFMG 101, ECON 122

Major: 44
Required Courses:
 COMM 101 Communications Media in American Society 3cr
 COMM 150 Aesthetics and Theory of Communications Media 3cr
 COMM 395 Career Planning in Communications Media 1cr
 COMM 475 Senior Portfolio Presentation 1cr
 COMM 493 Internship (summer only) 9cr
Writing Intensive: One COMM W course 3cr

Major: 44
Required Courses:
 COMM 101 Communications Media in American Society 3cr
 COMM 150 Aesthetics and Theory of Communications Media 3cr
 COMM 395 Career Planning in Communications Media 1cr
 COMM 475 Senior Portfolio Presentation 1cr
 COMM 493 Internship (summer only) 9cr
Writing Intensive: One COMM W course 3cr

Basic Media Production (minimum of two courses from this list) 6cr
 COMM 240 Communications Graphics 3cr
 COMM 249 Basic Audio Recording Techniques 3cr
 COMM 251 Television Production 3cr
 COMM 271 Beginning Photography 3cr
 COMM 306 2-D Digital Game Development 3cr
 COMM 349 Radio Production 3cr

Media Production (minimum of two courses from this list) 6cr
COMM 207 Online Media Production 3cr
 COMM 240 Communications Graphics 3cr
 COMM 249 Basic Audio Recording Techniques 3cr
 COMM 251 Television Production 3cr
 COMM 271 Beginning Photography 3cr
 COMM 306 2-D Digital Game Development 3cr
 COMM 349 Radio Production 3cr

Media Marketing Courses: 12cr
 COMM 305 Electronic Media Programming and Sales 3cr
 COMM 335 Communications Consulting and Project Management 3cr
 COMM 401 Promotion for Radio, Television, and Cable 3cr

COMM 350 Advanced Radio Production 3cr
COMM 351 Advanced Video Production 3cr
COMM 360 Digital Sports Production 3cr
COMM 371 Photography II: The Print 3cr
COMM 374 Documentary Photography 3cr
COMM 406 3D Game and Simulation Design and Development 3cr

COMM 470	Management Practices in Electronic Communication	3cr	COMM 407	Television Feature Production	3cr
			COMM 408	Media Field Studies	3cr
			COMM 440	Multimedia Production	3cr
Controlled Electives:		6cr	COMM 446	3D Modeling and Animation for Games and Simulations	3cr
Other COMM elective courses			COMM 449	Advanced Audio Recording Techniques	3cr
			COMM 451	Broadcast News Process	3cr
			COMM 471	Electronic Imaging	3cr
Marketing Requirements:		12	Media Marketing Courses:		12cr
MKTG 320	Principles of Marketing	3cr	COMM 305	Electronic Media Programming and Sales	3cr
MKTG 433	Advertising	3cr	COMM 335	Communications Consulting and Project Management	3cr
MKTG 439	Internet Marketing	3cr	COMM 401	Promotion for Radio, Television, and Cable	3cr
MKTG 445	Social Media Marketing	3cr	COMM 470	Management Practices in Electronic Communication	3cr
Other Requirements:		9			
Additional courses outside Communications Media that augment the student's major course of study (advisor approval)					
Free Electives:		8-9			
			Controlled Electives:		6cr
Total Degree Requirements:		120	Other COMM elective courses		
			Marketing Requirements:		12
			MKTG 320	Principles of Marketing	3cr
			MKTG 433	Advertising	3cr
			MKTG 439	Internet Marketing	3cr
			MKTG 445	Social Media Marketing	3cr
			Other Requirements:		9
			Additional courses outside Communications Media, advisor approval required.		
			Free Electives:		8-9
			Total Degree Requirements:		120

Rationale: The track is revised to add the new course, COMM 207 Online Media Production, to the list of available production courses. Additionally, the language related to the media production requirements is revised eliminating the restriction that the production courses be two BASIC production courses. Lastly the statement about Other Requirements wording is being revised to comply with PASSHE guidelines for credit limits. The complete list of available production courses is added to the program description allowing students to choose any two courses from this list.

b. Current Catalog Description:

B.S.—Communications Media/Media Production Track

Liberal Studies: As outlined in Liberal Studies section with the following specifications: 46-47
Mathematics: 3cr
Social Science: PSYC 101
Liberal Studies Electives: 6cr, BTED/COSC/IFMG 101, ECON 122

Major: 44
Required Courses: (1)
 COMM 101 Communications Media in American Society 3cr
 COMM 150 Aesthetics and Theory of Communications Media 3cr

Proposed Catalog Description:

B.S.—Communications Media/Media Production Track

Liberal Studies: As outlined in Liberal Studies section with the following specifications: 46-47
Mathematics: 3cr
Social Science: PSYC 101
Liberal Studies Electives: 6cr, BTED/COSC/IFMG 101, ECON 122

Major: 44
Required Courses:
 COMM 101 Communications Media in American Society 3cr
 COMM 150 Aesthetics and Theory of Communications Media 3cr

COMM 395 Career Planning in Communications Media	1cr	COMM 395 Career Planning in Communications Media	1cr
COMM 475 Senior Portfolio Presentation	1cr	COMM 475 Senior Portfolio Presentation	1cr
COMM 493 Internship (summer only)	9cr	COMM 493 Internship (summer only)	9cr
Writing Intensive: One COMM W course	3cr	Writing Intensive: One COMM W course	3cr
Basic Media Production (minimum of two courses from this list) (2)	6cr	Basic Media Production (minimum of two courses from this list)	6cr
COMM 240 Communications Graphics	3cr	COMM 207 Online Media Production	3cr
COMM 249 Basic Audio Recording Techniques	3cr	COMM 240 Communications Graphics	3cr
COMM 251 Television Production	3cr	COMM 249 Basic Audio Recording Techniques	3cr
COMM 271 Beginning Photography	3cr	COMM 251 Television Production	3cr
COMM 306 2-D Digital Game Development	3cr	COMM 271 Beginning Photography	3cr
COMM 349 Radio Production	3cr	COMM 306 2-D Digital Game Development	3cr
		COMM 349 Radio Production	3cr
Advanced Media Production: Minimum three courses from the following:	9cr	Advanced Media Production: Minimum three courses from the following:	9cr
COMM 340 Advanced Communication Graphics	3cr	COMM 340 Advanced Communication Graphics	3cr
COMM 348 Animation	3cr	COMM 348 Animation	3cr
COMM 350 Advanced Radio Production	3cr	COMM 350 Advanced Radio Production	3cr
COMM 351 Advanced Video Production	3cr	COMM 351 Advanced Video Production	3cr
COMM 360 Digital Sports Production	3cr	COMM 360 Digital Sports Production	3cr
COMM 371 Photography II: The Print	3cr	COMM 371 Photography II: The Print	3cr
COMM 374 Documentary Photography	3cr	COMM 374 Documentary Photography	3cr
COMM 406 3D Game and Simulation Design and Development	3cr	COMM 406 3D Game and Simulation Design and Development	3cr
COMM 408 Media Field Studies	3cr	COMM 408 Media Field Studies	3cr
COMM 440 Multimedia Production	3cr	COMM 440 Multimedia Production	3cr
COMM 446 3D Modeling and Animation for Games and Simulations	3cr	COMM 446 3D Modeling and Animation for Games and Simulations	3cr
COMM 449 Advanced Audio Recording Techniques	3cr	COMM 449 Advanced Audio Recording Techniques	3cr
COMM 451 Broadcast News Process	3cr	COMM 451 Broadcast News Process	3cr
COMM 471 Electronic Imaging	3cr	COMM 471 Electronic Imaging	3cr
Controlled electives:	9cr	Controlled electives:	9cr
Other COMM elective courses, NOT including production courses.		Other COMM elective courses, NOT including production courses.	
Other Requirements:	21	Other Requirements:	21
Courses outside Communications Media that augment the student's major course of study (advisor approval)		Courses outside Communications Media, advisor approval required. A minor is strongly encouraged.	
Free Electives:	8-9	Free Electives:	8-9
Total Degree Requirements:	120	Total Degree Requirements:	120
(1) At least 12 COMM credits must be 300 level or higher		(1) At least 6cr (two courses), one basic and one advanced course must be in the same production area.	
(2) At least 6cr (two courses) in production must be in the same production area			

Rationale: The program is revised to add the new COMM 207 Online Media Production to the list of available production courses. Additionally, the footnote (2) is removed. By meeting the program requirements - COMM 493 for 9 credits and two advanced production courses, this requirement will be met, by default. The location of footnote 1 is changed and the wording is revised to clarify the production requirement. Lastly the statement about Other Requirements wording is being revised to comply with PASSHE guidelines for credit limits.

c. Current Catalog Description:

B.S.—Communications Media/Media Studies Track

Liberal Studies: As outlined in Liberal Studies section 46-47

Proposed Catalog Description:

B.S.—Communications Media/Media Studies Track

Liberal Studies: As outlined in Liberal Studies section 46-47

with the following specifications:

Mathematics: 3cr

Social Science: PSYC 101

Liberal Studies Electives: 6cr, BTED/COSC/IFMG 101, ECON 122

Major:

Required Courses: (1)

COMM 101	Communications Media in American Society	3cr
COMM 150	Aesthetics and Theory of Communications Media	3cr
COMM 395	Career Planning in Communications Media	1cr
COMM 475	Senior Portfolio Presentation	1cr
COMM 493	Internship (summer only)	9cr
Writing Intensive:	One COMM W course	3cr

Media Studies

Minimum of four courses from this list

COMM 205	Making Presentations with Media	3cr
COMM 230	Global Media and Communication	3cr
COMM 305	Electronic Media Programming and Sales	3cr
COMM 325	Women in Media	3cr
COMM 330	Instructional Design for Training and Development	3cr
COMM 335	Communications Consulting and Project Management	3cr
COMM 345	Television Criticism	3cr
COMM 354	Media Law and Policy	3cr
COMM 375	Mass Media and Behavior	3cr
COMM 380	The History of African Americans in Film	3cr
COMM 401	Promotion for Radio, Television and Cable	3cr
COMM 414	Music, Media, and Culture	3cr
COMM 420	Media Portrayal of Crime	3cr
COMM 445	Applications and Techniques of Motion Pictures	3cr
COMM 460	Emerging Trends in Communication Technology	3cr
COMM 470	Management Practices in Electronic Communication	3cr
COMM 480	Seminar in Communications Media	3cr

Minimum of two production courses from the following:

COMM 240	Communications Graphics	3cr
COMM 249	Basic Audio Recording Techniques	3cr
COMM 251	Television Production	3cr
COMM 271	Beginning Photography	3cr
COMM 306	2-D Digital Game Development	3cr
COMM 340	Advanced Communication Graphics	3cr
COMM 348	Animation	3cr
COMM 349	Radio Production	3cr
COMM 350	Advanced Radio Production	3cr
COMM 351	Advanced Video Production	3cr
COMM 360	Digital Sports Production	3cr
COMM 371	Photography II: The Print	3cr
COMM 374	Documentary Photography	3cr
COMM 406	3D Game and Simulation Design and Development	3cr
COMM 407	Television Feature Production	3cr
COMM 408	Media Field Studies	3cr
COMM 440	Multimedia Production	3cr
COMM 446	3-D Modeling and Animation for Games and Simulations	3cr
COMM 449	Advanced Audio Recording Techniques	3cr
COMM 451	Broadcast News Process	3cr
COMM 471	Electronic Imaging	3cr

Controlled Electives:

44

with the following specifications:

Mathematics: 3cr

Social Science: PSYC 101

Liberal Studies Electives: 6cr, BTED/COSC/IFMG 101, ECON 122

Major:

Required Courses:

COMM 101	Communications Media in American Society	3cr
COMM 150	Aesthetics and Theory of Communications Media	3cr
COMM 395	Career Planning in Communications Media	1cr
COMM 475	Senior Portfolio Presentation	1cr
COMM 493	Internship (summer only)	9cr
Writing Intensive:	One COMM W course	3cr

Media Studies

Minimum of four courses from this list

COMM 205	Making Presentations with Media	3cr
COMM 206	History and Theory of Making Games	3cr
COMM 230	Global Media and Communication	3cr
COMM 305	Electronic Media Programming and Sales	3cr
COMM 325	Women in Media	3cr
COMM 330	Instructional Design for Training and Development	3cr
COMM 335	Communications Consulting and Project Management	3cr
COMM 345	Television Criticism	3cr
COMM 354	Media Law and Policy	3cr
COMM 375	Mass Media and Behavior	3cr
COMM 380	The History of African Americans in Film	3cr
COMM 401	Promotion for Radio, Television and Cable	3cr
COMM 414	Music, Media, and Culture	3cr
COMM 420	Media Portrayal of Crime	3cr
COMM 445	Applications and Techniques of Motion Pictures	3cr
COMM 460	Emerging Trends in Communication Technology	3cr
COMM 470	Management Practices in Electronic Communication	3cr
COMM 480	Seminar in Communications Media	3cr

Minimum of two production courses from the following:

COMM 207	Online Media Production	6cr
COMM 240	Communications Graphics	3cr
COMM 249	Basic Audio Recording Techniques	3cr
COMM 251	Television Production	3cr
COMM 271	Beginning Photography	3cr
COMM 306	2-D Digital Game Development	3cr
COMM 340	Advanced Communication Graphics	3cr
COMM 348	Animation	3cr
COMM 349	Radio Production	3cr
COMM 350	Advanced Radio Production	3cr
COMM 351	Advanced Video Production	3cr
COMM 360	Digital Sports Production	3cr
COMM 371	Photography II: The Print	3cr
COMM 374	Documentary Photography	3cr
COMM 406	3D Game and Simulation Design and Development	3cr
COMM 407	Television Feature Production	3cr
COMM 408	Media Field Studies	3cr
COMM 440	Multimedia Production	3cr
COMM 446	3-D Modeling and Animation for Games and Simulations	3cr
COMM 449	Advanced Audio Recording Techniques	3cr
COMM 451	Broadcast News Process	3cr
COMM 471	Electronic Imaging	3cr

44

Other COMM elective courses including courses from the above lists not taken as part of those requirements.

Other Requirements:
Courses outside Communications Media that augment the student's major course of study (advisor approval)

Free Electives:

Total Degree Requirements:

(1) At least 12 COMM credits must be at the 300 level or higher

Controlled Electives:

Other COMM elective courses including courses from the above lists not taken as part of those requirements.

Other Requirements:

Courses outside Communications Media, advisor approval required. A minor is strongly encouraged.

Free Electives:

Total Degree Requirements:

(1) At least 12 COMM credits must be at the 300 level or higher

6cr

21

21

120

8-9

120

Rationale: The program is revised to add two new COMM courses to the lists of options for students. COMM 206 History and Theory of Making Games is added to the list of Media Studies courses. COMM 207 Online Media Production is added to the list of production course options. Lastly the statement about Other Requirements wording is being revised to comply with PASSHE guidelines for credit limits.

4. Department of English—Course Revision

Current Catalog Description:

EDUC 452 Teaching of English and Communication in the Secondary School 3c-0l-3cr

Prerequisites: ENGL 314, 323, 324 and admission to Step 1 of the 3-Step Process

A prerequisite to student teaching in English. Introduces current professional practices in the teaching of English and communications in secondary school.

Proposed Catalog Description:

EDUC 452 Teaching of English and Communication in the Secondary School 3c-0l-3cr

Prerequisites: ENGL 314, 323, 324 (or approved equivalents) and admission to Step 1 of the 3-Step Process

A prerequisite to student teaching in English. Introduces current professional practices in the teaching of English and communications in secondary school.

Rationale: The requirements for the dual-listed EDUC 452/552 course will be the same as the existing EDUC 452 course with an added required component for post-baccalaureate and graduate students of completing a mini-Teacher Work Sample with learning outcomes. This added component is necessary for providing rigor and additional scholarly research expected of post-grads, and the requirement is a reasonable and appropriate preview for their subsequent student teaching practicum.

5. Department of Hospitality Management—Course Revisions, Course Number and Title Changes, Modification of Prerequisites, Changing of Credits, Catalog Description Changes and a New Course

a. Course Revision, Credit Hour Change, Catalog Description Change, and Course Number and Title Change

Current Catalog Description:

HOSP 313 Food Production and Service

1c-6l-4cr

Prerequisites: HOSP 130, 150, instructor permission

Introduces the management of food service operations in commercial kitchen facilities. Includes planning, preparation, and service of quantity food production. Emphasizes the integration of sanitation, menu planning, cost controls, and application of computer software.

Proposed Catalog Description:

HOSP 220 Food Service Operations

3c-0l-3cr

Introduces the operational concepts of food service operations in commercial kitchen facilities. Includes planning, preparation, and service of quantity food production. Emphasizes the integration of sanitation, menu planning, cost controls, and application of computer software.

Rationale: The course is being changed from 4cr course to 3cr to make it a lecture based course focused on basic food service operations, menu planning, menu costing, and sanitation basics. This course prepares students to enter the Allenwood Restaurant facility located in Ackerman Hall, which will be operational again during the Spring 2018 semester. This course provides fundamental food service operation skills that students will apply in HOSP 330 and 413, which are taught in the Allenwood Restaurant lab facility.

b. Course Revision and Catalog Description Change:

Current Catalog Description:

HOSP 256 Human Resources in the Hospitality Industry

3c-0l-3cr

Prerequisite: ENGL 101

Examines human resource management in the hospitality industry. Topics include cultural diversity, legal requirements, job analysis, recruitment and selection, training and development, performance appraisal, compensation, and benefits administration. Students are required to complete 10 hours of service learning.

Proposed Catalog Description:

HOSP 256 Human Resources in the Hospitality Industry

3c-0l-3cr

Prerequisite: ENGL 101

Examines human resource management in the hospitality industry. Topics include cultural diversity, legal requirements, job analysis, recruitment and selection, training and development, performance appraisal, compensation, and benefits administration.

Rationale: Due to the overall curriculum revision, the department has decided to eliminate 10 service learning hours from all curriculum courses. This is the only change being made to this course.

c. Course Revision, Prerequisite Change, and Credit Hour Change

i. Current Catalog Description:

HOSP 310 Professional Development in the Hospitality Industry 2c-0l-2cr

Prerequisite: HOSP 256

An opportunity to identify and design industry-specific job search strategies, techniques and skills including resume and cover letter writing, interviewing, portfolio development, and strategies to attain career success within the hospitality industry.

Proposed Catalog Description:

HOSP 310 Professional Development in the Hospitality Industry 3c-0l-3cr

Prerequisite: HOSP 150

An opportunity to identify and design industry-specific job search strategies, techniques and skills including resume and cover letter writing, interviewing, portfolio development, and strategies to attain career success within the hospitality industry.

Rationale: This course is designed to guide students through the steps of search for a career in the hospitality industry by conducting a self-assessment, resume building, cover letter building, interviewing skills, and job search strategies. Faculty have found that an increase in credit hours is required in order to effectively meet all course objectives.

ii. Current Catalog Description:

HOSP 330 Applications of Food Production and Service 1c-6l-4cr

Prerequisite: HOSP 313 or FDNT 150/151

Training for the hospitality management student in advanced fundamentals of technique, timing, and management skills through laboratory experiences, as well as the operation of the Allenwood Restaurant facility.

Proposed Catalog Description:

HOSP 330 Applications of Food Production and Service 0c-10l-4cr

Prerequisite: HOSP 220, or FDNT 150/151, and Proof of ServSafe

Training for the hospitality management student in advanced fundamentals of technique, timing, and management skills through laboratory experiences, as well as the operation of the Allenwood Restaurant facility.

Rationale: This course provides training in advanced fundamentals of technique, timing, and management skills through laboratory experiences, as well as the operation of the Allenwood Restaurant facility. This course is being revised to 0 class hours, 10 lab hours, and 4 credits. Prerequisites are changed due to the overall program revisions. This course provides experiential learning and application of key concepts that are developed throughout the curriculum, particularly concepts learned in the HOSP 220 lecture course. FDNT 150 and 151 are also acceptable prerequisites to the course, to meet the needs of

Food and Nutrition/Dietetics students. Students will learn basic commercial food service techniques through HOSP 220. Students will need to obtain their ServSafe certification prior to enrolling in this course. They can do this by completing HOSP 130 Sanitation and Security (which will be offered on a regular basis to meet this need), through their current employer, or on their own through an online certification process. The Allenwood facility is scheduled to re-open for the Spring 2018 semester.

d. Course Revision, Credit Hour, Prerequisite, and Catalog Description Changes

Current Catalog Description:

HOSP 413 Restaurant Food Production and Service **1c-6l-4cr**
Prerequisite: Instructor permission

A food and beverage systems course emphasizing restaurant front and back-of-the house operations management. Students research, plan, prepare and present theme-oriented dinners showcasing selected domestic and international cuisine. Students function as both operations employees and managers within the department's food and beverage operation.

Proposed Catalog Description:

HOSP 413 Restaurant Food Production and Service **0c-10l-4cr**
Prerequisite: HOSP 330

Emphasizes restaurant front and back-of-the house operations management. Examines researching, planning, preparing and present theme-oriented meal showcasing selected domestic and international cuisine in the Allenwood Restaurant. Focuses on operations of employees and managers within the department's food and beverage operation.

Rationale: Due to feedback from faculty, hospitality industry advisory board members, industry recruiters, and student advisory board members the Hospitality Management curriculum is being revised to meet the needs of all stakeholders. This course provides training in advanced management and leadership skills through laboratory experiences in the operation of the Allenwood Restaurant facility, which will re-open in the Spring 2018 semester. This course is being revised to 0 class hours, 10 lab hours, and 4 credits. Prerequisites are changed due to the overall program revisions. In HOSP 330 students apply food preparation principles from HOSP 220 in the Allenwood kitchen facility. Students develop these skills and are introduced to the management of the Allenwood facility. In HOSP 413 students are responsible for planning, organizing, coordinating, staffing, and controlling, the restaurant facility.

e. Course Title Change

Current Title: HOSP 470 Hospitality Business Planning

Proposed Title: HOSP 470 Hospitality Business Model

Rationale: The course title is being changed to a title that more accurately reflects the course content.

f. Course Revision, Course Title, Credit and Prerequisite Changes:

Current Catalog Description:

HOSP 493 Internship **var-3-12cr**

Prerequisites: 60 earned credits, 2.0 overall GPA

An opportunity for students to work in a supervised experience directly related to the hospitality management major. Must meet university and departmental internship requirements. Minimum of 40 work hours required for each scheduled credit.

Proposed Catalog Description:

HOSP 493 Exploratory Hospitality Field Experience **var-3cr**

Prerequisites: HOSP 310, 2.0 overall GPA, 60 earned credits, and 24 earned HOSP credits

An opportunity for students to work in a supervised experience directly related to the hospitality management major. Must meet university and departmental internship requirements. Minimum of 40 work hours required for each scheduled credit.

Rationale: Students are required to complete two internship experiences to meet department curriculum requirements. Each internship experience is being revised with separate course outcomes. A prerequisite of HOSP 310 Professional Development in the Hospitality Industry is now being required prior to students enrolling in their first internship experience. Students are also now required to have completed at least 24 Hospitality Department Credits prior to enrolling in their first internship experience.

g. Course Deletion:

HOSP 365 Hospitality Physical Plant Management **3c-01-3cr**

Rationale: This course is being deleted because the course content was redesigned and placed into HOSP 255. This redesign is a result of the program revision and meets the needs of the department and accreditation agency.

h. New Course

HOSP 382 International Tourism **3c-01-3cr**

Prerequisite: HOSP 235

Examines the current status of hospitality and tourism industries at the global level. Analyzes different cultures, geographical features, and social, economic, and environmental issues in different countries to develop a comprehensive travel plan that meets the needs of today's international tourist.

Rationale: Due to feedback from faculty, hospitality industry advisory board members, industry recruiters, and student advisory board members the Hospitality Management curriculum is being revised to meet the needs of all stakeholders. The special event/tourism concentration was redesigned foster student success in special event and tourism related fields. This course requires students to investigate, plan, and develop a travel proposal for a particular client to an international destination. Students will learn the various policies, regulations, key international hospitality companies and tourism locations that they would need to plan a proposal for potential clients. This course would also be useful for students that plan to study abroad.

Appendix B
University Wide Graduate Committee
Co-Chairs Moore and Frenzel

FOR INFORMATION:

The following was approved by the UWGC to be offered as a distance education course.

FIN 410/510

Appendix C
Research Committee
Chair Sciulli

The University Senate Research Committee met on May 9, 2017.

The meeting was devoted to reviewing the University Senate Research Committee (USRC) small grant proposals. Overall, there were 11 USRC small grant proposals and the decision was made to fund 8 proposals totaling \$8,121.

The USRC funded Small Grant projects by:

- Dr. Christine Baker
- Dr. Carrie Cole
- Dr. Nicholas Deardorff
- Dr. Alex Heckert
- Dr. Krys Kaniasty
- Dr. Sudipta Majumdar
- Dr. Gregory Mount
- Dr. Teresa Shellenbarger